Town of Sheffield, Vermont 2022 Town Report

One of the many beautiful views of the hills of Sheffield, VT

Sheffield Town Meeting

will be held on

Tuesday, May 16, 2023

at 10:00 Am under the tent on Dane Road.

The Warning for the 2023 Sheffield Town Meeting will be published in the Caledonian Record on :

- Tuesday, April; 11, 2023 and
- Friday, April 14, 2023.

Copies of the 2023 Warning can be:

- Picked up at the Sheffield Town Clerk's Office
- Sent by email by emailing a request to sheffieldassttownclerk@gmail.com
- By mail through a request by phone (802) 626-8862 or by mail to Sheffield Town Clerk, PO Box 165, Sheffield VT 05866.

Town of Sheffield, Vermont

Chartered 1793

2022 Town Report

For January 1, 2022 to December 31, 2022

Dates to Remember

Event	Date	Location	Time
2023 Town Meeting	**Tuesday, March 07, 2023**	Sheffield Town Hall	10:00 AM
Sheffield Cemetery Assoc.	Annual Spring Meeting	Town Clerk's Office	To Be Determined
Dog/wolf hybrid licensing	**Due before April 1, 2023**	Town Clerk's office	Office hours
Keniston and Dane Education Fund Application Deadlines	July 1 (fall semester) and December 15 (spring semester)	Town Clerk's office	Office hours
Listing of properties for taxes	April 1	Town Clerk's office	Contact listers at (802) 626-8862
Planning Commission Meetings	3rd Wednesday, quarterly (January, April, July, October)	Town Clerk's office	6:00 p.m.
Selectboard Meetings	1st Wednesday of each month	Town Clerk's office	6:00 p.m.
Sheffield Food Pantry	2nd Wednesday of each month	Town Hall	11:30 am to 2:30 pm
Town Clerk's/Treasurer's Office Hours	Monday and Friday Wednesday	Town Clerk's office	9:00 a.m. - 3:00 p.m. 9:00a.m. - 6:00 p.m.
Transfer Station	Wednesdays and Saturdays	Wheelock Village	8:00 a.m. - 5:00 p.m.
Bulky Days	Second Wednesday of April, July and October and the following Saturday.		
A Walk in the Woods	Saturday, August 26, 2023	Pfälzerwald Tree Farm	11:00 AM

TOWN OF SHEFFIELD 2022 ANNUAL REPORT

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NOTICE TO VOTERS
For Local Floor Annual or Special Meetings

BEFORE MEETING DAY:

CHECKLIST POSTED at Clerks Office by April 14, 2023. If your name is not on the checklist, then you must register to vote.

HOW TO REGISTER TO VOTE: There is no deadline to register to vote. You will be able to register to vote on the day of the election. You can register prior by visiting the town clerk's office or going online to **olvr.vermont.gov.**

ON MEETING DAY:

If your name was dropped from the checklist in error, or has not been added even though you submitted a timely application for addition to the checklist, you can fill out a new registration form.

! If the clerk or Board of Civil Authority does not add your name, you can appeal the decision to a superior court judge, who will settle the matter. Call the Secretary of State's Office at 1-800-439-VOTE (439-8683) for more information.

If you are a first time voter who submitted your application to the checklist individually by mail and did not submit the required document, you must provide a current and valid photo identification, or a bank statement, utility bill, or government document that contains your name/current address.

If you have physical disabilities, are visually impaired or can't read, you may have assistance from any person of your choice. If any voters you know have disabilities let them know they can have assistance from any person of their choice.

If you know voters who cannot get from the car into the polling place let them know that ballot(s) may be brought to their car by two election officials.

If you have any questions or need assistance while voting, ask your town clerk or any election official for help.

NO PERSON SHALL:

! Vote more than once per election, either in the same town or in different towns.
! Mislead the board of civil authority about your own or another person's true residency or other eligibility to vote.
! Hinder or impede a voter going into or from the polling place.
! Socialize in a manner that could disturb other voters in the polling place.
! Offer bribe, threaten or exercise undue influence to dictate or control the vote of another person.

FOR HELP OR INFORMATION: Call the Secretary of State's Office at 1-800-439-VOTE (439-8683). (Accessible by TDD)

Town Officers

Office	Length of Term	Elected at Town Meeting	Term Expires
Moderator	1 Year	Patrick Ham	2023
Town Clerk	3 Years	William St. Peter	2023
Treasurer	3 Years	William St. Peter	2023
Selectboard	3 Years	Walter Smith	2023
		Max Aldrich	2024
		Cynthia Roy	2025
Road Commissioners		Selectboard	In effect until changed by voters
Listers	3 Years	Rebecca Wilder	2023
		Edward Jewell	2024
		William St. Peter	2025
Auditors	3 Years	Magon Lindgren	2023
		Felicia Bedor	2024
		Erika Lavallee	2025
Constable	1 Year	Erika Lavallee	2023
Town Agent	1 Year	William St. Peter	2023
Agent to Convey Real Estate	1 Year	Selectboard	2023
Trustee of Public Funds	1 Year	Selectboard	2023
Sexton	1 Year	John Roy	2023
Planning Commission	3 Years	Frances Hersey, Keith Ballek	2023
		Barbara Bristol	2024
		Al Robertson, Jessica Brinkerhoff	2025

Office	Officers
Board of Civil Authority	Selectboard Justices of the Peace

Office	Length of Term	Elected in General Election	Term Expires
Justices of the Peace	2 Years	Barbara Bristol	2024
		Gay Ellis	2024
		Edward Jewell	2024
		Kathy Newland	2024
		Sally Wood-Simons	2024
Kingdom East School District- School Board Representative	3 years	Brian (Bif) Mahoney	2025

Office	Appointed by Selectboard or other Town Officers
Assistant Town Clerk	Wendy Scofield
Assistant Treasurer	Wendy Scofield
Assistant Clerk/ Assistant Treasurer	Kathy Newland, as needed
Cemetery Commissioners	Selectboard
Deputy Registrars	Guibord, Sayles and Pearsons Funeral Home Representatives
	Stephen Robertson — Todd Pearsons
	W. Nelson Dodge — Helen Robertson
	Mark Harpin
Dog Warden and Pound Keeper	Candace Dane
Emergency Management Director	Marc Brown
E911 Coordinator	William St. Peter
Forest Fire Warden	Marc Brown
Health Officer	Select Board Chairperson
Lyndon Rescue, Inc.	Robert Blodgett
NEK Waste Management District	Preston Smith
Tax Collector	William St. Peter
Tree Warden	Edward Jewell

Vermont Legislators

Representative	Dennis Labounty	dlabounty@leg.state.vt.us 115 State St. Montpelier 05633	802-828-2228 House Committee on General and Housing
Representative	Charles Wilson	cwilson@leg.state.vt.us 115 State St. Montpelier 05633	802-828-2228 House Committee on Agriculture, Food Resiliency and Forestry
Senator	Robert Starr	rstarr@leg.state/vt/us 958 Rte 105W, N Troy, VT 05859 Senate Committee on Agriculture- Chair Canvassing Committee	802-988-2877 home VT Milk Commission Senate Appropriations Committee Legislative Study Committee on Wetlands

United States Legislators

Representative	Becca Balint	1408 Longworth House Office Building, Washington, DC 20515 202-225-4115	
Senator	Peter Welch	G12 Russell State Office Building, Washington, DC 20510 202-224-4242	www.welch.senate.gov
	Committees	none at printing time	
Senator	Bernie Sanders	357 Western Avenue, Suite 1B St. Johnsbury, VT 05819 332 Dirksen Senate Office Building, Washington, DC 20510 202-224-5141	748-9269 sanders@sanders.senate.gov www.sanders.senate.gov
	Committees	Budget- Chair	Veteran's Affairs

Town of Sheffield, VT
Chartered 1793
Report of the Select Board

2022 saw a significant improvement in the COVID situation. Hopefully there will continue to be progress in returning to normal.

One significant event this year was that in partnership with the Planning Commission, we obtained VTRANS approval to install automated flashing light signals on Vermont Route 122 for an extended Miller's Run School zone. The new zone will extend from just south of Berry Hill Road to north of the Sheffield sign by the Zimmerman property. We expect construction/ installation in the spring.

The Board would like to thank everyone for their continued support.

Respectfully submitted,

Walter Smith

Chairperson

Sheffield Select Board

VERMONT

State of Vermont
VTrans Highway Division
Safety & Operations Bureau
2178 Airport Rd, Unit A
Berlin, VT 05641

Agency of Transportation

[phone] 802-793-5691

October 31st, 2022

Town of Sheffield
37 Dane Road
PO Box 165
Sheffield, VT 05866-0165

Dear Board members:

At the September 27th, 2022 meeting of the Vermont Traffic Committee, approval was granted for the installation of flashing beacons at the Miller Run School on VT 122 in Sheffield. Beacons would be installed at both ends of the school zone at mp 1.45 NB and 1.81 SB. Enclosed is a copy of the VTrans "Flashing Beacon Endorsement Form", which must be filled out and returned to the address at the top left before the request can be processed. In addition is a copy of the VTrans "Policy on Flashing Beacons".

Please fill out all fields in the form and return the signed copy at your earliest convenience. Upon receipt of the signed document, we will prepare an official cost estimate, which the municipality may accept or reject.

If you have any questions on the subject, please call me at (802) *793-5691* or email *bradley.woods@vermont.gov* .

Sincerely,

Bradley Woods

Bradley Woods Regional Traffic Safety Investigator
Operations & Safety Bureau | Highway Division
2178 Airport Road | Berlin, VT 05641
802-793-5691 cell bradley.woods@vermont.gov

VERMONT

* Installation of the flashing beacons is expected in Spring 2023.

DocuSign Envelope ID: 9F6796C3-1CBA-46B5-BB7B-5D87C83A3E88

Certification #: 220927 - 07

State of Vermont

CERTIFIED STATEMENT TO ESTABLISH A REGULATORY CHANGE ON THE STATE HIGHWAY SYSTEM

SPEED LIMIT	
Route	VT-122
Town	Sheffield
County	Caledonia

In accordance with Title 23, Vermont Statutes Annotated, Section 1003, the following Speed Limit is hereby designated for the section of State Highway described below:

Speed Limit	40 - MPH	Begin MP	1.15±	0.15± miles north of TH-38 (Dexter Cemetery Rd)
		End MP	1.35±	0.12± miles south of TH-1 (Berry Hill Rd)

Speed Limit	35- MPH	Begin MP	1.35±	0.12± miles south of TH-1 (Berry Hill Rd)
		End MP	1.89±	0.29± miles north of TH-41 (Sheldon Farm Rd)

Speed Limit	40- MPH	Begin MP	1.89±	0.29± miles north of TH-41 (Sheldon Farm Rd)
		End MP	2.00±	0.40± miles north of TH-41 (Sheldon Farm Rd)

School Speed Limit (When Flashing)	30- MPH	Begin MP	1.45±	0.02± miles south of TH-1 (Berry Hill Rd)
		End MP	1.81±	0.21± miles north of TH-41 (Sheldon Farm Rd)

Supersedes Cert. No. 080414-4 signed and dated April 14, 2008

Certified and signed by the Vermont Traffic Committee at Montpelier, Vermont.

Date: September 27, 2022

DocuSigned by: Wanda Minoli 12B214FBE2BC40D...

Commissioner of Motor Vehicles

DocuSigned by: Joe Flynn EBBFF696AB5C4E8...

Secretary, Agency of Transportation

Commissioner of Public Safety

(Town may use this space for a recording stamp)

Received For Record
November 04 A.D., 2022
at 9 o'clock 00 Minutes A M
and Recorded in Sheffield, Vermont
Book 9 Page 28 of Land Records
Attest Wendy Scofield
Ass't Clerk

The official signs designating the foregoing regulation were erected by the Vermont Agency of Transportation

On: _____

Work Order No.: _____

Z:\Highways\MOB\TSERV\TSMO\TrafficOperations\Traffic Committee\Masters

Town of Sheffield, VT

Chartered 1793

Report of the Road Foreman

At the start of the year, 2022, we were in the middle of a winter that was unusual in that the temperatures would go down and very quickly would moderate. This unusual winter continued until winter's end. I think as a result, spring brought the most extreme "mud season" that I can recall.

In the springtime, we also began to see the effects of inflation on our budget. Costs went up some 30% in a hurry!!! Thanks to our later than normal Town Meeting, we were able to make some compensations be adding 20K to the budget to cover the Highway Department's fuel needs.

The summer construction season, as a result of the soaring inflation, saw a reduction in road projects completed and materials purchased.

This fall the roads froze up early and winter began as normal. Then came the mid-December thaw. Duck Pond Roads, both Old and New, were devasted by truck traffic coming from the Wind Farm. We have purchased and applied over $18,000.00 in materials to these roads to date. We are currently negotiating with Vermont Wind, LLC to recoup these costs.

January brought lots of rain and another severe thaw, At present most of the ruts and potholes are full of ice. When spring arrives, it may well be bad again, but predicting mud season is an effort in futility. I will be able to tell better by the May meeting.

As many of you know, Dennis will be retiring in late spring. He has been employed by the Town for 25 years. I have already talked him into staying longer than he really wanted. It's time to let him enjoy retirement. I can't in good faith ask him to stay any longer. Dennis will be sorely missed. He's been an exceptional employee. His mechanical abilities have saved this town thousands of dollars. We wish him a long and enjoyable retirement.

