

**JULY 14, 2008  
MINUTES**

1. **Call to Order:**

The meeting was held at the National Life Building in Montpelier, VT. The meeting was called to order at 9:04 AM by Linda Rice, Chair. Board Members present: Alan Weiss, Sandra Norton, William White, Deborah Robinson, Jeanine Carr, Ellen Leff. Board Members absent: Ken Bush, Donarae Metcalf, Deann Welch. Staff members present: Mary Botter - Executive Director, Nancy Morin – Administrative Assistant, Elizabeth Hansen - LNA Program Coordinator, Aprille Morrison – Administrative Assistant, Kevin Leahy and Larry Novins - Board Attorneys, Ed Adrian and Betsy Wrask - Prosecuting Attorneys, Mark Jacobs and Karl Packer - Investigators for OPR. Christopher Winters – Director for OPR. Others present: Patricia Cady, Andree Carlson, John Pacht, Esq., Sarah Steria, Darlene Pfeiffer, Thomas Somers, Esq., Morgan Ouellette, Laurie Brown, Darlene Reid.

2. **Changes and Additions to the Agenda:**

The revised agenda provided at the meeting today was accepted without changes or additions.

3. **Approval of Minutes:**

E. Leff moved to approve the minutes of the June 9, 2008 meeting with corrections.  
**Pass**

4. **Administration:**

**A. Executive Director's Report - Monthly Report** - M. Botter reported. See attached. M. Botter introduced Aprille Morrison, Administrative Assistant and advised the Board that Aprille would be observing today and training in the future as back-up for N. Morin.

**B. Presentation of NCSBN Certificate of Appreciation** – M. Botter stated that L. Rice had been presented a certificate of appreciation for all of her work on the NCSBN Advanced Practice Registered Nurse Committee. The Board expressed their appreciation and extended congratulations.

- C. APRN Draft Rules** – K. Leahy led the discussion regarding the draft proposed rules. The Board provided suggestions and requested additional description regarding the proposed mentored practice. K. Leahy will collaborate with M. Botter to make the changes and bring the revised rules to the next meeting. A. Weiss moved to hold a public meeting regarding the draft proposed rules on August 12<sup>th</sup>, 2008. **Pass**
- D. Role of the Board: Finances** – C. Winters updated the Board on their request for an audit and their role in the budget process as outlined in the Statutes. He clarified that the Board has stewardship rather than fiduciary responsibility.
- E. Discipline Follow-Up Report** – E. Leff moved to accept the Discipline Follow-Up Report. **Pass**
- F. Board Retreat Agenda** – The Board received and reviewed a draft agenda for the Board Retreat. L. Rice requested that additional suggestions for the agenda be communicated to M. Botter.
- G. TERCAP Presentation: Follow-up Q & A** - E. Leff answered questions based on the TERCAP Presentation from the June meeting.

**5. EDUCATION:**

- A. Nursing Assistant Program Approvals** - See attached. E. Hansen was requested to include detail regarding clinical and theory hours in future reports. She will also note that programs are expected to provide a response to recommendations within 90 days.
- D. Robinson moved to approve **Eden Park of Brattleboro's** Biennial Review with recommendations. **Pass**
- A. Weiss moved to approve **Lyndon Institute Technical Education's** Biennial Review with recommendations. **Pass**
- S. Norton moved to approve **Berlin Health and Rehabilitation Center's** Biennial Review with recommendations. **Pass**
- B. Quarterly Nursing Assistant Program Report** – E. Hansen was requested to provide the number of programs with examination pass rates equal to or above 80% and below 80% in future reports. E. Leff moved to accept the Quarterly Nursing Assistant Program Report. **Pass**

**6. LICENSING:**

**A. Monthly Licensure Report** – E. Leff moved to accept the Monthly Licensure Report. **Pass**

**B. NU19-1006 Butler, Stacy** – A. Weiss moved to **APPROVE** Stacy Butler's request for a **change of status** from Conditioned to Inactive Conditioned. **Pass**

**7. PRACTICE:**

**A. Medication Administration Delegation Ad Hoc Task Force** – M. Botter updated the Board on the status of the Committee. See attached Executive Director report.

**8. DISCIPLINARY PROCEEDINGS:**

NU01-0708 Patricia Cady was present. A. Weiss moved to **SUMMARILY SUSPEND** the license of Registered Nurse **Patricia Cady**. W. White voted no. **Pass**

NU18-1006 Michelle Marshall was not present. L. Rice moved to approve the Stipulation and Consent Order and **WARN** the license of Licensed Practical Nurse **Michelle Marshall**. **Pass**

NU60-0407 Sonja Nilsen was not present. L. Rice moved to approve the Stipulation and Consent Order and **REPRIMAND** the license of Licensed Practical Nurse **Sonja Nilsen**. **Pass**

NA20-1207 Mary Moquet was not present. A. Weiss moved to approve the Stipulation and Consent Order and **WARN** the license of Licensed Nursing Assistant **Mary Moquet**. **Pass**

NA17-1106 Jennifer White was not present. D. Robinson moved to approve the Stipulation and Consent Order and impose an **ADMINISTRATIVE PENALTY OF \$200.00** on Licensed Nursing Assistant **Jennifer White**. **Pass**

