

Vermont Board of Land Surveyors
Secretary of State, Office of Professional Regulation
National Life Building, North Fl 2
Montpelier, VT 05620-3402

Approved Minutes
Meeting of Tuesday, November 16, 2010

1. The meeting was called to order at 9:30 a.m.

Members present: Dorothy Hayden, Vice-Chair; Timothy J. Ruggles, P.E., Secretary; Albert (Terry) Harris, L.S.; Jonathan R. Abts, L.S.; Charles Rockwell, L.S.; and Debra Daniels Mithoefer, L.S.

Absent: Shane B. Clark, L.S., Chairman.

OPR Personnel present: Larry Novins, Board Counsel; Terry Gray, Unit Administrator; Carla Preston, Case Manager; and Kara Shangraw, Administrative Assistant.

2. The Chair called for approval of the Minutes of the September 21st meeting. There were a few typographical errors noted. Mr. Abts made a motion, seconded by Mr. Ruggles, to approve the Minutes of the September 21, 2010 meeting as corrected. Motion passed unanimously.

3. **Legislation/Rulemaking:**

- The Board reviewed the latest draft to the portfolio checklist.

4. **Reports/Guests:**

Christopher Winters attended the meeting and discussed the Boards budget. The Budget is in balance.

5. **Hearings/Stipulation and Consent Orders:**

6. **Exam Question Databank Review:**

The Board corrected the exams from the fall State Specific Examination.

7. **Reports of Concluded Investigations/Complaint Status/Follow up cases:**

Carla Preston gave the Case Managers report there are currently 7 cases.

The Board reviewed the follow-up information from Warren Robenstien, (LS01-0807). Mr. Robenstien submitted three additional plats per his stipulation and consent order. Based on the information submitted Ms. Mithoefer made a motion, seconded by Mr. Ruggles to accept his additional plats and reinstate his license without conditions. Motion passed 6-0.

2010-150 – The Board reviewed the report of concluded investigation. Mr. Harris made a motion, seconded by Mr. Abts, to accept the Investigative Team's recommendation and conclude the case without prosecution. Motion passed 5-0. Mr. Rockwell Investigative Team Member abstained from the vote.

8. Applications / (See Appendix A):

- a. The review of the documentation from the Audit was tabled until the January meeting.
- b. Board members to report on hours received from applicants (see appendix A).

Jon Abts, LS reported that **Seth Kittredge** submitted hours under the supervision of licensed Land Surveyor Ronald LaRose. The Board accepted his recommendation. Mr. Kittredge's total hours to date are 5863.5. Mr. Kittredge will be notified.

Jon Abts, LS reported that **Jason Riley** submitted hours covering the periods of February, 2004 through July, 2004, under the supervision of licensed Land Surveyor Steve Fraser. The Board accepted his recommendation. Mr. Riley's total hours to date are 199. Mr. Riley will be notified.

Shane Clark, LS reported that **Brad Ruderman** submitted hours under the supervision of licensed Land Surveyor John Thetford. Mr. Ruderman's letter stated that he had his total hours of 7680. However, Mr. Clark stated that Mr. Ruderman still needs 17.5 hours. The Board accepted his recommendation. Mr. Ruderman's total hours to date are 7662.5. Mr. Ruderman will be notified.