Respectfully submitted,
Max Aldrich
Road Foreman, Sheffield, VT

SHEFFIELD PLANNING COMMISSION
2022 TOWN REPORT

2022 has been a very busy year for all town officials and the Planning Commission is no exception. With the proliferation of federal spending, both related to the pandemic ("ARPA" funding) and the more recent Inflation Reduction Act ("IRA" funding), the town has received a lot of information on the availability of grants that can go towards energy conservation efforts, and replacement of energy-inefficient facilities. There are several initiatives to discuss with the town residents at town meeting as well as continuing sagas on some old projects. Here is our progress report:

- **NFIP and the Floodplain Mapping Process**: Last year we explained that by now we hoped to have draft mapping available to town officers from FEMA that would help resolve the status of Sheffield properties along our portions of Millers Run. Sadly, we received a message from the USGS Engineer in charge of the work that there are delays from FEMA on the completion of the project. Scott Olson relates in a message we received on 4 January 2023, *"We have (or had) our target for submitting the workmaps to FEMA for their review this month. But there is a delay. FEMA has decided to go with 2D modeling for the 'Zone A' work (in Passumpsic Watershed and many other areas of New England) and have a consultant doing this modeling. We are awaiting this new 'Zone A' work. As soon as we get the data, we will complete the workmaps. I do not have a date. I hope we submit workmaps to FEMA this month, but it may be delayed. A workmap meeting would follow shortly afterwards."* We do not know how long these delays will be but hope to have something in hand this spring. More to follow!
- **Message Board at the Post Office**: The Selectboard approved funding for a new board to replace the deteriorated board outside the Post Office but the model we found in shopping for a new board cost almost as much to ship here as the cost for a new board. We are now working with the Lyndon Institute shop director for the town to supply the materials and the students to fabricate a new notice board. We expect the board to be one of their projects late this spring and may be up by summer.
- **Park and Ride Facility:** Sheffield did receive a federal grant for a 10 slot Park and Ride lot from VTrans. As we briefed from last year the town has to comply with the NEPA to receive the grant and that mandated an archeological clearance of the area as part of the grant language. At that time, we envisioned placing the P&R on the newly acquired parcel on the north side of Dane Road, and we contracted with the UVM Archeology Department to do the clearance. The preliminary investigation revealed a high level of probability of findings that would require further study ("Phase I study") costing about

$6,500 plus the cost of a preparatory plowing and disking the parcel. (We had assumed we could find a local farmer who would be willing to plow and disk the property but have been unable to find either the person or equipment to do the work as all planting in the area appears now to be "no till". If anyone knows of someone who can do this work, please contact us or the Town Clerk). With this information in mind, and the realization that the town might begin in the near future to use the new parcel for a new Municipal Build/Garage/Town Hall, the location of the P&R has been moved to the open "disturbed" area adjacent to the present Municipal Building. The state Historic Preservation Office (VDHP) will approve the location and the town will receive approval from VTrans to proceed with the project this summer.

- **Hazard Mitigation Plan- Solar Power Project and Battery Backup for Emergency Power Project:** As we mentioned in last year's report, because of the information on available grants and because of the state's interest in reducing the consumption of carbon-based fuels, the commission began investigating the possibility of a solar array/battery backup for both a power source and as a replacement for an emergency power backup for the town. The commission also began investigating the possibility of replacing the propane heating system in the Municipal Building with a pellet boiler system.
    - Solar Power/Emergency Power Battery Backup System: The town of Sheffield is in a unique area in Vermont where the proliferation of solar projects has resulted in the overloading of the high voltage transmission line infrastructure (The Sheffield-Highgate Export Interface-SHEI), and our early attempt to find a solar provider were difficult because the providers knew about the PUC-imposed restrictions on new solar and weren't interested in projects in this region. With further research and assistance from our electrical provider, Vermont Electric Coop (VEC), we began working with Green Mountain Solar (GMS) and received proposals from them for both a solar array and an emergency power battery backup system. VEC also has a rebate program ("Home Battery Program") which will rebate $268/KW of installed battery capacity. In the fall of 2022, we also received word that we had received a Climate Catalysts Innovation Fund Grant (CCIF) ($4000) for the solar array, and in January we received information that the town is also eligible from the federal government for a 30% refund of the cost of both projects from the "IRA" passed by congress last fall. GMS has provided updated proposals for 2023 and here are the estimated project costs:
        - Solar Array (physical array in back of the sand pile):
            - GMS Proposal: $36,770 less 30% federal tax credit ($11,031), less CCIF Grant ($4000) for a project cost of $21,739.

        - With a small contingency the project estimate would be roughly $23,000.
    - Battery Backup Emergency Power Project (4 Tesla Power Walls in a utility room):
        - GMS proposal: $ 48,900 less 30% federal tax credit ($14,670), less VEC battery rebate ($14,470) for a project cost of $19,760.
        - With a small contingency the project estimate would be roughly $22,000.
  - Other Grants: We have also applied for two other grants related to the need for emergency power:
    - Hazard Mitigation Grant Program (HMGP): We applied for a $7500 grant based on replacing the existing generator with Tesla Batteries. The state was so overwhelmed with applications we were not considered.
    - Emergency Management Performance Grant: We applied for a grant to basically pay for both of the above projects and are working with the state emergency management office on the application.

  TOWN MEETING ACTIONS: The Planning Commission recommends the funding of both the Solar Power and the Emergency Power Battery Backup Projects, contingent on the confirmation of the federal tax credit to Sheffield.

- **Millers Run School Speed Limit Flashing Beacons:** Through the dedicated efforts of Sara Camber and Bobbie Bristol the Selectboard and the Planning Commission began working on the installation of flashing lights on Rte 122 to warn drivers of pedestrians walking along the road. The investigation revealed that plain flashing lights at each end of town, like Glover, are expensive and have to be paid in total by the town. School Speed Limit Flashing Beacons, on the other hand, if authorized by VTrans, are 50% financed by the state; the one drawback is their location which is a shorter stretch of Rte 122 than the plain flashing lights. The town was successful in the application and the flashing Beacons should be installed this summer. The beacons on Rte 122, only on during school hours, will be located about 50 feet south of the Post Office and about 100 feet north of the north Welcome to Sheffield sign.
- **Municipal Building Projects:**
  - In the spring of 2022, it became clear that there were a lot of grant opportunities available to the town for energy conservation primarily from the federal government but also being legislated by the state of Vermont. In researching these grants, and their applicability to Sheffield, research was done on the town's energy consumption and indirectly on the state of the town's facilities.

- Investigation and review of the administrative space, the garage spaces, and the town hall revealed a broad list of severe deficiencies, space shortages, and very inefficient energy usage. The deficiencies are bad enough to rule out the renovation of those facilities as the costs would be more expensive than replacing the buildings. With encouragement from the Selectboard we began a fairly standard process of identifying realistic space needs for the administrative and the industrial (garage) operations of the town. That identification process involves the creation of a "project book" outlining the spaces needed and what those spaces must accommodate. All of this information, once formally compiled and attached to a "statement of work", then forms the documentation supporting a contract with an architect-engineering firm- an "A-E". The development of the spaces is the responsibility of the users- the town officers and employees and others needing space in the facility. The town hall was ruled out in project development as the Selectboard felt the need to ask the residents if they are ready to move on to a new town hall. The fire department also wasn't included as we did not receive any project book information from them.
- Study results revealed the following about space deficiencies:
  - Municipal Building:
    - Inadequate space (bays) for road maintenance equipment
    - Unsafe conditions and space constraints throughout the garage areas
    - Inadequate room for minor repairs and support equipment for this equipment
    - Inadequate and inefficient space for Town Clerk, Lister, records storage and management, Selectboard, and Road Foremen administration and operations
    - No ADA required access or operational adequacy
    - Inadequate bathroom facilities
    - Inefficient heating, ventilation and lighting
    - Lack of sufficient modern communications outlets and wiring
    - Lack of modern fire alarm/security installations
    - No emergency operations capability or emergency power capability
    - Location/condition of septic system unknown
  - Town Hall:
    - Very poor siting, parking, and access
    - Very poor ADA compliance
    - Very poor (expensive- LPG) heating, lighting, and insulation

        - Roofing (metal) is near failure
        - Very poor communication/AV capability
        - Not located near other town resources and offices
        - Potentially within the Millers Run base flood elevation
    - Space Deficiencies:
        - Existing Municipal building has 1200SF of administrative space and about 3000SF of industrial space for a total of 4300SF
        - Project Book estimates for administrative space are about 2100SF and about 4800-5600 SF of industrial space, depending upon layout, for a minimum total of roughly 7,000 SF, or about 60% larger than the old facility. This information and more were briefed to the Selectboard in July. Work continues on the draft project book which stands now at about 80% complete with only equipment listings for the industrial spaces needed.
- There seems to be agreement with the Selectboard that the use of a high quality pre-fabricated steel building concept would provide a very long-term quality solution to the problem, to be placed on the newly acquired parcel on Dane road across from the existing facility.
- NEPA Archeological Clearance: As we described above with the Park & Ride, federal/state grants- which we might receive as a part of the new facility- require following NEPA rules, including archeological clearance. Coordination with the state and UVM is on-going and we recently received an estimate for $6500 to finish the clearing of the new parcel. The town must still find a plow and disk for the archeological preparation. Failure for the town to do the "farming" preparation as specified will dramatically raise the cost of that study.
- Given the unusual availability of state and federal grants, and the clear need for the town to replace facilities, the Planning Commission recommends pursuing a minimally phased project, based on the results of an A-E investigation, to replace the administrative and industrial space on the Dane Road parcel recently purchased. Minimizing the phasing- or exploring phasing involving the construction of a shell which may be finished at some future date- is a prudent approach and avoids a multi-phase project which can be expensive in design and construction, much more difficult in designing efficient and workable heating and HVAC systems, much more likely to develop issues with contractor and designer liability, and much more likely to cause issues with construction warranty. While a metal pre-fab would be a good way to accommodate phasing the building should

be initially constructed to provide all space requirements for the industrial and administrative spaces.

- Grants: The Planning Commission continues to seek out grants that might provide funding for both energy conservation and facility construction:
  - Municipal Energy Resilience Program (MERP) (H-518 last legislative season was passed and is now Act 172): These grants from the state of Vermont (administered by BGS) and are directed towards energy-related municipal projects- electrical and heat projects for towns, like Sheffield, that have higher than average energy burdens.
  - The grants include $4000 technical assistance grants for project planning and management (along with real, hired consultants) and up to $ 500,000 for the construction grants.
  - Time lines are for the assistance grants are awards by January '24 and the larger construction grants by December '24. Sheffield is waiting for the grant application paperwork to be made available. If we apply early, we should be able to snag one of these grants as the legislature has allocated $48 million for municipalities for the grants.
- Financing:
  - Based on the limited information available- which can be resolved through the hiring of the A-E firm- it was still possible to accurately strategize the financing of a new Municipal Building comprising the administrative (Town Clerk and Selectboard, etc) and industrial (garages, and shop space) needs of the town. A review of costs per square foot for a metal prefabricated-type permanent building, complete, on the internet for Vermont results in some conservative rough estimates:
    - Garage:5 Bays @20'X50'X $100/ SF = $500,000
    - Shop Space: 1600 SF X $250/SF = $400,000
    - Administrative Space: 2100 SF X $250/SF =$525,000
    - Total: $1,425,000 not including design, construction management, septic, site improvements, possible grants as described above, and permitting
  - Debt Service: The town of Sheffield is in a very healthy position with the income from the wind farm, and the proliferation of grant possibilities aimed at municipalities. It does appear to be the right time to study, design, and construct at least the Municipal Building- administrative and industrial space. With this in mind we went to a local bank and asked what the

payments would be on a loan to a municipality borrowing $1.5 million, with a 5-year loan payment schedule. The result is a loan payment schedule of $30,000/ month or, if on an annual payment schedule, $350,000/ year. This means Sheffield could easily finance the construction using, for only 5 years, only the major portion of the windfarm payments. The windfarm savings fund would remain intact as originally envisioned, as a buffer and/or collateral for Sheffield's future.

- **SELECTBOARD AND TOWN MEETING ACTIONS: The Planning Commission recommends the town take advantage of these unique times and begin the planning effort. The Planning Commission recommends to the Selectboard that these options be outlined and proposed to the town residents for their concurrence at the upcoming town meeting for a probable start of construction in CY 2024.**

Respectfully submitted,
Sheffield Planning Commission

Report of the Town Clerk and Treasurer

Our year in the Town Clerk and Treasurer's office has been eventful.

Kathy and Wendy have cleaned out a storage closet and have done some sorting in the Town vault. They've taken twenty-nine boxes of old records for shredding. This gives us some room to walk around in the vault. There is still more to do!

In June, the town's computers were upgraded form Windows 8 to Windows 11, necessitating new hardware. The change has greatly helped in our workload efficiency.

August brought the statewide primary elections and Sheffield's first use of a voting tabulator. Wendy and I worked with the Board of Civil Authority to prepare and test the tabulator for accuracy before election day. The tabulator print-out results matched the hand count results of the test ballots. The tabulator was deemed ready for service in the August primary. I am pleased to report that the voters' ballots went through the machine without problems. We experienced the same success in November when using the tabulator.

The Town's finances continue to be healthy. There are several line items in the 2023 budgets that are worth noting.

*In the General budget, the health insurance line is less because I will not be enrolled in the town's insurance coverage.

*The Village Street Lights line item is increased by $2,100.00 for Vermont Electric Coop to convert the street lights to LED.

