

**OFFICE OF PROFESSIONAL REGULATION
89 MAIN STREET, 3RD FLOOR, MONTPELIER, VT
APPROVED MINUTES
August 11, 2014**

1. Call to Order:

The meeting was called to order at 9:00 a.m. by Jeanine Carr – Chair at 89 Main St., Montpelier; Board members present: Alan Weiss, Deborah Swartz, Virginia Hudson, Kelly Sinclair, Jennifer Laurent, Jeanine Carr, Ellen Watson, Doug Sutton, Luana Tredwell, Sheila Davis, William White. Staff members present: Linda Davidson - Executive Director, Michael Saint Joseph – Nursing Program Manager, Jennifer Silverwood - Administrative Assistant, Ellen Leff - Nursing Case Manager, Larry Novins - Board Attorney, Annika Green, Gabriel Gilman - Prosecuting Attorneys; Dennis Menard – Investigator. Others present: Melissa Nugent, Vanessa Giambrone, Kathy LaRose, David Sleigh.

2. Changes and Additions to the Agenda:

- There were no changes or additions to the agenda.

3. Approval of Minutes:

A. Weiss moved to approve the minutes of the July 14, 2014 meeting with corrections as noted. **Pass**

4. Disciplinary Proceedings:

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| 2014-184 | Vanessa Giambrone, Attorney David Sleigh, Witness Kathy LaRose, and Investigator Dennis Menard were present. The Board went into deliberative session at 9:35 a.m. The meeting resumed at 9:55 a.m. While in deliberative session the Board voted to SUMMARILY SUSPEND the license of Licensed Practical Nurse Vanessa Giambrone . The Board will issue a written decision. Pass |
| 2014-267 | Adrian Keyser was not present. D. Sutton moved to SUMMARILY SUSPEND the license of Licensed Nursing Assistant Adrian Keyser . Pass |
| 2014-268 | Melissa Nugent was present. The Board went into deliberative session at 10:30 a.m. The meeting resumed at 10:45. While in deliberative session the Board voted to SUMMARILY SUSPEND the license of Licensed Nursing Assistant Melissa Nugent . The Board will issue a written decision. Pass |
| 2012-536 | Heather Gilbert was not present. D. Sutton moved to SUMMARILY SUSPEND the license of Registered Nurse Heather Gilbert . Pass |
| 2013-291 | Kathy Swan was not present. D. Sutton moved to find Kathy Swan in Default. A Weiss moved to INDEFINITELY SUSPEND the license of Licensed Nursing Assistant Kathy Swan . Pass |
| 2013-674 | Kimberly Christensen was not present. V. Hudson moved to find Kimberly Christensen in Default. D. Swartz moved to SUSPEND LICENSE ELIGIBILITY for Registered Nurse Kimberly Christensen . Pass |

- M2014-35 Jackie Dorsey was not present. S. Davis moved to approve the **REINSTATEMENT WITH STIPULATIONS** on the license of Licensed Nursing Assistant **Jackie Dorsey**.
Pass
- M2014-62 Amber Willard was not present. J. Carr moved to approve the **REINSTATEMENT WITH STIPULATIONS** on the license of Licensed Nursing Assistant **Amber Willard**.
Pass

CLOSING REPORTS:

D. Swartz moved to recommend that the following complaints be concluded without charges.

- 2013-556 D. Sutton recused
- 2014-177 S. Davis recused
- 2014-234 S. Davis recused
- 2013-503 S. Davis recused
- 2014-227 V. Hudson Recused
- 2012-8 J. Carr Recused
- 2013-646 S. Davis Recused
- 2014-144 V. Hudson Recused
- 2014-109 V. Hudson Recused
- 2014-226 V. Hudson Recused
- 2012-156 D. Sutton Recused
- 2014-169 V. Hudson Recused
- 2013-513 V. Hudson Recused
- 2014-270 E. Watson Recused
- 2013-472 D. Sutton Recused
- 2014-195 D. Sutton Recused

Pass

OTHER DISCIPLINARY ITEMS:

- M2014-64 Angela Croto was not present. E. Watson moved to approve **REMOVAL OF CONDITIONS** on the license of Registered Nurse **Angela Croto**.
Pass
- **Current Discipline Cases – July 31, 2014** – The Board received and reviewed the current discipline cases with E. Leff.

ADMINISTRATIVE RULES:

- The Board reviewed verbal comments from the public meeting of July 28, 2014 as well as those sent by email and postal mail. The Board approved moving the draft revised administrative rules to ICAR.

E. Public Comments: There were no public comments.

5. Administration, Education, Practice, Licensure:

Executive Director's Report: The Board received the written Executive Director's Report and related documents provided in the Board meeting packet.

APRN Sub-Committee Applicants

- The Board reviewed the CVs of the APRN Sub-Committee Applicants. The Board appointed Nicole Stone, James Greenleaf, Louise Moon Rosales, and Maureen Bell Boardman to serve on the APRN Sub-Committee for a three year term (term expiration, August 2017).

Pass

APRN Refresher Program Approval

- The Board reviewed the refresher program for Maribeth Pomerantz. J. Carr moved to approve the program.

Pass

NCLEX Exam Results

- The Board received and reviewed the NCLEX Exam Results.

F. Education Committee Report

- The Education Committee met on August 1st, 2014. Llynne C. Kiernan from Norwich has been appointed to the committee. The committee will develop a survey regarding CEUs and will send it out to RNs & LPNs via email.
- The Education Committee recommended to the Board to require the BSN for entry level to practice for RNs. E. Watson moved to approve that the Board accept the recommendation to support the concept of the BSN for entry level to practice for RNs. The issue will go back to the Education Committee to address details and develop a timeline.
Pass
- A. Weiss moved to convene a stakeholder work group to explore the feasibility for requiring an ADN for entry level to practice for LPNs.

G. Nursing Assistant Education Report

- M. Saint Joseph made a recommendation to the Board to approve a request for a one month extension to respond to the action plan for Norwich University. J. Carr made a motion to recommend the Board review the action plan and make a decision at the next Board meeting.
Pass

H. Practice Committee Report

- D. Sutton updated the Board on the position statement survey. Information is being reviewed.

I. APRN Sub-committee: The APRN Sub-committee has not met since the last Board meeting.

J. Alternative Program Committee: The Alternative Program Committee has not met since the last Board meeting.

K. Adjournment: D. Sutton moved to adjourn the meeting at 2:05 p.m.

Minutes recorded by: Jennifer Silverwood, Administrative Assistant
Draft minutes reviewed by: Linda Davidson, Executive Director
Draft minutes approved by Vermont Board of Nursing: