

TOWN OF BRANDON ANNUAL REPORT

FY 2018- 2019

www.townofbrandon.com



**Center Street,
Before and After**

Photo by David Atherton



Photo by Bernie Carr

DEDICATION Dolores Furnari

After more than 29 years of service to the Town of Brandon, Dolores Furnari retired from a job she loved this past September. She has been a key part of four townwide property reappraisals during her tenure, first as an elected lister beginning in 1990 and later as the appointed assessor's assistant. Dolores has exemplified professionalism, capability, and dedication at all times as she worked with Brandon property owners, town office colleagues, elected and appointed town officials, and staff of the State of Vermont Division of Property Valuation and Review.

Dolores grew up in Lawrence, Massachusetts, and married Donald there; this summer they will celebrate their 69th wedding anniversary. In the 1970s, she was secretary to the board of selectmen in Newton, New Hampshire, for eight years until her own election as the first woman selectman of that town.

Dolores and Donald moved to Brandon in 1986. She was always politically involved, and before being elected lister here had been appointed to the taxpayer's committee (precursor to today's budget committee). Elsewhere in Brandon, she has given of herself through service on the board of the Friends of Town Hall, as president of the Brandon Senior Center, 5-year president of the Brandon Artists Guild, and as a longtime and active member of the Brandon Area Chamber of Commerce.



Many Brandon residents know Dolores through her art, but they may not be aware of the scale of the acclaim she has earned for her talents. She teaches Early American Decoration and folk art in her home studio and has traveled to teach in other parts of the country. For over 40 years, she has been an active member of the Historical Society of Early American Decoration, and served 5 years as president of this international organization. In 2018 she received the prestigious Lifetime Achievement Award from the board of trustees. Also that year, she became an honorary member of the Brandon Artists Guild. She has achieved her youthful ambition of "making furniture sparkle" with designs in gold leaf and bronzing powders, and mastering the full range of 18th-century decorative arts.

For her devotion to the Town of Brandon over three decades in the assessing office, for her contribution to Brandon's rise to prominence as an arts community, and for her many shining personal attributes, the Brandon Selectboard is pleased to dedicate this year's book of town reports to Dolores Furnari.

TABLE OF CONTENTS

TOWN OF BRANDON REPORTS	
Notice to Voters for Town Meeting and Presidential Primary	2
Warning for Town of Brandon Evening Meeting and Australian Ballot – March 2-3, 2020	3-4
Town of Brandon Department Reports from Staff, Elected and Appointed Officials	5-15
Financial & Treasurer Reports and Trustees of Public Funds	16-28
Elected and Appointed Officials, Staff	29
Employee Wages	30
Delinquent Taxes and Sewer	31-33
Brandon Directory of Hours and Phone Numbers	34
Town Financials: Budget Summary and General Fund Budget Proposal	35-41
Reports from Intergovernmental Appropriations and Public Agencies	42-47
Reports from Appropriations	47-55
Brandon Town Annual Meeting Minutes – March 4, 2019 and Town Meeting Results	56-58
Reports of the Superintendent of Schools, RNESU and OVUUSD Board of Directors	59-60

TOWN MEETING PROCEDURES

The rules that govern Town Meeting are designed to transact the public business efficiently while giving everyone the opportunity to speak his or her mind. *Robert's Rules* are the foundation, but even they are modified by State Statute, tradition, and the standing rules adopted by previous Town Meetings. Perhaps even more important is the informal rule that through it all we retain our sense of humor and civility, for the person you attack tonight you will inevitably meet in the grocery store tomorrow!

Like the Australian Ballot, you must be a registered voter of Brandon to fully participate in Town Meeting. While everyone who is interested is invited to observe the meeting, only registered voters may speak without special permission; only voters may actually vote on any question. The job of the Moderator is to keep the discussion focused and to help the people operate within the rules. If you are not quite sure how to make a motion, just ask and the Moderator will guide you through the process. From time to time, the Moderator may have to rule on other issues - most of which relate to the question of germaneness.

Remember the acid test for any motion: Could someone not here have expected that the motion would be offered? If the answer is clearly "yes," it's probably germane, and if not, you may have a problem. If you make sure that your remarks or motions do not unreasonably stray from the subject, purpose, or funding method of the original warning, you should be well within the rules.

Three final points to remember:

1. To maintain order, all comments, questions, and rebuttals must be addressed to the chair - even when the urge to respond directly to the previous speaker is close to overwhelming.
2. Our standing practice is to allow a follow-up to every question, to give the original questioner a chance to clarify or comment on the response.
3. Even moderators can be overruled. If you think that a bad ruling has been made, make a point of order and the full assembly will decide on the question.

NOTICE OF AVAILABILITY

In accordance with 24 V.S.A §1682(a)(2) and the affirmative vote at the Brandon Annual Town Meeting on March 6, 2006, the Town hereby gives notice that the independent audit for fiscal year 6/30/2019 conducted by RHR Smith & Company, CPA's is available in the Town Offices located at 49 Center Street. A complete copy may be requested by contacting the Town Office at 802-247-3635, or may be accessed on the website townofbrandon.com.

NOTICE TO VOTERS FOR TOWN MEETING AND PRESIDENTIAL PRIMARY

BEFORE ELECTION DAY:

CHECKLIST POSTED at Clerks Office by **January 15, 2020**. If your name is not on the checklist, then you must register to vote. **SAMPLE BALLOTS** will be posted by **January 30, 2020**.

HOW TO REGISTER TO VOTE: There is no deadline to register to vote. You will be able to register to vote on the day of the election. You can register prior by visiting the town clerk's office or going online to olvr.sec.state.vt.us.

REQUEST EARLY or ABSENTEE BALLOTS: You or a family member can request early or absentee ballots at any time during the year of the election in person, in writing, by telephone, email, or online at mvp.sec.state.vt.us. The latest you can request ballots for the **Town Meeting and Presidential Primary Election** is the close of the Town Clerk's office on **Monday, March 2, 2020**. (Any other person authorized by you who is not a family member must apply in writing or in person for a ballot for you.)

WAYS TO VOTE YOUR EARLY BALLOT:

- You may vote in the town clerk's office before the deadline.
- Voter may take his or her ballot(s) out of the clerk's office and return in same manner as if the ballots were received by mail.
- Have ballot mailed to you, and mail or deliver it back to the clerk's office before Election Day or to the polling place before 7:00 p.m. on Election Day.
- If you are sick or disabled before Election Day, ask the town clerk to have two justices of the peace bring a ballot to you at your home. (Ballots can be delivered on any of the eight days preceding the day of the election or on the day of election.)

ON ELECTION DAY:

If your name was dropped from the checklist in error, or has not been added even though you submitted a timely application for addition to the checklist, you can fill out a new registration form.

- If the clerk or Board of Civil Authority does not add your name, you can appeal the decision to a superior court judge, who will settle the matter on Election Day. Call the Secretary of State's Office at 1-800-439-VOTE (439-8683) for more information.

If you are a first time voter who submitted your application to the checklist individually by mail and did not submit the required document, you must provide a current and valid photo identification, or a bank statement, utility bill, or government document that contains your name/current address.

If you have physical disabilities, are visually impaired or can't read, you may have assistance from any person of your choice. If any voters you know have disabilities let them know they can have assistance from any person of their choice.

If you know voters who cannot get from the car into the polling place let them know that ballot(s) may be brought to their car by two election officials.

If you have any questions or need assistance while voting, ask your town clerk or any election official for help.

NO PERSON SHALL:

- Vote more than once per election, either in the same town or in different towns.
- Mislead the board of civil authority about your own or another person's true residency or other eligibility to vote.
- Hinder or impede a voter going into or from the polling place.
- Socialize in a manner that could disturb other voters in the polling place.
- Offer bribe, threaten or exercise undue influence to dictate or control the vote of another person.

FOR HELP OR INFORMATION: Call the Secretary of State's Office at 1-800-439-8683). (Accessible by TDD)

If you believe that any of your voting rights have been violated, you may file an Administrative Complaint with the Secretary of State's Office, 128 State Street, Montpelier, VT 05633.

If you believe you have witnessed efforts to commit any kind of fraud or corruption in the voting process, you may report this to your local United States Attorney's Office.

If you have witnessed actual or attempted acts of discrimination or intimidation in the voting process, you may report this to the Civil Rights Division of the United States Department of Justice at (800) 253-3931.

INSTRUCTIONS FOR VOTERS using Australian Ballots

CHECK-IN AND RECEIVE BALLOTS:

- Go to the entrance checklist table.
- Give name and, if asked, street address to the election official in a loud voice.
- Wait until your name is repeated and checked off by the official.
- An election official will give you a ballot.
- Enter within the guardrail and go to a vacant voting booth.

MARK YOUR BALLOT: For each office listed on the ballot, you will see instructions to "Vote for not more than one, or Vote for not more than two, etc."

- To vote for a candidate, fill in the oval to the right of the name of the candidate you want to vote for.
- WRITE-IN candidate(s). To vote for someone whose name is not printed on the ballot, use the blank "write-in" lines on the ballot and either write-in the name or paste on sticker, then fill in the oval.

CHECK OUT:

- Go to the exit checklist table and state your name in an audible voice.
- Wait until your name is repeated and checked off by the official.

CAST YOUR VOTE by depositing your voted ballot in "Voted Ballots" box.

LEAVE the voting area immediately by passing outside the guardrail.

TOWN OF BRANDON
WARNING FOR EVENING MEETING
MARCH 2, 2020

The legal voters of the Town of Brandon, Vermont are hereby notified and warned to meet at the Brandon Town Hall, 1 Conant Square, Brandon, VT on Monday, March 2, 2020 at 7:00 P.M. to transact the following business:

1. To hear a presentation by the Select Board of its recommended budget for fiscal year 2020-2021. This budget and appropriations will be voted by Australian Ballot on March 3, 2020 at the Brandon Town Hall, Basement Meeting Room, 1 Conant Square, Brandon, VT.
2. Shall the voters of the Town of Brandon exempt the buildings and property belonging to the Brandon Senior Center located at 1591 Forest Dale Road (parcel ID 0083-1591) from **municipal property tax and education property tax** for a period of five (5) years in accordance with the exemption clause for charitable and fraternal organizations as set forth in 32 V.S.A § 3840?
3. To transact any other business proper to be done when met.
4. Adjourn.

TOWN OF BRANDON
AUSTRALIAN BALLOT
FOR MARCH 3, 2020

The legal voters of the Town of Brandon, Vermont are further notified and warned to meet at the Brandon Town Hall, Basement Meeting Room, 1 Conant Square, Brandon, VT on Tuesday, March 3, 2020 between the hours of 7:00 A.M. and 7:00 P.M. to vote by Australian Ballot on the following matters:

1. To elect Town Officers for the ensuing year:

Moderator	One for one-year term
Selectman.....	One for three-year term
Selectman.....	Two for one-year term
Town Clerk.....	One for three-year term
Town Treasurer.....	One for three-year term
Trustee of Public Funds.....	One for three-year term
Library Trustee.....	One for two-year term
Town Agent.....	One for one-year term
2. Shall the voters of the Town of Brandon appropriate the sum of Three Million, Two Hundred Sixty-six Thousand, Three Hundred and Three Dollars (\$3,266,303) for the FY 2020-2021 budget year, of which the sum Two Million, Seven Hundred and Eighteen Thousand, Three Hundred and Fifty-three Dollars (\$2,718,353) is to be raised by property taxes?
3. Shall the voters of the Town of Brandon appropriate \$100,000 for paving projects to include Park Street Extension, Corona Street and Country Club Road (from Park St to Route 73) and other paving projects as identified by the Highway Foreman, to be raised by property taxes?
4. Shall the voters of the Town of Brandon appropriate \$3,500 for ARC-Rutland Area, to support individuals with developmental disabilities and their families, to be raised by property taxes?
5. Shall the voters of the Town of Brandon appropriate \$1,000 for the Brandon Area Chamber of Commerce, for the improvement and advancement of businesses and community in Brandon, to be raised by property taxes?
6. Shall the voters of the Town of Brandon appropriate \$28,000 for the Brandon Area Rescue Squad Inc., to support volunteer emergency medical services, to be raised by property taxes?
7. Shall the voters of the Town of Brandon appropriate \$92,000 for the Brandon Free Public Library, to support the programs, resources and community activities of the library, to be raised by property taxes?
8. Shall the voters of the Town of Brandon appropriate \$6,000 for the Brandon Independence Day Celebration Committee, to support activities offered at the Independence Day celebration, to be raised by property taxes?

9. Shall the voters of the Town of Brandon appropriate \$13,500 for Brandon Senior Citizens Center, Inc, to support free community lunches, and activities and programs at the center, to be raised by property taxes?
10. Shall the voters of the Town of Brandon appropriate \$550 for RSVP & The Volunteer Center, for free income tax preparation and volunteer placements, to be raised by property taxes?
11. Shall the voters of the Town of Brandon appropriate \$10,200 for the VNA & Hospice of the Southwest Region, for home care, hospice and community health services, to be raised by property taxes?
12. Shall the voters of the Town of Brandon appropriate \$750 for Rutland County Humane Society, for shelter and care to companion animals, to be raised by property taxes?
13. Shall the voters of the Town of Brandon appropriate \$6,624 for Rutland Mental Health Services, for counseling, substance abuse treatment services, emergency/crisis services and developmental disability services, to be raised by property taxes?
14. Shall the voters of the Town of Brandon appropriate \$2,400 for Southwestern Vermont Council on Aging, for senior meals, case management assistance and other senior help, to be raised by property taxes?
15. Shall the voters of the Town of Brandon appropriate \$2,500 for the Brandon Museum at the Stephen A. Douglas Birthplace Community Center, Inc, to protect and maintain the building and historical artifacts, to be raised by property taxes?
16. Shall the voters of the Town of Brandon appropriate \$1,000 for the Open Door Clinic, Community Health Services of Addison County, which provides access to dental and healthcare, free of charge, to those who are uninsured or under-insured, to be raised by property taxes?
17. Shall the voters of the Town of Brandon appropriate \$3,000 to support the Community Meals and Emergency Shelter Programs of Charter House Coalition, to be raised by property taxes?

Select Board
Signed and Certified January 27, 2020

Seth Hopkins

Signed



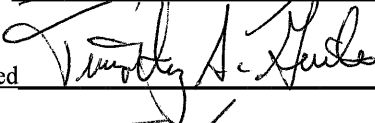
Douglas Bailey

Signed



Timothy Guiles

Signed



Tracy Wyman

Signed



Brian Coolidge

Signed



Adopted and approved at a duly warned meeting of the Board of Selectmen of the Town of Brandon called, noticed and held on January 27, 2020. Received for record and recorded in the records of the Town of Brandon on January 28, 2020.

TOWN OF BRANDON DEPARTMENT REPORTS

SELECT BOARD

The Select Board's duty and authority is limited to general oversight of town government. Primarily we work to ensure that town policies and personnel provide effective and cost-efficient services required by the people of Brandon to live, work, and engage in commerce in the way they choose. The Select Board believes town government can assist in creating and nurturing a town climate that is friendly to families, seniors, business owners and employers while respecting our common community values and the place we live.

Again in 2019, the reconstruction of U.S. Route 7 through the center of town was the town's largest and most visible project, approaching the cost of a decade's worth of town budgets. You as Brandon residents and taxpayers are to be commended for your patience through several heavy construction seasons. The Select Board thanks you for continuing to patronize our downtown merchants, being courteous in traffic, and staying focused on the worthwhile end result, the "even better Brandon" you and your children and grandchildren will enjoy. This project was accomplished with a 5% contribution from the taxpayers of Brandon. The Select Board and town manager continue to leverage state and federal dollars at every opportunity. Our financial policies are oriented in the direction of providing local matches to avail ourselves of grants rather than attempting to entirely self-fund public works projects. In late November 2019, the Select Board made its first expenditure of some of the 1% local option tax money the voters first authorized in 2015: \$150,000 went towards the Town's match for Segment Six. At a 5:95 ratio, that \$150,000 of non-property-tax money "drew down" \$2,850,000 more in state and federal funding into Brandon. Most grants are more like 25:75 splits, or even 50:50, not 5:95. But matching funds are a sustainable way to get more value for our public dollar.

Other current public works projects which will increase Brandon's economic vitality and livability include the Union Street sidewalk project which will continue into 2020; the Park Street reconstruction which will occur in 2020; and electric car charger(s) in the town parking lot beside the town hall to be installed in 2020. The Select Board spent considerable time handling concerns about other town-owned properties in 2019, resulting in a change of operators at the transfer station, a new lease agreement for maple sugaring in the town forest, and preservation of an ancient right of way along the westerly portion of Otter Creek. We also listened to concerns from residents of the unpaved portion of Town Farm Road, and we continue to work with Regional Planning to establish the appropriate policies there.

One or two selectmen represented the Select Board out-of-town at a FEMA flood re-mapping program, at the Otter Creek Class One Wetland steering meetings, VLCT trainings, and at a number of other in-town organizations including the Brandon Area Chamber of Commerce. The board enjoys the liaison work it does with these other community and governmental groups, and appreciates the liaison efforts from the school board, Chamber, and BLSG Mosquito District to the Select Board. The Select Board adopted the Enhanced Energy Plan as proposed by Brandon's energy committee, and thanks that subcommittee of the planning commission for their efforts to ensure future solar arrays are sited in conformance with our town plan. Further to Brandon's sustainability efforts, the Select Board adopted a "green fleet" policy this year.

The Select Board approved nearly a half-dozen uses of the revolving loan fund and tax stabilization policy to facilitate economic development by different business enterprises in Brandon. The Town received an unqualified ("clean") audit, as it has in past years. We have current and equitable contracts in effect with our police union employees (5 members) and our non-police union employees (2 members), and updated the personnel policy for all other non-union employees (12) after the previous policy served 35 years.

In November, Brandon was included in a vtdigger.org analysis of a report on the financial health of thirty of the larger towns in Vermont. Brandon's position was deemed very favorable (ranking us 13 of the 30 towns studied, and notably scoring higher than both of our near neighbors Rutland and Middlebury, and with the highest score of any town studied in the four southern counties). We have the lowest debt-to-revenue ratio of any town in the report, even though we have the lowest-valued grand list of any town in the report (which means a challenge for raising revenue). Very frugal budgeting by the Select Board, budget committee, town manager, and department heads, and very careful management by the town manager and department heads mean our revenue/expense difference earns highest honors. The report presented Brandon's rather meager unrestricted fund balance (ready cash reserves) as an area for improvement. This had been identified by the town treasurer in 2016 and resulted in creation and adoption of a fund balance policy by the Select Board early in 2017. The Select Board's policy has led to improvement of the town's position on this aspect, and we will continue to shepherd resources wisely to ensure our town's financial health grows from strength to strength.

Each of your elected selectmen contributes something of unique value to the Select Board, and each of us appreciates the opportunity to be part of this team in service to the town we share.

Respectfully submitted,
Seth Hopkins, chair; Doug Bailey, vice-chair; Tim Guiles, clerk; Tracy Wyman, selectman; Brian Coolidge, selectman

TOWN MANAGER'S REPORT

There were good times...there were bad times. Seems like an appropriate way to start off a recap of fiscal year 2020.

As you all know, we were in the middle of construction on Route 7 while at the same time VTTrans did a complete rebuild of Route 73 East to the top of Brandon Gap. This was a trying time for all, I thank you for your patience.

I am looking forward to seeing the completion of the Union Street sidewalk and the Churchill Road culvert. These are the last two of the legacy projects that were inherited by the current administration.

There was a change in personnel this year with the sudden vacancy of the Public Works Director that offered another opportunity within the Public Works Department. The decision was made to not fill the Director position and split the duties between our Foreman, Shawn Erickson and myself. This allowed us to bring on another "boots on the ground" employee which has been advantageous.

Newton Road was active this year with three FEMA funded property buyouts. This program provided folks the opportunity to relocate out of a flood prone area at no cost to them or the Town.

I have secured another grant to continue mitigating storm water runoff issues that were identified in the Storm water Master Plan study we completed. This grant will cover all costs to mitigate run off in the parking lot off of Center Street and road run off on Pearl Street.

I am continuing to stay on top of delinquent taxes and will keep this a priority.

This was the year that we finally rounded the corner and can now clearly see what is ahead of us.

Regards, David Atherton, Town Manager

BRANDON POLICE DEPARTMENT

This year has been transformational in many ways for Brandon. Our downtown has new traffic patterns and lights. New sidewalks that invite people to walk downtown. Final stages of plantings and seating areas are being put into our parks and several new businesses have opened downtown. All of this work has brought a new feel to our downtown. With the completion of roadwork and traffic signals, officers have been busy making car stops and transitioning drivers from driving through blinking traffic lights to now fully functioning lights. While initially timing adjustments needed to be made, the lights seem to allow for traffic flow and minimal wait times at red lights.

I would like to reflect on the dedication of officers and staff who work for the Town of Brandon. Like many professions, we are seeing a shortage in workers. Young people interested in serving the public are more difficult to find and attract. Add to that, the process of hiring someone to serve as a police officer requires several challenges to be met. A rigorous application and background check. Written, physical and psychological testing, a polygraph exam, and a 16 week academy training course. Once that is completed there is a field training process and post academy certifications required before being fully ready to serve our community. We then entrust those officers to make decisions that impact people's lives, often in times of turmoil. They are required to know case law, 83 chapters of policies, decide when and how to apply use of force, and most of all make these decisions quickly. Our officers are dedicated professionals who are supervised and scrutinized each day. Their every interaction with the public recorded and reviewed for training and professional standards. Our officers who serve you, our community, do some of the most amazing things that are rarely ever seen. I witness officers who utilize exceptional de-escalation techniques, especially when responding to calls for mental health emergencies. Officers who are empathetic to individuals in times of trouble. Officers who have acted quickly and professionally under circumstances of extreme stress. When their calls result in an arrest, they are diligent in documentation and follow up as their actions are reviewed by me, prosecutors, defense attorneys, and the courts. Their work is often complemented by our county prosecutor. My point being, your officers are dedicated professionals who chose this work and work countless hours to serve our community. I am hopeful that you have an opportunity to interact with them.

As proof of the struggles we face, this past year we lost another officer to another Vermont agency after less than a year of service to Brandon. This put the staff in a position of working many of their days off just to cover shifts. We are fortunate that we have just graduated two new officers from the academy. Both are receiving their post basic certifications and will be interacting with the community soon. As a result of gaining two new officers, we will be staffing the position of SRO (School Resource Officer) at Otter Valley Union High School after the Christmas break. The department, the school, and the community see this as a valuable position and a way for students to interact with law enforcement in a positive way.

As of December we have responded to 3,873 calls for service. Of those calls, 98 have resulted in an arrest being made. When possible, we utilize our volunteer members of BRAVO, a restorative justice group that help keep low level offenses from entering the court system. While on foot patrol, officers conducted 841 property watches. During routine patrol officers made 803 traffic stops which resulted in 343 traffic tickets and 623 warnings. Also issued were

10 civil violations for minors in possession of tobacco which typically are issued when students at school are caught with cigarettes or vaping devices. There were also 15 diversion tickets issued for minors in possession of alcohol, and 3 civil tickets for minors in possession of marijuana. Over this past year officers have responded to 34 calls involving mental health issues and 75 calls that were alcohol related.

As always, we appreciate the support of our community. We recognize when all departments of town government work well together our community prospers. We always strive to hear the concerns of residents and visitors, and work together to keep our town an attractive place to visit, open a business, relocate and raise a family.

Respectfully, Christopher Brickell, Chief of Police

HIGHWAY DEPARTMENT

The Highway Department is finally fully staffed with a Highway Foreman and four Crew members. We also have added another F550 Truck with plow and sander to the fleet to help in the winter season cleanup. The town has 80+ miles of highway to maintain this will allow us to get around much quicker and be more efficient. I am excited to be a part of the new work force. I feel we have staff that cares and is looking forward to improving the Town of Brandon's infrastructure.

We had a good year. On McConnell Road, we replaced culverts and excavated some areas where there was server wheel rutting replaced with a good base before we paved. Smalley Road was also paved. We also replaced some culverts around town that had failed. There was tree and brush cutting, ditch and shoulder work, patched asphalt where there was water and sewer repairs done and some swales work to stop water erosion. We have a lot more to do and we hope to have another productive year in 2020.

I look forward to serving the community and if you have any issues or concerns feel free to call the highway garage.

