

LEICESTER, VERMONT 2018 TOWN REPORT

January 2018 – December 2018

**TOWN MEETING: MONDAY,
MARCH 4, 2019 at 7:00PM**

PLEASE REMEMBER TO BRING THIS REPORT WITH YOU



Town of Leicester
44 Schoolhouse Road
Leicester, VT 05733
WWW.LEICESTERV.T.ORG

TOWN INFORMATION

OFFICE HOURS

TOWN CLERK & TREASURER

(802) 247-5961 x 3
LEICESTERV.T@COMCAST.NET

Monday 9:00am - 2:00pm
Tuesday 9:00am - 2:00pm
Thursday 9:00am - 2:00pm
Other times by appointment

AUDITORS

LEICESTERAUDITORS@COMCAST.NET

ASSESSOR'S OFFICE

(802) 247-5961 x 2
LEICESTERLISTERS@COMCAST.NET

Tuesday 9:00am - 12:00pm

ZONING ADMINISTRATOR

(802) 247-5961 x 1
LEICESTERZONING@COMCAST.NET

By Appointment

RECYCLING: 1st & 3rd Saturday of month 09:00am - 12:00pm at Town Garage

REGULAR MEETINGS

Held at Town Office

SELECTBOARD

1st & 3rd Monday of month at 6:30pm

PLANNING COMMISSION

2nd & Last Tuesday of month at 6:00pm

ZONING BOARD

2nd & Last Tuesday of month at 6:00pm

CEMETERY COMMITTEE (Apr - Oct)

2nd Thursday of month at 6:30pm

CONTACT INFORMATION

(AS OF 1/1/2019)

Julie Delphia	Town Clerk/Treasurer	247-5961	Beth Ripley	Del. Tax Collector	247-0075
Diane Benware	Selectboard Chair	247-3786	Jeff McDonough	1 st Constable	247-5212
Tom Barker	Selectboard Member	247-3160	Mike Rakowitz	2 nd Constable	247-3281
Brad Lawes	Selectboard Member	465-8065	Ricky Nicklaw	Fire Warden	247-8357
John Rouse	Selectboard Member	247-3135	Diane Benware	Health Officer	247-3786
Ron Fiske	Selectboard Member	247-4856	Anna Scheck	Zoning Admin	247-5961
Arlan Pidgeon	Road Foreman	247-6361	John Rouse	Animal Control	247-3135
Brad Lawes	Road Commissioner	465-8065			
Dianne Harvey	Assessor Assistant	247-5961			

A **Drop Box** is located under the bulletin board on the front of the Town Office. Payments and correspondence may be placed in the **Drop Box** after office hours.

44 Schoolhouse Road, Leicester, VT 05733 Tel: (802) 247-5961 WWW.LEICESTERV.T.ORG

FRONT COVER: Leicester-Whiting Road *Photo by Julie Delphia*

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CHANGES TO THE TOWN REPORT

Due to changes in legislation and the consolidation of the RNESU schools, the Leicester Town Report is separate from the School District Report. The Town Report is compiled and distributed by the Town, and the School District Report is compiled and distributed by the Otter Valley Unified Union School District (and RNESU).

The OVUUSD report will be distributed by the OVUU Board. They have asked that we include a few reports in our Town Report this year. These reports can be found at the end of this Town Report.

If you have questions regarding this change, or with the Town Report, please contact Julie Delphia, Town Clerk, at (802) 247-5961 x 3.

LEICESTER TOWN OFFICIALS

ELECTED TOWN OFFICIALS

Auditors

Dot D'Avignon	March 2020
Deb Miner	March 2021
Donna Pidgeon	March 2019

Delinquent Tax Collector

Elizabeth Ripley	March 2019
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Justices of the Peace

Cheryl Morrison	February 2021
Diane Benware	February 2021
Hilary Hatch	February 2021
Thomas Barker	February 2021
Greg Bernhardt	February 2021

Moderator

Richard Reed	March 2019
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Town Agent & Grand Juror

Mike Rakowitz	March 2019
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Town Clerk

Julie Delphia	March 2020
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Town Treasurer

Julie Delphia	March 2020
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Selectboard

Diane Benware, Chair (3)	March 2019
Ron Fiske (2)	March 2020
Brad Lawes (3)	March 2021
John Rouse (3)	March 2020
Thomas Barker (2)	March 2019

APPOINTED TOWN OFFICIALS Term Expires

Administrative Assistant to the Assessor

Dianne Harvey	Hired
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Cemetery Sexton

Donna Pidgeon	March 2019
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Emergency Management Coordinator

John Rouse	May 2019
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Energy Coordinator

Jeremy Gildrien	May 2019
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First Constable

Jeff McDonough	March 2019
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Forest Fire Warden

Richard C. Nicklaw	June 30, 2021
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Regional Planning Representative

Diane Benware	June 30, 2019
Alexis Caswell	June 30, 2019

Road Commissioner

Brad Lawes	March 2019
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Road Foreman

Arlan Pidgeon	Hired
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Second Constable

Mike Rakowitz	March 2019
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Solid Waste Representative

Richard Reed	March 2019
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Tree Warden

Arlan Pidgeon	March 2019
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Health Officer

Diane Benware	September 2019
Kathy Eastwood - Deputy	April 2019

Town Services Manager

Kathy Eastwood	April 2019
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Zoning Administrator

Anna Scheck	Hired
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Zoning Board of Adjustment

Peter Fjeld - Chair (2)	November 2020
Donna Swingleton (3)	November 2019
Suki Fredricks (3)	November 2019
Jeff McDonough (3)	November 2020
Bill Shouldice (2)	November 2020

Planning Commission

Peter Fjeld (2)	November 2020
Donna Swingleton - Chair (3)	November 2019
Suki Fredricks (3)	November 2019
Jeff McDonough (3)	November 2020
Bill Shouldice (2)	November 2020

LEICESTER TOWN WARNING

The legal voters of the Town of Leicester, Vermont are hereby warned and notified to meet at the Leicester Meeting House in said Town on Monday, **March 4, 2019** at **7:00 pm** to transact the following business:

1. To hear the auditor’s report.
2. Shall the voters of the Town of Leicester vote to approve a sum of **\$672,282.91** to defray the necessary expenses and liabilities of the town for the ensuing year, divided as follows:

General Town Expenses	\$ 291,582.91	Amount to be raised by taxes: \$ 211,850.29
Highway Expenses	\$ 380,700.00	Amount to be raised by taxes: \$ 284,564.13

Note: The amount to be raised may increase based on the result of the vote on Article 3. The Selectboard will set the tax rate at a later date.

3. Shall the voters of the Town of Leicester approve an additional sum of \$50,000 for road paving?
4. Discussion of articles to be voted by Australian ballot.
5. To do any further business that is proper to be done when met.

The Town Meeting shall adjourn until 10 AM Tuesday, March 5, 2019

The legal voters of the Town of Leicester, Vermont are further warned and notified to meet at the **Leicester Town Office** in said Town on **March 5, 2019** between the hours of **10 AM and 7 PM** when the polls will be open to vote by Australian ballot on the following articles:

Article 1: To elect Town Officers for the ensuing year

- A Moderator for a one (1) year term
- A Selectboard Member for a three (3) year term
- A Selectboard Member for a two (2) year term
- An Auditor for a three (3) year term
- A Delinquent Tax Collector for a one (1) year term
- A Town Grand Juror for a one (1) year term
- A Town Agent for a one (1) year term

Leicester Selectboard:

- | | | |
|------------------------------|-------------------|-------------------|
| Diane Benware – Chair (2019) | Tom Barker (2019) | Brad Lawes (2021) |
| John Rouse (2020) | Ron Fiske (2020) | |

NOTICE TO VOTERS

BEFORE ELECTION DAY:

CHECKLIST POSTED at Clerks Office by February 3, 2019. If your name is not on the checklist, then you must register to vote. SAMPLE BALLOTS will be posted by February 23, 2019.

HOW TO REGISTER TO VOTE: There is no deadline to register to vote. You will be able to register to vote on the day of the election. You can register prior by visiting the town clerk's office or going online to olvr.sec.state.vt.us.

REQUEST EARLY or ABSENTEE BALLOTS: You or a family member can request early or absentee ballots at any time during the year of the election in person, in writing, by telephone, email, or online at mvp.sec.state.vt.us. The latest you can request ballots for the Town Meeting Election is the close of the Town Clerk's office on March 4, 2019. (Any other person authorized by you who is not a family member must apply in writing or in person for a ballot for you.)

WAYS TO VOTE YOUR EARLY BALLOT:

You may vote in the town clerk's office before the deadline.

Voter may take his or her ballot(s) out of the clerk's office and return in same manner as if the ballots were received by mail.

Have ballot mailed to you, and mail or deliver it back to the clerk's office before Election Day or to the polling place before 7:00 p.m. on Election Day.

If you are sick or disabled before Election Day, ask the town clerk to have two justices of the peace bring a ballot to you at your home. (Ballots can be delivered on any of the eight days preceding the day of the election or on the day of election.)

ON ELECTION DAY:

If your name was dropped from the checklist in error or has not been added even though you submitted a timely application for addition to the checklist, you can fill out a new registration form.

If the clerk or Board of Civil Authority does not add your name, you can appeal the decision to a superior court judge, who will settle the matter on Election Day. Call the Secretary of State's Office at 1-800-439-VOTE (439-8683) for more information.

If you are a first-time voter who submitted your application to the checklist individually by mail and did not submit the required document, you must provide a current and valid photo identification, or a bank statement, utility bill, or government document that contains your name/current address.

If you have physical disabilities, are visually impaired or can't read, you may have assistance from any person of your choice. If any voters you know have disabilities let them know they can have assistance from any person of their choice.

If you know voters who cannot get from the car into the polling place let them know that ballot(s) may be brought to their car by two election officials.

If you have any questions or need assistance while voting, ask your town clerk or any election official for help.

NO PERSON SHALL:

Vote more than once per election, either in the same town or in different towns.

Mislead the board of civil authority about your own or another person's true residency or other eligibility to vote.

Hinder or impede a voter going into or from the polling place.

Socialize in a manner that could disturb other voters in the polling place.

Offer bribe, threaten or exercise undue influence to dictate or control the vote of another person.

FOR HELP OR INFORMATION: Call the Secretary of State's Office at 1-800-439-VOTE (439-8683). (Accessible by TDD)

If you believe that any of your voting rights have been violated, you may file an Administrative Complaint with the Secretary of State's Office, 128 State Street, Montpelier, VT 05633.

If you believe you have witnessed efforts to commit any kind of fraud or corruption in the voting process, you may report this to your local United States Attorney's Office.

If you have witnessed actual or attempted acts of discrimination or intimidation in the voting process, you may report this to the Civil Rights Division of the United States Department of Justice at (800) 253-3931.

INSTRUCTIONS FOR VOTERS using Paper Ballots

CHECK-IN AND RECEIVE BALLOTS:

Go to the entrance checklist table. Give name and, if asked, street address to the election official in a loud voice. Wait until your name is repeated and checked off by the official. An election official will give you a ballot. Enter within the guardrail and go to a vacant voting booth.

MARK YOUR BALLOT: For each office listed on the ballot, you will see instructions to "Vote for not more than one, or Vote for not more than two, etc." To vote for a candidate, fill in the oval to the right of the name of the candidate you want to vote for. WRITE-IN candidate(s). To vote for someone whose name is not printed on the ballot, use the blank "write-in" lines on the ballot and either write-in the name or paste on sticker, then fill in the oval.

CHECK OUT:

Go to the exit checklist table and state your name in an audible voice. Wait until your name is repeated and checked off by the official.

CAST YOUR VOTE by depositing your voted ballot in "Voted Ballots" box.

LEAVE the voting area immediately by passing outside the guardrail.

LEICESTER FINANCIAL SUMMARY

TOWN RECEIPTS

Balance, Jan. 1, 2018		77,741.42
Selectboard Loans	80,000.00	
Transfers	<u>0.00</u>	
Total Loans & Transfers		80,000.00
Current Taxes for Town & School	2,231,446.91	
Delinquent Taxes, Interest & Penalty	129,644.35	
Zoning Fees	1,550.00	
Licenses & Fines	2,873.00	
Tax Allocation	200,000.00	
Grants	70,954.00	
Other	<u>54,981.71</u>	
Total Income		<u>2,691,449.97</u>
TOTAL TOWN RECEIPTS		<u>2,849,191.39</u>

TOWN DISBURSEMENTS

Loan Repayment	80,000.00	
Transfers to Restricted Funds	34,798.00	
Schools	2,036,213.34	
Tax Allocation for State	315,000.00	
Payments covered by Restricted Funds	0.00	
Selectboard Orders & Appropriations	<u>312,540.43</u>	
TOTAL DISBURSEMENTS		<u>2,778,551.77</u>
Ending Balance Dec 31, 2018		<u>70,639.62</u>

LEICESTER HIGHWAY SUMMARY

HIGHWAY RECEIPTS

Balance Jan 1, 2018		15,527.64
Transfers to Highway Funds	50,000.00	
Current Taxes for Highway	318,172.36	
Weight Permits	425.00	
State Aid - Highway	66,003.75	
Reimbursement Income & FEMA	8,454.19	
Allocation	<u>20,000.00</u>	
Total Income		<u>463,055.30</u>
TOTAL HIGHWAY RECEIPTS		<u>478,582.94</u>

HIGHWAY DISBURSEMENTS

Transfer to Restricted Funds	90,000.00	
Allocation	0.00	
Selectboard Orders	<u>355,697.07</u>	
TOTAL HIGHWAY DISBURSEMENTS		<u>445,697.07</u>
Ending Balance Dec 31, 2018		<u>32,885.87</u>

STATEMENT OF TAXES RAISED

Tax Rate:	Homestead		Non-residential	
Town	0.1105		0.1105	
Town Highway	0.1808		0.1808	
Veteran Exemption	0.0011		0.0011	
Education	1.2594		1.4408	
Total Tax Rate	1.5518		1.7332	
Grand List	1,760,170.11			
Taxes billed:				
Town	1,760,170.11	x	0.1105	194,498.86
Highway	1,760,170.11	x	0.1808	318,238.66
				512,737.52
Education Taxes:				
Veteran's Exemp.	1,760,170.11	x	0.0011	1,936.22
Homestead	762,870.00	x	1.2594	971,435.65
Non-Residential	985,815.39	x	1.4408	1,430,743.87
				2,404,115.74
Total Taxes Billed				<u>2,916,853.26</u>
Less State Rebates				268,546.23
Balance to be collected				<u>2,648,307.03</u>
Taxes Accounted for as Follows:				
2018 Current Taxes				2,549,619.27
2018 Payments from Previous Year				13,619.07
2018 Delinquent Collected				19,077.09
2018 Delinquents Outstanding				65,991.60
Total				2,648,307.03

NOTE: Tax amounts vary from 2018 budget requirements due to Grand List changes for late homestead declarations and tax credit submissions.

