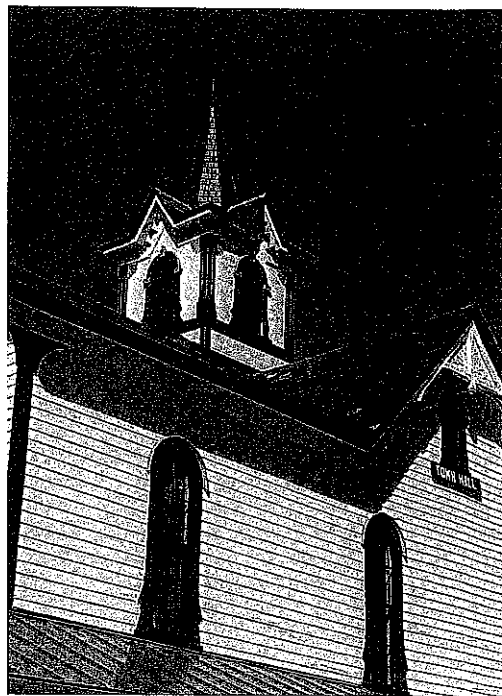


# *THE TOWN OF PAWLET, VERMONT*



## *ANNUAL REPORT*

*Town and School District  
Financial Reports & Information  
Fiscal Year Ending June 30, 2019  
Officers & Organizational Reports 2019  
Community Information for 2020*

## TOWN OF PAWLET – 2020 COMMUNITY INFORMATION

**SELECTBOARD MEETINGS:** Held at Pawlet Town Hall, every other Tuesday at 7:00 PM

Selectboard Administrative Assistant: Kristin Powers: [pawletselectboard@gmail.com](mailto:pawletselectboard@gmail.com)

**PAWLET PLANNING COMMISSION MEETINGS:** at Town Hall, 4<sup>th</sup> Monday at 7:30 PM

**TOWN CLERK:** Deb Hawkins Tel: 325-3309, Ext. 1 Fax: 325-6109

Office Hours: Monday - Wednesday: 9:00 – 4:00; Thursday: 9-12

**TOWN TREASURER:** Julie Mach Tel: 325-3309, Ext. 2 Fax: 325-6109

Office Hours: Monday – Wednesday: 9-12, 1-4.

**TOWN ASSESSORS:** Tel. 325-3309, Ext. 4 Call for hours or an appointment.

**ZONING ADMINISTRATOR:** Jonas Rosenthal (interim)..... 325-3309, Ext. 3

**HIGHWAY DEPT: Foreman:** Keith Mason..... Garage: 325-3467

**PUBLIC LIBRARY: Librarian:** Mary Lou Willits .....Tel: 325-3123

**Hours:** Monday.....Closed Thursday.....10:00 to 5:00

Tuesday..... 11:00 to 6:00 Friday.....1:00 to 5:00

Wednesday.....10:00 to 5:00 Saturday.....10:00 to 1:00

### Law Enforcement, Emergency Responders, and Officers:

**Animal Control Officer:** David Ricard, Sr.....645-0344

**Constables:** 1<sup>st</sup> Constable: David Ricard, Sr.....645-0344

2<sup>nd</sup> Constable: William Humphries.....518-361-8685

**State Police:** Rutland.....Emergency: 911, or 1-802-773-9101

Castleton..... Emergency: 911, or 1-802-468-5355

**Granville Rescue Squad**..... Emergency: 911 or call 1-518-747-3325

**Pawlet Volunteer Fire Department**.....Emergency: 911 or 1-518-747-3325; Social: 325-3222

**West Pawlet Volunteer Fire Dept**..... Emergency: 911 or 1-518-747-3325; Social: 645-0276

#### **Burning/Fire Permits:**

Forest Fire Warden: Dale Decker (Pawlet residents call).....325-3721

Deputy Forest Fire Warden: Dave Hosley (West Pawlet residents call).....645-0158

**Pawlet Health Officer:** Robert J. Morlino.....(H) 325-2116; Cell: 201-637-8465

**Pawlet Emergency Management Director:** Robert J. Morlino..(H) 325-2116; Cell: 201-637-8465

**State Game Warden:** Dustin Circe.....Dispatcher (State Police): 802-773-9101

(H)802-287-2208, (C)802-793-6629

**Pawlet Planning Commission:** Chairman: Harry Van Meter.....325-3425

**Wastewater Treatment Plant:** VTums (VT Utility Mgmt. Services).....802-377-2316

**Mettawee Community School**.....645-9009

**Granville High School**.....1-518-642-1051

**School Superintendent (BRSU) Office**.....362-2452

**Mountain View Cemetery, West Pawlet**.....Joan Beecher: 518-642-1697

**Mettowee Valley, Old Pawlet, & North-East Cemeteries:**..... Myron Waite: 325-3052

Jami Brooks: 802-417-7963

**Post Office in Pawlet**.....325-3065

**Post Office in West Pawlet**.....645-0278

**Earth, Waste & Metal -Washington County Recycling Center, Granville, NY**....1-518-642-3026

**PLEASE COPY THIS PAGE AND KEEP IT NEAR YOUR TELEPHONE**

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### **Town Officers and Organizational Reports:**

Town Clerk -----

Treasurer -----

Selectboard -----

Assessors- -----

Zoning Permits-----

Zoning Administrator -----

Census Information-----

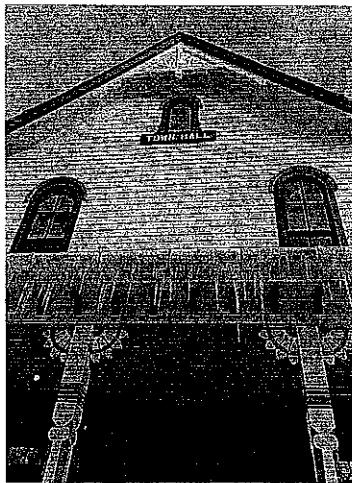
Emergency Management -----

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 Planning Commission -----  
 Public Library -----  
 Historical Society -----  
 Mettowee Valley and Northeast Cemetery Assoc. Inc. and Chapel -----  
 West Pawlet Cemetery Association -----  
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**Online Voter Registration Information & Vital Statistics**-----Inside Back Cover

**Additional information on the many organization providing assistance or services to the residents of Pawlet are available in a notebook of letters and brochures available to the public at the Town Hall.**



## *call 2 recycle*<sup>®</sup> Batteries

- Single-Use Batteries
  - AA, AAA, C, D
  - 9-Volt
  - Button Cell
  - Hearing Aid
- Rechargeables (up to 11 lbs)
- Cell Phones (all types, entire phone)

Drop Off At Pawlet Town Hall

## **HOUSEHOLD HAZARDOUS WASTE COLLECTION**

**For Residents & Small Businesses of**

**Bennington County Solid Waste Alliance Towns: Arlington, Bennington, Dorset,  
Glastenbury, Manchester, Pawlet, Pownal, Rupert, Sandgate, Searsburg,  
Shaftsbury, Stamford, Sunderland and Woodford**

**Solid Waste Alliance Communities town: Pawlet**

**Saturday, September 12, 2020**

**9:00 a.m - 1:00 p.m.**

**Dorset School 130 School Drive Dorset, Vermont**

**The collection is free for residents. Proof of residency may be required. Small businesses must pre-register and prepay for the amount delivered by August 30, 2020.**

**WHAT TO BRING:** Any substance with labels that say CAUSTIC, TOXIC, CORROSIVE, POISON, FLAMMABLE, DANGER, WARNING, CAUTION, USE IN AN OPEN ENVIRONMENT. Examples include: antifreeze, turpentine, stains, varnishes, carburetor cleaner, creosote, drain cleaner, oven cleaner, paint strippers, thinners, solvents, fertilizers (weed and feed only - no compost of manure), gas treatments, old gasoline (cannot be contaminated), engine degreaser, floor, metal, and furnisher polishes, latex and oil based paint, pool chemicals, and pesticides, herbicides, and fungicides, fluorescent bulbs, and batteries (single use and rechargeable).

Any product received in a container must be dropped off and left in its container. Products will not be poured off and containers returned. Please be prepared to leave all containers at the event.

**WHAT NOT TO BRING:** Used motor oil, radioactive materials, smoke and CO2 detectors, sharps (i.e. needles), tires, explosives (ammunition/fireworks), furniture, bulky items, mattresses, scrap metal, appliances, electronic waste, products in garbage bags, trash, empty containers (throw them away or recycle), shampoos, soaps, OTC medicines or ointments, dish soap, dishwasher soap, candles, etc., rock salt, drywall compound, dried out latex paint in cans (trash), and fertilizer (as in manure and compost).

**In Between Events:** Residents of Pawlet may purchase a non-district permit to utilize the Rutland County Solid Waste District Gleason Road transfer station and hazardous waste depot throughout the year. This permit allows access to the facility and provides drop off of household hazardous waste at no charge, trash disposal at current rates, and access to recycling drop-offs. Permit purchase is available at the scale house or hazardous waste depot at the transfer station or at the RCSWD offices, located at 1 Smith Road, Rutland, Monday through Friday from 7:00 a.m. - 3:00 p.m. Permits are not available for sale on weekends. Telephone 802-775-7209 for additional information and current rates.

**Sponsored by the Bennington County Solid Waste Alliance, the Solid Waste Alliance Communities (Pawlet), the VT Agency of Natural Resources, and the VT Agency of Agriculture and Markets.**

For more information or to pre-register a business contact Michael Batcher at [mbatcher@bcrcvt.org](mailto:mbatcher@bcrcvt.org) or (802) 442-0713 x 2

**2020**  
**COMMUNITY EMERGENCY INFORMATION, DOG LICENSES,**  
**BURNING GUIDELINES & PERMITS, SCHOOL CLOSING INFORMATION,**  
**ZONING PERMITS**

**Note to Residents:** Calls to 911 for law enforcement services should be followed up immediately, if possible, with a call to one of our two constables: David Ricard, Sr., at 802-645-0344 or William T. Humphries at 518-361-8685.

**Dog Licenses:** **All dog licenses are issued at the Town Clerk's Office in the Town Hall in Pawlet.** All dogs six (6) months of age or older **MUST BE LICENSED ANNUALLY on or before April 1st** to avoid a late fee. Before any dog 6 months or older may be licensed, a current RABIES certificate signed by a licensed Veterinarian must be provided to the Town Clerk. A copy is kept in the Clerk's file. All dogs 6 months or older must have a current rabies certificate. There is a reduced fee for neutered or spayed dogs. To qualify, the Clerk must receive a copy of your certificate showing that the dog was neutered or spayed.

<b><u>Dog License Fees:</u></b>	<b><u>Prior to April 1</u></b>	<b><u>April 1 &amp; Later</u></b>
Neutered or spayed dogs:	\$10.00	\$14.00
Not neutered/not spayed:	\$14.00	\$20.00

**Burning or Fire Permits:**     **Forest Fire Warden: Dale Decker**  
   **Deputy Forest Fire Warden: Dave Hosley**

A permit from the Town Forest Fire Warden is required for burning wood, brush, weeds, or grass, if within 200 feet of woodland or fields containing dry grass or other inflammable plant material adjoining woodland, except when there is snow on the site.

A person is not required to have a permit for a campfire (any fire for cooking or warming) on their own land.

**Forest Fire Warden Dale Decker**  
1951 Route 133  
Pawlet, VT 05761  
(h)802-325-3721  
(w)802-325-3467  
(c)802-342-7423

**Deputy Forest Fire Warden David Hosley**  
2391 Route 153  
West Pawlet, VT 05775  
(h)802-645-0158  
(c)802-558-6450  
email: wp5801@aol.com



**Applications for Zoning Permits:** Applications for zoning permits are available in the Town Hall at the Town Clerk's office or from the Zoning Administrator. Zoning fees are doubled for permits acquired late or after-the-fact. Completed applications are to be submitted to the Zoning Administrator. Applicants will be notified of the Administrator's decision by mail.

**Subdivision Fees:**

Boundary Line Adjustment/Two-Lot Subdivisions Application.....	\$200.00
Subdivision Application (up to 5 lots).....	\$300.00
Allowable Density & Density Remaining.....	\$300.00

**Zoning Permit Fees by Area of Structure:**

0-499 square feet.....	\$ 50.00
500-2,000.....	\$200.00
Over 2,000 square feet.....	\$200.00
	+\$ .25 per additional Square foot
Signs and all other permits.....	\$ 25.00
All Appeals.....	\$ 35.00
Any Procedure, other than above, before the DRB required by Zoning Regs.....	\$ 15.00
Confirmation Letters for lawyers and banks.....	\$ 50.00

Every permit submitted must be accompanied by a \$15.00 recording fee in addition to the permit fee as posted above.

**School Closing Information:** Check local TV channels and radio stations for closing information as well as changes in bus routes (such as main road pickup) in the event of bad weather or emergency situations.

**Electronics Recycling:** Electronic devices may be taken to any Vermont e-cycles location for recycling. Computers, monitors, TVs, printers, and computer peripherals **are free**. Other electronic devices may require a recycling fee. For a list of locations or questions, visit: [www.vtecycles.org](http://www.vtecycles.org) or call the free hotline at 1-855-6ecycle.

**Green up Day – May 2, 2020: Coordinator: Deanna Mach**

**Green Up Day** takes place May 2nd this year, as it has for the past 47 years. Residents walk along our roadsides picking up trash. Green plastic bags are provided at the Town Hall and by the fire departments. Filled bags are left at designated drop-off points and collected by the Town. Additional information is available at [www.greenupvermont.org](http://www.greenupvermont.org)

**Food Pantry:** There is a food pantry drop-off at the Town Hall, the Pawlet Post Office, and other designated places. A thoughtful monetary donation or non-perishable food items are very much appreciated. Checks should be made payable to the Pawlet Food Pantry and sent to the attention of Tim Bryant-Treasurer, c/o Pawlet Community Church, PO Box 116, Pawlet, VT 05761. The Food Pantry is located at the Pawlet Community Church and is open on the Fourth Friday of every month unless it falls on a holiday.

**Fuel Assistance:** In need of fuel assistance? Contact Tim Bryant or Robert Schoenemann by calling 802-325-3309 (Town Clerk) for contact information. Please do not give your name when you call, just simply ask for how to contact Mr. Bryant or Mr. Schoenemann. Donations can be made and sent to the Fuel Assistance Fund at the same address listed above for the Food Pantry. Please make checks payable to the Pawlet Community Church Fuel Assistance Fund. Requests for assistance are kept confidential!

**Keep Informed:** To stay on top of what is happening in and around Pawlet log into <https://pawlet.vt.gov> for up to date information, meeting dates, minutes, events, town report, etc...

**PEG-TV:** Selectboard Meetings are being filmed by PEG-TV and can be viewed on Channel 21 if you have cable or viewed online at <https://www.pegtv.com/>. Current and previous meetings can be viewed by clicking the VIDEO ON DEMAND tab and then going to the PLAYLISTS tab. Scroll down until you find PEG-TV Municipal (click), then scroll down to Pawlet Selectboard.



## Vermont 2-1-1

### Need help finding help?

Reaching out to Vermont 2-1-1 is your first step.

*Are you facing difficult times and don't know where to turn?*

Vermont 2-1-1 is an easy-to-remember three-digit phone number that connects you with the services that can help.

### Looking for help with everyday needs?

At 2-1-1, you will speak to someone who will provide the human touch, help to problem solve, and link callers throughout Vermont with government programs, community-based organizations, support groups, and other local resources.

### WHEN should you contact 2-1-1?

**Call 2-1-1: 24 hours/7 days**

(or 1-866-652-4636 toll-free in Vermont or 1-802-652-4636 from outside Vermont)

**Text your zip code to 898211: Mon-Fri: 8am-8pm**

Standard message & data rates apply. Text STOP to opt out.

Also visit [www.vermont211.org](http://www.vermont211.org)



## TOWN OF PAWLET OFFICIALS AS OF MARCH 2020

<u>Elected Office Held</u>	<u>Term Length</u>	<u>Email Address</u>	<u>Term Expires</u>
<b>Moderator - Town:</b>			
John Thrasher.....	(1 year).....		March 2020
<b>Town Clerk:</b>			
Debra Hawkins.....	(3 year).....	<a href="mailto:pawletclerk@vermontel.net">pawletclerk@vermontel.net</a> .....	March 2020
<b>Town Treasurer:</b>			
Julie Mach.....	(3 year).....	<a href="mailto:pawlettreas@vermontel.net">pawlettreas@vermontel.net</a> .....	March 2020
<b>Selectboard (5 members):</b>			
Michael Beecher.....	(3 year).....		March 2022
John Malcolm.....	(1 year).....		March 2020
Charles Weeden, Sr.....	(3 year).....		March 2021
Bob Jones.....	(3 year).....		March 2020
Edgar Cleveland.....	(1 year).....		March 2020
Kristin Powers, Selectboard Assistant – <a href="mailto:pawletselectboard@gmail.com">pawletselectboard@gmail.com</a>			
<b>First Constable:</b>			
David Ricard, Sr.....	(2 year).....		March 2021
<b>Second Constable:</b>			
William Humphries.....	(2 year).....		March 2020
<b>Delinquent Tax Collector:</b>			
Kim Ayers.....	(1 year).....		March 2020
<b>Town Agent:</b>			
John Thrasher.....	(1 year).....		March 2020
<b>Grand Juror:</b>			
John Thrasher.....	(1 year).....		March 2020
<b>Mettawee School District Directors: (all 3 year terms)</b>			
Scott McChesney.....			March 2022
Julie Mach.....			March 2020
Susan Ceglowski.....			March 2021
Diane Mach.....			March 2021
<b>Pawlet Library Trustees: (all 3 year terms)</b>			
Martin Kravitt.....			March 2022
Kathryn Lawrence.....			March 2022
Georganna G. Gay.....			March 2020
Vacant (to fill remainder of term).....			March 2020
Diane Mach.....			March 2021

**Officers Elected at General Election****Term Expires****RUT-BEN District:**

Robin Chesnut-Tangerman, Pawlet State Representative.....(2 year)....November 2020

**Justices of the Peace.....(2 year).....February 2021**

Beth Moser Duquette	Eric J. Mach	John Malcolm	Rebecca Banyai
Raymond R. Duquette, Sr.	Sue LaPorte	Sally Cleveland	

**Appointed Offices:****Zoning Administrator:**

Jonas Rosenthal (interim).....(2 yr)..... March 2020

**Public Health Officer:** Robert Morlino...(3 yr).....August 2021**Emergency Management Director:** Robert Morlino...(3 yr)..... August 2021**Pawlet Planning Commission: (3 Yr)**

Eric Mach, .....	March 2020	Mark Frost.....	March 2022
Gary Baierlein.....	March 2020	Wayne Clarke.....	March 2020
Rik Sassa.....	March 2022	Melissa LeCount.....	March 2021
Harry Van Meter.....	March 2021	Clerk: (Open)	

**Development Review Board: (2 & 3 yr Terms, 5 members required)**

Jonathan Weiss.....	(2 yr)....March 2022	Gary Baierlein, Sec'y..	(3 yr)...March 2021
Keith Mason...Chair).....	(2 yr)...March 2020	Brian Rawls .....	(2 yr)...March 2022
James Glick...Vice Chair)..	(3 yr)...March 2020	Sarah Ludlam, 1 <sup>st</sup> Alt..	(1 yr)...March 2022
		2 <sup>nd</sup> Alt...(Open).....	(1 yr)

**Rutland Regional Planning Commission: (2 yr):** Eric Mach, Representative.....March 2020  
Alternate: Tom Collard .....March 2020**Other Appointments (1 year terms expire).....March 2020**

Town Attorney.....	Atty. Merrill Bent
Fence Viewer.....	Platt Herrick, Jr.
Public Health Officer.....	Robert Morlino
Emergency Management Director.....	Robert Morlino
Inspector of Coal, Wood, Shingles & Lumber.....	Tim Waite
Weigher of Coal & Tree Warden.....	Tim Waite
Energy Coordinator.....	Harry Van Meter
Pound Keeper for Large Animals.....	Bob Jones
Pound Keepers for Small Animals.....	David Ricard, Sr. and William Humphries
Liquor Control Board.....	Selectboard
Sewer Commissioners.....	Selectboard
Solid Waste Alliance Communities (SWAC) Representative.....	Lennie Gibson
Tax Collector.....	Julie Mach
Official News Publication.....	Lakes Region Free Press

**TOWN OF PAWLET**  
**Warning for Annual Meeting**  
**Information Meeting – March 2, 2020**  
**Town Meeting Day – March 3, 2020**

**The legal voters of the Town of Pawlet are hereby warned and notified to meet at the Mettawee Community School on Route 153, in said town on Monday, March 2, 2020 at 7:00 PM to act upon any business not involving voting by Australian Ballot or voting required by law to be done by ballot; said meeting to be adjourned and to reconvene in the Town Hall in said town on Tuesday, March 3, 2020 to vote for Town Officers and to transact any business involving voting by Australian Ballot to begin at 9:00 AM and to close at 7:00 PM.**

The legal voters of the Town of Pawlet, Vermont are hereby warned and notified to vote on Tuesday, March 3, 2020 between the hours of 9:00 AM and 7:00 PM in the Conference Room of the Town Hall, 122 School Street, Pawlet.

