

Vermont Board of Land Surveyors
Secretary of State, Office of Professional Regulation
National Life Building, North Fl 2
Montpelier, VT 05620-3402

Approved Minutes
Meeting of Tuesday, March 15, 2011

1. The meeting was called to order at 9:35 a.m.

Members present: Shane B. Clark, L.S., Chairman; Dorothy Hayden, Vice-Chair; Jonathan R. Abts, L.S.; Timothy Short, L.S.; Charles Rockwell, L.S.; and Debra Daniels Mithoefer, L.S.

Absent: Timothy O'Meara.

OPR Personnel present: Larry Novins, Board Counsel; Carla Preston, Case Manager; and Kara Shangraw, Administrative Assistant.

2. The Chair called for approval of the Minutes of the January 18th meeting. Ms. Mithoefer made a motion, seconded by Mr. Abts, to approve the Minutes of the January 18, 2011 meeting as submitted. Motion passed 5-0.

3. **Legislation/Rulemaking:**

- The Board reviewed the latest draft to the rules and portfolio checklist.

4. **Reports/Guests:**

5. **Hearings/Stipulation and Consent Orders:**

6. **Exam Question Databank Review:**

7. **Reports of Concluded Investigations/Complaint Status/Follow up cases:**

Carla Preston gave her case manager's report, there are currently 7 pending cases.

8. **Applications / (See Appendix A):**

The Board members reported on hours received from applicants (see appendix A).

9. **Continuing Education Courses - Education Committee to Report:**

- a. **"GPS 101 – Everything you wanted to know about the basics of GPS but were afraid to ask"** submitted by Steve Michaud, and sponsored by the RI Society of Professional Land Surveyors requesting approval for 7 Professional Development Hours. The Board approved a total of seven (7) Professional Development Hours of continuing education credits. Approval number issued CE115-0311.
- b. **"Communicating Survey Costs - Beardslee"** submitted by Jennifer Mauer, and sponsored by the NY State Association of Professional Land Surveyors requesting approval for 4.00 Professional Development Hours of continuing education credits. The course was **not** approved because it is not related to the practice of land surveying in the State of Vermont.

- c. **“Geospatial Data Sharing: Bridging the Gap between CAD and GIS Software”** submitted by Margaret Shields, and sponsored by the VT Society of Land Surveyors requesting approval for 5.50 Professional Development Hours. The Board approved a total of five and a half (5.50) Professional Development Hours of continuing education credits. Approval number issued CE116-0311.
- d. **“Multiple Submittals from Auburn University”** Submitted by Lisa Butler, and sponsored by Auburn University, requesting approval for 23 multiple courses ranging from three to six hours of professional development hours. The Board took action as indicated below:
- Surveying with GPS (5 hours) – Approval number issued, CE117-0311
 - The Pincushion Effect (3 hours) – Approval number issued, CE118-0311
 - Ethics and Professionalism (3 hours) – Approval number issued, CE119-0311
 - Business Ethics: Module I (3 hours) – Approval number issued, CE120-0311
 - Vertical Datum and Leveling (6 hours) – Approval number issued, CE121-0311
 - Understanding Boundary Law, Case Law, and Principals of Surveying Law (6 hours) – Approval number issued, CE122-0311
 - The Rectangular Land System: Subdivision of Public Lands (3 hours) – Approval number issued, CE123-0311
 - The Colonial Land System and the Building of America (3 hours) – Approval number issued, CE124-0311
 - State Plane Coordinates (6 hours) – Approval number issued, CE125-0311
 - Role of Engineers and Surveyors in Geographic Information Systems (6 hours) – Approval number issued, CE126-0311
 - Professional Ethics for Land Surveyors (3 hours) – Approval number issued, CE127-0311
 - Improving Surveying Field Procedures Using the Total Station (6 hours) – Approval number issued, CE128-0311
 - History of Surveying Instruments: Impact and Accuracy (3 hours) – Approval number issued, CE129-0311
 - History of the Government Land Office (3 hours) – Approval number issued, CE130-0311
 - Geodesy for Engineers and Surveyors (6 hours) – Approval number issued, CE131-0311
 - ALTA/ACSM Land Title Surveys (3 hours) – Approval number issued, CE132-0311
 - 2007 National Readjustment of the North America Datum (3 hours) – Approval number issued, CE133-0311

The following courses were **not** approved because they are not related to the practice of land surveying in the State of Vermont.