Shawn Erickson, Highway Foreman

ZONING ADMINISTRATOR

In this Fiscal Year, 49 permits were addressed; 21% less than the previous year; representing a continued trend throughout much of Rutland County. There was a significant increase in commercial activity; offset by a large decrease in new single family home construction.

IN SUMMARY the type of Permits reviewed in fiscal year 2018-19 were:

- Accessory (detached) Structures (i.e. garages, sheds, fences, pools) - 10
- Residential (attached) Additions & Expansions (new Decks, Porches , attached garages, etc.) - 10
- New or Replaced Single Family Residential Structures (including mobile homes) - 5
- New Commercial projects, Multi Family uses, Signs, Business changes of Use, Conditional Uses - 10
- Home Occupations - 0
- Signs - 4
- Demolitions (note that Asbestos inspections may be required) - 3
- Subdivisions, Boundary Line Adjustments, Simple Parceling, etc. - 2
- Barns, Agricultural Structures (to qualified farmers) - 1
- Incomplete, Withdrawn application - 1
- Denied applications - 0
- Other & Pending (await approval of required VT permits) - 1 TOTAL; permit applications - 48

It is always recommended you contact the Zoning Administrator well in advance of any project to learn what rules may apply. Your contractor or your neighbor's permission may not override the Zoning regulations. Anticipate that a simple permit process will take at least three weeks before construction may start. Even if a Town Permit is not required, it is a preferred practice to receive a (free) written "No Permit Required" confirmation from the Zoning Administrator, which will be retained in the Zoning file.

The Zoning Administrator position is a part time assignment. My usual hours are all day on Tuesdays and on Thursday afternoons. I'm available to meet you at other times by appointment. I'm here to help!
Zoning@TownofBrandon.com 247-3635 ext. 202

Jeffrey Biasuzzi, Zoning Administrator

ECONOMIC DEVELOPMENT

As economic development officer, I continue to work closely with the Brandon Area Chamber of Commerce, Main Street Downtown Brandon, the Economic Development Board, the VT District Office of the US Small Business Association, The Rutland Economic Development Corporation, Vermont Economic Development Authority and local realtors and land lords to make sure that every potential business is welcomed into our community.

Brandon is fortunate to have the support of the Agency of Commerce and Community Development. Our participation in their Designated Downtown program has made available tax credit programs for improvements within our downtown core. Our Brandon specific resource portfolio includes the Brandon Revolving Loan Fund and our municipal tax stabilization, both of which have seen some increased use over the last three years by new and existing businesses. In 2019, 4 businesses took advantage of the program, including 1 new business (Ripton Mountain Distillery) and the acquisition and expansion of another (Forest Dale Grocery/Restoration Barbecue).

Please do not hesitate to contact me about any help you may need for your existing business or with any leads and ideas you might have for potential new businesses.

802- 247-3635 X213 ~ bmoore@townofbrandon.com
<http://townofbrandon.com/departments/economic-development/>

Respectfully submitted, Bill Moore, Economic Development Officer

HEALTH OFFICER / RENTAL HOUSING OFFICER / E911 COORDINATOR

Rental Housing: There are 462 current Rental Housing units in the Town of Brandon. Rental Housing consists of any Non-Owner-Occupied dwellings, such as single-family homes, apartments, duplexes, and owner-occupied homes with two or more rooms rented. These rental units are all subject to regulations under the State of Vermont and the Town of Brandon Rental Housing Codes.

A Certificate of Occupancy is required every time there is a change of tenant at a Rental Unit in Brandon. Prior to a new tenant moving in, an inspection is performed and a new C/O is issued. Additionally, an Annual a Statement of Compliance is sent to the owners of all rental housing in Brandon. This is a self-assessment performed by the owners/managers of the property, to ensure that each Rental Unit is up to code. The specifics of the Rental Housing Code can be found on the town's website at www.townofbrandon.com, or by contacting me at the office.

E911 Coordinator: Our emergency services, Police Dept, Fire Dept, and Rescue Squad, depend strongly on the owners of all properties to have their street numbers posted and visible in time of emergency. The Town of Brandon requires ALL Homes and Buildings to have their street address numbers to be posted near the front entrance of each building and be visible from the road. If your entrance can not be seen from the road, an additional posting is needed, near the road and visible at all times. Numbers are to be 4 inch white or silver reflective, block style, on a green or black background.

Health: Town Health Officer's in the State of Vermont are nominated by their respective towns and appointed by the Commissioner of Health. The THO is responsible for investigating and addressing public health problems in their town. Some of these are animal bites, drinking or public water, lead paint, infectious disease, solid or hazardous waste, sewage, and the rental housing health code.

Respectfully submitted, Thomas Kilpeck

VITAL STATISTICS

	2019	2018	2017	2016
BIRTHS	30	35	54	36
DEATHS	44	47	43	51
CIVIL MARRIAGES	37	18	39	35

Due to the Town's liability exposure and the possible use of information fraudulently, the Vermont Department of Health has recommended against printing names in the Vital Statistics section of the Town Report. The Brandon Town Clerk's Office concurs with this policy.

RECREATION DEPARTMENT

Recreation Participant Numbers

Little Otter Youth Wrestling	34
Snowbowl Ski Lessons	14
Spring Baseball/Softball	156
Summer Baseball/Softball	12
Summer Cornhole League	51
Field Hockey Camp	4
Swim Lessons @ Brandon Inn	66
Summer Basketball Clinic	7
Pre-Season Football Camp	17
Pre-Season Soccer Camp	10
Youth Cross-Country Running	11
Fall Soccer	112
Middle School Football (7 th /8 th Grade) -	26
Flag Football (5 th /6 th Grade)	18
Flag Football (3 rd /4 th Grade)	15
NFL Flag Football (1 st /2 nd Grade)	15
Youth Basketball	95
Adult Basketball	38
Boot Camp	5
Brandon Dance w/Middlebury College -	7
Youth Theatre (Montana Jones)	13
Winter Cornhole League	29
7 th /8 th Grade Lacrosse (Boys)	17
Brandon Rec Fall Cheerleading	13
Brandon Rec Winter Cheerleading	12
Awesome Afternoons	36
Odyssey of the Mind	16
Dance, Tumble, Shout Cheer Camp -	10
A Week of fun – February Break	7
A Week of fun – April Break	9
7 th /8 th grade Girls Lacrosse	18
Pockette B-ball Skills Sessions	6
Quiz Night – November	61
Quiz Night League	52
Let's Play – Pre-school Playgroup	28
Spring Soccer Player Development	8
British Soccer Camp @ Estabrook	15

New Programs

Brandon Idol Tryouts	22
Mini Sprinters Spring Running	9
Basketball Open Gym – Girls	11
Elite Basketball Camp	33
Kids Idol, Brandon Style	9
Indoor Soccer (Co-Ed)	11
Renegade Wrestling Camp	13
Tango Tuesdays @ The Town Hall	8
Sunday Afternoon Pickleball	8
Pee-Wee Cheerleading	22
Italian Film Series	17
Adult & Youth Aikido	10
Video Workout at the Town Hall	23

"Rested" Programs

Elementary Lacrosse, Warrior Workshop, Pre-Season Wheeler Basketball/ Softball, Junior 3 on 3, Women's Self Defense, Block Printing, Theatre Arts Design with Mr. B

Special Events

- Brandon Idol – 6 Concerts over 6 months – **January - June**
- Bounce House Karaoke @ The Brandon Town Hall – **February**
- Sledding Party with the **Neshobe Golf Course - February**
- New England Wildlife Encounters @ The Brandon Town Hall - **March**
- The Grift Concert @ The Brandon Town Hall - **April**
- MLB Pitch Hit Run with **Major League Baseball - May**
- Safety Day with **Neshobe PTO, Fire Department, Brandon Area Rescue Squad, Brandon Police Department and OMYA – May**
- The Fishing Derby @ Camp Thorpe with the **Brandon Area Toy Project and Camp Thorpe & VT Fish & Wildlife – May**
- Brandon Kick-off to Summer Carnival with the **Brandon Area Toy Project - June**
- Independence Day Family Games with **Brandon Independence Day Celebration Committee – July**
- The Vermont State Cornhole Championship with the **Downtown Brandon Alliance & Brandon-Forest Dale Lions Club – July**
- Rockin' with The Rec with **SOAR after school program – January – May, October - December**
- Estabrook Rock Fest with the **Brandon Area Toy Project – August**
- Logan Reisterer/West Road Rockers Concert @ The Brandon Town Hall- **September**
- Harvest Fest with **Neshobe PTO , Brandon Free Public Library, Brandon Area Chamber of Commerce - October**
- Spooksville with **Brandon Area Toy Project, Brandon Free Public Library – October**
- Neshobe Pie Gobbler Thanksgiving Fun Run with the **Neshobe Golf Course & Maple Run Marketing - November**
- Breakfast with Santa with **Neshobe PTO - December**
- 3 Bus Trips (2 Celtics Trips, 1 Red Sox)
- Flagship Cinema Booklets

General Programming - Youth

Providing the diverse offerings that the youth in our community deserves requires a trial and error approach. Not every program becomes a staple. Our elementary Lacrosse program is an example of a program that is not yet ready for a 6-8 week long full season, replete with multiple practices per week and games. There are not enough kids at the grade school level that have had the exposure. This requires a different approach; working with the Otter Valley Varsity program to create mini-clinics while they are in their season to help generate excitement and a connection to the game being played at a higher level. The exact opposite strategy has worked wonders in a quickly growing program for the Brandon Rec: cheerleading. Cheer Commissioner Sara Whitney, over the course of three years, has grown the program and the first few rec participants are now cheering with a much larger and more skilled group at the varsity level. This is a wonderful example of how one person's passion in our community can spark a movement and change the way that teens spend their out of school hours. We are always looking for "champions" people who are passionate about their pursuit; we will provide the support and opportunity to create new, healthy traditions for our youth.

General Programming – Adults

The threshold for creating new adult programs is relatively low when compared to youth programs. It only takes three adults to create a new offering. We have access to different types of space in our community and, especially during the winter months, we look to have them used as much as possible. The Brandon Town Hall served as the centerpiece in 2019. The idea that we could have a six-month long contest that had an average audience size of 178 people throughout the winter and spring demonstrates how easy it can be to create fun activities that adults can enjoy. Concerts, adult cornhole and exercise classes and pickleball have been hugely successful. Our 2020 calendar will seek to capitalize on our experience facilitating engaging and popular adult programming.

Miscellaneous –Events, Staff & Infrastructure

2019 proved to be a year of expansion for the Brandon Rec. The addition of Colleen Wright as a part-time employee meant that the rec department, for the first time since 2012, had multiple employees. Her energy, ideas and marketing prowess has helped to develop some fantastic opportunities around special events, particularly but not limited, to the Town Hall. Events like the Estabrook Rock Fest, the Vermont State Cornhole Championship, the resumption of the May fishing derby at Camp Thorpe, the Neshobe Pie Gobbler Fun Run and many others were made possible because of our strong community partnerships but having another person to help out the .75 rec director position has meant a more productive rec department. Your director was able to secure a \$10,000 Building Communities grant for improvements to the Seminary Hill Park and the assistant director received a \$2,500 Walter Cerf Grant to help with the installation of the donated playground equipment. This work is slated to happen in spring of 2020. Other grant opportunities are being pursued with an eye toward the improvement of Estabrook Park (tennis courts, parking area). We continue to cultivate a mutually beneficial relationship with the Friends of the Town Hall. Sharon Stearns heads a Dog Park committee that is approximately 30% of the way toward their goal of raising the funds necessary to construct a fenced area at Estabrook.

Volunteers and Sponsors

Without volunteers and sponsors, our recreation department would cease to exist. Local businesses continue to provide support through team sponsorship and donations of cash, goods and services. Volunteer coaches provide hundreds of hours of youth instruction, guidance and support.

The Recreation Department phone number is (802) 247-3635 X 213 and my e-mail address is bmoore@townofbrandon.com The website is: <http://townofbrandon.com/departments/recreation-department/>.

Feedback is a critical component of being responsive to our town's needs. Please do not hesitate to contact me with any ideas, complaints or compliments you have about our programming.

Respectfully Submitted, Bill Moore, Recreation Director

ASSESSOR'S REPORT - 2020 REAPPRAISAL

The Town Wide Reappraisal for Grand List 2020 is nearing completion. We would like to thank the Brandon residents for all the assistance and cooperation we have received. The project has consisted of collecting data, new sketches and updated pictures. New cost tables and Land Schedules have been developed, implemented and calibrated to the Brandon market.

The new data is all in place and NEMRC has begun the review process. All properties are visually re-inspected to double check the accuracy of the data and valuation methodology.

A Town-Wide Mailing will be distributed in late spring. (estimated arrival late May early June). The mailing will provide information regarding Ownership, Location, Property Identification Number, New Assessed Value, Previous Assessed Value, Housesite Value and Homestead Value. The mailing will provide exact dates for Pre-Grievance Hearings and Official Grievance Hearings.

The tentative dates for the **Pre-Grievances** will be June 16-18. The Pre-Grievance process is an informal opportunity to review the data, discuss the valuation and discuss any issues with the property. The Pre-Grievance process allows omissions or data inputs to be addressed and corrected. Appointments will be needed for the Pre-Grievance hearings, the mailing will provide information to make appointments.

The tentative dates for the **Official Grievance** will be June 23-25. The Official Grievance is in compliance with Title 32, Vermont Statutes Annotated, Section 4111 (g)

"A person who feels aggrieved by the action of the Listers/Assessors and desires to be heard by them, shall, on or before the day of the grievances meeting, file with them their objections in writing and may appear at such grievance meetings in person or by their, agents or attorneys. Upon hearing of such grievances the parties thereto may submit such documentary or sworn evidence as shall be pertinent thereto."

Official Grievance hearings will be by appointment only, the mailing will provide information to make appointments. Be prepared to present relevant evidence regarding the appeal. All appeals must be in writing.

Respectfully, Lisa Truchon, VMPA, Assessor/NEMRC, Reappraisal Project Supervisor

DOG LICENSES 2018-2019

TYPE	# SOLD	FEE	TOTAL
NEUTERED	346	\$4.00	\$1,384.00
UN-NEUTERED	41	\$8.00	\$ 328.00
NEUTERED AFTER 10/1	5	\$2.00	\$1 0
UN-NEUTERED AFTER 10/1	0		\$ 0
KENNEL/SPECIAL	1	\$30.00	\$ 30.00
LATE FEES			\$ 144.00
TOTAL PAID TO TOWN			\$1896.00

SEGMENT 6: EVEN BETTER BRANDON - PUBLIC INFORMATION OFFICER

With the final touches being put on this massive project in the spring, I thought I would end my reports from the last 2-1/2 years with the help of the interview done with me by Lee Kahrs of The Reporter.

I said "Yes" to the Public Information Officer (PIO) job back in 2017 at the urging of former Brandon Public Works Director Daryl Burlett. I had done the same job on a smaller scale with the new water line installation across the Neshobe River in 2015 and the Route 7 overflow culvert job in 2016. I took the job because I knew it was going to be tough for the businesses and townsfolk. I was born here, raised here, never left here, and I owned a business and a home, both within the project boundaries. I went from being a florist to sitting in construction meetings with state and federal officials and engineers about an industry I knew nothing about. It was a big deal. It was a huge project and there were a lot of moving parts and I learned how they made it work and what the companies involved had to go through to complete it.

Segment 6 was the last of six segments of Route 7 planned for upgrades from Pittsford through Brandon. It had been in the works since the late 1980s. Segment 6 was the most complicated by far. Not only was the road repaved, but large trees were cut down and replanted, new sidewalks were installed, water and sewer lines replaced, the Champlain Street / Douglas House intersection was altered, new streetlights were installed, power and internet lines were buried, a new configuration around Central Park was carved, and the intersection of Route 7, Carver Street and Union Street was re-configured with traffic lights. It was a mammoth project that consumed the downtown for over two years, testing the patience of drivers, residents and business owners alike with dust, noise and traffic. But as the final touches are placed on the project, everyone who drives through Brandon can only remark on how beautiful it looks, particularly with holiday garland and lights on the new streetlights.

It was a long and difficult job navigating the relationship between the town, the residents, the business owners and Casella Construction. Everyone had their perspective and they want it addressed. At the same time, there were schedules to keep, constant changes in scheduling and the need to communicate all of it, on top on handling complaints from the public and then giving out information from project officials. It's easy to take potshots at any organization like the town or Casella or the Select Board, but, when you sit in the meetings and you hear their frustrations with so many moving parts and learn the process, you understand what it's all about. I have more respect for what they did and how they did it.

Water District Superintendent Ray Counter always had the best interest of the residents and businesses in mind, and Daryl and town manager Dave Atherton did an admirable job shepherding the project forward. Ray was fantastic, he was a superstar, Daryl and Dave were responsive and sensitive to the businesses and tried hard to make it work best for them. It may not have always seemed that way, but they worked hard at that.

But most of all I was happy and impressed with the way my fellow residents and business owners conducted themselves during the construction. I'm proud of Brandon's people and businesses, it was just a very painful project to live through. I think 2018 was the toughest year of my life. It would've been tough just being a business owner, but then to be right in the middle of trying to make it work for the town... my brain never shut down. I couldn't have done it without the patience and support of all of you.

So, would I do it again? Knowing what I know now, I would do it again in a heartbeat. It was wicked interesting.

Thank you again, Bernie Carr

PLANNING COMMISSION

Energy Plan - The Planning Commission administered and advised on the Energy Committee's writing and review of the town's energy plan. The plan was approved by the Town of Brandon's Select Board on October 14, 2019. The plan was subsequently approved by the Rutland Regional Planning Commission and sent to the State of Vermont's Public Utility Commission.

River Corridors - The Planning Commission is currently reviewing the language for Brandon's River Corridors bylaws. It's nearly completed. After the language is finalized, the Planning Commission will proceed with public review and comment period before sending it to the Select Board.

Signage Ordinance - The Planning Commission is tracking its enforcement and ensuring that it's being put to good use. The Planning Commission is encouraging businesses that were grandfathered in (before the new signage ordinance took effect) to switch to signage that is more consistent with Brandon's historic look and feel (see new signage ordinance for more details).

Permit Notifications - The Planning Commission is working with the Zoning Administrator to make this process more efficient. New updates forthcoming.

Town Plan - The Planning Commission is beginning a full review of the Town Plan. It plans to update this document over time, both in terms of copyedits as well as more substantive revisions that will make the document more user-friendly and accessible to the public.

Brandon Energy Committee

Energy Plan - The Energy Committee spent the bulk of 2019 writing and researching for the energy plan (e.g. property visits for preferred site list) and has now received approval of that plan from the Select Board. The plan has also been approved by the Rutland Regional Planning Commission and has been sent to the Vermont Public Utility Commission.

Public Workshops - The Energy Committee organized multiple workshops in town with a focus on weatherization of homes for winter as well as energy efficiency workshops and solar power workshops. Many of the workshops were hosted in coordination with Efficiency Vermont. Efficiency Vermont increased their incentives for Rutland County in 2019, offering up to \$4,000 for people to retrofit their homes and offering free energy-efficient appliances for homes that have high energy burden (energy burden is defined as the percentage of household income that goes toward energy costs). These workshops were very well attended. The Energy Committee plans to continue offering these free workshops as there's ample interest and continued requests for them.

EV Test-Drive Days - The Energy Committee organized several electric vehicle (EV) test-drive events with Tesla, Green Mountain Power and Garvey Nissan. These EV test drive events continue to be well attended. More EV test-drive events coming in 2020.

Town Energy Audit - The Energy Committee worked with the State of Vermont to process an energy audit (of the town's energy use) with the assistance of Town of Brandon staff. These benchmarks – of town energy use – are helpful in tracking future energy reduction and conservation and renewability so that the town can market and promote the work it's doing to become more sustainable.

Waste and Recycling - The Energy Committee is working with the Chamber of Commerce and Select Board members to ensure that the town recycles, to the extent possible, both its dry and wet waste. Workshops on food waste are forthcoming.

Rutland Regional Planning Commission

Appointed Vice-Chair - As Brandon's representative to the Rutland Regional Planning Commission, Michael Shank was also appointed as Vice-Chair to the commission. The RRPC is a useful resource to the Town of Brandon, offering invaluable assistance in the drafting of the Energy Plan and the River Corridors bylaws, and offering workshops and presentations on state-related updates, e.g. Act 250 updates, wildlife corridor updates, and more.

Michael Shank, Chair

DEVELOPMENT REVIEW BOARD

The Brandon Development Review Board (DRB) is a five-member, quasi-judicial volunteer board whose members are appointed by the Brandon Select Board. Additionally, the DRB currently has one alternate member, also appointed by the Brandon Select Board. The DRB hears appeals and grants variances, conditional uses and setback waivers in accordance with the Brandon Land Use Ordinance (BLUO). The DRB is also charged with reviewing sections 6 (municipal impacts), 7 (school impacts), and 10 (compatibility with the Town Plan) of the Act 250 review process. All DRB hearings are publicly warned 15 days in advance in "The Reporter" and posted on the town bulletin boards. The DRB usually meets the fourth Wednesdays of the month, as needed. Location varies so check the town website for official hearing and meeting notices.

Development Review Board Members are: Samantha Stone, Chair; John Peterson, Vice Chair; Robert Clark; Amber Lovely Lee, Tom Bohler.

BUDGET COMMITTEE

The Budget Committee is comprised of four members charged with the responsibility of providing insight and transparency to the budget process. All Budget Committee meetings are open to the public and community members are encouraged to attend. Since its inception in 2014 the committee has observed a vast improvement and streamlining of the process.

Along with the Select Board and town manager, the committee members are presented each department's budget by their respective department head. Throughout the process, the committee members are given ample opportunities to ask questions.

It is the opinion of the committee that as each department presents, they are mindful of the needs of the community while demonstrating fiscal responsibility. In addition to discussing current needs the departments have done well at projecting future desires, which has allowed the Select Board to make well-informed budgetary decisions.

The budget committee is impressed at how far along the budget process has come. With the efforts put into compiling and presenting the data, the committee is able to get a comprehensive view of what is required to support the Town going forward.

Respectfully submitted, Anthony Peduto, Barry Varian, Cindy Bell and Janet Coolidge, 12/30/19

BRANDON FIRE DEPARTMENT REPORT OF THE CHIEF ENGINEER

I am proud to report to the Brandon community that the men and women of the Brandon Fire Department continue to be prepared and ready to serve the emergency needs of the areas that we cover. The members of the Brandon Fire Department are members of the community, maybe some are your friends, and maybe some are your neighbors. They have dedicated themselves to answering the call for help regardless of time of day, regardless of weather. The Brandon Fire Department responded to 137 calls this past year. The members logged over 3,200 hours of time at drills and calls.

Firefighting is an inherently dangerous job. In the United States each year we lose almost 100 firefighters to line of duty deaths. Studies show that many of these deaths are the result of health related issues. Also many firefighters are losing their lives to an insidious silent killer, cancer. The environment that our members work in has been found to be the leading cause of these issues. The Brandon Fire Department cannot ignore this fact. This past year we began a program of firefighter physicals. This year we will be adding an EKG to the physical. It is our hope that these physicals will enable us to spot issues before they become serious medical problems. We have already purchased and will continue to purchase the gear and equipment needed to protect our firefighters. Through the budget process we have adopted programs that have enabled us to be proactive with the care of our apparatus. We also need to be proactive with the health and safety of our members.

This year's budget will reflect the fact that we will be retiring the fire station bond. The station continues to be a source of pride for the department and its members. This facility would not be possible without the support of the

residents of Brandon. But with the passage of time there has become a need to tackle some major repairs. The most significant repair that is currently needed is a repair to the roof area. Due to a significant water leak with possible structural damage we will have to commit over \$11,000 to make these repairs. We had hoped to address this issue this fall but now have had to defer this work until spring. For the time being a temporary repair has controlled the leak. To be prepared for future we will roll the budget monies from the station bond line to a new line earmarked for major station repairs.

To be able to do the job as chief engineer I rely heavily on the assistance of not only the officers and members of the Brandon Fire Department but of others as well. I would like to acknowledge our working partnership with the Brandon Area Rescue Squad and the Brandon Police Department. Also the help and support that is received from the officers and members of the Pittsford Fire Department and our other mutual aid companies. Lastly the help and support of the Prudential Board and Ray Counter make all of this possible. They are the people behind the scene that make it all happen.

