

**Vermont Secretary of State  
Office of Professional Regulation  
Board of Osteopathic Physicians and Surgeons  
Unapproved Minutes  
June 3, 2010**

1. The meeting was called to order at 10:10 A.M.

Board member(s) present: Howard S. Jonas, D.O., Chairman; William Cove, D.O., Vice-Chair; Mary C. Mazzariello and John Welch, Esq.

Absent: John Peterson, D.O.

OPR personnel present: Kevin Leahy, Board Counsel; Edward Adrian, State Prosecuting Attorney; and Kristy Kemp, Administrative Assistant. Carla Preston, Unit Administrator participated via phone.

Others present: Shireen T. Hart, Esq.

2. The Chair called for approval of the Minutes of the April 22<sup>nd</sup> meeting. Dr. Cove made a motion, seconded by Ms. Mazzariello, to approve the Minutes of the April 22, 2010 meeting as presented. Motion passed unanimously.

3. **Hearings/Stipulations Review:**

- a. The Board considered a Stipulation and Consent Order in the matter of Robert A. Norman, Docket Number 2010-26. The Respondent's Attorney, Shireen T. Hart, Esq., was present. Kevin Leahy presided for the Board. Prosecuting Attorney Edward Adrian was present for the state. The Board voted to go into deliberative session at 11:15 A.M. and out at 11:36 A.M. The Board voted to accept the Stipulation and Consent Order as presented with an addendum to the order. Dr. Cove, Investigating Member, did not participate in the vote.

4. **Reports/Guests:**

5. **Legislation/Rulemaking:**

6. **Applications reviewed and discussed:**

Mr. Welch made a motion, seconded by Dr. Cove, to approve the following applicant for licensure as an Osteopathic Physician. Motion passed unanimously.

Jesus A. Castillo, D.O.

Mr. Welch made a motion, seconded by Dr. Cove, to approve the following applicant for licensure as an Osteopathic Physician. The question was called and the motion passed, 3 in favor – 1 opposed.

Robert A. Norman, D.O.

**7. Newsletter Topics:**

The Board reviewed the draft newsletter. The Board agreed that it would be beneficial to list the names of disciplined individuals within the newsletter. A few other corrections were noted. The corrected draft will be sent to the members for final review and approval. The Board is planning to mail the newsletter to licensees in early July of 2010.

**8. Correspondence:**

**9. Federation of State Medical Boards (FSMB) Correspondence:**

The Board discussed the 2011 FSMB Annual Meeting. The meeting will be held in Seattle, Washington from April 28, 2011 through April 30, 2011. Mr. Welch was chosen as the representative for the Board. Ms. Mazzariello was chosen as the back-up representative if Mr. Welch is unable to attend the meeting.

**10. Other Business Introduced by the Board**

The Board discussed the upcoming online renewals. The Board agreed that it is not necessary to have a continuing medical education (CME) record for licensees to utilize to track their CME hours. Licensees will show compliance by attesting that they have in fact completed the required number of CME hours. Following the renewal period the Board will conduct a random audit on a percentage of licensees to ensure compliance.

**11. Public Comment**

**12.** The next meeting is scheduled for **Thursday, September 30, 2010** at 10:00 A.M.

**13.** There being no further business, the meeting was adjourned at 12:01 P.M.

Respectfully submitted,

Kristy Kemp  
Administrative Assistant