*The State of Vermont will begin working with new software for the grand list and tax list in 2023. It is a good time to convert to more sophisticated Lister software. The cost of $45,000.00 is $30,000.00 for the software and $15,000.00 for Lister time to input the town's property data into the software.

*In the Capital budget, the town now has one equipment loan form the Wind Farm Investment account for the loader. The 2018 Freightliner was paid off in 2022.

*The Cemetery Association is asking for $20,000.00 to replace the fence on the east side of the William Dexter Cemetery and fix the chain link fence at the back of the cemetery.

Sheffield is fortunate to receive funds from Vermont Wind, LLC, part of which, as voted at the 2022 Town Meeting was used to reduce the municipal property tax burden for property owners. Unfortunately, this reduction does not have a line item on the tax bill. I have added a page to the Town Report that shows the property tax reduction amount before and after the application of the Wind Farm money for various property assessments in 2022.

Sheffield received its second year of ARPA (American Rescue Plan Act of 2021) funding. The account stands at $211,582.85. The money must be obligated by December 31, 2024 or the money must be returned. The money must be spent by December 31, 2026 or be returned.

Lastly, I announced my retirement in December 2022. Wendy and I are moving to be near family, to be near our older relatives and watch the young ones grow. My experiences in the Town Office have been both rewarding and fulfilling. We will miss Sheffield very much.

Respectfully submitted,
William St. Peter, WS

General Expenses Budget

	2022 Actual Jan - Dec	2022 Budget	2023 Proposed Budget
Expense			
Advertising			
General Advertising	348.00	1,000.00	1,000.00
Advertising - Other	150.00		150.00
Total Advertising	498.00	1,000.00	1,150.00
Animal Control			
Animal Control Officer	0.00	400.00	400.00
Dog ID Tags	107.81	100.00	115.00
Total Animal Control	107.81	500.00	515.00
Appropriations			
Caledonia Home Health & Hospice	1,100.00	1,100.00	1,100.00
Cobleigh Public Library	700.00	700.00	850.00
Community Restorative Justice			500.00
Lyndon Youth Baseball / Softball			400.00
NEK Council on Aging	500.00	500.00	330.00
NEK Human Services	738.00	738.00	738.00
Rural Community Transportation	1,000.00	1,000.00	1,000.00
Umbrella	500.00	500.00	500.00
VIS - Powers Park	1,000.00	1,000.00	1,000.00
Total Appropriations	5,538.00	5,538.00	6,418.00
Allocations			
Cemetery Assoc.	7,000.00	7,000.00	11,000.00
Listers	7,000.00	7,000.00	
State Mandated Reassessment			45,000.00
Lyndon Rescue Assessment	29,915.63	29,915.63	31,355.00
Sheffield-Wheelock FD - Ops	24,600.00	24,600.00	18,000.00
SWVFD Truck Fund	9,700.00	9,700.00	9,700.00
Total Allocations	78,215.63	78,215.63	115,055.00
Contract Services			
Law Enforcement	2,145.00	5,100.00	5,100.00
Legal Services	750.00	1,000.00	1,000.00
Payroll Software Services	1,383.29	850.00	1,500.00
Total Contract Services	4,278.29	6,950.00	7,600.00
COVID Accommodations Expenses	720.00	0.00	800.00
Dues			
Northeastern VT Develop. Assoc	527.00	527.00	580.00
VT League of Cities & Towns	1,936.00	1,936.00	1,995.00
Total Dues	2,463.00	2,463.00	2,575.00

General Expenses Budget

	2022 Actual Jan - Dec	2022 Budget	2023 Proposed Budget
Insurance			
Workers' Compensation Ins.	928.08	1,901.00	1,686.00
Health Ins.	23,675.82	28,000.00	11,500.00
Officers' Bond	270.00	270.00	270.00
Property & Casualty Ins.	6,901.84	9,426.00	6,900.00
Total Insurance	31,775.74	39,597.00	20,356.00
Municipal Building			
Municipal Building Maintenance	0.00	1,000.00	1,000.00
MB Grounds Maint.	513.55	400.00	750.00
MB Equip Repair & Maintenance	195.00	800.00	800.00
MB Electric	1,448.75	1,800.00	1,800.00
MB Heating Fuel	6,536.13	9,600.00	9,600.00
MB Janitorial Services	630.25	300.00	700.00
Total Municipal Building	9,323.68	13,900.00	14,650.00
Office Equipment			
Computers	3,160.00		1,000.00
Office Equipment - Other	0.00	200.00	200.00
Total Office Equipment	3,160.00	200.00	1,200.00
Office-Furnishings			
O. F.-Furniture	325.82		500.00
Total Office-Furnishings	325.82		500.00
Office-Operations			
Alarm Monitoring Service	568.00	600.00	600.00
Computer Maintenance	0.00	1,000.00	1,000.00
Copier Maintenance Contract	369.75	450.00	450.00
Internet	1,434.77	1,400.00	1,500.00
Postage, Mailing Service	1,658.28	1,400.00	1,750.00
Software & Updates	2,459.97	2,400.00	2,600.00
Supplies	2,170.19	1,500.00	2,200.00
Telephone	2,227.89	2,300.00	2,300.00
Training & Seminars	168.87		250.00
Total Office-Operations	11,057.72	11,050.00	12,650.00
Planning Commission			
PC Community Projects & Activities	0.00	1,000.00	2,150.00
Town Plan			2,000.00
Total Planning Commission	0.00	1,000.00	4,150.00
Taxes - Caledonia County	7,117.00	7,117.00	5,245.00
Town Hall Equip & Improvements	0.00	1,300.00	3,000.00

General Expenses Budget

	2022 Actual Jan - Dec	2022 Budget	2023 Proposed Budget
Town Hall-Operations			
TH Propane [Water Heating]	139.88	150.00	250.00
TH Building & Equipment R & M	910.42	2,000.00	1,200.00
TH Cleaning	691.94	500.00	1,000.00
TH Electric	789.37	800.00	850.00
TH Grounds Maintenance	418.02	400.00	600.00
TH Heating Fuel	4,327.88	3,500.00	5,000.00
TH Inspections	280.00	600.00	600.00
TH Water	200.00	200.00	200.00
Total Town Hall-Operations	7,757.51	8,150.00	9,700.00
Transfer Station Operations	12,544.00	12,400.00	21,850.00
NEKWMD Per Capita Assessment	572.88	575.00	725.00
Village Street Lights	2,951.44	3,300.00	5,100.00
Stipends			
BCA Stipends	160.00	150.00	200.00
Moderator Stipend	60.00	60.00	100.00
Total Stipends	220.00	210.00	300.00
Payroll Expenses			
Officers Payroll			
Town Clerk Wages	19,287.06	23,600.00	23,600.00
Auditors Salaries	2,400.00	2,400.00	2,400.00
Select Board - Salaries	2,000.00	2,000.00	2,000.00
Total Officers Payroll	23,687.06	28,000.00	28,000.00
Payroll - Others			
Asst Town Clerk Wages	21,867.00	19,500.00	30,900.00
Constable			300.00
Transfer Station Wages	15,616.00	15,000.00	16,350.00
Total Payroll - Others	37,483.00	34,500.00	47,550.00
Town Portion of Payroll Taxes			
Social Security and Medicare	4,715.67	4,800.00	5,800.00
Unemployment Tax	705.99	700.00	750.00
Total Town Portion of Payroll Taxes	5,421.66	5,500.00	6,550.00
Total Payroll Expenses	66,591.72	68,000.00	82,100.00
Total Expense	245,218.24	261,465.63	315,639.00

Other Expense

Education Taxes Remitted **823,645.00**

General Receipts Budget

	2022 Actual Jan - Dec	2022 Budget	2023 Proposed Budget
Income			
Property Tax Receipts			
PILOT, CU & PTA Pymts Received	15,700.26		
Prop. Taxes - 2022	1,022,072.37		
Prop. Taxes - 2021	22,688.60		
Prop. Taxes - 2020	10,265.36		
Delinquent Tax Interest			
2022 Delinquent Tax Interest	45.12		
2021 Delinquent Tax Interest	2,012.67		
2020 Delinquent Tax Interest	1,252.00		
Total Delinquent Tax Interest	3,309.79		
Delinquent Tax Penalties			
2022 Delinquent Tax Penalties	188.54		
2021 Delinquent Tax Penalties	1,747.97		
2020 Delinquent Tax Penalties	821.25		
Total Delinquent Tax Penalties	2,757.76		
Total Property Tax Receipts	1,076,794.14		
Vermont Wind LLC Fund Receipts			
Vermont Wind, LLC Payments	520,000.00	520,000.00	520,000.00
Total Vermont Wind LLC Fund Receipts	520,000.00	520,000.00	520,000.00
General Fees			
Civil Fines	75.00		
Copying & Research Fees	1,005.00	1,000.00	1,000.00
Green Mountain Passports	8.00		
Local License Fees	100.00		
Recording Fees	8,425.00	6,000.00	6,000.00
No Hunting Zone Registration	15.00	40.00	15.00
Total General Fees	9,628.00	7,040.00	7,015.00
Interest Receipts			
Interest - ARPA Funds	67.33	30.00	50.00
Interest - General Chkg Acct	284.97	600.00	275.00
Interest - Operating Reserve	844.95	800.00	800.00
Interest - PSB Savings	13.25		
Interest - Records Archival	1.86		
Total Interest Receipts	1,212.36	1,430.00	1,125.00

General Receipts Budget

	2022 Actual Jan - Dec	2022 Budget	2023 Proposed Budget
Other Receipts			
Refund from Unified School Dist	14,731.62		
Town Hall Rentals	769.00		500.00
Total Other Receipts	15,500.62		500.00
Total Income	1,624,047.12	528,470.00	528,640.00

ARPA Funds Received	**107,365.05**

Split Fees Collected	
Dog License Fees	792.00
Marriage License Fees	120.00
Total Split Fees Collected	912.00
Split Fees Remitted	
State Dog License Fees	405.00
Marriage License Fees to State	150.00
Total Split Fees Remitted	555.00
Net Split Fees Retained	**357.00**

Highway Expenses Budget

	2022 Actual Jan - Dec	2022 Approved Budget	2023 Proposed Budget
Expense			
Highway Department			
HW Road Maintenance			
HW Road Maint. Special Projects	150.00		
HW Road Maint. Contracted Work	7,100.00	10,000.00	10,000.00
HW Road Maint. Equipment Rental	1,350.00	4,000.00	4,000.00
HW Road Maint. Fuel & Mileage	31,049.21	40,000.00	32,000.00
HW Road Maint. Materials			
Road Maint. - Culverts & Rails	4,246.80	4,000.00	5,000.00
Road Maint. - Dust Abatement	13,297.77	13,000.00	15,000.00
Road Maint. - Gravel, Stamat	37,073.20	44,000.00	45,000.00
Road Maint. - Salt	1,518.81	1,500.00	1,500.00
Road Maint. - Signs	128.03	500.00	500.00
Road Maint. - Winter Sand	20,922.00	13,500.00	20,000.00
Total HW Road Maint. Materials	77,186.61	76,500.00	87,000.00
Total HW Road Maintenance	116,835.82	130,500.00	133,000.00
HW Equipment Repair and Maint.			
HW Equip R&M Shop	2,614.85	6,000.00	7,000.00
HW Equip R&M 2015 Freightliner	6,157.52	4,000.00	6,000.00
HW Equip R&M 2018 Freightliner	3,593.81	2,500.00	4,000.00
HW Equip R&M Grader 2011	3,856.15	6,500.00	7,500.00
HW Equip R&M Loader	1,455.00	1,000.00	1,500.00
HW Equip R&M Trailer-Dust Abate	0.00	300.00	300.00
Total HW Equipment Repair and Maint.	17,677.33	20,300.00	26,300.00
HW Dept. Administration			
HW Training	180.00	200.00	200.00
HW Licenses and Permits	1,440.00	2,000.00	2,000.00
Total HW Dept. Administration	1,620.00	2,200.00	2,200.00
Total Highway Department	136,133.15	153,000.00	161,500.00
Insurance			
Workers' Compensation Ins.	6,593.17	5,965.00	5,884.00
Health Ins.	28,618.97	29,600.00	33,500.00
Property & Casualty Ins.	2,910.16	3,663.00	3,580.00
Total Insurance	38,122.30	39,228.00	42,964.00
Payroll Expenses			
Highway Wages	77,169.52	79,000.00	80,500.00
Town Portion of Payroll Taxes			
Social Security and Medicare	5,903.49	6,050.00	6,200.00
Total Town Portion of Payroll Taxes	5,903.49	6,050.00	6,200.00
Total Payroll Expenses	83,073.01	85,050.00	86,700.00
Total Expense	257,328.46	277,278.00	291,164.00

Highway Receipts Budget

	2022 Actual Jan - Dec	2022 Approved Budget	2023 Proposed Budget
Income			
Highway Receipts			
HW Insurance Reimbursements	233.00		
HW State Aid - Class 2	35,300.59	32,000.00	33,000.00
HW State Aid - Class 3	32,632.56	32,000.00	32,000.00
HW State Aid - Supplemental	3,709.08		
HW State Aid - Special Projects	6,700.00		
HW Road Permits	250.00		100.00
Total Highway Receipts	78,825.23	64,000.00	65,100.00
Interest Receipts			
Interest - Highway Chkg Account	59.65	100.00	50.00
Total Interest Receipts	59.65	100.00	50.00
Total Income	78,884.88	64,100.00	65,150.00

