

## UNAPPROVED MINUTES

Vermont Board of Funeral Service  
National Life Building North Fl2,  
Montpelier, VT 05620-3402

May 4, 2010

8:30 a.m. – Curriculum Committee

9:00 AM – Board Meeting

Board Members present: John Coffin, Chairman, Lyndon Mann, Robert Covey, Ercel Harvey, Peter Beck  
Staff Attending: Dan Vincent, OPR Inspector, Kevin Leahy, Board Attorney, Terry Gray, Unit Administrator  
Visitors: Greg Camp, Mary Bisbee

1. Meeting called to order at 9:00 AM by Chairman Coffin.
2. Motion to approve the minutes from the April 13, 2010 meeting made by Lyndon Mann, seconded by Robert Covey. Motion passed.
3. Concluded Reports:  
Motion to accept the closing report on 2008-2009 by Peter Beck, seconded by Lyndon Mann. Motion passed.  
Motion to accept the closing report on 2009-2010 by Peter Beck, seconded by Lyndon Mann. Motion passed.  
Motion to accept the closing report on 2008-2009 by Peter Beck, seconded by Robert Covey. Motion passed.
4. Discussion:
  - a. 8:30 CE Committee Report – Lyndon Mann reported on the CE Committee Report.
  - b. List of concerns were distributed to the Board members, all written, emails, calls, etc. were compiled into a spreadsheet format. Each item was discussed and changes were made to the pre-need contract. See attached corrected pre-need contract for discussion at the July 6<sup>th</sup> Board Meeting.
9. Adjournment at 11:30 AM
10. Next Meeting – July 6, 2010