

**From:** Blackman, Jessica [Jessica.Blackman@vermont.gov]  
**Sent:** Tuesday, May 10, 2016 10:50 AM  
**To:** Gingras, Jessica  
**Subject:** Re: FW: re: Animal Cruelty Meeting

Will do!

I think the header of this email is awesome... :)

Sent from [Outlook Mobile](#)

On Tue, May 10, 2016 at 7:22 AM -0700, "Gingras, Jessica" <[Jessica.Gingras@vermont.gov](mailto:Jessica.Gingras@vermont.gov)> wrote:

Hi Jessica,

I wanted to pass along these forms to you. For every large meeting we are required to submit a list of attendees to [BGS.SecurityMontpelier@vermont.gov](mailto:BGS.SecurityMontpelier@vermont.gov) two-three days ahead of the meeting. I normally just copy and paste the member list, as well as the public member list from my spreadsheets and send it off.

If you could make a calendar note to send BGS your list for the 4<sup>th</sup> floor conference room on Tuesday afternoon before close of day that would be great!

-jg

Best,

**Jessica Gingras**  
Director, Appointments to Boards and Commissions  
Governor's Office

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