Capital Expenses Budget

	2022 Actual Jan - Dec	2022 Approved Budget	2023 Proposed Budget
Other Expense			
Fixed Asset Investments			
Land	4,601.31		
Grader Garage Roof	0.00	7,000.00	7,000.00
Town Hall Roof	0.00	5,000.00	5,000.00
School Zone Flashing Beacons			3,500.00
Dexter Cemetery Fence			20,000.00
Total Fixed Asset Investments	4,601.31	12,000.00	35,500.00
Loan Principal Payments			
2018 Freightliner Principal	33,520.00	33,520.00	0.00
2021 Komatsu Loader Principal	32,000.00	32,000.00	32,000.00
Total Loan Principal Payments	65,520.00	65,520.00	32,000.00
Interest Expenses			
2018 Freightliner Interest	1,005.60	1,005.60	0.00
2021 Komatsu Loader Interest	960.00	960.00	960.00
Total Interest Expenses	1,965.60	1,965.60	960.00
Highway Special Projects			
Berry Hill Paving Project	0.00	50,000.00	0.00
Total Highway Special Projects	0.00	50,000.00	0.00
Total Other Expense	72,086.91	129,485.60	68,460.00

Fund Balances
As Of 12/31/2022

These balances are the primary source of operating funds from January through October

Operating Funds

General Fund Checking Account	16,412.49
General Operating Reserve	407,785.27
Highway Fund Checking Account	37,489.54
Listers Checking Account	17,184.78
Records Archival Reserve Acct	3,926.88
Passumpsic Bank CC & Debit	7,652.26
Passumpsic Bank Savings	17,017.82
Total Checking/Savings	507,469.04
Petty Cash	400.00

Regulated Funds

ARPA Funds	211,582.85

Restricted Cemetery Trust Accounts

Cemetery Lots Account	24,751.55
Ena Bickford Fund	101,424.82

Vermont Wind, LLC

Investment Reconciliation—2022

01-01-22	Fund balance			$2,839,736.23
	Income			
	Capital gains, dividends and interest	$78,458.12		
	Vermont Wind, LLC (three payments)	390,000.00		
	2018 truck loan repayments (fourth and fifth [final] payments)	69,051.20		
	2021 Kometsu loader repayment (first payment)	32,960.00		
	Total Income		$570,469.32	
	Disbursements			
	Foreign taxes withheld	$546.24		
	Investment advisory fees	19,610.77		
	Investment penalty	108.49		
	Town of Sheffield (2022 property taxes)	110,969.53		
	Town of Sheffield (to reduce 2022 municipal and highway tax rates)	207,600.16		
	Total Disbursements		-338,835.19	
				231,634.13
				$3,071,370.36
	Fund depreciation			-451,800.45
12-31-22	Fund balance			$2,619,569.91
	Account Receivable			
	2021 Kometsu loader loan (unpaid balance)	$131,840.00		

Vermont Wind LLC
Supplemental Payment Information
and Tax Rate Comparison Chart

Information Used to Set 2022 General (Municipal) and Highway Tax Rates

Anticipated payments to be received in 2022	$	520,000.00
2021 property taxes assessed to Vermont Wind, LLC	$	(104,799.69)
Supplemental payments for 2022	$	415,200.31
Percentage Voted at 2022 Town Meeting to be Used to Reduce Tax Rates		50 %
Amount Used to Reduce Tax Rates	$	207,600.16

Please refer to the 2022 Tax Rate Calculations

Proposed Information for Determining the Amount to be Used to Reduce 2023 Municipal (General) and Highway Tax Rates

Anticipated payments to be received in 2023	$	520,000.00
2022 property taxes assessed to Vermont Wind, LLC	$	(110,969.53)
Net Supplemental payments for 2023	$	409,030.47

Please refer to Article 5 of the Town Meeting Warning

Tax Rate Comparison

	Education		Town			Total	Total
Year	Homestead	Non-Residential	Municipal & Capital	Highway	Total	Homestead Tax Rate	Non-Residential Tax Rate
2010	1.6386	1.9497	0.4279	0.2816	0.7095	2.3481	2.6592
2011	1.6813	1.8994	0.4470	0.2964	0.7434	2.4247	2.6428
2012	1.2886	1.4032	0.0817	0.0365	0.1182	1.4068	1.5214
2013	1.2657	1.3750	0.1234	0.0753	0.1987	1.4644	1.5737
2014	1.4343	1.3905	0.0903	0.0866	0.1769	1.6112	1.5674
2015	1.6091	1.4629	0.1293	0.1044	0.2337	1.8428	1.6966
2016	1.6474	1.5048	0.0952	0.1017	0.1969	1.8443	1.7017
2017	1.6449	1.5168	0.0506	0.0390	0.0896	1.7345	1.6064
2018	1.5626	1.5613	0.0822	0.1031	0.1853	1.7479	1.7466
2019	1.5158	1.6083	0.1350	0.1435	0.2785	1.7943	1.8868
2020	1.5156	1.7288	0.1444	0.1651	0.3095	1.8251	2.0383
2021	1.5489	1.7518	0.1810	0.0585	0.2395	1.7884	1.9913
2022	1.5344	1.6610	0.1759	0.0777	0.2536	1.7880	1.9146

TOWN OF SHEFFIELD						
Loan from Town of Sheffield Wind Farm Investment Account No. 16135900055 to Town of Sheffield						
Payment Schedule						
Loan Amount:						$167,600.00
Interest:	3%/annum					5,028.00
Total Paid:						$172,628.00
Term:	7 Years					
Purpose:	Purchase of 2018 black Freightliner truck					
Payment No.	**Payment Date**	**Principal**	**Interest**	**Total Paid**	**Date Paid**	**Balance Due**
	12-29-17					$172,628.00
1	12-29-18	$33,520.00	$1,005.60	$34,525.60	12-18-18	138,102.40
2	12-29-19	33,520.00	1,005.60	34,525.60	12-13-19	103,576.80
3	12-29-20	33,520.00	1,005.60	34,525.60	12-17-20	69,051.20
4	12-29-21	33,520.00	1,005.60	34,525.60	01-21-22	34,525.60
5	12-29-22	33,520.00	1,005.60	34,525.60	12-27-22	0.00
TOTALS		**$167,600.00**	**$5,028.00**	**$172,628.00**		

TOWN OF SHEFFIELD						
Loan from Town of Sheffield Wind Farm Investment Account No. 16135900055						
to Town of Sheffield						
Loan Amount:						$160,000.00
Interest:	3% simple					4,800.00
Total Paid:						$164,800.00
Loan Date:	December 30, 2021					
Term:	5 Years					
Purpose:	Purchase of 2021 Kometsu Loader					
Payment Schedule						
Payment No.	**Payment Date**	**Principal**	**Interest**	**Total Paid**	**Date Paid**	**Balance Due**
	12-30-21					$164,800.00
1	12-30-22	$32,000.00	$960.00	$32,960.00	12-27-22	131,840.00
2	12-30-23	32,000.00	960.00	32,960.00		98,880.00
3	12-30-24	32,000.00	960.00	32,960.00		65,920.00
4	12-30-25	32,000.00	960.00	32,960.00		32,960.00
5	12-30-26	32,000.00	960.00	32,960.00		0.00
TOTALS		**$160,000.00**	**$4,800.00**	**$164,800.00**		

2022 Tax Rate Calculations

Grand List Total		$ 1,004,238.87		
Total Approved Vermont Wind, LLC Supplement to be Applied		$ 207,600.16		
General (Municipal)				
Approved Municipal (General) Budget	$ 254,865.63			
Approved Estimated Receipts	$ (8,470.00)			
Total Approved to be Raised	$ 246,395.63		Would result in tax rate of:	0.2454
41 % of Approved Vermont Wind, LLC Supplement to be Applied	$ 85,116.07			
Surplus to be Applied	$ 35,393.41			
Amount to be Raised by Taxes	$ 125,886.15			
General (Municipal) Tax Rate (Amount to be Raised Divided by Grand List Total)		$ 0.1254	Tax rate reduction of:	0.1200
Equipment, Buildings and Land (Municipal)				
Approved Equipment, Buildings and Land (Municipal) Budg	$ 92,202.88			
Approved Estimated Receipts	$ -			
Total Approved to be Raised	$ 92,202.88		Would result in tax rate of:	0.0918
20 % of Approved Vermont Wind, LLC Supplement to be Applied	$ 41,520.03			
Surplus to be Applied	$ -			
Amount to be Raised by Taxes	$ 50,682.85			
Equipment, Buildings and Land (Municipal) Tax Rate (Amount to be Raised Divided by Grand List Total)		$ 0.0505	Tax rate reduction of:	0.0413
Highway				
Approved Highway Budget	$ 256,766.00			
Approved Estimated Receipts	$ (64,100.00)			
Total Approved to be Raised	$ 192,666.00		Would result in tax rate of:	0.1919
39 % of Approved Vermont Wind, LLC Supplement to be Applied	$ 80,964.06			
Surplus to be Applied	$ 33,628.80			
Amount to be Raised by Taxes	$ 78,073.14			
Highway Tax Rate (Amount to be Raised Divided by Grand List Total)		$ 0.0777	Tax rate reduction of:	0.1141
Total Combined Municipal and Highway Rates		$ 0.2536	Total tax rate reduction of:	0.2755

Education Tax Rates
Provided by the VT Dept. of Taxes

Homestead	$ 1.5344		0.0145 Decrease
Non-Residential	$ 1.6610		0.0908 Decrease
Total Combined Homestead Tax Rate		$ 1.7880	0.0004 Decrease
Total Combined Non-Residential Tax Rate		$ 1.9146	0.0767 Decrease

Calculation of Tax Rates before and after Application of Wind Farm payment as voted on at 2022 Town Meeting for 2022 Property Taxes.

	Tax Rate Based on Approved Budget	Actual Tax Rate after Wind Farm money and 2021 surplus
General	0.2454	0.1254
Highway	0.1919	0.0777
Capital	0.0918	0.0505
Total	0.5291	0.2536

Note: This table is for the Town of Sheffield taxes only. The tax rate does not include the Vermont Education tax.

Examples of Difference in Tax Calculation for Properties with Differing Assessments

Property Valuation	Tax Based on Approved Budget	Actual Tax owed after Wind Farm and surplus	Amount of Tax Reduction
$80,000	423.28	202.88	220.40 less in taxes
$175,000	925.92	443.80	482.12 less in taxes
$250,000	1,322.75	634.00	688.75 less in taxes
$350,000	1,851.85	887.60	964.25 less in taxes
$500,000	2,645.50	1,268.00	1,377.50 less in taxes

See the 2022 Tax Rate Calculations page in this report for how the tax rate is figured.

Statement of Delinquent Taxes
Pursuant to 32 VSA §§5162,5263
December 31, 2022
Real Estate

Year	Delinquent Tax Total Due on 01-01-2022	Interest Charged in 2022	Collections During 2022	Abatements During 2022	12/31/2022 Balance
2018	214.81	1.07	215.88	-	-
2019	2,618.49	241.32	-	-	2,859.81
2020	17,847.54	688.18	16,655.70	-	1,880.02
2021	49,453.46	2,347.44	38,837.91	-	12,962.99
Total	70,134.30	3,278.01	55,709.49	-	17,702.82

	Received for Collection 12/01/2022	Interest Charged	Penalties	Amount Collected	Abatements	12/31/2022 Balance
2022	51,376.22	513.76	3,551.17	9,926.90	-	45,514.25

Total Balance Outstanding 2019-2022 63,217.07

Total Collections Remitted to Treasurer

By: William St. Peter
Collector of Delinquent Taxes

State of Vermont
County of Caledonia
Certified and sworn under oath before me, this 4th day of January 2023
Notary Public. My commission expires January 31, 2023.
Wendy Scofield

Wage, Salary and Stipend Report
January to December 2022

Name	Job / Office	Base Pay Rate	Gross for Year	Health Insurance
Max Aldrich	Road Foreman	$25.00 per Hour	42,468.75	25,824.50
	Select Board	$1,000.00 Annual	1,000.00	-
Dennis Newland	Road Crew	$22.00 per Hour	33,451.00	2,794.47
Chuck Dill	Road Crew	$20.00 per Hour	1,250.00	-
William St. Peter	Town Clerk & Treasurer	$18.00 per Hour	19,287.00	23,675.82
Kathy Newland	Asst. Town Clerk & Treasurer	$15.50 per Hour	1,123.75	-
Wendy Scofield	Asst. Town Clerk & Treasurer	$16.00 per Hour	21,216.00	-
Jim Blackbird	Transfer Station	$16.00 per Hour	7,544.00	-
Alexis DeGreenia	Transfer Station	$16.00 per Hour	7,640.00	
Nancy Blackbird	Transfer Station	$16.00 per Hour	144.00	
Jessica Prue	Transfer Station	$16.00 per Hour	288.00	
Cindy Roy	Select Board	$1,000.00 Annual	1,000.00	-
Erika Lavallee	Auditor	$800.00 Annual	800.00	-
Magon Lindgren	Auditor	$800.00 Annual	800.00	-
Felicia Bedor	Auditor	$800.00 Annual	800.00	-
Patrick Ham	Moderator	$60.00 per Meeting	60.00	-
Barbara Bristol	Justice of the Peace	$20.00 per Meeting	40.00	
Gay Ellis	Justice of the Peace	$20.00 per Meeting	40.00	
Kathy Newland	Justice of the Peace	$20.00 per Meeting	40.00	
Sally Wood-Simons	Justice of the Peace	$20.00 per Meeting	40.00	

