

**Secretary of State
Office of Professional Regulation
National Life Bldg., North, Floor 2
Montpelier, VT**

**BOARD OF ALLIED MENTAL HEALTH PRACTITIONERS
APPROVED MINUTES**

JULY 18, 2009

Members Present: Paul Sahba, Marilyn Turcotte, Marjorie Trombly and Edmund Fischer. OPR Staff Present: Diane Lafaille and Larry Novins.

I. General Business

- A. The meeting was called to order at 8:00 a.m.
- B. The minutes of the June 18, 2009 meeting was approved as written.

II. Complaints

- A. 2009-53 – Mr. Sahba presented this case for closure. Approved.

III. Applications for Review

Bemak, Nancy – It appears the practicum internship hours total 802 hours. She will need 1000 hours to be licensed. These hours may be supplemented. A letter from the school verifying 1000 hours would also satisfy this requirement.

Coursework appears to be deficient in Group 3 courses: Multicultural Studies and Research and Evaluation. A course description is needed for GE-800 Independent Research Project to determine if it will satisfy the requirements for the Research and Evaluation course requirement.

Supervisor's license is not one of the acceptable licenses for mental health supervision. Therefore, supervisor's hours are not approved.

Applicant may sit for the examinations with the understanding that requirements must be met before licensure can be considered.

Bindrum, Adam – Internship requirement has been approved. He may sit for the examinations.

Brisson, Nicole – The Board needs the following:

A course description for PCMH 684 Psychopathology from Trinity;
A description from Trinity for Clinical Skills I, PCMH 635 and PCMH 610
Clinical Community Consultation Skills, both of which may help meet the
requirement for Treatment Modalities (short 1 credit).

Supervision report from Mark Adams begins before applicant graduated. A report
of supervision needs to be revised that begins after 5/13/00. She appears to need
an additional 5 months of practice to meet the 24 month requirement for licensure.
Number of hours of work (3000) and hours of supervision (100) cannot be
determined without the revised report from Mark Adams. She should not that the
ratio of hours worked to supervision hours is 1 and 30.

She may sit for the examinations with the understanding that coursework and
supervision must be completed before licensure can be considered.

Burnham,Michelle – Transcript with graduation date approved. She needs to
submit an application for entry on the Roster to accrue hours in Vermont.

Daltry, Melissa – The Board received the letter from Drexel (Betty Hartzell)
regarding the multicultural requirement. The Board does not accept embedded
content. Therefore, she still needs 2 graduate credits in the area of multicultural
studies (1 credit was accepted for 700S Multicultural art therapy). Although the
Board does not pre-approve courses, the descriptions provided for PCHM 605
Measurement in Community Mental Health, PCMH 686 Career and Lifestyle
Development, PCMH 685 Social and Cultural Foundations, and PCMH 666
Professional Affairs and Ethics and PCMH 675 Co-Occurring Issues for Children
and Families, appear to meet the licensing requirements.

Dennison, Susan – The transcript was received for Treatment Modalities from
Union Institute. Coursework is approved. Examinations passed. Supervision
reports cannot be evaluated due to overlap of dates. Page 1 of the supervision
reports needs to be re-submitted that indicate the number of hours of work and the
number of hours of supervision based upon the supervision completed with each
supervisor. She should be aware of the work to supervision ration 1:30.

Dick, Paola – MFT – approved for licensure.

Fox, Benjamin – He still needs one 3 credit graduate course in group 2. Exams still need to be passed. Supervision from Janet Olden accepted. He needs additional supervised practice to equal 24 months, 3000 hours and 100 hours of supervision.

Gerrand, Lani – Coursework was reviewed. She is deficient by a group I course in Measurement of at least 3 graduate credits, which may be supplemented post-degree. She is also deficient by a group III graduate course in Career Development and Lifestyle of at least 3 credits, which may also be supplemented post-degree. She must also clarify or submit a letter from the school of exact number of hours in field experience. Vermont requires 1000 hours with a minimum of 600 hours in the degree conferred and up to 400 remaining supplementable. The Board is unable to clarify the exact number of hours to determine completion of this requirement. She may sit for the examinations with the understanding that coursework requirements still need to be met as mentioned above.