NU74-0507 Mary Trombley was not present. J. Carr moved to approve the Stipulation and Consent Order and **REPRIMAND** the license of Registered Nurse **Mary Trombley**. Linda Rice recused. **Pass**

NU43-0101 Aleta Costopoulos was not present. J. Carr moved to approve the Stipulation and Consent order and **INDEFINITELY SUSPEND** the license of Registered Nurse **Aleta Costopoulos**. **Pass**

NU33-0197 Elizabeth Wolf was not present. D. Robinson moved to approve the Stipulation and Consent Order and **INDEFINITELY SUSPEND** the license of Registered

- Nurse **Elizabeth Wolf.** **Pass**
- NU28-0907 Lois Lindsey was not present. A. Weiss moved to approve the Stipulation and Consent Order and **REPRIMAND** the license of Licensed Practical Nurse **Lois Lindsey.** **Pass**
- NU05-0707 Jennifer Gray was not present – L. Rice moved to approve the Stipulation and Consent Order and **SUSPEND** the license of Licensed Practical Nurse **Jennifer Gray.** **Pass**
- NU02-0708 Andree Carlson was present. A. Weiss moved to **SUMMARILY SUSPEND** the license of Registered Nurse **Andree Carlson.** **Pass**
- NU97-0608 Anne-Marie Noel was not present but was represented by John Pacht, Esq. L. Rice moved to **SUMMARILY SUSPEND** the license of Registered Nurse **Anne-Marie Noel.** **Pass**
- NU10-0806 Sarah Steria was present and represented by John Pacht, Esq. W. White moved to go into deliberative session at 1:36 p.m. **Pass**  
The meeting resumed at 1:50 p.m. The Board will issue a written order
- APPLICANT Vibhaven Saliya – The hearing was postponed until the August meeting to allow time for the Applicant to supply a contact phone number to be reached.
- NA42-0507 Linda Demar was not present. A. Weiss moved to approve the Stipulation and Consent Order and **REPRIMAND AND SUSPEND FOR A PERIOD OF TWO WEEKS** the license of Licensed Nursing Assistant **Linda Demar.** **Pass**
- NA23-1207 Darlene Pfeiffer was present. A. Weiss moved to go into deliberative session at 2:35 p.m. **Pass**  
The meeting resumed at 3:25 p.m. The Board will issue a written order.
- NU51-0207 Tara Cross was not present. J. Carr moved to reject the Stipulation and Consent order. **Pass**
- NA06-0707 Angela Kidder was not present. J. Carr moved to approve the Stipulation and sent order and **REPRIMAND** the license of Licensed Nursing Assistant **Angela Kidder.** **Pass**
- NU56-0307 Holly Schumann was not present. L. Rice moved to approve the Stipulation and Consent Order and **DISMISS WITHOUT PREJUDICE** the charges on the license of Registered Nurse **Holly Schumann** and to accept a **VOLUNTARY INACTIVATED STATUS** as Ms Schumann agrees to never seek reactivation or attempt to renew her license. **Pass**

- NA05-0704 Rita Royer was not present. D. Robinson moved to approve the Stipulation and Consent Order and **GRANT AND CONDITION** the license of Licensed Nursing Assistant **Rita Royer.** **Pass**
- NU62-0407 Morgan Ouellete was present and represented by Thomas Somers, Esq. L. Rice moved to go into deliberative session at 4:28 p.m. **Pass**  
The meeting resumed at 4:44 pm. The Board will issue a written order.
- NA12-1107 Hillary Barnes was not present. E. Leff moved to find Hillary Barnes in **DEFAULT.** **Pass**  
J. Carr moved to **REPRIMAND** the license of Licensed Nursing Assistant **Hillary Barnes.** The Board will issue a written order. **Pass**
- NA24-1207 Kiley Stratton was not present. E. Leff moved to find Kiley Stratton in **DEFAULT.** **Pass**  
E. Leff recused. **Pass**  
L. Rice moved to **REPRIMAND** the license of Licensed Nursing Assistant Kiley Stratton. **Pass**
- NU40-1006 Darlene Reid was present. A. Weiss moved to find Darlene Reid in **DEFAULT.** **Pass**  
A. Weiss moved to vacate the decision to find Darlene Reid in **DEFAULT.** **Pass**  
L. Rice moved to grant a one week extension to answer the charges. **Pass**
- NU38-1007 Jacqueline Patenaude was not present. Respondent moved to continue proceedings and answer charges. Granted by Board and unopposed by State.
- NA49-0508 Ann Churchill was not present. L. Rice moved to approve the Stipulation and Consent Order and **SUSPEND** the license of Licensed Nursing Assistant Ann Churchill. **Pass**
- NU35-0907 Michelle Kuusela was not present. L. Rice moved to go into deliberative session at 11:45 a.m. **Pass**  
The meeting resumed at 12:15 p.m. The Board will issue a written order.

#### CLOSING REPORTS:

A. Weiss moved to recommend that the following complaints be concluded without charges:

- APP-NU27-0907
- APP-NU94-0508 – L. Rice recused
- NU66-0108 – J. Carr recused
- NU48-1107 – E. Leff recused
- NA40-0308 – L. Rice recused

- NA33-0108 – L. Rice recused
- NA47-0607

**Pass**

9. **Other** – The Board received the June 2008 Nursing Law Regan Report.

10. **Adjournment** – A. Weiss moved to adjourn the meeting at 5:40 p.m.

**Pass**