Combined Total Payroll	138,812.50
Total Stipends	220.00
Combined Total	139,032.50
Combined Total Health Insurance	52,294.79

Listers Financial Report
January through December 2022

	Actual Jan - Dec 22
Ordinary Income and Expenses.	
Income	
Lister Receipts	
Lister Allocation from Town	7,000.00
Lister PVR Reappraisal	4,420.00
Lister PVR Equalization	520.00
Total Lister Receipts	11,940.00
Interest Receipts	
Interest - Lister's Account	18.90
Total Interest Receipts	18.90
Total Income	11,958.90
Expenses	
Listers	
Listers Contracted Services	7,475.00
Listers Software Maint & Update	7,482.27
Total Listers	14,957.27
Payroll Expenses	
Listers Wages	1,987.50
Town Portion of Payroll Taxes	
Social Security and Medicare	152.05
Total Town Portion of Payroll Tax	152.05
Total Payroll Expenses	2,139.55
Total Expense	17,096.82
Net Deficit	**(5,137.92)**

SHEFFIELD CEMETERY ASSOCIATION
2022 Financial Statement

Date	Description	Amount	Amount	Cash Balance
01-01-22	**Balance on hand** (checking account)			$421.32
	Receipts			
06-05-22	2022 Town of Sheffield budget		$7,000.00	
08-19-22	Town of Sheffield (over budget)		4,000.00	
08-29-22	CFSG Bickford Fund (new fence)		10,000.00	21,000.00
Cemetery	**Disbursements**			
Baptist	Maintenance, mowing and trimming		$4,100.00	-4,100.00
Cass	Maintenance, mowing and trimming		500.00	-500.00
Dexter	Maintenance, mowing and trimming	$6,300.00		
	Brush cutting	135.00		
	New fence*	9,330.00	15,765.00	-15,765.00
Ingalls	Mowing		100.00	-100.00
UnionHse	Mowing and trimming		850.00	-850.00
	Total Disbursements			-21,315.00
12-31-22	**Balance on hand** (checking account)			**$106.32**

*	New fence at Dexter Cemetery	
	Bickford Fund contribution (income)	$10,000.00
	McNeal Fund contribution (paid to supplier)	4,000.00
	M.R.M. Landscape & Fence (materials and labor)	-13,330.00
	Remaining balance (used for general maintenance)	$670.00

Town of Sheffield, Vermont

Chartered 1793

Statement of the Auditors

Town of Sheffield, VT

In accordance with the Vermont Statutes Annotated Title 24, Section 1681, we, the Auditors of the Town of Sheffield, Vermont have examined the preceding accounts and financial records of the Town of Sheffield, Vermont. To the best of our knowledge, the financial statements and financial reports of the Town of Sheffield contained therein show the financial activity position of the Town of Sheffield for the fiscal year ended December 31, 2022.

Auditors

1/21/2023

Erika Lavallee Date

1/21/2023

Magon Lindgren Date

1/21/23

Felicia Cote Bedor Date

Town of Sheffield, Vermont
2022 Annual Town Meeting Minutes
Sheffield Municipal Building- Outside
May 17, 2022, 10:00 AM

Twenty-five (25) legal voters of Sheffield, assembled outside the Sheffield Municipal Building for the 2022 Sheffield Town Meeting. Erik Lavallee called the meeting to order at 10:00 AM. The preamble of the 2022 warning was read with the following business being transacted.

The people in attendance stood and spoke the Pledge of Allegiance.

Article 1. To elect a moderator for the May 17, 2022, Sheffield Town Meeting.
The gavel was turned over to William St. Peter as Town Clerk to proceed with the election of a Town Moderator for the May 17, 2022, Town Meeting. Joe Sabia nominated Erik Lavallee for Moderator, seconded by Suzanne Bartlett. Hearing no further nominations. Erik Lavallee was elected Moderator for the 2022 Town Meeting by voice vote.

Article 2. To elect a moderator for the ensuing year.
The gavel was turned over to William St. Peter as Town Clerk to proceed with the election of a Town Moderator for the ensuing year. Erika Lavallee nominated Patrick Ham for Moderator, seconded by Walter Smith. Hearing no further nominations. Patrick Ham was elected Moderator for the ensuing year by voice vote.

Article 3. To elect other town officers necessary to fill any vacancies, including the following:

a. Selectman for a term of three (3) years.
William St. Peter nominated Cynthia Roy for selectman, seconded by Dennis Newland. Hearing no further nominations, William St. Peter made the motion to have the clerk cast one ballot for Cynthia Roy, seconded by Walter Smith. Passed by voice vote. The Clerk cast one ballot for Cynthia Roy who was elected Selectman for a term of three years.

b. Lister for a term of three (3) years.
Cynthia Roy nominated William St. Peter for Lister, seconded by Walter Smith. Hearing no further nominations, Dennis Newland made the motion to have the clerk cast one ballot for William St. Peter, seconded by Max ALDRICH. Passed by voice vote, the Assistant Town Clerk cast one ballot for William St. Peter who was elected Lister for a term of three years.

c. Auditor for a term of three (3) years.
William St. Peter nominated Erika Lavallee for auditor, seconded by Walter Smith. Hearing no further nominations, William St. Peter made the motion to have the clerk cast one ballot for Erika Lavallee, seconded by Al Robertson. Passed by voice vote, the Clerk cast one ballot for Erika Lavallee who was elected Auditor for a term of three years.

d. Constable for the ensuing year.
Dennis Newland nominated Edward Jewell as constable for the ensuing year, seconded by Al Robertson. Suzanne Bartlett nominated Erika Lavallee, seconded by Sara Camber. Erika Lavallee was

elected constable by paper ballot with nineteen (19) of twenty-two (22) votes.

e. Town agent for the ensuing year.
Al Robertson nominated William St. Peter as Town Agent, seconded by Walter Smith. With no further nominations, Walter Smith called for nominations to cease, seconded by Al Robertson. Passed by voice vote. Al Robertson made the motion for the Assistant Clerk to cast one ballot for William St. Peter for Town Agent, seconded by Walter Smith. William St. Peter was elected as Town Agent for one year.

f. Agent to convey real estate for the ensuing year.
William St. Peter nominated the Select Board as the agent to convey real estate, seconded by Erika Lavallee. With no further nominations, Erika Lavallee called for nominations to cease, seconded by Al Robertson. Passed by voice vote. Al Robertson made the motion for the Clerk to cast one ballot for the Select Board for Agent to convey real estate, seconded by Dennis Newland. The Select Board was elected as the Agent to convey real estate for one year.

g. Trustee of public funds for the ensuing year.
William St. Peter nominated the Select Board as the Trustee of Public Funds, seconded by Al Robertson. With no further nominations, Erika Lavallee called for nominations to cease, seconded by Al Robertson. Passed by voice vote. Al Robertson made the motion for the Clerk to cast one ballot for the Select Board for Trustee of public funds, seconded by Dennis Newland. The Select Board was elected as the Trustee of public funds for one year.

h. Sexton for the ensuing year.
Walter Smith nominated John Roy as Sexton, seconded by Sally Wood-Simons. With no further nominations, Erika Lavallee made the motion to close nominations, seconded by Al Robertson. John Roy was elected as Sexton for one year.

i. Two (2) Planning Commissioners for a term of three (3) years.
Keith Ballek nominated Jessica Brinkerhoff for Planning Commission seconded by Al Robertson. With no further nominations for this seat, Jessica Brinkerhoff was elected by voice vote. Wendy Scofield nominated Al Robertson for Planning Commission, seconded by Erika Lavallee. Hearing no further nominations, Max Aldrich made the motion to close nominations, seconded by William St. Peter. Nominations ceased, Jessica Brinkerhoff and Al Robertson were elected to the Planning Commission for a term of three years.

j. One (1) Planning Commissioner for a term of one (1) year.
Al Robertson nominated Keith Ballek for Planning Commissioner, seconded by Anne McLean. Al Robertson made the motion to close nominations, seconded by Erika Lavallee. Keith Ballek was elected by voice vote.

Article 4. To see if the Town will accept the reports of the Town officers.
Erika Lavallee made the motion to accept the reports of the Town Officers, seconded by Al Robertson. Hearing no further discussion, Article 4 passed by voice vote.

Article 5. To see if the Town will appropriate the sum of $5,538.00 to help support the following organizations:

Caledonia Home Health Care and Hospice	1,100.00
Cobleigh Public Library	700.00

NEK Council on Aging	330.00
Northeast Kingdom Human Services	738.00
Rural Community Transportation	1,000.00
Umbrella	500.00
Village Improvement Society/ Powers Park	1,000.00

William St. Peter made the motion to accept Article 4 as written, seconded by Erika Lavallee. Beverly Frost asked the question why the Fairbanks Museum is not this year's appropriations list. William St. Peter answered that the Select Board required all organizations requesting an appropriation in 2022 submit a petition signed by five percent (5%) of Sheffield's registered voters along with the organization's request letter. The organizations who submitted their petition were included in this year's town meeting warning.
Article 5 passed as written by voice vote

Article 6. a. Shall the Town apply a portion of the supplemental payments received in 2020 from Vermont Wind, LLC, as calculated in the Vermont Wind, LLC Supplemental Payment Information page included in this Report, to pay the Town's general and highway expenses thereby reducing the property tax rate for taxpayers of the Town?
Al Robertson made the motion to accept Article 6 (a) as written, seconded by Erika Lavallee. Article 6 (a) passed by voice vote.

b. If the vote on Article 6.a. is affirmative, what shall the amount of such portion be, with the remainder being deposited into the Vermont Wind, LLC Fund, which was established at the 2012 Town Meeting?
Al Robertson made the motion to use fifty percent (50%) of the noted funds to reduce tax and fifty percent (50%) to be put into the investment fund, seconded by Walter Smith. Article 6 (b) passed by voice vote.

Article 7. To see if the Town will authorize the Select Board to apply any surplus accumulated during the year 2021 in the general checking account to defray Town general expenses during 2022.
William St. Peter made the motion to accept Article 7 as written, seconded by Erika Lavallee. Article 7 passed by voice vote.

Article 8. To see if the Town will authorize the Select Board to apply any surplus accumulated during the year 2021 in the highway checking account to defray Town highway expenses during 2022.
William St. Peter made the motion to accept Article 8 as written, seconded by Al Robertson. Article 8 passed by voice vote.

Article 9. To see if the Town will approve the proposed general and highway budgets in the combined amount of $661,629.23 for General use and maintenance of Town Highways.
Erika Lavallee made the motion to approve the general budget and highway budget in the combined amount of $661,629.23, seconded by Al Robertson. Article 9 passed by voice vote.

Article 10. To see if the Town will have real and personal property taxes paid to the Treasurer and set the due date of Friday, November 04, 2022.
William St. Peter made the motion to accept Article 10 as written, seconded by Max Aldrich. Article 10 passed by voice vote.

Article 12. To transact any other business that may properly come before this meeting.

Kathy Newland talked about the ARPA funds (American Rescue Plan Act) that the Town received. She noted that the Town Clerk's office is very cramped. Max Aldrich added that the Highway Department needs more space for the equipment.
Max Aldrich said that updates to the Town Hall would be expensive. Parking would still be a problem.
Walter Smith said that the Town has $107,000 in the ARPA account. The Town has two years to decide how to use the money.
Al Robertson and the Planning Commission is working on Project Binders to determine need within the town buildings. This document could be forwarded to an architect. There is new legislation passed in Vermont to give town grants for conversion for heating systems away from fossil fuels. The Planning Commission has an appointment with a solar company for a site visit in June 2022.

Suzanne Bartlett thanked the Select Board for requiring organizations to submit a petition with their appropriation request. The list of requests was getting long.

Article 13. To adjourn.
Beverly Frost made the motion to adjourn this year's Town Meeting. Seconded by Walter Smith.
Article 13 passed by voice vote. The Sheffield Town Meeting adjourned at 10:48AM.

Dated at Sheffield, Caledonia County, Vermont this 17th day of May 2022

Respectfully Submitted,

Wendy Scofield
Wendy Scofield
Assistant Town Clerk and Assistant Treasurer

Erik Lavallee
Moderator

Sally Wood-Simons
Sally Wood- Simons
Justice of the Peace

Max Aldrich
Max Aldrich
Select Board

Sheffield – Wheelock Fire Department
P.O. Box 161 -Sheffield, VT. 05866
SheffieldWheelockFire@Gmail.com
(802)626-8862

To our Supporters,

In 2022 the Sheffield Wheelock Fire Department responded to a total of 64 emergency and non-emergency calls. Calls included 15 motor vehicle accidents, 11 various types of fires, 13 medical assists, 4 search and rescues, 7 calls for mutual aid by other departments, and 14 other types of calls including alarms, service calls, roadway incidents and Hazmat incidents. It is notable that this is a 23% increase in call volume over the previous year. We are happy to report that all calls were answered and responded to appropriately by the department.

2022 was a hard year on equipment for the department. Most of our fleet underwent some much needed service and routine maintenance which due to the current cost of everything, added up quickly. In addition to that our previous Engine 24, a '93 international Rescue Pumper, had to be replaced. This truck was purchased in 2018 as a temporary replacement for failed and no repairable unit and was intended to allow us time to seek out a proper replacement, as well and financially prepare ourselves to make a significant upgrade when we found such a unit. We are happy to report that this goal came to fruition this year as we were able to purchase a newer Rescue Pumper to serve as Sheffield Wheelock Engine 24. This unit has many favorable features and capabilities and is able to fully serve its dual purpose as a first-due engine to all calls as well as a fully equipped Rescue unit to all motor vehicle and traffic related incidents.

