

**Vermont Board of Land Surveyors**  
Secretary of State, Office of Professional Regulation  
National Life Building, North Fl 2  
Montpelier, VT 05620-3402

**Approved Minutes**  
**Meeting of Tuesday, March 15, 2011**

1. The meeting was called to order at 9:35 a.m.

Members present: Shane B. Clark, L.S., Chairman; Dorothy Hayden, Vice-Chair; Jonathan R. Abts, L.S.; Timothy Short, L.S.; Charles Rockwell, L.S.; and Debra Daniels Mithoefer, L.S.

Absent: Timothy O'Meara.

OPR Personnel present: Larry Novins, Board Counsel; Carla Preston, Case Manager; and Kara Shangraw, Administrative Assistant.

2. The Chair called for approval of the Minutes of the January 18<sup>th</sup> meeting. Ms. Mithoefer made a motion, seconded by Mr. Abts, to approve the Minutes of the January 18, 2011 meeting as submitted. Motion passed 5-0.

3. **Legislation/Rulemaking:**

- The Board reviewed the latest draft to the rules and portfolio checklist.

4. **Reports/Guests:**

5. **Hearings/Stipulation and Consent Orders:**

6. **Exam Question Databank Review:**

7. **Reports of Concluded Investigations/Complaint Status/Follow up cases:**

Carla Preston gave her case manager's report, there are currently 7 pending cases.

8. **Applications / (See Appendix A):**

The Board members reported on hours received from applicants (see appendix A).

9. **Continuing Education Courses - Education Committee to Report:**

- a. **"GPS 101 – Everything you wanted to know about the basics of GPS but were afraid to ask"** submitted by Steve Michaud, and sponsored by the RI Society of Professional Land Surveyors requesting approval for 7 Professional Development Hours. The Board approved a total of seven (7) Professional Development Hours of continuing education credits. Approval number issued CE115-0311.
- b. **"Communicating Survey Costs - Beardslee"** submitted by Jennifer Mauer, and sponsored by the NY State Association of Professional Land Surveyors requesting approval for 4.00 Professional Development Hours of continuing education credits. The course was **not** approved because it is not related to the practice of land surveying in the State of Vermont.

- c. **“Geospatial Data Sharing: Bridging the Gap between CAD and GIS Software”** submitted by Margaret Shields, and sponsored by the VT Society of Land Surveyors requesting approval for 5.50 Professional Development Hours. The Board approved a total of five and a half (5.50) Professional Development Hours of continuing education credits. Approval number issued CE116-0311.
- d. **“Multiple Submittals from Auburn University”** Submitted by Lisa Butler, and sponsored by Auburn University, requesting approval for 23 multiple courses ranging from three to six hours of professional development hours. The Board took action as indicated below:
- Surveying with GPS (5 hours) – Approval number issued, CE117-0311
  - The Pincushion Effect (3 hours) – Approval number issued, CE118-0311
  - Ethics and Professionalism (3 hours) – Approval number issued, CE119-0311
  - Business Ethics: Module I (3 hours) – Approval number issued, CE120-0311
  - Vertical Datum and Leveling (6 hours) – Approval number issued, CE121-0311
  - Understanding Boundary Law, Case Law, and Principals of Surveying Law (6 hours) – Approval number issued, CE122-0311
  - The Rectangular Land System: Subdivision of Public Lands (3 hours) – Approval number issued, CE123-0311
  - The Colonial Land System and the Building of America (3 hours) – Approval number issued, CE124-0311
  - State Plane Coordinates (6 hours) – Approval number issued, CE125-0311
  - Role of Engineers and Surveyors in Geographic Information Systems (6 hours) – Approval number issued, CE126-0311
  - Professional Ethics for Land Surveyors (3 hours) – Approval number issued, CE127-0311
  - Improving Surveying Field Procedures Using the Total Station (6 hours) – Approval number issued, CE128-0311
  - History of Surveying Instruments: Impact and Accuracy (3 hours) – Approval number issued, CE129-0311
  - History of the Government Land Office (3 hours) – Approval number issued, CE130-0311
  - Geodesy for Engineers and Surveyors (6 hours) – Approval number issued, CE131-0311
  - ALTA/ACSM Land Title Surveys (3 hours) – Approval number issued, CE132-0311
  - 2007 National Readjustment of the North America Datum (3 hours) – Approval number issued, CE133-0311

The following courses were **not** approved because they are not related to the practice of land surveying in the State of Vermont.

- Establishing your Engineering or Surveying firm (3 hours)
- Effective Marketing of Professional Services for Engineers (3 hours)
- Buying or Selling an Engineering or Land Surveying Firm (3 hours)
- Contracts for Engineers and Surveyors (3 hours)
- Business Ethics: Module II (3 hours)
- Construction Surveying (4 hours)

- e. **“GNSS Standards for CT Land Surveyors and Small Business Admin. Resources for Land Surveyors”** submitted by John Doody, and sponsored by the CT Association of Land Surveyors requesting approval for 3.25 and 1.00 Professional Development Hours of continuing education credits. This was tabled from the last meeting. The Board approved three and a quarter (3.25) Professional Development Hours of continuing education credits. Approval number issued CE134-0311. The one hour business management course was **not** approved because it is not related to the practice of land surveying in the State of Vermont.
- f. **“Carlson Survey Intro Training Course”** submitted by Steve Michaud, and sponsored by Cadnet services requesting approval for 4 Professional Development Hours. The Board approved a total of four (4) Professional Development Hours of continuing education credits. Approval number issued CE135-0311.