% of Property Tax Town vs. Education

Homestead Property Tax Bill

	2018	2017	2016	2015
Town & Highway	19.1%	18.5%	19.2%	15.9%
Education Homestead	81.2%	81.5%	80.8%	84.1%

% of Property Tax Town vs. Education

Non-Residential Property Tax Bill

	2018	2017	2016	2015
Town & Highway	16.8%	17.0%	18.4%	15.8%
Education Non-Residential	83.2%	83.0%	81.6%	84.2%

TOWN OF LEICESTER

SELECTBOARD ORDERS RECEIPTS

ACCOUNT	2017 BUDGET	2017 ACTUAL	2018 BUDGET	2018 ACTUAL	2019 BUDGET	COMMENTS
Balance in General Fund	37,656.66	37,656.66	77,741.42	77,741.42	70,639.62	After receivables/payables
Loans and Transfers:						
Selectmen's Loans		0.00		80,000.00		Tax Anticipation Loan
Transfer from Audit Fund		7,400.00				
Transfer from Cemetery Fund						
Tax Account Allocation Refund		90,000.00		200,000.00		Allocated for State Ed pmt
Grants & State Direct Deposits						
Milfoil Grant		50,236.00		70,954.00		Grant Spending - See Pg 17
State DD Reappraisal Fund		6,894.00		6,868.00		See Funds Page 15
TOTAL LOANS AND TRANSFERS	0.00	154,530.00	0.00	357,822.00	0.00	
Fines, Fees & Licenses:						
Civil Fines from Sheriff Patrol		377.50		161.00		Register your dog by April 1st See report page 21
Dog Licenses / Fines	2,500.00	2,837.00	2,500.00	2,642.00	2,500.00	
License - Liquor / Junkyard	45.00	65.00	65.00	70.00	70.00	
TOTAL FINES, FEES, & LICENSES	2,545.00	3,279.50	2,565.00	2,873.00	2,570.00	
Taxes:						
Current Taxes - Town		236,654.07		194,445.05		
Current Taxes - Education		1,917,244.24		2,054,459.86		Includes OV refund
Tax prepayments		14,611.63		1,469.34		
Current Use		9,554.00		9,435.00		
Delinquent Taxes, Interest, Penalties		80,352.09		129,644.35		Penalty pays DTC
Education Tax True-Up/Municipal Adj		8,277.56		5,765.98		
Railroad Tax	100.00	23.91	23.00	380.85	23.00	
Fed Bureau Land Mgt - PILOT	6,500.00	7,556.85	6,500.00	7,632.93	6,500.00	
TOTAL TAXES	6,600.00	2,274,274.35	6,523.00	2,403,233.36	6,523.00	
Zoning:						
Zoning Permit Fees		2,100.00		1,550.00		Fees offset Zoning expense
TOTAL ZONING	0.00	2,100.00	0.00	1,550.00	0.00	
Other Income:						
Reimbursement: Insurance		818.00		516.00		
Interest on Checking		2,305.21		5,280.12		
Rental of Town Hall/Meeting House		105.00		175.00		
Other		12.00		0.49		
TOTAL OTHER	0.00	3,240.21	0.00	5,971.61	0.00	
TOTAL INCOME	9,145.00	2,282,894.06	9,088.00	2,413,627.97	9,093.00	
TOTAL TOWN RECEIPTS	46,801.66	2,475,080.72	86,829.42	2,849,191.39	79,732.62	

TOWN OF LEICESTER

SELECTBOARD ORDERS DISBURSEMENTS

ACCOUNT	2017 BUDGET	2017 ACTUAL	2018 BUDGET	2018 ACTUAL	2019 BUDGET	COMMENTS
Loans:						
Loan Payments		0.00		80,000.00		Tax Anticipation Loan
Transfers:						
Transfer to Records Restoration	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	See Funds Page 15
Transfer to Clerk Education/Software		930.00		930.00		See Funds Page 15
Transfer to Cemetery Fund	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	See Funds Page 15
Transfer to Building Repair Fund				10,000.00		See Funds Page 15
Transfer to Professional Audit Fund	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	See Funds Page 15
Transfer to Reappraisal Fund	5,000.00	11,894.00	5,000.00	11,868.00	5,000.00	See Funds Page 15
Allocated Funds:						
Transfer to Tax Account		200,000.00		315,000.00		State Education Tax Pmt
Payments covered by Restricted Fund Transfers:						
Cemetery - Cleaning						See Funds Page 15
Audit - Professional Audit		7,400.00				See Funds Page 15
LOANS AND TRANSFERS TOTAL	17,000.00	232,224.00	17,000.00	429,798.00	17,000.00	
Auditing:						
Salaries	1,000.00	252.00	1,000.00	322.00	1,000.00	
AUDITING TOTAL	1,000.00	252.00	1,000.00	322.00	1,000.00	
Selectboard:						
	4,000.00		4,000.00		4,000.00	Rate set by Auditors
Diane Benware, Chair		1,000.00		1,000.00		
Brad Lawes		750.00		750.00		
Ron Fiske		750.00		750.00		
Ken Young/John Rouse				750.00		
Tom Barker		750.00		750.00		
Selectboard Secretary	2,100.00	2,040.00	2,100.00	1,955.00	2,100.00	
SELECTBOARD TOTAL	6,100.00	5,290.00	6,100.00	5,955.00	6,100.00	
Listing:						
	4,000.00		4,000.00		3,000.00	
Salaries		1,849.25		1,823.25		
Consulting	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	Contract with NEMRC
Tax Map Update	4,000.00	1,300.00	2,500.00	0.00	3,500.00	Update & Maintain Maps
LISTING TOTAL	14,000.00	9,149.25	12,500.00	7,823.25	12,500.00	
Recycling:						
Solid Waste	8,400.00	8,386.08	8,750.00	8,386.08	11,146.08	Solid Waste Fee Increase
RECYCLING TOTAL	8,400.00	8,386.08	8,750.00	8,386.08	11,146.08	

TOWN OF LEICESTER

SELECTBOARD ORDERS DISBURSEMENTS

ACCOUNT	2017 BUDGET	2017 ACTUAL	2018 BUDGET	2018 ACTUAL	2019 BUDGET	COMMENTS
Buildings Expenses:	10,500.00		10,500.00		10,500.00	See Funds Page 15
Meeting House				170.06		
Town Office		469.75		270.06		
Town Hall		187.50		532.12		
Fuel:						
Meeting House	3,000.00	1,942.84	2,500.00	3,191.89	3,000.00	
Town Hall	2,000.00	1,163.45	1,500.00	730.15	1,000.00	
Grounds Care:						
Cemetery	5,500.00	6,590.00	6,000.00	5,925.00	6,000.00	
Office ,Town Green, Fern Lake Access	5,000.00	6,270.00	6,500.00	5,780.00	6,500.00	
TOTAL BLDGS & GRNDS EXPENSES	26,000.00	16,623.54	27,000.00	16,599.28	27,000.00	
<i>Note: Clerk fees for recording, vault usage, and licenses are set by State Statute. Depending upon the types of transactions, total fees collected can vary greatly year to year. These fees are paid by individuals or firms based on the statute fee schedule posted at the Town Office. Fees collected in 2018 not otherwise identified in this report, were \$9,064.</i>						
Town Clerk / Treasurer / Assistant:						
Town Clerk, Julie Delphia	9,500.00	9,500.00	9,500.00	9,500.00	10,500.00	
Treasurer, Julie Delphia	10,000.00	10,000.00	10,000.00	10,000.00	11,500.00	
Clerk / Treasurer Training	1,000.00	70.00	1,000.00	70.00	1,000.00	See Funds Page 15
Assistant	4,000.00	4,083.76	4,250.00	3,810.38	4,250.00	
CLERK / TREAS / ASSIST TOTAL	24,500.00	23,653.76	24,750.00	23,380.38	27,250.00	
Office Expenses:						
Cleaning Services	600.00	599.00	600.00	599.00	600.00	
Cleaning Supplies	200.00	80.54	200.00	0.00	200.00	
Computer Tech Support / License	3,000.00	2,445.44	3,000.00	3,393.76	3,000.00	
Copier	1,500.00	1,441.78	1,500.00	1,209.23	1,500.00	
Office Supplies	3,000.00	3,008.36	3,000.00	3,368.31	3,000.00	
Postage	2,500.00	2,412.56	2,500.00	1,954.84	2,400.00	
Printing	2,500.00	2,342.12	2,500.00	2,516.50	2,500.00	
Town Web Page	400.00	645.00	400.00	475.00	500.00	
Disaster Recovery / Maintenance:						
NEMRC Disaster Recovery Contract	1,300.00	1,194.08	1,300.00	1,229.86	1,300.00	Annual Contract
Server Monthly Maintenance	1,800.00	1,650.00	1,800.00	1,650.00	1,800.00	Annual Maintenance Contract
TOTAL OFFICE EXPENSES	16,800.00	15,818.88	16,800.00	16,396.50	16,800.00	
Insurance:						
Property & Casualty	14,592.00	14,418.00	13,443.00	13,025.00	12,473.00	Figures are actuals for 2019
Workman's Comp	5,997.00	6,197.00	5,343.00	5,743.00	4,101.00	Figures are actuals for 2019
INSURANCE TOTAL	20,589.00	20,615.00	18,786.00	18,768.00	16,574.00	

TOWN OF LEICESTER

SELECTBOARD ORDERS DISBURSEMENTS

ACCOUNT	2017 BUDGET	2017 ACTUAL	2018 BUDGET	2018 ACTUAL	2019 BUDGET	COMMENTS
Zoning:	1,500.00		1,500.00		1,500.00	
Zoning Administrator		2,276.25		1,635.00		Partial Offset by zoning fees
Recording Fees		240.00		200.00		
Printing	1,000.00	802.14	1,000.00	258.67	1,000.00	
Secretary	1,500.00	705.00	1,500.00	120.00	1,500.00	
ZONING TOTAL	4,000.00	4,023.39	4,000.00	2,213.67	4,000.00	
Utilities:						
Electricity	5,600.00	5,187.15	5,600.00	5,426.49	5,600.00	
Telephone	1,600.00	1,609.06	1,600.00	1,640.61	1,600.00	
UTILITIES TOTAL	7,200.00	6,796.21	7,200.00	7,067.10	7,200.00	
Public Safety:						
Addison County Humane Society Contract	550.00	550.00	550.00	600.00	600.00	Annual Contract
Law Enforcement Expenses	1,000.00		1,000.00		1,000.00	No Contract 2018
Animal Control	1,900.00		1,900.00		1,900.00	
Dog Census						
<i>Dog Licenses - Tags</i>		144.78		146.34		<i>Covered by Dog Income</i>
<i>Dog Licenses - State Fees</i>		1,210.00		1,095.00		<i>Covered by Dog Income</i>
<i>Dog Licenses - Clerk Fees</i>		484.00		440.00		<i>Covered by Dog Income</i>
Fire Protection Contract - BFD	44,000.00	44,000.00	44,000.00	44,000.00	44,000.00	See Fire Chief's Rpt Page 21
Fire Warden - Richard Nicklaw	200.00	200.00	200.00	200.00	200.00	
Health Officers	250.00	0.00	250.00	0.00	250.00	
TOTAL PUBLIC SAFETY	47,900.00	46,588.78	47,900.00	46,481.34	47,950.00	
Other Expenses:						
Trash Removal - Bullock Rd	150.00	28.00	150.00	0.00	150.00	
<i>Delinquent Tax Collector - Beth Ripley</i>		5,661.05		7,785.67		<i>Covered by DTC penalty</i>
Elections / Payroll & Supplies	1,500.00	472.50	1,500.00	2,046.02	1,500.00	
Grants:						
Milfoil Grant to LDFLA		50,236.00		70,454.00		See Grant Info Page 17
Writing & Research Grant	500.00	500.00	500.00	500.00	500.00	
Interest / Bank Fees	500.00	135.34	500.00	774.99	500.00	
Legal Fees	4,000.00	124.33	4,000.00	1,078.54	4,000.00	
Miscellaneous	200.00	7.95	200.00		200.00	
Town Moderator	150.00	150.00	150.00	150.00	150.00	
Payroll Liability:						
Payroll Tax Liability - FICA / Medicare	10,000.00	8,379.77	10,000.00	8,006.52	10,000.00	
Workshops / Training - Town Officers	1,000.00	60.00	500.00	60.00	500.00	
TOTAL OTHER EXPENSES	18,000.00	65,754.94	17,500.00	90,855.74	17,500.00	

TOWN OF LEICESTER

SELECTBOARD ORDERS DISBURSEMENTS

ACCOUNT	2017 BUDGET	2017 ACTUAL	2018 BUDGET	2018 ACTUAL	2019 BUDGET	COMMENTS
Assessments:						
Addison County Humane Society	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	Animal Holding Facility
Addison County Regional Planning	1,376.37	1,376.37	1,403.64	1,403.64	1,419.00	On per capita basis
Addison County Tax	10,000.00	6,008.83	10,000.00	6,560.19	10,000.00	County tax
American Red Cross	500.00	500.00	500.00	500.00	500.00	See report on page 29
Brandon Area Rescue Squad	5,125.00	5,125.00	5,125.00	5,125.00	5,125.00	Emergency Services
Brandon Library	2,000.00	2,000.00	2,500.00	2,500.00	2,500.00	See report on page 29
Green - Up Vermont	100.00	100.00	100.00	100.00	100.00	See report on page 34
BLSG Insect Control District	17,702.28	17,702.28	17,121.75	16,865.18	24,622.75	See report on page 31
Lake Dunmore / Fern Lake Assoc	19,000.00	19,000.00	19,000.00	19,000.00	19,000.00	See report on page 36
Vermont League of Cities & Towns	2,207.00	2,207.00	2,282.00	2,282.00	2,340.00	Municipal Assistance Center
TOTAL ASSESSMENTS	59,010.65	55,019.48	59,032.39	55,336.01	66,606.75	
TOTAL GENERAL EXPENSES	253,499.65	277,971.31	251,318.39	299,584.35	261,626.83	
ACCOUNT	2017 BUDGET	2017 ACTUAL	2018 BUDGET	2018 ACTUAL	2019 BUDGET	COMMENTS
Appropriations						
Addison Country Restorative Justice	300.00	300.00	300.00	300.00	300.00	Requests on file at TC Reports for all requestors can be found on pages 25-42 of this report.
Addison Country Readers	250.00	250.00	250.00	250.00	250.00	
Addison County Home Health Care	1,138.00	1,138.00	1,138.00	1,138.00	1,138.00	
Addison County Parent/Child Center	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	
Addison County RSVP	350.00	350.00	350.00	350.00	350.00	
Addison County Transit Resources	1,885.00	1,885.00	1,885.00	1,885.00	1,885.00	
Agewell formerly CVAA	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	
Counseling Service of Addison County	1,050.00	1,050.00	1,050.00	1,050.00	1,050.00	
Elderly Services Inc.	500.00	500.00	500.00	500.00	500.00	
HOPE formerly ACCAG	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	
Hospice Volunteer Services	500.00	500.00	500.00	500.00	500.00	
John W. Graham Emergency Shelter	725.00	725.00	725.00	725.00	725.00	
Open Door Clinic	300.00	300.00	300.00	300.00	300.00	
Otter Creek Natural Resources	113.08	113.08	113.08	113.08	113.08	
Rutland County Parent/Child Center	300.00	300.00	300.00	300.00	300.00	
Vermont Adult Learning	450.00	450.00	450.00	450.00	450.00	
Vermont CARES - Aids Research	350.00	350.00	350.00	350.00	350.00	
VT Center for Independent Living	145.00	145.00	145.00	145.00	145.00	
Women in Crisis - Women Safe	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	
TOTAL APPROPRIATIONS	12,956.08	12,956.08	12,956.08	12,956.08	12,956.08	
TOTAL GENERAL EXPENSES	266,455.73	290,927.39	264,274.47	312,540.43	274,582.91	
OTTER VALLEY UNION HIGH SCHOOL		1,616,326.00		1,489,671.00		
STATE EDUCATION TAX		257,861.91		546,542.34		
TOTAL TOWN DISBURSEMENTS	283,455.73	2,397,339.30	281,274.47	2,778,551.77	291,582.91	

TOWN OF LEICESTER

SELECTBOARD HIGHWAY RECEIPTS

ACCOUNT	2017 BUDGET	2017 ACTUAL	2018 BUDGET	2018 ACTUAL	2019 BUDGET	COMMENTS
Balance in Highway Fund	-4,092.43	48,597.57	15,527.64	15,527.64	32,885.87	
Transfers and Loans						
Transfer From Culvert Fund						See Funds Page 15
From Allocation		25,000.00		20,000.00		
Transfer from Highway Fund		50,000.00		50,000.00		See Funds Page 15
TOTAL TRANSFERS AND LOANS	0.00	75,000.00	0.00	70,000.00	0.00	
Agency of Transportation Highway Aid	63,000.00	66,037.02	63,000.00	66,003.75	63,000.00	
State Highway Grant				7,201.19		FEMA for July 17
Current Taxes to Highway Fund		254,487.43		318,172.36		
Reimbursement - Highway		3,312.00		1,253.00		
Road Permits	250.00	320.00	250.00	425.00	250.00	
TOTAL INCOME	63,250.00	324,156.45	63,250.00	393,055.30	63,250.00	
TOTAL AVAILABLE FUNDS	59,157.57	447,754.02	78,777.64	478,582.94	96,135.87	

TOWN OF LEICESTER

SELECTBOARD HIGHWAY DISBURSEMENTS

ACCOUNT	2017 BUDGET	2017 ACTUAL	2018 BUDGET	2018 ACTUAL	2019 BUDGET	COMMENTS
Loans and Transfers:						
Transfer to Highway Fund		50,000.00		50,000.00		See Funds Page 15
Transfer to Culvert/bridge	20,000.00	20,000.00	20,000.00	20,000.00	40,000.00	See Funds Page 15
Transfer to Equipment Fund	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	See Funds Page 15
Allocate for Shed Roof & Furnace		20,000.00				
TOTAL TRANSFERS	40,000.00	110,000.00	40,000.00	90,000.00	60,000.00	
Equipment Repairs:	10,000.00		10,000.00		10,000.00	
Loader		378.03		359.45		
Plow & Wing - Shoes/Blades/Parts		1,096.85		10,761.80		
Sander		45.98		476.29		
Truck		951.77		864.22		
Other Parts & Labor		41.79		0.00		
TOTAL EQUIPMENT REPAIRS	10,000.00	2,514.42	10,000.00	12,461.76	10,000.00	
Highway Purchases:						
Chloride Truck		3,500.00				
TOTAL HIGHWAY PURCHASES	0.00	3,500.00	0.00	0.00	0.00	
Equipment Rental:	80,000.00		90,000.00		90,000.00	
Arlan Pidgeon		95,610.00		86,635.00		
TOTAL EQUIPMENT RENTAL	80,000.00	95,610.00	90,000.00	86,635.00	90,000.00	