We were also fortunate enough to make a significant upgrade in some of our personal protective equipment by utilizing some town ARPA funds. With matching contributions from each town, we were able to replace 24 of our SCBA composite air bottles. These bottles have a 15 year service life and must be discarded and replaced thereafter. By replacing all our bottles in one year we not only get bulk pricing when ordering them, we also benefit because their tracking, maintaining and testing is greatly simplified with all dates and intervals being in sync. Starting in 2023 and recurring every year thereafter, the cost of two replacement bottles per year will be placed into a separate fund to be used at the next replacement interval.

Finally, as with previous years, I ask all who are able to consider volunteering in some way. I understand that firefighting is not for everyone, but everyone needs them at some point in their lives. The biggest issue faced by many departments today is staffing and we are no exception. We are lucky to have a very reliable core group that responds to and handles almost every call and for them I am extremely grateful. But that means that almost the entire burden of these responsibilities is falling on very few shoulders. We have plenty of opportunities for people willing to help out and all it takes is a call to find out if it's right for you.

Sincerely,

Shane C. Lanpher
Chief / President

SHEFFIELD-WHEELOCK FIRE DEPARTMENT

2022 BUDGET COMPARISON

(budget tools are for both towns combined)

Description	2022 Budget vs. Actual	2023 Proposed
Workers Comp.	1,600 0*	1,600
Dispatch	4,250 4,768	4,250
Insurance	5,250 4,917	5,250
Veh. Maint. & Repairs	5,900 12,200	5,900
Equipment Repairs	2,250 2,718	2,250
Radio / Pager	2,250 0	2,250
Training	1,500 850	1,500
Personal Equipment	6,250 0	6,250
New Equipment	3,500 2,840	**2,300**
General	3,250 1,643	3,250
SCBA Bottle Fund (New for 2023)	N/A	**1,200**
Capital Equipment Purchases / Other	0 6,000**	
Total	**35,936**	
Grants, Donations, Fundraising	182	
Budget	**36,000**	**36,000**

*Invoice for 2022 not received as of 12/31

** Deposit for new E-24, to be recaptured from truck replacement fund.

We are requesting an appropriation of $18,000 from each town for budgeted costs.

We are again requesting $9,700.00 from both towns for our truck replacement fund.

Combined Transfer Station Budget 2023

	2022 Actual Jan - Dec	2022 Approved Budget	2023 Proposed Budget
Ordinary Income/Expense			
Income			
Town Appropriations-Operations			
Sheffield Appropriation	12,400.00	12,400.00	22,150.00
Wheelock Appropriation	12,400.00	12,400.00	22,150.00
Total Town Appropriations-Operations	24,800.00	24,800.00	44,300.00
Interest Income	7.77	5.00	5.00
Trash Bag Sales	36,774.00	35,000.00	37,000.00
Income from Recycled Metals	2,289.10	1,000.00	2,000.00
Total Income	63,870.87	60,805.00	83,305.00
Expense			
Hauling Fees			
Trash (Compactor) Hauling	7,368.00	6,800.00	7,800.00
Open-Top (Demolition) Hauling	4,488.00	4,700.00	5,000.00
Recycling Pickup Fees	2,597.00	3,500.00	3,500.00
Bulky Hauling	2,607.00	2,000.00	3,000.00
Total Hauling Fees	17,060.00	17,000.00	19,300.00
Disposal (Tipping) Fees			
Trash (Compactor) Disposal	23,221.64	21,000.00	24,000.00
Open Top (Demolition) Disposal	7,422.85	8,500.00	8,500.00
Compost Recycling Tote Fees	1,161.50	1,500.00	1,500.00
Bulky Disposal	1,076.72	1,000.00	1,200.00
Total Disposal (Tipping) Fees	32,882.71	32,000.00	35,200.00
NEKWMD Surcharges	7,471.65	8,000.00	8,500.00
Operations			
Electric	679.78	900.00	900.00
Heating Fuel	2,623.00	1,100.00	2,850.00
Porta Toilet	0.00	55.00	55.00
Repairs and Maintenance	777.68	1,000.00	1,000.00
Total Operations	4,080.46	3,055.00	4,805.00
Purchase of Imprinted Trash Bags			15,500.00
Total Expense	61,494.82	60,055.00	83,305.00
Net Income	2,376.05	750.00	0.00
Other Expense			
Transfer Station Addition	222.42	0.00	0.00

Sheffield/ Wheelock Transfer Station

2022 Waste Report- Trash Compactor

	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Trash					
Hauling	$1,560.00	$1,848.00	$1,848.00	$2,112.00	$7,368.00
Disposal	$3,956.60	$6,118.87	$6,509.86	$6,377.94	$22,963.27
Tons	41.15 tons	62.29 tons	64.68 tons	64.53 tons	232.65

2022 Waste Report- Open Top

	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Open Top					
Hauling	$792	$1,320.00	$2,376.00	$1,056.00	$5,544.00
Disposal	$1,597.40	$2,182.46	$2,650.98	$1,639.54	$8,070.38
Tons	16.30 tons	22.27 tons	26.59 tons	16.73 tons	81.89 tons

2022 Waste Report- Bulky Day

	April 2022	July 2022	October 2022	Total
$ to bring containers	$341.00	$341.00	$341.00	$1,023.00
$ to remove containers	$528.00	$528.00	$528.00	$1,584.00
Disposal	$432.18	$305.76	$304.78	$1.042.72
Tons	4.41 tons	3.12 tons	3.11	10.64

2022 Waste Report- Compost, Recycling

	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Compost- $10 per tote	$301.50	$280.00	$310.00	$250.00	$1,141.50
Recycling- $49 per stop	13 stops/ $637.00	13 stops/ $637.00	13 stops/ $637.00	13 stops/ $637.00	52 stops/ $2,793.00

Per Capita Payments

Sheffield and Wheelock each paid $0.81 per person, according to the 2020 census to the Northeast Kingdom Waste District.

Surcharges, payable to the Northeast Kingdom Waste District, at $24.99 per ton of waste generated.

	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Surcharge	$1,672.82	$2,314.31	$2,207.35	$2,030.68	$8,225.16

Sheffield/ Wheelock Transfer Station

Joint Statement of the Auditors

Town of Sheffield, VT

In accordance with the Vermont Statutes Annotated Title 24, Section 1681, we, the Auditors of the Town of Sheffield, Vermont have examined the preceding accounts and financial records of the Sheffield/ Wheelock Transfer Station. To the best of our knowledge, the financial statements and financial reports of the Sheffield/ Wheelock Transfer Station contained therein show the financial activity position of the Sheffield/ Wheelock Transfer Station for the fiscal year ended December 31, 2022, *with the exception of the unaudited budget line for trash bag sales.*

Auditors

1/21/2023

Erika Lavallee Date

Sheffield

Magon Lindgren 1/21/2023

Magon Lindgren Date

Sheffield

Felicia Bedor 1/21/23

Felicia Cote Bedor Date

Sheffield

SW-KD EDUCATIONAL TRUST

The Keniston and Dane Educational Fund was established in 1964 by Marion K. Dane and Harry A. Keniston to benefit qualified college students as well as qualified endeavors at Miller's Run School. In 2021, the Fund was transferred to the Towns of Sheffield and Wheelock and named the SW-KD Educational Trust. The Trust will maintain and continue the endeavors of the Fund.

Annual Report
Year 2022

	Basis	Market Value
Invested assets as of December 31, 2022	$1,107,862.78	$1,185,604.34
Distributions to beneficiaries in 2022		$64,612.00

The following **college students** received distributions from the Fund during 2022.

From Sheffield: Samuel L. Blodgett, Brandon W. Brunell, Alexis DeGreenia, Abigail J. Ham, Tobias J. P. Ham, Olivia Hudson and Mason C. Sylvester. **From Wheelock:** Leonid A. Baryshev, Alexis M. Duranleau, Madison R. Duranleau, Rossen B. Goodwin, Nicolas J. Lasseigne, Felicity F. Norko, Asa T. Rexford and Julian D. Stahler.

The eighth grade at **Miller's Run School** received matching funds during 2022.

SHEFFIELD HISTORICAL SOCIETY
2022 Annual Report

The Sheffield Historical Society is a 501(c) (3) not for Profit Corporation established in 1992. Current Board of nine directors: Becky Martin President; Patty Baker Vice President, Becky Martin Secretary; Ed Richardson Treasurer; Margaret Martin Curator, Directors are Ed Richardson, Francie Hersey Vos and Norma Williams elected to 2019.

Our Mission statement reads:
The purpose of the society shall be charitable, historical and antiquarian work and research; the collection, acquisition, preservation and exhibition of books, manuscripts, pamphlets, genealogical information, works of art, and other articles of historical, cultural and antiquarian interest, the publication of books, periodicals, tracts and pamphlets devoted to or treating historical, antiquarian and genealogical subjects. Subjects considered for acquisition and research shall include but not limited to the material, agricultural, industrial, civil, political, literary, ecclesiastical, genealogical and military history of the community of Sheffield, Vermont.

As of December 31, 2022, the SHS checking account balance was $571.97 and the savings account balance of $1124.80.

The Sheffield Historical Society had a slow year. We did have our annual meeting on June 6th 2022. Each weekend from Memorial Day through Labor Day weekend, Sheffield Field Day, the historical building on the hill can be open by appointments. If you would like to see what is on display contact Francie Vos, the Town Treasurer, or Ed Richardson to schedule a visit at any time. Our guest book had few names added this past year which hopefully will increase in the new year.

Respectfully submitted, Ed Richardson Treasurer

RECEIVED FEB 08 2023

STATE OF VERMONT

CALEDONIA COUNTY

The Assistant Judges of Caledonia County, in accordance with an act of Legislature have instructed me, as County Treasurer to issue warrants on the several towns in Caledonia County for the collection of a tax as given below based on the equalized grant list issued for the year 2022. This tax is for the purpose of paying indebtedness and expenses of said County.

By the authority of the State of Vermont you are, therefore commanded to levy and collect, on the inhabitants of your Town, a tax **of 0.01 cents** on the dollar, on the equalized grand list, and pay same to the County Treasurer. At least half or all the total bill is due by July 1, 2023. If you pay only half, the remainder is due by November 1, 2023.

The amount of the tax is as follows:

Town of Sheffield	Town Grand List	65,159,510
	County Grant List	3,483,602,084
	Tax Due	**$5,245**

Dated at St. Johnsbury this 1st day of February, 2023.

Michele L. McDonald, County Treasurer
Caledonia County
1126 Main Street, Suite 4
St. Johnsbury, VT 05819
802-751-0405 Office
802-274-0473 Cell

DEAN SHATNEY, SHERIFF
CALEDONIA COUNTY
970 Memorial Drive
ST. JOHNSBURY, VT 05819
802-748-6666 FAX 802-748-1684
E-MAIL: dean.shatney@vermont.gov

ANNUAL REPORT

For 2022

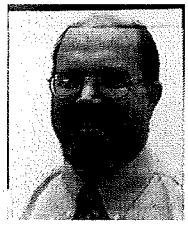
We completed another audit for our office in 2022 and it resulted in no findings or problems of any kind. The state of the Caledonia County Sheriff's Department is very good. We have kept our rates for service the same for the past few years and have a slight increase with construction and traffic. This increase is do to the fuel prices. We continue to add vehicles to our fleet, 3 new cars were purchased, replacing cars that have served us well. We have 9 marked cars, a 2014 van for prisoner transports, one unmarked car being used for civil process service. The radar cart is working well and in many towns. We have a large, enclosed trailer that we use as an office at the fair and other security details. This trailer may be utilized as a command post at a mass casualty incident as well. We continue to do town patrols and we feel that the towns that we patrol are a safer place to live & drive in because of our presence. The patrols are community based. Which means each town is different, so the patrols may be different. We are taking a proactive response instead of a reactive response. This effort has helped with both fighting crime and communications with the towns. The Sheriff's Department has 8 Law Enforcement Officers to start the new year, with hopes to send a couple new hires to the academy in the spring. Our goal is to have 20 to 25 deputies to cover all details. We have become more active with local schools to ensure the safety of students and staff. We have been involved with drills and evacuation plans and will continue to assist as needed. We continue to look at 24 hour dispatching for the county, but are unable to do that right now. Our new location is wonderful and working as it should. We've had a lot of visitors and people stopping by with question. We are more visible and easier to reach. Plus the savings on the tax payers went from $62,000, down to $30,000. In 8 years, that expense will go away and the county will own the building.

We will again do snowmobile patrols throughout the county. Doing our best to keep the trails as safe as possible, and we will again answer snowmobile related complaints. James Hemond was sworn in on Feb 1st as your new sheriff. After 25 years with the department, it's time for me to step away. It was an honor to serve you and thank you for the support. Please continue that support with the new sheriff. Please check out our facebook page. Thank You and stay safe.

Sincerely,
Sheriff Dean Shatney

Miller's Run School

Patrick Ham, Principal



2022 was a year of change.

The Friends of Miller's Run PTO, has hosted a mums and holiday plant sale and are currently selling High Mowing Seeds. The group supports students with presentations and snacks for our winter activities and they sponsor staff celebrations. Parents and community members should feel free to join, meetings are the 2nd Monday, each month.

