Board of Architects

Office of Professional Regulation, Vermont Secretary of State

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https://sos.vermont.gov/opr/

Minutes
December 6, 2021

Members present via phone: Keith Robinson, Rebecca Campbell, Liz Merrill & Beth Chenette
Member(s) absent: Matt Lutz, Kirk Moore & Eileen Hee
Staff present: Kara Shangraw, Licensing Administrator I; Danielle Rubalcaba, Licensing Administrator III; and Kassandra Diederich, General Counsel
Guests: Samuel Loso

1. **Call to Order: At** 10:04 a.m. Chair Keith Robinson called the meeting to order.

2. **Changes to Agenda:** None

3. **Approval of the Minutes of the September 27, 2021 meeting:**

   Liz Merrill moved to accept the minutes. Rebecca Campbell seconded the motion. Motion passed unanimously.

4. **Hearings/Stipulations/Concluded Investigations:** None

5. **Licensing – Reviewed and approved the following applications for licensure based on successfully completing the ARE's or applicants substantially equivalent by endorsement/reciprocity:** Rebecca Campbell moved to accept the applicants, seconded by Liz Merrill. Motion passed unanimously.

   Cuttitta, Michael (Completed ARE's)
   Gilliland, Brian (Completed ARE's)
   Aftuck, Alex (Completed ARE's)
   Gurnari Jr., Michael (Completed ARE's)
   Loso, Samuel (Approved to sit for ARE's)
   Moreno, Jose (Approved to sit for ARE's)

   Follow up: None

6. **Discussion Items:**

   Mr. Robinson discussed with the Board members the highlights of the NECARB 2021 Fall Meeting.

   The discussion for residential practice, fire marshals, stamps on plans further discussions regarding liabilities, etc. was tabled to the next meeting.

7. **Administrative Updates**

   The Board discussed the draft Rules, since the whole Board was not in attendance Ms. Shangraw to send out the most recent draft to all Board members for review. The Board will discuss it further at the next meeting.

8. **Adjourn**. There being no further business, the meeting adjourned at 10:59 a.m.

Upcoming Meeting Dates
March 7, 2022
June 6, 2022
September 5, 2022 – Need to reschedule currently on Labor Day
December 5, 2022