Article:1      Shall general obligation bonds or notes of the Town of Pawlet in an amount not to exceed Two Hundred Ninety-Five Thousand Dollars (\$295,000), subject to reduction from the receipt of available state and federal grants-in-aid, donations, and other financial assistance, be issued for the purpose of financing the cost of constructing public library improvements namely, the construction and installation of accessibility betterments, the estimated cost of such improvements being Two Hundred Ninety-Five Thousand Dollars (\$295,000)?

Article 1

If in favor of the proposition, fill in this oval (YES)

If opposed to the proposition, fill in this oval (NO)

Article:2 To elect all Town Officials as required by law as follows:

Moderator (Town) – 1 year term  
Town Clerk – 3 year term  
Town Treasurer – 3 year term  
Selectboard - 1 year term  
Selectboard - 1 year term  
Selectboard – 3 year term  
Second Constable – 2 year term  
Delinquent Tax Collector – 1 year term  
Town Agent – 1 year term  
Grand Juror – 1 year term  
Mettawee School Director – 3 year term (appears as Article 11 on Mettawee School District Warning)  
Mettawee School Director – 1 year remaining of a 3 year term  
Library Trustee – 3 year term  
Library Trustee – 3 year term

- Article:3      Shall the Town vote to approve a budget of \$466,727.00 to meet the Town General Fund expenses and liabilities? YES/NO
- Article:4      Shall the Town vote to approve a budget of \$581,878.00 to meet the Town Highway expenses and liabilities? YES/NO
- Article:5      Shall the Town vote to raise, appropriate, and expend the sum of \$25,000.00 to the Town Equipment Fund? YES/NO
- Article:6      Shall the Town vote to raise, appropriate and expend the sum of \$17,000.00 to the Capital Budget Fund for the purpose of maintaining town-owned buildings? YES/NO
- Article:7      Shall the Town vote to raise, appropriate and expend the sum of \$15,000.00 for the upgrade and maintenance of the Wastewater Treatment Plant? YES/NO
- Article:8      Shall the Town appropriate the sum of \$120,000.00 to be divided equally between the Pawlet and West Pawlet Volunteer Fire Departments, so that these services can be maintained? YES/NO
- Article:9      Shall the Town of Pawlet vote to raise, appropriate and expend the sum of \$8,000.00 for the support of Granville Rescue Squad to provide services to residents of the Town? YES/NO
- Article:10     Shall the Town vote to raise, appropriate and expend the sum of \$500.00 for the support of the American Red Cross New Hampshire and Vermont Region? YES/NO
- Article:11     Shall the Town of Pawlet vote to appropriate the sum of \$500.00 for the support of the programs and services of BROCC – Community Action in Southwestern Vermont to provide services to residents of the Town? YES/NO

- Article:12      Shall the Town vote to appropriate the sum of \$12,000.00 in Fiscal Year 2020 for the support of Dorset Area Visiting Nurse Association & Hospice's homecare, hospice, and community health services? YES/NO
- Article:13      Shall the Town vote to appropriate the sum of \$750.00 for the support of the Pawlett Historical Society? YES/NO
- Article:14      Shall the Town vote to raise, appropriate and expend the sum of \$500.00 for the support of the Mettowee Valley Community Center, Inc., a 501 (c) (3) organization? YES/NO
- Article:15      Shall the Town vote to raise, appropriate and expend the sum of \$100.00 for the support of Green Up Vermont, a 501 (c) (3) organization? YES/NO
- Article:16      Shall the Town of Pawlet vote to raise, appropriate and expend the sum of \$8,000.00 for the support of West Pawlet and Mettowee N.E. Cemeteries to provide services to residents of the Town? YES/NO
- Article:17      Shall the Town vote to raise, appropriate and expend the sum of \$500.00 for the support of NewStory Center, (formerly) the Rutland County Women's Network & Shelter, Inc.? YES/NO
- Article:18      Shall the Town vote to appropriate the sum of \$1,192.00 for the support of Rutland Mental Health Services (formerly) Rutland Area Community Services so that these services can be maintained? YES/NO
- Article:19      Shall the Town of Pawlet vote to raise, appropriate and expend the sum of \$500.00 for the support of Southwestern Vermont Council on Aging to provide elder services to residents of the Town? YES/NO
- Article:20      Shall the Town vote to raise, appropriate and expend the sum of \$200.00 for the support of Vermont Adult Learning (Rutland County) for providing education services to adults in the region, including teaching materials? YES/NO
- Article:21      Shall the Town vote to raise, appropriate and expend the sum of \$100.00 for the support of the Vermont Association for the Blind and Visually Impaired (VABVI)? YES/NO
- Article:22      Shall the Town Vote to raise, appropriate and expend the sum of \$300.00 for the support of the Rutland County Parent Child Center to provide services to families with young children in the Town? YES/NO
- Article:23      Shall the Town vote to raise, appropriate and expend the sum of \$500.00 for the support of Child First Advocacy Center to continue efforts in supporting families in the community? YES/NO
- Article:24      Shall the Town vote to raise, appropriate and expend the sum of \$500.00 for the support of Poultney-Mettowee Natural Resources Conservation District? YES/NO

- Article 25 Shall the Town vote to raise, appropriate and expend the sum of \$500.00 for the support of NeighborWorks of Western Vermont? YES/NO
- Article:26 Shall the Town vote to raise, appropriate and expend the sum of \$100.00 for the support of Rural Fire Protection Program? YES/NO
- Article:27 Shall the Town vote to raise, appropriate and expend the sum of \$450.00 to the Preservation Trust of Vermont? YES/NO
- Article:28 Shall the Town vote to raise, appropriate and expend the sum of \$100.00 for the support of Advocacy Resources Community – Rutland Area? YES/NO
- Article:29 Shall the Town vote to raise, appropriate and expend the sum of \$250.00 for the support of Vermont Family Network? YES/NO
- Article:30 Shall the Town vote to raise, appropriate and expend the sum of \$250.00 for the support of Big Heavy World? Yes/NO
- Article:31 Shall the Town vote to raise, appropriate and expend the sum of \$10,000.00 for the support of Paving the Pawlet Community Church Parking Lot to continue to provide parking services for community use? YES/NO
- Article:32 Shall the town vote to raise, appropriate and expend the sum of \$250.00 for the support of Rutland County Court Diversion and Restorative Justice Center (dba Rutland County Restorative Justice Center) a 501(c)(3) nonprofit agency? YES/NO

PAWLET SELECTBOARD

Michael R Beecher Michael Beecher, Chair

Robert Jones Robert Jones

John Malcolm John Malcolm

Charles Weeden Charles Weeden

Edgar Cleveland Edgar Cleveland

John Thrasher John Thrasher, Moderator

January 28, 2020

Attest: Debra A. Hawkins Debra A. Hawkins

**METTAWEE SCHOOL DISTRICT  
ANNUAL MEETING WARNING**

The legal voters of Mettawee School District, consisting of the towns of Pawlet and Rupert, are hereby notified and warned to meet at the Rupert Firehouse on Wednesday, February 26, 2020 at 7:00 PM to consider and act upon the following articles.

**To be acted upon on Wednesday, February 26, 2020:**

- Article 1: To elect a Moderator to serve from July 1, 2020 to June 30, 2021.
- Article 2: To elect a School District Clerk to serve from July 1, 2020 to June 30, 2021.
- Article 3: To elect a School District Treasurer to serve from July 1, 2020 to June 30, 2021.
- Article 4: To determine the date and time on which the 2021 Annual Meeting of the Mettawee School District shall be held.
- Article 5: To hear and act upon the reports of the School District directors and officers.
- Article 6: To discuss articles to be voted upon by Australian ballot.
- Article 7: To transact any other business which may legally come before this meeting.

**To be voted by Australian Ballot on Tuesday, March 3, 2020:**

- Article 8: Shall the voters authorize the School Board to borrow money by issuance of notes not in excess of anticipated revenue for the fiscal year July 1, 2020 to June 30, 2021?
- Article 9: Shall the voters of the school district approve the school board to expend \$5,870,038, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$16,660 per equalized pupil. This projected spending per equalized pupil is 6.4% higher than spending for the current year.
- Article 10: Shall the voters appropriate the sum of \$40,000 for the Building and Grounds Maintenance Reserve Fund?
- Article 11: To elect the following directors to the board of directors of the Mettawee School District:  
Pawlet - 1 Director for a one (1) year term expiring in February 2021  
Pawlet - 1 Director for a three (3) year term expiring in February 2023  
Rupert - 1 Director for a one (1) year term expiring in February 2021

**For the purpose of voting by Australian ballot:**

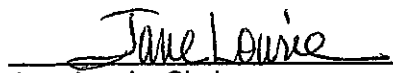
Voters of the Pawlet Town School District will vote at the Town Clerk's Office in Pawlet. The Polls will open on Tuesday, March 3, 2020 at 9:00 AM and close at 7:00 PM.

Voters of the Rupert Town School District will vote at the Rupert Town Office in West Rupert. The Polls will open on Tuesday, March 3, 2020 at 10:00 AM and close at 7:00 PM.

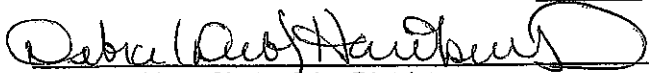
The legal voters of Mettawee School District are further notified that voter qualification, registration, and absentee voting relative to said annual meeting shall be as provided in Section 706(u) of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Dated this 13th day of January 2020.

On behalf of the Mettawee School Directors:

  
Jane Lourie, Chair

Received for the record and recorded this 14 day of January 2020 by:

  
Deb Hawkins, Clerk of the District

## WARNING

The legal voters of the Town of Pawlet, Vermont, are hereby notified and warned to meet at the Town Office Building, 122 School Street, in the Town of Pawlet on Tuesday, March 3, 2020 between the hours of 9:00 o'clock in the forenoon (a.m.), at which time the polls will open, and seven o'clock (7:00) in the afternoon (p.m.), at which time the polls will close, to vote by Australian ballot upon the following Article of business:

## ARTICLE I

Shall general obligation bonds or notes of the Town of Pawlet in an amount not to exceed Two Hundred Ninety-Five Thousand Dollars (\$295,000), subject to reduction from the receipt of available state and federal grants-in-aid, donations, and other financial assistance, be issued for the purpose of financing the cost of constructing public library improvements, namely the construction and installation of accessibility betterments, the estimated cost of such improvements being Two Hundred Ninety-Five Thousand Dollars (\$295,000)?

The legal voters of the Town of Pawlet are further notified that voter qualification, registration and absentee voting relative to said special meeting shall be as provided in Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.




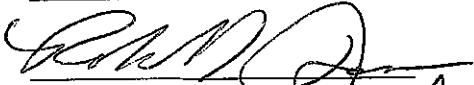
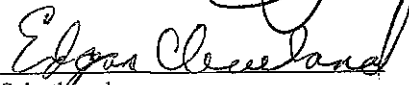
The legal voters of the Town of Pawlet are further notified that an informational hearing will be held on March 2, 2020 at the Mettawee Community School in the Town of West Pawlet at 7:00 o'clock (pm) in the afternoon, for the purpose of explaining the proposed improvements and the financing thereof.

Adopted and approved at a meeting of the Selectboard of the Town of Pawlet duly called, noticed and held on January 14, 2020. Received for record and recorded in the records of the Town of Pawlet on January 14, 2020.

ATTEST:



Debra A. Hawkins  
Town Clerk

  
  
  
  
  
Selectboard



Town of Pawlet  
Annual Town Meeting  
Mettawee Community School  
March 4, 2019

Members Present:

John Malcolm, Chuck Weeden, Michael Beecher, Robert Jones, Ed Cleveland

Others Present: John Thrasher, Judy Coolidge, Deb Hawkins

7:31 called to order.

Pledge of allegiance.

John Thrasher went over protocol for the conduct of the meeting.

Roberts Rules of Order.

Reading of the Warning

Article 1: Officials

Robin Chestnut-Tangerman, the district representative arrived and was given approval to speak by majority vote of the attendees.

A record number of bills (1300) introduced this year. Very few will see the light of day. Call him with concerns. Serves on Energy and Technology committee focusing on broadband. Everything is migrating online and one needs high speed internet. Additional funding to the connectivity initiative. Proposing million and half dollars to the fund. Electric utilities is regulated and internet is not. Low interest loans for communication union districts. Hope that these programs will work in different parts of the state to help spread broadband.

Weatherization – a lot of support to increase funding. Reduces fossil fuel use but also has an impact on health. Fewer sick days, better school attendance, less family stress by reducing heating bills.

Of local interest – dual enrollment program that allows high school students to take college courses. Interpretation of kids attending public school out of state are not eligible and do not qualify. These kids do not have the same opportunities as kids attending in state. Looking into it and mentioned that Julie Mach is also keeping track of the progress. Agency of Education is opposed to it as they don't feel that they can keep track of regulation out of state. Robin cites that this can be resolved with communication.

Dale Decker – Wondered if the local high schools were the only ones.

Robin – there are several state wide.

Beth Duquette – My children took courses at SUNY Adirondack schools and got credit from Granville NY to SUNY.

Sue Ceglowski – available programs are networking, modern media, etc. Not as broad.

Frank Nelson – Have the state enter into an agreement with those towns.

Robin - will allow kids in designated high schools. Pawlet & Rupert were told that they had to un-designate and now are being told they can qualify if they designate.

Article 2 (Town General Fund) – no discussion

Article 3: (Highway) – no discussion

Article 4: (Town Equipment) – no discussion

Article 5: (Capital Budget Fund) -

William Leach wondering if the Town Selectboard is ever going to appropriate monies to build a new highway garage.

Michael Beecher – have discussed it several times over the last few years. Certainly it is on the table for discussion.

Article 6: (Wastewater Treatment Plant maintenance) – no discussion

Article 7: (Fire Departments) – no discussion

Article 8: (Granville Rescue Squad) – no discussion

Article 9: (American Red Cross) – no discussion

Article 10: (BROC) – no discussion

Article 11: (Dorset Area Visiting Nurse) – no discussion

Article 12: (Pawlett Historical Society) – no discussion

Article 13: (Community Center) – no discussion

Martha Schoenemann – This is the rec center correct? (yes) Could the money be used to pave the road into the center.

John – Dale Decker, Nan Leach are involved.

Dale - \$500 would not cover it. They should also be asking for more money. Barely covers the

expenses that they currently have. \$500 would not even re-gravel the driveway. Mowing is done mostly on a volunteer basis. Donations would be much appreciated.

Article 14: - (Green Up VT) – no discussion

Article 15: (Cemeteries) – no discussion

Article 16: (Newstory) – no discussion

Frank Nelson – Newstory was on PEG TV not too long ago. They do a lot not only after something happens but they help during a situation.

Article 17: (Rutland Mental Health) – no discussion

Article 18: (SWVT Council on Aging) – no discussion

Article 19: (VT Adult Learning) – no discussion

Article 20: (VABVI) – no discussion

Article 21: (Rutland County Parent Child Center) – no discussion

Article 22: (Child First Advocacy) – no discussion

Article 23: (Poultney-Mettowee Natural Resources) – no discussion

Article 24: (Neighborworks) – no discussion

Article 25: (Rural Fire Protection) – no discussion

Article 26: (Preservation Trust of VT) – no discussion

Article 27: (Advocacy Resources Community) – no discussion

Any other business:

Recognized Charles Mason and Elaine Decker for their service

Eric Mach for his service

Clifford Tarbell, who passed away, but recognized for his service.

Judy Coolidge recognized for her service

Ed Cleveland took the opportunity to thank all of those mentioned and also to Judy who will very much be missed by the selectboard and the community at large.

Judy spoke to the group about her appreciation for her job, the community and her co-workers. Remembered previous town meetings which used to be a lot longer with a lot more questions. It has

been a wonderful 38 years.

Any other business...

Frank Nelson – Planning commission is going into a big year ahead with a new plan and economic development . Stronger energy development language. Identifying habitat and animal migration areas within the towns. The towns will be tasked with looking into this. Planning commission will be wrestling with this.

Sarah Post – Bring awareness of a possible issue in WP with regard to the opening up of slate quarries. Know that there has been activity. A couple of weeks ago felt a very large blast that shook the house and windows. Contacted a couple of slate companies. Had a good conversation with Newmont Slate. Concerned about the environmental impact, the wells and the safety of the foundations of the homes in the area. What does the selectboard recommend?

John Thrasher – This is not an opportunity to address items that are not part of the Warned Meeting.