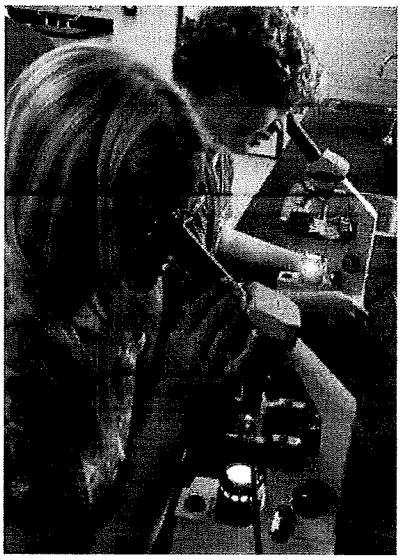
We enjoyed our in person 8th grade graduation, concerts, and assemblies. We recognize every student for their contributions, individual strengths, passions, and talents. We relaunched our student-led Student Council, students elect officers, efficiently run a meeting, and plan school activities. As an alternative to our in person French teacher, our 6th, 7th, and 8th grade students have been learning Chinese through an online class, taught by native Chinese speakers. This has been an exciting linguistic and cultural experience.

Soccer, cross country running, basketball and Nordic skiing are all part of Miller's Run! Thank you David McGinn for connects with a vendor to supply skiing equipment.

Our music program has students on: cello, learning guitar, and many on violin and band instruments. Every student in grades 3-8 plays an instrument. The concerts are amazing!

Students reports abut Miller's Run adults: "They are kind." I have observed every classroom, and teachers support students individually, helping them make at least one year's academic growth. We are strengthening our Educational Support Team through targeted interventions in behavior, math, and literacy. We've implemented surveys for students and families addressing student choice, connections, and competence to enhance our intervention programs. Our literacy teachers are piloting Literacy Footprints, as a classroom level intervention in reading, to help students of all achievement levels continue to make progress.

Two staff members were recognized, Soph Hall as Vermont School Nurse of the Year. Mary Jardine, our middle school science teacher, was recognized as an Outstanding Educator by UVM and the Vermont AOE. Mrs. Jardine has launched the Trout in the Classroom program in our middle school, successfully raising trout fry to be released into local rivers. She teaches students about alternative energy using VEEP materials and worked with our library/media specialist, to build a water wheel for the energy unit, using our 3-d printer.



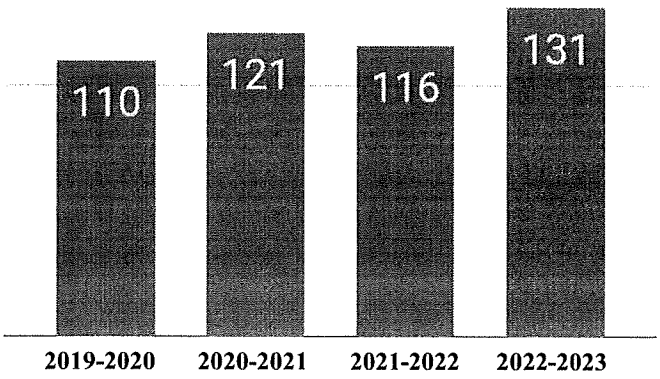
Our 5th graders joined the national Stock Market Game and placed first and second for their grade level, and learned about investing. Next, a unit on money and banking.

Afterschool programs have more students signing up each session. The staff are committed and adding new opportunities including Spanish, Dungeons and Dragons, cooking, arts and crafts, jewelry making and sculpting, Matchbox car challenges, card games, Nature art, instrument and music expos, VINS. We're looking forward to gymnastics and outdoor club.

We burn sustainable wood pellets in our furnace! The driveway underwent improvements with added graded gravel. Other building needs include updated windows in the elementary wing, and sidewalk and parking lot improvements.

Grades: PreK–8
Classroom Teachers : 10.8
Special Educators: 3
Support Staff: 11.5
Students PreK-8: 116

Enrollment Trends (As of 10/1/22)



Kingdom East School Board Report

Kingdom East School District Community,

While transitioning from the COVID pandemic to normalized schooling, the Kingdom East School District continues to focus on providing rigorous educational and co-curricular opportunities, while embracing high-quality teaching and learning. As part of a caring community, teachers, support staff, administration, parents, and the community consistently support our students and each other. The Kingdom East School District Board is thankful for the enormous efforts on everyone's part to operate our schools.

- **Enrichment Opportunities**
  - Approximately 440 students participated in a 5-week summer program for recovery that involved 30+ community partners, field trips, and presenters; Experiential learning
  - 386 students participated in fall sports, including 12 soccer teams. 68 students in cross country or in the PreK-4 running club
  - Through the support of the Tarrant Foundation, embedded learning and personalized learning plans
  - 42% of students attended afterschool programming
  - Art, music, technology, and advanced French, online Chinese language program
- **Improving Learning through Technology**
  - 2,210 new devices deployed through ESSER funds
  - Wiring improvements; 17 switch replacements & 99 new access points
  - 82 Promethean 75" touchscreen panels installed in classrooms across the district
  - Equitable access to technology across the district
- **Financially Prudent Decision Making**
  - Data-driven decisions; Redeployment of faculty and staff (COVID impacted personnel)
  - $30,000 cyber security grant, $79,000 school nursing grant
  - COVID relief funds used to improve social and emotional health.

This report highlights our programs, schools, and the opportunities therein including a description of Board committees and summary narratives of the budget. The KESD Annual Report also reviews the details of the Board's proposed FY24 budget of $41,069,545 an 8.12% increase from the FY23 budget. The budget increased and the education tax rate for the district has decreased, by leveraging funds from the State of Vermont Education Fund.

Every policy, decision, and strategy considers our students, employees, and community following the KESD mission statement that guides our efforts.

"In partnership with the community, staff, and students, the Kingdom East School District is committed to providing a collaborative and equitable environment of educational excellence through rigorous learning experiences that develop individual and diverse talents and abilities of all our students to prepare them for successful lives as contributing, responsible citizens.".

On behalf of our entire team of board members, we thank you for your commitment to the Kingdom East School District, and we look forward to serving the needs of our students and community now and into the future.

Cynthia Stuart
School Board Chair

Jennifer Botzojorns
Superintendent of Schools

Emergency 911 802.626.1101

Lyndon Rescue

• Caring for The Kingdom •

2009 Vermont Ambulance Service of the Year

114 Vail Drive, PO Box 401 Lyndonville, VT 05851

RECEIVED JAN 17 2023

January 10, 2023

Town of Sheffield,

In 2022 we had 1,524 incidents which was lower than 2021 which had 1,598 incidents. 2021 was our busiest year on record and the amount of incidents last year was still above our average number of incidents.

In addition to responding to 911 calls, we continued to provide EMS coverage for events such as sports games and had an ambulance staged at the Enduro Bike Series at Burke Mountain for three days in August. We offer child car seat inspections by appointment at our station with our two nationally certified Child Passenger Safety Technicians. Our American Heart Association CPR Instructors taught CPR and First Aid courses out in the community to daycares, businesses and healthcare providers. Anyone interested in becoming CPR or First Aid certified can contact us for more information on course options. The Lyndon Rescue Board of Directors has developed a building committee which is working on a plan for our future building needs with the goal of having all 3 ambulances at the same location. We appreciate the town of Lyndon continuing to allow us to rent space at the Lyndonville Public Safety Building to keep our third ambulance so all 3 are inside and ready to respond when needed.

When we were putting together our 2023 budget, it was clear to everyone that we needed to increase wages to a more competitive amount so that we are able to retain our current staffing and hire new employees as needed. The starting EMT rate was previously updated in 2017 to be $13.39 per hour and it was decided to increase that starting rate to $16 per hour. The estimate of additional expenses in the budget based on the average number of hours our employees work each year was $88,000. Other areas of the expenses in the budget that had increases were small in comparison to the wages.

We have been working towards paying off our ambulance and equipment loans and currently we only have a loan for our 2016 ambulance to pay off. Our plan is to pay that loan off at the end of 2023. For the past few years we have included $40,000 in the budget to save for future ambulance purchases and will continue to do so. The estimated time frame for the new ambulance to arrive to replace the ambulance that was in the collision last May is spring 2023. That new ambulance will be paid for with money we have been saving and will not require a loan.

To offset some of the increase in expenses due to wages, the Board of Directors approved an increase in our billing rates. This is usually done every few years and the last time the billing rates had been increased was in 2016. We estimated that we could add $50,000 to our income with the newly approved billing rates that started January 1st.

The amount requested from all nine of the towns that we provide ambulance services to increased by 4.8% for 2023. The amount in 2022 from Sheffield was $29,915.63 and the amount in 2023 is $31,355.14.

Your representative on our Board of Directors is: Bob Blodgett
Thank you for your continued support.

Sincerely,

JMZ

Jillian McLaughlin, NRP
Lyndon Rescue Director of Operations

A Non-Profit Ambulance Company serving the communities of: Burke, East Haven, Granby, Kirby, Lyndon, Newark, Sheffield, Sutton and Wheelock

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Lyndon Rescue Inc. 2023 Budget

Expense Summary	FY 2023	FY 2022	Percent Change	Per Capita - 2023
Operations Expenses	$740,555.78	$640,198.54	15.7%	$45.98
Administration Expenses	$230,293.13	$232,618.63	-1.0%	
Facilities Expenses	$21,020.00	$20,780.00	1.2%	
Vehicle Expenses	$135,056.68	$160,316.68	-15.8%	**Per Capita - 2022**
CPR, First Aid and Education Expenses	$6,450.00	$6,450.00	0.0%	$43.86
Administration - Billing Expenses	$29,804.27	$28,918.15	3.1%	
Administration - Billing Facility Expenses	$600.00	$600.00	0.0%	
Total Expenses	$1,163,779.86	$1,089,882.00	**6.8%**	
Income	$676,350.00	$624,830.00	**8.2%**	
Net Revenue	-$487,429.86	-$465,052.00	4.8%	

Town - Lyndon	**$252,450.23**	**$240,860.26**	**4.8%**
Town - Burke	**$75,905.18**	**$72,420.38**	**4.8%**
Town - Sheffield	**$31,355.14**	**$29,915.63**	**4.8%**
Town - Wheelock	**$34,895.23**	**$33,293.20**	**4.8%**
Town - Granby	**$321.83**	**$307.05**	**4.8%**
Town - Kirby	**$11,263.94**	**$10,746.82**	**4.8%**
Town - Sutton	**$41,975.43**	**$40,048.34**	**4.8%**
Town - Newark	**$26,849.56**	**$25,616.90**	**4.8%**
Town - East Haven	**$12,413.32**	**$11,843.43**	**4.8%**

Lyndon Rescue Inc. 2023 Budget

CATEGORY	DESCRIPTION	INCOME	TOTALS	INCOME	TOTALS	
INCOME	Lyndonville Division	Year: 2023	676,350.00	Year: 2022	624,830.00	
Revenue from Transportation Services			$ 655,000.00		$ 601,480.00	
	Patient Revenue	$ 655,000.00		$ 601,480.00		estimate based on billing rates increase
Revenue from Collections		$ 2,000.00	$ 2,000.00	$ 4,000.00	$ 4,000.00	
Revenue from Special Events			$ 3,500.00		$ 3,500.00	
	Fair	$ 1,000.00		$ 1,000.00		
	Other Events	$ 2,500.00		$ 2,500.00		
Revenue from Fundraising			$ 10,000.00		$ 10,000.00	
	Donations/Pledges	$ 5,000.00		$ 5,000.00		
	Fundraising events	$ 5,000.00		$ 5,000.00		
Revenue from Educational Services			$ 5,850.00		$ 5,850.00	
	Community CPR Training	$ 5,850.00		$ 5,850.00		

Lyndon Rescue Inc. 2023 Budget

CATEGORY	DESCRIPTION	Budget 2023 COSTS	Budget 2023 TOTALS	Budget 2022 COSTS	Budget 2022 TOTALS	
OPERATIONS	**Lyndonville Division**		**740,555.78**		**640,198.54**	
Salaries/Wages			**499,576.00**		**424,056.00**	
	Daily Staff	380,000.00		300,000.00		Increases wages to minmum $16 per hour EMT
	Overtime	78,000		70,000		Increases wages to minmum $16 per hour EMT
	Transfer Pay	30576		30576		
	On Call Hours	0.00		12,480.00		
	Holiday Pay	11,000.00		11,000.00		
Taxes			**38,217.56**		**32,440.28**	
	Medicare	7,243.85		6,148.81		
	Social Security	30,973.71		26,291.47		
Benefits			**64,490.26**		**56,790.58**	
	Healthcare	19,397.42		14,228.74		Increase for 2023 rates, second person has family rate which is higher
	Vision	706.80		638.88		no change to 2023 rates, third person has family rate which is higher
	Dental	1,586.04		1,122.96		no change to 2023 rates, second person has family rate which is higher
	HRA plan	7,800.00		6,500.00		
	Retirement	6,500.00		5,800.00		
	Earned Time Off	28,500.00		28,500.00		
Employee Health Screening			**150.00**		**150.00**	
	Vaccines	150.00		150.00		
Uniforms		1,500.00	**1,500.00**	1,500.00	**1,500.00**	
Training/Education			**1,500.00**		**1,500.00**	
	Continuing Education - Clinical	1,500.00		1,500.00		
Clinical Supplies			**23,324.00**		**23,600.00**	
	Disposable Supplies	20,000.00		19,000.00		Increase based on how much spent in 2022 so far
	Oxygen	3,324.00		4,600.00		Decrease based on how much spent in 2022 so far
Equipment			**8,538.32**		**8,538.32**	
	Batteries - Cot, Autopulse, Monitor, Everyday	5,038.32		5,038.32		
	Misc new equipment	3500		3500		
Communications Fees			**74,067.21**		**67,029.36**	
	St Johnsbury Fire Alarm	70,267.21		63,229.36		Amount for first half of the year and predicted increase starting 7/1/23
	Dispatching Cellular Service	800.00		800.00		
	Equipment	2,400.00		2,400.00		
	Equipment Repair	600.00		600.00		
Special Events Expense			**550.00**		**550.00**	
	Fair	250.00		250.00		
	Misc Special Events	300.00		300.00		
Major Equipment			**9,000.00**		**6,000.00**	
	Stryker stretcher service contract	3,000.00		2,000.00		
	Equipment replacement/repair	6,000.00		4,000.00		
Vermont Provider Tax		16,942.42	**16,942.42**	15,044.00	**15,044.00**	
Paramedic Intercept Service			**2,700.00**		**3,000.00**	
	CALEX	2,700.00		3,000.00		
ADMINISTRATION	**Lyndonville Division**		**230,293.13**		**232,618.63**	
Salaries/Wages			**101,608.00**		**98,500.00**	

