



# **Board of Pharmacy**

## **Office of Professional Regulation, Vermont Secretary of State**

89 Main Street, 3<sup>rd</sup> Floor • Montpelier, VT 05620-3402

<https://sos.vermont.gov/opr/>

### **Approved Meeting Minutes**

#### **\*Remote Meeting\***

**Wednesday, May 22<sup>th</sup>, 2024, at 9:00 a.m.**

**Members Present:** Jonathan Reynolds, RPh; Linda Retchin, Public Member (left prior to adjournment); Owen Foley, RPh; Savannah Cheeseman, RPh; Olivia Sprague, RPh; and Corey Duteau, RPh.

**Members Absent:** Catherine Haraden, CPhT; and Wendy Magee, Public Member

**OPR and SOS Personnel Present:** Carrie Phillips, Executive Officer; Emily Tredeau, Staff Attorney; George Hasselback, Prosecuting Attorney; Danielle Rubalcaba, OPR Business Project Manager; and Corey Young, Licensing Administrator.

**Public:** Jason To, Jessica Adams, Wesley Crocket, Emma Shouldice, Dale Masten, Stephanie Ibey and Steven Simpson

#### **1. Call to Order**

- The meeting was called to order at 9:00 A.M. by Mr. Duteau.

#### **2. Changes to the Agenda:**

- Attorney Tredeau requested that the disciplinary items be moved ahead in the agenda due to quorum issues.
- Ms. Phillips requested the addition of 121<sup>st</sup> NABP meeting recap to the agenda.

#### **3. Approval of previous minutes:**

- Ms. Retchin noticed a grammatical error in the April minutes.
- Ms. Cheeseman moved to approve the minutes for April 24<sup>th</sup>, 2024, with the correction. Mr. Foley seconded the motion, motion carried.

#### **4. Discipline:**

- **9:05 a.m. – In re: Albert Saeed, Docket No. 2024-69; Stipulation & Consent Order**
  - Ms. Sprague recused herself from the disciplinary item.
  - Ms. Cheeseman moved to accept the stipulation as presented. Ms. Retchin seconded the motion, motion carried.
- **9:09 a.m. – In re: Nicole Laplante, Docket No. 2023-167 & 2023-168; Default Order**
  - Ms. Sprague recused herself from the disciplinary item.
  - Mr. Reynolds moved to accept the default order as presented. Mr. Foley seconded the motion, motion carried.

#### **5. Executive Officer Update**

- Ms. Phillips shared her EO report, legislative update, and recently licensed entities with the Board.

#### **6. Topics for Discussion:**

- **Vice Chair Officer Election**

- Ms. Cheeseman moved to nominate herself for the vice chair position. Ms. Retchin seconded the motion, motion passed. The Board voted unanimously to elect Ms. Cheeseman vice chair.
  - 2024 BOP Officers
    - Chair: Corey Duteau
    - Vice Chair: Savannah Cheeseman
    - Secretary: Olivia Sprague
  - **503B Initial licensure FDA Questions**
    - Ms. Phillips presented OPR's updated FDA inspection questions that populate in the current 503B initial application for licensure.
  - **2024 NABP Annual Meeting Update**
    - Ms. Phillips provided a recap of the 121<sup>st</sup> NABP meeting to the Board.
    - The Board congratulated Mr. Robert Carpenter on his acceptance of the Carmen Catizone Honorary President Award.
- 7. Other Business:** none
- 8. Public Comment:** none
- 9. Next Meeting topics:**
- Pharmacists Well-being Index (WBI)
- 10. Adjournment:**
- Mr. Reynolds moved to adjourn the meeting; Ms. Cheeseman seconded the motion. Motion passed. Meeting adjourned at 9:43am.

Next Scheduled Meeting – June 24<sup>th</sup>, 2024  
Please check the [OPR Meeting Calendar](#) for update.