- 10. **NCEES Correspondence:**
- 11. **Miscellaneous Correspondence:**
- 12. **Other Business:**
- 13. **Public Comment:**
- 14. **Adjourn:** There being no further business the meeting was adjourned at 12:09 p.m.

Respectfully submitted,

Kara Shangraw, Administrative Assistant  
Office of Professional Regulation

Meeting dates for 2011:

May 17<sup>th</sup>, July 19<sup>th</sup>,  
September 20<sup>th</sup>, & November 15<sup>th</sup>.

## Appendix A

| Name of Board Member Assigned |                                   | <b>Timothy Short</b> |  |
|-------------------------------|-----------------------------------|----------------------|--|
| Name of Applicant             | Name of Supervising Land Surveyor | No. of Hours to date |  |
| Cox, Christopher              | David Coleman                     | 617.5                |  |
| Langmaid, Jacob               | Shane Clark                       |                      |  |
| McGowan, Hugh, A              | Brian Lavery                      |                      |  |
| Noviello, Matthew             |                                   |                      |  |
| Quackenbush, Everette         |                                   |                      |  |
| Swedick, David                | Patricia Kules                    | 186.3                |  |
| Tommell, Jason                |                                   |                      |  |
|                               |                                   |                      |  |
|                               |                                   |                      |  |

| Name of Board Member Assigned |                                   | <b>Charles Rockwell</b> |  |
|-------------------------------|-----------------------------------|-------------------------|--|
| Name of Applicant             | Name of Supervising Land Surveyor | No. of Hours to date    |  |
| Baker, Aaron                  | Ronald Taber                      | 420.5                   |  |
| Barnaby, Luke                 | Robert Townsend                   |                         |  |
| Barnes, Martin                |                                   |                         |  |
| Lareau, John                  |                                   |                         |  |
| Marcotte, Philo               | Shane Clark                       | 9-21-10 / 4474          |  |
| Paradee, Andrew               | Douglas Henson                    | 672.3                   |  |
| Tetreault, Stephen            | Mark Day                          |                         |  |
| Towne, Zebulon                | Glenn Towne                       |                         |  |
|                               |                                   |                         |  |
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| Name of Board Member Assigned |                                   | <b>Debra Daniels Mithoefer</b> |  |
|-------------------------------|-----------------------------------|--------------------------------|--|
| Name of Applicant             | Name of Supervising Land Surveyor | No. of Hours to date           |  |
| Duquette, Jonathan            | Norbert Blais                     |                                |  |
| Fortin, Edward                | Dana Libby/Doug Henson            |                                |  |
| Gervais, Gabriel              | Peter Cross                       | 5355                           |  |
| Herring, Brad                 | Nicholas Nowlan                   |                                |  |
| Lackey, Bradley               | Merrill Mundell, Jr.              | 9-21-10 / 5673                 |  |
| Naaktgeboren, David           | Ellis Speath Jr.                  |                                |  |
| Pahel, James                  |                                   | 9-21-10 / 173                  |  |
|                               |                                   |                                |  |
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| Name of Board Member Assigned |                                   | <b>Timothy O'Meara</b> |  |
|-------------------------------|-----------------------------------|------------------------|--|
| Name of Applicant             | Name of Supervising Land Surveyor | No. of Hours to date   |  |
| Beal, Alger, R                | David Mance Jr.                   | 5-19-09 / 1122.5       |  |
| Cummings, Steven              | Ronald Taber                      | 687.7                  |  |
| Falk, Michael                 | David Rose                        | 9-21-10 / 4427.75      |  |
| Hammond, Barton               | Ronald LaRose                     | 3119.5                 |  |
| Sargent, Scott                | William Creamer                   |                        |  |
|                               |                                   |                        |  |
|                               |                                   |                        |  |
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| Name of Board Member Assigned |                                   | <b>Shane Clark</b>   |  |
|-------------------------------|-----------------------------------|----------------------|--|
| Name of Applicant             | Name of Supervising Land Surveyor | No. of Hours to date |  |
| Holstein, Jamey               | Len Amblo                         |                      |  |
| Nalette, Joseph (Skip)        | Roy Hathorn                       | 7-20-10 / 7750       |  |
| Otis, Randall                 | Ronald Gauthier                   |                      |  |
| Pray, Adam                    |                                   |                      |  |
| Reed, Mathew                  | Ronald Stancliff                  | 1310.5               |  |
| Ruderman, Brad                | John Thetford                     | 01-18-11 / 7689.0    |  |
| Smith, Alex                   | Doug Henson                       | 7-21-09 / 2361       |  |
| Walker, Mark                  | Richard Bell                      | 534.5                |  |
| Whitehead, Chad               |                                   |                      |  |
|                               |                                   |                      |  |

| Name of Board Member Assigned |                                   | <b>Jonathan Abts</b> |  |
|-------------------------------|-----------------------------------|----------------------|--|
| Name of Applicant             | Name of Supervising Land Surveyor | No. of Hours to date |  |
| Downey, Ryan, J               | Ellis Speath Jr.                  | 01-18-11 / 5902.5    |  |
| Fuller, Aaron                 | Steven Brooks                     | 9-21-10 / 197        |  |
| Kittredge, Seth W.            | Ronald LaRose                     | 3-15-11 / 6642.5     |  |
| Paire, Uriah                  | Lisa Ginett                       |                      |  |
| Peacock, Gregory              |                                   |                      |  |
| Riley, Jason, M               | Steve Fraser                      | 3-15-11 / 1032       |  |
| Wilson, Terry                 | Richard Bell                      | 5-18-10 / 1793       |  |
| Yager, Nathan, O              | David Rose                        | 9-21-10 / 1620.5     |  |
|                               |                                   |                      |  |