The Fire Department is always looking for new members. Please stop by the fire station to discuss becoming a member. We are here on the second and third Wednesdays of each month from 7:00 p.m. to 9:00 p.m. and we welcome visitors. Don't forget you can follow us on our Facebook page to see what your Fire Department is doing.

Respectfully submitted, Roman Wdowiak, Chief Engineer

BRANDON TOWN HALL & COMMUNITY CENTER

We were recently asked by a first time visitor to the Brandon Town Hall, "What did you first use the building for?" They were astonished that, started in 1861, it has always been the Town Hall. And what a dynamic function it has played since its beginning. With amazing acoustics and ample space, it has held an important role in the community. Starting with a social gathering in February 1862, it was used for many purposes until 1979, when the Town Meeting was moved to the Neshobe School.

Starting in 1998, the Friends of the Brandon Town Hall (FOTH), using mostly donations and grants, has invested more than \$1 million in revitalizing the facility. Since 2012, FOTH has expanded the repertoire of summer programs to appeal to all tastes and budgets. In 2019, the Brandon Town Hall and Community Center has started to transition to a year-round facility, since heat was installed upstairs by the Town. Also, the Brandon Recreation Department has added winter programs and energy to the building.

In 2019, 27 FOTH events were attended by more than 2,500 patrons, 320 performers/crews and 145 volunteer hosts/ushers. Community members and businesses sponsored all events, which allowed us to keep ticket prices low. We also hosted: the Second Vocal Competition sponsored by Barn Opera; a Lions Club "Beatles" fundraiser; and the youth theater's "Montana Jones and the Gymnasium of Doom." The Brandon Recreation Department held its first "Brandon Idol" program (nearly 1,000 attendees at 5 stages of competition), as well as many other well attended events.

FOTH believes that the transition into full time programming is positive, and enhances the use of the Town Hall as a means of economic development and community well-being. The ground level sees wide use for meetings by Town boards and committees, as well as other organizations. And the annual Town Meeting is now back at the Town Hall.

One of the key players in the rejuvenation of the Brandon Town Hall is well known by the community. We have seen countless children and grandchildren he has taught. For over 30 years, this person has been instrumental in many outstanding fields: artist, teacher, mentor, actor, director, set designer, set builder and friend. With so many positive attributes, the FOTH Board of Directors determined it was best said by the following plaque:

Stage Dedicated To Dennis W. Marden 2019

which was installed near the rebuilt and enlarged stage. Dennis Marden was instrumental in the job.

We are currently planning for the 2020 Season. If you have any suggestions, please contact Richard Baker at arabaker4@gmail.com. You can also check us out at brandontownhall.org, Facebook, Front Porch Forum, or Instagram. Now that the Route 7 Segment 6 is complete, the Brandon Town Hall and Community Center will shine as a prime destination for Brandon's residents and visitors.

BRANDON SCOUTS

Cub Scout Pack 110 (boys & girls), Scouts BSA Troop 110 (male) & Scouts BSA Troop 2019 (female)

We would like to thank all our community who support us. Thank you to those who buy our popcorn, give monetary donations, donations of time and provide discounts on products. A special thanks to St. Alphonsus Parish for providing us with a place to meet.

Pack 110 had 3 boys cross over into Troop 110 in the spring. Our pack continues to grow and serve boys and girls from kindergarten to fifth grade from Brandon, Pittsford and surrounding towns. Scouts enjoy learning new skills, making new friends and having fun outdoor experiences including spending time at Camp Sunrise. We hiked to Silver

Lake in June and in October camped at Camp Sunrise for the Harvest festival. The Cub Scouts also helped clean litter off streets in Brandon for Green Up Day.

The young men of Troop 110 have been quite busy learning Scout skills such as tying knots and lashing, first aid, cooking and more. They also worked on their leadership skills while planning and facilitating the Spring Camporee for the Ethan Allen District at Camp Sunrise. Troop 110 has been busy out in the community as well with a variety of projects including: building cat shelves for the Rutland Humane Society, rebuilding the gaga ball pit at Lothrop School and helping at the annual St. Patrick's Day and Harvest Dinners at St. Alphonsus. They also helped clean up trails in Chittenden on Green Up Day. We were honored to lead the Pledge of Allegiance at Town Meeting and the Veterans Day celebration.

This year a new BSA Troop for females formed in Pittsford, including three ladies from Brandon. Scouts BSA Troop 2019 is the first female troop in the area for grades 6-12. The young ladies in Troop 2019 have been quite busy during their inaugural year. They have been on four overnight camping trips and a week at Mt. Norris for summer camp. They have learned knife safety, fire starting, knot tying and more!

Any questions about what we do or if you have a youth interested in joining Cub Scout Pack 110, Scouts BSA Troop 110 (male) or Scouts BSA Troop 2019 (females) please contact us. For Pack 110 & Scouts BSA Troop 2019: Sarah-Lynne Carrara, SarahLynneCarrara@gmail.com For Scouts BSA Troop 110: Jeff Carrara, JCarrara@velco.com

TREASURERS TAX REPORT TAX YEAR ENDING 5/15/2019

TAXES BILLED 2018-2019	TAX RATE	X GRAND LIST =	TOTAL RAISED
Non-Residential Education	1.5189	\$ 1,331,412	\$ 2,022,281.11
Homestead Education	1.3277	\$ 1,944,404	\$ 2,581,584.55
Municipal			
Town	0.7856	\$ 3,280,237	\$ 2,576,954.21
Fire District #1	0.0871	\$ 3,280,237	\$ 285,708.64
Local Agreement Rate	0.0105	\$ 3,280,237	\$ 34,442.49
Appropriations	0.0792	\$ 3,280,237	\$ 259,794.77
Misc Taxes			\$ 255.74
Total Taxes Billed			\$ 7,761,022
Late Homestead Penalties			\$ 2,956
Total Taxes Collectible			<u>\$ 7,763,978</u>

Taxes Paid by 5/15/2019	\$ 7,534,634
Abatements	\$ 7
Delinquent Taxes	<u>\$ 229,337</u>
Total Taxes Accounted for	<u>\$ 7,763,978</u>

TAXES PAID TO:

Otter Valley Unified Union School District (OVUUSD)	\$ 3,749,008
Brandon Fire District #1	<u>\$ 286,530</u>
Total	<u>\$ 4,035,538</u>

EDUCATION TAX CASH FLOW FINAL

State Payments	<u>\$ 1,050,998</u>
State Payments to Municipality	<u>\$ 170,641</u>
Non-Residential Education Tax Billed	\$ 2,045,104
Homestead Education Tax Billed	\$ 2,593,136
Payments to OVUUSD	<u>\$ (3,749,008)</u>
	<u>\$ 889,232</u>
State Payments	\$ (1,050,998)
State Payments to Municipality	\$ 170,641
Late Fees Retained	\$ (420)
.225 of 1% Retained by Municipality - Homestead	\$ (3,854)
.225 of 1% Retained by Municipality - Non-Residential	<u>\$ (4,601)</u>
Variance	<u>\$ 0</u>

RECONCILE TAX REVENUE IN GL TO TAXES BILLED

Tax Revenue per General Ledger	<u>2,849,148</u>
Municipal Tax AS BILLED	
Municipal Taxes	2,578,036
Appropriations	259,904
Misc Taxes (Fire District)	<u>(256)</u>
Total Municipal Taxes Billed	2,837,684
Municipal Fees from State Ed Payments	8,875
Late Homestead Penalties Collected	<u>2,589</u>
Total Municipal Taxes Billed and Fees Collected	<u>2,849,148</u>

NOTE: FOR PURPOSES OF RECONCILING THE EDUCATION TAX BILLING, FINAL GRAND LIST AMOUNTS ARE USED IN THE TAX CALCULATION AT THE TOP OF THE PAGE. THESE FIGURES VARY SLIGHTLY FROM THE BILLED TAXES WHICH ARE BASED ON THE GRAND LIST IN JULY.

Respectfully Submitted

Susan Gage, Treasurer

10/22/19

TOWN OF BRANDON General Ledger

Page 1 of 1

09:26 am

Balance Sheet Previous Year - Period 12 Jun

Sue

10 General Fund

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual
ASSETS		
10-1-00-01110 Checking #176452010	0.00	809,723.55
10-1-00-01120 Petty Cash - Town Office	0.00	150.00
10-1-00-01130 Petty Cash - Police Dept	0.00	50.00
10-1-00-01150 Petty Cash - Recreation	0.00	75.00
10-1-00-01200 Cash in MM #177607060	0.00	4,326.97
10-1-00-01320 Delinquent Tax Receivable	0.00	248,825.64
10-1-00-01330 Int. & Pen. Receivables	0.00	57,217.15
10-1-00-01340 Accounts Receivable	0.00	15,955.90
10-1-00-01360 Middlebury Acct. 10047019	0.00	5,677.21
10-1-00-01420 Due From/To Other Funds	0.00	-260,604.22
10-1-00-01510 Prepaid Expenses	0.00	18,332.74
Total Assets	0.00	899,729.94
LIABILITIES		
10-2-00-02110 Accounts Payable	0.00	34,693.60
10-2-00-02112 Dog Lic. Fees to State	0.00	55.00
10-2-00-02114 Hunting/Fishing Lic. to S	0.00	4.00
10-2-00-02120 Anticipated Tax Credits	0.00	1,762.62
10-2-00-02710 Deposits Payable	0.00	2,050.00
10-2-00-02800 Deferred Tax Revenue	0.00	244,197.01
10-2-00-04000 Accts Receivable Posting	0.00	-2.50
Total Liabilities	0.00	282,759.73
FUND BALANCE		
10-3-00-31510 Fund Balance	0.00	460,631.46
10-3-00-31515 Restricted Highway Funds	0.00	12,489.20
10-3-00-31530 Fund Balance-Recreation	0.00	17,775.60
10-3-00-31540 Reserved by Selectboard	0.00	85,000.00
10-3-00-31545 Nonspendable Fund Balance	0.00	18,332.74
10-3-00-31550 Reserved - Records Pres.	0.00	10,316.32
Total Prior Years Fund Balance	0.00	604,545.32
Fund Balance Current Year	0.00	12,424.89
Total Fund Balance	0.00	616,970.21
Total Liabilities, Fund Balance	0.00	899,729.94

UNRESTRICTED FUND BALANCE

\$460,631.46

\$ 12,424.89

\$473,056.35

2019/2020 BUDGET - \$3,190,885 X 15% FUND BALANCE POLICY = \$478,632.75

UNRESTRICTED FUND BALANCE SHORTFALL \$5,576.40

GENERAL FUND
Fund Balance

6/30/2015 6/30/2016 6/30/2017 6/30/2018 6/30/2019

ENDING FUND BALANCE

	\$ 414,179	\$ 782,460	\$ 547,028	\$ 604,545	\$ 616,970
Unrestricted & Unassigned Fund Balance	\$ 308,194	\$ 508,274	\$ 408,484	\$ 563,426	\$ 473,056
Restricted Highway, statutory	\$ 20,976	\$ 102,183	\$ 61,002	\$ (2,725)	\$ 12,489
Reserved Fund Balance	\$ 38,921	\$ 21,793	\$ 31,185	\$ 30,914	\$ 28,092
Assigned Fund Balance	\$ 31,820	\$ 137,200	\$ 33,351	\$ -	\$ 85,000
Nonspendable Fund Balance	\$ 14,268	\$ 13,011	\$ 13,006	\$ 12,931	\$ 18,333
Total Revenue	\$ 414,179	\$ 782,460	\$ 547,028	\$ 604,545	\$ 616,970

Fund Balance Policy in Effect 6/30/2017

Budget for Next Year	\$ 2,906,075	\$ 2,946,710	\$ 2,999,986	\$ 3,138,185	\$ 3,190,885
% of Unrestricted & Unassigned FB relative to Next Year Budget	10.61%	17.25%	13.62%	17.95%	14.83%

Town of Brandon Fund Balance Policy

The purpose of this policy is to set parameters on the town's unrestricted reserve fund balance. Responsible stewardship of the taxpayers' money, and adequate provision for future needs of the town, both foreseen and unforeseen, require the town to maintain a positive fund balance. The fund balance may be used by the selectboard for any purpose not in conflict with Vennont or Federal statute.

The selectboard finds that a desirable amount for the town's unrestricted reserve fund balance is not less than 15% nor more than 30% of the town's then-current annual operating budget.

**SCHEDULE OF LONG AND SHORT-TERM DEBT
TOWN OF BRANDON, 6/30/2019**

LONG-TERM DEBT				
Bonds - VMBB DESCRIPTION				
\$	398,856.39	Waste Water, System Improvements	\$ 30,942 \$	30,931 December-36
\$	28,634.54	Waste Water, Carver Street Extension of System	\$ 4,642 \$	4,640 December-25
\$	487,026.40	Waste Water, Champlain St Pump Station	\$ 22,964 \$	22,964 September-47
\$	1,080,000.00	General Fund, Infrastructure Bond 2006	\$ 175,838 \$	164,232 December-26
\$	276,500.00	General Fund, PD Building Rehab	\$ 28,543 \$	27,891 December-32
\$	793,440.00	General Fund, Overflow Culvert, Rte 7, Bridge 114	\$ 65,200 \$	64,371 November-37
State Revolving Loan Funds				
\$	28,375.00	Brandon FD#1-WPL-286-2.0 Park St Waterline - \$5,675/yr, beg 1/1/24	\$ - \$	- January-28
\$	25,925.00	WW & Water -RF1-214-2.0 Park St Engineering II - \$12,962 forgiven, \$2592.60/yr beg 12/1/23	\$ - \$	- December-27
\$	29,500.00	WW - RF1-223-1.0 Sewer Break/Neshobe River - \$14750 forgiven, \$2,950/yr. beg 8/1/23	\$ - \$	- August-27
\$	11,000.00	Waste Water Engineering/Flow Analysis - \$2,200/yr. 5/1/2020	\$ 2,200 \$	2,200 May-24
Capital Leases				
\$	205,756.75	General Fund - Grader Lease	\$ 32,408 \$	32,408 December-25
\$	93,286.37	General Fund - Dump Truck Lease	\$ 32,518 \$	32,518 August-21
\$	124,373.23	General Fund - Sidewalk Plow	\$ 24,028 \$	24,028 November-24
\$	3,458,300.45		\$ 419,282.00 \$	406,182.22
SHORT-TERM DEBT				
DESCRIPTION				
\$	750,000.00	Route 7, Segment 6 - \$2Mill Cash Flow Note, Renewal Jan 2019		
\$	750,000.00			

20 Sewer Fund

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual
ASSETS		
20-1-00-01310 Sewer Fees Receivable	0.00	249,794.64
20-1-00-01311 Unbilled Receivables	0.00	232,384.00
20-1-00-01340 Accounts Receivable	0.00	21,165.00
20-1-00-01345 Allow-Uncollectable A/R	0.00	-5,285.77
20-1-00-01420 Due/To Other Funds	0.00	352,683.69
20-1-00-01810 Sewer Plant	0.00	1,521,824.80
20-1-00-01811 Acc. Depreciation-Bldgs	0.00	-1,034,016.28
20-1-00-01812 SEWER PLANT UPGRADE	0.00	582,684.76
20-1-00-01813 Accum. Dep. Sewer Lines	0.00	-164,911.88
20-1-00-01814 sewer lines	0.00	493,363.47
20-1-00-01820 Sewer Equipment	0.00	1,578,397.07
20-1-00-01821 Acc. Depreciation-Equip	0.00	-719,752.04
20-1-00-01830 Construction in Progress	0.00	1,354,988.58
Total Assets	0.00	4,463,320.04
LIABILITIES		
20-2-00-02110 Accounts Payable	0.00	17,211.08
20-2-00-02120 Sewer Fee Credits	0.00	249.39
20-2-00-02315 Accrued Vacation/Comp	0.00	5,656.65
20-2-00-02502 USDA Bond - Pump Station	0.00	487,028.39
20-2-00-02518 2012 WW CWSRF RF!-159	0.00	10,791.52
20-2-00-02524 SEWER IMPROV SERIES 4	0.00	398,856.09
20-2-00-02525 CARVER REFI 2012 SERIES 5	0.00	28,634.54
20-2-00-02611 Interest Payable - Bond	0.00	5,866.62
20-2-00-03000 Sewer Posting Variance	0.00	67.95
20-2-60-02519 CWSRF-Coll Sys Loan Payab	0.00	21,165.00
Total Liabilities	0.00	975,527.23
FUND BALANCE		
20-3-00-31310 Fund Balance	0.00	-74,994.32
20-3-00-31315 Reserved Fund Balance	0.00	10,000.00
20-3-00-31510 Retained Earnings	0.00	845,747.05
20-3-00-31511 Contributed Capital	0.00	1,500,945.58
20-3-00-31512 Contributed Capital	0.00	254,282.77
20-3-00-31513 Contributed Capital	0.00	954,635.17
Total Prior Years Fund Balance	0.00	3,490,616.25
Fund Balance Current Year	0.00	-2,823.44
Total Fund Balance	0.00	3,487,792.81
Total Liabilities, Fund Balance	0.00	4,463,320.04

20 Sewer Fund

Account	Budget	Actual	% of Budget
20-4-00 Wastewater Revenues			
20-4-00-04110 Sewer Fees - Revenues	515,000.00	492,343.24	95.60%
20-4-00-04111 Sewer Base Fees	170,000.00	176,936.00	104.08%
20-4-00-04115 Unbilled Revenues	0.00	-16,500.68	100.00%
20-4-00-04230 Misc. Revenues	100.00	0.00	0.00%
20-4-00-04310 Sewer Permit Revenue	500.00	250.00	50.00%
20-4-00-04920 Interest Revenue	17,000.00	28,610.70	168.30%
20-4-00-06000 Transfers	0.00	5,138.74	100.00%
Total Wastewater Revenues	702,600.00	686,778.00	97.75%
Total Revenues	702,600.00	686,778.00	97.75%
20-5-55 Waste Water Expenses			
20-5-55-10120 Wages-Permanent Full Time	99,800.00	100,979.08	101.18%
20-5-55-10121 Overtime	5,000.00	3,916.65	78.33%
20-5-55-10123 On Call hours	5,200.00	5,200.00	100.00%
20-5-55-10211 Fica	7,025.00	6,360.43	90.54%
20-5-55-10212 Medicare	1,650.00	1,487.43	90.15%
20-5-55-10214 Health Insurance	44,800.00	38,900.15	86.83%
20-5-55-10215 Life & Disability Ins.	1,650.00	1,580.37	95.78%
20-5-55-10217 DENTAL	3,200.00	3,162.20	98.82%
20-5-55-10218 HRA WW	3,000.00	3,066.00	102.20%
20-5-55-10220 VMER	9,350.00	7,339.28	78.49%
20-5-55-10310 Travel & Expenses	500.00	24.95	4.99%
20-5-55-10320 Clothing Allowance	1,500.00	1,342.10	89.47%
20-5-55-10330 Dues & Subscriptions	500.00	485.00	97.00%
20-5-55-10340 Continuing Education	500.00	165.10	33.02%
20-5-55-20120 Engineering	0.00	397.29	100.00%
20-5-55-20121 Professional Services	500.00	375.00	75.00%
20-5-55-20240 Contractors	35,000.00	12,855.73	36.73%
20-5-55-20241 Equipment Rental	2,000.00	0.00	0.00%
20-5-55-20530 Licenses & Fees	2,400.00	2,155.97	89.83%
20-5-55-21110 Legal Services	0.00	7,179.80	100.00%
20-5-55-22110 Auditors	2,500.00	2,500.00	100.00%
20-5-55-22120 Testing	3,000.00	3,082.50	102.75%
20-5-55-30110 Office Supplies	750.00	87.49	11.67%
20-5-55-30120 Professional Supplies	2,000.00	1,810.04	90.50%
20-5-55-41110 New Equipment-Misc Tools	1,500.00	1,741.78	116.12%
20-5-55-41120 Safety Equipment	500.00	1,414.85	282.97%
20-5-55-41130 Fuel - Vehicles	1,400.00	1,768.83	126.35%
20-5-55-41180 Maintenance-Vehicles	2,000.00	2,461.69	123.08%
20-5-55-42100 Wastewater Telephone	3,000.00	2,842.69	94.76%
20-5-55-42110 LP Gas - Bldgs	10,000.00	8,289.99	82.90%
20-5-55-42120 Water	5,000.00	4,038.91	80.78%
20-5-55-42130 Electric	40,000.00	45,231.98	113.08%
20-5-55-42140 Maint. Supplies - Bldgs	3,000.00	2,163.98	72.13%
20-5-55-42150 Outside Maint. - Bldgs	10,000.00	1,299.27	12.99%

20 Sewer Fund

Account	Budget	Actual	% of Budget
20-5-55-43160 Maint. Supplies - General	13,000.00	9,767.79	75.14%
20-5-55-50120 Sodium Hypochloride	14,000.00	9,072.44	64.80%
20-5-55-50140 Sodium Meta Bisulfite	16,000.00	11,170.02	69.81%
20-5-55-50150 Sodium Aluminate	18,000.00	19,472.72	108.18%
20-5-55-50160 Sludge Disposal	57,500.00	51,076.00	88.83%
20-5-55-50170 Trucking	19,000.00	16,794.00	88.39%
20-5-55-51230 Outside Equip. - Pump St.	18,000.00	329.59	1.83%
20-5-55-51310 Collection Systems	30,000.00	14,067.68	46.89%
20-5-55-51410 Aeration System Maint.	12,000.00	0.00	0.00%
20-5-55-60100 Interest Exp - Short Term	1,200.00	0.00	0.00%
20-5-55-60200 Administration Expense	10,000.00	10,000.00	100.00%
20-5-55-60600 USDA Bond Champlain PS in	11,500.00	10,992.39	95.59%
20-5-55-60610 USDA Bond-Champ. PS-Prin	11,500.00	0.00	0.00%
20-5-55-60800 USDA Bond Loan #8 Interes	1,200.00	1,109.68	92.47%
20-5-55-60810 USDA Bond Loan#8 Prin	3,600.00	0.00	0.00%
20-5-55-61000 USDA Bond Loan #9 Interes	15,200.00	14,852.08	97.71%
20-5-55-61010 USDA Bond Loan #9 Prin	16,200.00	0.00	0.00%
20-5-55-61110 Insurance Expenses	18,000.00	15,191.66	84.40%
20-5-55-61120 Insurance Claim Ded	1,000.00	0.00	0.00%
20-5-55-61150 WW Unemployment	400.00	290.94	72.74%
20-5-55-61160 WW Workers Comp.	9,500.00	9,452.70	99.50%
20-5-55-90200 Seg 6 Match	20,000.00	79,625.23	398.13%
20-5-55-90210 Rt73 risers-VTrans	6,300.00	0.00	0.00%
20-5-55-90800 USDA Short Lived Asset	37,000.00	37,000.00	100.00%
20-5-55-90900 Depreciation	91,000.00	103,629.99	113.88%
Total Waste Water Expenses	759,325.00	689,601.44	90.82%
20-5-60 Collection System 1272 or			
Total Collection System 1272 or	0.00	0.00	0.00%
Total Expenditures	759,325.00	689,601.44	90.82%
Total 20 Sewer Fund	-56,725.00	-2,823.44	
Total All Funds	-56,725.00	-2,823.44	