TOWN OF LEICESTER

SELECTBOARD HIGHWAY DISBURSEMENTS

ACCOUNT	2017 BUDGET	2017 ACTUAL	2018 BUDGET	2018 ACTUAL	2019 BUDGET	COMMENTS
Materials:					92,000.00	
Chloride	5,000.00	7,437.73	5,000.00	5,073.00		
Salt	40,000.00	37,059.31	40,000.00	38,767.34		
Sand, Stone & Gravel	20,000.00	22,007.38	20,000.00	14,638.52		
Winter Sand	25,000.00	12,436.00	25,000.00	20,160.00		
TOTAL MATERIALS	90,000.00	78,940.42	90,000.00	78,638.86	92,000.00	
General Highway Expenses:						
MRPG Annual Fee					1,750.00	New State Fee
Bridge Drain Cleaning	250.00	0.00	250.00	0.00	250.00	
Culverts	1,500.00	200.00	1,500.00	0.00	1,500.00	
Fuels, Oil, Antifreeze - Loader	2,500.00	161.51	2,500.00	587.75	2,500.00	
Green-up Removal	525.00	550.00	550.00	575.00	550.00	
Miscellaneous	1,000.00	31.99	1,000.00	528.70	1,000.00	
Resurfacing	70,000.00	69,623.75	90,000.00	90,326.94	50,000.00	2018 \$40K voted at Town Mtg
Roadside Mowing	7,810.00	7,672.50	8,400.00	8,370.00	8,400.00	
Roadside Mowing - Brush removal	2,500.00	0.00	2,500.00	0.00	2,500.00	
Signs	1,000.00	297.60	1,000.00	0.00	1,000.00	
Town Shed Furnace Fuel	3,500.00	3,904.81	3,500.00	3,460.83	3,500.00	
Town Shed Furnace Repair	250.00	4,077.37	250.00	21,709.48	250.00	2018 offset by 20K allocation
Town Shed Repair / Electricity	1,500.00	846.01	1,500.00	656.75	1,500.00	
TOTAL GENERAL EXPENSES	92,335.00	87,365.54	112,950.00	126,215.45	74,700.00	
Payroll:	54,000.00		54,000.00		54,000.00	
Arlan Pidgeon		23,911.25		26,320.00		
Scott Pidgeon		21,408.75		19,237.50		
Steven Morrison		8,976.00		4,217.50		
Trevor Bergevin				1,479.00		
Diane Benware				492.00		Highway Grant Work
TOTAL PAYROLL	54,000.00	54,296.00	54,000.00	51,746.00	54,000.00	
TOTAL HIGHWAY EXPENSE	326,335.00	322,226.38	356,950.00	355,697.07	320,700.00	
TOTAL HIGHWAY DISBURSEMENTS	366,335.00	432,226.38	396,950.00	445,697.07	380,700.00	

BUDGET COMPARISON

	2018	2019	Difference	
Budget Town	281,274.47	291,582.91	10,308.44	BLSG & Recycling
Appropriations			0.00	
Budget Highway	356,950.00	380,700.00	23,750.00	Culvert/Bridge Fund
Paving Article	40,000.00	50,000.00	10,000.00	See Warning Page 3
Total	678,224.47	722,282.91	44,058.44	Difference
			6.50%	% Difference

COMPARATIVE FINANCIAL STATEMENT

	TOWN		HIGHWAY	
	1/1/2018	12/31/2018	1/1/2018	12/31/2018
ASSETS:				
Checking	83,258.18	74,251.54	15,527.64	32,885.87
Total Delinquent Taxes	149,843.74	136,499.41		
Accounts Receivable				
Restricted Funds	207,819.39	246,521.00	393,669.93	439,139.50
Allocated Funds	200,000.00	315,000.00	20,000.00	0.00
Equipment			55,805.00	59,003.00
Buildings & Improvements	57,577.00	57,577.00	30,300.00	51,975.00
Land & Improvements	605.00	605.00		
Highway/Culverts/Bridges			4,110,327.00	4,200,233.00
TOTAL ASSETS	699,103.31	830,453.95	4,569,824.57	4,783,236.37
ACCUMULATED DEPRECIATIONS				
Equipment			43,940.00	43,940.00
Buildings	24,202.00	25,602.00	30,300.00	30,439.00
Highways/Culverts/Bridges			2,173,463.00	2,395,330.00
	24,202.00	25,602.00	2,247,703.00	2,469,709.00
Assets less Depreciation	674,901.31	804,851.95	2,322,121.57	2,313,527.37
LIABILITIES:				
Loans, short term	0.00	0.00	0.00	0.00
Loans, long term	0.00	0.00	0.00	0.00
Payroll Liabilities	5,516.76	3,611.92	0.00	0.00
Accounts Payable	0.00	0.00	0.00	0.00
TOTAL LIABILITIES	5,516.76	3,611.92	0.00	0.00
TOTALS	669,384.55	801,240.03	2,322,121.57	2,313,527.37

AUDITORS' REPORT

We, the elected Auditors for the Town of Leicester, in accordance with VSA 24 § 1681, have examined the accounts and records of the Town for the period of January 1, 2018 through December 31, 2018. To the best of our knowledge and belief, these records present a fair and accurate accounting of Leicester's financial activities.

As in previous years, the Auditors wish to express our appreciation to Julie Delphia for her assistance in making this examination possible and for the energy she puts into compiling nearly all the information that you see in this Town Report. The detailed and accurate manner in which the Town's financial records are kept makes our job much easier.

Dot D'Avignon
 Deb Miner, Chair
 Donna Pidgeon

RESTRICTED FUNDS

	Balance 01/01/18	Deposits 2018	Interest 2018	Withdrawn 2018	Balance 12/31/18
TOWN					
Savings:					
Building Repair Fund	4,107.61	10,000.00	73.38		14,180.99
Cemetery Fund (1)	22,692.39	5,350.00	395.39		28,437.78
Clerk Training & Software (2)	15,697.23	930.00	270.18		16,897.41
Glebe Land Fund	6,150.08		76.95		6,227.03
Honor Roll Fund	110.26		1.90		112.16
Lister Education Fund	2,813.55		39.65		2,853.20
Professional Audit Fund (5)	3,455.36	2,000.00	60.92		5,516.28
Reappraisal Account (4)	118,655.12	11,868.00	2,045.26		132,568.38
Record Rest/Maint Fund (3)	33,600.04	5,000.00	580.75		39,180.79
Solid Waste Fund	537.72		9.23		546.95
Town Total	207,819.39	35,148.00	3,553.61	0.00	246,521.00
HIGHWAY					
Savings:					
Culverts	2,576.26		44.20		2,620.46
Ditching Fund	13,731.43		193.53		13,924.96
Equipment Fund (6)	155,845.86	20,000.00	2,691.13		178,536.99
Land/building Acquisition - Garage	56,755.62		570.16		57,325.78
Road/Highway Fund (8)	122,748.87	50,000.00	1,970.55	50,000.00	124,719.42
- Bridge/Culvert Reserve (7)	40,000.00	20,000.00			60,000.00
- Paving Reserve	2,011.89				2,011.89
Highway Total	393,669.93	90,000.00	5,469.57	50,000.00	439,139.50

Explanation of changes to Restricted Funds:

- 1 \$5,000 from budget, \$350 lot donation
- 2 Transfer budget balance from GF
- 3 Transfer budget from GF
- 4 \$5,000 from budget, \$6,868 from state
- 5 Transfer budget from GF
- 6 Transfer budget from GF
- 7 Transfer budget from GF
- 8 Transfer to GF/reimburse to cover highway expense



HELP WANTED

We need individuals to fill various positions in town government:

- Alternates for the Planning Commission
- Alternates for the DRB

Please consider how you might help make Leicester an even better place to live! For more information please contact the Town Clerk, at (802) 247-5961 x 3.

COLLECTION OF DELINQUENT TAXES

<u>Year</u>	<u>Interest</u>	<u>Collected</u>	<u>Fee</u>	<u>Total</u>
2008	469.91	793.73	66.96	1,330.60
2009	2,290.75	2,098.86	191.51	4,581.12
2010	3,252.32	3,613.63	272.39	7,138.34
2011	2,671.43	3,410.69	278.94	6,361.06
2012	2,152.71	3,067.21	245.37	5,465.29
2013	1,862.31	3,062.19	244.97	5,169.47
2014	2,014.45	4,123.36	329.87	6,467.68
2015	2,969.81	8,357.76	729.18	12,056.75
2016	4,392.34	21,459.11	1,634.15	27,485.60
2017	2,226.46	28,291.89	2,261.31	32,779.66
2018	200.67	19,077.09	1,531.02	20,808.78
TOTAL	24,503.16	97,355.52	7,785.67	129,644.35

DELINQUENT TAX COLLECTOR'S REPORT

It is important to remember that the Town needs to collect all of the tax dollars owed to run smoothly. When tax dollars are not collected, the Town must borrow money to cover the shortfall. To avoid this, I am planning to hold a tax sale. If you are currently delinquent, please take this into consideration and contact me to make acceptable payment arrangements at (802) 247-0075.

Respectfully submitted,

Beth Swington Ripley, Delinquent Tax Collector

DELINQUENT TAX COLLECTOR'S POLICY

Town of Leicester

1. All payments made on or before November 15 will be timely. After November 15, they will be considered delinquent and subject to interest and fees.
2. It is requested that all back taxes be paid before current taxes are paid.
3. **Partial payments will be taken at the tax collector's discretion, and the payment must be large enough to pay off the delinquent tax before the next current tax is due. Payments will be applied to interest and fee first and the remainder on the tax.**
4. Bills will be sent out on a monthly basis.
5. No post-dated checks will be accepted.
6. All bad checks will be prosecuted, if not made good in ten (10) days.
7. **Accounts 6 months delinquent can be sold at a tax sale at the discretion of the delinquent tax collector.**
8. All payments must be paid to the delinquent tax collector or the treasurer.
9. All taxpayers must notify the town of a change of address, in state or out of state, in a timely manner.
10. No mobile home can be sold or moved unless all taxes are paid and a transfer filed at the town office. The owner and mover can be fined.

DELINQUENT TAX LIST

Bank of America N.A.	Martin, Carol
Black, Beatrice & Hart, Joseph	Mussaw, Oscar & Cynthia Estate
Bodette, James	Newton, Nora
Brown, Richard	O'Neil-Gittens, Joan
Cameron, Michael & O'Neil-Gittens, Joan	Orum, Samantha
Carroll, Richard & Veronica	Patterson, Susan D
Carroll, Veronica	Quelch, John & Deborah
Clark, Timothy & Shelly	Salengo, John
Corbett, Helen	Severy, Robert
Cram, Leonard & Sandra	Sherwood, Geanine
Cram, Walter	Simpson, Johanne
Currier, Scott	Smith, Paul
Disorda, Jesse & Johanna	Smith, Richard & Donna
Fitzerald, Suzanne	Statewide Corporation
Foley, Donald (Estate)	Strickholm, RG Revocable Trust
Foley, Jacqueline	Taylor, Jess & Tina
Forrest, Joseph (Estate)	Telephone Operating Company of Vermont
Forrest, Robert (Estate)	Thompson, Melissa T
French, Ralph, Jr.	Tillman Family
Fyles, Michelle	Trudeau, Gerald F
Gearwar, David & Melissa	
Hill, Elizabeth (Estate)	
Hope, Lisa	
Isabelle, Barbara Estate	
Johnson, Tammy	
Lafave, Scott	
Lanpher, Larry Jr	
LaPorte, Donald	
Lopez, Juan	
Lounsbury, Daniel	
Malinowski, Richard	
Maloy, Peter & Tammy	
Maranville, James	
Marcille, Roger	
Marcoux, Roger	

*Per Vermont Statute 32 V.S.A. § 3102.
Confidentiality of tax records, we are no
longer able to publish individual tax
amounts owed in the Town Report.*

Total Delinquent Taxes:

\$136,499.41

Total Delinquent Interest:

\$23,329.13

Total Delinquent Penalty:

\$10,839.82

Total Delinquent Due:

\$170,668.36

GRANT SPENDING

The Vermont Department of Environmental Conservation issued \$25,854 of an awarded \$43,090 Milfoil grant (2017). The money was directed to the Lake Dunmore Fern Lake Association.

The Vermont Department of Environmental Conservation issued \$44,600 of an awarded \$44,600 Milfoil grant (2018). The money was directed to the Lake Dunmore Fern Lake Association.

The Vermont Tax Department issued the following grants funds to the Town during 2018: Equalization - \$808; Hold Harmless - \$9,438; Reappraisal - \$6,868.

SELECTBOARD REPORT

Another year has passed and 2018 proved to be a busy, productive one for the town. Many issues that concern the Selectboard relate to maintenance, both of roads and buildings. An inventory of the roads, bridges and culverts was completed as a first step to evaluate our roadways and to prioritize areas that need to be ditched or culverts to be replaced, in order to comply with state standards.

One key to securing state highway grants and funding is to have such an inventory conducted. An outcome of the completion of the inventory is a five-year capital plan of improvements to guide us in determining what funding is needed to upgrade culverts and to maintain the roads to meet Clean Water Act standards. This year, a portion of Hooker Road will be graded and ditched; the majority of the work will be financed through a Municipal Roads Grant-in-Aid project, in coordination with the Addison County Regional Planning Commission. In the budget we are asking for \$50,000 to pay for paving work, plus a separate article for \$50,000 for additional paving.

The Selectboard is also working with the Agency of Transportation to prepare for the 2020-2021 replacement of the large culvert on Old Jerusalem Road with a bridge; again, to meet state standards. We will be seeking grant funds to cover the town's 5% portion of the cost of the bridge to be placed where the Leicester River intersects with Otter Creek,

The Selectboard has signed an agreement with the railroad for the upgrade of the southerly railroad crossing on Old Jerusalem Road, to include lights, "arms" and improved signage. The railroad plans to have trains passing along the track at 59 miles per hour when all the upgrades are completed.

The Selectboard is also responsible for maintenance of the buildings at the Four Corners. To that end, the roof on the Town Shed has been replaced to make the building more energy efficient. This year, storm windows will be fitted to all the windows on the Senior Center, to replace the current storms that have deteriorated badly. We also need to replace storm windows, due to aging and deterioration, on the Meeting House; this will be a multi-year project, due to the cost. Please see a member of the Selectboard if you are interested in being part of the bidding process.

We have worked hard to present a budget that will allow us to fulfill our obligations while keeping costs down, if possible. Many decisions made in Montpelier have a direct influence on our local budget. An example of one such decision is the fee the town is required to pay as part of the Municipal Roads General Permit (MRGP). This year's cost is \$1,750; this fee is an annual one and will likely increase. Another reality that is out of our hands is the increase for the Addison County Solid Waste District that handles our trash and recycling. The cost has increased by about \$2,800 because ACSWD is forced to find other ways to dispose of our recycling. The other item driving a budget increase is the rise in the assessment for the BLSG. Due to increases in their legal costs, our assessment has increased. For more information, see their report on pages 31-32.

Residents of the town of Leicester are very fortunate to have caring and committed individuals working for the town. Town Clerk/Treasurer Julie Delphia is invaluable and makes our work easier. The Auditors are vigilant and confirm monthly that your tax dollars are being managed responsibly.

Assistant to the Assessor Dianne Harvey cheerfully and ably responds to residents regarding property values and related questions. We want to thank Mary Ann Sullivan for her time and talent as our Zoning Administrator. Replacing her is Anna Scheck, whom you may know from her work in Brandon or Salisbury.

Thanks to Arlan and Scott Pidgeon for keeping our roads in good shape, especially in the winter. On snowy mornings people on their way to work can always tell when they have reached the town line; the roads are cleaner and safer for travel. Several times this year John Rouse has been called upon to act as the Animal Control Officer, taking stray dogs to Homeward Bound in Middlebury. We are grateful to our clerk, Sandy Trombley, for her consistent cheerfulness and attention to detail. All these folks work well together and make Leicester a fine place to call home.

The Selectboard meets on the first and third Monday of each month at 6:30 p.m. We welcome your comments and questions.