9. Continuing Education Courses - Education Committee to Report:

- a. **"Guarantees to Land & Title, Title Searching for Land Surveyors,"** submitted by John Doody, and sponsored by the CT Association of Land Surveyors requesting approval for 6.5 Professional Development Hours of continuing education credits. The Board approved a total of Seven (7) Professional Development hours of continuing education credits. Approval number issued CE111-1110.
- b. **"Avoiding Pitfalls of Improper Reasoning in Making Boundary Decisions,"** submitted by John Doody, and sponsored by the CT Association of Land Surveyors requesting approval for 2.75 Professional Development Hours of continuing education credits. The Board approved a total of three (3) Professional Development hours of continuing education credits. Approval number issued CE112-1110.
- c. **"Deed Descriptions I Have Known But Could Have Done Without"** submitted by John Doody, and sponsored by the CT Association of Land Surveyors requesting approval for 2 Professional Development Hours of continuing education credits. The Board approved a total of two (2) Professional Development hours of continuing education credits. Approval number issued CE113-1110.
- d. **"Continuing Education from Auburn University,"** submitted by William Chase, and sponsored by Auburn University, requesting approval for Auburn University's continuing education be approved for Vermont Land Surveyors. The Board needs more information to make a determination. Mr. Chase will be notified.
- e. **"Utilities Public and Otherwise,"** submitted by Amanda Kyler, and sponsored by the McKissock 100% Education, requesting approval for 4 Professional Development Hours of continuing education credits. The Board approved a total of four (4) Professional Development hours of continuing education credits. Approval number issued CE114-1110.

10. NCEES Correspondence:

11. Miscellaneous Correspondence:

12. Other Business:

13. Public Comment:

14. There being no further business, the meeting was adjourned at 3:45 p.m.

Respectfully submitted,

Kara Shangraw, Administrative Assistant
Office of Professional Regulation

Appendix A

Name of Board Member Assigned		Terry Harris	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Cox, Christopher	David Coleman	617.5	
Langmaid, Jacob	Shane Clark		
McGowan, Hugh, A	Brian Lavery		
Noviello, Matthew			
Quackenbush, Everette			
Swedick, David	Patricia Kules	186.3	
Tommell, Jason			

Name of Board Member Assigned		Charles Rockwell	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Baker, Aaron	Ronald Taber	420.5	
Barnaby, Luke	Robert Townsend		
Barnes, Martin			
Lareau, John			
Marcotte, Philo	Shane Clark	9-21-10 / 4474	
Paradee, Andrew	Patricia Skules/Douglas Henson	672.3	
Towne, Zebulon	Glenn Towne		

Name of Board Member Assigned		Debra Daniels Mithoefer	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Duquette, Jonathan	Norbert Blais		
Fortin, Edward	Dana Libby/Doug Henson		
Gervais, Gabriel	Peter Cross	5355	
Herring, Brad	Nicholas Nowlan		
Lackey, Bradley	Merrill Mundell, Jr.	9-21-10 / 5673	
Naaktgeboren, David	Ellis Speath Jr.		
Pahel, James		9-21-10 / 173	

Name of Board Member Assigned		Timothy Ruggles	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Beal, Alger, R	David Mance Jr.	5-19-09 / 1122.5	
Cummings, Steven	Ronald Taber	687.7	
Falk, Michael	David Rose	9-21-10 / 4427.75	
Hammond, Barton	Ronald LaRose	3119.5	
Sargent, Scott	William Creamer		

Name of Board Member Assigned		Shane Clark	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Holstein, Jamey	Len Amblo		
Nalette, Joseph (Skip)	Roy Hathorn	7-20-10 / 7750	
Otis, Randall	Ronald Gauthier		
Pray, Adam			
Reed, Mathew	Ronald Stancliff	1310.5	
Ruderman, Brad	John Thetford	11-16-10 / 7662.5	
Smith, Alex	Doug Henson	7-21-09 / 2361	
Walker, Mark	Richard Bell	534.5	
Whitehead, Chad			

Name of Board Member Assigned		Jonathan Abts	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Downey, Ryan, J	Ellis Speath Jr.		
Fuller, Aaron	Steven Brooks	9-21-10 / 197	
Kittredge, Seth W.	Ronald LaRose	11-16-10 / 5863.5	
Paire, Uriah	Lisa Ginett		
Peacock, Gregory			
Riley, Jason, M	Steve Fraser	11-16-10 / 199	
Wilson, Terry	Richard Bell	5-18-10 / 1793	
Yager, Nathan, O	David Rose	9-21-10 / 1620.5	