STATEMENT OF CASH FLOWS - WASTE WATER AND AFFILIATED FUNDS

FOR YEAR ENDING 6/30/2019

	Waste Water Fund	Champlain Pump Station	Sewer Capital AC	COMBINED
Beginning Cash Equivalent	\$ 348,433.86	\$ (47,507.50)	\$ 73,072.93	\$ 373,999.29
CASH FLOW FROM OPERATIONS				
Operating Income (Loss)	\$ 34,176.56	\$ -	\$ 13,700.33	\$ 47,876.89
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided by Operations				
Depreciation	\$ 103,629.99	\$ -	\$ -	\$ 103,629.99
Receivables	\$ (17,336.47)	\$ 47,507.50	\$ -	\$ 30,171.03
Prepaid Expenses	\$ -	\$ -	\$ -	\$ -
Posting Variance Account	\$ 80.00	\$ -	\$ -	\$ 80.00
Payables	\$ (19,158.47)	\$ -	\$ -	\$ (19,158.47)
Accrued Expenses	\$ 1,542.28	\$ -	\$ -	\$ 1,542.28
Net Cash or Cash Equivalents Provided by (Used in) Operations	\$ 102,933.89	\$ 47,507.50	\$ 13,700.33	\$ 164,141.72
CASH FLOWS FROM NON CAPITAL FINANCING ACTIVITIES				
Grant / Loan Revenue	\$ 21,165.00	\$ -	\$ -	\$ 21,165.00
Interfund Transfers	\$ (37,000.00)	\$ -	\$ 37,000.00	\$ -
Fund Balance Adjustments	\$ -	\$ -	\$ -	\$ -
Net Cash Flow from Non Capital Financing Activities	\$ (15,835.00)	\$ -	\$ 37,000.00	\$ 21,165.00
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES				
Proceeds from Capital Debt	\$ -	\$ -	\$ -	\$ -
Capital Contributions	\$ 858,565.79	\$ -	\$ -	\$ 858,565.79
Principal Payments on Debt, New Debt	\$ (36,668.79)	\$ -	\$ -	\$ (36,668.79)
Acquisition of Capital Assets	\$ (904,746.06)	\$ -	\$ -	\$ (904,746.06)
Net Cash Flows from Capital & Related Financing Activities	\$ (82,849.06)	\$ -	\$ -	\$ (82,849.06)
Net Increase (Decrease) in Cash and Cash Equivalents	\$ 4,249.83	\$ 47,507.50	\$ 50,700.33	\$ 102,457.66
Cash Equivalents beginning	\$ 348,433.86	\$ (47,507.50)	\$ 73,072.93	\$ 373,999.29
Cash Equivalents ending	\$ 352,683.69	\$ -	\$ 123,773.26	\$ 476,456.95

TOWN OF BRANDON
ACTIVITY IN SPECIAL FUNDS
6/30/2019

SPECIAL REVENUE FUND ACTIVITY	FUND 37	FUND 38	FUND 43	FUND 46	FUND 47	FUND 51	FUND 52	FUND 53	FUND 56	FUND 58	FUND 61	FUND 63	FUND 64	FUND 65	FUND 70
		Rutland County				General Fund	Champlain	Sewer Capital	Infrastructure	Chamber of	Hildreth	Town Farm	Town Service	Brandon	Local Options
		Land Trust/Loan	Trustees of	AOT Grants /	Reappraisal	Capital Reserve	Pump Station	Reserve Fund	Fund	RLF Fund	Landon Fund	Fund	Officer	Explorers	Tax Fund
Revolving Loan Fund		Fund	Public Funds	Route 7	Fund	Fund									
Bank Interest / Investment Revenue	\$ 2,070	\$ 30,782	\$ 1,331	\$ 3,007	\$ 470	\$ 1,787				\$ 45	\$ 122	\$ 512	\$ 3	\$ 12	\$ 5,512
Local Options Tax Revenue	\$ 30,142														\$ 169,636
Revolving Loan Repayments															
Capacity Fees															
Unrealized Gains			\$ 8,925					\$ 11,913							
Fed/State Grant Revenue				\$ 11,844,218	\$ 16,907		\$ 9,675		\$ 344,621						
Local Reimbursements				\$ 401,975											
Transfers from General Fund/WW Fund				\$ 5,000	\$ 15,000	\$ 37,000									
Bond Proceeds															
TOTAL REVENUES	\$ 32,212	\$ -	\$ 39,707	\$ 12,247,524	\$ 24,914	\$ 15,470	\$ 9,675	\$ 50,700	\$ 344,621	\$ 45	\$ 122	\$ 512	\$ 3	\$ 12	\$ 175,148
Program / Direct Expenses	\$ 105,130		\$ 39,971		\$ 95,746	\$ 32,030	\$ 4,536			\$ 7,461	\$ 8,000			\$ 1,207	
Investment Expenses			\$ 5,958												
Office Rehab Expenses															
Route 7, Segment 6				\$ 10,933,457											
Bridge 114				\$ 1,140,873											
Churchill Bridge				\$ 593,983											
Union St Sidewalk				\$ 19,701											
Champlain St Pump Station															
Overflow Culvert															
Emergency Expenses - Newton Rd									\$ 153,820						
Ditching and Culverts									\$ 6,888						
Park Street									\$ 58,087						
Transfers to General Fund / WW Fund							\$ 5,139								
TOTAL EXPENSES	\$ 105,130	\$ -	\$ 45,929	\$ 12,688,014	\$ 95,746	\$ 32,030	\$ 9,675	\$ -	\$ 218,795	\$ 7,461	\$ 8,000	\$ -	\$ -	\$ 1,207	\$ -
INCREASE (DECREASE) TO FUND BALANCE	\$ (72,918)	\$ -	\$ (6,222)	\$ (440,490)	\$ (70,833)	\$ (16,560)	\$ -	\$ 50,700	\$ 125,826	\$ (7,416)	\$ (7,878)	\$ 512	\$ 3	\$ (1,195)	\$ 175,148
ASSETS															
Cash/Investments			\$ 742,148							\$ 8,132	\$ 16,351	\$ 208	\$ -	\$ -	\$ 437,279
Due From/(To) Other Funds	\$ 74,804			\$ (828,922)	\$ 159,577	\$ 28,814	\$ -	\$ 123,773	\$ (68,570)	\$ -					
Loans / Grants Receivable	\$ 270,502	\$ 391,000		\$ 2,405,642			\$ -		\$ 83,525						
Prepaid Expenses									\$ 780						
TOTAL ASSETS	\$ 345,306	\$ 391,000	\$ 742,148	\$ 1,576,720	\$ 159,577	\$ 28,814	\$ -	\$ 123,773	\$ 15,735	\$ -	\$ 8,132	\$ 16,351	\$ 208	\$ -	\$ 437,279
LIABILITIES															
Deferred Revenue	\$ 270,502	\$ 391,000													
Accounts Payable				\$ 668,526					\$ 3,759	\$ 8,000					
Grant Anticipation Notes				\$ 750,000											
FUND BALANCE															
Fund Balance	\$ 147,722	\$ -	\$ 748,370	\$ 598,684	\$ 230,409	\$ 45,374	\$ -	\$ 73,073	\$ (113,850)	\$ 7,416	\$ 8,010	\$ 15,839	\$ 205	\$ 1,195	\$ 262,131
Current Year Fund Balance	\$ (72,918)	\$ -	\$ (6,222)	\$ (440,490)	\$ (70,833)	\$ (16,560)	\$ -	\$ 50,700	\$ 125,826	\$ (7,416)	\$ (7,878)	\$ 512	\$ 3	\$ (1,195)	\$ 175,148
BALANCE	\$ 345,306	\$ 391,000	\$ 742,148	\$ 1,576,720	\$ 159,577	\$ 28,814	\$ -	\$ 123,773	\$ 15,735	\$ -	\$ 8,132	\$ 16,351	\$ 208	\$ -	\$ 437,279

TAX RATES / GRAND LIST / TOWN BUDGET

	6/30/2016	6/30/2017	6/30/2018	6/30/2019	6/30/2020
GRAND LIST					
Grand List	\$ 338,006,100	\$ 334,266,500	\$ 335,841,900	\$ 336,433,400	\$ 330,490,800
TAX RATES					
Town Budget	0.7388	0.7632	0.7696	0.7856	0.8026
Voted Appropriations	0.0928	0.0855	0.0623	0.0792	0.0660
Fire District	0.0757	0.0796	0.0864	0.0871	0.0867
Local Agreement Rates	0.0208	0.0155	0.0137	0.0105	0.0077
Total Local Tax Rates	0.9281	0.9438	0.9320	0.9624	0.9630
Education Rates					
Non Residential Education	1.4788	1.5104	1.5113	1.5189	1.5516
Homestead Education	1.3705	1.3915	1.3658	1.3277	1.3343
Total Tax Rate, Homestead	2.2986	2.3353	2.2978	2.2901	2.2973
Total Tax Rate, Non Residential	2.4069	2.4542	2.4433	2.4813	2.5146
APPROVED BUDGETS					
Town Budget Approved	\$ 2,435,370	\$ 2,486,822	\$ 2,509,066	\$ 2,578,045	\$ 2,652,555
APPROPRIATIONS					
Brandon Independence Day Committee	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
Brandon Rescue Squad	\$ 20,735	\$ 20,735	\$ 20,735	\$ 20,735	\$ 28,000
Brandon Chamber of Commerce	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
RSVP	\$ -	\$ 550	\$ 550	\$ 550	\$ 550
Southwest Council on Aging	\$ -	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400
Rutland Area Visiting Nurses	\$ 10,200	\$ 10,200	\$ 10,200	\$ 10,200	\$ 10,200
Rutland Mental Health	\$ 6,624	\$ 6,624	\$ 6,624	\$ 6,624	\$ 6,624
ARC of Rutland	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
Boys and Girls Club	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Stephen Douglas House	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Foxcroft Farm	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -
Brandon Free Public Library	\$ 85,500	\$ 85,500	\$ 85,500	\$ 92,000	\$ 92,000
Brandon Senior Citizens Center	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500
Rutland County Humane Society	\$ -	\$ 750	\$ 750	\$ 750	\$ 750
Matching Grant Funds	\$ 68,550	\$ -	\$ -	\$ -	\$ -
Open Door Clinic, Community Health Services	\$ -	\$ -	\$ -	\$ -	\$ 1,000
Infrastructure / Paving	\$ 62,840	\$ 100,250	\$ 50,000	\$ 100,000	\$ 50,000
	\$ 305,949	\$ 268,509	\$ 203,259	\$ 259,759	\$ 218,024

STATE PAYMENTS TO THE TOWN OF BRANDON

Dept. of Finance and Management

July 1, 2018 - June 30, 2019

AOT - Grants/Other HW projects	\$ 10,190,026.86
AOT - Class 1, 2, 3 Roads	\$ 152,318.87
AOT - Sewer payment	\$ 235.86
Dept. of Public Safety/Grant Funds	\$ 204,862.82
Environmental Conservation Grant	\$ 13,439.10
Judicial & Civil Fines/Document Reimbursement	\$ 3,320.50
Annual Ticket refund	\$ 2,189.46
Recording Fees	\$ 189.00
Refund for expense of reissuing tax bills	\$ 1,110.00
Disabilities, Aging Ind. Living-Booth rental space	\$ 100.00
Assessor Reappraisal	\$ 16,906.50
Assessor Revenue	\$ 1,989.00
Local Option Tax	\$ 169,635.70
Municipal Property Tax Adjustment	\$ 170,640.86
PILOT/Current Use/Hold Harmless/RR Tax	\$ 51,330.92

Total: \$ 10,978,295.45

LOCAL OPTIONS TAX FUND

	6/30/2017	6/30/2018	6/30/2019
BEGINNING BALANCE	\$ - \$	73,081 \$	262,131
REVENUES			
Local Option Tax Revenue	\$ 72,842 \$	187,495 \$	169,636
Bank Interest	\$ 239 \$	1,555 \$	5,513
Other	\$ - \$	- \$	-
Total Revenue	\$ 73,081 \$	189,050 \$	175,148
EXPENDITURES			
Infrastructure Projects	\$ - \$	- \$	-
Infrastructure Projects Matching Funds	\$ - \$	- \$	-
Infrastructure Debt / Capital	\$ - \$	- \$	-
Total Expenditures	\$ - \$	- \$	-
Change in Fund Balance	\$ 73,081 \$	189,050 \$	175,148
ASSETS			
Due To/From Other Funds	\$ 73,081 \$	262,131 \$	437,280
TOTAL ASSETS	\$ 73,081 \$	262,131 \$	437,280
LIABILITIES			
Liabilities	\$ - \$	- \$	-
FUND BALANCE			
Prior Year Fund Balance	\$ - \$	73,081 \$	262,131
Current Year	\$ 73,081 \$	189,050 \$	175,148
TOTAL LIABILITIES AND FUND BALANCE	\$ 73,081 \$	262,131 \$	437,279

FEDERAL AWARDS GRANTS STATUS REPORT

Town of Brandon

Schedule of Expenditures of Federal Awards

June 30, 2019

Federal Grantor Pass Through Grantor Program or Cluster Title	Federal CFDA Number	Pass Through Number	Federal Expenditures	Expenditures to Subrecipients
U.S. Department of Homeland Security Passed through State of Vermont Department of Public Safety FY 2017 Pre-Disaster Mitigation Grant Program	97.047	02140-31233-017	\$ 115,365	\$ -
Total U.S. Department of Homeland Security			<u>115,365</u>	<u>-</u>
U.S. Department of Transportation Agency Passed through State of Vermont Department of Transportation Highway Planning and Construction Cluster				
Highway Planning and Construction	20.205	08100-CA0439	15,761	-
Highway Planning and Construction	20.205	08126-CA0067	8,681,440	-
Highway Planning and Construction	20.205	08126-CA0120	593,983	-
Highway Planning and Construction	20.205	08126-CA0290	912,698	-
Highway Planning and Construction	20.205	08126-CA0513	31,918	-
Total Highway Planning and Construction Cluster			<u>10,235,800</u>	<u>-</u>
Highway Safety Cluster State and Community Highway Safety	20.600	08100-GR1230	3,848	-
Total Highway Safety Cluster			<u>3,848</u>	<u>-</u>
Total U.S. Department of Transportation Agency			<u>10,239,648</u>	<u>-</u>
Environmental Protection Agency Passed through Vermont Department of Environmental Conservation				
Capitalization Grants for Clean Water State Revolving Funds	66.458	06140-RF1-223	\$ 12,139	\$ -
Capitalization Grants for Clean Water State Revolving Funds	66.458	06140-RF1-214	20,561	-
Total U.S. Department of Homeland Security			<u>32,699</u>	<u>-</u>
U.S. Department of Agriculture Direct award				
Water and Waste Program Cluster				
Water and Waste Disposal Systems for Rural Communities	10.760	N/A	4,536	-
Total Water and Waste Program Cluster			<u>4,536</u>	<u>-</u>
Total U.S. Department of Agriculture			<u>4,536</u>	<u>-</u>
TOTAL FEDERAL ASSISTANCE			<u>\$ 10,392,248</u>	<u>\$ -</u>

Trustees of Public Funds

Beginning Balance Bar Harbor Bank & Trust Checking Account-- June 30, 2019	\$2,495.89
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Receipts:

Interest Income Deposited	\$0.00
Transfer from Morgan Stanely Investment Account 05/03/19	\$16,000.00
Transfer from Morgan Stanely Investment Account 08/29/18	\$3,375.00

Total Receipts:	\$19,375.00
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Total Cash Available:	\$21,870.89
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Expenditures:

Forestdale Cemetery Association	\$1,500.00
Brandon Area Rescue Squad	\$1,875.00
Neshobe PTO	\$3,500.00
Town of Brandon	\$11,300.00
James C. Leary	\$500.00

Total Expenditures:	\$18,675.00
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Ending Balance Bar Harbor Bank & Trust Account:	\$2,495.89
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Composition of Fund as of June 30, 2019

Bar Harbor Bank & Trust Checking Account #177244060	\$2,495.89
Morgan Stanley Investment Account	
Cash Balance	\$29,232.57
Equities	\$480,622.75
Fixed Income	\$229,796.57
Total Fund Value on June 30, 2019	\$739,651.89

Five Year Historical Record of Fund Value

Year end June 30, 2015	\$677,965.01
Year end June 30, 2016	\$642,928.81
Year end June 30, 2017	\$695,661.77
Year end June 30, 2018	\$727,073.27
Year end June 20, 2019	\$739,651.89

Outstanding fund commitments as of June 30, 2019

NONE

Trustees of Public Funds

Tanner Romano (2020) Laura Miner (2021) Courtney Satz (2022)

ELECTED AND APPOINTED OFFICIALS AND STAFF

**** ELECTED OFFICIALS ****

Justices of the Peace

Doug Bailey	2021
Kathy Clark	2021
Seth Clifford	2021
Del Cook	2021
Sally Cook	2021
Bud Coolidge	2021
Wendy Rowe Feldman	2021
Bill Moore	2021
Marge Munger	2021
John Peterson	2021
Laura Peterson	2021
Joan Thomas	2021

Library Trustees

Carol Fjeld	2021
Sharron Kenney	2020

Moderator

Bill Moore	2020
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Select Board

Doug Bailey	2020
Brian Coolidge	2020
Tim Guiles	2022
Seth Hopkins	2020
Tracy Wyman	2021

Town Clerk

Sue Gage	2020
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Town Treasurer

Sue Gage	2020
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Trustees of Public Funds

Courtney Satz	2022
Laura Miner	2021
Tanner Romano	2020

*** APPOINTED OFFICIALS ***

Animal Control

BLSG Insect Control District Representative

Wayne Rausenberger	2020
Richard Russ	2020

Budget Committee

Cindy Bell	2020
Janet Coolidge	2020
Anthony Peduto	2020
Barry Varian	2020

Development Review Board

Tom Bohler	2022
Robert Clark	2021
Amber Lee	2020
John Peterson	2022
Samantha Stone	2020

E-911 Coordinator

Thomas Kilpeck

Emergency Management Director

David Atherton

Energy Committee

Matthew Orchard - Lowell Rasmussen
Jack Schneider - Michael Shank
Edna Sutton

Fence Viewers

Cindy Bell	2020
Todd Nielsen	2020
John Reynolds	2020

Fire Warden

Linwood Bovey	2024
Mike Markowski (Deputy)	2024

Friends of the Town Hall

Richard Baker - Bruce Brown
Jan Coolidge - Tim Guiles
Deb Jennings - Dennis Marden
Kathy Mathis - Will Mathis
Michael Shank - Mary Shields

Green-up Day Coordinator

James Leary	2019
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Health Officer

Thomas Kilpeck	2021
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Deputy Health Officer

David Atherton	2021
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Historic Preservation Commission

Richard Baker - Frank Bump
Bob Clark - Lance Mead
John Peterson - Jeff Stewart

Independence Day Committee

Suzanne Bennett - Debbie Boyce
Derrick Cram - Dallas Ladd
Jean Lamarre - Justin McKeighan
Bill Moore - Heather Norton
Susan Stone - Bobbie Torstenson
Colleen Wright

Inspector of Lumber

John M. Reynolds	2020
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Planning Commission

Stephanie Jerome	2021
William Mills	2020
Ethan Nelson	2022
Lowell Rasmussen	2022
Michael Shank	2020

Revolving Loan Fund Committee

Stephanie Jerome	2022
Karen Lynch	2022
Frank Spezzano	2021
Catherine Wall	2020
Tom Whittaker	2021

Rutland County Solid Waste District Representative

Gabe McGuigan	2020
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Rutland Region Transportation Council Representative

David Atherton	2020
Richard Baker, alt.	2020

Rutland Regional Planning Commission Representative

Michael Shank	2020
David Atherton, alt.	2020

Tree Warden

Wayne Kingsley	2020
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Weigher of Coal

Lou Faivre	2020
Olga Hopkins	2020

Zoning Administrator

Jeffrey M. Biasuzzi	2021
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***** EMPLOYEES *****

Economic Development Officer

Bill Moore

Police Department

Christopher Brickell - Chief
Phillip Burch
David Butterfield
Jonathan Butterfield
Linda Graziano
Adam Murach
Rodney Pulsifer
Michael Vonschleusingen
David Wallant

Public Works Department

Stephen Cijka
Shawn Erickson
Brian Kilpeck
Tim Kingston
Jeff Machain
Josh Preseau
Dan Snow

Recording Secretaries

Charlene Bryant
Hillary Knapp

Recreation

Bill Moore - Director
Colleen Wright

Rental Housing Officer

Thomas Kilpeck

Town Manager

David Atherton

Town Office Staff

Luanne Merkert
Jacelyn Savelle
Elaine S. Smith

EMPLOYEE WAGES

Town of Brandon - 2019

Employee	Wages	Employee	Wages
ATHERTON DAVID J.	83,637.45	HOPKINS SETH M.	1,288.07
BAILEY DOUGLAS A.	1,374.31	KILPECK BRIAN S.	12,681.76
BIASUZZI JEFFREY M.	16,468.75	KILPECK THOMAS W.	7,706.88
BRICKELL CHRISTOPHER	81,199.95	KINGSTON TIMOTHY J.	53,323.54
BRYANT CHARLENE	5,625.00	KNAPP HILLARY E.	545.00
BURCH PHILLIP J.	20,901.46	LEARY JENIFER C.	250.00
BURLETT DARYL F.	56,354.96	MACHAIN JEFFERY S.	7,193.75
BUTTERFIELD DAVID B.	64,970.99	MARTIN DUANE A.	45.00
BUTTERFIELD JONATHAN	51,736.97	MERKERT LUANNE J.	36,205.77
BUTTERFIELD PAULA S.	8,494.31	MOORE WILLIAM III	56,642.99
CIJKA STEPHEN	56,388.80	MUNGER MARJORIE D.	371.05
CLIFFORD SETH R.	104.24	MURACH ADAM R.	54,231.81
COOK ADELBERT A.	158.14	PATTERSON TREVOR S.	29,886.05
COOK SALLY A.	50.34	PETERSON JOHN E.	75.46
COOLIDGE BERTRAM D.	167.66	PETERSON LAURA M.	98.85
COOLIDGE BRIAN J.	1,248.51	PRESEAU JOSHUA B.	46,048.41
CRAM JUSTIN V.	1,000.00	PULSIFER RODNEY D.	72,308.06
CURRID CHRISTINA M.	1,045.00	SAVELA JACOLYN R.	40,880.92
DANFORTH SUSAN G.	360.00	SMITH ELAINE	46,176.04
DENIS MICHAEL K.	2,762.23	SMITH PETER K.	212.00
DIAZ EVAN R.	781.00	SNOW DANIEL B.	46,533.75
ERICKSON SHAWN M.	68,753.62	THOMAS JOAN A.	191.35
FELDMAN WENDY R.	290.20	VONSCHLEUSINGEN MICHAEL	26,978.39
FULLER DEVON D.	400.00	WALLANT DAVID R.	38,909.79
FURNARI DOLORES	4,204.08	WHITE OLIVIA G.	871.75
GAGE SUSAN M.	62,732.54	WRIGHT COLLEEN E.	13,387.50
GRAZIANO LINDA B.	40,424.46	WYMAN JONATHAN R.	120.00
GUILES TIMOTHY S.	864.68	WYMAN TRACY R.	1,200.00
		Total 2019 Wages:	\$ 1,226,863.59

DELINQUENT TAXES

Delinquent Property Taxes as of January 10, 2020

Property Owner

ATWOOD, KELLY A
AYER, ROBERT A & GERALDINE J
BAKER, LAWRENCE G & HATHAWAY, GERTRUDE B
BARNES, RENEE
BERGERON, REAL E & JEANNE M
BERGEVIN, JOHN
BERGEVIN, JOHN ET AL
BERTRAND, RANDALL & LAURIE
BIRD, EDITH
BOVEY, LINWOOD L & CHERYL H
BROUILLARD, MARK T & WENDY G
BRUCE, BECKY
BUNNELL, ROBERT J
BUSHEE, PAUL S & JEAN G
CAREY, LAUREL A
CARMICHAEL, JAMES
CLARK, FRANCIS J JR & SHYLA
COBB, JO ANN
COLE, KATIE & HEWITT, TIM
CRAM, JOHN SR & SANDRA
CYR, MARIE ESTATE
DELANEY, RYAN P
DOANER, ALLAN & JUNE A
DONOHUE, DANIEL
DOWNS, STEVEN E JR, DOWNS, WILLIAM & THOMAS, CATHY
DOWNS, STEVEN JR & DOWNS, MATTHEW
DRAKE, MICHAEL J & KATHERINE
ERNST, CHRISTA J & CHRISTOPHER
EUBER, CHRISTINA & JAMMIE
FIFIELD, DAVID A
FOSTER, CHARLES L & JOHNN A L
FREDERICK, GREGORY & NOEL WENDY
GEROW, MICHAEL A & SADIE E
GRENIER, ERIC & BOB
GRIFFIN, BENONI & ANNIE
GYDUS, WILLIAM JOSEPH
HOLMAN, DENNIS & PAULA
JOHNSON, DONNA
JOHNSON, LESLIE
KERR, ROBERT K