Diane Benware, Chair
Tom Barker
Ron Fiske
John Rouse
Brad Lawes

ROADS MAINTENANCE POLICY

The Town of Leicester attempts to keep town roads safe and clear for traffic all year. Winter road maintenance can be a challenge. The practice is to keep roads passable and clear if at all possible. One challenge involves the placement of objects within the Town's Right of Way. In most cases, the road in front of a property is a public highway in which the town owns an easement, a right to use the land for highway purposes. This easement is a public Right of Way (ROW) that is typically 3 rods wide (49.5 feet). The town has a Right of Way that extends 24 feet 9 inches on either side of the center line of the highway. In the Town of Leicester, road Right of Ways can vary in width from 2 to 5 rods, (33 to 82.5 feet). The Selectboard ultimately controls this ROW.

Within this Right of Way the Town may do work without having to ask landowner permission. Work may include, but not be limited to, trimming or removing trees or brush, repairing and expanding road shoulders, grading lawn edges to maintain road width, work on the shoulder of the road.

Legally, a resident must receive permission from the Town if one plans to build or place something in the ROW. Title 19, chapter 11, section 1111 of the Vermont Statutes "prohibits the encroachment of the Town ROW without prior approval from the Selectboard."

The Leicester Selectboard warns that objects in the ROW are placed there at the owner's risk and the Town assumes no responsibility for damage to objects placed in the Town's Right of Way. This may include, but is not limited to trees, fences, flower boxes/pots/beds, mailboxes, etc. Further, the Town will pursue recovery of damage to Town equipment that may occur during road maintenance practices due to the placement of objects in the ROW.

Warned Dec. 3, 2012 Initial Adoption Dec. 17, 2012 Formally Adopted with Revisions Jan. 7, 2013

DATES TO REMEMBER



MARCH 4, 2019	Town Meeting, Meeting House, 7pm
MARCH 5, 2019	VOTE – Town Office 10am - 7pm
MARCH 19, 2019	Rabies Clinic, Town Office, 5 - 6pm, \$15
APRIL 1, 2019	Dog Licenses Due (see page 21)
MAY 4, 2019	Green Up Day
NOVEMBER 15, 2019	Taxes Due

CLERK & TREASURER REPORT

Every year I try to figure out what to say in my report. I figure folks will eventually get sick of me saying how much I love my job and my Town...but I do, so here it is.

When I talk with other clerks and treasurers, I am always so proud to say I'm from Leicester and share how we do things. We have a culture of respect and camaraderie. Everyone is here to support the town and each other. When we have elections (and we had three in 2018), I never have trouble getting people to help...I even have to turn people away. Trust me when I say that this is an extremely rare occurrence in towns. Thank you to everyone who makes my job a joy!

Ten years ago, I had some frequently asked question in my report. I reviewed them and they are still the most asked questions I get. I've updated names and dates, but the answers are still the same.

Q. How does the town calculate my taxes?

A: Taxes are determined by several factors. Town/Highway taxes are based on the budget and account for less than 20% of your total tax bill. The remainder is education tax. This rate is provided by the state based on state education calculations, the school budget, your homestead status, and the Common Level of Appraisal (CLA). The state education rate and the town/highway rates are calculated against your assessment and your tax bill is created.

Q. What is Common Level of Appraisal (CLA)?

A: CLA is a calculation that determines whether the town is over or under appraised. This calculation is based on qualifying sales for the prior three-year period and affects the education tax rate accordingly. Contact the Assessor's Office for more information.

Q: What if I think my assessment is wrong?

A: If you think your assessment is incorrect, you should contact the Assessor's Office. They can give you more information on the criteria that can be considered and the timeline for filing grievances.

Q: What if I can't make it in during office hours?

A: If you can't make it in during regular hours and need to drop something *off*, please use the **drop box** located under the bulletin board. If you need to come in the office, you can make an appointment that better suits your schedule. Call me and we'll work out a time.

Q: Do I need a permit for? What's the zoning regulation for?

A: If you have a question regarding fire permits, please contact Ricky Nicklaw, Fire Warden at 247-8357. If you have a question regarding zoning ordinances or permits, please contact Anna Scheck, Zoning Administrator, at 247-5961 x 1 or leicesterzoning@comcast.net to set up an appointment.

Q: When do taxes become delinquent? How is the penalty and fee determined? When do they go in the Town Report?

A: Taxes become delinquent at midnight on November 15th. They are then turned over to the Delinquent Tax Collector who assesses an 8% penalty and 1% interest. They then receive another 1% interest on the base amount on the 15th of every month they continue to be delinquent. Taxes that are still delinquent at midnight on December 31st go into the town report. For more information, contact the Delinquent Tax Collector.

I WISH YOU ALL A HAPPY AND HEALTHY 2019.

Julie Delphia
Town Clerk & Treasurer
(802) 247-5961 x 3
leicestervt@comcast.net

Office Hours
Monday, Tuesday, & Thursday
9:00 am – 2:00 pm
Check us out at www.leicestervt.org

DOG SUMMARY

Female Spayed	\$968.00
Male Neutered	\$1,163.00
Female	\$135.00
Male	\$255.00
Fines	\$25.00
Farm Dog Fees	\$10.00
Late Fees	<u>\$86.00</u>
Total Income	<u>\$2,642.00</u>



ALL dogs must be registered by April 1, 2019 Spayed/Neutered \$11 Unspayed/Unneutered \$15	
Clerk Fees	\$440.00
State Fees	\$1,095.00
ACHS Contract	\$600.00
Dog tags / Paper	<u>\$146.34</u>
Total Expense	<u>\$2,281.34</u>

ANIMAL CONTROL OFFICER REPORT

If you have questions or concerns regarding animal control, please contact John Rouse by phone at (802) 247-3135.

NOTICE TO DOG OWNERS

Please be a responsible dog owner. Fines and consequences for non-compliant dogs can be severe. Failing to comply with State registration requirements can hold fines of up to \$500.00 per violation or result in the unregistered dogs being destroyed. Failure to comply with the Dog Ordinance can incur significant fines and/or result in the dogs being removed and/or destroyed.

To avoid the potential of fines or consequences, please register your dog(s) by April 1st and comply with the dog ordinance. For a copy of the dog ordinance, please contact the Town Office. Dog licenses may be obtained at the Town Office during office hours or by placing an envelope containing a copy of the rabies certificate and a check for the appropriate fee (see previous page) in the Town Office Drop Box or mailing the information to: Leicester Town Office, 44 Schoolhouse Road, Leicester, VT 05733

FIRE WARDEN'S REPORT

If anyone wishes to burn in the winter – if there's snow on the ground, you don't need a permit. In the summertime, you do. I can be reached at my home at 247-8357 or my cell at 558-9031.

Richard C. Nicklaw – Fire Warden

FIRE CHIEF ENGINEER REPORT

I am proud to report to the Brandon community that the men and women of the Dunmore Hose Company continue to be prepared and ready to serve the emergency needs of the areas that we cover. The members of the Dunmore Hose Company are members of the community, maybe some are your friends, and maybe some are your neighbors. They have dedicated themselves to answering the call for help regardless of time of day, regardless of weather. Without them the Brandon Fire Department would not be able to function. The Brandon Fire Department responded to 146 calls this past year. The members logged over 3,400 hours of time at drills and calls.

A major accomplishment for the Brandon Fire Department this year was the department being awarded an Assistance to Firefighters Grant totaling \$168,000. This is a very competitive grant process with fire departments from across the country submitting applications. The grant is being

used to replace air packs, masks and bottles which are the life support used by our firefighters at many different types of calls. If the grant had not been received the department's budget would have faced significant increases in the coming years.

Firefighting is an inherently dangerous job. Each year we lose almost 100 firefighters to line of duty deaths. Studies show that many of these deaths are the result of heart related issues. Also many firefighters are losing their lives to an insidious silent killer, cancer. The environment that our members work in has been found to be the leading cause of these issues. The Brandon Fire Department cannot ignore this fact. I will be addressing these issues in this year's budget as well in years to come. The department will be looking into having members being given physicals to hopefully catch medical issues early so that intervention can take place. We have already purchased and will continue to purchase the gear and equipment needed to protect our firefighters. Through the budget process we have adopted programs that have enabled us to be proactive with the care of our apparatus. We need to be proactive with the health and safety of our members.

You may have noticed in this year's budget report there was a significant overage in the area of expenditure on propane. The major cause of this was due to a malfunction of the stations boiler. The boiler problems have been addressed. Hopefully a significant savings will be realized as the result of these repairs. This points to the fact the age of the station has reached a point that these issues will become more frequent in nature. In the coming years budgets we need to establish a station repair line that will enable us to proactively deal with these types of situations.

To be able to do the job as chief engineer I rely heavily on the assistance of not only the officers and members of the Brandon Fire Department but of others as well. I would like to acknowledge our working partnership with the Brandon Area Rescue Squad and the Brandon Police Department. Also the help and support that is received from the officers and members of the Pittsford Fire Department and our other mutual aid companies. Lastly the help and support of the Prudential Board and Ray Counter make all of this possible. They are the people behind the scene that make it all happen.

The Fire Department is always looking for new members. Please stop by the fire station to discuss becoming a member. We are here on the second and third Wednesdays of each month from 7:00 p.m. to 9:00 p.m. and we welcome visitors. Don't forget you can follow us on our Facebook page to see what your Fire Department is doing.

Respectfully submitted,
Roman Wdowiak, Chief Engineer

ASSESSOR'S REPORT

This past year there were 46 changes of appraisals in the town with 5 people coming in to be heard for grievance hearings in late June.

There were also 52 property transfers from April 1, 2017 until March 31, 2018.

The results of the Property Valuation and Review's equalization study determined that the CLA or Common Level of Appraisal for the town is currently 106.41% down considerably from 2017 which was at 109.66%. The COD or Coefficient of Dispersion is currently 17.87 % which is also down from last year's 19.89%.

Overall it was another uneventful year in the Assessor's Office. To reach the Assessor's office you may call or come in on Wednesdays from 9am until 12 pm. The phone number is 802-247-5961 x2 and email is leicesterlisters@comcast.net.

Respectfully submitted,
Dianne Harvey, Administrative Assistant to the Assessor

ZONING ADMINISTRATOR'S REPORT

The Leicester Unified Zoning Regulations were updated and approved in February 2017 and are posted on the town website: leicestervt.org. You will also find a downloadable application form there.

Please remember that if you plan any kind of development in the 250' from shoreline, you will need to consult with the Shoreland Protection Division of the Vermont Environmental Commission. (See full definition of "development" in the Regulations on line).

The administrator for Lake Dunmore and Fern Lake is Laura Dlugolecki. Her email address is: laura.dlugolecki@vermont.gov. She can answer any questions you have about shoreland development.

Applications which require action by the Development Review Board (DRB) may take several months before final approval is given and the time for appeals has passed. A completed application must be submitted three weeks before a hearing in order to allow for warning periods.

As another reminder, almost all land development in Vermont requires town and/or state permits. It is the responsibility of the landowner, **not the contractor**, to apply for them. Please contact the Zoning Administrator before beginning any project. Zoning hours are by appointment. The zoning email address is: leicesterzoning@comcast.net.

VITAL STATISTICS

BIRTHS

RORY JOHN DALY
RONAN & JENELLE DALY

CAROLINE RAE DIETRICH
TODD & AMBER DIETRICH

GRAYSON LANE GRISWOLD
ERIN CAMERON & KYLE GRISWOLD

KOLBY LEON LANPHER
CORRIN MALINOWSKI

LYLAH LEE LANPHER
LARYSSA DUTTON & LARRY LANPHER JR

SONNY ELLIS MEROLLE
CARINA ELLIS & JOSEPH MEROLLE

HOLDEN GUNNER ROLLASON
KRISTEN & H. DUNCAN ROLLASON IV

MCKENNA ROSE WHITE
ETHAN & MAIKALA WHITE

MARRIAGES

MELANIE ZYLINSKI &
CRAIG LONERGAN

MAIKALA BURNS &
ETHAN WHITE

DEATHS

JOAN ATWOOD
LILLIAN GILMAN
SEAN HOGAN
CAROL JEROME
CHARLES MAKOVEC
ROGER MARCOUX
THEODORE OTIS
RENE QUENNEVILLE
JEREMY RACINE
NANCY WASLICK

CEMETERY REPORT

The Cemetery Committee works to maintain and improve Leicester's Brookside Cemetery. This year we had several more stones cleaned. We meet the 2nd Thursday of the month at 6:30pm from April to October. We are always looking for members. Please contact a committee member if you would like to help.

Respectfully submitted:

Thomas Barker, Donna Pidgeon, Donna Swington, Ron Fiske, Pam Gates, Laura Driscoll

HEALTH OFFICER REPORT

The Town Health Officer is responsible for investigating and addressing public health concerns in town. In consultation with the Vermont Department of Health, the officer is to take steps necessary to enforce orders issued pursuant to 18 VSA ch. 3. For water testing kits and info, call 1-800-660-9997. For Rental Housing concerns, issues call 1-802- 864-0099. I can be reached at home at 247-3786 for other concerns.

Diane Benware

LEICESTER HISTORICAL SOCIETY

The Leicester Historical Society is looking for photos or other memorabilia to be added to our collection. Contact Diane Benware at 247-3786 if you have items you would allow to be scanned or donated.

Members of the Leicester Historical Society sponsor Prize Bingo at the Senior Center at 1:00 p.m. on the second Saturday of each month, September to December, and April through June. All are welcome and we appreciate the support.

2018 TOWN MEETING OVERVIEW

The legal voters of the Town of Leicester, Vermont are hereby warned and notified to meet at the Leicester Meeting House in said Town on Monday, **March 5, 2018** at **7:00 pm** to transact the following business:

Richard Reed, the Moderator called the Town of Leicester Meeting to order at 7:00 PM. The Moderator welcomed the 28 voters in attendance to the 257TH Annual Town Meeting.

The Moderator explained that Non-residents cannot vote. Town meetings will be run according to VT State Law and Roberts Rules of Order, all motions, remarks and questions should be directed to the Moderator. Articles must be moved, seconded and restated by the Moderator before debate can begin.

1. To hear the auditor's report. No discussion.

With no objection, the warning was set aside to hear from Representative Peter Conlin. P. Conlin discussed ongoing legislation and answered questions from the floor.

2. Shall the voters of the Town of Leicester vote to approve a sum of **\$638,224.47** to defray the necessary expenses and liabilities of the town for the ensuing year, divided as follows:

General Town Expenses	\$ 281,274.47	Amount to be raised by taxes: \$ 194,445.05
Highway Expenses	\$ 356,950.00	Amount to be raised by taxes: \$ 278,172.36

Note: The amount to be raised may increase based on the result of the vote on Article 3. The Selectboard will set the tax rate at a later date.

A motion was made (C. Reed) and seconded (C. Carroll) to accept Article 2.

No further discussion. **Article 2 was passed by unanimous voice vote.**

- Shall the voters of the Town of Leicester approve an additional sum of \$40,000 for road paving?

A motion was made (C. Reed) and seconded (C. Carroll) to accept Article 3.

Article 3 was passed by unanimous voice vote.

- Discussion of articles to be voted by Australian ballot.

R. Reed reviewed the items to be voted.

- To do any further business that is proper to be done when met.

D. Benware discussed Green Up and urged voters to become involved.
 D. Benware indicated that the Town was looking for an Animal Control Officer and a Health Officer.
 D. Benware acknowledged ACRPC reps, the auditors, and the road crew.
 B. Lawes stated that BLSG needed 2 more reps from Leicester and reps from Salisbury.
 C. Reed and C. Perkins thanked the road crew for the great work they do on maintaining the roads.
 R. Reed urged voters to complete the ACSWD survey.
 A motion was made (C. Reed) and seconded (D. Snyder) to adjourn Town Meeting.

Leicester Town Meeting adjourned at 7:29 PM.

**Results of those elected by Australian Ballot Voting: (Ballots and results attached)
 Tuesday, March 6, 2018**

Of the 709 registered voters – 119 cast votes

The legal voters of the Town of Leicester, Vermont are further warned and notified to meet at the **Leicester Town Office** in said Town on **March 6, 2018** between the hours of **10 AM and 7 PM** when the polls will be open to vote by Australian ballot on the following articles:

Article 1: To elect Town Officers for the ensuing year

OFFICE	CANDIDATES	TERM
MODERATOR	RICHARD REED	1 YEAR
SELECTBOARD	BRAD LAWES	3 YEAR
SELECTBOARD	RON FISKE	2 YEAR
AUDITOR	DEB MINER	3 YEAR
DELINQUENT TAX COLLECTOR	BETH RIPLEY	1 YEAR
GRAND JUROR	MIKE RAKOWITZ	1 YEAR
TOWN AGENT	MIKE RAKOWITZ	1 YEAR

ADDISON COUNTY RESTORATIVE JUSTICE

ACRJP provides a community restorative justice response focusing on the “balanced approach” in meeting the needs of the victim, the community and the offender. The goal is to help the offender develop empathy and accept responsibility while providing compensation of loss for the victims, and compensation of resources for the community. Anyone given the opportunity to participate in our programs is supported to take responsibility for their actions, connect with the community in a positive way, and learn from their experience so as not to reoffend and cause harm to another person.