Julie Mach – Wanted to touch on the issue brought up by Robin regarding the dual enrollment program. Would ask that everyone respond to legislatures. This is a big deal that all school children are offered the same opportunities.

Meeting adjourned at 8:20 PM

**TOWN OF PAWLET – March 5, 2019**  
**CERTIFICATE OF VOTES FOR TOWN AND TOWN SCHOOL DISTRICT OFFICERS – ARTICLE 1 & 11**  
**ANNUAL TOWN ARTICLES 2-27 (TOWN)**  
**ANNUAL METTAWEE SCHOOL DISTRICT ARTICLES 8-10**

ARTICLE 1: TOWN & TOWN SCHOOL DISTRICT OFFICERS

POSITION	TERM	WINNER	VOTES
MODERATOR (TOWN)	1 YEAR	JOHN C. THRASHER	248
SELECTBOARD (2)	1 YEAR	ED CLEVELAND JOHN W. MALCOLM	208 239
SELECTBOARD (1)	3 YEARS	MICHAEL BEECHER	221
FIRST CONSTABLE	2 YEARS	DAVID P. RICARD, SR.	262
DELINQUENT TAX COLLECTOR	1 YEAR	KIMBERLY A. AYERS	265
TOWN AGENT	1 YEAR	JOHN THRASHER (WRITE-IN)	15
GRAND JUROR	1 YEAR	NO CANDIDATE	
METTAWEE SCHOOL DIRECTOR	3 YEARS	SCOTT L. MCCHESENEY	209
LIBRARY TRUSTEE	3 YEARS	KATHRYN LAWRENCE	252
LIBRARY TRUSTEE	3 YEARS	MARTIN KRAVITT (WRITE-IN)	27
LIBRARY TRUSTEE	1 YR REMAINING OF A 3YR TERM	SALLY CARAS	245

TOWN OF PAWLET ARTICLES

ARTICLE 2:	GENERAL FUND	YES – 233 NO – 50
ARTICLE 3;	HIGHWAY	YES – 228 NO - 55
ARTICLE 4:	EQUIPMENT	YES – 223 NO - 60
ARTICLE 5:	CAPITAL BUDGET	YES – 217 NO - 64
ARTICLE 6:	WASTE WATER TREATMENT PLANT	YES – 205 NO – 77
ARTICLE 7:	PVFD & WPVFD	YES – 262 NO - 20
ARTICLE 8:	GRANVILLE RESCUE SQUAD	YES – 253 NO - 28
ARTICLE 9:	AMERICAN RED CROSS	YES – 226 NO - 57
ARTICLE 10:	BROC	YES – 214 NO – 67
ARTICLE 11:	DNA	YES – 239 NO - 45
ARTICLE 12:	PAWLETT HISTORICAL SOCIETY	YES – 228 NO - 55
ARTICLE 13:	METTOWEE VALLEY COMMUNITY CTR.	YES – 199 NO - 80
ARTICLE 14:	GREEN UP VERMONT	YES – 231 NO - 51
ARTICLE 15	WP AND METTOWEE NE CEMETERIES	YES – 236 NO – 43
ARTICLE 16:	NEWSTORY CTR	YES – 213 NO - 68
ARTICLE 17:	RUTLAND MENTAL HEALTH SERVICES	YES – 217 NO - 63
ARTICLE 18:	SW VT COUNCIL ON AGING	YES – 238 NO - 42
ARTICLE 19:	VERMONT ADULT LEARNING	YES – 212 NO - 67
ARTICLE 20:	VT ASSOC. FOR THE BLIND/VISUALLY IMPAIRED	YES - 232 NO - 47
ARTICLE 21:	RUT COUNTY PARENT CHILD CTR	YES – 210 NO - 68

ARTICLE 22:	CHILD FIRST ADVOCACY	YES - 206 NO - 72
ARTICLE 23:	POULTNEY METTOWEE NAT RES CONS DIST	YES - 198 NO - 81
ARTICLE 24:	NEIGHBORWORKS	YES - 182 NO - 98
ARTICLE 25:	RURAL FIRE PROTECTION PROGRAM	YES - 235 NO - 45
ARTICLE 26:	PRESERVATION TRUST OF VERMONT	YES - 188 NO - 89
ARTICLE 27:	ADVOCACY RESOURCES COMMUNITY	YES - 173 NO - 100

METTAWEE SCHOOL DISTRICT (CO-MINGLED WITH RUPERT)

ARTICLE 8:	YES - 374 NO - 156
ARTICLE 9:	YES - 293 NO - 236
ARTICLE 10:	YES - 380 NO - 148

PAWLET REGISTERED VOTERS: 1127  
 ABSENTEE BALLOTS: 28  
 VOTES CAST AT POLLS: 257  
 TOTAL VOTES CAST: 285  
 TOTAL VOTES CAST FOR METTAWEE SCHOOL DISTRICT CO-MINGLE: 536

A TRUE AND CORRECT COPY OF THE CERTIFICATE OF VOTES FOR TOWN AND TOWN SCHOOL DISTRICT OFFICERS ELECTED AND TOWN ARTICLES ELECTED AND VOTED BY AUSTRALIAN BALLOT ON March 5, 2019.

ATTEST: Debra A. Hawkins  
 DEBRA A. HAWKINS, TOWN CLERK

Sue Laporte  
 SUE LAPORTE, ASSISTANT TOWN CLERK

PREPARED: March 6, 2019  
 DATED: March 6, 2019

TOWN MEETING YOUTH VOTING  
 FAVORITE COLOR RESULTS

RED - 3	YELLOW - 2	GREEN - 6 (WINNER)	BLUE - 1	
PURPLE - 1	PINK - 0	WHITE - 0	BLACK - 0	ORANGE - 0

# TOWN OF PAWLET GENERAL FUND BUDGET FY 2021

REVENUES		Budget FY 2019	Actual FY2019	Budget FY - 2020	Budget FY - 2021	% Change
11-6-01-001.00	Property Taxes	\$443,114.00	\$420,378.93	\$419,297.00	\$546,563.00	30.35%
11-6-01-002.00	Int on Del Taxes	\$28,000.00	\$23,539.26	\$22,000.00	\$22,000.00	0.00%
11-6-01-003.00	Interest on Taxes	\$4,000.00	\$5,468.22	\$4,000.00	\$4,000.00	0.00%
11-6-01-004.00	INTEREST ON REDEEMED TAXE	\$0.00	\$992.55	\$0.00	\$0.00	—
11-6-02-001.00	Current Use Hold Harmless	\$106,000.00	\$102,610.00	\$102,610.00	\$110,476.00	7.67%
11-6-02-003.00	State of VT Fine Reimburs	\$0.00	\$290.00	\$0.00	\$0.00	—
11-6-04-001.00	Recording Fees	\$10,000.00	\$9,401.00	\$10,000.00	\$10,000.00	0.00%
11-6-04-001.06	Miscellaneous Fees	\$4,000.00	\$4,256.70	\$4,000.00	\$4,000.00	0.00%
11-6-04-003.00	Dog Licenses	\$900.00	\$756.00	\$900.00	\$900.00	0.00%
11-6-04-004.00	Beverage Licenses	\$0.00	\$300.00	\$0.00	\$0.00	—
11-6-04-005.00	Zoning Fees	\$2,000.00	\$1,775.00	\$3,000.00	\$2,500.00	-16.67%
11-6-04-006.00	Marriage Licenses	\$0.00	\$150.00	\$0.00	\$0.00	—
11-6-05-001.00	Community Connector Grant Tx	\$0.00	\$0.00	\$0.00	\$5,840.00	—
11-6-09-001.00	Interest on Investments	\$1,000.00	\$1,245.68	\$1,000.00	\$1,000.00	0.00%
11-6-09-002.00	Insurance Refund	\$0.00	\$608.00	\$0.00	\$0.00	—
11-6-09-099.00	Miscellaneous Income	\$0.00	\$344.37	\$0.00	\$0.00	—
11-6-09-099.02	SALE OF TOWN PROPERTY	\$0.00	\$3,631.92	\$0.00	\$0.00	—
11-6-09-099.12	SURPLUS USED TO DEFRAY TA	\$50,000.00	\$0.00	\$100,000.00	\$0.00	-100.00%
TOTAL REVENUES		\$649,014.00	\$575,747.63	\$666,807.00	\$707,279.00	6.07%

## EXPENSES

### PAYROLL & BENEFITS

11-7-10-110.00	Selectmen	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	0.00%
11-7-10-110.01	Town Clerk	\$25,707.00	\$25,706.98	\$26,735.00	\$26,735.00	0.00%
11-7-10-110.02	Assistant Treasurer	\$6,000.00	\$3,769.00	\$9,000.00	\$9,000.00	0.00%
11-7-10-110.03	Treasurer	\$30,305.00	\$31,988.71	\$30,000.00	\$30,000.00	0.00%
11-7-10-110.04	Assistant Clerk	\$6,000.00	\$7,573.50	\$9,000.00	\$9,000.00	0.00%
11-7-41-110.15	Lister's	\$30,600.00	\$0.00	\$0.00	\$0.00	—
11-7-10-110.06	Zoning Administrator	\$4,600.00	\$8,242.00	\$6,000.00	\$8,000.00	33.33%
11-7-10-110.07	Election Workers	\$1,000.00	\$374.99	\$1,000.00	\$1,000.00	0.00%
11-7-10-110.08	Constables	\$4,300.00	\$2,772.00	\$4,300.00	\$4,300.00	0.00%

**TOWN OF PAWLET GENERAL FUND BUDGET FY 2021**

11-7-10-110.10	Health Officer	\$500.00	\$500.00	\$500.00	\$500.00	0.00%
11-7-10-110.11	ADMINISTRATIVE ASSISTANT	\$9,360.00	\$5,107.38	\$9,360.00	\$9,360.00	0.00%
11-7-10-110.13	Librarian	\$22,500.00	\$22,499.88	\$28,080.00	\$28,080.00	0.00%
11-7-10-110.14	LIBRARIAN ASSISTANT	\$6,240.00	\$6,240.00	\$7,280.00	\$7,280.00	0.00%
11-7-10-110.16	ASSESSOR ASSISTANT	\$0.00	\$14,597.01	\$14,382.00	\$15,860.00	10.28%
11-7-10-110.17	Planning Commission Clerk	\$0.00	\$0.00	\$0.00	\$1,500.00	-----
11-7-10-110.18	Community Connector	\$0.00	\$0.00	\$0.00	\$5,840.00	-----
11-7-10-110.19	Retirement Funding	\$0.00	\$0.00	\$0.00	\$4,500.00	-----
11-7-10-210.00	Health Insurance	\$19,800.00	\$21,233.78	\$12,136.00	\$19,000.00	56.56%
11-7-10-220.00	Payroll Taxes	\$12,000.00	\$15,557.16	\$12,000.00	\$13,000.00	8.33%
<b>TOTAL PAYROLL &amp; BENEFITS</b>		<b>\$183,912.00</b>	<b>\$171,162.39</b>	<b>\$174,773.00</b>	<b>\$197,955.00</b>	13.26%

**OFFICE OPERATION**

11-7-20-310.00	ASSESSOR	\$0.00	\$11,813.95	\$15,525.00	\$14,000.00	-9.82%
11-7-20-330.00	Legal	\$5,000.00	\$6,487.50	\$10,000.00	\$15,000.00	50.00%
11-7-20-330.01	Audit	\$9,000.00	\$8,500.00	\$10,000.00	\$10,000.00	0.00%
11-7-20-330.03	Computer & Accounting Svc	\$3,500.00	\$1,394.00	\$2,000.00	\$7,000.00	250.00%
11-7-20-340.00	Rep/Maint Town Records	\$3,000.00	\$2,904.00	\$3,000.00	\$3,500.00	16.67%
11-7-20-340.01	Rep/Maint Office Machinery	\$2,500.00	\$2,625.72	\$2,500.00	\$2,500.00	0.00%
11-7-20-490.00	Real Estate Taxes	\$25.00	\$5.65	\$25.00	\$25.00	0.00%
11-7-20-490.01	County Tax	\$14,500.00	\$13,409.52	\$15,000.00	\$15,000.00	0.00%
11-7-20-530.00	Phones	\$3,600.00	\$3,595.14	\$4,500.00	\$4,500.00	0.00%
11-7-20-531.00	Postage	\$5,500.00	\$4,349.72	\$5,500.00	\$5,500.00	0.00%
11-7-20-540.00	Advertising	\$500.00	\$674.90	\$500.00	\$500.00	0.00%
11-7-20-540.01	Meetings	\$1,200.00	\$1,010.67	\$1,200.00	\$1,200.00	0.00%
11-7-20-550.00	Printing Town Reports	\$2,500.00	\$2,217.00	\$1,800.00	\$2,200.00	22.22%
11-7-20-550.01	Ballots & Election Material	\$5,000.00	\$3,029.45	\$5,000.00	\$5,000.00	0.00%
11-7-20-550.02	Printing Tax Forms	\$250.00	\$228.64	\$250.00	\$250.00	0.00%
11-7-20-550.03	Newsletter & Website	\$3,550.00	\$3,531.44	\$3,650.00	\$3,650.00	0.00%
11-7-20-560.00	Dues & Subscriptions	\$10,000.00	\$10,303.67	\$12,000.00	\$12,000.00	0.00%
11-7-20-580.00	Constable Expenses	\$4,700.00	\$4,067.63	\$4,700.00	\$4,700.00	0.00%
11-7-20-580.01	Travel	\$700.00	\$672.64	\$500.00	\$500.00	0.00%
11-7-20-580.02	Speed Signs	\$0.00	\$0.00	\$0.00	\$6,000.00	-----



**TOWN OF PAWLET GENERAL FUND BUDGET FY 2021**

11-7-20-610.00	Office Expense	\$4,500.00	\$5,311.06	\$4,500.00	\$4,500.00	0.00%
11-7-20-610.01	EMERGENCY MGT EXPENSES	\$2,000.00	\$906.95	\$2,000.00	\$2,000.00	0.00%
11-7-20-610.02	Dog Expenses	\$200.00	\$120.35	\$200.00	\$200.00	0.00%
11-7-20-610.03	Assessor's Expenses	\$7,825.00	\$7,156.95	\$8,432.00	\$8,597.00	1.96%
11-7-20-610.04	Zoning Expenses	\$3,000.00	\$9,867.52	\$7,500.00	\$7,500.00	0.00%
11-7-20-743.00	Office Furniture & Equipm	\$3,000.00	\$4,221.86	\$3,000.00	\$3,000.00	0.00%
11-7-20-810.00	Contingency Reserve	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
11-7-20-810.01	Bank Service Charges	\$50.00	\$0.00	\$50.00	\$50.00	0.00%
11-7-20-990.00	Miscellaneous Expense	\$200.00	\$0.00	\$200.00	\$200.00	0.00%
11-7-20-990.02	TAX SALE EXPENSES	\$0.00	\$325.00	\$0.00	\$0.00	
<b>TOTAL OFFICE OPERATION</b>		<b>\$97,800.00</b>	<b>\$108,730.93</b>	<b>\$125,532.00</b>	<b>\$141,072.00</b>	<b>12.38%</b>

**BUILDINGS & GROUNDS**

11-7-30-210.00	Insurance-General	\$66,000.00	\$45,321.00	\$66,000.00	\$55,000.00	-16.67%
11-7-30-423.00	Custodian	\$1,800.00	\$2,040.50	\$1,900.00	\$3,500.00	84.21%
11-7-30-424.00	Contracted Work	\$2,200.00	\$1,267.50	\$2,200.00	\$2,200.00	0.00%
11-7-30-430.00	Repairs & Maint Town Hall	\$18,000.00	\$30,158.92	\$20,000.00	\$20,000.00	0.00%
11-7-30-430.13	Rep. & Maint. Library	\$23,000.00	\$5,018.49	\$20,000.00	\$20,000.00	0.00%
11-7-30-622.00	Electricity/Town Hall	\$3,700.00	\$3,392.07	\$3,700.00	\$3,900.00	5.41%
11-7-30-622.01	Pawlet Street Lights	\$2,400.00	\$1,996.93	\$2,400.00	\$2,400.00	0.00%
11-7-30-622.02	W Pawlet Street Lights	\$4,000.00	\$3,461.32	\$4,000.00	\$4,000.00	0.00%
11-7-30-622.13	Electricity/Library	\$3,000.00	\$2,793.72	\$3,000.00	\$3,200.00	6.67%
11-7-30-624.00	Fuel/Town Hall	\$6,000.00	\$3,802.18	\$6,000.00	\$6,000.00	0.00%
11-7-30-624.13	Fuel/Library	\$6,000.00	\$4,775.40	\$6,000.00	\$6,000.00	0.00%
<b>TOTAL BUILDINGS &amp; GROUNDS</b>		<b>\$136,100.00</b>	<b>\$104,028.03</b>	<b>\$135,200.00</b>	<b>\$126,200.00</b>	<b>-6.66%</b>

**SOLIDWASTE**

11-7-60-421.00	Hazardous Waste Collectio	\$1,500.00	\$1,268.64	\$1,500.00	\$1,500.00	0.00%
<b>TOTAL SOLIDWASTE</b>		<b>\$1,500.00</b>	<b>\$1,268.64</b>	<b>\$1,500.00</b>	<b>\$1,500.00</b>	<b>0.00%</b>

<b>TOTAL BUDGET</b>		<b>\$419,312.00</b>	<b>\$385,189.99</b>	<b>\$437,005.00</b>	<b>\$466,727.00</b>	<b>6.80%</b>
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**TOWN OF PAWLET GENERAL FUND BUDGET FY 2021**

<b>Other items to be included in Taxes to be Raised</b>						
11-7-80-820.01	INTERFUND XFER USDA	\$17,510.00	\$17,510.00	\$17,510.00	\$17,510.00	0.00%
11-8-95-950.00	Appropriations	\$155,192.00	\$155,192.00	\$155,292.00	\$166,042.00	6.92%
11-8-95-950.01	Interfund Txfr/Voted Appro	\$57,000.00	\$57,000.00	\$57,000.00	\$57,000.00	0.00%
<b>TOTAL OTHER ITEMS</b>		\$229,702.00	\$229,702.00	\$229,802.00	\$240,552.00	4.68%
<b>Total Expenditures</b>		<b>\$649,014.00</b>	<b>\$614,891.99</b>	<b>\$666,807.00</b>	<b>\$707,279.00</b>	6.07%
<b>Surplus/(Deficit)</b>			\$ (39,144.36)			