Property Owner

LAMOUREUX, CHARLES & SUSAN
LAROCK, CHRISTINE
LOVELETTE, MICHAEL & MARY
LUTKUS, JONATHAN & JENNIFER
LUTZ, JOHN T & VALERIE
MACKENZIE, ALLAN
MACKENZIE, ALLAN E
MACKENZIE, ALLAN E & NICOLE
MAHONEY, HAROLD P
MARTELL, ALEISHA
MARTIN, KAREN
MARTIN, LYNDON & SAVANNAH
MARTIN, WANDA A
MCCAFERTY, SHAWN K
MCGUIGAN, GABRIEL
MONTANI, KENNETH
ODELL, SANDRA & KEVIN
PALSHAN, ROBERTA
POCKETT, JONATHAN E & ERIN
POPP, ANTHONY & KADY
PRATT, JONATHAN E & LESA
RD SCHILLER LLC
RD SCHILLER LLC
REED, GREGORY
RICARD, MANUEL
RYDER, PRESTON
SARWALSTU CORPORATION
SARWALSTU CORPORATION
SARWALSTU CORPORATION
SHACKETT, JOSEPH JR
STEINBERG, DAVID & KATHLEEN
STONE, CLIFFORD B & DELORES J
TATRO, LISA
THUNDERBIRCH LLC
TULIANO, PATRICIA M
WARSHAUER, TREV
WEDGE, JENNIFER
WHEELER, SHIRLEY & QUESNEL, MARILYN
WILFORD, EDWARD A & TONYA
WOOD, ROLLIN ESTATE

Total Delinquent Taxes:

\$165,930.30

(Includes penalty and interest)

all accounts shown are for amounts in excess of \$25.00

DELINQUENT SEWER

Delinquent Sewer Taxes as of January 10, 2020

<u>Name</u>	<u>Name</u>
27 29 31 CHURCH STREET LLC	GEROW, MICHAEL A & SADIE E
BARON, KENNETH & ENGLE, SARA	GEVRY, BARBARA L
BASSETT, PATRICIA A	GRIFFIN, BENONI S & ANNIE
BENDER, GARY & SARAH	HAHN, CHRIS
BERGERON, REAL & JEANNE	HEITMANN, IAN & DARCIE
BIRD, GLENN E	HOLMAN, DENNIS & PAULA
BIXBY, MONICA	JOHNSON, DONNA
BLAIS, MARIELLE	JOHNSON, LESLIE
BLAKESLEE, KEVIN & CHRISTINE	KEITH, DEBORAH E
BORCK, STEVEN	KENYON, DEAN & PAGE, LISA
BORCK, STEVEN P	KERR, ROBERT
BOUDREAU, GLENN & TASSIE	KERR, TIMOTHY
BOVEY, LINWOOD & CHERYL	KIMBALL, ELMER & PHYLLIS
BOYCE, DEBRA L & DAN W	LADD, JEFF & DALLAS
BRESETTE, JOSEPH	LAFAYETTE, PATRICIA
BROUILLARD, MARK T & WENDY G	LAKE SUNAPEE BANK FSB
BUNNELL, ROBERT	LAKE SUNAPEE BANK FSB
BUSHEE, PAUL S & JEAN G	LAKE SUNAPEE BANK FSB
CARRARA, JEFFREY & SARAH	LAMOUREUX, CHARLES & SUSAN
CIFONE, KENNETH	LAROCK, CHRISTINE & MAURICE
CLARK, FRANCIS & SHYLA	LEAR, GORDON JR
COBB, JO ANN	LOVELETTE, MICHAEL & MARY
COLE, KATIE	LUTZ, JOHN & VALERIE
COOMBS, MARY E	MACCIONE, DAWN & WEDGE, JOSEPH
CRAM, BEVERLY J	MACKIE, TROY & TARA
CYR, MARIE ESTATE	MAHONEY, HAROLD P
DANYOW, NICOLE REMY	MAHONEY, MICHAEL A & LISA M
DICKERMAN, SHEILA	MANCHESTER, LUCAS & BETH
DISORDA, JEREMY & KATELYNNE	MARCOUX, RAYMOND
DOANER, ALLAN & JUNE	MARTELL, ALEISHA
DOANER, JUNE A & ALLAN R	MARTIN, JORDAN
DRISCOLL, MICHAEL & TERESA	MARTIN, KELLIE
EASTMAN, STEVEN JR & THERESA	MCCULLOUGH, ADAM L & KELLY
EGGY LADY LLC	MINER, LAURIE
ERNST, CHRISTA	MOSELEY, DAMON R
EUBER, CHRISTINA & JAMMIE	MURDOCK, ROY
FEDERAL NATIONAL MORTGAGE ASSOC	NEAL, MICHAEL & NANCIE
FIFIELD, DAVID	OLSEN, JAMES & TAMMIE
FRASIER, MARK & LISA	POPP, ANTHONY & KADY
FREDERICK, GREGORY D & WENDY	POTTER, JOSHUA
FRENCH, RALPH	PT LARSON LANDHOLDINGS LLC
GEARWAR, ALBERT	PULSIFER, ALLEN

DELINQUENT SEWER

Delinquent Sewer Taxes as of January 10, 2020

Name

Name

RAYMOND, DOREEN
RD SCHILLER LLC
RD SCHILLER LLC
REED, GREGORY
RICARD, MANUEL
ROGERS, RICHARD & AMY
ROWE, JOHN W & THERESA G
RYDER, PRESTON
SCHECK-REID, JESSICA & REID, KYLE
SCOTT, TIMOTHY & BILLIE ANN
SEARS, GREGORY
SHACKETT, JOSEPH & JANICE
SHERWIN, JAMES JR & KATHLEEN

SMITH, KEVIN
SUNDSTROM, BOBBI-JO PISCOPO
TATRO, LISA
THOMPSON, ROGER
WARREN, WAYNE G
WEDGE, JENNIFER
WELDON, RICHARD & KAREN
WELLS FARGO BANK
WHITE, RICHARD
WILFORD, EDWARD & TONYA
WILLIAMS, MELANIE
WILLIAMS, TIMOTHY
YOUNG, JEREMY

Total Delinquent Sewer Taxes: \$124,914.08

(Includes penalty and interest)

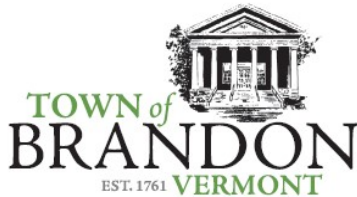
All accounts shown are for amounts in excess of \$25.00

PROPERTIES VOTED EXEMPT

DATE VOTED	NAME	BEGINNING DATE	END DATE	VALUE BEFORE EXEMPTION
3/4/2019	BARS Building & Land	7/1/2019	6/30/2024	567,700
3/3/2015	Brandon Senior Citizens	7/1/2015	6/30/2020	262,700
3/4/2019	Brandon Masonic Assn	7/1/2019	6/30/2024	310,900
3/3/2008	Stephen Douglas Birthplace	7/1/2018	6/30/2023	195,300

PROPERTIES WITH TAX STABILIZATION

DATE STABILIZED	NAME	LENGTH OF STABILIZATION	STABILIZED VALUE	VALUE BEFORE EXEMPTION
7/1/2018	C&D Realty Holdings LLC	5 years	223,600	519,600
7/1/2017	Olivia's Holdings LLC	7 years	885,000	885,000
7/1/2019	Smith Block LLC	9 years	366,900	366,900
7/1/2019	Briggs Lane Brandon LLC	6 years	62,200	62,200



PHONE DIRECTORY

General Information:

247-3635 ext. 201

Accounting:

247-3635 ext. 205

Assessor:

247-3635 ext. 214

E-911 Coordinator:

247-3635 ext. 217

Economic Development:

247-3635 ext. 213

Health Officer:

247-3635 ext. 217

Police Department:

Non-Emergency:

247-5723

Office:

247-0222

Public Works Department:

Director:

247-3635 ext. 210

Highway Garage:

247-3600

Sewer Plant:

247-6730

Transfer Station:

772-5224

Recreation Department:

247-3635 ext. 213

Rental Housing Officer:

247-3635 ext. 217

Town Clerk & Treasurer:

247-3635 ext. 203 & 204

Town Manager:

247-3635 ext. 210

Zoning Administrator

247-3635 ext. 202

Brandon Fire District #1

Water Department: 247-3311

Brandon Fire District #2

Forrestbrook: 247-4193

Brandon Area Chamber

of Commerce: 247-6401

Brandon Library: 247-8230

Neshobe School: 247-3721

Otter Valley UHS: 247-6833

RNESU: 247-5757

www.townofbrandon.com

MEETING SCHEDULES

*Dates and locations may change.
It is a good idea to call ahead or
check the website to confirm.*

SELECT BOARD

2nd and 4th Monday at 7:00 PM at
the Brandon Town Hall

DEVELOPMENT REVIEW BOARD

Public Hearings are scheduled as
applications are received. Check
the website for time and location.

ENERGY COMMITTEE

1st Monday at 5:00 PM or as
needed at the Brandon Town
Office

PLANNING COMMISSION

1st Monday at 6:00 PM or as
needed at the Brandon Town
Office

OTTER VALLEY UNIFIED UNION BOARD

1st & 3rd Wednesday at 6:00 PM
with alternating locations of the 1st
meeting at the OVUU Schools and
the 3rd meeting at the Otter Valley
UHS Library

RNESU SCHOOL BOARD

3rd Wednesday at 5:15 PM at the
OVUHS Library

PERMITS

BURN PERMIT

A permit is required for any outside
burning. Only untreated wood
products such as unpainted lumber,
brush and leaves can be burned. To
obtain a burn permit, please call
Linwood Bovey at 236-4914 or
Michael Markowski at 353-3227.

BUILDING & LAND USE

Please contact the Zoning Office to
determine if a permit is required
before you start any type of land
use development on your property.

RENTAL HOUSING

Before a tenant moves into any
rented unit, a landlord **must** obtain
a Certificate of Occupancy. Owners
of rental property must complete a
compliance form for each unit
every January. A \$25 per unit fee
is due annually by January 31st.

BRANDON TOWN OFFICE HOURS

Monday – Friday

8:00 a.m. – 4:00 p.m.

The Town Office will be closed for
the following holidays:

New Year's Day
Martin Luther King Day
Presidents' Day
Memorial Day
Independence Day
Labor Day
Columbus Day
Veterans' Day
Thanksgiving Day
Friday after Thanksgiving
Christmas Day

BRANDON TRANSFER STATION HOURS

Tuesday: 1:00 p.m. - 6:00 p.m.

Thursday: 1:00 p.m. - 6:00 p.m.

Saturday: 7:30 a.m. - 12:00 noon

BRANDON FREE PUBLIC LIBRARY

Summer hours:

Tuesday: 8:30 a.m. - 8:00 p.m.

Wednesday: 8:30 a.m. - 8:00 p.m.

Thursday: 8:30 a.m. - 5:00 p.m.

Friday: 8:30 a.m. - 5:00 p.m.

Saturday: 8:30 a.m. - 1:00 p.m.

Winter hours:

Tuesday: 8:30 a.m. - 8:00 p.m.

Wednesday: 8:30 a.m. - 5:00 p.m.

Thursday: 8:30 a.m. - 5:00 p.m.

Friday: 8:30 a.m. - 5:00 p.m.

Saturday: 8:30 a.m. - 1:00 p.m.

FIRE DEPARTMENT

If you are interested in joining the
Fire Department, applications are
available at the Fire Station and
can be picked up on Wednesdays
between 7:00 p.m. and 9:00 p.m.

RESCUE SQUAD (BARS)

To volunteer please contact us at
247-3231



Budget Summary

Account	Budget FY - 2019	Actual FY- 2019	Budget FY - 2020	Budget FY - 2021
Net Municipal Budget- To be raised by taxes	2,578,045.00	2,589,389.46	2,652,555.00	2,718,353.00
Tax Revenues	45,000.00	52,543.91	47,000.00	45,000.00
Town Administration Revenue	200.00	9,756.23	100.00	100.00
Assessor Revenues	420.00	2,066.00	420.00	1,000.00
Code Enforcement Revenues	15,500.00	13,442.00	15,000.00	14,000.00
Clerk/Treasurer Revenues	140,995.00	137,814.84	148,100.00	163,900.00
Police Dept. Revenues	50,100.00	86,683.23	50,000.00	64,600.00
Highway Dept. Revenues	149,725.00	176,056.84	153,510.00	156,050.00
Animal Control Revenues	-	-	-	-
Intergovernmental Revenue	11,000.00	11,300.00	11,000.00	11,300.00
Recreation Revenues	109,000.00	88,983.68	79,800.00	82,000.00
ECONOMIC DEV. REV	-	450.00	-	-
Bldg. & Grounds	38,200.00	33,147.31	33,400.00	10,000.00
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Total Revenue	3,138,185.00	3,201,633.50	3,190,885.00	3,266,303.00
Transfer Out - Match Union St Sidewalk		155,000.00		
Tax Expenditures	5,000.00	3,330.79	5,000.00	5,000.00
Town Administration	353,480.00	341,831.05	352,400.00	378,570.00
Assessor	40,670.00	14,599.30	40,240.00	39,940.00
Code Enforcement	47,425.00	35,200.51	41,650.00	43,100.00
Town Clerk	188,990.00	166,521.45	183,055.00	195,393.00
Police Dept.	792,950.00	699,387.22	809,250.00	847,470.00
Highway	797,510.00	808,627.45	857,605.00	784,375.00
Intergovernmental	263,975.00	237,657.40	221,125.00	233,225.00
Recreation	144,515.00	200,967.41	157,405.00	168,295.00
Debt Service	305,500.00	290,717.25	304,500.00	309,750.00
Economic Develop.	38,245.00	28,405.40	37,885.00	43,035.00
Bldgs. & Grounds	159,925.00	206,963.38	180,770.00	218,150.00
	-----	-----	-----	-----
Total Expenses	3,138,185.00	3,189,208.61	3,190,885.00	3,266,303.00
Net Change to General Fund Balance	-	12,424.89	-	-
	-----	-----	-----	-----
Net Municipal Budget- To be raised by taxes	2,578,045.00	2,589,389.46	2,652,555.00	2,718,353.00
% increase from prior year				2.48%
\$ increase from prior year				\$65,798
Appropriations - Final requests included on ballot	259,759.00	259,759.00	218,024.00	271,024.00

General Fund Budget

Town of Brandon Proposed Budget for Fiscal Year 2020-2021

Account	Budget FY - 2019	Actual FY- 2019 Pd:12	Budget FY - 2020	Budget FY - 2021
Revenues				
Current Tax Revenue	2,578,045.00	2,589,389.46	2,652,555.00	2,718,353.00
Abatements	-	(2,752.73)	-	-
Delinquent Taxes	-	3,852.92	-	-
Tax Sale Property Sales	-	2,920.00	2,000.00	-
Misc./Extraordinary Rev.	-	1,500.00	-	-
Penalty & Interest Rev.	45,000.00	47,023.72	45,000.00	45,000.00
Duplication Revenue	100.00	37.00	100.00	100.00
Vendor Permit Revenue	100.00	100.00	-	-
Misc. Revenue	-	9,619.23	-	-
Misc./Revenues Assessor	-	2,066.00	-	1,000.00
Assessor Education	420.00	-	420.00	-
Misc. Zoning	500.00	-	-	-
Land Use Permit Revenue	5,000.00	5,042.00	5,000.00	5,000.00
Rental Code Compliance	10,000.00	8,400.00	10,000.00	9,000.00
Pilot/CU	51,200.00	51,574.92	54,000.00	52,500.00
Wastewater Administration	30,000.00	10,000.00	30,000.00	30,000.00
Liquor License Revenue	1,620.00	1,760.00	1,700.00	1,700.00
Land Records 4	28,000.00	26,037.00	25,000.00	33,732.00
Vault Time	4,600.00	5,294.20	5,500.00	5,300.00
Misc. Clerk Revenues	1,500.00	2,194.62	1,000.00	2,000.00
Marriage Licenses	375.00	240.00	300.00	250.00
Hunting/Fishing Licenses	100.00	39.00	50.00	50.00
Vital Statistics	3,100.00	2,371.00	3,200.00	5,200.00
Dog License Revenue	2,300.00	1,884.00	2,100.00	1,900.00
Records Preservation 4	7,000.00	6,462.00	6,250.00	12,268.00
Interest Revenue	1,200.00	16,077.00	9,000.00	9,000.00
Penalty & Int. Revenue	10,000.00	13,881.10	10,000.00	10,000.00
State Traffic Ticket Reve	5,500.00	5,255.96	5,500.00	5,500.00
Parking Fine Revenue	100.00	10.00	-	-
Misc. Police Revenues	500.00	1,110.00	500.00	500.00
Bravo Fees	-	195.00	-	100.00
SRO Officer 5	38,000.00	-	38,000.00	53,500.00
Reimb Seg 6 Billable	-	67,785.00	-	-
Click-it or Ticket Campaign	3,000.00	6,090.27	3,000.00	2,000.00
Safety Day Revenues	-	750.00	-	-
Document reimbursement-PD	3,000.00	5,487.00	3,000.00	3,000.00
Misc./Extraor. Rev.	-	22,842.97	500.00	500.00
Access Permit Revenue	250.00	100.00	250.00	250.00
Excavation Permit Revenue	200.00	100.00	200.00	200.00
State Highway Revenue	148,715.00	152,318.87	152,000.00	154,500.00
Over Weight Permits	560.00	695.00	560.00	600.00
Mosquitos-Trustees Reimb.	11,000.00	11,300.00	11,000.00	11,300.00

General Fund Budget

Town of Brandon Proposed Budget for Fiscal Year 2020-2021

Account	Budget FY - 2019	Actual FY- 2019 Pd:12	Budget FY - 2020	Budget FY - 2021
Rec Programing Rev	94,000.00	87,983.68	79,800.00	82,000.00
Misc. Recreation	15,000.00	-	-	-
Recreation Donations	-	1,000.00	-	-
Econ. Dev. Revenue	-	450.00	-	-
Mixed Recyclables 10	-	5,231.49	2,000.00	-
TS Rent 10	7,200.00	8,400.00	8,400.00	-
EWM Deposits 10	3,000.00	(180.60)	3,000.00	-
misc.	10,000.00	-	-	-
Solar Lease Payments	10,000.00	10,000.00	10,000.00	10,000.00
Town Hall Rent	-	1,390.00	-	-
RCSW Surcharge Revenue 10	8,000.00	8,306.42	10,000.00	-
Total Revenue	3,138,185.00	3,201,633.50	3,190,885.00	3,266,303.00
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Transfer Out - Match Union St Sidewalk		155,000.00		
Tax Sale Expenses	5,000.00	3,330.79	5,000.00	5,000.00
Total	5,000.00	3,330.79	5,000.00	5,000.00
Town Administration				
Salaries/taxes/benefits 1	261,980.00	250,160.29	262,900.00	276,450.00
Travel & Expenses	2,000.00	739.51	2,000.00	1,000.00
Personnel Recruitment	1,000.00	-	1,000.00	-
Dues & Subscriptions	6,000.00	5,705.00	6,000.00	6,020.00
Professional Development	1,500.00	604.55	1,000.00	1,000.00
Legal Services 2	20,000.00	35,533.80	20,000.00	34,500.00
Auditors	18,000.00	14,000.00	15,000.00	15,000.00
Office Supplies	10,000.00	4,586.74	10,000.00	7,000.00
Service Contracts	8,000.00	6,235.21	8,000.00	8,000.00
Postage Expenses	5,000.00	4,879.55	5,000.00	5,000.00
Technical Support	3,000.00	1,824.19	4,000.00	5,500.00
Office Equipment	5,000.00	4,414.01	5,000.00	5,000.00
Legal Advertising	1,500.00	434.20	1,500.00	1,000.00
Town Report	5,000.00	6,572.84	5,000.00	6,600.00
Telephone Exp. Admin.	5,000.00	6,132.52	5,500.00	6,500.00
Bank Service Charge	-	8.64	-	-
Animal Control Expenses	500.00	-	500.00	-
Total:	353,480.00	341,831.05	352,400.00	378,570.00
Assessor				
Salaries/taxes/benefits 1	12,120.00	7,105.16	11,690.00	11,690.00
Travel & Expenses	100.00	53.75	100.00	500.00
Dues & Subscriptions	250.00	-	250.00	-
Continuing Education	200.00	-	200.00	500.00
Mapping	3,500.00	1,592.00	3,500.00	3,000.00
Legal Fees Assessor	500.00	-	500.00	500.00

General Fund Budget

Town of Brandon Proposed Budget for Fiscal Year 2020-2021

Account	Budget FY - 2019	Actual FY- 2019 Pd:12	Budget FY - 2020	Budget FY - 2021
Property Assessor	18,000.00	633.39	18,000.00	18,000.00
Professional Supplies	500.00	-	500.00	250.00
Office Equipment	500.00	215.00	500.00	500.00
Reappraisal -Transfer out	5,000.00	5,000.00	5,000.00	5,000.00
Total:	40,670.00	14,599.30	40,240.00	39,940.00
Code Enforcement				
Salaries/taxes/benefits 1	42,650.00	24,902.28	37,325.00	38,700.00
Travel & Expenses	1,000.00	481.46	500.00	500.00
Dues & Subscriptions	300.00	-	150.00	-
Continuing Education	800.00	92.00	800.00	250.00
Professional Services	500.00	-	500.00	-
Legal Services - zoning	1,000.00	8,529.77	1,000.00	3,000.00
Professional Supplies	225.00	127.28	225.00	-
Planning/Zoning Postage	-	155.90	150.00	150.00
Legal Advertising	950.00	911.82	1,000.00	500.00
Total:	47,425.00	35,200.51	41,650.00	43,100.00
Town Clerk				
Salaries/taxes/benefits 1	177,790.00	157,631.08	173,230.00	175,075.00
Dues & Subscriptions	150.00	55.00	150.00	150.00
Professional Development	500.00	460.00	650.00	750.00
Elections 3	5,000.00	3,376.16	1,800.00	5,000.00
Dog License Expense	150.00	141.46	175.00	150.00
Office Supplies	400.00	302.91	800.00	500.00
Records Preservation 4	5,000.00	4,554.84	6,250.00	12,268.00
Office Equipment	-	-	-	1,500.00
Total:	188,990.00	166,521.45	183,055.00	195,393.00
Police Dept.				
Salaries/taxes/benefits 1,5	699,050.00	630,255.66	708,100.00	751,020.00
Travel & Expenses	2,500.00	1,011.00	2,750.00	2,750.00
Clothing Allowance	5,500.00	4,149.70	5,500.00	5,500.00
Dues & Subscriptions	1,500.00	1,135.00	2,000.00	2,000.00
Professional Development	5,500.00	1,720.00	6,000.00	6,000.00
Radio Maintenance	1,500.00	307.16	1,500.00	1,500.00
MDT/Aircards	3,000.00	2,880.76	3,000.00	3,000.00
Legal Services	1,000.00	-	1,000.00	-
Office Supplies	3,000.00	2,173.25	3,000.00	2,500.00
Professional Supplies	4,000.00	3,558.46	5,000.00	5,000.00
Service Contracts	9,500.00	7,847.44	9,500.00	9,500.00
Postage Expenses PD	200.00	158.80	200.00	200.00
Office Equipment	3,000.00	1,365.43	3,000.00	3,000.00
Legal Advertising	200.00	-	200.00	-
Community Police	250.00	109.90	250.00	250.00
New Equipment - Vehicles	2,500.00	2,705.30	3,000.00	3,000.00