We have expanded our programs beyond Court Diversion and the Youth Substance Abuse Safety Program to include the Driving With License Suspended Program, Safe Driving Program, Reparative Restorative Panels, Reentry Navigation and Circles of Support and Accountability for those reentering the community from incarceration, and Pretrial monitoring and Tamarack for those community members who have committed a crime and have a mental illness or substance abuse problem. All programs have the goal for the participant of instilling a sense of belonging and commitment to contribute to the Addison County Community as positive, proactive member and to not create any more victims, essentially decrease crime in the county.

The following is a breakdown of the number of individuals from the Town of Leicester who were provided services through our agency in FY 2018.

Court Diversion:	0	
Youth Substance Abuse Safety Program:	2	
Reparative Restorative Panels:	0	
COSA:	0	
Reentry Navigation:	0	
Driving With License Suspended:	1	
Pretrial Services:	1	
Tamarack:	0	Thank you for your continued support.
Safe Driving	1	Our website: www.courtdiversion.com

ADDISON COUNTY HOME HEALTH

Addison County Home Health & Hospice (ACHHH) is a community-focused non-profit home healthcare agency. We provide an array of services that enable our neighbors to receive care in their own home where they are most comfortable and often experience the best quality of life. Our services are offered to all individuals in need of home care, including those who do not have the financial means to pay for their care. To ensure the future of these vital programs, we turn to our community for support.

Now with drastic changes in healthcare, our services are even more important in keeping the residents of Addison County safe and at home. Patients are experiencing shorter hospital stays and going home with more complex health issues than ever before. These people may require extensive care in their home such as intravenous therapy for infection or cancer treatment, or physical, occupational and speech therapy for joint replacement, injury or stroke. Many are coping with chronic illnesses such as congestive heart failure, COPD or diabetes. And some are embracing life-limiting illnesses, striving to focus on the greatest quality of life until the end. In many cases, these people cannot afford the additional care needed at this critical time in their lives. To be there, ACHHH depends on and greatly appreciates funds received from the town of Leicester.

Your support of ACHHH will help provide critical funding for charitable home health and hospice care services in Addison County. It makes it possible for our expert team of nurses, clinical specialists, therapists, social workers, home health aides and personal care attendants to provide quality compassionate care to ALL of our patients and their families.

Thank you for your continued support.

Sincerely,

Maureen Conrad, Director of Development

Number of Vermont towns served: 22
Total number of people served: 1589
Total number of Leicester residents served: 47 individuals/775 visits

Route 7 North. PO Box 754. Middlebury, VT 05753. (802) 388-7259. www.achhh.org

ADDISON COUNTY PARENT/CHILD CENTER

The mission of the Parent/Child Center is to provide support and education to families and assure that our community is one in which all young children get off to the right start, with the opportunity to grow up healthy, happy, and productive. The Center provides parenting education classes and workshops (on site and in neighboring communities), community playgroups, home visits, pregnancy prevention programs, job training, academic classes, transportation, and childcare.
NUMBER OF TOWN OF LEICESTER RESIDENTS THAT REC'D YOUR SERVICE 30 ESTIMATED

Our website: www.addisoncountypcc.org

ADDISON COUNTY READERS

Free Books For Young Children. A local organization, Addison County Readers, Inc., through the Dolly Parton Imagination Library program, is helping families have more books at home that their children love to look at and have their parents read. Preschoolers who are registered for the program have a free book mailed to their homes each month. There is no cost to the family and the books are the children's to keep. Any child (birth to five years of age) living in Addison County can participate. Pick up a registration brochure at the school or Town Office or you can enroll online at: www.addisoncountyreaders.org.

ADDISON COUNTY REGIONAL PLANNING COMMISSION Annual Report –Year End June 30, 2018

The Addison County Regional Planning Commission (ACRPC) provided the following technical assistance and planning to the Region during its 2018 fiscal year:

Regional and Municipal Planning and Mapping

- Assisted member municipalities creating, adopting and regionally approving their municipal plans.
- Assisted member municipalities creating and adopting local regulations implementing their municipal plan.
- Provided data and mapping products to support on-going municipal planning activities.
- Provided technical assistance to municipal officials concerning municipal government.
- Represented the region in the Act 250 process and at the Public Service Board in Section 248 hearings.

Educational Meetings and Grants

- Hosted educational workshops, Zoning Administrators Roundtables and monthly public meetings on a wide variety of planning topics, including water quality, open meetings and planning essentials.
- Wrote or provided information and support to communities and organizations to secure grant funding.

Emergency Planning

- Worked with Addison County’s Emergency Planning Committee and Vermont Emergency Management staff to assist with municipal emergency planning efforts.
- Hosted Local Emergency Management Plan training for town Emergency Managers and hosted a Tier II workshop for municipalities and businesses required to report hazardous chemicals.
- Worked with Vermont Emergency Management to exercise local and statewide disaster plans.
- Assisted in development of hazard mitigation plans for the towns of Ferrisburgh, Monkton, Panton, Salisbury, Starksboro, Goshen, New Haven, Shoreham, Ripton, Bristol and Orwell.
- Confirmed ERAF status and assisted communities in attaining compliance.

Energy Planning:

- Assisted a second round of three towns, Salisbury, Monkton and Panton in strengthening their energy plans by adding goals and policies supporting renewable energy.
- Completed the Regional Energy Plan to comply with Act 174, providing more voice to municipal and regional plans in the Section 248 process.

Transportation Planning

- Supported the Addison County Transportation Advisory Committee’s regional priorities and studies.
- Supported Tri-Valley Transit/ACTR by providing leadership and technical support.
- Worked with municipalities to produce highway structures inventories of all local roads in the region.
- Assisted Towns with enhancement, park and ride and stormwater grants.
- Served as a Municipal Project Manager for sidewalk construction projects in Middlebury and Weybridge.
- Sponsored town transportation studies, planning and supported municipal capital budget development
- Facilitated Regional Walk/bike council meetings/outreach

Natural Resources Planning

- Actively support the efforts of the Addison County River Watch Collaborative.
- Worked with municipalities to support forest stewardship resource planning.
- Participated on the Lake Champlain Basin Program technical advisory committee.
- Provided educational outreach regarding the Vermont Clean Water Act and tactical basin planning,
- Performed stormwater planning projects and Vermont Environmental Restoration Program projects

ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 20-member municipalities: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors (Board) comprised of one representative and one alternate from each of the member municipalities. The Board meets on the 3^d Thursday of the month at 7PM at the Addison County Regional Planning Commission Office, 14 Seminary Street, Middlebury, VT. The public is invited to attend.

District Mission

To seek environmentally sound & cost-effective solutions for: (1) Promoting **waste reduction**; (2) Promoting **pollution prevention**; (3) Maximizing **diversion** of waste through reuse, recycling and composting; and (4) Providing for **disposal** of remaining wastes.

District Office and Transfer Station

Telephone: (802) 388-2333

E-mail: acswmd@acswmd.org

Office Hours: M-F, 8 AM–4 PM

Fax: (802) 388-0271

Transfer Station Hours:

HazWaste Center Hours:

Website: www.AddisonCountyRecycles.org

M-F, 7 AM–3 PM & Sat, 8 AM–1 PM

M-F, 8 AM–2 PM & Sat, 8 AM–1 PM

The District Office, Transfer Station and HazWaste Center are co-located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and single stream recyclables for transfer to out-of-District facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. The **Reuse It or Lose It!** Centers are open for accepting reusable household goods and building materials. A complete list of acceptable items and prices is posted on the District’s website.

2018 Highlights

Act 148. The District continued its efforts this year to implement the goals outlined in VT’s Universal Recycling Law. Food scrap diversion remains one of the most challenging aspects of the URL in a rural county with low population density. The District’s efforts thus far have helped increase food scrap diversion, both at local town drop-offs as well as at the District Transfer Station. This year, more Addison County businesses and schools transitioned to a sustainable diversion system for food scraps. With the 2020 landfill ban for food scraps approaching, the District is focusing its efforts on both residential and business organics diversion. The District also provided numerous workshops on backyard composting this year.

Recycling. One of the most pressing aspects of waste diversion is the downturn in recycling market prices. China, the export market for one-third of all U.S. recyclables, recently enacted its National Sword initiative. Designed to reduce contamination, it has caused disruption of international recycling markets. Acceptable levels of contamination in imported bales of recycled commodities are so low that few, if any, facilities in the U.S. can meet the new standard. The result has been a scramble to find other markets, and a glut of recycled materials. Revenues for recycling are at historic lows. In spite of this, the District’s commitment to recycling remains steadfast. The District will continue to improve efforts to educate the public about what is

and is not recyclable, and to work with local processors and haulers to ensure that we can collectively weather this crisis until markets eventually rebound.

Product Stewardship. Extended Producer Responsibility (EPR) laws are a useful tool to help distribute the cost of recycling and safe management of these products between industry, government and consumers. EPR can alleviate the financial burden for municipalities and residents, while mitigating environmental impacts from disposal by increasing collection and recycling rates of covered products. Vermont's EPR programs remain effective at collecting targeted materials, largely due to education and collection efforts by the State and solid waste districts. VT has the second highest number of EPR laws in the U.S. and has recently led the way with a law on primary cell batteries. These efforts are coordinated through the VT Product Stewardship Council, of which the District is a member, and which recently celebrated its tenth year of success in establishing EPR laws in VT.

Illegal Burning/Disposal. The District contracted with the Addison County Sheriff's Department to enforce its Illegal Burning & Disposal Ordinance. The District served again as County Coordinator for Green-Up Day, VT's annual litter clean-up event. The District subsidized the disposal of 17.30 tons of roadside trash, .39 tons of tires, 4 auto batteries, 11 E-Waste items, 1 appliance, and various other hazardous items, for a total economic benefit to its member towns of \$5,424.

2019 Annual Budget

The District adopted a 2019 Annual Budget of \$3,223,095. This represents a 7.69% increase over the 2018 Annual Budget, primarily due to a major increase in recycling costs. The Transfer Station tip fees will increase to \$126/ton for MSW and C&D. The rate for Single Stream Recyclables will increase to \$92/ton. Rates on some other items will have nominal increases. New fees: \$1 per visit or per 50 or < lbs. of household goods at the **Reuse It or Lose It!** Shed; and \$5/load for books. The District Fee of \$33.40/ton on all waste destined for disposal, and \$10/ton on contaminated soils used as Alternative Daily Cover at the landfill will remain the same. **There will be no assessments to member municipalities in 2019.** For a copy of the full 2018 Annual Report and Adopted 2019 Rate Sheet, please give us a call, or visit the District website at www.AddisonCountyRecycles

ACTR

Thank you for the Town of Leicester's generous support last year. **During the past year, your support helped us provide 2029 free trips for Leicester residents** either by volunteer drivers or on wheelchair accessible vehicles, including ACTR owned vehicles operated by Elderly Services, Inc. ACTR's Dial-a-Ride and Shuttle Bus systems provided a total of 168,387 rides for the year. All ACTR's transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare and quality-of-life services.

Dial-A-Ride System – Focuses on specialized populations including elders, persons with disabilities and low-income families/individuals who are unable to access the bus system. **In Leicester, Dial-A-Ride offers direct access from home to: medical treatments, meal site/senior programs, adult day care services, pharmacies, food shopping, social services, vocational rehabilitation, radiation & dialysis and substance abuse treatment.**

Bus System – Promotes economic development, energy conservation, mobility independence and quality of life. **Leicester residents can also use the park-and-ride lot at the Town Offices on Leicester-Whiting Road to access bus services south to Brandon and Rutland; north to Salisbury, Middlebury, New Haven, Bristol, Vergennes, Hinesburg and Burlington; or east to East Middlebury, Ripton and the Snow Bowl.**

The state and local grants through which we provide these services require us to raise up to 20% "local match" dollars. ACTR's requests from towns account for approximately 5% of the 20% requirement.

Our website: www.actr-vt.org

AGE WELL Formerly CVAA

For more than 40 years, Age Well (formerly CVAA) has provided services and support that allow seniors to stay independent, and remain healthy at home, where they want to be. We excel at integrating community resources, health services and wellness programs to enhance and improve quality of life for all seniors in the Northwestern Vermont.

Thanks to past support from the Town of Leicester, we have been able to offer care & service coordination, Meals on Wheels; community meals; wellness programs; social activities; Tai Chi; transportation services; expertise on Medicare, insurance, and long and short- term care options; and a Helpline and more to Leicester residents.

Our Meals on Wheels programs provide a unique service. Those who rely on Meals on Wheels are significantly more likely to report poorer health, screen positive for depression and report recent falls and emergency department utilization. Food is medicine and we provide both quality and therapeutic meals as a preventative measure. The combination of proper nutrition, a safety check and a friendly visit offers wrap-around support that enables seniors to remain healthier, independent and at home, where they want to be.

Vermont is ranked as the second "oldest" state in the country and the population of seniors is only expected to grow. The state's senior population is expected to nearly double in the next fifteen years. Vulnerable older adults living in rural areas have less access to healthcare, including specialized healthcare, and the services tend to be more costly than those provided in metropolitan areas. Overwhelmingly, Vermonters want to grow old in their own homes, Age Well provides the services and support to ensure that is a possibility.

Attached is a report on Age Well services provided in Leicester during FY 2018 (October 1, 2017- to September 30, 2018). We are writing to request continued support in the amount of \$1,100.00 from the Town of Leicester. As a non-profit, most our services are provided at no charge and we rely on donations and town funding to continue to help our aging population access services and receive the support they deserve. We thank you for your past support for our programs and services.

If there are any questions regarding our programs or services, please do not hesitate to contact me. Thank you for your time and consideration.

Sincerely,
Sara Wool, Director of Development & Communications
76 Pearl Street, Ste. 201 Essex Junction, VT 05452

Helpline: 1-800-642-5119 agewellvt.org
P 802-865-0360 F 802-865-0363

AMERICAN RED CROSS

The mission of the American Red Cross is to prevent and alleviate human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors. We are a non-profit organization dedicated to helping local communities prepare for, respond to and recover from local disasters, most commonly home fires.

Our work also includes the collection and supply of blood and blood products throughout the United States, emergency communication services for Military Service Members and their families, training courses for emergency preparedness, as well as certification courses for Licensed Nurse Assistants, babysitting, and First Aid/CPR.

In order to provide these essential services, the American Red Cross of New Hampshire and Vermont is grateful to receive municipal support from our friends in the Town of Leicester. This year, we respectfully request an appropriation of 500.00. These funds will stay right here in our region, so that we can continue to serve your friends and neighbors during their hours of greatest need.

Last year, the American Red Cross of New Hampshire and Vermont provided the following services throughout the region:

- We assisted a local family in the face of disaster, on average, once every 17 hours, helping nearly 1,500 individuals.
- We installed more than 3,400 smoke and carbon monoxide detectors in homes through our Home Fire Campaign.
- Trained 24,500 people in first aid, CPR, and water safety skills.
- We collected 90,447 units of blood at over 3,400 blood drives. All 40 hospitals in NH and VT depend on Red Cross collections.
- In NH/VT, 275 service members were connected with their families through the Emergency Communications efforts of our Service to the Armed Forces department.

As you know, a disaster or emergency can strike anyone at any time without warning, and the American Red Cross is committed to being in the Leicester community to help your residents in times of need. Your support will go a long way to ensure that people in this region receive the support they need, when they need it.

On behalf of the 1,300 volunteers and staff throughout New Hampshire and Vermont, I thank you for your consideration of this request to support the humanitarian work that we do. While we sincerely hope that no disasters effect your area in the coming year, you can rest assured that if they do, the American Red Cross will be there.

Sincerely,
Rachel Zelle, Regional Development Specialist

New Hampshire Headquarters-2 Maitland Street, Concord. NH 03301 • 1-800-464-6692
Vermont Headquarters-32 N Prospect Street, Burlington, VT 05401 • 802-497-5995 www.redcross.org/nhvt

BRANDON FREE PUBLIC LIBRARY

The Brandon Free Public Library respectfully requests an appropriation amount of \$2500 for the fiscal year 2019 from the Town of Leicester. The Library's total annual budget is \$183053.00. There are currently almost 200 patron accounts at the Library from Leicester. \$2500 represents an annual fee of about \$12.50 per account (which could be household or individual) annually.