Grant, Ellen – coursework has been approved. She may sit for the examinations.

Huntington, William – The Board needs course descriptions before they can evaluate his education.

Johnson, Megan – Coursework approved, exams passed, supervision approved. Approved for licensure.

Jones, Frank – Coursework approved. He may sit for the examinations.

King, David – Coursework approved. He may sit for the examinations.

Mizote, Kyoko – Coursework approved, exams passed, supervision approved. Approved for licensure.

Montminy, Linda – Applied on the basis of endorsement from Rhode Island. Rhode Island's requirements are not substantially equivalent to Vermont's in the areas of:

- 1) RI does not require a Diagnosis, Assessment and Treatment course;
- 2) RI does not require Vermont's Group 2 courses of Marriage, Couples and Family counseling, Human Sexuality, Crisis Intervention, Addictive Disorders or Psychopathology. Vermont requires an applicant to have at least 3 graduate credits in at least two of the above;

- 3) Vermont also requires an applicant to have at least 3000 hours (with 2,000 being direct service) post-master's and that the 3000 hours include 100 hours of face to face supervision which at least 50 hours must be in an individual setting.
- 4) Vermont requires the NCMHCE and the NCE examinations.

The applicant may apply by examination in which case group 2 courses may be supplemented post-degree. She should also note that Vermont requires entry on the Roster to practice psychotherapy in Vermont.

Mouser, Beth – Letter to be sent to applicant and cc'd to both supervisors with copies of the supervision reports and an enclosure of the letter that was sent to supervisors in April re: Roster requirement. In the letter applicant and supervisor will need to resubmit new supervision reports as no supervised practice will be accepted after 6/1/09 for failure to comply with Roster requirements. Once rostered the remaining supervision hours needed may begin to be accumulated per date of becoming rostered. Applicant and supervisor are strongly advised to become familiar with Vermont rules and statutes that can be found at vtprofessionals.org. Specifically all should note Rules 3.18(b) and 3.19 as no supervised practice may occur until prospective licensee has been entered on the roster. Additionally, continued failure to comply with Roster requirements will result in an investigation of unprofessional conduct (Rules 5.1 – 6.6). Applicant and supervisor when completing new supervision reports should break down the exact numbers requested per form to accurately calculate direct, indirect, and supervised hours.

Namy, Cherie – Given the information provided by dr. James in his letter of June 23, 2009, it appears that both the courses in question, counseling theories and counseling skills, have been satisfied. The board thanks Dr. James and the applicant for this clarification. Coursework approved. Applicant still needs to pass both exams and submit supervision reports.

Pincus, Ruth – Coursework approved. She may sit for the examinations.

Richards, Tracy – Coursework approved. She may sit for the examinations.

Roberts, Julia – Applicant still needs an additional 300 hours of internship or must provide a letter of verification from the school of 1000 hours (internship and practicum combined). Degree appears to be deficient 1 graduate credit in group 2 courses. Applicant may take a 1 credit graduate course in crisis intervention for a total of 3 credits or she may take a 3 credit course in marriage, couples and

family, human sexuality or addictive disorders. She may sit for the examinations with the understanding that these requirements must be finished before licensure can be considered.

Ryan, Sean – Coursework approved. He may sit for the examinations.

Scharf, Jessica – Exams passed, supervision approved. Has completed 3 of the 9 credits needed toward a 60 credit master's.

Trombly, Marjorie – The Board received documentation of the ethics course from UVM and is satisfied that requirement has been met. The applicant still needs to pass the NCE.

Wasmus, Ulrike – The Board received a transcript from St. Michael's depicting a course named Counseling Intervention GPS 686 for the counseling skills requirement. The Board needs a course description of this course before it can be evaluated.

- IV. Correspondence – noted
- V. Other
 - A. Continuing education reviewed.

The meeting adjourned at 3:30 p.m.

Respectfully submitted by Diane Lafaille, Board Administrator