General Fund Budget

Town of Brandon Proposed Budget for Fiscal Year 2020-2021

Account	Budget FY - 2019	Actual FY- 2019 Pd:12	Budget FY - 2020	Budget FY - 2021
Fuel - Vehicles	22,000.00	11,992.05	22,000.00	20,000.00
PD Maint. Supplies-Vehicles	250.00	125.69	250.00	250.00
PD Vehicle Maintenance	9,000.00	6,627.27	11,000.00	10,000.00
PD Telephone Service	4,500.00	4,570.13	5,000.00	5,000.00
Reimbursed Equip Grants	-	1,694.22	-	-
Capital Improvements	15,000.00	15,000.00	17,000.00	17,000.00
Total:	792,950.00	699,387.22	809,250.00	847,470.00
Highway Dept.				
Salaries/taxes/benefits ^{1, 6}	430,000.00	346,428.23	446,475.00	339,625.00
Travel & Expenses	500.00	250.88	500.00	300.00
Clothing Allowance	3,500.00	3,134.85	3,500.00	3,850.00
Dues & Subscriptions	100.00	-	100.00	100.00
Continuing Education	400.00	130.00	400.00	200.00
Contractors	10,000.00	25,892.79	5,000.00	5,000.00
Equipment Rental	2,500.00	237.44	2,500.00	2,500.00
State Permits	4,000.00	1,990.00	3,000.00	3,000.00
New Equipment-Misc. Tools	1,000.00	12,475.45	1,200.00	1,200.00
Safety Equipment	1,500.00	1,173.60	1,500.00	1,500.00
Fuel - Vehicles HW	20,000.00	30,606.78	20,000.00	30,000.00
Oil - Vehicles	3,500.00	2,178.35	3,500.00	3,500.00
HW Maint. Supplies-Vehicles	15,000.00	22,493.12	17,000.00	20,000.00
HW Tires - Vehicles ⁷	5,000.00	4,193.64	3,500.00	14,000.00
HW Outside Maint. - Vehicles	10,000.00	21,255.77	10,000.00	20,000.00
HW Telephone	2,000.00	2,014.18	2,400.00	2,100.00
Roadside Mower- Maint	1,000.00	2,028.07	1,000.00	1,500.00
Tree Removal/Planting	2,500.00	8,246.25	5,000.00	8,000.00
Guardrails	1,000.00	-	1,000.00	1,000.00
Street Sweeping	2,500.00	-	-	-
Signs & Posts	2,500.00	10,666.04	3,500.00	8,000.00
Line Painting	2,000.00	46.49	2,000.00	-
Paving Roads	25,000.00	39,490.18	50,000.00	50,000.00
Cold Patching	3,000.00	2,905.10	3,000.00	3,000.00
Culverts	3,000.00	5,828.45	2,500.00	8,000.00
Gravel	55,000.00	31,994.53	55,000.00	50,000.00
Chloride	25,000.00	21,027.84	25,000.00	25,000.00
Road Salt	65,000.00	96,038.66	65,000.00	80,000.00
Winter Sand	35,000.00	26,947.31	35,000.00	25,000.00
Leased Equipment	66,010.00	88,953.45	89,030.00	78,000.00
Total:	797,510.00	808,627.45	857,605.00	784,375.00
Intergovernmental				
VLCT Insurance	94,000.00	83,626.84	76,250.00	86,900.00
Unemployment Insurance	5,350.00	3,065.06	3,500.00	3,700.00
Worker's Comp Insurance	96,500.00	91,186.96	66,250.00	66,000.00

General Fund Budget

Town of Brandon Proposed Budget for Fiscal Year 2020-2021

Account	Budget FY - 2019	Actual FY- 2019 Pd:12	Budget FY - 2020	Budget FY - 2021
Insurance Deductible	1,000.00	1,000.00	1,000.00	1,000.00
County Tax	28,000.00	25,861.00	28,000.00	28,000.00
Rut. Regional Commission	925.00	975.00	975.00	975.00
Green-Up Day	300.00	300.00	300.00	300.00
Public Transit	3,500.00	3,500.00	3,500.00	3,500.00
REDC	500.00	500.00	500.00	500.00
Rut Nat Resources Conserv.	-	-	250.00	250.00
Mosquito Control	33,900.00	27,642.54	40,600.00	42,100.00
Total:	263,975.00	237,657.40	221,125.00	233,225.00
Recreation Dept.				
Salaries/taxes/benefits 1,8	65,015.00	79,839.13	76,985.00	84,095.00
Travel & Expenses	500.00	411.27	500.00	500.00
Dues & Subscriptions	500.00	427.95	500.00	500.00
Advertising/Recruitment	5,000.00	4,057.17	7,000.00	9,000.00
Fuel	500.00	942.43	500.00	750.00
Vehicle Maint.	-	355.04	-	500.00
Registration Software	2,400.00	2,721.41	2,400.00	3,000.00
Storage Unit Supply/Maint	-	525.00	-	300.00
Rec Program Exp. total	68,600.00	110,097.49	67,420.00	69,000.00
Office/Equip. Supplies	-	-	-	300.00
Recreation Telephone	500.00	452.97	600.00	350.00
Parks Maintenance	1,500.00	1,137.55	1,500.00	-
Total:	144,515.00	200,967.41	157,405.00	168,295.00
Debt Service				
RT 7 Town Share -2006	189,000.00	181,852.39	185,000.00	178,350.00
Interest Exp.- Short Term	-	-	-	5,000.00
Interest- Seg 6 project	20,000.00	13,698.55	25,000.00	-
PD Bond Payment	30,000.00	29,193.83	29,000.00	28,400.00
2016 Segment 6 Bond	66,500.00	65,972.48	65,500.00	65,000.00
Park St Bond-2021	-	-	-	33,000.00
Total:	305,500.00	290,717.25	304,500.00	309,750.00
Economic Development				
Salaries/taxes/benefits 1	27,950.00	20,543.11	27,590.00	28,740.00
Travel & Expenses	500.00	452.97	500.00	500.00
Economic Development	8,000.00	7,409.32	8,000.00	12,000.00
Killington Valley	1,295.00	-	1,295.00	1,295.00
Hist. Preservation Comm.	500.00	-	500.00	500.00
Total:	38,245.00	28,405.40	37,885.00	43,035.00
Buildings & Grounds				
Salaries/taxes/benefits 1,9	10,925.00	49,456.10	39,220.00	71,650.00
License & Fees	-	35.00	300.00	300.00
Testing/Monitor Fee	3,500.00	1,639.95	3,500.00	4,000.00
Heating - Propane	10,000.00	7,597.20	9,000.00	9,000.00

General Fund Budget

Town of Brandon Proposed Budget for Fiscal Year 2020-2021

Account	Budget FY - 2019	Actual FY- 2019 Pd:12	Budget FY - 2020	Budget FY - 2021
Heating Fuel	10,000.00	14,838.55	15,000.00	15,000.00
Bldgs. & Grounds Water Fee	2,000.00	1,597.38	2,000.00	2,000.00
Bldgs. & Grounds Electric	72,500.00	74,083.88	70,000.00	70,000.00
Highway Bldg. Maint	5,000.00	5,279.81	3,500.00	5,000.00
PD Bldg. Maint.	8,000.00	6,319.28	2,500.00	2,500.00
Town Office	8,000.00	6,531.93	12,000.00	12,000.00
Cemeteries	1,000.00	-	1,000.00	1,000.00
Municipal Mowing-maint.	1,500.00	1,636.95	2,500.00	2,500.00
Recreation Field Maint.	-	286.73	-	5,000.00
Town Clock Maint.	-	-	550.00	1,000.00
Town Hall Repair/Maint.	15,000.00	16,960.11	10,000.00	15,000.00
Parks Maint.	-	972.29	1,000.00	-
Trash costs-Transfer Stat. 10	6,000.00	1,828.25	2,500.00	-
Maint. Supplies Bldgs.	4,000.00	1,918.73	4,000.00	-
Generator Maint	2,500.00	384.78	2,200.00	2,200.00
Solid Waste Disposal 10	-	15,596.46	-	-
Total:	159,925.00	206,963.38	180,770.00	218,150.00
Total Expenditures	3,138,185.00	3,189,208.61	3,190,885.00	3,266,303.00

Budget Notes:

1. All Departments - the health insurance had a 9% increase this year
2. Admin - Legal Services up \$15,000
3. Clerk - Elections up \$3,200 due to Presidential Election.
4. Clerk - Records Preservation - fees increased by State Statute. Increases revenue and expenses.
5. Police - SRO revenue increased from Otter Valley, paying salary and benefits during school year. School vacations and summer the officer would be available to cover vacations and training.
6. Highway - removed the Public Works Director Salary. Moved FT position that was half HW and B&G to all in Buildings & Grounds.
7. Highway - increase in tires of \$10,500 to replace tires on Grader, single axle dump truck, F550 truck.
8. Recreation - increase hours for Rec Asst. from 15 to 20 hours per week.
9. Buildings & Grounds - FT position that was previously split with Highway now completely in B&G.
10. B & G - Transfer Station contractor change, now the Town is not a pass through for invoices.

REPORTS FROM INTERGOVERNMENTAL APPROPRIATIONS and PUBLIC AGENCIES

LOCAL HEALTH REPORT FOR RUTLAND COUNTY – VERMONT DEPARTMENT OF HEALTH

Twelve Local Health Offices around the state are your community connection with the Vermont Department of Health. Your district office is in Rutland at the address and phone number below. We provide a wide range of resources and services to the community and local partners with the goal of promoting health and wellness for all Vermonters. For example, in 2019 we:

Supported health in the community: The Rutland Regional Medical Center was awarded \$57,000 from the Tobacco Program to support prevention work with youth and adults, including education around e-cigarettes and vaping. With funding from the Tobacco Program, the Rutland District Office is collaborating with Rutland Women's Health to support women quitting tobacco use during their pregnancy by offering gift card incentives.

Provided WIC food and nutrition education to families: The supplemental nutrition program for women, infants, and children (WIC) served 1,333 participants in Rutland County. WIC provides wholesome food, nutrition education, breastfeeding support and community referrals.

Ensured emergency preparedness: Worked with volunteers and local partners, including schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a public health emergency. We prepare for public health emergencies by training volunteers, exercising plans, and coordinating with local, regional, and statewide partners.

Worked to prevent and control the spread of disease: Investigated over 300 infectious disease cases in our region including but not limited to: tickborne, food and waterborne, and vaccine preventable diseases. Collaborated with primary care practices to increase the number of children and adolescents up to date with immunizations and delivered \$1,339,474 of vaccine to Rutland County providers. Organized and implemented multiple Hepatitis A immunization clinics, focused on high risk populations, as a strategy for outbreak prevention.

Student health and youth empowerment: According to the 2017 Vermont Youth Risk Behavior Survey, 57 % of high school students (grades 9-12) in Rutland County agree or strongly agree that they believe they matter to people in their community. In 2019, we collaborated with schools and providers to help improve student health and youth empowerment by working with the Mentor Connector on the Vermont Youth Project. The Vermont Youth Project (VYP) is a community-driven collaborative designed to embrace positive youth development in the Rutland City School District and Slate Valley Unified School District.

Substance misuse and abuse: Regional substance abuse prevention consultants worked with community groups, schools, human service agencies, hospitals, and law enforcement. Partners for Prevention works on substance use prevention around alcohol, marijuana and prescription drugs and building capacity for prevention efforts in Rutland County.

Learn more at <https://healthvermont.gov/local>
Join us on facebook: <https://www.facebook.com/vdhrutland/>
Vermont Department of Health, Rutland District Office
88 Merchants Row, Suite 300, Rutland, Vermont
Phone: 802-786-5811

THE CENSUS

Every ten years, the U.S. Constitution requires an enumeration of all persons in the United States, commonly referred to as The Census. For the next ten years, the numbers produced in this effort will help determine how more than \$675 billion will be distributed to states and localities annually through more than 65 federal programs. These programs include special education funding, school lunch programs, meals on wheels, fuel assistance, Medicare, housing rehabilitation, community economic development and revitalization block grants, early childhood education, cooperative extension offices, and more. This year, you will have the option of responding online, on the telephone, or with a traditional, short-form written response. Look for your invitation to respond in the mail or at your door. It is critical that *everyone* participate and that all household members be included. The 2020 Decennial Census begins in March. Make sure that *your* community counts!

BRANDON LEICESTER SALISBURY GOSHEN INSECT CONTROL DISTRICT MOSQUITO SURVEILLANCE AND LARVICIDE CONTROL PROGRAM REPORT

Another season has come and gone. The Brandon, Leicester, Salisbury, Goshen and Pittsford (BLSG) mosquito control district thanks the citizens for their support. We can be most thankful that we did not have a mosquito related health emergency. Joint multi- town efforts are economical and efficient for all and it has certainly paid-off. We appreciate the communications and cooperation with property owners, residents, town officials and the Vermont Agency of Agriculture. All these people are critical in reducing and controlling mosquito populations.

The BLSG is dedicated to improving the quality of our efforts through training, program development, and continuing education. As a consequence, our staff is able to target areas of high density, mosquito breeding. After the first mosquito emergence the population grew substantially each week. District members quickly responded to wave after wave with the use of larvicides and adulticides.

Our biggest concern is the increased cost of product and the aerial application. This year marked the lowest use of larvicides applied by the District. Rutland County received 558 lbs while Addison County received 476 lbs of *Bacillus thuringiensis* subspecies *israelensis* (bti) and *Bacillus Sphaericus* (bs). Pounds of active Ingredient used in Rutland County include 16.09 lbs of BTI and 1.14 lbs of Sp. Addison County used 14.16 lbs of bti and .0954 lbs of Sp.

However funding provided by the Vermont Agency of Agriculture was in short supply. Thus, an aerial application did not occur. Our operations budget was \$157,652 The District received an initial \$70,000 from the Vermont Agency of Agriculture. To this date we have expended \$186,957 towards mosquito control. We expected to receive additional state funds but this did not materialize. Obviously, we cannot continue the same level of operations with this kind of loss.

It was a wet spring and early summer. This resulted in mosquito officials dealing with multiple breeding cycles, one after the other, from April to October. By studying these population levels, we can determine the level of nuisance mosquitoes, genus and species, and their breeding locations. We do this by using light traps near established mosquito breeding habitats. As conditions change the BLSG uses this information to decide and establish the next step within BLSG's IPM plan. Whenever possible, we use larvicides rather than adulticides. Safety to humans and wildlife is paramount and this flexibility minimizes the environmental impact and increases the safety of an already safe program. The District received 467 calls from residents reporting and requesting mosquito control. This low but important number is an indicator of the success of the program. The efficiency and public acceptance of the program is seen in the Town of Proctor negotiating a contract with the District.

The BLSG thanks the citizens of the District for their support and reminds them to take the necessary precautions. Mosquitoes transmit pathogens that cause some of the worst diseases known to man, including malaria, west Nile virus, yellow fever, dengue fever, zika, and encephalitis. Recall that in 2012, two residents of the district died from mosquito-borne equine encephalitis. Some citizens have raised concerns over the safety of the program. We acknowledge these concerns while recognizing that the mosquito control program is the safer public safety alternative.

We thank all of our board members for their service. Ben Lawton – Chair, Jeff Whiting – Vice Chair, Wayne Rausenberger – Treasurer, Jeff Smith, Brad Lawes, Paul Vaczy, Jeff Schumann, Stephen Belcher, Mike Blaisdell, and our book keeper Eloise Crane. We also want to remember our District founder Art Doty who passed away this season.

If you wish to opt out of either larvicide or adulticide spraying please send a written request to BLSG, PO Box 188, Brandon, Vermont, 05733. Please provide your 911 address and a property map, which delineates your property boundaries on the public right-of-way. A representative from the district will contact you to assist in marking your property as a no spray zone. Opting-out needs to be renewed annually. Don't forget the five D's: drain/ditch, dress appropriately, defend and avoid dusk to dawn outdoor activities when mosquitoes are most active. Please visit the BLSG website for spray routes and updated information during the season: <https://blsgmosquito.com>
If you want to contribute to the program, use the same address: BLSG, P. O. Box 188, Brandon, VT 05733

Sincerely, Will Mathis, Operations Manager

MARBLE VALLEY REGIONAL TRANSIT DISTRICT ~ "THE BUS"

Marble Valley Regional Transit District (MVRTD), known as "The Bus" is in its forty third year of providing service to the residents of the greater Rutland area. The Bus is the largest, non-urban, public transportation system in the State of Vermont and provides transportation to the general public throughout Rutland County, as well as to social and human service agencies, the resort communities and area businesses. MVRTD provides an enhanced level of self-sufficiency for the elderly, disabled and transportation disadvantaged who rely on public transportation. System ridership was over 733,000 rides this past year. MVRTD provides 65 jobs year round, with upwards of 80 during the winter peak season.

MVRTD provided over 3,600 rides to Brandon on the Middlebury Route, a commuter service with stops at the American Legion, Brandon Center Gazebo, Brandon Post Office, Estabrook Field and Park Village. Other highly successful commuter routes operated by MVRTD both within Rutland County and beyond provide connections to three adjoining counties thus serving the growing population committed to the environmental benefits of public transit use as well as the savings realized in the cost of fuel.

MVRTD has provided service under the Elderly and Disabled Program to Brandon for many years in partnership with Bridges and Beyond.

For more information about schedules and services please call 773-3244 x117 or visit MVRTD's web site at www.thebus.com. Live Green – Ride the Bus. MVRTD thanks the residents of Brandon for their continued support of public transit.

Jennifer Ellis, Community Outreach

VETERANS ADMINISTRATION ~ WHITE RIVER JUNCTION VA MEDICAL CENTER

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community-based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Respectfully, Becky Rhoads, Au.D., Associate Medical Center Director

RUTLAND REGIONAL PLANNING COMMISSION

Rutland Regional Planning Commission is a resource for towns; is a platform for ideas; and inspires a vision for our future. We balance local desires, best practices, and regional growth for communities that are vibrant today and strong for years to come.

We enjoyed working with the Town of Brandon in 2019 – especially Brandon's Regional Board Commissioner, Michael Shank. Together, the RRPC and Town of Brandon achieved several accomplishments which are highlighted below:

Our Emergency Management Planner assisted the Town with the annual Local Emergency Management Plan update. She also worked with David Atherton to strengthen local emergency capabilities.

RRPC worked with the Brandon Energy Committee and the Brandon Planning Commission to finalize an Enhanced Energy Plan which was adopted by the Select Board. The Plan was also approved by the RRPC with a determination of Energy Compliance. Our Senior Planner assisted the Town with its selection of a possible 3-acre pilot program site as part of a Public Private Partnership program.

RRPC assisted the Planning Commission with the Brandon Land Use Ordinance and assisted the Town with Section 248 application review for solar projects. Our organization also provided outreach on the Otter Creek Tactical Basin Plan.

Our GIS Manager assisted the DPW Director with GIS-related questions and worked on Better Roads Category A inventory. He also created a river corridor map.

RRPC's Transportation Planner hosted a Road Foreman meeting in Brandon, conducted the Town Farm Road Traffic study and provided technical support for Town Road and Bridge Standards. He also provided technical support for VTCulverts as well as the Municipal Roads General Permit. In an effort to support the Brandon community, RRPC provided a letter of support for the Electric Vehicle Supply Equipment grant.

If you feel inspired to participate in local or regional planning; want to be paired with opportunities to grow your community; or just want to learn more, please visit or give us a call; we'd love to hear from you!

The Opera House, 67 Merchants Row, Rutland ~ RutlandRPC.org ~ 802-775-0871

GREEN UP VERMONT

(802) 229-4586 • greenup@greenupvermont.org
www.greenupvermont.org

Green Up Day marked its 49th Anniversary on May 4, 2019 with 22,000+ volunteers participating and over 43 tons of litter collected statewide. Always the first Saturday in May, Green Up Vermont is a nonprofit private organization that relies on your town's support to execute the tradition of cleaning up our roadways and waterways, while promoting civic pride. The tradition of Green Up Day began in 1970 by Governor Deane C. Davis and will celebrate its 50th Anniversary in May 2020.

Green Up Vermont offers a statewide educational component for grades K-2 by providing free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. Please visit www.greenupvermont.org for full details.

Support from cities and town's is essential to our budget, enabling us to cover fourteen percent of our annual operating costs. Funds help pay for administrative and program support, which includes over 65,000 Green Up trash bags, education, and promotional outreach.

Seventy-five percent of Green Up Vermont's budget comes from corporate sponsors and individual donors. Individuals can donate to Green Up Vermont on Line 23 of the Vermont State Income Tax Form or anytime online at www.greenupvermont.org.

Keep up-to-date with Green Up Vermont by joining our newsletter, liking us on Facebook (@greenupvermont), following us on Instagram (greenupvermont), and by visiting our website.

Join us: Green Up Day, May 2, 2020 and Help Celebrate our 50th Anniversary.

RUTLAND COUNTY SOLID WASTE DISTRICT

The Rutland County Solid Waste District offers a variety of solid waste, recycling, waste education, household hazardous waste, composting and administrative support programs for our seventeen member municipalities, residents and businesses. Some services are also available to non-District communities on a fee for service basis. In addition, the District operates a regional drop-off center and transfer station at Gleason Road in Rutland City. District program, facility and rate information is now available on our web site, www.rcswd.com.

The RCSWD is in the process of updating the Districts Solid Waste Implementation Plan (SWIP) for the 2020-2025-time frame. The State requires that all communities have a current SWIP in place that meets the requirements of the State's Material Management Plan and delineates how solid and hazardous waste will be managed in the District towns for a five-year period. The community's involvement in drafting and developing this document is highly encouraged.

The District has worked and will continue to contact with local businesses informing them about recycling composting and hazardous waste and the programs that we offer. The District will also be working with local schools on many of these same issues over the next few years. Watch for our updated website!

Waste Disposal: During 2019, residents and businesses in our member municipalities disposed of approximately 36,000 tons of municipal solid waste which includes the construction and demolition activity along with a significant amount of bulky waste.

Recycling: The District owns a Material Recovery Facility (MRF), recycling center in Rutland City that is leased to Casella Waste Management for their operations. The MRF accepts Zero Sort recycling from transfer stations, commercial haulers and large generators for processing and sale for re-use. The facility currently receives approximately 35,000 tons of recyclables a year from a large geographical area. Since we began tracking material in 1995 the facility has processed over 460,000 tons of recyclables.

Household Hazardous Waste: Rutland County Solid Waste District operates an extensive Household Hazardous Waste (HHW) program for district residents and small business generators. The program operates year-round from the Gleason Road facility, and scheduled collections at twelve town transfer stations within seventeen member towns' through the spring, summer and fall. The HHW program collects and safely disposes of dozens of hazardous, flammable and toxic materials. The RCSWD HHW also collects electronic waste and has collected over 1700 tons of material since collections began in 2004.

Other Programs: The District also offered other waste management, education and reduction programs, including construction and demolition waste, clean wood and composting. The District is continuing with its "Merry Mulch" program in collecting and processing over 1,200 Christmas trees annually. The District also has been working with and providing recycling materials or information to various local organizations including the Rutland Master Gardener's Club, the Rutland Dismas House, Rutland Neighborhood Program, and Vermont Southwestern Council on Aging, Rutland Hospital and Women's Network & Shelter and the Rutland County Humane Society.

Mark S. Shea, District Manager

RUTLAND ECONOMIC DEVELOPMENT CORPORATION

We extend our gratitude once again to you, our partners, for your continued work advancing the region. With your help, together our efforts have advanced the major strategies established for REDC. The theme of our strategic effort continues to be connecting businesses with resources to help them grow in Rutland County, with an emphasis on finding sustainable solutions to counter the current and projected trend of regional population decline and the resulting workforce challenges.

Summary of Strategic Direction:

- Focus on population growth.
- Leverage the presence of area schools, colleges, universities, and technical centers as economic drivers.
- Support the growth of current businesses and industries in the Rutland region.

Strategic Investments:

Focus on population growth.

- Alongside the Rutland Region Chamber of Commerce and area partners, REDC helped guide the Regional Marketing Initiative into Year 3 of a 10-year effort. In one year, these efforts helped 45 people from 22 families move to Rutland County and expand our marketing reach across the country.
- Supported Rutland Young Professionals' workforce attraction and retention programs and overall operations.
- Worked with area developers and experts to establish residential housing goals and development opportunities.
- Emphasized Rutland County as a place for career opportunities through rutlandeconomy.com/careers.

Leverage the presence of area schools, colleges, universities, and technical centers as economic drivers.

- In partnership with the Rutland Region Workforce Investment Board and the Rutland Regional Planning Commission, through funding from the Department of Labor, we administered Year 2 of the pilot program Real Careers @ Rutland County to connect young adults to viable career plans that prepare them for one of the many high-skill, high-paying jobs in the region.
- Continued collaborative efforts to develop internship/work experience processes with area colleges and universities and the Talent Pipeline Management Project.
- Launched *We Want You to Stay*, an outreach initiative intended to introduce students to local leadership and job opportunities with a focus on regional career and lifestyle advantages.
- Organized National Manufacturing Day, which took place throughout the month of October in our county to introduce students to the exciting, high-skill, and high-paying manufacturing jobs in the region.

Support the growth of current businesses and industries in the Rutland Region.