- Establishing your Engineering or Surveying firm (3 hours)
- Effective Marketing of Professional Services for Engineers (3 hours)
- Buying or Selling an Engineering or Land Surveying Firm (3 hours)
- Contracts for Engineers and Surveyors (3 hours)
- Business Ethics: Module II (3 hours)
- Construction Surveying (4 hours)

- e. **“GNSS Standards for CT Land Surveyors and Small Business Admin. Resources for Land Surveyors”** submitted by John Doody, and sponsored by the CT Association of Land Surveyors requesting approval for 3.25 and 1.00 Professional Development Hours of continuing education credits. This was tabled from the last meeting. The Board approved three and a quarter (3.25) Professional Development Hours of continuing education credits. Approval number issued CE134-0311. The one hour business management course was **not** approved because it is not related to the practice of land surveying in the State of Vermont.
- f. **“Carlson Survey Intro Training Course”** submitted by Steve Michaud, and sponsored by Cadnet services requesting approval for 4 Professional Development Hours. The Board approved a total of four (4) Professional Development Hours of continuing education credits. Approval number issued CE135-0311.

10. **NCEES Correspondence:**

11. **Miscellaneous Correspondence:**

12. **Other Business:**

13. **Public Comment:**

14. **Adjourn:** There being no further business the meeting was adjourned at 12:09 p.m.

Respectfully submitted,

Kara Shangraw, Administrative Assistant
Office of Professional Regulation

Meeting dates for 2011:

May 17th, July 19th,
September 20th, & November 15th.

Appendix A

Name of Board Member Assigned		Timothy Short
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Cox, Christopher	David Coleman	617.5
Langmaid, Jacob	Shane Clark	
McGowan, Hugh, A	Brian Lavery	
Noviello, Matthew		
Quackenbush, Everette		
Swedick, David	Patricia Kules	186.3
Tommell, Jason		

Name of Board Member Assigned		Charles Rockwell
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Baker, Aaron	Ronald Taber	420.5
Barnaby, Luke	Robert Townsend	
Barnes, Martin		
Lareau, John		
Marcotte, Philo	Shane Clark	9-21-10 / 4474
Paradee, Andrew	Douglas Henson	672.3
Tetreault, Stephen	Mark Day	
Towne, Zebulon	Glenn Towne	

Name of Board Member Assigned		Debra Daniels Mithoefer
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Duquette, Jonathan	Norbert Blais	
Fortin, Edward	Dana Libby/Doug Henson	
Gervais, Gabriel	Peter Cross	5355
Herring, Brad	Nicholas Nowlan	
Lackey, Bradley	Merrill Mundell, Jr.	9-21-10 / 5673
Naaktgeboren, David	Ellis Speath Jr.	
Pahel, James		9-21-10 / 173

Name of Board Member Assigned		Timothy O'Meara
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Beal, Alger, R	David Mance Jr.	5-19-09 / 1122.5
Cummings, Steven	Ronald Taber	687.7
Falk, Michael	David Rose	9-21-10 / 4427.75
Hammond, Barton	Ronald LaRose	3119.5
Sargent, Scott	William Creamer	

Name of Board Member Assigned		Shane Clark
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Holstein, Jamey	Len Amblo	
Nalette, Joseph (Skip)	Roy Hathorn	7-20-10 / 7750
Otis, Randall	Ronald Gauthier	
Pray, Adam		
Reed, Mathew	Ronald Stancliff	1310.5
Ruderman, Brad	John Thetford	01-18-11 / 7689.0
Smith, Alex	Doug Henson	7-21-09 / 2361
Walker, Mark	Richard Bell	534.5
Whitehead, Chad		

Name of Board Member Assigned		Jonathan Abts
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Downey, Ryan, J	Ellis Speath Jr.	01-18-11 / 5902.5
Fuller, Aaron	Steven Brooks	9-21-10 / 197
Kittredge, Seth W.	Ronald LaRose	3-15-11 / 6642.5
Paire, Uriah	Lisa Ginett	
Peacock, Gregory		
Riley, Jason, M	Steve Fraser	3-15-11 / 1032
Wilson, Terry	Richard Bell	5-18-10 / 1793
Yager, Nathan, O	David Rose	9-21-10 / 1620.5