Our upcoming projects include a lift to bring us into compliance with ADA guidelines and to make our 2nd floor meeting room and Nonfiction/History/Young Adult collections accessible to all our patrons as well as repair to our ancient slate roof, among other necessary upgrades to our 100+ year-old building. We are constantly striving to keep our collections of books and DVDs current and meet the demand for engaging and relevant programming. Attached is a list of our services, always free to the public.

The mission of the Brandon Library is to provide a friendly and safe atmosphere in which patrons of all ages may enrich their lives through the benefit and pleasure of learning and discovery.

Approximately half of the Library's income is derived via the appropriation from the town of Brandon.

The Library's other sources of income include several annual fundraisers, financial donations from the non-profit Friends of the Library, direct donations, grants, apartment rents, line items from the towns of Leicester and Sudbury, and distribution from endowment (which is invested wisely and provides needed income for the operating budget).

The Library employs two full-time and one part-time librarian, one support staff, and cleaning personnel. The doors are open over 42 hours/week with every service (except printing/fax) provided free. The Brandon Library welcomes everyone to access our myriad services and resources.

General Library Services

- Books, DVDs, programming, magazines, newspapers, audioCDs, interlibrary loan, Friday films (Fridays, 1:30pm), Meditation Circle (Wednesdays, 12:30pm), Embroidery Club (Tuesdays, 6pm), Junior Librarian Program, friendly and helpful Librarians.

Children's Services

- Books, Teen area, DVDs, audioCDs, magazines, summer program every July/August, story hours Wednesdays and Fridays, Crazy8s Afterschool Club, Game Night (4th Friday, January- May).

Outreach Services

- Monthly delivery of books to 4 residential/senior buildings
- Biweekly delivery books (with a story time!) to daycares.
- Personalized visits to homebound patrons.

Building as a Resource

- The Library building is used by a wide variety of community groups; Brandon Planning Commission, AI-Anon, school tutors, Farmer's Market, Republican/Democratic caucuses, Estabrook Award, Child Care Providers, writer's group, Italian Club, PTO, homeschoolers, and more.
- Local artists – "pop-up gallery" monthly

Computer/Digital Services

- Six public computers. Librarians assist patrons and offer tech help/solutions and assistance with job applications, unemployment, insurance applications, etc.
- The Brandon Library pays membership fees for patrons to access Vermont Online Library, Listen- Up Vermont e-lending, and Universal Class free to our patrons.
- Print, air-print, Copy, Scan, Fax for public use.
- Personalized computer help: free sessions by appointment.
- Free Wi-Fi.

Non-traditional Services

- The BFPL Seed Library offers free seeds and sustainability education.
- The Library is an outlet for community service and volunteer opportunities.
- Free/reduced-price passes available for over 8 area museums and parks.
- Weekly bread distribution site for Brandon Food Shelf.
- Mitten tree provides free mittens and hats.
- Snowshoes for loan

Elderly Services

- Extensive Large Print selection.
- Home delivery for housebound patrons. The Library is often one of the few links someone might have to our community.
- Various programming for older populations.
- Free rides to the polls.

Community Partnerships

- Recreation Department- Quiz night, Trivia League, Spooksville, Harvest Fest
- Neshobe PTO- Crazy 8s, Parenting book club
- Neshobe School – Resource sharing, 2nd grade visit
- Brandon Town Hall- Masquerade Ball, Summer Reading Finale
- Brandon Police & Fire Depts. – Local Heroes Story Time

Funds from Brandon, Sudbury, Leicester, and Goshen keep the Library open. The Library is a busy place with an average door count of 200 people/day.

It will be important for voters to "Check Yes" for the Library. We thank you for supporting one of Brandon's gems- your local Library. Check us out at the corner of Franklin and Park Streets. 802-247-8230 brandonpubliclibrary.org

Board of Trustees: Carl Phelps, President; June Bohler, Treasurer; Carol Fjeld, Secretary; Phoebe Chestna, Sharron Kenney, Stacey Doucette, Janet Smith, Charles Willis III, Stephanie Choma

BLSG INSECT CONTROL DISTRICT

P.O Box 188, Brandon, VT 05733

The Brandon, Leicester, Salisbury, Goshen, and Pittsford Insect Control District is a Municipal district formed in 1978, whose mission is to reduce the levels of mosquitoes for a better quality of life, thus lowering the potential of vector transmitted diseases. The member Towns lie in the Otter Creek watershed, a meandering river bed of marshlands and hay fields encompassing over 7,000 acres that can be treated with larvicides.

The BLSG Insect Control District is funded by the State of Vermont for larvicide activities and by the five towns within the district for adulticide activities. The total allocation raised by the State has been level funded at \$140,000 since 1990. The State currently splits the allocations equally between the BLSG Insect Control District and the Lemon Fair Insect Control District. The BLSG has four times the treatable acres. This lopsided allocation means that BLSG has fewer dollars to spend on a per-acre basis. In past years when flooding and rainfall was less, not all State larvicide funds were expended and a "rainy day fund" accumulated. 2017 was an extremely wet year with repeated flooding and the District expended \$454,695 to control mosquitoes using the accumulated "rainy day funds".

2018 (fiscal year 2018-2019) the BLSG was only able to treat 3,000 acres due to limited State funding. Next spring (2019) we will have insufficient funds for a large aerial treatment. The District is experiencing higher helicopter and chemical costs. In addition to increased sampling requirements prior to any and all treatments.

Eastern Equine Encephalitis (EEE) is found in mosquito pools throughout the State of Vermont and as recently as 2012 resulting in two human deaths within our District. In 2018, there were no positive EEE pools; however, 157 Mosquito pools tested positive for West Nile Virus, and there was one case of human neuroinvasive West Nile Virus. The District's main goal is to minimize mosquito impacts on the citizens of its member towns with as little environmental impact as possible.

WE ENCOURAGE citizens to contact the Governor's office and local legislators to request increased State funding for mosquito control. The following contact information for your convenience is available at Vermont.gov.

Office of Governor Phil Scott (802) 828-3333
<https://governor.vermont.gov/contact-us/message>

Representative Stephanie Jerome (802) 683-8209
stephaniejeromevt@gmail.com

Representative Peter Conlon (802) 828-2228
PConlon@leg.state.vt.us

Representative Butch Shaw (802) 828-2228
bshaw@leg.state.vt.us

All of the pesticides that are used by the District are highly regulated by the State and federal authorities as well as the manner in which they are applied. Every five years the District must reapply to operate under the states "Pesticide General Permit" This permit authorizes the limited discharge of pesticides when applied pursuant to an approved "Pesticide Discharge Management Plan". The District applied to renew the permit in 2017. After examining the application (NOI) and receiving numerous comments from third parties including the Toxic Action Center (TAC), Vermont Agency of Natural Resources (ANR) determined that District's plan satisfied all requirements and that the District was entitled to operate under the State's most recent permit issued on May 15,2018 for an additional Five Years.

Unhappy with the results, the Toxic Action Center appealed the District's permit to the State Environmental Court. TAC is represented and assisted by Vermont Law School's environmental and natural resource law clinic, a pro bono clinic using student clinicians with faculty advisors. The BLSG needs to pay for our representation.

It is important to note that TACs appeal does not raise any issues about the safety of any materials used by the District or its methods. TAC has raised only procedural questions about whether the fifty-page plan was drafted in sufficient detail. However, they have a long bucket list of items they want incorporated into the plan that would severely limit our ability to provide effective mosquito control.

Defending the lawsuit will be expensive but it is required to ensure that the BLSG Insect Mosquito Control District can continue to carry out its mission protecting the citizens of its member towns! The District's board suspects that TAC'S underlying motivations in filing the appeal is an attempt to take advantage of the District's limited resources. Mosquitoes disrupt human activities and the enjoyment of public and private areas and adversely impact tourism. They also can transmit a number of vector borne diseases including, but not limited to EEE, WNV, Zika, and dog heartworm.

While the lawsuit certainly has created additional pressure on the District's budget, staff and volunteer board; the BLSG Insect Control District has no intention of backing down and encourages the continued citizen support for the budget.

Respectfully submitted,

Ben Lawton Chairman BLSG and Will Mathis Director of Operations
<https://blsgmosquito.wordpress.com/>

BLSG Insect Control District 2019-2020 Town Assessments

	2018 Budget	2018 Actual	2019-2020 Assessment
INCOME			
Brandon	\$27,642.54	\$30,766.02	\$40,571.58
Leicester	\$16,865.18	\$16,865.18	\$24,622.75
Salisbury	\$17,434.11	\$17,434.11	\$25,462.16
Goshen	\$9,892.07	\$9,892.07	\$14,409.90
Pittsford	\$24,638.55	\$24,638.55	\$34,835.60
Pittsford Buy-In	\$0.00	\$17,750.00	\$17,750.00
Donations & Misc. Income	\$2,477.55	\$3,977.51	\$0.01
Interest	\$25.00	\$76.66	\$0.00
TOTAL INCOME	\$98,975.00	\$121,400.10	\$157,652.00

EXPENSES

PRODUCTION

Adulticide Chemicals	\$16,000.00	\$20,520.00	\$20,000.00
Labor-Adulticide	\$14,000.00	\$16,875.00	\$15,000.00
Labor Applicators	\$6,000.00	\$8,983.50	\$9,000.00
Payroll Taxes	\$7,000.00	\$10,913.90	\$8,500.00
Gas-Trucks & Sprayers	\$2,000.00	\$3,053.90	\$3,000.00
Maintenance-Trucks & Sprayers	\$3,300.00	\$4,775.57	\$5,000.00
Maintenance- ATV & Argo	\$1,200.00	\$825.02	\$900.00
Safety Equipment	\$500.00	\$722.46	\$800.00
Legal	\$150.00	\$20,344.20	\$25,000.00
Total Production/Spray Related Costs	\$50,150.00	\$87,013.55	\$87,200.00

OVERHEAD

Board of Directors Stipends	\$5,000.00	\$4,000.00	\$5,700.00
Continuing Education	\$2,000.00	\$1,495.00	\$2,500.00
Announcements	\$500.00	\$684.02	\$800.00
Office Expenses	\$750.00	\$621.01	\$650.00
Bookkeeping	\$1,500.00	\$3,241.00	\$2,200.00
Public Relations	\$0.00	\$0.00	\$2,500.00
Building & Grounds	\$3,000.00	\$5,898.06	\$3,500.00
Communications (Verizon, Pager, Call Center, Equipment)	\$1,600.00	\$1,684.55	\$1,625.00
Electric	\$975.00	\$826.52	\$975.00
Insurance-Worker's Comp	\$4,000.00	\$8,596.00	\$8,000.00
Insurance-Building & Equipment	\$3,000.00	\$3,156.00	\$3,480.00
Insurance-Trucks	\$3,300.00	\$2,634.00	\$3,300.00
Insurance - Liability	\$10,500.00	\$20,622.99	\$15,272.00
Data Collection & Field Equipment	\$900.00	\$1,135.32	\$900.00
Mileage Reimbursement	\$200.00	\$80.66	\$200.00
Equip.Replacement & Capital Expenditures Fund	\$11,400.00	\$0.00	\$17,750.00
Credit Line Interest	\$200.00	\$490.66	\$500.00
Dues	\$0.00	\$555.00	\$600.00
Total Overhead Related Costs	\$48,825.00	\$55,720.79	\$70,452.00

TOTAL EXPENSES

\$98,975.00 \$142,734.34 \$157,652.00

**Grant Related Expenses
1/1/18-6/30/18**

Labor	\$51,510.00
Mileage	\$1,206.10
Airgas	\$214.31
Helicopter	\$42,000.00
Misc.	\$222.48
TOTAL	\$95,152.89

**GRANT REIMBURSEMENT
1/1/18-6/30/18 \$95,152.89**

**Grant Related Expenses
7/1/18 - 12/31/18**

Labor	\$38,430.00
Mileage	\$1,815.95
Airgas	\$1,698.39
Credit Line Interest	\$178.35
Product	\$1,025.40
Misc.	\$51.99
TOTAL	\$43,200.08

**GRANT REIMBURSEMENT
7/1/18-12/31/18 \$43,200.08**

COUNSELING SERVICE OF ADDISON COUNTY

89 Main Street, Middlebury, VT 05753

I am writing to request town funds for the Counseling Service of Addison County (CSAC). The amount requested for the year 2019 is **\$1,050**. CSAC's request has not increased since 2007. A copy of CSAC's FY2018 financial information (unaudited, two pages) is attached to this request.

During FY2018, **CSAC provided 30,094 hours of service** to residents from the town of Leicester who had mental health, substance abuse or developmental disability needs.

CSAC provides a broad array of services to

- children, adolescents, adults, and families facing challenges and crises in their lives;
- individuals living with developmental disabilities and their families;
- people with severe and persistent mental illness;
- people dealing with substance abuse problems;
- elderly people suffering from depression, anxiety and other mental health issues; and
- the entire community, through educational programs and special events.

Additionally, CSAC's Emergency Service is available 24 hours a day, seven days a week.

CSAC is a non-profit organization which, in 2019 will celebrate sixty years of serving the people of our county.

Although we receive support from the state and third-party payors, almost all of our funding is designated and doesn't allow us to fully meet the many needs of the people we serve. CSAC is committed to making services available to the people of Addison County regardless of their ability to pay.

With appreciation,

Robert S. Thorn, Ph.D. Executive Director

ELDERLY SERVICES

*The Harry & Jeanette Weinberg Center for Elderly Services
112 Exchange Street, PO Box 581
Middlebury, Vermont 05753*

Addison County's Daytime Home Away From Home

*Drivers and welcoming staff make the trip to Project Independence a fun part of the day.
Getting out is good for you!*

Project Independence is an adult day program for elders providing safe, medically oriented daytime care that includes:

- Fun social activities,
- Specialized van transportation to and from home,
- Hot, delicious meals tailored to the dietary needs of our participants, Individualized nursing care,
- Personal care including toileting assistance and hygiene,
- Educational programs and entertainment,
- Coordination with other health care providers and social service agencies, and
- Daytime respite for family caregivers.

In addition to daytime care services, our staff also provides caregiving education and emotional support to family members whose elderly relative attends our center. Our monthly *Caregiver Support Group* is open to all caregivers and takes place on the third Friday of each month.

Serving Leicester and Addison County

In the past year 214 elders from Addison County and nearby towns were served at Project Independence Adult Day Center, 2 of whom were residents of Leicester. Leicester residents received a total of 882 hours of care, 341 hot meals, and a pproximately 372 van rides. These hours of care cost the agency \$14,192 for direct services to Leicester residents. In addition, Leicester seniors were students at our ESI College Lifelong Learning Center, many residents volunteered for us, 4 family caregivers received respite and peace of mind, and residents of Leicester are on our staff.

This year overall our 214 participants attended for a total of 19,912 individual days of care. The number of individual hours of care provided was 116,162, up significantly from last year. Approximately 38% of all participants received Medicaid funding (Medicaid Waiver, Medicaid Day Health, and Mental Health funding), 36% were private pay or scholarship, 8% received Veterans Administration funding and 18% received Moderate Needs funding. On any given weekday Project Independence served 70-80 participants, with approximately 150 participants served each week. The 19,912 days of care provided included 39,830 individual meals (breakfast, lunch, snack and dinner) and approximately 39,824 van rides.

FRONT PORCH FORUM
Neighbors are talking on Front Porch Forum

Have you joined our local Front Porch Forum? FPF helps neighbors connect and build community by hosting a statewide network of online local forums. One-third of Vermont households participate with thousands more joining every month. People use their FPF to find lost animals, offer assistance to neighbors in need, organize local projects, draw crowds to events, highlight small businesses, share crime reports, seek contractor recommendations, and much more. Started 10 years ago, FPF is a free service and it's based in Vermont.

Learn more at <http://frontporchforum.com>

GREEN UP VERMONT

P.O. Box 1191 Montpelier, Vermont 05601-1191
(802)229-4586, or 1-800-974-3259

greenup@greenupvermont.org, www.greenupvermont.org

Green Up Day marked its 48th Anniversary, with 22,700 volunteers participating! Green Up Vermont is a nonprofit organization, not a state agency. With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride. Green Up Day is a day each year when people come together in their communities to remove litter from Vermont's roadsides and public spaces. Green Up Vermont also focuses on education for grades K-2 by providing free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit www.greenupvermont.org.

Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover fourteen percent of our operating budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 55,000 Green Up trash bags, promotion, education, and two part-time staff people.

Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can donate to Green Up Vermont on Line 29 of the Vermont State Income Tax Form or anytime online through our website.

Follow our blog for updates throughout the year! You can also link to Green Up Vermont's Facebook, Instagram, and Twitter pages by visiting our website.

