



# **Board of Accountancy**

**Office of Professional Regulation, Vermont Secretary of State**

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## **Approved Minutes**

**Tuesday, November 12, 2019 at 1:00 p.m.**

Board Members Present: Joshua Partlow, CPA, Vice-Chair; Jeff Langmaid, CPA; Danny Coane, Public Member, Secretary, and Robert Sinkewicz, CPA (all attended by phone)

Board Member Absent: Thomas Shortle, CPA, Chair

Administrative Personnel: Aprille Morrison, Licensing Administrator III and Gabriel Gilman, General Counsel

### **1. Call to Order**

- a. Mr. Partlow called the meeting to order at 1:05 pm.

### **2. Approval of minutes from September 24, 2019 meeting**

- a. Mr. Coane motioned to approve the September 24, 2019 minutes as presented. Mr. Sinkewicz seconded the motion. Motion passed.

### **3. File Review**

Meagan Brunelle

Wei Li

Matthew Sloan

Mr. Partlow made a motion to approve the above applicants for Vermont licensure. Mr. Sinkewicz seconded the motion. Motion passed.

Mr. Partlow moved the Board approve applicant Bruno Beca for licensure pending receipt of an updated transcript showing the degree earned and date conferred. Mr. Sinkewicz seconded the motion. Motion passed.

### **4. Other Business**

- a. The next meeting date will be Tuesday, December 10<sup>th</sup> at 1:00 pm and the December 24<sup>th</sup> meeting will be cancelled.
- b. The Board requested an update of the CPE audit from Ms. Morrison. Ms. Morrison informed attending members of the 2019 CPE audit results and also spoke about processes and the plan of action moving forward.
- c. Mr. Partlow and Mr. Sinkewicz informed members present of the items discussed at the NASBA Annual meeting October 27-30, 2019.
- d. Mr. Gilman spoke with the Board regarding the pending Administrative Rules updates. Mr. Gilman requested the Board spend time at the next meeting reviewing the UAA to make sure no additional changes need to be added into the 2020 OPR bill.

- e. **Election of Officers.** Mr. Partlow moved the Board retain the current slate of officers until the December 10<sup>th</sup> meeting when a vote can be held. Mr. Coane seconded the motion. Motion passed.

**5. Adjournment**

- a. As there was no additional business the meeting adjourned at 2:18 pm.

Next Scheduled Meeting – Tuesday, December 10, 2019 at 1:00 pm  
Please check the office [website](#) for updates