

BOARD OF ARCHITECTS
Secretary of State, Office of Professional Regulation
89 Main St., 3rd Floor
Montpelier, VT 05620-3402
UNAPPROVED MINUTES
Meeting of June 1, 2015

1. The meeting was called to order at 10:05 AM by Chairman Arbuckle.

Members present: Jennifer Arbuckle; Chair, Keith Robinson; Secretary, Liz Merrill, Beth Chenette and Matthew Lutz.
Staff present: Gabriel Gilman, OPR General Counsel; Danielle Rubalcaba, Licensing Board Specialist; Carla Preston, Case Manager; Lauren Hibbert, Prosecuting Attorney

2. Chairman Arbuckle called for approval of the Minutes of the April 6, 2015 meeting. Motion made by M Lutz. Motion seconded by B. Chenette. Motion passed unanimously.

3. **Case Manager's Report**

The current number of cases pending for the Board is six (6); (1) holding, (3) Pending I-Team Meeting, (2) set for hearing.

Hearings

2014-503 Paul Safford – A motion made by Liz Merrill was to charge a penalty of \$1000.00. Keith Robinson seconded this motion. Motion passed unanimously. A motion to find default was made by Chairman Arbuckle. Motion seconded by Liz Merrill. Motion passed unanimously.

4. **Applicants for Licensure:**

The Board reviewed and approved the following applicants for licensure on the basis of their National Council of Architectural Registration Boards' (NCARB) Certification, Endorsement application, successfully completing all sections of the A.R.E. or having met Vermont's requirements by reinstatement. A Motion was made to approve the following applicants for licensure was made by K. Robinson. The motion was seconded by M. Lutz and the motion carried.

Leonard Wyeth, NCARB
Tyler Johnson, Completed A.R.E
Michael O'Shea, NCARB
Michael Peter, NCARB
Robert Hoppe III, NCARB
Vincent Duet, NCARB
Daniel Mullin, NCARB
Louis Vondeloecht, NCARB
Stephen Poston, Completed A.R.E

Follow up needed: **Michael Josefek and Douglas Kalfelz**

The Board reviewed and approved the following applicants to sit for the A.R.E examination based upon successfully meeting the Vermont requirements.

-NONE

6. **New Business**

7. **Adjournment**

Meeting adjourned by Chairman Arbuckle.

Next Scheduled Meetings:
August 3

October 13
December 7

Respectfully submitted,

Danielle Rubalcaba
Licensing Board Specialist
Office of Professional Regulation