Save the date: Always the first Saturday in May, Green Up Day is May 4, 2019. A Vermont tradition since 1970!

HOPE (ACCAG)

John V. Craven Community Services Center
P.O. Box 165 282 Boardman Street Middlebury, Vermont 05753
Phone: (802) 388-3608 Fax: (802) 388-0756
HOPE is a United Way Member Agency

HOPE seeks to assist individuals and families in identifying and obtaining the resources that will help them meet their own basic needs. HOPE provides significant goods and services to people in need, including food, clothing, housing and heating fuel, medical items, job-related needs and more. We work to assist people in accessing information and developing new skills in order to become more empowered and have healthier and more stable lives.

HOPE operates one of the largest food shelves in the state, serving an average of 666 people each month. Last year, we assisted 142 people with medical needs, helped 109 households end or avoid homelessness, helped 103 people with job related needs, provided 443 vouchers for essential clothing and household goods from our resale store, and much more.

During the year ended December 31, 2017 HOPE provided assistance to 163 Leicester residents.

HOPE respectfully requests that the voters of the Town of Leicester allocate the sum of \$1,300 to help defray the costs of providing assistance to town residents in the coming year. Thank you for your consideration.

HOSPICE VOLUNTEER SERVICES

- Hospice Volunteer Services (HVS) trains and coordinates the placement of hospice volunteers with community members and families facing end-of-life. HVS contracts with ACHHH (to provide their Medicare mandated hospice volunteer component) and consistently exceeds the 5% minimum requirement by nearly 22%.
- HVS provides grief support to community members after a death with one-on-one support, grief groups, expressive arts, writing groups, grief kits for children and families, networking and referrals, crisis response to schools, and an annual Candle Lighting Service of Remembrance.
- HVS Wellspring Singers provide an average of 3 sings per week, giving comfort to patients, families, loved ones and friends at bedsides, in care facilities, at services and other events.

- HVS provides public education and outreach through programs and resource materials, educational presentations to schools, a 900-title free lending library, and collaboration with other agencies.
- Other services include a Music & Memory program to calm and comfort Alzheimer's and dementia patients, Life Legacy program to preserve memories and familiar connections, and Advance Directive guidance and/or assistance.
- Services provided to residents by HVS are at no charge. We do not bill Medicare or insurance carriers; there are no deductibles to pay. We rely on an constant array of funding sources, especially private donations, town funding, grant writing and fundraising.

In addition, hundreds of residents of Addison County, including many from Vergennes, participated in the following free public education/awareness, inservice events and grief support groups:

- *Being Mortal, film and discussion, a 3-Part Series*
- *Annual Meeting with Julia Alvarez*
- *Crash Course in Advance Directives*
- *Advance Care Planning Clinic, a 4-part Series*
- *Volunteer Sharing & Experiences, a 3-part Series*
- *Being Mortal Film & Discussion, a 2-part Series*
- *Montessori Principles with Adult Dementia Patients with Ron Slabaugh*
- *Green Burials*
- *HVS Volunteer Training*
- *Annual Candle Lighting and Service of Remembrance*
- *Stories From the Hearth*
- *Living With Loss and the Holidays*
- *Holiday Open House*

We facilitate several grief support groups, available to all Addison County residents:

- Monthly Adult Grief Support Group
- 8 Session Spring Support Group
- 8 Session Summer Support Group
- 2-6 Week Grief Writing Groups
- 4 Week Expressive Art Grief Expression
- Volunteer & Caregiver Grief Support
- Living with Loss Series
- One-on-One Bereavement Support
- Staff and Workplace Support
- 2 Sessions Holiday Grief Support Group

We conduct one-on-one support sessions with a bereavement specialist, available to all Addison County residents. We provide crisis response support in schools, daycare facilities, workplaces, and other organizations in the event of an untimely death in the community.

We provide free resource materials for residents with our public lending library of books, video and audio selections, brochures, pamphlets, guides and kids' kits for grieving children, as well as our website: www.hospicevs.org

JOHN W. GRAHAM EMERGENCY SHELTER

This year the John Graham Shelter located in Vergennes, marks 38 years of service to Addison County's homeless families and individuals. We are writing to ask for your continued support at Town Meeting 2019 in the form of a \$725 allocation. Mindful of the impact on property taxes, we have not increased our request for many years.

In 2018, with generous help from Addison County municipalities the John Graham Shelter:

- Provided more than 16,000 bed nights of food, shelter, services and hope to more than 250 people, many of whom were children;
- Provided rapid rehousing to families at our own buildings in Vergennes, Middlebury and Bristol and at many scattered sites;
- Provided counseling, case management and support services that help people take the next step in their lives.

Who are Vermont's homeless? It used to be a single man, out of work and down on his luck, struggling to overcome alcohol or drug addictions.

But today the face of homelessness is likely to be a senior with physical or mental disabilities, a young person, or a mother striving to balance a job while caring for her young children. Nearly everyone we work with at John Graham is employed!

Again, this year, the number of people in Addison County who were literally homeless increased. And the number of homeless school-aged children increased, making families with children one of the fastest growing segments of the homeless

population. We see each day how homeless children are more likely to be sick, hungry, exposed to violence and at risk of school failure. The John Graham Shelter provided housing to more than 100 families with children this year. We are grateful for your many years of assistance to our homeless neighbors. Now, in these difficult financial times, your ongoing support is needed more than ever!

Peter Kellerman and Kate Schirmer-Smith, Co-Directors

www.johngrahamshelter.org

**LAKE DUNMORE FERN LAKE ASSOCIATION
P.O. Box 14, Salisbury, Vermont 05769**

The Association's mission is "to protect and enhance the natural vitality of Lake Dunmore and Fern Lake while preserving the recreational and lifestyle interest of the Lake's community. In so doing, the Association protects the Lake's value as a public recreational facility and respects the interests of property owners and the public." Membership in the Association is open to anyone who supports the mission and goals of the Association.

Invasive species control is by far the largest program operated by the Association. The uncontrolled spread of milfoil can limit or make impossible boating, fishing and swimming. The shallow areas of Lake Dunmore (the shore line and approximately half the surface area) and all of Fern Lake are particularly at risk. In 2016 we made an initial application of herbicide targeting only Eurasian milfoil which was quite successful, but our fleet of suction harvesters (4 of them) still needed to be manned for the summer of 2019 to continue managing the areas of the lakes where milfoil continued to grow. Without the boats continuing the hand-pulling and suction harvesting, the milfoil would quickly get out of control again.

LDFLA is also considering, through close coordination with the State of Vermont Agency of Natural Resources, another limited application of herbicide intended to treat only Eurasian milfoil in the far north end of Dunmore where hand-pulling and suction harvesting proved less effective during the 2018 season.

The benefits to the Town of Leicester are twofold: First, the preservation of a wonderful, natural recreation area available to the public. Second, the preservation of property values around the lakes is an important and substantial portion of the Town's Grand List.

Milfoil control program costs and funding for 2018 were \$224,496. These costs were met as follows:

LDFLA In-Kind Personnel & Services	\$ 65,996
State Grant	\$ 44,600
Town Support- Leicester	\$ 19,000
Town Support- Salisbury	\$ 19,000
LDFLA Dues	\$ 32,757
LDFLA Endowment Contribution	\$ 43,325
	\$ 224,496

In the face of volatile State Grant support, the Association has successfully reached the Capital Campaign goal to generate an endowment to pay a portion of the budget beginning for the 2019 season. The contributions by the towns still represent approximately 17% of the revenues used to support operations. Without this we would certainly rapidly lose control and see degradation in water quality, recreational value, and finally property value without such support.

Respectfully submitted: James Foley, Jr., President

NEIGHBORWORKS OF WESTERN VERMONT

2018 has been quite a productive year for NeighborWorks of Western Vermont. In our service area of Addison, Bennington, and Rutland counties:

- **295 Low-cost, Comprehensive HEAT Squad Energy Audits** were completed on buildings; **102 Home Energy Improvement Projects** were completed, and homeowners received a rebate check from Efficiency Vermont; **60 Energy Loans** were issued, a total of \$969,503.10 to help homeowners make energy improvements
- **50 Down Payment Assistance Loans**, a total of \$1,278,218 were made to help homebuyers make it over the 20% down payment barrier
- **22 Rehab Loans**, a total of \$576,182.90 were made to homeowners to make health and safety upgrades to their homes
- **263** homebuyers attended our Homebuyer Education Course
- Assisted 18 households in finding their dream home with our RealtyWorks services

OTTER CREEK NATURAL RESOURCES

The **Otter Creek Natural Resources Conservation District** contracts the Conservation Reserve Enhancement Program, holds public and sector meetings for the Lake Champlain Direct watershed Plan, and the Otter Creek Tactical Plan, holds Natural Resource Workshops for horse owners and sponsors a Tree Seedling Sale and maintains a listing of local contractors. The District supports Conservation Education for an average 250 Addison County 5th and 6th graders, supports scholarships for up to 6 area students to attend Green Mountain Conservation Camp, supports Envirothon and continues that outreach at Addison County Fair and Field Days and the Addison County Tour and Annual District Meeting. Otter Creek NRCD has collected soil and manure samples for 25 farms over four years and supported farmers who write their own Nutrient Management Plan in classes conducted by UVM Extension. Otter Creek NRCD is testing 5 tiles drains in the Champlain Basin in a variety of soils and management scenarios. Otter Creek NRCD also supports the Otter Creek Tactical Basin Plan with agricultural progress reports. Our ever-popular contractors list was updated this year and is available at our office in Middlebury. The Long Range Plan addresses continuing to support all existing programs, expanding them where feasible and supporting the capacity needed to do that.

In 2019 the District will be looking to continue to support installation, now referred to as Green Stormwater Infrastructure. Rain gardens and other practices will recharge groundwater and reduce stormwater surges in streams and rivers following storm events. They are planted with a variety of flowering shrubs, bulbs, and perennials. It is construction that has measurable water quality benefits. See the Rain Garden at Marbleworks and at St. Stephen's Church on the Green in Middlebury installed in 2006 with renovations begun in 2013; the Robbins' residence installed in 2008, and 8 installed in 2009 in Middlebury, Bristol, Ripton and Starksboro. Cornwall and Bridport School have installed rain gardens with the support of OCNRCD and United Ways Days of Caring.

Two Leicester landowners received soil samples in support of a Nutrient Management Plan in 2015.

The OCNRCD Annual Meeting was held as a bus tour highlighting cover crops, grazing and manure management implementation throughout Addison County in the Lake Champlain Direct watershed. Lucas Dairy LLC farm was awarded the OCNRCD Conservation Farmer of the Year.

The Otter Creek District created a scholarship to remember Middlebury resident and District Pond Consultant, Robert C. Collins. This scholarship is awarded to high school students continuing their education in agriculture or conservation of the working landscape.

Envirothon is an opportunity for high school students to test their knowledge of conservation issues and compete in Vermont and nationally. This year a team from Addison County participated in this event.

Meetings are the second Tuesday at the Farm Service Center meeting room on Exchange Street in Middlebury.

OPEN DOOR CLINIC

The Open Door Clinic (ODC) is requesting an allocation of \$300.00 from the Town of Leicester for the fiscal year 2019-2020 to be included in the Town Warning for the 2019 Annual Town Meeting. The allocation will be used to provide free health care to the uninsured and under-insured residents of Leicester and Addison County in general. We are grateful for your ongoing support of our dynamic clinic which continues to grow, especially in the areas of dental and mental healthcare services.

Our Mission: The Open Door Clinic provides access to quality health care services, free of charge, to those who are uninsured or under-insured and who meet financial eligibility guidelines; services are provided in a compassionate, respectful and culturally sensitive manner until a permanent healthcare provider can be established.

YTD Report: Between January 1 and November 29, 2018, the clinic has provided 1,283 medical visits to 807 unduplicated patients, including 319 new patients. This represents a 13% increase in distinct or unduplicated patients, and a 6% increase in medical visits as compared to this time last year. **We have served five Leicester residents this year.** Additionally, we have held 23 dental hygiene clinics, and our hygienist and volunteer dentists have seen 87 patients over 338 procedures!

Volunteer Based: As a free clinic, we cannot charge for any of our services and rely solely on the expertise and efforts of 140 volunteers to care for our patients. Our volunteers include our medical director, dental director, nurse practitioners and physicians, nurses, EMTs, PTs, nutritionists, pharmacists, medical interpreters and general volunteers. We provide chronic and acute care and refer our patients to a variety of specialists when needed.

Help with Health Insurance: This year, our highly knowledgeable insurance navigator has helped more than 151 individuals (through 688 interactions) learn about health insurance plans and enroll in Vermont Health Connect. She is the only navigator left in Addison County who is available to meet with any member of our community – not only our patients. Her services are also free of charge.

Outreach and Services: Our outreach program has grown very significantly over the past nine years, and we have established relationships with over 40 local farms and 8 orchards where we provide health information and free flu clinics on an annual basis. We are always looking at ways to fill unmet need in the community and have recently piloted a very successful men's mental health support group! We hold 7-10 health and dental clinics per month in Middlebury and Vergennes.

RSVP

RSVP is a volunteer management program which offers individuals the opportunity to share their experience, skills, and time by volunteering for local non-profit organizations. RSVP considers volunteering to be a key solution in responding to Addison County's most pressing challenges. Needs are met in critical areas such as human services, elder care, health and education.

RSVP also oversees several free community outreach programs that benefit local residents. These include free Bone Builders health and osteoporosis prevention classes offered twice per week at many locations in Addison County; the Green Mountain Foster Grandparent Program which places volunteers in our schools; the Warm Hearts Warm Hands initiative which distributes clothing items to local schools, hospitals, nursing homes, social service agencies; the RSVP/AARP Tax Program which provides income tax return services to low income residents; the Help Fight Hunger Program which distributes needed staples to area food shelves. These programs strengthen communities through service and volunteering, and allow Addison County residents to stay healthy, engaged, and financially stable.

Services Provided to Leicester Residents:

In FY'18, Leicester residents took advantage of RSVP programs such as our free income tax return preparation services, and our free osteoporosis prevention classes. Overall, 354 Addison County residents benefited from attending the free Bone Builders strength training and osteoporosis prevention classes and 462 community members received income tax services. During the winter months, RSVP provided food staples to families through local food shelves and hundreds of blankets and warm clothing items were distributed to community members. In Leicester, items were distributed via Leicester Central School.

In addition, any Leicester resident who received assistance from a local service organization benefited from the work RSVP volunteers do throughout the area. Examples include community members at risk of hunger who received free nutritious meals at meal sites where our members volunteer, or residents who received free transportation services from volunteers who drive for Meals on Wheels and ACTR. Addison County residents also donated thousands of hours to support the community. Through RSVP, Leicester residents volunteered over 500 hours to support the community. In total, RSVP members volunteered 60,000 hours to 92 local social service agencies, libraries, schools, town offices and other non-profits. These volunteer contributions equaled \$1.4 million dollars in donated labor to our community.

The monies we are requesting this year will be used to help defray the increased costs of providing volunteer placements, support, insurance, transportation, and recognition. As financial constraints affect non-profit organizations, the need for volunteers increases. With your help, RSVP will continue to respond to this need.

On behalf of our volunteers and non-profit partners, we would like to thank the residents of Leicester for their continued support of RSVP. If you have any questions or would like to learn more about our programs, please feel free to call us at 388-7044.

Sincerely, Lynn Bosworth, RSVP Program Coordinator, Addison County

RUTLAND COUNTY PARENT-CHILD CENTER

The Rutland County Parent Child Center (RCPCC) is a private, community based, non-profit organization dedicated to supporting and meeting the needs of children and families throughout Rutland County. RCPCC's mission is "To nurture children and families through supportive, positive, educational experiences that enhance their success in our community". RCPCC provides all services at no cost, with the exception of childcare, which is minimal for lower income families.

We provide early childhood education services at childcare centers in Brandon and Rutland City. Additionally, the RCPCC provides family centered services to families and children birth to five years, such as:

- Literacy based playgroups
- Early Intervention programs for children birth to three years old with developmental delays
- A teen parent program that enables young parents to complete their high school education
- Support for young families on public assistance to become independent
- Parent education classes and referral services
- Transitional housing for pregnant and parenting teens (POISE)
- A short-term proactive and preventative program that provides support for families at risk of DCF involvement (VCFRCR-Vermont Children and Families Community Response)

Some of these programs serve families of all socio-economic levels but, as a priority, RCPCC seeks out those in need to bring these services into their homes and communities. The Rutland County Parent Child Center is requesting funds in the amount \$300.00 of from Leicester in order to continue the RCPCC's efforts to support families and young children in your community. Please contact me if you have any questions or need further information. Thank you for considering our request.