# TOWN OF PAWLET HIGHWAY BUDGET FY 2021

	Budget FY - 2019	Actual FY-2019	Budget FY - 2020	Budget FY - 2021	% Change
REVENUES					
12-6-01-001.00	Property Taxes	\$428,453.00	\$427,553.00	\$428,778.00	20.29%
12-6-02-001.00	State Aid	\$94,500.00	\$94,426.30	\$94,500.00	0.00%
12-6-08-001.00	St Paving/Bridge/Culvert	\$0.00	\$416.00	\$0.00	————
12-6-08-001.02	Local Roads Grant	\$0.00	\$0.00	\$0.00	————
12-6-08-001.03	Better Back Roads Grant	\$0.00	\$4,937.00	\$0.00	————
12-6-08-001.04	FEMA grant	\$0.00	\$37,170.75	\$0.00	————
12-6-09-001.00	Interest on Investments	\$600.00	\$517.63	\$600.00	0.00%
TOTAL REVENUES		\$523,553.00	\$565,020.68	\$523,878.00	16.61%
PAYROLL & BENEFITS					
12-7-10-110.00	Highway Labor	\$135,960.00	\$144,228.54	\$152,000.00	0.00%
12-7-10-110.01	Highway Retirement Funding	\$0.00	\$0.00	\$0.00	————
12-7-10-210.00	Health Insurance	\$27,450.00	\$24,152.84	\$25,000.00	12.00%
12-7-10-220.00	Payroll Taxes	\$10,425.00	\$7,949.77	\$11,628.00	0.00%
12-7-10-250.00	Unemployment	\$1,500.00	\$1,156.00	\$1,500.00	0.00%
12-7-10-290.00	Uniforms	\$2,500.00	\$2,858.53	\$2,700.00	0.00%
TOTAL PAYROLL & BENEFITS		\$177,835.00	\$180,345.68	\$192,828.00	3.63%
OFFICE OPERATION					
12-7-20-530.00	Phone	\$1,400.00	\$2,080.98	\$2,000.00	0.00%
12-7-20-580.00	Meetings	\$150.00	\$0.00	\$150.00	0.00%
12-7-20-580.01	Travel	\$400.00	\$17.98	\$400.00	0.00%
12-7-20-610.00	Small Tools & Repairs	\$1,500.00	\$1,082.98	\$1,500.00	0.00%
12-7-20-610.01	911 Expenses	\$100.00	\$0.00	\$250.00	0.00%
12-7-20-830.00	Interest Expense	\$0.00	\$3,626.87	\$0.00	————
12-7-20-990.00	Miscellaneous Expense	\$50.00	\$0.00	\$50.00	0.00%
TOTAL OFFICE OPERATION		\$3,600.00	\$6,808.81	\$4,350.00	0.00%

# TOWN OF PAWLET HIGHWAY BUDGET FY 2021

## BUILDINGS & GROUNDS

12-7-30-430.00	Repairs & Maint. WPTS	\$500.00	\$0.00	\$500.00	\$500.00	0.00%
12-7-30-430.01	Repairs/Maint Town Garage	\$3,000.00	\$449.47	\$3,000.00	\$3,000.00	0.00%
12-7-30-430.02	Contracted Services	\$14,000.00	\$15,000.00	\$15,000.00	\$15,000.00	0.00%
12-7-30-622.00	Electricity/Town Garage	\$1,000.00	\$877.93	\$1,000.00	\$1,000.00	0.00%
12-7-30-622.01	Garage Street Light	\$600.00	\$250.43	\$600.00	\$600.00	0.00%
12-7-30-622.02	Electric/WPTS	\$350.00	\$316.78	\$350.00	\$350.00	0.00%
12-7-30-622.03	Gravel Pit Electric	\$300.00	\$331.68	\$300.00	\$300.00	0.00%
12-7-30-624.00	Fuel/ Garage	\$6,700.00	\$6,166.88	\$6,700.00	\$6,700.00	0.00%
12-7-30-627.00	Fuel/Equipment	\$36,000.00	\$33,719.79	\$30,000.00	\$45,000.00	50.00%
<b>TOTAL BUILDINGS &amp; GROUNDS</b>		<b>\$62,450.00</b>	<b>\$57,112.96</b>	<b>\$57,450.00</b>	<b>\$72,450.00</b>	<b>26.11%</b>

## ROAD MAINTENANCE

12-7-40-442.00	Highway Equipment Rental	\$9,500.00	\$14,052.50	\$9,500.00	\$9,500.00	0.00%
12-7-40-460.01	Grant Expenses	\$0.00	\$4,937.00	\$0.00	\$0.00	—
12-7-40-460.02	Class IV Highways	\$750.00	\$0.00	\$750.00	\$750.00	0.00%
12-7-40-460.18	LESLIE CULVERT PROJECT	\$0.00	\$13,568.51	\$0.00	\$0.00	—
12-7-40-460.19	HERRICK BROOK CULVERT 3	\$0.00	\$72,573.71	\$0.00	\$0.00	—
12-7-40-460.20	HERRICK BROOK CULVERT4	\$0.00	\$100,643.15	\$0.00	\$0.00	—
12-7-40-650.00	Materials-Paving & Cold P	\$100,000.00	\$139,618.96	\$100,000.00	\$100,000.00	0.00%
12-7-40-650.01	Materials-Salt & Winter M	\$30,000.00	\$26,023.17	\$30,000.00	\$30,000.00	0.00%
12-7-40-650.02	PERMITS	\$0.00	\$1,950.00	\$2,000.00	\$2,000.00	0.00%
12-7-40-650.03	Chloride	\$15,000.00	\$9,462.75	\$18,000.00	\$18,000.00	0.00%
12-7-40-650.04	Processing Sand & Gravel	\$40,000.00	\$20,900.00	\$40,000.00	\$40,000.00	0.00%
12-7-40-650.05	Class 3 Road Materials	\$0.00	\$0.00	\$0.00	\$40,000.00	—
12-7-40-650.06	Winter Sand	\$0.00	\$0.00	\$0.00	\$25,000.00	—
<b>TOTAL ROAD MAINTENANCE</b>		<b>\$195,250.00</b>	<b>\$403,729.75</b>	<b>\$200,250.00</b>	<b>\$265,250.00</b>	<b>32.46%</b>

## EQUIPMENT & MAINTENANCE

12-7-50-431.00	Rep/Maint Town Equipment	\$30,000.00	\$45,259.70	\$30,000.00	\$30,000.00	0.00%
12-7-50-431.01	WM Repairs/Town Equipment	\$10,000.00	\$5,005.23	\$10,000.00	\$10,000.00	0.00%
<b>TOTAL EQUIPMENT &amp; MAINTENANCE</b>		<b>\$40,000.00</b>	<b>\$50,264.93</b>	<b>\$40,000.00</b>	<b>\$40,000.00</b>	<b>0.00%</b>

<b>TOTAL BUDGET</b>		<b>\$479,135.00</b>	<b>\$698,262.13</b>	<b>\$494,878.00</b>	<b>\$581,878.00</b>	<b>17.58%</b>
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TOWN OF PAWLET HIGHWAY BUDGET FY 2021

DEBT SERVICE					
12-7-80-820.04	2015 JOHN DEERE LOADER	\$15,418.00	\$15,038.00	\$0.00	\$0.00
12-7-80-820.05	2018 MACK TRUCK	\$29,000.00	\$24,636.14	\$29,000.00	0.00%
TOTAL DEBT SERVICE		\$44,418.00	\$39,674.14	\$29,000.00	0.00%
Total to be Raised in Taxes		\$523,553.00	\$737,936.27	\$523,878.00	\$610,878.00
Surplus/(Deficit)			\$ (172,915.59)		16.61%

# TOWN OF PAWLET WASTEWATER BUDGET FY 2021

REVENUES	Budget FY - 2019	Actual FY-2019	Budget FY - 2020	Budget FY - 2021	%Change
21-6-01-001.00 INTERFUND TRANSFERS	\$ -	\$ 32,510.00	\$ -	\$ 16,400.00	_____
21-6-03-001.00 User Fees	\$ 83,410.00	\$ 75,579.29	\$ 82,610.00	\$ 97,010.00	17.43%
21-6-03-002.00 Int. on Current & Del. UF	\$ 7,000.00	\$ 853.75	\$ 2,200.00	\$ 1,000.00	-54.55%
21-6-03-003.00 Pen & Int on Del User Fee	\$ -	\$ 4,342.01	\$ 5,700.00	\$ 4,500.00	-21.05%
21-6-09-001.00 Interests on Investments	\$ 200.00	\$ 66.59	\$ 100.00	\$ 100.00	0.00%
21-6-09-099.00 Miscellaneous Income	\$ -	\$ 75.00	\$ -	\$ -	_____
21-6-09-099.01 SALE OF TOWN OWNED PROPER	\$ -	\$ 1,632.45	\$ -	\$ -	_____
21-6-09-099.02 REFUNDS/SHIPMENT ERROR	\$ -	\$ 3,000.00	\$ -	\$ -	_____
<b>TOTAL REVENUES</b>	<b>\$ 90,610.00</b>	<b>\$ 118,059.09</b>	<b>\$ 90,610.00</b>	<b>\$ 119,010.00</b>	<b>31.34%</b>
<b>OFFICE OPERATIONS</b>					
21-7-20-330.00 LEGAL	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	0.00%
21-7-20-340.00 BioSolids Mgmt & Disposa	\$ 9,000.00	\$ 8,690.00	\$ 9,000.00	\$ 9,000.00	0.00%
21-7-20-460.00 Repairs & Maintenance	\$ 5,000.00	\$ 7,773.71	\$ 5,000.00	\$ 5,000.00	0.00%
21-7-20-530.00 Telephone	\$ 1,000.00	\$ 1,000.72	\$ 1,000.00	\$ 1,000.00	0.00%
21-7-20-611.00 Testing	\$ 3,500.00	\$ 5,416.25	\$ 3,500.00	\$ 1,800.00	-48.57%
21-7-20-611.01 Chemicals	\$ -	\$ -	\$ -	\$ 3,700.00	_____
21-7-20-622.00 Electricity	\$ 7,000.00	\$ 6,104.12	\$ 7,000.00	\$ 7,000.00	0.00%
21-7-20-624.00 Fuel	\$ 2,000.00	\$ 3,264.47	\$ 2,000.00	\$ 2,000.00	0.00%
21-7-20-810.00 Contingency Reserve	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	0.00%
21-7-20-830.01 INTEREST EXPENSE	\$ -	\$ 15,601.70	\$ -	\$ -	_____
<b>TOTAL OFFICE &amp; OPERATIONS</b>	<b>\$ 33,500.00</b>	<b>\$ 47,850.97</b>	<b>\$ 33,500.00</b>	<b>\$ 35,500.00</b>	<b>5.97%</b>
<b>BUILDINGS &amp; GROUNDS</b>					
21-7-30-430.00 Operations & Maintenance	\$ 39,600.00	\$ 43,457.76	\$ 39,600.00	\$ 66,000.00	66.67%
<b>TOTAL BUILDINGS &amp; GROUNDS</b>	<b>\$ 39,600.00</b>	<b>\$ 43,457.76</b>	<b>\$ 39,600.00</b>	<b>\$ 66,000.00</b>	<b>66.67%</b>
<b>Loan Payment USDA</b>	<b>\$ 17,510.00</b>	<b>\$ 17,510.00</b>	<b>\$ 17,510.00</b>	<b>\$ 17,510.00</b>	<b>0.00%</b>
<b>Total to be Raised in Fees</b>	<b>\$ 90,610.00</b>	<b>\$ 108,818.73</b>	<b>\$ 90,610.00</b>	<b>\$ 119,010.00</b>	<b>31.34%</b>
<b>Surplus/ (Defecit)</b>		<b>\$ 9,240.36</b>			

# TOWN OF PAWLET PUBLIC LIBRARY BUDGET FY 2021

REVENUES	Budget FY - 2019	Actual FY-2019	Budget FY - 2020	Budget FY - 2021	%Change
13-6-08-001.00 GRANTS	\$500.00	\$250.00	\$500.00	\$500.00	0.00%
13-6-08-001.01 Community Coordinator Grant	\$0.00	\$0.00	\$0.00	\$0.00	-----
13-6-09-001.00 INTEREST	\$10.00	\$508.32	\$130.00	\$75.00	-42.31%
13-6-09-002.00 DONATIONS	\$2,500.00	\$115.90	\$1,400.00	\$120.00	-91.43%
13-6-09-002.01 ANNUAL APPEAL LETTER	\$3,000.00	\$7,672.63	\$5,750.00	\$7,410.00	28.87%
13-6-09-003.00 SALES & PROGRAMS	\$400.00	\$4,228.84	\$400.00	\$400.00	0.00%
13-6-09-003.01 ANNUAL BOOKSALE	\$12,000.00	\$14,896.90	\$14,800.00	\$13,740.00	-7.16%
13-6-09-003.02 CRAFT FAIR	\$800.00	\$0.00	\$0.00	\$0.00	-----
13-6-09-003.03 CALENDAR	\$500.00	\$0.00	\$0.00	\$0.00	-----
13-6-09-003.04 PROGRAMS	\$50.00	\$1,522.00	\$100.00	\$100.00	0.00%
13-6-09-003.05 Book Sales-Special Orders	\$0.00	\$65.00	\$0.00	\$0.00	-----
13-6-09-003.06 DINNER AUCTION EVENT	\$0.00	\$0.00	\$2,200.00	\$6,000.00	172.73%
13-6-09-004.00 RENT	\$200.00	\$305.00	\$370.00	\$300.00	-18.92%
13-6-09-099.00 Misc. Income	\$200.00	\$162.31	\$100.00	\$150.00	50.00%
<b>TOTAL REVENUE</b>	<b>\$20,160.00</b>	<b>\$29,726.90</b>	<b>\$25,750.00</b>	<b>\$28,795.00</b>	<b>11.83%</b>

## OFFICE OPERATION

13-7-20-330.00 PROGRAMS	\$1,500.00	\$2,401.26	\$1,500.00	\$2,500.00	66.67%
13-7-20-330.01 STORY HOUR	\$0.00	\$513.04	\$820.00	\$1,000.00	21.95%
13-7-20-330.03 STRATEGIC PLANNER	\$0.00	\$2,000.00	\$0.00	\$995.00	-----
13-7-20-340.00 TECHNOLOGY	\$600.00	\$1,106.02	\$1,110.00	\$1,500.00	35.14%
13-7-20-340.01 AUTOMATION	\$200.00	\$367.95	\$800.00	\$800.00	0.00%
13-7-20-530.00 TELEPHONE	\$650.00	\$601.11	\$650.00	\$650.00	0.00%
13-7-20-531.00 POSTAGE	\$400.00	\$367.93	\$400.00	\$500.00	25.00%
13-7-20-560.00 DUES & REGISTRATIONS	\$600.00	\$634.40	\$350.00	\$650.00	85.71%
13-7-20-580.01 MILEAGE/GAS	\$400.00	\$812.75	\$400.00	\$820.00	105.00%
13-7-20-580.02 EDUCATION	\$1,100.00	\$0.00	\$500.00	\$1,100.00	120.00%
13-7-20-610.00 LIBRARY SUPPLIES	\$1,000.00	\$1,505.84	\$2,000.00	\$2,000.00	0.00%
13-7-20-610.01 GIFTS FOR VOLUNTEERS	\$100.00	\$32.05	\$100.00	\$100.00	0.00%
13-7-20-640.00 ADULT BOOKS	\$3,785.00	\$2,379.90	\$3,785.00	\$3,785.00	0.00%
13-7-20-640.01 CHILDREN'S BOOKS	\$1,500.00	\$956.06	\$1,500.00	\$1,500.00	0.00%
13-7-20-640.02 MAGAZINES	\$200.00	\$193.99	\$240.00	\$250.00	4.17%

# TOWN OF PAWLET PUBLIC LIBRARY BUDGET FY 2021

13-7-20-640.04	YOUNG ADULT BOOKS	\$800.00	\$235.15	\$800.00	\$800.00	0.00%
13-7-20-640.05	AUDIO/DVD	\$1,200.00	\$1,013.57	\$1,200.00	\$1,200.00	0.00%
13-7-20-810.01	BANK SERVICE CHARGES	\$0.00	\$35.00	\$0.00	\$0.00	0.00%
13-7-20-990.00	MISC.LIBRARY INC.	\$200.00	\$6.00	\$200.00	\$200.00	0.00%
13-7-20-990.01	BOOKSALE EXPENSES	\$2,500.00	\$3,432.09	\$4,200.00	\$5,080.00	20.95%
13-7-20-990.02	GRANT EXPENSES	\$25.00	\$250.00	\$500.00	\$500.00	0.00%
13-7-20-990.04	APPEAL LETTER EXPENSES	\$600.00	\$601.60	\$1,080.00	\$1,080.00	0.00%
13-7-20-990.05	FUNDRAISING EXPENSES	\$600.00	\$908.00	\$780.00	\$910.00	16.67%
13-7-20-990.06	COURIER SERVICE-ILL	\$0.00	\$0.00	\$335.00	\$375.00	11.94%
<b>TOTAL OFFICE OPERATION</b>		<b>\$17,960.00</b>	<b>\$20,353.71</b>	<b>\$23,250.00</b>	<b>\$28,295.00</b>	<b>21.70%</b>
<b>BUILDING &amp; GROUNDS</b>						
13-7-30-423.00	CUSTODIAN	\$2,000.00	\$1,380.00	\$2,000.00	\$0.00	-100.00%
13-7-30-430.02	BUILDING MAINT.	\$200.00	\$324.50	\$500.00	\$500.00	0.00%
<b>TOTAL BUILDINGS &amp; GROUNDS</b>		<b>\$2,200.00</b>	<b>\$1,704.50</b>	<b>\$2,500.00</b>	<b>\$500.00</b>	<b>-80.00%</b>
<b>Total EXPENSES</b>		<b>\$20,160.00</b>	<b>\$22,058.21</b>	<b>\$25,750.00</b>	<b>\$28,795.00</b>	<b>11.83%</b>
<b>Surplus/(Deficit)</b>			<b>\$7,668.69</b>			



**TOWN OF PAWLET GENERAL FUND BALANCE SHEET FY 2019**

**ASSETS**

11-1-00-101.00	General Fund Checking	\$2,423.02
11-1-00-101.01	General Fund Money Market	\$374,893.87
11-1-00-101.03	TOP Newsletter Account	\$5,758.01
11-1-00-101.04	TOWN OF PAWLET TAX SALE A	\$1,028.87
11-1-00-103.00	PETTY CASH	\$200.00
11-1-00-120.02	Delinquent Taxes Receivable	\$64,820.83
11-1-00-131.00	Due to/From Other Funds	-\$1,765.34
11-1-00-180.00	Prepaid Insurance	\$24,395.15
<b>TOTAL ASSETS</b>		<b><u>\$471,754.41</u></b>

**LIABILITIES**

11-2-00-410.01	Dog Fee to State	\$102.00
11-2-00-410.02	Marr/CU Fees to State	\$700.00
11-2-00-421.00	Accounts Payable	\$267.72
11-2-00-471.04	AFFLACK PAYABLE	\$165.22
11-2-00-471.05	HEALTH INS. PAYABLE	\$2,628.56
11-2-00-481.00	Deferred Rev/Prop Taxes	\$45,784.95
11-2-00-490.01	Overpaid Taxes	\$514.08
<b>TOTAL LIABILITIES</b>		<b><u>\$50,162.53</u></b>

