

**Board of Professional Engineering
Secretary of State, Office of Professional Regulation
89 Main Street, 3rd Floor, Montpelier, VT
Unapproved Minutes
Thursday, December 3, 2015**

1. The meeting was called to order at 9:10 a.m.

Members present: William Atkinson, P.E., Chair; Brad Aldrich, P.E., Vice-Chair; Katherine Hill, P.E. Secretary; and Claus Bartenstein, P.E. Absent: Raymond Forsell, P.E. and Bonnie Giuliani.

OPR personnel present: Colin Benjamin, Director of OPR; Gabriel Gilman, Board Counsel; Terry Gray, Board Administrator; Carla Preston, Case Manager; and Kara Shangraw, Licensing Board Specialist.

2. The Chair called for the approval of the November 5th meeting. Mr. Bartenstein made a motion, seconded by Mr. Aldrich to approve the minutes of the November 5, 2015 as submitted. Motion passed unanimously.

3. **Hearings/Stipulations**

4. **Complaints/Follow ups:**

Ms. Preston made her Case Manager's report, there are currently 7 pending cases.

5. Mr. Aldrich made a motion, seconded by Ms. Hill, to approve the following applicants for licensure on the basis of endorsement from another state and/or their National Council of Examiners for Engineering and Surveying Record indicating "Model Law Engineer." Motion passed unanimously.

Abernathy, Cameron, D (**Structural I, not Civil**)
Barnebey, Andrew, K (Civil)
Quiram, Carl, L (Civil)
DeLong, Lucas, J (Electrical)
Miniutti, Glenn, D (Electrical)
Wolfel, Kendra, V (Electrical)
Ruck, Philip, L (Environmental)
Sanderson, Stephen, N (Mechanical)

Abernathy, Cliff, A (Civil)
Cipriano, Gaetano, P (Civil)
Converse, Thomas, E (Electrical)
Manning, Jeffrey, A (Electrical)
Speenburgh, Eric, E (Electrical)
Marotta, Paul, J (Environmental)
Mandujano, Carlos, A (Mechanical)
Renken, Shawn, L (Structural I)

Carlson, Dana, A (Civil) – Application was set over from last month. After further analysis, the Board determined that the work experience provided (construction administration & inspection services) does not qualify as progressive engineering experience. The Board preliminary denied the application. Mr. Carlson will be notified.

6. Mr. Aldrich made a motion, seconded by Ms. Hill, to approve the following application(s) to sit for the Principals and Practice exam. Motion passed unanimously.

Kaufman, Christopher, A (Civil)

7. Review the following application(s) to sit for the Fundamentals of Engineering exam

8. NCEES Correspondence

9. Reports/Guests/ Legislative Updates:

Director Benjamin discussed the budget with the Board. There is no need for fee changes at this time.

Attorney Gilman worked with the Board on their rules. Ms. Hill made a motion, seconded by Mr. Aldrich, to authorize Attorney Gilman to file its proposed rule and also authorized Attorney Gilman to make any appropriate typographical and formatting changes. Motion passed unanimously.

10. Other Business Introduced by the Board

11. Public Comment

12. Miscellaneous Correspondence:

The wall certificates for individuals approved at the previous meetings were signed.

13. There being no further business, the meeting adjourned at 1:25 p.m.

Respectfully submitted,

Kara Shangraw
Licensing Board Specialist