

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF BARBERS AND COSMETOLOGISTS  
UNAPPROVED MINUTES  
July 17, 2017**

**1. Call to Order:**

The meeting was called to order at 9:10 a.m.

Board Members Present: Randy Peace, Chair; Celeste Moulton, Vice-Chair; Joan Kavanaugh, Secretary; Josephine Thomas; and Judith Wernecke.

OPR Staff Present: Gabriel Gilman, General Counsel; Carla Preston, Case Manager; Tara Grenier, Board Administrator; and Kara Shangraw, Licensing Board Specialist.

Others Present: Stacey Savage and John O'Brien

**2. Approval of the Minutes:**

The Chair called for approval of the Minutes of the May 15<sup>th</sup> meeting. Joan Kavanaugh made a motion, seconded by Celeste Moulton, to approve the Minutes of the May 15, 2017 meeting as submitted. Motion passed unanimously.

**3. Case Manager's Report/Closing Reports/Follow-Up:**

Ms. Preston made her case managers report, there are currently 29 pending cases.

**4. Reports/Guests:**

**5. Hearings/Stipulations:**

The Board reviewed the Stipulated Petition for Modification in the matters of M2017-10 (2015-523 & 2016-76) Tri C Nguyen & Tee-Nail. Based on the information submitted, Ms. Moulton made a motion, seconded by Ms. Thomas, to accept the Stipulated Petition for Modification as presented. Motion passed 4-0. Mr. Peace, Investigative Team member abstained from the vote.

**6. Legislative Updates:**

Attorney Gilman gave the Board a brief update on the proposed rules.

**7. Correspondence:**

**8. Public Comment/ Other Business:**

Ms. Savage and Mr. O'Brien attended the meeting and discussed education issues with the Board.

**9. Adjourn:**

There being no other business, the meeting adjourned at 10:15 a.m.

Respectfully submitted,

Kara Shangraw  
Licensing Board Specialist