**FUND BALANCE**

11-3-00-760.00	Reserved Fund Balance	\$1,274.54
11-3-00-770.00	Fund Balance	\$464,451.70
<b>Total Prior Years Fund Balance</b>		<b><u>\$465,726.24</u></b>

<b>Fund Balance Current Year</b>	<b><u>\$ (44,134.36)</u></b>
	<b><u>\$421,591.88</u></b>

<b>Total Liability Reserve Fund Balance</b>	<b>\$471,754.41</b>
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# TOWN OF PAWLET HIGHWAY BALANCE SHEET FY 2019

## ASSETS

12-1-00-101.00	Highway Fund Money Market	\$224,578.72
12-1-00-131.00	Due From/To Other Funds	\$1,765.34
12-1-00-150.00	Grant Monies Receivable	<u>\$0.00</u>
<b>TOTAL ASSETS</b>		<b>\$226,344.06</b>

12-2-00-421.00	Accounts Payable	\$3,875.67
12-2-00-461.00	Accrued Salary & Wages/Hi	<u>\$0.00</u>
<b>TOTAL LIABILITIES</b>		<b>\$3,875.67</b>

## FUND BALANCE

12-3-00-770.00	Fund Balance	<u>\$395,383.98</u>
<b>Total Prior Years Fund Balance</b>		<b>\$395,383.98</b>

Fund Balance Current Year	<u>-\$172,915.59</u>
<b>Total Fund Balance</b>	<b>\$222,468.39</b>

<b>Total Liabilities, Reserves and Fund Balance</b>	<b>\$226,344.06</b>
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# TOWN OF PAWLET WASTEWATER BALANCE SHEET FY 2019

## ASSETS

21-1-00-101.02	Money Market	\$36,132.95
21-1-00-103.00	Petty Cash	\$80.00
21-1-00-110.01	Savings Account	\$41,813.07
21-1-00-120.00	Del. WW User Fees Receivable	\$24,536.18
21-1-00-154.00	User Fees Abated	\$0.13
21-1-00-200.00	Wastewater Land	\$4,452.00
21-1-00-210.00	Wastewater Treatment Plan	\$1,550,765.00
21-1-00-211.00	Accum. Dep. WW Treatment Pl	-\$1,550,765.00
21-1-00-231.01	Accum Dep Bldg Improvements	-\$275,626.00
21-1-00-240.00	Machinery & Equipment	\$31,050.00
21-1-00-241.00	Accum Dep Mach & Equip	-\$31,050.00
21-1-00-280.00	WW PLANT UPGRADE	\$1,365,629.59
21-1-00-280.01	RBC UNIT REPAIRS 2018	\$60,000.00
<b>TOTAL ASSETS</b>		<b>\$1,257,017.92</b>

## LIABILITIES

21-2-00-490.01	Overpaid WW Fees	\$541.38
21-2-00-521.00	Long Term Debt USDA	\$590,066.97
21-2-00-521.01	Long Term Debt-Current	\$19,894.53
<b>TOTAL LIABILITIES</b>		<b>\$610,502.88</b>

## FUND BALANCE

21-3-00-770.00	Fund Balance	\$667,285.68
<b>Total Prior Years Fund Balance</b>		<b>\$667,285.68</b>
<b>Fund Balance Current Year</b>		<b>-\$20,770.64</b>
<b>Total Fund Balance</b>		<b>\$688,056.32</b>

<b>Total Liability, Reserves and Fund Balance</b>	<b>\$1,257,017.92</b>
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**TOWN OF PAWLET PUBLIC LIBRARY BALANCE SHEET FY 2019**

**ASSETS**

13-1-00-101.00	Checking Account-Peoples	\$12,396.24
13-1-00-101.01	MM Peoples United Bank	\$4,263.56
13-1-00-101.03	CD 2 Banknorth	\$8,775.73
13-1-00-101.07	VT Community Foundation	<u>\$45,648.72</u>
<b>TOTAL ASSETS</b>		<b>\$71,084.25</b>

**LIABILITIES**

13-2-00-421.00	Accounts Payable	<u>\$0.00</u>
<b>TOTAL LIABILITIES</b>		<b>\$0.00</b>

**FUND BALANCE**

13-3-00-770.00	Fund Balance	<u>\$63,415.56</u>
<b>Total Prior Year Fund Balance</b>		<b>\$63,415.56</b>

<b>Fund Balance Current Year</b>		<u>\$7,668.69</u>
<b>Total Fund Balance</b>		<b>\$71,084.25</b>

<b>Total Liabilities, Reserves and Fund Balance</b>		<b>\$71,084.25</b>
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**TOWN OF PAWLET DESIGNATED FUNDS BALANCE SHEET FY 2019**

**ASSETS**

31-1-00-101.01	EQUIP. FUND BANK OF BENN.	\$108,109.34
32-1-00-101.00	Town Hall Renovation Fund	\$563.25
32-1-00-101.01	TOP Grant Mgmnt Account	\$25.00
33-1-00-101.00	TOP Reappraisal Fund	\$30,013.50
34-1-00-101.00	TOP Records Preserve	\$7,993.19
36-1-00-101.00	Landfill Money Market	\$49,280.99
41-1-00-101.00	Pawlet Capital Maint. Fun	\$43,957.63
<b>TOTAL ASSETS</b>		<b>\$239,942.90</b>

**FUND BALANCES**

31-3-00-770.00	Fund Balance	\$81,472.85
32-3-00-770.00	Fund Balance	\$1,087.64
33-3-00-770.00	Fund Balance	\$23,030.50
34-3-00-770.00	Fund Balance	\$5,956.39
36-3-00-770.00	Fund Balance	\$49,231.74
41-3-00-770.00	Fund Balance	\$42,677.58
<b>Total Fund Balances Prior Year</b>		<b>\$203,456.70</b>

Fund Balance Current Year Equipment Fund	\$26,636.49
Fund Balance Current Year Town Hall	\$ (499.39)
Fund Balance Current Year Reappraisal	\$6,983.00
Fund Balance Current Year Records Rest.	\$2,036.80
Fund Balance Current Year Landfill	\$49.25
Fund Balance Current Year Capital Maint.	\$1,280.05
<b>Total Fund Balances Current Year</b>	<b>\$36,486.20</b>

<b>TOTAL LIABILITY, RESERVES, AND FUND BALANCES</b>	<b>\$239,942.90</b>
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**TOWN OF PAWLET DESIGNATED FUNDS ACTIVITY FY 2019**

31-1-00-101.01	<b>Equipment Fund Bank of Benn</b>	\$108,109.34	
31-3-00-770.00	Fund Balance		\$81,472.85
31-6-01-001.00	Town Appropriation		\$25,000.00
31-6-09-001.00	Interest on Investments		\$1,636.49
		<u>\$108,109.34</u>	<u>\$108,109.34</u>
32-1-00-101.00	<b>Town Hall Renovation Fund</b>	\$563.25	
32-1-00-101.01	<b>TOP Grant Management Account</b>	\$25.00	
32-3-00-770.00	Fund Balance		\$1,087.64
32-6-09-001.00	Interest on Investments		\$0.61
32-6-09-002.00	Donations/Town Hall Ren.		\$6,520.00
32-7-30-730.00	Town Hall Renovations	\$7,020.00	
		<u>\$7,608.25</u>	<u>\$7,608.25</u>
33-1-00-101.00	<b>TOP Reappraisal Fund</b>	\$30,013.50	
33-3-00-770.00	Fund Balance		\$23,030.50
33-6-02-001.00	State Per Parcel Payment		\$6,970.00
33-6-09-001.00	Interest on Investments		\$13.00
		<u>\$30,013.50</u>	<u>\$30,013.50</u>
34-1-00-101.00	<b>TOP Records Preservation</b>	\$7,993.19	
34-3-00-770.00	Fund Balance		\$5,956.39
34-6-04-001.00	Restoration Recording Fee		\$2,390.00
34-6-09-001.00	Interest on Investments		\$3.20
34-7-30-730.00	Records Restoration	\$356.40	
		<u>\$8,349.59</u>	<u>\$8,349.59</u>
36-1-00-101.00	<b>Landfill Money Market</b>	\$49,280.99	
36-3-00-770.00	Fund Balance		\$49,231.74
36-6-09-001.00	Interest on Investments		\$49.25
		<u>\$49,280.99</u>	<u>\$49,280.99</u>
41-1-00-101.00	<b>Pawlet Capital Maintenance Fund</b>	\$43,957.63	
41-3-00-770.00	Fund Balance		\$42,677.58
41-6-07-001.00	Voted Appropriations		\$17,000.00
41-6-09-001.00	Interest on Investments		\$21.05
41-7-30-430.00		\$15,741.00	
		<u>\$59,698.63</u>	<u>\$59,698.63</u>

# TOWN OF PAWLET CAPITAL ASSETS AND DEPRECIATION FY 2019

## ASSETS

61-1-00-210.01	Land	\$ 189,030.00
61-1-00-230.00	Buildings	\$ 1,674,435.00
61-1-00-231.00	Accum. Dep. Buildings	\$ (794,512.00)
61-1-00-240.00	Vehicles & Equipment	\$ 1,073,713.00
61-1-00-240.01	OFFICE EQUIPMENT	\$ 11,388.00
61-1-00-241.00	Accum. Dep. Veh. & Equip.	\$ (573,114.00)
61-1-00-241.01	ACC. DEP. OFFICE EQUIPMEN	\$ (4,776.00)
61-1-00-610.00	INFRASTRUCTURE	\$ 1,301,316.00
61-1-00-611.00	ACC. DEP. INFRASTRUCTURE	\$ (173,248.00)
61-1-00-710.00	GRAVEL PIT	\$ 90,000.00
61-1-00-711.00	ACC. DEP. GRAVEL PIT	\$ (90,000.00)
<b>TOTAL ASSETS</b>		<b><u>\$ 2,704,232.00</u></b>

Fund Balance Previous Year	\$ 2,849,825.00
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Fund Balance Current Year	<u>\$ (145,593.00)</u>
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<b>Net Capital Assets 2019</b>	<b>\$ 2,704,232.00</b>
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**TOWN OF PAWLET WASTEWATER TREATMENT PLANT CAPITAL ASSETS AND DEPRECIATION FY 2019**

**ASSETS**

21-1-00-200.00	Wastewater Land	\$ 4,452.00
21-1-00-210.00	Wastewater Treatment Plan	\$ 1,550,765.00
21-1-00-240.00	Machinery & Equipment	\$ 31,050.00
21-1-00-280.00	WW PLANT UPGRADE	\$ 1,365,629.59
21-1-00-280.01	RBC UNIT REPAIRS 2018	\$ 60,000.00
21-1-00-211.00	Accum. Dep. WW Treatment Pl	\$ (1,550,765.00)
21-1-00-231.01	Accum Dep Bldg Improvements	\$ (275,626.00)
21-1-00-241.00	Accum Dep Mach & Equip	\$ (31,050.00)
<b>TOTAL ASSETS</b>		<b>\$ 1,154,455.59</b>

Fund Balance Previous Year	\$ 487,169.91
Fund Balance Current Year	\$ 667,285.68

**Net Capital Assets** **\$ 1,154,455.59**



# TOWN OF PAWLET TAX RATE FY 2019

General Fund Budget	\$	419,312.00	
Voted Appropriations	\$	212,192.00	
Wastewater Plant Upgrade Loan	\$	17,510.00	
	\$	<u>649,014.00</u>	
Less Anticipated Income:			
Fees & Licenses	\$	15,300.00	
Interest on Taxes	\$	29,000.00	
Interest on Investments	\$	1,100.00	
Current Use Hold Harmless	\$	<u>102,610.00</u>	
	\$	<u>148,010.00</u>	
Surplus to Reduce taxes	\$	<u>105,000.00</u>	
Total	\$	<u>253,010.00</u>	
Amount to be raised in taxes:	\$	<u>396,004.00</u>	
Grand List	\$	<u>1,706,540.02</u>	\$ <u>0.232</u>
Highway Budget	\$	479,135.00	
2017 Mack Truck	\$	28,000.00	
2015 John Deere Loader/Backhoe	\$	<u>15,418.00</u>	
	\$	<u>522,553.00</u>	
Less Anticipated Income:			
State Aid	\$	94,500.00	
Interest on Investments	\$	<u>500.00</u>	
Total	\$	<u>95,000.00</u>	
Amount to be raised in taxes	\$	<u>427,553.00</u>	
Grand List	\$	<u>1,708,859.72</u>	\$ <u>0.2505</u>
Local Agreement:			
Non-Approved Voted Exemptions	\$	354,830.00	
Veterans Exemptions	\$	<u>300,000.00</u>	
Total	\$	<u>654,830.00</u>	
6584.3000 x non-residential ed tax rate \$1.1670	\$	<u>10,588.60</u>	
Grand List	\$	<u>1,708,859.72</u>	\$ <u>0.0062</u>
Homestead Education Rate	\$		<u>1.3731</u>
Non-Residential Education Rate	\$		<u>1.617</u>






# TOWN OF PAWLET TAX RATE FY 2019


The following rate was established by  
The Board of Selectmen on July 31, 2018

Municipal	\$	0.4825
Local Agreement	\$	0.0062
Homestead Ed.	\$	<u>1.3731</u>
	\$	<b>1.8618</b>

Municipal	\$	0.4825
Local Agreement	\$	0.0062
Non-Residential Ed.	\$	<u>1.617</u>
	\$	<b>2.1057</b>

Board of Selectmen:

Attest:   
Town Clerk

**Town of Pawlet Wastewater User's Fee 2018-19**

Wastewater Budget	\$73,100.00
Wastewater Upgrade Loan Payment	<u>\$17,510.00</u>
	\$90,610.00

Less Anticipated Income:

Interest on User Fees & Delinquent User Fees	\$ 7,000.00
Interest on Investments	\$ 200.00
From Savings Account	<u>\$ 3,400.00</u>
	\$10,600.00

Amount to be raised:

\$80,010.00

Number of users :

127 equals rate of \$630.00

The following rate was established by

The Board of Selectmen on 09/25/18 \$630.00 per unit

Charles L. Weedon Sr.

Edgar Cleveland

J.D. Melod

[Signature]

Michael Beede

Attest: [Signature]  
Town Clerk

**TOWN OF PAWLET DEBT AS OF 6/30/19**

<u>Owed To:</u>	<u>Description</u>	<u>Int. Rate</u>	<u>Maturity Date</u>	<u>Balance 6/30/19</u>
John Deere Financial-Capital Lease	2015 Model 410K Loader Backhoe	2.50%	2019	\$0.00
Estimated Landfill Post closure Cost			2031	\$80,065.00
USDA Rural Development	Bond WWTP upgrade	2.50%		\$590,066.97
Bank of Bennington	2018 Mack	3.40%		\$81,518.91
<b>Total Long Term Debt</b>				<b>\$751,650.88</b>

# Statement of Taxes Collected 2018-2019

2018-2019 Levy	\$ 3,371,374.50
Adjustments: Homestead/Current Use Credits	\$ (14,643.42)
Adjustments: Homestead Current Use Increases	\$ 10,416.16
State Payments	\$ (400,192.04)
Taxes Collected by Treasurer	<u>\$ (2,757,952.41)</u>
Delinquent Tax Levy	\$ 209,002.79

December 3, 2019

The Selectboard  
Town of Pawlet, Vermont

In connection with audit engagements, we are required by auditing standards generally accepted in the United States of America to communicate certain matters with those charged with governance. The term "those charged with governance" means the persons with responsibility for overseeing the strategic direction of the entity and obligations related to the accountability of the entity, for example, the Selectboard (the Board) or a designated Board officer or committee. This communication is provided in connection with our audit of financial statements of the Town of Pawlet (the Town) as of and for the year ended June 30, 2019.

These standards require us to communicate with you any matters related to the financial statement audit that are, in our professional judgment, significant and relevant to your responsibilities in overseeing the financial reporting process. They also set the expectation that our communication will be two way, and that the Board or their designee will communicate with us matters you consider relevant to the audit. Such matters might include strategic decisions that may significantly affect the nature, timing, and extent of audit procedures.

This letter summarizes those matters which we are required by professional standards to communicate to you in your oversight responsibility for the Town's financial reporting process.

#### **Auditor's Responsibility under Professional Standards**

Our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States were described in our arrangement letter dated April 1, 2019. Our audit of the financial statements does not relieve management or those charged with governance of their responsibilities, which are also described in that letter.

#### **An Overview of the Planned Scope and Timing of the Audit**

The scope of the audit was also described in our arrangement letter dated April 1, 2019. The audit was conducted in August 2019 and November 2019; drafts of financial statements and auditors reports were sent to the Town on November 13, 2019.

#### **Accounting Policies and Practices**

- **Preferability of Accounting Policies and Practices**

Under generally accepted accounting principles, in certain circumstances, management may select among alternative accounting practices. In our view, in such circumstances, management has selected the preferable accounting practice.

- **Adoption of, or Change in, Accounting Policies**

Management has the ultimate responsibility for the appropriateness of the accounting policies used by the Town. The Town did not adopt any significant new accounting policies nor have there been any changes in existing significant accounting policies during the current period.

- **Significant or Unusual Transactions**

We did not identify any significant or unusual transactions or significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

- **Management's Judgments and Accounting Estimates**

Accounting estimates are an integral part of the preparation of financial statements and are based upon management's current judgment. The process used by management encompasses their knowledge and experience about past and current events and certain assumptions about future events. The significant accounting estimates reflected in the Town's 2019 financial statements are deferred property taxes, depreciation expense, and the accrued liability for future care of the closed landfill.

#### **Audit Adjustments**

During the audit we proposed 15 adjustments to the general ledger account balances provided for audit; several of those adjustments were prepared with the assistance of the Town Treasurer.

Management accepted the proposed adjustments and those changes are reflected in the 2019 financial statements. The significant effects of these adjustments were (1) to record capital asset additions, (2) to record depreciation of capital assets, (3) to record debt service classification of long term liabilities, (4) to record the deferral of uncollected property tax revenue, (5) to adjust the value of the Library investment in the Vt Community Foundation, (6) to adjust the late recording of a 2018 expenditure, and (7) to record additional prepaid health insurance expenditures.

#### **Uncorrected Misstatements**

We are not aware of any uncorrected misstatements other than misstatements that are clearly trivial.

#### **Disagreements with Management**

We encountered no disagreements with management over the application of significant accounting principles, the basis for management's judgments on any significant matters, the scope of the audit, or significant disclosures to be included in the financial statements.

#### **Consultations with Other Accountants**

We are not aware of any consultations that management may have had with other accountants about accounting or auditing matters.

**Significant Issues Discussed with Management**

We did not have correspondence with management regarding significant issues arising from the audit. We have discussed accounting matters relating to the Town's accounting estimates, and audit adjustments.

**Significant Difficulties Encountered in Performing the Audit**

We did not encounter any difficulties in working with management during the audit.

**Material Weaknesses**

We identified no material weaknesses in the Town's system of internal control over financial reporting during our audit of the financial statements.

**Certain Written Communications between Management and Our Firm**

Management provided written representations in connection with the audit in a letter to our firm dated December 3, 2019. A copy of the letter is available upon your request.

This report is intended solely for the information and use of the Selectboard and management and is not intended to be and should not be used by anyone other than these specified parties. It will be our pleasure to respond to any questions you have regarding this letter. We appreciate the opportunity to be of service to the Town.

Very truly yours,  
Mudgett, Jennett & Krogh-Wisner, P.C.

*Mudgett, Jennett &  
Krogh-Wisner, P.C.*



**TOWN OF PAWLET  
DELINQUENT PROPERTY TAXES  
AS OF 12/31/2019**

**2006/2007-2010/2011**

Campbell, Elizabeth	\$	3,348.46 B	
			\$ 3,348.46

**2011/2012-2013/2014**

Campbell, Elizabeth	\$	1,596.91 B	
Lizotte, Timothy	\$	104.88	
			\$ 1,701.79

**2014/2015-2015/2016**

Campbell, Elizabeth	\$	881.73 B	
Lizotte, Timothy	\$	246.61	
			\$ 1,128.34

**2016/2017**

Campbell, Elizabeth	\$	77.90 B	
Lizotte, Timothy	\$	132.36	
Mason, Todd & Regina	\$	237.02	
			\$ 447.28

**2017/2018**

Kalanquin, Jolene	\$	623.53	
Lizotte, Timothy	\$	120.50	
Mason, Todd & Regina	\$	215.95	
			\$ 959.98

**2018/2019**

Banyai, Daniel	\$	326.80	
Kalanquin, Jolene	\$	166.35	
Legg, Cynthia	\$	530.17	
Lewis, Tammy	\$	883.88	
Lizotte, Timothy	\$	109.38	
Lurvey, Nicole	\$	651.28	
Mason, Todd & Regina	\$	196.13	
Ogert, Linda Estate	\$	1,828.97	
Smith, David & Bonnie	\$	138.53	
Warner, Keith	\$	335.02	
Zuidhoek, Mickel	\$	1,110.75	
			\$ 6,277.26

**B denotes Bankruptcy**

**No tax sale action can be taken if Bankruptcy or Federal Forfeiture**

Total Delinquent Property		As of 06/30/2019	As of 12/31/2019
		\$76,827.01	\$14,138.01
Total Property Collected	7/01/2018-12/31/2018	\$82,240.25	^^
Total Property Collected	01/01/2019-6/30/2019	\$137,778.31	^^
Total Property Collected	07/01/2019-12/31/2019	\$54,546.34	^^

^^Amount collected on principal, this amount does not include collection for interest and penalties

**Tax Sales            October 2019**

Respectfully Submitted,  
Kim Ayers, Delinquent Tax Collector

**TOWN OF PAWLET**  
**DELINQUENT WASTEWATER FEES**  
**As of 12/31/2019**

**2018/2019**

Atkins, Thomas	\$	779.73	
Dorothy Baker Estate	\$	406.38	
Diefendorf, Robert	\$	779.73	
Farrell, Liam	\$	779.73	
Jacob, Lawrence III	\$	378.04	
Kalanquin, Jolene	\$	95.82	
Labas, John	\$	779.73	
Legg, Cynthia	\$	1162.55	
Lewis, Tammy	\$	371.65	
Lurvey, Nicole	\$	779.73	
O'Rourke, Josh & Melinda	\$	779.73	
Parketr, Gary	\$	867.94	
Scully, Kathleen	\$	779.73	
Stephens, Kathy	\$	528.55	
Warner, Keith	\$	244.02	
			\$ 9,942.43

**No tax sale action can be taken if Bankruptcy or Federal Forfeiture**

Total Delinquent Wastewater		<b>As of 06/30/2019</b>	<b>As of 12/31/2019</b>
		<b>\$28,412.97</b>	<b>\$9,942.43</b>
Total Wastewater Collected	07/01/2018-12/31/2018	\$14,748.28 ^^	
Total Wastewater Collected	01/01/2019-6/30/2019	\$13,527.44 ^^	
Total Wastewater Collected	07/01/2019-12/31/2019	\$13,902.38 ^^	

^^Amount collected on principal, this amount does not include collection for interest and penalties

**Tax Sale            October 2019**

Respectfully Submitted,  
 Kim Ayers, Delinquent Tax Collector

Town Clerk Annual Report  
March, 2020

2019 was another busy year in the Town Office. Sadly, we lost two people who passed away unexpectedly, Jeffrey Tornyos our Wastewater Treatment Facility Technician and Hal Wilkins our Zoning Administrator. Therefore, as in 2018, we went through some transitions.

There was a re-structuring of recording fees on the state level which increased per page recording from \$10 to \$15. The recording fees had not been reviewed since 2008. It was a long overdue adjustment for municipalities throughout the state.

Dog licenses (new and renewal) are due before April 1 to avoid a late fee. The law states that all dogs 6 months and older MUST be licensed.

It is a busy election year beginning with Town Meeting & Presidential Primary on March 3. For Town Meeting there will be three ballots: Town/School Officials, Town Articles and the Mettawee School District Ballot. Additionally, the Presidential Primary will be held on the same day. This election is different than the August Primary in that you will be asked to choose a Democratic Ballot or a Republican Ballot. Please note that you are not declaring a party as Vermont does not require this. You are choosing a ballot to vote on. In August you will be given a ballot for each party which you will take to the booth to vote on one. The others will be inserted into an unvoted ballot box. It is difficult not to confuse the two methods of voting in very different Primary Elections.

There will be two informational meetings as noted on the back of this report. The Mettawee School District Informational Meeting will be held on February 26<sup>th</sup> while the Town Informational Meeting will be held on March 2<sup>nd</sup>. Issues regarding the school ballot cannot be discussed at the Town Meeting as well issues on the town ballots cannot be discussed at the School informational meeting. Voting on all ballots will occur on March 3 at the Town Hall between 9 AM – 7 PM.

There is also a change in how we issue copies of birth and death certificates. You can get them online from Vital Records OR you can get them from any Town Clerk in the State of Vermont. However, there is now an application that needs to be filled out for every certificate request and you need to fit the criteria of who may request and receive the certificate. We can no longer make certified copies of these records from our vault, we need to obtain them from the state online portal. Please be prepared to wait a few moments for us to process your requests.

We also continue to issue dog licenses, marriage licenses, Green Mtn. Passports, automobile registration renewals (within 2 months of the expiration date), notarial services, voter registration (see back page), liquor licenses through Department of Liquor Control, etc.

I thank you for your faith in me as your Town Clerk and hope to continue to serve this community in the future. Ongoing changes in legislation govern the policies and procedures to which I must adhere. Taking advantage of educational/training opportunities enables me to represent this office in consistent and professional manner.

Deb Hawkins

## Report from the Town Treasurer

It has been a busy year in my office with a lot of firsts as I learn the ropes. I have truly enjoyed my time keeping the financial records for the Town of Pawlet General Fund, Highway, Wastewater and Library in addition to several other designated funds.

John Mudgett of Mudgett, Jennett & Krogh-Wisner, P.C., in Montpelier, performed our annual audit this year with minimal adjustments. A copy of the final audit is on file here in the Town Office.

I would like to take this time to remind our Homestead residents that **YOU MUST FILE YOUR HS-122 AND HI-144 FORMS WITH THE STATE OF VERMONT ANNUALLY regardless of whether or not you file income tax**, in order to receive the residential tax rate and an education tax credit from the state. Although the state gives extensions it is very important to get the forms in by April 15<sup>th</sup> or before. Timely filing ensures that the credit shows up on the first bill and will limit the number of revised bills that must be issued and the ensuing confusion and additional late fees. I understand the frustration of having to file EVERY year but until/unless something changes in Montpelier it is a requirement. Should you need assistance you can reach out to my office.

Training with my predecessor, Judy Coolidge this past year has been a fun and educational experience for me. Getting to know more of Pawlet's residents and property owners has been a blast and I thank you all for your kindness and patience with me. Working with the other Town officials has also been a fun experience and I am proud to be a part of this team.

Please feel free to reach out to me or stop in to the office if I can be of assistance. My office hours are Monday, Tuesday, and Wednesday from 9-12 and 1-4.

Respectfully submitted,

*Julie Mack*

pawlettreas@vermontel.net

## Annual Report from the Selectboard

It has been another prolific and demanding year for the Town's Selectboard, filled with evolution and progress in several areas. The members of the Selectboard have maintained their passion for governing the Town of Pawlet, in a thoughtful and thorough way through their consistency and willingness to serve. This year, the Selectboard continued to work alongside our Town's appointed members and elected officials, supporting one another through a variety of projects and decisions, which continue to maintain our compliance with State standards. Many of these major decisions and discussions had to do with zoning, as well as a continued interest in renovation projects for Town buildings. Our community members also continue to demonstrate a passionate interest in Town happenings, and the Selectboard meetings remain full of attendees eager to share their opinions and contribute towards our Town's evolution and progression.

The Selectboard meets bi-weekly on Tuesdays at 7:00pm in the Town Hall, with meetings that are open to the public and forewarned accordingly. As always, the Selectboard encourages all residents and community members to attend these meetings and to participate in the governance of our community. To reserve a space on an upcoming meeting agenda, please contact the Select Board Assistant directly at [PawletSelectBoard@gmail.com](mailto:PawletSelectBoard@gmail.com).

This year, the Town welcomed Julie Mach as our Treasurer upon Judy Coolidge's retirement. The Selectboard continues to be grateful for and impressed by Julie's quick transition into her role, as well as the positive impact she has made on the Town. Sadly, this year we lost our Zoning Administrator, Hal Wilkins, who's contributions to the Town were deeply appreciated and will be missed. The Board's gratitude extends to Jonas Rosenthal, who filled the role of Interim Zoning Administrator, and has been doing a wonderful job of tending to the Town's zoning needs. We also experienced the loss of our Waste Water Treatment Operator, Jeff Tornyo, who's years of service to the Town are treasured.

Due to the transition at the Waste Water Treatment Facility in West Pawlet, the Town decided to work with Vermont Utility Management Services (VTUMS) after careful research and consideration. This change has led to enhancements and positive changes at the WWTF. With these changes came a noticeable change in Waste Water usage fees, and the Select Board greatly appreciates the understanding and patience of each of the users.

The Selectboard thanks the Highway Department for completing several grant-funded roads projects this year. The Select Board Assistant and Treasurer submitted necessary completion paperwork for those grants, and several applications for grant opportunities for 2020 have been submitted. The Board also celebrated the Town's Roads Crew for their resurfacing of a large portion of the Herrick Brook Road, Heatherington and Chet Clark Road (all class three roads). Additional conversations took place this year regarding enhanced preparation for winter sand and stone needs in 2020.

Our Town's building maintenance is working well with regard to the Library and Town Hall. The painting of the outside of the Town Hall and Library has been completed, as well as general upkeep. On the ballot for March is a vote for a bond for the Library renovation/accessibility project. If approved by the voters, this project will provide accessibility to the Matt Waite Room and the first level of the Library for all.

Additionally, the Selectboard has worked hard this year to ensure that they fulfilled the responsibilities of a Vermont Selectboard (outlined by the Vermont League of Cities and Town's, Handbook for Vermont Selectboards), and have adopted Rules of Procedure to be followed during the bi-weekly open meetings; doing so has led to increased efficiency of the bi-weekly meetings. The support of meeting attendees has been appreciated as the Board is continuously working to serve all members of the Town resourcefully and justly.

Michael R. Borden  
Edgar Cleveland  
Charles F. Weedon Jr.  
J. R. Melis  
Robert M. Jones

## 2019 ASSESSOR ANNUAL REPORT

Professional appraiser Lisa Wright, of Wright Appraisal Company, was hired by the Town in 2018 to replace the Board of Listers, after a town vote in favor of a professional assessor.

Out of 798 taxable parcels, 20 were formally grieved. There were 2 appeals to the BCA.

Our current equalization study reports a Common Level of Appraisal (CLA) of 106.32% and a Coefficient of Dispersion (COD) of 13.28%.

Pawlet GIS (geographic information system) mapping is available to the public through the Pawlet website. It can be accessed on the Assessor page: <http://pawlet.vt.gov/town-offices/assessor/>, and property cards can be printed.

We have been working very closely with our mapping company to improve upon the accuracy of our GIS maps, including correcting previously missing or incorrect parcel information. Inactive parcels are now merged with their contiguous, active parent parcels, and clicking on any of these parcels should now show owner information. This will be an on-going process, and we welcome any input regarding inaccuracies you may find.

Watch the Pawlet Website Assessor Page for information regarding grievance hearings, special notes and updates from the Assessor's Office.

If you have questions, walk-ins are always welcome in the Assessor's office. Please call to be sure we are here. Call: **325-3309 x 4**.

We are now working on our regular assessing work for April 1<sup>st</sup> 2020.

Our current challenges: Homestead Filings (HS-122s), Mapping maintenance, Sales Analysis, Appeals, Property Transfers, Permit Inspections, and Current Use maintenance.

**A REMINDER THAT HS-122s (HOMESTEAD DECLARATIONS) NEED TO BE FILED ANNUALLY (BY APRIL 15) TO RECEIVE THE VERMONT RESIDENTIAL TAX RATE.**

Please be sure to file your Homestead Declarations on a timely basis to avoid late fees.

If you have a complicated business or rental use, it is helpful to explain that to us so we can allocate the property accurately to residential/non-residential use.

Respectfully Submitted,  
Lisa Wright, Assessor  
Karen Folger, Assistant Assessor



## TOWN OF PAWLET APPROVED ZONING PERMITS

<u>Applicant</u>	<u>Application Number</u>	<u>Date Approved</u>	<u>Purpose</u>	<u>Permit Fee</u>
Gary Baierlein	2019-01	16-Jan-19	Shop / Apartment	\$ 50
Mary Beverage	2019-02	5-Apr-19	Garage & Wood Shed	\$ 200
Carl Yackel	2019-03	16-Apr-19	Storage Building	\$ 200
Not assigned			Not assigned	
Walter Davis	2019-05	23-Apr-19	Porch	\$ 60
Not assigned			Not assigned	
Anthony Traficante	2019-07	24-Jun-19	Change of Use	\$ 200
Robert & Gail Ebling	2019-08	24-Jun-19	Addition to home	\$ 60
Daniel Brooks	2019-09	15-Jul-19	Ag Building	\$ 15
David Young	2019-10	18-Dec-19	Subdivision	\$ 200
Not assigned			Not assigned	
Barbara Gibson	2019-12	24-Jul-19	Shed	\$ 60
Ken & Linda Knipes	2019-13	26-Aug-19	Shed dormer	\$ 65
Shawn Gould	2019-14	28-Aug-19	Carport	\$ 65
Golowasch & Laignel	2019-15	26-Aug-19	Barn	\$ 215
Jana Mason	2019-16	30-Sep-19	Greenhouse	\$ 65
Charles Waite	2019-17	16-Oct-19	Garden Shed	\$ 65
Justin Stedman	2019-18	7-Oct-19	Addition to horse stall	\$ 65
Rich & Jenn Cleveland	2019-19	9-Oct-19	Carport	\$ 65
Daniel Ellingsen	2019-20	30-Oct-19	Roof over deck	\$ 65
Jim Sheldon / Sheldon Farm	2019-21	6-Nov-19	Ag Building	\$ 15
Robert & Martha Schoenemann	2019-21	20-Nov-19	Change of Use	\$ 30
Cameron Perham		20-Dec-19	Appeal Denied	

The Selectboard and the Planning Commission wish to thank Hal Wilkins for his service to the Town as Zoning Administrator for this past year.

Jonas Rosenthal has been appointed Interim Zoning Administrator since October until a replacement is hired. Jonas is currently the Zoning Administrator for the Town of Castleton.

Regular Office hours are Wednesday's from 9:30 - 1:30 PM, or by appointment.

The office number is 325-3309 ext 3. The email address is [pawletzoning@vermontel.net](mailto:pawletzoning@vermontel.net)

## **Zoning Administrator's Annual Report**

Jonas Rosenthal of Wells stepped in as Interim Zoning Administrator in October 2019 after the tragic loss of Hal Wilkins due to cancer. Jonas serves as the Zoning Administrator for the Town of Castleton, Vermont.

Jonas has established a schedule for regular office hours that are now held every Wednesday from 9:30 - 1:30 PM. Residents may make an appointment to meet with Jonas by calling (802) 325-3309 ext 3 or by email at [pawletzoning@vermontel.net](mailto:pawletzoning@vermontel.net).

Since his interim appointment to the position Jonas has advised the Planning Commission on revisions to the Town's Unified By-laws and has assisted the Commission in the interpretation of specific language in the zoning ordinances. He has advised the Development Review Board at several public hearings, since his appointment, in order to assist in the resolution of violations placed on properties by the DRB and in the resolution of a property subdivision application.

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## **Information Regarding the 2020 Decennial Census**

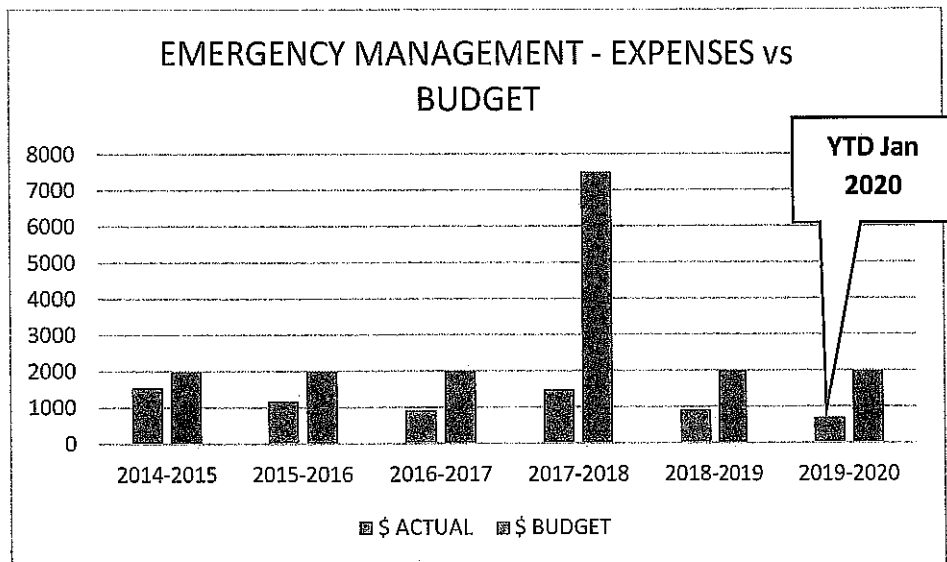
Every ten years, the U.S. Constitution requires an enumeration of all persons in the United States, Commonly referred to as the Census. For the next ten years, the numbers produced in this effort will help determine how more than \$675 billion will be distributed to states and localities annually through more than 65 federal programs. These programs include special education funding, school lunch programs, meals on wheels, fuel assistance, Medicare, housing rehabilitation, community economic development and revitalization block grants, early childhood education, cooperative extension offices, and more. This year, you will have the option of responding online, on the telephone, or with a traditional, short-form written response. Look for your invitation to respond in the mail or at your door. It is critical that *everyone* participate and that all household members be included. The 2020 Decennial Census begins in March.