- Deployed lending through our Intermediary Relending Program to area businesses unable to access adequate sources of conventional financing.
- Monitored commercial real estate inventory and trends to match businesses with the best properties available for their needs, and marketing commercial properties through rutlandeconomy.com/property.
- Connected regional businesses with local, state, and federal resources they need to develop, and

interfaced with government agencies to advocate on their behalf.

- Supported the continued growth of The MINT - Rutland's Makerspace with strategic planning, funding, organizational support, and 8,000 sq. ft. of space in REDC's building on Quality Lane in Rutland Town.
- Strengthened a business development pipeline designed to connect emerging businesses with expertise and technical assistance to support sustainable success, increasing strategic partnerships that bring support services to our region.
- Increased access to resources for women-owned businesses through our partnership with the Center for Women & Enterprise and the co-founding of the Women's Business Owners Network regional chapter.
- Through the joint REDC-Chamber Policy Committee, pursued regional policy objectives designed to fortify regional business growth and engaged with policymakers and administrators to further these objectives.
- Hosted free business advising and technical assistance through the Vermont Small Business Development Center, Vermont Procurement Technical Assistance Center, and the Center for Women & Enterprise.

These are some highlights of our work, and this not meant to be an all-inclusive representation of our efforts. We would welcome any questions and opportunities for discussion. We are privileged to serve this region. With your support, and the support of all our members and partners, we are enabled to remain 100% focused on striving ever further towards our vision: **The greater Rutland region is recognized as the most collaborative, innovative and friendly place in Vermont to live, work, play, and grow a business.**

Sincerely, Tyler E. Richardson, Executive Director
tyler@rutlandeconomy.com or (802) 770-7067

REPORTS FROM APPROPRIATIONS

ARC RUTLAND AREA

Mission Statement: To advocate for the right of individuals with developmental disabilities and their families to be regarded as valued citizens with the same entitlements as non-disabled individuals, including the right to lifelong opportunities for personal growth and full participation in the community.

PROGRAMS

- Representative Payee Program: ARC services over 50 clients as a representative payee. This program provides financial management services to individuals with developmental disabilities who receive social security but are unable to manage their own finances. We currently have a waiting list for this program.
- Self-Advocates (SABE-R) and AKtion Club: In the latest rolling twelve months ARC facilitated twelve individual, monthly meetings for both the Self Advocates Becoming Empowered- Rutland (SABE-R) and the AKtion club, a member of the Kiwanis Family. ARC sponsored several abilities awareness trainings in conjunction with Green Mountain Self Advocates. SABE-R sets group and individual goals while practicing advocacy and communication skills to become leaders and teachers. The AKtion Club is a community service club. Activities include; fund raisers, "Creative Minds" developing craft projects and sharing life experiences, hand crafting Christmas Cards for the American Troops, participation in Relay For Life, and will be donating to Tatum's Totes to assist a foster family at Christmas.
- Social Events: These events provide a safe and healthy environment for individuals with developmental disabilities that encourage building a circle of support, practicing social skills and physical exercise. High attendance at all activities including: five themed dances, participation in the Rutland City Halloween Parade with Rutland Kiwanis, Okemo summer concert, paddling and nature adventure with Vermont Adaptive, end of summer BBQ at Lake Bomoseen and a fall Lake George Cruise. The 2018-2019 cumulative attendance for these events was almost 800 individuals.
- Rutland Family Support Network: We continue to maintain this Listserve, which provides families and individuals with news, information, and answers questions pertaining to developmental disabilities.

STAFF

- Our Executive Director Ross Almo, with experience in nonprofits, association management and hospitality joined ARC in July. Denise Leach continues her role as Payee Repetitive and Helen Wagner supports the office via A4TD. We also have volunteers, our volunteer Board, and our community champions.

GOALS

- ARC has moved into its new space. The space is larger and has two offices, reception area, board room area, and a separate volunteer room. Our new home allows individuals with mobility challenges to move safely and freely.
- ARC has launched its Great Outdoor initiative with scheduled monthly activities. The health and fitness programming has been received with great success. ARC continues to work on new programs. The future purchase of a Sound Beam 6, technology that allows movements of the body to be translated into sound waves and thus, music. This will allow some members of our population with limited dexterity to create music for the first time in their lives.

ARC offers its sincere thanks for your continued support. As always, we do not receive State or Federal funding to accomplish our programming; we rely on the support of towns in Rutland County, grants, and fundraisers throughout the year. Our dedication to our mission statement continues as strongly now as it has for over sixty years. Over one thousand individuals in Rutland County take advantage of our services annually. Thank you for your consideration, and please visit us at arcrutlandarea.org, or like us on facebook.

Sincerely, Ross W. Almo, Executive Director

Appropriation Request - \$3,500
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BRANDON AREA CHAMBER OF COMMERCE

"The Brandon Area Chamber of Commerce is a membership-based organization dedicated to the improvement and advancement of a positive and dynamic economic, industrial, professional and business climate, and community enhancement in the Brandon area." We strive to make the Brandon area a better place to live, work, and play.

The Chamber of Commerce puts on many community events throughout the year including the free Summer Concert Series that was such a huge success this year, Great Brandon Auction, Yard Sale Day, Make Your Own Leaf Person, Memory Tree, Moonlight Madness, Holiday Decorating contest, and March Magic sales days. We contributed to the Toy Project, award a scholarship to an outstanding OVUHS graduating student, help to light downtown for the holidays in December, and sponsor or participate in informational meetings for area businesses and residents covering many topics. We partnered with the town and Downtown Brandon Alliance in efforts to minimize the negative impact of the ongoing segment 6 work in the downtown for both the residents and businesses in Brandon. The Chamber also organizes the Meet the Candidates Night each year.

We continue to support the activities and operations of our wonderful museum, visitors center, and community meeting space at the Stephen A. Douglas Birthplace.

We have an active and busy website full of information for the traveling public and the community. Our popular electronic newsletter is sent to more than 1500 email addresses on a regular basis and continued to be an effective communication vehicle during the Segment 6 work.

The Chamber continues to be heavily involved with town economic development, striving to bring new residents and businesses to expand our tax base and working closely with the town's economic development officer. We highlight various aspects of Brandon yearly at the Rutland Trade Show and send out informational packets requested by visitors and those interested in starting a business in town. As the long awaited Segment 6 project comes to a close we have been a key player in assisting citizens, businesses, and visitors through the process of information dispersal and as a conduit to the town and construction companies with our needs and concerns.

We thank the Brandon voters and taxpayers for past support and look to them for help with future expenses. We're proud to be part of Brandon and hope to continue to effect change in a positive and dynamic way.

Please contact the Chamber at 802-247-6401 with any questions or look us up on-line at www.brandon.org. If you are interested in receiving our e-newsletter, click on the "Chamber Newsletter" link on our website, open one of the archived newsletters and follow the instructions at the end to join in the fun.

Businesses of every size and many "individual" members contribute greatly to making Brandon the place we all love. So call or email today and join in the journey!

Pat Wood, 2019 President Bernie Carr, Executive Director

Appropriation Request - \$1,000
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BRANDON AREA RESCUE SQUAD, INC.

Brandon Area Rescue Squad, Inc. serves the towns of Brandon, Goshen, Forest Dale, Sudbury, and Leicester. 2018 has been a rebuilding year, we have said goodbye to valuable volunteers as they further their EMS careers. With loss comes forward movement, as a result we have welcomed many new and highly qualified volunteers. Currently our volunteer staff includes, 30 active members. We welcomed a new full-time Chief Operations Officer, Jordan Stage who is a Nationally Registered Paramedic.

Brandon Rescue has been fortunate to retain our 6 per diem Paramedics, some of which were recently certified as Critical Care Paramedics. This training is not only time consuming, but costly. Their knowledge/training comes free of charge to Brandon's community.

Over the last several years Brandon Rescue has been responding to a staggering increase in emergency calls:
-Total calls in Brandon for 2018- 741 (exceeding 2017's numbers which were 534)
-Total call volume 2018- 814 (again exceeding 2017's numbers which were 688)
-BARS also provided Mutual Aid coverage for outlying EMS squads in 2018- 51 (previous year 43)
(State of Vermont SIREN Reporting system data).

As you can see the amount of emergency calls continues to increase each year. With the staff volunteering over 30,000 hours of time, the town saves on average \$400,000 a year. If you have any interest in giving back to the community, please consider joining Brandon Area Rescue Squad. In the future Brandon Area Rescue Squad will be offering EMR and EMT courses at Brandon Rescue for members of the community interested.

This year Brandon Rescue became a registered AHA training site and offers CPR courses to the community. We updated our CPR manikins with the new AHA preferred standards. These electronic Bluetooth devices give each manikin the ability to report live, and accurate feedback on the accuracy, and efficacy of chest compressions and rescue breaths. It is our future goal to make Brandon a HeartSafe Community.

We thank each and every member of the community we service for your continued support. Please be sure to pull over to the right and come to a complete stop when any emergency vehicle has their lights and sirens on. Not only is this the law, but it ensures your safety as well as others around you.

Please feel free to contact us with any further questions @: P: 802-247-3231 Email: brandonrescue@gmail.com

Respectfully, Jordan M. Stage, NRP, Chief Operations Officer

Appropriation Request - \$28,000

BRANDON FREE PUBLIC LIBRARY

The mission of the Brandon Free Public Library is to provide a friendly and safe atmosphere in which patrons of all ages may enrich their lives through the benefit and pleasure of learning and discovery. The BFPL pledges quality service demonstrating respect for the individual and our community.

Approximately half of the Library's income is derived via the appropriation from the Town of Brandon. At the 2020 Town Meeting, Brandon voters will be asked to approve the appropriation for the Library.

The Library's other sources of income include several annual fundraisers, financial donations from the non-profit Friends of the Library, direct donations, grants, apartment rents, line items from the towns of Leicester, Goshen, and Sudbury, and distribution from endowment (which is invested wisely and provides needed income for the operating budget).

The Library employs two full-time and one part-time librarian, one support staff and cleaning personnel. The doors are open over 42 hours/week with every service (except printing/fax) provided free. The Brandon Library welcomes everyone to access our myriad services and resources.

General Services

- Books, DVDs, programming (including our new 'Library After Hours'), magazines, newspapers, audio CDs, interlibrary loan, Friday films (Fridays, 1:30pm), Meditation Circle (Wednesdays, 12:30pm), Pins & Needles handiwork club (Tuesdays, 6pm), Junior Librarian Program, friendly and helpful Librarians.

Children's Services

- Books, Teen area, DVDs, audio CDs, magazines, summer program every July/August, story hours Wednesdays and Fridays, Crazy8s Afterschool Club, Game Night (4th Friday, January- May), Teen Advisory Group.

Outreach Services

- Monthly delivery of books to 4 residential/senior buildings
- Biweekly delivery books (with a story time!) to daycares.
- Personalized visits to homebound patrons.
- Everybody Wins! participation at local elementary school

Building as a Resource

- The Library building is used by a wide variety of community groups; Brandon Planning Commission, OBA, Al-Anon, school tutors, Farmer's Market, Republican/Democratic caucuses, Estabrook Award, Child Care Providers, writer's group, Italian Club, PTO, homeschoolers, and more.
- Local artists - "pop-up gallery" monthly

Computer/Digital Services

- Six public computers. Librarians assist patrons and offer tech help/solutions and assistance with job applications; unemployment, insurance applications, etc.
- The Brandon Library pays membership fees for patrons to access Vermont Online Library, Listen- Up Vermont e-lending, and Universal Class free to our patrons.
- Print, air-print, Copy, Scan, Fax for public use.
- Personalized computer help: free sessions by appointment.
- Free Wi-Fi.

Non-traditional Services

- The BFPL Seed Library offers free seeds and sustainability education.
- The Library is an outlet for community service and volunteer opportunities.
- Free/reduced price passes available for over 8 area museums and parks.
- Weekly bread distribution site for Brandon Food Shelf.
- Mitten tree provides free mittens and hats.
- Snowshoes for loan

Elderly Services

- Extensive Large Print selection.
- Home delivery for housebound patrons. The Library is often one of the few links someone might have to our community.
- Various programming for older populations.
- Free rides to the polls.

Community Partnerships

- Recreation Department - Quiz night, Trivia League, Spooksville, Harvest Fest, Spring Swing.
- Neshobe PTO - Crazy 8s
- Neshobe School - Resource sharing, 2nd grade visit
- Brandon Town Hall - Masquerade Ball, Summer Reading Finale,
- Brandon Police Dept. - Local Heroes Story Time
- Brandon Area Toy Project - Pete the Cat Story Time
- Neshobe SOAR program - site visits

Funds from Brandon, Sudbury, Leicester, and Goshen keep the Library open. The Library is a busy place with an average door count of 200 people/day.

It will be important for voters to "Check Yes" for the Library. We thank you for supporting one of Brandon's gems - your local Library. Check us out at the corner of Franklin and Park Streets. 802- 247-8230 brandonpubliclibrary.org

Board of Trustees: Phoebe Chestna, President; June Bohler, Treasurer; Carol Fjeld, Recording Secretary; Sue Gage, Sharron Kenney, Janet Smith, Charles (Trip) Willis III, Stacey Doucette, & Stephanie Choma

Appropriation Request - \$92,000

BRANDON INDEPENDENCE DAY CELEBRATION COMMITTEE

The BIDCC is a small group of volunteers responsible for organizing and fundraising for Brandon's Independence Day Celebration. For more than 40 years, this annual tradition has been a 2-day event that attracts thousands of out-of-town visitors and, more importantly, brings together the entire Brandon Community. Each year brings new challenges and new ideas, so that the original model is constantly evolving. Most recently, of course, the construction of Segment 6 forced us to change the venue of both the Friday Night Street Dance and the Saturday Parade and family activities. Now that the Segment 6 project has officially ended, we had hoped that all the activities would return to the traditional downtown venue. However, we have discovered still more challenges in 2020.

- Park Street will begin reconstruction in the spring, so we will have to create a new, temporary parade route, with the accompanying traffic and parking problems.
- Central park will not yet be able to support vendors and massive foot traffic.
- Our traditional parade date of the first Saturday in July is actually July 4th this year, making it far more difficult to contract parade bands and entertainment, as well as attract spectators, as we will be in competition with many other towns. In addition, our fireworks provider is fully booked with their traditional July 4th customers, so our fireworks display for 2020 must be moved to Friday, July 3.

- The business community has planned a 2-day event at the end of May to celebrate the end of the Segment 6 Project. Since the 4-day carnival follows a few weeks later, we believe a 2-day Independence Day Celebration just a few weeks after that (and 2 weeks before the traditional Brandon Auction) is requiring a great deal from our community in the way of donations, volunteers and attendance.

Therefore, after much deliberation, our committee has decided that the Independence Day Celebration for 2020 will be one day only: the Friday Night Street Dance, followed by the traditional fireworks display. This will give us time to rejuvenate the BIDCC, attract new members, and form new alliances. Then, when all signs of construction have vanished, and all of the downtown is available for the event, we will plan a spectacular 2-day celebration in 2021 that will clearly demonstrate that we have emerged from Segment 6 an EVEN BETTER BRANDON.

Our expenses will be far less this year, but we will not do our usual fundraising. Therefore, we once again rely on the appropriation from the town to help cover the cost of the fireworks and such basic expenses as porta potties, dumpsters and publicity.

We want to express our gratitude to the entire Brandon community for their continued support, and we look forward to continuing the tradition of the Brandon Independence Day Celebration.

Bill Moore, chairperson and Susan Stone, treasurer

Appropriation Request - \$6,000
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BRANDON SENIOR CITIZENS CENTER, INC. ~ 1591 Forest Dale Road ~ 247-3121

The Board of Directors continues to improve the building. This year our gardens did very well and we were able to serve fresh vegetables at many of our lunch programs. We have also added planters and perennials to enhance the look of the Center.

We have strived to open up the building to a myriad of social events. Bone Builders meet every Monday and Wednesday, followed by Meals on Wheels being served to those who have signed up. The free community lunches seem to be a big hit for folks to have a nourishing meal and socialize, while the monthly sponsored dinners continue to raise funds for our never ending projects. We also host a free monthly brunch program sponsored by the SW Vermont Council on Aging, followed by bingo. Refreshments and snacks are served while they play. The comfortable atmosphere, which has been created at the Center, lends itself to people wanting to stay and socialize or just relax and read a magazine! We have established a book corner for anyone wishing to take a book or leave a book. Folks play cards, knit, put together never ending jigsaw puzzles or relax and color. We have been approached to begin Tai Chi and yoga classes, which should be an exciting adventure.

The WIC Clinic, as well as the RAVNAH Toe Nail Clinic, is held every other month. A foot "spa treatment" has been added by the Center for those interested. We are striving to add a blood pressure clinic as well.

We continue to shuttle folks to and from the Center in the "Foxcroft" bus for all the meals.

The Center continues to be "green" by gardening, recycling and composting. We also collect returnable bottles to help defray operating expenses.

Thank you to the Town of Brandon for supporting us. We thank everyone who contributes in any way, thereby helping us to help others. We encourage folks to visit us anytime.

Appropriation Request - \$13,500

RSVP and THE VOLUNTEER CENTER

RSVP and The Volunteer Center is a volunteer management program for people of all ages who want to meet community needs through volunteer service. RSVP / VC considers volunteering to be a key solution in responding to Rutland County's most pressing challenges. Needs are met in critical areas such as human services, elder care, health care, education, and the arts. RSVP / VC involves individuals in service that matches their personal interests and makes use of their varied life and professional experiences. RSVP / VC enables people to contribute to their communities while enjoying the personally satisfying and rewarding experience that community engagement offers.

RSVP / VC also offers several free "Signature Programs" that benefit residents. These include RSVP Bone Builders, an osteoporosis prevention program which provides strength and balance exercise classes offered at many locations in Rutland County; RSVP Rutland Reads a children's literacy and mentoring program; and RSVP Operation Dolls

which distributes over 15,000 new and restored items to children. Last year approximately 20,000 items were distributed through RSVP Operation Dolls & More to 44 partner agencies and an estimated 1,500 children. We also partnered with AARP to provide free income tax return services to low income residents of Rutland County.

Locally, RSVP & The Volunteer Center is the largest program of coordinated volunteer services serving the people of Rutland and Addison Counties with 799 volunteers. From July 1, 2018 to June 30, 2019, RSVP / VC volunteers provided 153,287 hours of community service. Based on the Independent Sector National Value of a volunteer hour, this equates to \$3,898,096 in service to the community.

Services Provided to Brandon Residents – In FY19, Brandon residents took advantage of RSVP / VC programs such as free income tax return preparation, and our free Bone Builders exercise classes. Brandon RSVP / VC volunteers donated their services to the following non-profit organizations: Young at Heart Senior Center, Bridges & Beyond, One-2-One, the Godnick Center, the Paramount Theater, RSVP Bone Builders, and RSVP Operation Dolls and More. Some of the services they provide include knitting mittens and clothing for needy children, entertaining and activity assistance at nursing homes, driving seniors to medical appointments, visitation to elders, assisting at local food banks, restoring dolls and toys for the RSVP Operation Dolls & More program, and leading RSVP Bone Builders classes in Brandon. In total, Brandon RSVP volunteers donated 7,397.55 hours of service to the community in FY19.

The monies we are requesting this year will be used to help defray the increased costs of providing volunteer placements, support, insurance, transportation, and recognition. As financial constraints affect non-profit organizations, the need for volunteers increase. With your help, RSVP & The Volunteer Center will continue to respond to this need.

On behalf of RSVP & The Volunteer Center and our non-profit partners, we would like to thank the residents of Brandon for their continued support of our organization. If you have any questions or would like to learn more about our programs, please feel free to call us at 802-775-8220.

Alix O'Meara, Director

Appropriation Request - \$550

VNA & HOSPICE OF THE SOUTHWEST REGION

In 2018, the VNA & Hospice of the Southwest Region, formerly known as Rutland Area Visiting Nurse Association and Hospice, provided Rutland County residents with exceptional home care, hospice and community health services. From infants with hi-tech needs to our most senior population facing end-of-life care, we continued to bring medically necessary healthcare wherever it is needed, location of residence, or complexity of health issues.

In the face of shrinking government and state reimbursements and rising healthcare costs, VNAHSR has continued to identify community needs and provide essential cost-effective health care services to some of Rutland County's most vulnerable individuals.

In 2018, VNAHSR's dedicated staff made more than 149,978 visits to 3,158 patients. In the town of Brandon, we provided 8,625 visits to 169 individuals.

In closing, we wish to thank you for your past support. With your vote of confidence, we will continue to meet our mission to enhance the quality of life of all we serve through comprehensive home and community health services.

Ronald J. Cioffi, Executive Director ~ Dan DiBattista, President of the Board of Directors

Appropriation Request - \$10,200

RUTLAND COUNTY HUMANE SOCIETY

The Rutland County Humane Society provides shelter and care to companion animals while finding loving families for those at risk or homeless.

We also serve our community by providing information and referral services to people dealing with animal issues.

The RCHS shelter is the largest program of the agency, taking in more than one thousand animals in 2019.

Our agency is funded through fees for service, town funding, donations and special events. No funding comes from the state or federal government or national organizations. We sincerely thank those who support our operations. We can only save lives with your help.

The Rutland County Humane Society took in 36 animals from Brandon in the past year.

Please call us at 483-9171 or visit our website at RCHSVT.org if you would like more information about the Rutland County Humane Society.

Appropriation Request - \$750

COMMUNITY CARE NETWORK ~ RUTLAND MENTAL HEALTH SERVICES

In the year 2019, 28 towns in Rutland County supported the work of Rutland Mental Health Services through town giving. Our agency is committed to providing quality services regardless of an individual's ability to pay. The generous support of towns such as the Town of Brandon assures that quality services are available for their families, friends and neighbors. Services provided to town residents include:

- Individual Counseling for Children, Adults and Families
- Substance Abuse Treatment Services
- Emergency / Crisis Services
- Developmental Disability Services

During fiscal year 2019, Rutland Mental Health Services provided 39,297 hours of services to 214 Brandon residents. We value our partnership with the Town of Brandon in providing these much needed services and thank you for your continued support.

Dick Courcelle, Chief Executive Officer, Rutland Mental Health Services, Inc.

Appropriation Request - 6,624

SOUTHWESTERN VERMONT COUNCIL ON AGING (SVCOA)

This report describes the services that the Southwestern Vermont Council on Aging (SVCOA) provided to elders in Brandon in 2019:

Senior Meals: The Council helped provide 8,568 meals that were delivered to the homes of 51 elders in your community. This service is often called "Meals on Wheels". In addition, 69 Brandon elders came together at a luncheon site in your area to enjoy a nutritious meal and the company of others; 1,255 meals were provided.

Case Management Assistance: SVCOA case management and outreach staff helped 86 elders in your community for a total of 456.75 hours. Case managers meet with an elder privately in the elder's home or at another agreed upon location and assess the elder's situation. They will work with the elder to identify needs and talk about possible services available to address those needs. If the elder desires, the case manager will link the client to appropriate services, coordinate and monitor services as necessary, and provide information and assistance to caregivers. Case managers also help elders connect with in-home assistance programs, including a program called Choices for Care. This program is especially helpful to frail elders facing long term care placement who still wish to remain at home.

Other Services and Support:

- 1) "Senior HelpLine" assistance at 1-800-642-5119. Our Senior HelpLine staff provide telephone support to elders and others who need information on available programs and community resources;
- 2) Medicare and health benefit counseling information and assistance through our State Health Insurance Program;
- 3) Legal service assistance through the Vermont Senior Citizens Law Project;
- 4) Information about elder issues and opportunities via various agency articles and publications

- 5) Nutrition education and counseling services provided by SVCOA's Registered Dietician;
- 6) Senior Companion support for frail, homebound elders;
- 7) Outreach services to elders dealing with mental health issues through our Elder Care Clinician. This service is provided in cooperation with Rutland County Mental Health;
- 8) Transportation assistance;
- 9) Caregiver support, information and respite to family members and others who are providing much needed help to elders in need of assistance;
- 10) Money Management programs that offer either a volunteer bill payer or representative payee services to elders and younger disabled individuals.

Appropriation Request - \$2,400

BRANDON MUSEUM AT THE STEPHEN A DOUGLAS BIRTHPLACE COMMUNITY CENTER, INC.

