

Vermont Board of Real Estate Appraisers

National Life Building, North Fl 2

Montpelier, VT 05620-3402

January 2, 2008 at 9:00 a.m.

Approved Minutes

Present: Larry Martin, Ami Milne-Allen, Anne Bernhardt, Judith Griffen administrative assistant

Absent: Ken Miner and Wayne Calderara

1. **Called to order at 9:24 a.m.**

2. **Approved November 7, 2007 minutes**

3. **Status of Cases was reviewed**

8 opened cases under investigation

2 scheduled for hearing

4. **Disciplinary Action:**

a. None

5. **Concluded Report:**

a. None

6. **a. Approved applications:**

Examination

Lisa Garcia

Kimberly Patterson

Jennifer Turney

Allison Savage

Geralyn Manning

Jesse Larson

James Wharton

Charles Woods

Endorsement

James Black III

Kevin McManus

Upgrade

David Husolo

P. Andrew Levi

Dean Dorman

Leslie Shaw

Michael Lamson

John Waldo

Andrew Wells

Brian Simoneau

Stanley Noga

Derek MacDonald

b. Applications that needed addition information:

i. Allison Savage

ii. Tara Record

7. **Discussion:**

a. Election of officers Chair Ami Milne-Allen, Vice Chair Larry Martin and Secretary Anne Bernhardt

b. Discussed procedures for the complain process. Rita will talk with investigators regarding maybe doing a screening type process to prevent wasting time on cases that do not need a complete investigation.

8. FYI:

- a. Letter From Ben Henson dated November 6, 2007
- b. Letter from Sandra Guilfoil regarding examination vendors. PSI has been approved for the new qualifications and will be allowed to administer the exams for Vermont as usual.
- c. AQB Public meeting notice
- d. Appraiser Qualifications Board public meeting summary
- e. Fall Meeting of the Board of Trustees meeting summary
- f. Appraisal Foundation Q&A Vol 9, NO. 11
- g. Appraisal Foundation Q&A Vol 9, NO. 12
- h. AARO News

9. Adjournment

10. Next Meeting: March 5, 2008 at 9:00 a.m., at the National Life Building, North FL 2, Montpelier