61 Pleasant Street, Rutland, Vermont 05701-5009
Phone 802-775-9711 Fax 802-775-5473 rcpsc.org

US DEPT OF VETERANS AFFAIRS

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community-based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ- and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Sincerely, Laura Miraldi, Acting Medical Center Director

VERMONT ADULT LEARNING

Vermont Adult Learning (VAL) offers a variety of learning opportunities to help adults achieve their educational goals and enhance their quality of life. We work with each student to develop an individualized learning plan that includes a transition to further education or employment. We offer GED testing, programs for completing a high school diploma, basic skills instruction in reading, writing, and math and classes for English Language Learners (ELL). Instruction is also available to students who need skill preparation for college or employment purposes.

VAL also offers WorkKeys® certification, a nationally recognized career readiness certificate based on "real world" skills that employers look for in employees. In addition, we are contracted by the Vermont Department of Children and Families to place and support Reach-Up participants in unsubsidized work experiences. Our programs are free and confidential.

We are grateful to the townspeople of Leicester for supporting the services we provide.

282 Boardman Street, Middlebury, Vermont 05753 I (802) 388-4392 I Fax: (802) 388-4396 I www.vtadultlearning.org

VERMONT CARES

Vermont CARES has been providing support services to Vermonters living with HIV/AIDS and their family members for more than 30 years thanks to support from the Town of Leicester. Vermont CARES also works to prevent new HIV infections by educating and training Vermonters on how to stay safe and reduce their risks. In fact, we aim, through our campaign called "On the Road to Zero," to lead Vermont to zero new infections by 2020, which would be a first in the nation if achieved. A generous appropriation from Leicester could help us continue focused excellent service for people living with HIV/AIDS, expand HIV-prevention education presentations at area schools, and increase access to free rapid-result HIV tests. Those we work with are often the most needy, those most ill, and those most in poverty.

Vermont CARES' Programming for People Living with HIV/AIDS:

- Emotional support for HIV care ranging from diagnosis to persistent medical and related issues
- Advocacy with doctors, landlords and other social service organizations
- Residential facility in Colchester, plus additional scattered-site subsidized apartments across Vermont
- Referral to mental health services and substance use treatment
- Transportation to and from medical appointments, the pharmacy & grocery store

- o Emergency financial assistance for food and nutrition, access to local food shelves
- o Support groups and social events

Vermont CARES Programming for People at Risk of HIV/AIDS:

- Rapid HIV tests, including risk reduction planning and counseling around HIV prevention medication (called "PrEP")
- Community education events for high schools, colleges, community groups, and employers
- One on one education and support to reduce future HIV risks
- Syringe exchange services based out of our Rutland, Addison, Franklin, Grand Isle, Washington, Caledonia, and Orleans Counties, now including a mobile van which provides all these services in smaller communities as requested.

Thank you for your ongoing support. Municipal funding from towns such as the town of Leicester is crucial to continuing these broad services. If you need or have any questions, please call (802)863-2437, ext. 1.

With sincere appreciation,
Peter Jacobsen, Executive Director

Our website: www.vtcares.org

VERMONT CENTER FOR INDEPENDENT LIVING

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'18 (10/2017-9/2018) VCIL responded to over 3,700 requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **315 individuals** to help increase their independent living skills and **11** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted 149 households with information on technical assistance and/or alternative funding for modifications; **83** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **87 individuals** with information on assistive technology; **45** of these individuals received funding to obtain adaptive equipment. **532** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served 41 people and provided **33 peers** with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Our Windham County office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '18, **2** residents of **Leicester** received services from the following programs:

- Meals on Wheels (MOW)
- Information Referral and Assistance (I, R&A)

To learn more about VCIL, please call VCIL's toll-free 1-Line at: **1-800-639-1522**, or, visit our web site at **www.vcil.org**.

VERMONT DEPARTMENT OF HEALTH REPORT

Middlebury District Office
156 So Village Green, Set 102
Middlebury, VT 05753

[phone] 802-388-4644
[fax] 802-388-4610
[toll free] 1-888-253-8804

At the Vermont Department of Health our twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters.

Your local office is in Middlebury at the address and phone number above. Available to help individuals and families at worksites, schools, town meetings, or by appointment, we work hard to provide you with knowledgeable and accessible care, resources, and services. We also partner with local organizations and health care providers to ensure we're equipped to respond to the community's needs. In 2018, we worked in partnership with communities to:

- Increase capacity statewide to prevent underage and binge drinking and reduce prescription drug misuse and marijuana with Regional Prevention Partnerships (RPP).
- Prevent and control the spread of infectious disease. In 2018 we spent \$13,729,406 on vaccines provided at no cost to healthcare providers around the state to make sure children and adults are protected against vaccine-preventable diseases. We also responded to 244 cases of infectious disease.
- Promote wellness by focusing on walking and biking safety, reducing tobacco exposure, and increasing access to healthy foods through the implementation of local projects and municipal strategies.
- Support healthy families by helping kids stay connected with providers and dentists following transfer into foster care.
- Serve families and children with the Women, Infants, and Children (WIC) Nutrition Education and Food Supplementation Program. In 2018, we served over 11,000 families.
- Provide trainings on Help Me Grow to Healthcare and Early Childhood Education Providers to support improved access to resources and services for parents and families with young children.
- Share new data and reports including the *Vermont Lead in School Drinking Water Testing Pilot Report* which is helping Vermonters understand and address the risk of lead in school drinking water, and the *Injury and Violence in Vermont* report, which is shedding light on the risk of suicide among youths.
- Work with businesses in planning and starting worksite wellness strategies to improve on-the-job opportunities for health for local residents, including creating Breastfeeding Friendly locations to support growing families.
- Work with local partners, including, schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a public health emergency.
- Improve understanding of how to stay healthy at work, home, and in the community through initiatives and resources related to 3-4-50, Help Me Grow, WIC, Building Bright Futures, Be Tick Smart, 802Quits, and the Breastfeeding Friendly Employer project.

Learn more about what we do on the web at www.healthvermont.gov

Join us on [HTTPS://WWW.FACEBOOK.COM/VDHMIDDLEBURY/](https://www.facebook.com/vdhmiddlebury/) Follow us on www.twitter.com/healthvermont

The New Vital Records Law (Act 46) and What It Means for You

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records – namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes go into effect on July 1, 2019.**

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go to <https://legislature.vermont.gov/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>

VERMONT SECRETARY OF STATE

By using the My Voter Page, a registered voter can:

- ✓ Check registration status;
- ✓ View information on upcoming elections;
- ✓ Access voter specific elections information, including directions to a polling place and polling hours;
- ✓ View a sample ballot;
- ✓ Request and track an absentee ballot;
- ✓ and much more.

We encourage voters to log into their My Voter Page to learn more.

Registered Voters can log in at: <http://mvp.sec.state.vt.us>

Online registration can be found at: <http://olvr.sec.state.vt.us>

WOMENSAFE

Last year WomenSafe staff and volunteers provided the following services:

- WomenSafe served 529 women, children and men during 5,769 in-person meetings and phone calls.
- We worked with the relatives and caregivers of a total of 376 children affected by the violence in their lives.
- The Supervised Visitation Program completed 345 supervised visits for 26 children needing increased safety during parent-child contacts.
- The Training & Education Program reached 1,641 adults and youth with 255 presentations, professional trainings and community awareness events. Participants received information about healthy relationships, preventing child sexual abuse, sexual harassment, teen dating violence, consent and many other topics.
- Seventy-five community volunteers contributed 9,270 volunteer hours by providing services such as: staffing the 24-hour hotline, in-person office support, court accompaniment, administrative support and Board membership.

Leicester: WomenSafe provided direct services to at least 14* people including the parents of at least 8 children exposed to violence.

* For their safety some people accessing services do not share their town of residence.

Contact Information:

Advocacy services are Free and Confidential. 24-hour Hotline: 802-388-4205 or 800-388-4205 The Supervised Visitation Program @ WomenSafe: 802-388-6783 Business: 802-388-9180 Fax: 802-388-3438 E-mail: info@womensafe.net Web: www.womensafe.net

NOTES

RNESU SUPERINTENDENT'S REPORT

Dear Residents of Brandon, Chittenden, Goshen, Leicester, Mendon, Pittsford, Sudbury and Whiting,

RNESU continues to serve eight towns in two districts. Brandon, Goshen, Leicester, Pittsford, Sudbury and Whiting make up the Otter Valley Unified Union District while Chittenden and Mendon comprise the Barstow Unified Union District. In this report, I will speak to both districts under the RNESU umbrella.

The School Boards of Otter Valley and Barstow have gone through some renewal as they learn to govern multi-town districts. OVUU Board has been exploring Policy Governance as a model and BUU is in its second year of implementation of this model. Policy Governance focuses more on the future of the district than the operations. To this end, both districts and RNESU agreed upon a vision and mission. Faculty and community were then asked to further clarify what this vision and mission mean for our students. The final documents of that work are included in this annual report.

In the spring of 2018, both districts applied for a facilities security grant offered by the state of Vermont, which is focused on our school entrances, internal locks and internal mass notification systems. We were fortunate to receive all of the funding requested, \$176,575. We have begun making the upgrades and anticipate completing them by June 2019.

BARSTOW UNIFIED UNION SCHOOL DISTRICT

Barstow School welcomed new principal Bianca McKeen in August 2018 as we say farewell to Renee Castillo, who served three years as Barstow's principal. The Barstow School Board has focused on community engagement this year as it moved forward to implement Policy Governance. Seeking input from the community on its hopes and dreams for Barstow Students, the Board finalized its Ends Policy and is now working to monitor progress towards those ends. The board has also initiated conversations with local select boards to plan for declining enrollment in our school.

OTTER VALLEY UNIFIED UNION SCHOOL DISTRICT

This past school year has seen a few changes in the SU. Most notably was the reconfiguration of our three small schools: Leicester Central, Sudbury Country and Whiting Elementary. Given the need to reduce the budget and related tax impact while continuing to provide a quality educational experience for all students, the SU administration looked at class sizes and student-teacher ratios. It was evident that our small schools could have healthier class sizes that offered grade level peers and more educational opportunity if we did things differently. To that end, we opened the Otter Creek Academy this fall, 2018, which is comprised of "three towns, one campus". Whiting School now offers a Pre-Kindergarten program in partnership with a private child care provider, allowing parents to have quality PreK embedded into a full day child care program. Leicester Central serves students in grades Kindergarten to 4th grade; Sudbury Country serves grades 5 & 6 in a middle school model. We continue to use the lens of Expeditionary Learning in K-6 to give students an authentic, hands on approach to learning and often bring in Moosalamoo students from OVUHS to help the younger students in their projects.

OVUU said goodbye to Rod Driscoll as co-principal of the small schools as he retired after serving for one year. In the new configuration of Otter Creek Academy, Thom Fleury returned as full principal of the three school campus.

Otter Valley UU Board has been working through a Task Force of board members and community members to look at the future of the schools in OVUU with an eye on developing a plan to provide every possible opportunity to support students, families and the community in response to federal mandates, legislative changes and budgetary prioritization. The Task Force will develop a 5-to-10 year plan to:

- Ensure high quality equitable academic opportunities
- Be good stewards of school finance
- Lead our communities through change

In addition to the facilities grant noted above, the OVUU Board has also approved a security, safety and operational bond to address the entrances to our three large schools: Lothrop, Neshobe, and Otter Valley. This bond goes to the voters for approval in March, 2019 and if approved, construction will begin over the next 18 months.

I am completing my 5th year as superintendent in RNEU and deeply appreciate the opportunity to work with the families, students and staff of this school system. The support of the community, the dedication of the teachers and support staff, and the wonder of the children make this work enjoyable and purposeful. Thank you.

Sincerely,

Jeanné Collins

Jeanné Collins
RNEU Superintendent



**RUTLAND NORTHEAST SUPERVISORY UNION
BOARD ANNUAL REPORT**

Dear Parents, Teachers, Students, and Community Members,

This year the board focused on finalizing the new RNEU Mission and Vision Statements. The Mission Statement says that we will prepare students with “the knowledge, skills, and tools to be prepared for the next stage of their lives.” The Vision Statement goes further to say that our students “will be successful and contributing members of a global society thru the development of character, creativity, competence and community.” These statements will be the foundation we use to make our decisions.

The other item that we took a lot of time on was the compilation of the 2019 -2020 RNEU budget. Through the hard work of our administration and our board, we were able to finalize a budget that shows a minimal increase of just .5% over last year without any significant changes to staffing or programming. This budget covers our transportation, central office, special education and food service areas.

The last couple of years have seen some major changes in Montpelier and we continue to monitor the situation as well as talk with our elected officials.

This is my first report as RNE SU chair and I would like to finish with some thank yous. First, a huge thank you to Dick White who led this board for many years in his calm and understanding way. Second, thank you to our teachers and staff who work tirelessly to educate our children and help them become 21st century citizens. Third, thank you to our parents who support our initiatives to provide the education their kids deserve. Finally, thank you to our community members for your fiscal support as we navigate the ever changing landscape of educational funding.

Sincerely,

Laurie Bertrand

Laurie Bertrand
Rutland Northeast Supervisory Union Board Chair



OV UNIFIED UNION SCHOOL DISTRICT BOARD ANNUAL REPORT

I would like to report on four major initiatives the Otter Valley Unified School District Board (OVUUSD) has focused on during the past year. Most importantly, the board has taken steps to improve the security and safety of our school buildings. In the spring, Governor Scott made available a sum of money for which schools could apply for in the form of safety grants. All schools in the OVUU applied for and received these grants. District wide grants were funded in the amount of \$176,575. (Includes Barstow School)

The grant funds are approved to:

- Install exterior key fob locking mechanisms in each school
- Install interior door locking mechanisms where needed
- Upgrade mass notification systems where needed
- Installed security film in entrances of some schools
- Upgrade speaker, strobe and panic notification systems

While writing the safety grants, the administration identified additional safety concerns the board felt must be addressed. Addressing these concerns is the second initiative on which the board has focused. A bond proposal for \$5.5 million intended to address the additional concerns beyond the grant funds at our three larger schools was put forth to the voters in November. It did not pass. The board reached out to the community for input and revisited the priorities of these identified needs. After much discussion and community input, the board voted to place a smaller bond for \$2.934 million in front of the voters on the Town Meeting Ballot. If this bond is approved, the entrance to

Otter Valley will be redone and the entrances to the Otter Valley, Neshobe and Lothrop Schools will be upgraded. Work will also be done on the balcony of the Pittsford Town Hall so that it can be accessed for school activities.

A third initiative on which the board has focused is that of long range planning. In order to plan for the effective use of our facilities, as well as to maintain them well, a long range plan is necessary. A Task Force of board and community members has been engaged in conversation about the future of our school district. The Task Force, working with a facilitator, designed a survey that was completed by over 500 respondents! The Task Force was thrilled with the high number of responses. The information provided by the respondents will provide direction for developing the long range plan. We hope to have a long range plan to share in the near future.

The fourth initiative of the school board focused on governance. The board has spent a significant amount of time studying a governance model referred to as Policy Governance. After several discussions and a long period of study, the board adopted Policy Governance. Under this new governance model, the work of the board will be the continual evaluation of the work of the superintendent as it relates to accomplishing the goals set forth by the board. In addition, the board will continually strive to engage with the various communities that make up the OVUUSD and focus on the future planning of the district in a proactive manner. To this end, a new Vision and Mission was approved this year across the SU and the board will begin to evaluate progress toward the Ends Policy created by the vision and mission.

Sincerely,

Bonnie A. Bourne

Barbara A. Bourne
Otter Valley Unified Union School Board Chair



HELP SEND A CHILD TO CAMP.....

SUMMER ALIVE!

**A 5-week day camp serving all children in grades K-6 at
Otter Creek Academy @ Leicester
July 1-August 2, 2019**



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ARTS, GARDENING, FAMILY EVENTS, MEALS, SWIMMING LESSONS**

\$35 provides.....A bin of local apples or healthy snack for all campers, or partial tuition.

\$75 provides..... A visiting artist or craft supplies, or partial tuition

\$125sends one student to camp for a week!

\$500.....sends all campers on an educational, fantastic field trip!

**Your support goes directly to our summer camp program and makes a HUGE difference in the lives of
our kids!**

Send your tax-deductible donation to:

OVUU

Leicester Alive Summer/Leicester Central School

68 Schoolhouse Road

Leicester, VT 05733

Please call the school (247-8825) for more information about the camp or to register children.

Children of summer residents are welcome to attend.

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Please bring this report with you to:

**TOWN MEETING
ON
MONDAY, MARCH 4, 2019**

AT 7:00PM