This year the Brandon Museum and Stephen A Douglas Birthplace is celebrating the 10th anniversary of the renovation of the building and creation of the Museum. This continues to be Brandon's primary cultural, historical, architectural, and community asset. The building is a first generation Vermont home, built in 1802. The famous 19th century American statesman, Stephen A Douglas, was born in the home in 1813. Two hundred years later, the building stewardship was graciously passed on to the Brandon Area Chamber of Commerce from the Daughters of the American Revolution. A separate 501C3 entity was established and with financial, physical and intellectual input from many Chamber members and others in the community, the home has been totally renovated and has evolved into a fine example of a multi-use community building.

Through the use of hundreds of digital photographs, antiques, paintings and many other eclectic items, many donated by citizens of Brandon, the museum features the thematic history of our town and tells the detailed story of the early anti-slavery movement of the first half of the 19th century. The museum also traces the architectural history of the building starting with two rooms in 1802 and gradually increasing in size to its present configuration.

The Museum is open Mon-Sat from mid-May through mid-October from 11 am - 4 pm thanks to an active group of approximately 25 volunteers and a part-time Museum Steward, Brandon resident John Dilts.

We are always looking for more volunteers and for historic photos of Brandon, which we scan and return to you very quickly. If you would like a special museum tour for your classroom, community group or any other large party, please contact us for special arrangements. There is no admission to the museum.

The building also houses the Janet Mondlak Visitor Center, full of Vermont brochures, maps, guidebooks, information and a municipal restroom. The Visitor Center is open daily from 8 am - 6 pm, 365 days a year and is handicapped accessible. The Cliver Community Meeting room continues to be used by many community organizations, boards, associations, committees, and businesses. If you would like to schedule a time to use the meeting space, please contact us.

The Stephen A Douglas Birthplace operates on a small budget and is asking Brandon voters and taxpayers for \$2500.00 to help us continue to protect and maintain the building and the artifacts that are our history. If you have any questions or would like more information about the Museum, the Meeting Room, or the Visitor Center, please contact us through the Brandon Area Chamber of Commerce at 802-247-6401 or email us at info@brandon.org

Sincerely, Kevin Thornton, President

Appropriation Request - \$2,500

OPEN DOOR CLINIC

The Open Door Clinic (ODC) is requesting an allocation of \$1,000 from the Town of Brandon for the fiscal year 2020-2021 to be included in the Town Warning for the 2020 Annual Town Meeting. The allocation will be used to provide free health care to the uninsured and under-insured residents of Brandon and Addison County in general. We would be grateful for your continued support of our dynamic clinic!

Our Mission: The Open Door Clinic provides access to quality health care services, free of charge, to those who are uninsured or under-insured and who meet financial eligibility guidelines; services are provided in a compassionate, respectful and culturally sensitive manner until a permanent healthcare provider can be established.

YTD Report: The need for our services is growing! Between 1/1/2019-12/1/2019, the clinic has provided 1,387 medical and dental visits to 915 distinct patients, including 378 new patients. As compared to the same timeframe last year, this represents a 11% increase in distinct patients served, and a 5% increase in medical and dental visits provided. **We have served seventeen (17) Brandon residents through 50 medical visits, and eight (8) dental visits since January 2019.**

Volunteer Based: As a free clinic, we cannot charge for any of our services and rely solely on the expertise and efforts of 150 volunteers to care for our patients. Our volunteers include our medical director, dental director, nurse practitioners and physicians, nurses, EMTs, PTs, nutritionists, pharmacists, medical interpreters, and general volunteers. We provide chronic and acute care and refer our patients to a variety of specialists when needed.

Help with Health Insurance: So far this year, our highly knowledgeable insurance navigator has helped more than 350 individuals (through 705 interactions) learn about health insurance plans and enroll in Vermont Health Connect. She is the only navigator remaining in Addison County and is available to meet with any member of our community – not just our patients. Her services are also free of charge.

Outreach and Services: Our outreach program has grown very significantly over the past nine years, and we have established relationships with over 40 local farms and 8 orchards where we provide health information and free flu clinics on an annual basis. We are always looking at ways to fill unmet need in the community and in the past year have piloted some innovative mental health initiatives. We hold 7-10 health and dental clinics per month in Middlebury and Vergennes. We are proud of the strides we've made within our dental program: since January 1st, we have held 19 dental hygiene clinics, whereby our hygienist has seen 69 patients over 317 procedures and our dental externs (from the University of New England) have seen 41 patients for 183 acute and restorative procedures.

Heidi R. Sulis, MPH, Executive Director, December 1, 2019

Appropriation Request - \$1,000

CHARTER HOUSE COALITION

Charter House Coalition was founded in 2005 as a volunteer based outreach to provide free meals, emergency housing, and personal support for adults and children throughout west-central Vermont. From July 1, 2018 to June 30, 2019 over 1250 volunteers prepared and served over 39,500 free meals and provided shelter to 126 children and adults from across our region. It is now possible for anyone to enjoy a free, nutritious meal every day of the week at Charter House. About 450 people from across our region benefit from these programs every year.

The Coalition programs are supported by: (1) donations from many individuals, service organizations and churches in our area; (2) student initiated fund raising efforts; (3) grants from the Vermont Community Foundation, United Way, the Fannie Allen Foundation, Ben and Jerry's Foundation, Rotary, the State of Vermont, People's United Bank, the Tarrant Foundation and the Houle Family Foundation; and (4) rent collected from residents of the transitional housing apartments. Donations from individuals and grants from local organizations and towns provide over 75% of the funding required to operate our emergency shelter, community meal programs and day station. Substantial quantities of food and truckloads of apartment furnishings, kitchenware, and linens are also donated by the community for these programs.

Our partners in operating these programs include many area churches, Middlebury College, HOPE the Parent Child Center, Women Safe, John Graham Shelter, Middlebury Police Department, Vermont State Police, Porter Hospital, Counseling Services of Addison County, Agency of Human Services, CVOEO, and the Turning Point Center.

Charter House Coalition is requesting \$3000 to support this work. Thank you for considering this request.

J. Douglas Sinclair Co-Director, Charter House Coalition
27 North Pleasant Street Middlebury, Vermont 05753 www.charterhousecoalition.org

Appropriation Request - \$3,000

Moderator Bill Moore called the Annual Town Meeting to order at 7:00 pm. Attending the meeting were Select Board Members Seth Hopkins, Douglas Bailey, Devon Fuller, Tracy Wyman and Brian Coolidge, Town Manager David Atherton, Clerk Sue Gage and 84 registered voters. Cub Scout Pack 110 including members Sarah-Lynne Carrara, Cubmaster, Alisha Krans, Den Leader, and scouts Jon Carrara, Jacob Krans, Lucia Carrara, Jesse Flanders, Jr, and Scouts BSA Troop 2019 including Michelle Smith, Scoutmaster, and Christina Carrara led the flag ceremony. Notably BSA Troop 2019 is the first female scout troop in the Rutland Area. Doug Bailey addressed the dedication of the annual report to Harmon Thurston. Harmon was greeted with a standing ovation. Moderator Moore thanked all for coming and provided an overview of the proceedings. Seth Hopkins/Jan Coolidge made a motion to dispense with the reading of the warning. The motion approved.

1. To hear the reports of officers as they appear in the Town Report. Seth Hopkins/Joan Rowe moved to accept the reports as printed. Motion was approved.
2. To hear a presentation by the Select Board of its recommended budget for fiscal year 2019-2020. This budget and appropriations will be voted by Australian Ballot on March 5, 2019 at the Brandon Town Hall, Basement Meeting Room, 1 Conant Square, Brandon, VT. Carol Fjeld/Jeanne Lamarre moved to open Article 2. Motion was approved.

The Select Board, led by Seth Hopkins, presented the proposed budget. Mr. Hopkins thanked budget committee members, Jan Coolidge, Doug Sawyer, and Anthony Peduto. Mr. Hopkins then provided an overview of tax rates and delinquent collections over time. Doug Bailey provided an overview of the effect of taxes on individual tax bills, and the components of the tax assessments. Mr. Hopkins followed with information about Segment 6 and matching fund needs and sources. Mr. Hopkins also spoke about the Union Contract and employee benefits. Devon Fuller spoke about the town's infrastructure and the improvements that have been made in Brandon. Mr. Fuller stated that Daryl Burlett, the head of Brandon's Department of Public Works has done an outstanding job managing the public works department. Mr. Fuller then explained the rationale behind requesting paving funds through voted appropriations and suggested that we budget for this important line item in the regular budget in the future. Mr. Fuller explained that Mr. Burlett feels a reasonable figure would be \$250,000 annually in paving to properly fund road maintenance.

At the conclusion of the presentation, Mr. Moore asked the assembly if there were questions regarding the presentation. Mr. Moore enlisted help from Sophie Moore who ran the microphone to speakers. Priscilla McKeighan asked what portion of the budget covers expenses at the Town Hall. Mr. Hopkins stated that the buildings and grounds department encompasses all the costs for maintenance of the Town Hall. Priscilla McKeighan also asked about deceased individuals on the delinquent listing in the town report. Town Manager Dave Atherton stated that if someone dies without a will or extended family, collection of the debt becomes more complicated and lengthier, but the town is working on this issue.

Brent Buehler stated that he would like to see footnotes at the bottom of the budget describing changes or large variations on line items. He asked why these were not included despite his request for them last year. Mr. Hopkins stated that the format for the town report makes producing the footnotes difficult, but the board agrees that they would be helpful and they are working to make that happen in the future.

Keith Arlund asked whether the town had a 5-year paving plan and whether there been a complete inventory and assessment of the paved and gravel roads. Devon Fuller stated that Mr. Burlett completed this when he first started with the town. Mr. Arlund then asked if there has been an updated culvert inventory. Mr. Fuller answered in the affirmative.

Bill Claessens asked for clarification on tax figures as listed in the town report. Treasurer Sue Gage answered that the difference is likely due to the changes in grand list values during the year. Ms. Gage invited Mr. Claessens to the office to go through the detailed financials. Mr. Claessens would like to see the budget reflect the tax increase as well as the budgeted expenses. Seth Hopkins stated that we can do this in the future.

Liz Gregorek asked for clarification on the Project Manager/DPW Manager's salary from a figure reflected in the Select Board's earlier slide. Seth Hopkins stated that the figure on the slide is the amount of money the town is being reimbursed for Mr. Burlett's services. This does not reflect his salary.

Larry Rodgers asked about Segment 6, and whether it was appropriate to ask about it at this point. Bill Moore said it was not germane to this discussion but that he can bring it back up under other business.

Keith Arlund asked if the capital plan for paving and gravel is written down and available to the public. Devon Fuller stated that it is not currently in writing. Mr. Arlund wondered why if there was a plan, it was not written down somewhere. Mr. Fuller stated that we don't have the funding for these projects yet, so it has not been written down. Doug Bailey stated that we are working with what we have until we get through the current projects.

Bill Claessens sought further clarification on the increase in taxes. He does not feel the report properly reflects the tax increase. Seth Hopkins indicated that we need to encompass the appropriation for paving in order to compare the two years accurately, and any increase in taxes should reflect that. Mr. Claessens felt the presentation on the paving was confusing

3. Shall the voters of the Town of Brandon exempt the buildings and property belonging to Brandon Area Rescue Squad located at 1338 Franklin Street (parcel ID 0086-1338) from **municipal property tax and education property tax** for a period of five (5) years in accordance with the exemption clause for charitable and fraternal organizations as set forth in 32 V.S.A § 3840?

Charles Powell / Mona Rodgers moved to open the article. Motion was approved. Jan Coolidge asked about reimbursements from insurance companies and whether they could cover additional expenses. Representatives from the Rescue Squad stated that not all passengers have health insurance, and the insurance companies don't cover the cost of providing the service. Motion to approve tax exemption passed.

4. Shall the voters of the Town of Brandon exempt the buildings and property belonging to the Brandon Masonic Association located at 1046 Park Street (parcel ID 0030-1066) from **municipal property tax and education property tax** for a period of five (5) years in accordance with the exemption clause for charitable and fraternal organizations as set forth in 32 V.S.A § 3840?

Jeanne Lamarre / Larry Rodgers moved to open the article. Representatives from the Masons spoke about the community services provided by them annually. Amy Menard questioned whether an organization that is fraternal in nature and does not allow women to join is truly a charitable organization per the Vermont Statutes. Kathy Rausenberger stated that there is a women's group associated with the Masons. Representatives for the Masons stated that if they must pay property taxes then they will not have the funds to do their charitable work. Doug Bailey/Jeanne Lamarre made a motion to move the question. The motion passed. The article was voted on and the voice vote was unclear. Voters were asked to raise their hands, and the motion to approve tax exemption passed.

5. To transact any other business proper to be done when met. Mr. Rodgers / Emily Nelson moved to open article. Motion approved. Barbara Ebling spoke on behalf of OVUUD with Emily Nelson and Barry Varian. Explained the school budget and bond. Spoke about the task force formed to provide a 5 to 10-year district plan.

Larry Rodgers had questions about Segment 6. He wondered if we will continue having traffic lights and why there were so many fire hydrants close together in the downtown area. Dave Atherton stated that the lights will remain blinking until we can paint permanent lines on the road this spring. Mr. Atherton encouraged everyone with question about Segment 6 to attend the pre-construction meeting on March 21 in the town hall.

Newly elected representative Stephanie Jerome and representative Butch Shaw spoke about their activity in Montpelier representing Brandon, Pittsford and Sudbury.

Bill Moore asked Richard Baker to be temporary moderator so that he could outline events in the town hall for both the recreation department and the Friends of the Town Hall.

Jeanne Lamarre and Martha Thurston spoke about traffic light issues. Dave Atherton again encouraged everyone to come to the pre-construction meeting on March 21st.

Charles Powell thanked the Select Board for their service to the town.

Dave Atherton acknowledged Devon Fuller's 10 years on the Brandon Select Board with the gift of a plaque. Those in attendance acknowledged and thanked Mr. Fuller as well.

6. Adjourn. Motion to adjourn Devon Fuller / Richard Baker. Meeting was adjourned at 8:36 pm.

Susan Gage, Town Clerk

Bill Moore, Moderator

**ELECTION RESULTS ANNUAL TOWN MEETING
FOR MARCH 5, 2019**

1. To elect Town Officers for the ensuing year:

Moderator, 1 Yr	William "Bill" Moore - 663
Selectman, 3 Yr.....	Timothy Guiles - 400
Selectman, 1 Yr.....	Brian Coolidge - 573
	Seth Hopkins - 524
Trustee of Public Funds, 3 Yr.....	Courtney Satz - 595
Town Agent.....	Scattered Write-ins
Town Grand Juror.....	Scattered Write-ins
Library Trustee, 2 Yr.....	Carol Fjeld - 659

2. Shall the voters of the Town of Brandon appropriate the sum of Three Million, One Hundred Ninety Thousand, Eight Hundred Eighty Five Dollars (\$3,190,885) for the FY 2019-2020 budget year, of which the sum Two Million, Six Hundred Fifty Two Thousand, Five Hundred Fifty Five Dollars (\$2,652,555) is to be raised by property taxes?
YES – 449 NO – 250
3. Shall the voters of the Town of Brandon appropriate an amount not to exceed \$50,000 for road paving projects identified by the Public Works Director, to be raised by property taxes?
YES – 547 NO - 152
4. Shall the voters of the Town of Brandon appropriate \$3,500 for ARC-Rutland Area, serving citizens with developmental disabilities and their families, to be raised by property taxes?
YES – 489 NO - 202
5. Shall the voters of the Town of Brandon appropriate \$1,000 for the Brandon Area Chamber of Commerce, to be raised by property taxes?
YES – 486 NO - 227
6. Shall the voters of the Town of Brandon appropriate \$28,000 for the Brandon Area Rescue Squad, to be raised by property taxes?
YES – 518 NO – 173
7. Shall the voters of the Town of Brandon appropriate \$92,000 for the Brandon Free Public Library, to be raised by property taxes?
YES – 505 NO - 195
8. Shall the voters of the Town of Brandon appropriate \$6,000 for the Brandon Independence Day Celebration Committee, to be raised by property taxes?
YES – 407 NO - 276
9. Shall the voters of the Town of Brandon appropriate \$13,500 for Brandon Senior Citizens Center, Inc, to be raised by property taxes?
YES – 506 NO - 177
10. Shall the voters of the Town of Brandon appropriate \$550 for RSVP & The Volunteer Center, to be raised by property taxes?
YES – 448 NO - 223
11. Shall the voters of the Town of Brandon appropriate \$10,200 for the VNA & Hospice of the Southwest Region, formerly known as Rutland Area Visiting Nurse Association & Hospice, to be raised by property taxes?
YES – 531 NO – 150
12. Shall the voters of the Town of Brandon appropriate \$750 for Rutland County Humane Society, to be raised by property taxes?
YES – 509 NO - 169
13. Shall the voters of the Town of Brandon appropriate \$6,624 for Rutland Mental Health Services, to be raised by property taxes?
YES – 454 NO - 228
14. Shall the voters of the Town of Brandon appropriate \$2,400 for Southwestern Vermont Council on Aging, to be raised by property taxes?
YES – 465 NO - 210
15. Shall the voters of the Town of Brandon \$2,500 for the Brandon Museum and Stephen A. Douglas Birthplace Community Center, Inc, to be raised by property taxes?
YES – 424 NO - 254
16. Shall the voters of the Town of Brandon appropriate \$1,000 for the Open Door Clinic, Community Health Services of Addison County, which provides access to high quality dental and healthcare, free of charge, to those who are uninsured or under-insured in accordance with 24 VSA 2691, to be raised by property taxes?
YES – 465 NO - 218

RUTLAND NORTHEAST SUPERVISORY UNION – SUPERINTENDENT OF SCHOOLS

I am pleased to write this report to capture RNESU, OVUU and BUU activities for 2019. As we are in the 4th year of our Act 46 merger, it is great to see the efficiencies we have been able to create as we work to achieve the vision and mission of educating every child in our eight towns. I will highlight a few of these activities in this report.

- **Safety:** RNESU districts received a total grant of \$176,575 to upgrade our entrance access systems across all schools in the SU. As of the fall of 2019, we now have a key card access system, which will allow tighter control of who accesses the buildings while still allowing for recreational and town partnerships. In addition, Otter Valley UHS has improved its lobby bathrooms for ADA access, Neshobe has repaired the front steps of the Forest Dale building, and Lothrop has reconfigured its entrance to the front office to limit access to the full building.
- **Climate Survey:** the RNESU 2019 Climate Survey is the second one completed by students, staff and families, updating information received in 2017. The survey data showed all three groups are satisfied with the school system, with 69% of parents reporting that they are either very satisfied or satisfied with the schools, 87% of staff strongly agreeing or agreeing that the District is a good place to work and 73% of students always or usually believe that what they are learning in school will help them to be successful in life. The areas of growth identified for continued focus include: bullying and discipline, academic rigor and perceptions, parent engagement, adult/student relationships, and school pride.
- **After School** programs in OVUU were reviewed with an eye on equity. As of fall 2019, the programs at Lothrop, Otter Creek Academy and Neshobe had common days, hours and licenses and we are working towards common fees.
- We hired a new **Transportation Coordinator**, Richard Vigue, this year to replace Becky Congdon, who had served RNESU for many years. Richard comes with experience in a school system in Maine and is quickly fitting in to the community needs.
- The **PreKindergarten / Private Child Care Partnership** at Whiting Elementary School has been successful and has a wait list, causing the Boards to wish to emulate the partnership in the south end of the SU. We are still seeking private childcare partners to make this happen.
- Otter Valley UU and RNESU boards joined the Barstow UU board in the use of **policy governance**, with a primary focus on connecting with the community and engaging residents on a deeper level.
- OVUU Board received recommendations from an 18-month community/ board Task Force and is working through those recommendations on the sustainability and future of the district this school year.
- The **Vision and Mission** of the SU was revisited by all three boards in the fall of 2019, resulting in an updated vision for each district, to be rolled out in early 2020.
- OVUHS hosted one student from China for 2018-19 and one in 2019-2020 under a partnership with Vermont International Academy, with the goal of increasing students hosted in the future.

Read the school reports to hear what our students are doing and how the schools are celebrating their learning. I am honored to continue to serve as the RNESU superintendent in my fifth year in the district and look forward to more connections with our schools and communities.

Respectfully, Jeanne Collins, Superintendent, RNESU

RUTLAND NORTHEAST SUPERVISORY UNION BOARD OF DIRECTORS

The Rutland Northeast Supervisory Union (RNESU) Board has been hard at work with several items during the year. The biggest change for us this year was moving to Policy Governance. The Barstow Unified Union and the Otter Valley Unified Union Boards already use this form of governance so it makes sense that Rutland Northeast Supervisory Union would as well. It will allow us to be future focused and proactive on the future of our Districts instead of being reactive to legislative or economic pressures. The other important work of our board was creating the budget for Special Education, Technology, Central Office, and Transportation. This year due to forces outside of our control, we have prepared a budget that reflects a 7.8% increase in spending. This is largely due to the 12.9% increase in the cost of health insurance coverage. We have made no significant changes in staffing or programming. I would like to take this time to thank you for your continued support of our Supervisory Union and most of all our kids. If you should have any questions, please don't hesitate to contact a board member or use the Let's Talk button on any school website.

Respectfully Submitted, Laurie Bertrand, Rutland Northeast Supervisory Union Board Chair



WE ARE RNE SU!

OTTER VALLEY UNIFIED UNION SCHOOL DISTRICT BOARD OF DIRECTORS

It is my pleasure to tell you what the Otter Valley Unified Union Board has been doing for the past twelve months. First, we moved to Policy Governance. This provides better information regarding the running of the schools and will allow us to focus on the future of those same schools instead of being reactive to situations that we might find ourselves in.

Second, we have spent countless hours with the recommendations of the Task Force that looked at the future of our schools. A primary recommendation of the Task Force focuses on the possibility of an Enhanced Middle School that would educate our fifth through eighth graders at an Otter Valley Middle School. We envision this Middle School to be separate from the High School so there will be little to no student interaction with the High School. The consideration of this recommendation will be a multiyear process. We have approved monies for architectural plans to be drawn up regarding our options at Otter Valley for this endeavor. We want community, parent and student input as we go through the process of determining whether this possibility makes sense for our district. Please be on the lookout for forums and surveys regarding this matter. In fact, feel free to come to our meetings on the third Wednesday of each month and work with us as we focus on our Task Force Initiatives. We are looking for Community Ambassadors who can come to our meetings, interact with us, and take that information back to the communities.

During the summer, we retrofitted the Otter Valley lobby bathrooms so that they are now handicap accessible, check them out! We were also able to secure all our school facilities entrances with the Safety Grant monies that we obtained from the State of Vermont.

Please review our OVUU Merger Report (the timeline) that shows decisions we have made and where we are now since our merger back in 2016. I want to take this opportunity to thank Matt Philo, Emily Nelson, and Jon Rasmussen for their tireless service to the Board, as they are not seeking re-election. As always, feel free to contact a Board Member with any questions you might have, or use the Let's Talk App on any school website. We look forward to hearing from you!

Respectfully Submitted, Laurie Bertrand, OVUU Board Chair

IN MEMORIAM

The Town of Brandon has lost several friends in 2019, and wishes to remember the following citizens who provided decades of public service to our community:

Joseph E. Whalen (1936 - 2019)

A veteran, father, career educator, and man of faith as well as man-about-town, Joe spearheaded the restoration of the Brandon's Maple Street Cemetery in 2016. He was truly a delight to all who knew him.

L. Arthur Doty (1935 - 2019)

A veteran, father, and entrepreneur, Art was Moderator of the Town of Salisbury and then of Brandon, volunteered at the Stephen A. Douglas Birthplace, and at the time of his death was serving as a Town representative to the BLSG Insect Control District. He mentored many area youth, and his legacy will be the many lives he touched.

Barbara M. Mazza (1929 - 2019)

Barbara was a mother and a businesswoman who retired as head librarian of the Brandon Free Public Library after a tenure of 24 years. She continued her contributions to the community through service as a library director and volunteer for the thrift shop and Scouts. A long life well lived.

Phyllis M. Aitchison (1948 - 2019)

Phyllis served the Town as a planning commissioner, but gave of herself to many organizations by volunteering for Nifty Thrifty, the senior center, the Brandon Museum, and the Friends of the Town Hall among others. In her career as a realtor she helped many people make their homes in Brandon. Phyllis was always ready with a smile and a kind word.

Each of these citizens took time out of busy lives to be helpful to our Town. We are grateful for their time, their talents, and their friendship.

TOWN OF BRANDON
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