## **Pawlet Emergency Management**

### **Annual Report 2019**

- The Town of Pawlet activated its Emergency Operation Center (EOC) on January 24, 2019 for an ice jam on the Flower Brook which flooded four structures. The EOC coordinated the response of the Pawlet Fire Department, the Town highway crew, Agency of Transportation and Vermont Emergency Management. Thanks to the quick work of Keith Mason and the rest of the highway crew, the ice jam was remedied, preventing further damage. Special thanks to the Hulett Farm for the use of their excavator.
- The Emergency Management Team participated in the Statewide Catastrophic Exercise (CAT 4) on October 23. The EOC was activated and the team tested communications with both fire departments, the town highway foreman, and Vermont Emergency Management in Waterbury. The team also tested the VtAlert telephone system as part of the exercise. Thanks to Keith Mason, Dave Ricard Sr., and Jon Weiss for their participation.
- Members of the EM team attended four EMD roundtables in Rutland.
- Members attended the Vermont Emergency Preparedness Conference on September 7-8 for training.

- Completed a Red Cross shelter survey of both Pawlet emergency shelters.
- Replaced emergency batteries in the Town's radio repeater. These batteries supply power to the repeater during power outages.
- Leon Corey was added this year to the EM team.
- Participated in at least 3 weather related VEM conference calls.
- Robert Morlino was named Emergency Management Director of the Year by Vermont Emergency Management.



Robert J. Morlino

## **PAWLET HEALTH OFFICER ANNUAL REPORT 2019**

- Performed 5 rental housing code inspections.
- Registered 4 animal bite reports.
- Issued a Health Order for rental housing code violations.
- One welfare check.
- Attended two webinar training classes.
- Investigated one MSHA code violation.

Robert J. Morlino

CONSTABLES' ANNUAL REPORT  
2018-2019 Fiscal Report

Over the past year we have handled a variety of calls which included animal complaints, traffic, parking, MVA's, EMS assists, domestic, civil standby, VIN verification, theft complaints, trespassing, Alarm Activations suspicious and agency assists with VT State Police and Fish & Game. We also continued our training with more than 80 hours. Training which included CPR/AED and First Aid (annual) , Firearms (annual) , NCIC Tac Recertification (annual), Hazardous Materials , Use of Force , Fair and Impartial Policing , Vermont Criminal Justice Training Council Data Collection E-Training, Strangulation Awareness, and Mass Shootings.

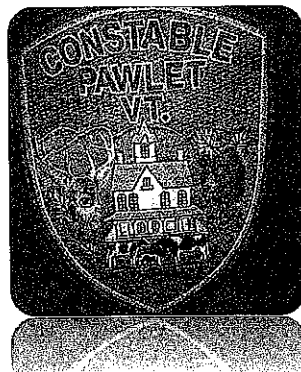
As a reminder all dogs or wolf hybrids six months of age or older must be registered on or before April 1st and have a current rabies vaccination.

It has been a pleasure to serve the people of the Town of Pawlet.

Respectfully,

David P. Ricard, Sr. 1st Constable

William Humphries 2nd Constable



# Pawlet Volunteer Fire Department Annual Report 2019

## *State of the Department*

The Pawlet Volunteer Fire Department is proud to serve the residents of Pawlet and strives to provide prompt and professional service when emergency response is needed. We demonstrated robust operational capabilities and good financial health in 2019, but faced serious challenges maintaining adequate staffing. We rely on unpaid volunteers, and volunteers are increasingly hard to come by. *If you are seeking an exciting and unique way to serve your community, join us today!* We provide comprehensive training at no cost and have important roles for people of all genders, backgrounds, and physical abilities. For more information, stop by the firehouse any Tuesday evening, call Chief Weiss at 325-7070, or visit [pawletfire.org/join](http://pawletfire.org/join)

## *Emergency Response*

The Pawlet Volunteer Fire Department fielded 54 emergency incidents and 5 non-emergency calls for service in 2019. This represents a substantial increase in call volume for our agency. We made 34 runs within our fire district and provided mutual aid assistance for 7 incidents in West Pawlet, 11 in Dorset, 5 in Granville, 1 in Rupert and 1 in Danby.

Pawlet suffered no structure fires in 2019, but we responded to four residential structure fires and two commercial equipment fires in surrounding jurisdictions. We responded to five motor vehicle incidents on the roadways of our district, one with serious personal injuries but none fatal. A fatal ATV crash occurred in Pawlet in 2019. Our agency assisted the Vermont State Police with locating the victim. We fielded one major weather-related emergency, an ice jam on Flower Brook causing flooding in the village.

### 2019 PAWLET VOLUNTEER FIRE DEPARTMENT RUNS BY INCIDENT TYPE

Fire, residential structure	4	Fire alarm (no hazard found)	6
Fire, commercial equipment	2	Carbon monoxide alarm (no hazard found)	3
Fire, grass/brush/wildland	1	Trees and/or wires down in roadway	5
Fire, outdoor appliance	1	Standby or cover assignment	9
Fire, motor vehicle	1	Medical emergency, assist EMS crew	4
Fire, chimney (confined to chimney)	1	Cancelled on route	2
Motor vehicle incident	6	Flooding	1
Unfounded report (good intent)	3	Emergency call for service	2
Search for lost person	1	Non-emergency call for service	5

A total of 434 person-hours were committed to emergency response in 2019. No serious line-of-duty injuries occurred.

## *Training and Membership*

A total of 365 in-house training hours were logged department-wide in 2019. Our officers organized 24 drills or classroom training sessions, including two live fire training exercises, one in a wildland area and one in a house donated to the department.

Our active membership roster decreased in 2019, and the median age of our volunteers crept higher. These are trends we have wrestled with for years now, and almost all volunteer

organizations in the United States are facing similar challenges. This chronic shortage of volunteers poses a significant operational challenge to us today, and in the long term threatens the time-honored and extremely cost-effective model of unpaid volunteer fire protection that Pawlet has grown accustomed to.

### ***Fire Protection, Prevention, and Outreach***

The PVFD brought the Vermont Division of Fire Safety's 802 Safe program to Pawlet in 2019. 802 Safe is a grant-funded community risk reduction program. Firefighters visit homes to install smoke and carbon monoxide detectors at no cost, and provide helpful fire safety information to residents. Our goal is to get working smoke and carbon monoxide detectors in every home in our district. If you'd like us to visit your home, call the station at 325-3222 to schedule.

The Pawlet, West Pawlet, and Rupert Fire Departments continued our collaboration to deliver annual fire safety education to the students at Mettawee Community School in 2019. We encourage parents to discuss fire safety with their kids regularly, and to conduct exit drills in your home to make sure your kids know exactly what to do in the event of a fire.

We launched a new website in 2019, full of useful information for Pawlet residents. Visit [pawletfire.org](http://pawletfire.org) for fire safety tips, information about our department, and much more.

### ***Expenditures, Revenue, and Capitol Investments***

The Pawlet Volunteer Fire Department staged three fundraising events in 2019: an auction, a Game Supper, and a Mother's Day brunch. We also sent an appeal letter. We are thankful for the robust support we receive from our community, and are pleased to report a healthy financial picture. Our income and expenditures are detailed on the following page.

Major expenditures in 2019 included 700' of large diameter water supply hose, completing our multi-year project to bring our entire inventory of fire hose into compliance with national standards. We repaved the firehouse driveway, extending our parking area and replacing the badly worn tarmac. We also spent a significant sum on repairs and maintenance to our aging apparatus fleet, and obtained new radio hardware to accommodate our dispatchers' migration to highband VHF radio frequencies.

This past year, our Apparatus Committee put a great deal of work into designing a new fire apparatus for our district. This truck will be a versatile 4x4 designed to serve in wildland, utility, structural firefighting water supply and initial-attack roles. When it arrives in late 2020, it will be Pawlet's first fire apparatus acquisition in 16 years. We have also begun planning to replace ETA 542, our primary pumping apparatus, which is 22 years old this year.

Respectfully Submitted by the Pawlet Volunteer Fire Department

Jonathan Weiss, Chief, (802) 325-7070 , [jon@pawletfire.org](mailto:jon@pawletfire.org)

Lars Lund, President

Jim Becker, Vice President

Fran Powers, Treasurer

Bill McKenzie, 1<sup>st</sup> Assistant Chief

Bob Morlino, 2<sup>nd</sup> Assistant Chief

Paul Perkins, Captain

James Glick, Lieutenant

Theresa Jones, Secretary



## ***Pawlet Vol. Fire Department Financial Report, Calendar Year 2019***

### ***Revenue***

Income - Auction	7,914.25
Income - Auction Food	1,606.00
Income - Donation	6,124.40
Income - Game Supper	3,631.00
Income - Interest	446.70
Income - Mother's Day Brunch	1,270.00
Income - Promotional Item Sales	30.00
Income - Reimbursements	2,278.38
Income - Rental Fees	40.00
Income - Town Allotment	60,000.00
 Total Gross Revenue	 \$83,340.73

### ***Expenditures***

101 Building - Heating Fuel Oil	2,731.87
103 Building - Electricity	2,073.56
104 Building - Telecommunications	1,567.74
105 Building - Repairs and Maint.	2,367.48
106 Building - Grounds	13,275.00
107 Building - Misc.	265.69
108 Building - Fire Protection	310.00
 201 Office - Office Expenses	 258.64
 301 Operational - Insurance, Benefits	 8,652.00
302 Operational - Dispatching	7,600.00
303 Operational - Association Dues	738.00
304 Operational - Misc.	25.00
306 Operational - Food & Beverage	342.91
307 Operational - Bank Charges	26.50

### ***Expenditures (continued)***

401 Fundraising - Postage	338.00
402 Fundraising - Printing	80.00
403 Fundraising - Food	1,219.00
404 Fundraising - Paper Goods	302.51
405 Fundraising - Misc.	440.20
406 Fundraising - Advertising	198.00
407 Fundraising - Trash Hauling	249.69
 504 Training - Props, Supplies, Equip.	 9,719.37
505 Training - Misc.	500.00
 602 Apparatus - Maintenance	 3,676.35
603 Apparatus - Repairs	5,585.01
604 Apparatus - Fuel	632.55
 702 Equipment - SCBA	 311.50
704 Equipment - General Purpose	592.61
705 Equipment - Struct. Firefighting	7,050.36
707 Equipment - Rescue, Extrication	52.32
708 Equipment - Communications	3,856.11
710 Equipment - Misc.	36.28
 801 Prevention - Hydrants	 5.88
802 Prevention - Outreach and Educ.	137.32
 Total Expenditures	 \$75,217.45
NET REVENUE	\$8,123.28

West Pawlet Volunteer Fire Department  
Fiscal year 2018-2019 Annual Report

The West Pawlet Volunteer Fire Department responded to 41 emergency calls for the year, they included:

01 Structure Fire	03 Motor Vehicle Accidents
08 Mutual Aid Structure Fires	07 Alarm Activations
02 EMS Asst	02 Service Calls
02 Good Intent	01 Priority One Echo
06 Standbys	02 Motor Vehicle Fires
04 Mutual Aid Motor Vehicle Accidents	01 Water Rescue
01 Mutual Aid Chimney Fire	02 Furnace Fires

During the past year we have had a total of 692 man hours of training, either in house, at regional schools or mutual aid drills. On top of those hours many more were spent fund raising.

This past year we replaced our 1994 International pumper with a 2006 Ferrara 6 man 1500 gpm/ 1000 gal. rural pumper. We also installed a pressurized hydrant on Route 153 near Betts Bridge Rd. this will allow the department to provide more than a 1000 gallons of water and load tankers without the aid of a pump. The department now has 12 dry hydrants and 2 pressurized hydrants in the West Pawlet fire district.

As in past years West Pawlet, Pawlet and Rupert taught fire prevention to the children of Mettawee Community School. We strive to promote fire safety and encourage the children to share the information with their parents.

We continue to search for ways to stretch our limited budget through grants, fundraisers and donations.

Our priorities include the replacement and upgrade of our equipment and aging turn out gear for members and to also expand the number of dry hydrants in the district.

We are always looking for new members, so if you are interested becoming a firefighter you are more than welcome to stop by the fire house on Tuesday nights after 7 and see what we are about.

We wish to thank community for their generous support over the years. We wish to thank all the firefighters, their families and employers for their continuing support to our department. We could have not provided the level of service to the community without your continued support.

Chief:	David Ricard Sr 645-0344	President:	Harley Stearns
1st Asst.Chief:	David Hosley 645-0158	Vice President:	Gary Hadeka
2nd Asst.Chief:	Joey Mullen 770-4931	Treasurer:	John Lee
Captain:	Ron Taylor III	Secretary:	Craig Watrous
Lieutenant:	Jay Wilson III	Trustee:	Leon Corey

Respectfully Submitted,

David Ricard Sr.  
Chief

West Pawlet Volunteer Fire Department, Inc  
Profit and Loss Standard  
October 2018 through September 2019

3:41 PM

01/20/20

Accrual Basis  
Oct '18 - Sep '19

Income

3300 — Fundraising	
3368 — Bus Trip	2,778.25
3366 — Breakfast income	7,656.33
3350 — Auction income	1,181.00
3335 — 50 50 Raffle income	10,235.00
3340 — Other raffle income	3,357.00
Total 3300 — Fundraising	25,207.58
3385 — Town Appropriation	60,000.00
3375 — Donations	4,001.01
Total Income	89,208.59

Expense

4860 — Training	85.00
4350 — Medical	75.00
4710 — Telephone	927.33
4240 — Training Courses and Materials	350.00
4250 — Insurance	8,804.00
4360 — Community Service	207.98
4452 — Fundraiser expenses	
4462 — Bus trip	2,215.11
4461 — Breakfasts	2,972.47
4460 — Other Raffle expense	846.02
4470 — 50-50 raffle expense	5,464.00
4452 — Fundraiser expenses - Other	343.00
Total 4452 — Fundraiser expenses	11,840.60
4765 — Office	273.52
4550 — Banquet expense	1,080.58
3600 — Dispatch Service	7,800.00
4700 — Utilities	
4750 — Wastewater user fee	1,260.00
4720 — Electricity	2,443.38
4730 — Waste removal	500.76
4740 — Propane	3,157.22
Total 4700 — Utilities	7,361.36
4800 — Building repair and maintenance	
4802 — Addition expenses	2,925.35
4800 — Building repair and maintenance - Other	3,087.96
Total 4800 — Building repair and maintenance	6,013.31
4910 — Equipment Repair/ Maintenance	
4222 — Radio Repair	225.00
4910 — Equipment Repair/ Maintenance - Other	1,284.42
Total 4910 — Equipment Repair/ Maintenance	1,509.42
4100 — Vehicle Expenses	
4110 — Vehicle Repair & Maintenance	715.25
4120 — Fuel	874.92
Total 4100 — Vehicle Expenses	1,590.17
4200 — Equipment expense	
4220 — Firefighting Equipment	11,867.99
Total 4200 — Equipment expense	11,867.99

Truck Fund

Total Expense

Net Income

20,000.00

79,786.26

9,422.33



## **Granville Rescue Squad, Inc.**

**East Potter Avenue, P.O. Box 153**

**Granville, NY 12832**

**Telephone (518) 642-1830**

**[www.granvillerescue.com](http://www.granvillerescue.com)**

**[granvillerescue@yahoo.com](mailto:granvillerescue@yahoo.com)**



To the Citizens of Towns Served:

The members and staff of Granville Rescue are proud to have served the community over the past year.

Granville Rescue handled 1878 calls in 2019, traveling over 70,000 miles. The following is a breakdown of calls by area covered:

Village of Granville	712	Town of Hebron	33
Town of Granville	611	Town of Wells	127
Town of Pawlet	151	Town of Rupert	13
Town of Danby	6	Other Areas	225

We routinely respond to calls for mutual assistance outside of our area. Other neighboring ambulances also assist our agency when the system is overwhelmed with calls and our resources are depleted.

Our service is licensed in New York and Vermont as an advanced life support agency. Volunteer members are supplemented by employees to provide 24 hour a day, 7 days a week emergency medical coverage. Our roster has over 45 members and staff, ranging from drivers to paramedics. In 2019, members participated in over 15,000 hours of emergency call time and in excess of 1200 hours of training. We do offer community CPR and first aid training, depending on instructor availability, as well as the "Stop the Bleed" program.

Several grants were received this year, allowing upgrade of older patient care equipment. Additionally, we purchase a used, but well maintained ambulance, at a significant cost savings.

Two members completed the EMT training program this year. This 165-hour course, taught over several months is the certification level required to care for a patient. One member upgraded their certification to the Advanced EMT. We applaud these members for their achievements.

Granville Rescue would like to thank the citizens, businesses, local governments, fire, police, and neighboring EMS agencies, as well as highway departments for their continued support and assistance. Anyone with questions, concerns, or interest can stop by our building on Potter Avenue in Granville or visit our website at [www.granvillerescue.com](http://www.granvillerescue.com).

Respectfully Submitted:

Members of the Granville Rescue Squad

## **Pawlet Planning Commission Report for 2020**

During the past year, 2019, the Pawlet Planning Commission has seen some changes and some new initiatives. Over the last year the Commission has also seen a considerable amount of increased Town resident participation at the meetings, which has been of great benefit in furthering community participation in planning and governing the Town of Pawlet. The Planning Commission encourages Townspeople to attend the monthly meeting, which is held at the Town Hall every 4th Monday of the month at 7:30 PM. The Commission consists of seven Commissioners and one alternate Commissioner, all of whom are residents of the Town of Pawlet. The Commission took pleasure last year in welcoming Tom Collard of West Pawlet to the PPC and thanked Wayne Clarke for assuming the position of Alternate. Tom will fill out the remainder of Wayne's term as Commissioner.

Eric Mach continues to serve as Pawlet representative to the Rutland Regional Planning Commission's Board of Commissioners and holds the position of Chairman of the Board. Tom Collard was appointed by the Select Board to be the second local representative to the RRPC. Both Eric and Tom are active in the RRPC Transportation Advisory Council (TAC). Eric and Tom report to the PPC each month on the activities of the Regional Board of Commissioners.

We were greatly saddened by the loss of our Zoning Administrator, Hal Wilkins, to cancer this past fall. In his less-than one year serving in that position he provided valuable service, guidance and inspiration to the Planning Commission, the Development Review Board and the Select Board. We are grateful to Jonas Rosenthal of Wells for quickly stepping into Hal's shoes as Interim Zoning Administrator, so the business of that office was not delayed. Jonas served as Town Manager and Zoning Administrator in the Town of Poultney for over 30 years and is presently Zoning Administrator in the Town of Castleton. We welcome Jonas to the Town government and thank him for his valuable service.

Last year revealed, through input from Townspeople, that there was controversy over a lack of clear definitions regarding certain zoning regulations and zoning permit applications. Some changes were made to the Unified By-laws to better clarify what conditional uses are permitted in particular zoning districts. The zoning applications for the Town are also undergoing changes to make them more precise to better serve the Zoning Administrator's review and enforcement responsibilities relative to the Unified By-laws, as well as to the needs of the Townspeople and the Assessors.

The Pawlet Town Plan is due for revision by the beginning of 2024. The PPC is working on a number of changes to the usual format of the Plan, for example, making the Enhanced Energy Plan (mandated by the State of Vermont) a stand-alone report that will be appended to the revised Town Plan, replacing the current Energy chapter. Likewise a separate, stand-alone Economic Development Plan will replace the current Economic Development chapter.

Timely input from Town residents is essential to creating documents that reflect the desires of the Townspeople in the future development of the Town. In the fall of 2019 the PPC held a series of open workshops to provide a forum for the public to express its views on what and where the most valuable places and features of the Town are that should be preserved for future generations. This forum was called the Community Values Mapping Project. The program was conceived by and the sessions led by the Vermont Fish & Wildlife Agency with Monica Przyperhart, wildlife planner, acting as facilitator. The

outcome of the project was a set of maps and observations and a report that will assist the PPC in making decisions on future development activities within the Town and in crafting a new Town Plan that incorporates direct input from the residents of the Town.

Formulating Town Unified By-laws that the town Select Board will eventually adopt, after back and forth discussions and input from the Town residents, is one of the main duties of the Planning Commission. The Commission is presently reviewing the current By-laws and looking to update language that needs clarification, as well as adding new considerations to stay current with changing times and demographics of the town. The state also has mandated that the town attempt to meet State target goals regarding sustainable energy generation, land use and habitat protection (Act 171). The Planning Commission will put the main emphasis of the tasks and activities for 2020 on addressing these requirements and making future Town Unified By-laws updates reflect them.

Respectfully submitted,

Rik Sassa, Secretary

Edited by Harry Van Meter, AIA, Chairman PPC

## **Pawlet Public Library Report 2019**

As a municipal library of the Town of Pawlet, the Pawlet Public Library offers free services for the community, including many public programs for adults and children and access to materials not only from our collection, but from all Vermont libraries through Inter-library Loans. Library card holders also have free access to a wide range of digital resources like e-books, audiobooks and reference materials.

For recreational activities, card holders may check out snowshoes or snow saucers, and borrow passes to several parks, museums and nature centers. Along with free Wi-Fi, patrons have access to office services like copying and faxing at a nominal cost. The Library offers meeting space for community use, often for free or at a nominal cost when, for instance, the renter charges instructional fees.

These services are made possible by a combination of the Library's fundraising efforts, and tax dollars that provide the salaries of two part-time staff members and maintenance of our beautiful public building. With our thanks to the Town of Pawlet and our team of Library volunteers, we offer this year's summary of our activities.

### **Strategic Plan**

In May 2019, the Library finalized its Strategic Plan 2020-2024 following 15 months of development under the guidance of a nationally recognized library consultant. The community engagement process included interviews with 13 Town and community groups and several individuals to create a plan that is rooted in the needs and aspirations of the community, while developing relationships through partnerships and collaboration.

From this process, the Library established three priorities to guide its decisions about programming, funding, staffing and facility needs:

- provide a place for people to gather for social activities and community discussions;
- offer programs and activities that bring people together and bridge community divisions;
- and, facilitate Town and community organizations in working together and sharing information and resources with each other and the community.

Implementing the plan has already begun. In 2019, we offered monthly programs that brought community members of all ages together for potluck dinners, panel discussions with farmers and newcomers, a square dance, a block party and concert by the Washington County Band, a children's Halloween Parade, a Holiday Tea, and a Vermont-life skill share program series.

The Library obtained grant funding from the Vermont Community Foundation, the Lyman Orton Fund, and the Windham Foundation to add the part-time position of "Community Connector" to the library staff. In December, Sara Young of Middletown Springs was hired to assist Town and community organizations in collaborative efforts. Monthly gatherings of leaders from these organizations began in January.

For children and families, the Library received a grant from the Children's Literacy Foundation to form a partnership with the Mettawee Community School and local childcare providers to promote reading. The grant funded \$2,000 in new children's books for the Library and \$500 in new books for the school. The award includes two professional storytelling presentations for all students in grades K-6 and for preschoolers at Meadow Wee Day Care. The grant also launched the Library's book bag program, designed to help children at all reading levels. Volunteer Catherine Hunter, the Library's Literacy Coach, is available to help families with reading free of charge.

### **Building Improvements for Accessibility**

The strategic plan addresses facility needs, namely the improvement of access for people with physical disabilities. Currently, many people in wheelchairs and walkers find the ramp in the back of the building too steep and too long to navigate. The ramp is closed most of the winter due to ice and snow accumulation and falling ice and snow from the massive roof. In addition, many visitors with temporary or permanent mobility issues and parents with strollers and gear have difficulty negotiating the front exterior and interior stairs to reach the main floor.

In November 2019, the Library Board voted to support the lift expansion plan commissioned by the Select Board from architect Ralph Nimtz. The expansion would improve access to the main level of the Library for everyone year-round by creating a new enclosed entrance allowing visitors either to take the stairs or a lift to the main floor. It would also allow patrons to take the stairs or the lift down to use the Matt Waite Room for library events or for community functions open to the public. There is currently no access to this lower level room for people with physical disabilities, and so, by law, it cannot be booked for gatherings that are open to the public.

Community groups hold about 275 meetings or classes a year in the Library. Of these around 140 are held when the Library is closed, which presents significant security concerns. Also, the growing number of community meetings held on the main floor of the Library during library hours presents a dilemma in serving walk-in patrons since the room used for meetings also holds the non-fiction and reference collection. By making the Matt Waite Room fully accessible (including a new public restroom), the Library can securely close off the main floor when community groups need a meeting/function space during times when the library is closed; and we can offer an alternative space for meetings held during Library hours.

The Library building addition is a sizeable investment for our community. In January, the Library hosted an informational meeting for grant funders, organized by the Vermont Community Development Program. Five agencies that provide state, federal and private funding attended and invited the Town to apply for funding in the Spring. We are confident after this meeting that grant funding will cover one-third to one-half of the \$295,000 bond. Grant application guidelines require that the project be fully approved to be considered, in this case by ballot on March 3.

Through our strategic planning process, the Library has adopted the mission to provide a leadership role in unifying the community through shared resources and meaningful experiences for all generations. We are dedicated to serving the community, and we urge you to vote in favor of improving our public building to provide year-round community access for all. Thank you.

Submitted by Mary Lou Willits, Library Director



## Report to the Town for 2019

### Pawlett Historical Society

The Pawlett Historical Society was honored to host a significant event this past year in the six week retrospective of the Minnie Griswold home, documented by Neil and Susanne Rappaport and made available thru the efforts of Eileen Travell. The photographic history was on display this summer on the 2nd floor on Town Hall.

Minnie Griswold lived in her home on Herrick Brook Road, raising her 2 sons by herself, having been widowed early in her marriage. When she died, in 1952, her sons decided to leave the house untouched, just as if Minnie still resided there.

Some 30 years later, in 1985, Minnie's son Charles invited Neil Rappaport to document the house on black and white film using his 5X7 view camera. Nothing had changed in the house in the 30 years since she passed. His photographs captured brilliantly how the family had lived in the 50's and before, because many of the possessions went back well before then.

Susanne's contribution was to hand color prints of Neil's photographs, adding her empathetic artistry to the pictures of the rooms and objects in Minnie's home

The exhibit was free to the public and was well attended by residents as well as visitors.

We thank the Griswold sons, Charles and Paul, for preserving their home for all those years. And we're grateful to Eileen Travell for making this a possibility and to Dan Griswold, who travelled from California, for sharing some of the items pictured in the photographs. We are thankful to the Town for the use of the second floor of the Town Hall. Finally, we'd like to thank Joy and Matt Proft, current owners of the Griswold home, for opening their house for all to see at the conclusion of the exhibit,

We were pleased to host two free speaking events co-sponsored by the Vermont Humanities Council. Howard Coffin attracted record attendees for his Spring and Fall lectures; the 1st focusing on Vermont Sharpshooters during the Revolutionary War and the latter on the vital role Vermont women played in keeping the homestead and farms functioning during the Civil War. Howard had just finished researching the latter, so we were one of the first communities to hear about this. Both were excellent!

Our June Bake and Tag sale was a great success due to the support of many Pawlet residents and visitors alike, one of our primary fund raisers.

Our Braintree School open house in September was well attended, and we're grateful to Abby Mahurin for being our schoolteacher par excellence for another year. And we enjoyed more wonderful period baked goods provided by Vicky Ripley. Again this was a free event.

Our Collections Committee continued to work diligently, cataloguing both recent and more dated contributions. This is a never-ending task, and our wish would be for a place to display these gifts on a permanent basis.

Finally, we're thrilled that Judy Coolidge was elected Vice President and Sarah Rath as Curator at our annual meeting in November. And we thank Rose Smith, our Treasurer, and John Malcolm, our Secretary, for their diligent efforts that go unheralded during the year.

We are grateful to the Town and the Pawlet residents for supporting our activities as well as our November appeal's letter. We find ourselves in solid financial shape as we enter 2020. Thank you all for your continued support.

Respectfully submitted,  
Barry Meinert

METTOWEE VALLEY AND NORTHEAST CEMETERY ASSOCIATION, INC.  
2019 CHRISS MONROE CHAPEL REPORT  
2019 METTOWEE VALLEY AND NORTHEAST CEMETERY ASSOCIATION, INC. REPORT

Everyone is encouraged to visit our beautiful and special Mettowee Valley Cemetery and its historic Chriss Monroe Chapel which has been renovated by the Pawlett Historical Society in collaboration with the Cemetery Association. The Pawlett Historical Society will utilize the common area for meetings, and programs. This venture is beneficial to both organizations and ensures preservation and use of this historic building. The Chapel is available for services to the public.

Visitors comment on the beauty and peace of the Mettowee Valley Cemetery and Northeast Cemeteries. Visitors leave with a true sense of history of Pawlet and the many outstanding contributions our ancestors resting there contributed not only to Pawlet, but to surrounding communities and beyond to our Nation's history.

The Cemetery Association is in the early planning stages of computerizing their records. There has been increasing pressure to update the existing cumbersome hand system. Computerization of the records will require additional funding. Donations for this purpose would be gratefully appreciated. Direct donations to the Treasurer, Jennifer Decker listed below.

If you have any questions, and/or would like to donate funds, skills or services to the Mettowee Valley and Northeast Cemetery Association (a non-profit organization), please contact Myron (Mike) Waite, Superintendent at 802-325-3052 or mail your check or gift to Jennifer Decker, Treasurer, 1951 VT Route 133 Pawlet, VT 05761 (325-3721) Mettowee Valley and Northeast Cemetery Association.

**METTOWEE VALLEY CEMETERY ASSOCIATION  
2019 OPERATING ACCOUNT**

**INCOME**

Income from invested funds: \$2,752.49  
Burial Fees: \$875.00  
Donations: \$1,205.00  
Town of Pawlet: \$4,000.00  
Historical Society (agreement) \$500.00  
Sale of Lots: \$575.00

Total: \$9,907.49

**EXPENSES**

Clean-up/Maintenance/Mowing \$7,350.00  
Insurance \$779.00  
Recording Fees (Pawlet) \$70.00  
Supplies (checks) \$36.38

Total Expenses: \$8,235.38

**2019 Net Operating Income \$1,672.11**

# **West Pawlet Cemetery Association**

## **Annual Report for Fiscal Year 10-01-18 to 9-30-19**

Checking account #0506003153

<b>Starting balance, cash on hand at 10-01-18</b>	<b>\$8,351.41</b>
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Receipts:

Grave Openings*	\$270.00	
Donations from individuals	\$1,170.00	
Wreath sales	\$1,135.00	
Interest,TD BankNorth CDs	\$69.96	
Donation from Town	\$4,000.00	
Colonial Mutual Funds	\$500.00	
Lot Sold/general funds	\$780.00	
Perpetual care portion of lot sold	\$420.00	
Interest, TD BankNorth checking	\$3.35	
Refund Bank Service Charges	\$0.00	
	<hr/>	<b>\$8,348.31</b>

Disbursements:

Grave Openings	0.00	
Pawlet Town Clerk permit fees	25.00	
Mowing and Trimming	6,115.00	
Insurance	842.00	
Bank Service Charges Assessed	0.00	
Accountant Fees for Audit	375.00	
Transfer perpetual care portion		
Of lot sale to Colonial Funds	980.00	
Tree Removal	0.00	
Cost of wreaths for fund raising	420.00	
	<hr/>	<b>8,757.00</b>

<b>Balance on hand 9-30-19</b>	<b>\$7,942.72</b>
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\*Grave Openings for 10-01-18 to 9-30-19:

Mary Louise and Herman Smith	\$40.00
Fred Hart	\$150.00
Eugene Morneault	\$40.00
Shirley Sumner	\$40.00

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<b>Total</b>	<b>\$270.00</b>
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**Lots sold:**

Lot 89 in Church Section/Addition of 1930 to Clark Combs

Lot 97 East half, Church Section/Addition of 1930 to Gardner & Bonita Smith

**Lots Transferred:**

None for this report period

Summary of investments at 9-30-18 attached

**West Pawlet Cemetery Association**  
**Summary of Investments as of September 30, 2019**

Fund	Institution and Account Number	Interest Rate	Amount	Maturity Date
Perpetual	Citizens Bank *****0075	0.40%	\$6,150.95	8/27/2020
General	Citizens Bank *****8038	0.40%	\$3,255.47	6/14/2020
General	Citizens Bank *****3015	0.40%	\$7,683.71	6/4/2020
Perpetual	TD Bank *****1557	1.20%	\$7,484.77	8/23/2021
Perpetual	TD Bank *****1789	2.00%	\$10,091.73	10/5/2019
Perpetual	TD Bank CD *****75745	1.90%	\$4,999.92	5/14/2020
Perpetual	TD Bank CD *****92406	1.09%	\$6,055.00	6/1/2020
Perpetual	Columbia Threadneedle		\$39,982.16 as of	9/30/2019

Total of all items

**\$85,703.71**

MASONIC LODGE OF VERMONT FREE AND ACCEPTED MASONS  
A WORLD WIDE FRATERNAL ORGANIZATION  
2019 REPORT – MORNING FLOWER LODGE #71  
VERMONT ROUTE 30, PAWLET VERMONT 05761

Pawlet's Morning Flower Lodge #71 is one of Pawlet's most historic non-profit organizations housed in one of Pawlet's virtually untouched historic structures. The Lodge has a membership of approximately 50 members. Morning Flower Lodge #71 began in Rupert, VT in 1865 and moved to Pawlet in 1885.

The Lodge maintains a low profile, but its many services to the community have been active behind the scenes. The Lodge sponsored and housed the Boy Scouts in the lower level of the building for many years. Listed below are a few charitable organizations which Morning Flower Lodge #71 and 83 other Vermont Freemasons support. The Freemasons are the founding sponsors of the Shriners Burn Institutes and Shriners Hospitals for crippled children – FREE OF CHARGE.

The Freemasons sponsor the Knights Templar Eye Foundation, schizophrenia research programs, Drug Abuse Resistance Education (DARE), DeMolay for boys and Rainbow for girls, Comprehensive Assessment and Recovery Effort (CARE). The Freemasons of Pawlet were proud to present \$500 scholarships to two local students.

The Masonic experience encourage members to become better men, better husbands, better fathers, and better citizens. The fraternal bonds formed in the Lodge help build lifelong friendships among men with similar goals and values. Beyond its focus on individual development and growth, Masonry is deeply involved with helping people. This philanthropy represents an unparalleled example of the humanitarian commitment.

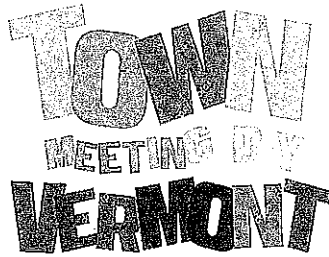
Need space for your organization? Need storage space? The first and second floor of the Masonic Lodge is available for the right person/organization. Call Myron (Mike) Waite 802-325-3052 for information.

We encourage you to become a member of the Morning Flower Lodge #71 of Pawlet. You can begin by contacting a Mason (802-325-3052).

## Online Voter Registration System For Vermonters

### Establish Your Own “My Voter Page”

- Election Management System (EMS)- includes a new statewide voter checklist and other resources and tools to be used by town and city clerks across Vermont to conduct all of their election and related business- from registering voters, to processing absentee ballot requests, to entering election results.
- Online Voter Registration Tool- allows all eligible Vermonters to submit their voter registration application online anytime and anywhere they can access the internet; and
- My Voter Page- online resource that allows every registered voter to login and have access to a unique, voter- specific web page where they can request an absentee ballot, and much more.
- The Online Voter Registration Page can be found at <http://olvr.sec.state.vt.us> and the My Voter Page login can be found at <http://mvp.sec.state.vt.us>



### VITAL STATISTICS REPORTED TO TOWN CLERK'S OFFICE 2019

BIRTHS - 9

DEATHS – 9

CIVIL MARRIAGES - 12

**TOWN OF PAWLET  
P.O. BOX 128  
PAWLET, VT  
05761-0128**

PRSTD STD  
U.S. POSTAGE  
***PAID***  
PERMIT #4  
PAWLET, VT  
05761

**DATES TO REMEMBER!!**

**INFORMATIONAL METTAWEE SCHOOL DISTRICT MEETING**

**DATE: Wednesday, February 26, 2020**

**7:00 PM, Rupert Firehouse  
2673 VT Rte. 153, W. Rupert**

**INFORMATIONAL TOWN & SPECIAL MEETING**

**Monday, March 2, 2020**

**7:00 PM, Mettawee Community  
School, Rte. 153, West Pawlet  
Gym/multi-purpose room.**

**VOTING (MSD & Town of Pawlet)**

**Tuesday, March 3, 2020**

**9:00 AM – 7:00 PM  
PAWLET TOWN HALL  
122 School Street, Pawlet, VT**