Director	80,808.00		77,700.00		
Administrative assistance	20,800.00		20,800.00		
Taxes		**7,773.01**		**7,422.03**	
Medicare	1,473.32		1,406.79		
Social Security	6,299.70		6,015.24		
Benefits		**4,348.24**		**5,354.60**	
Healthcare	0.00		0.00		
Vision	0.00		0.00		
Dental	0.00		0.00		
HRA plan	1,300.00		2,600.00		
Retirement	3,048.24		2,754.60		
Workers Compensation	40,000.00	40,000.00	40,000.00	**40,000.00**	one small claim in 2022, this is a guess, we don't renew until early 2023
Unemployment	4,000.00	4,000.00	3,600.00	**3,600.00**	
Uniforms	200.00	**250.00**	250.00	**250.00**	
Training/Education		**750.00**		**1,450.00**	
Continuing Education - Office	500.00		1,200.00		
Continuing Education - Clinical	250.00		250.00		
Professional Memberships/Affiliations		**970.00**		**1,045.00**	
CLIA	250.00		250.00		
American Ambulance Association	525.00		600.00		
Vermont Ambulance Association	100.00		100.00		
Chamber of Commerce	95.00		95.00		
Insurance Commercial, Liability, Vehicle		**28,000.00**		**26,000.00**	
Office Supplies/Expenses	800.00	**800.00**	1,000.00	**1,000.00**	
Software/Technology		**3,909.88**		**3,600.00**	
When to Work	330.00		330.00		
Microsoft	238.00		238.00		
Crew App for transfer scheduling	359.88		50.00		in 2022 this line was for quickbooks which we don't use anymore
adobe	180.00		180.00		
Copier Lease	552.00		552.00		
Computer Replacement	2,000.00		2,000.00		
Printer Replacement	250.00		250.00		
Professional Services		**29,384.00**		**30,272.00**	
Legal	1,500.00		1,500.00		
Accounting	1,300.00		1,300.00		
Benefits advisory services	624.00		312.00		
Bookkeeper	7,200.00		8,400.00		
Medical Director	12,000.00		12,000.00		
Payroll Service	6,760.00		6,760.00		
Marketing/Public Relations		**3,000.00**		**2,625.00**	
Staff appreciation	2,000.00		1,625.00		
EMS Week	1,000.00		1,000.00		
Bank Fees		**4,700.00**		**10,700.00**	
Interest Expense	4,000.00		10,000.00		
Misc Bank Fees	700.00		700.00		
Misc Expense	300.00	**300.00**	300.00	**300.00**	
Postage	385.00	**500.00**	500.00	**500.00**	
FACILITIES **Lyndonville Division**		**21,020.00**		**20,780.00**	

Facility Supplies		1,500.00		1,500.00	
General House Items (cleaning supplies, paper towels, etc.)	1,500.00		1,500.00		
Rent		13,620.00		13,380.00	
NVU $725 a month and Town of Lyndon $415 per month	13,620.00		13,380.00		
General Maintenance	800.00	800.00	800.00	800.00	
Utilities		5,100.00		5,100.00	
Bundled cable, internet, phone	4,512.00		4,512.00		
FirstNet cellular plan	588.00		588.00		
VEHICLES		**135,056.68**		**160,316.68**	
Fuel		18,000.00		13,500.00	
Diesel	13,000.00		9,750.00		Increase based on how much spent in 2022 so far
Gas	5,000.00		3,750.00		Increase based on how much spent in 2022 so far
General Use		500.00		500.00	
Tools, wash, etc	250.00		250.00		
General Maintenance	250.00		250.00		
91 (new ambulance 2022)		6,400.00		30,724.00	
Maintenance	4,000.00		4,000.00		
Tires	2,400.00		2,400.00		
Payment	0.00		24,324.00		purchasing ambulance unit 96's replacement in 2023 w/o loan
95		63,956.68		69,392.68	
Maintenance	7,000.00		6,000.00		
Tires	2,400.00		2,400.00		
Payment	34,556.68		34,556.68		
Extra towards monthly loan payment	20,000.00		26,436.00		
97		6,200.00		6,200.00	
Repair	5,000.00		5,000.00		
Tires	1,200.00		1,200.00		
Savings for replacement ambulance	40,000.00	40,000.00	40,000.00	40,000.00	
EDUCATION AND COMMUNITY PROGRAMS		**6,450.00**		**6,450.00**	
CPR Courses		5,500.00		5,500.00	
Equipment	1,000.00		1,000.00		
Books	1,000.00		1,000.00		
Cards	3,500.00		3,500.00		
EMS Courses		750.00		750.00	
Other Training Equipment	750.00		750.00		
Community Education		200.00		200.00	
B-Con	100.00		100.00		
Hand Free CPR	100.00		100.00		
ADMINISTRATION **Billing Division**		**29,804.27**		**28,918.15**	
Salaries/Wages		14,973.40		13,492.96	
Billing Staff	14,973.40		13,492.96		
Taxes		1,145.47		1,032.21	
Social Security	928.35		836.56		
Medicare	217.11		195.65		
Benefits		892.20		792.19	
Earned Time Off	443.00		387.40		
Retirement	449.20		404.79		

Training/Education		1,500.00		1,500.00	
Continuing Education - Office	1,200.00		1,200.00		
Reference Materials	300.00		300.00		
Travel		100.00		100.00	
Mileage	100.00		100.00		
Lodging	0.00		0.00		
Office Supplies/Expenses		1,844.00		1,844.00	
Paper	250.00		250.00		
Toner	550.00		550.00		
Finanical Forms	600.00		600.00		
Labels	44.00		44.00		
Misc Supplies	250.00		250.00		
Shredder	150.00		150.00		
Postage	1,500.00	1,500.00	1,500.00	1,500.00	
Software/Technology		5,400.00		6,252.00	
Tritech EMS Billing Software	3,900.00		4,752.00		
Imagetrend Bridge	500.00		500.00		
CDI	400.00		400.00		
Computer Replacement	600.00		600.00		
Collections Expense	500.00	500.00	500.00	500.00	
Credit Card Processing Fees	1,500.00	1,500.00	1,500.00	1,500.00	
FACILITIES **Billing Division**		600.00		600.00	
Utilities		600.00		600.00	
Phone	600		600		

Executive Committee Report

The NEKWMD finished 2022 by processing less recycling compared to 2021 – 2,579 tons in 2022 compared to 2,952 tons in 2021. While most commodities showed decreases of about 40 tons, compostable material lead the decline in commodities with a drop of 182 tons compared to 2021. Scrap metal and battery tonnages were nearly identical in 2021 and 2022. Recycling markets were very strong for nearly all of 2022, but took a dramatic drop in the last quarter.

The District ended 2022 with a surplus of $5,604.53. Revenues in 2022 were 6.63% above projections, while expenses were 5.98% above projections. The District continued to benefit from the after affects of the pandemic through elevated commodity prices. Surcharge revenue was the primary driver for strong revenues in 2022. Some fees used to generate revenues will increase headed into 2023. The reintroduction of employer sponsored health insurance and an inflation rate of over 7% are the drivers of these increases in 2023. The per capita assessment will increase from $0.84/person to $1.06/person, and the surcharge will increase a dollar from $24.99/ton to $25.99/ton. Hauling fees and fees for tire management will remain unchanged in 2023.

There were no additions or subtractions to the District membership in 2022. We continue to serve the largest geographical area and largest number of towns (49) in the State. Our population served is 3rd in the state behind only the Chittenden Solid Waste District and the Central Vermont Solid Waste Management District.

The NEKWMD is entering 2022 with a proposed budget of $846,615.50 – an increase of 4.6% compared to 2021.

The NEKWMD was staffed by nine full-time and two part-time employees in 2022. Each of the member Towns is entitled to representation by at least one Supervisor. The Board of Supervisors is the principal authority over the NEKWMD and the primary means of contact with the member towns. The Board of Supervisors meets monthly with the District's Executive Director to set the direction of NEKWMD policy.

Since the surcharge on trash is based on the amount of waste produced, members have a clear opportunity to control their waste management costs. Costs can decrease as waste generation rates decrease and recycling rates increase.

We would like to express our appreciation to our able staff for their continuing commitment to our mission. The 47,600 residents of 49 Towns throughout the Northeast Kingdom can be assured that the NEKWMD will continue to address their waste management concerns in a timely and environmentally sound fashion.

NEKWMD Executive Committee

2023 NEKWMD PROPOSED BUDGET

BUDGET ITEM	2022 BUDGET	2022 ACTUAL as of 12/31/2022	2023 PROPOSED BUDGET
ADMINISTRATION EXPENSES			
Advertising	$1,100.00	$180.00	$300.00
Audit -- Financial	$6,845.00	$7,000.00	$6,845.00
Audit -- Waste Haulers	$1,000.00	$0.00	$2,500.00
Surplus	$7,198.00	$7,198.00	$0.00
Cleaning	$1,920.00	$1,800.00	$1,920.00
Copier	$1,500.00	$1,309.50	$1,500.00
Dues/Permits/Fees/Penalties	$6,500.00	$5,541.74	$5,500.00
Heating Fuel	$1,000.00	$1,175.59	$1,300.00
Liability & Casualty Ins.	$14,000.00	$19,235.99	$15,000.00
Legal Fees	$4,000.00	$636.00	$3,000.00
Postage	$2,500.00	$2,120.67	$2,000.00
Office Supplies	$4,000.00	$5,309.15	$4,000.00
Telephone - Office	$3,300.00	$3,431.85	$10,000.00
Miscellaneous	$500.00	$462.40	$500.00
Water/Sewer	$1,000.00	$1,051.34	$1,200.00
TOTAL ADMINISTRATION	**$56,363.00**	**$56,452.23**	**$55,565.00**
Gross Wages	$417,500.00	$394,706.39	$445,164.00
OT Wages--Warehouse	$3,000.00	$9,720.45	$5,000.00
Fica (Employer Match)	$25,900.00	$25,074.48	$27,942.00
Medi (Employer Match)	$6,100.00	$5,864.15	$6,534.00
Unemployment/HCP Insurance	$5,000.00	$5,122.64	$6,000.00
VMERS (Retirement)	$23,500.00	$24,089.41	$25,725.00
Health Insurance	$0.00	$0.00	$60,000.00
Workman's Comp. Insurance	$53,000.00	$35,957.01	$27,500.00
Mileage - Employee	$3,000.00	$3,882.47	$4,000.00
Life & Disability	$5,605.38	$6,307.10	$5,700.00
Personnel Equipment	$500.00	$180.97	$500.00
Training	$500.00	$0.00	$500.00
Travel	$50.00	$0.00	$0.00
TOTAL PERSONNEL	**$543,655.38**	**$510,905.07**	**$614,565.00**
EQUIPMENT EXPENSES			
Baler Loan Payment	$39,056.17	$37,306.97	$0.00
Baler Repairs	$2,000.00	$145.74	$2,000.00
Baler Supplies	$5,000.00	$6,538.50	$6,000.00
Forklift Fuel	$2,000.00	$2,862.93	$3,000.00
Forklift Repairs	$4,000.00	$9,993.77	$4,000.00
Misc. Equipment Repairs	$500.00	$798.99	$500.00
Skidsteer Repairs	$3,000.00	$9,062.38	$3,000.00
Warehouse Supplies	$1,500.00	$2,350.61	$2,500.00
Mack Truck Loan Payment	$13,694.33	$13,694.33	$0.00
Trucks--Diesel	$17,000.00	$33,869.70	$27,000.00
Trucks--Repairs	$15,000.00	$32,506.77	$15,000.00
TOTAL EQUIPMENT	**$102,750.50**	**$149,130.69**	**$63,000.00**

2023 NEKWMD PROPOSED BUDGET

BUDGET ITEM	2022 BUDGET	2022 ACTUAL as of 12/31/2022	2023 PROPOSED BUDGET
BUILDING EXPENSES			
Electricity	$5,000.00	$5,343.58	$5,400.00
Maintenance	$1,500.00	$4,020.52	$2,000.00
Trash Removal	$3,500.00	$4,326.89	$3,600.00
TOTAL BUILDING	**$10,000.00**	**$13,690.99**	**$11,000.00**
PROGRAMS EXPENSES			
Composting	$29,000.00	$23,501.00	$26,000.00
Composter/Bin	$4,000.00	$0.00	$3,500.00
Organics VT Grant	$0.00	$20,000.00	$0.00
Education Outreach	$7,000.00	$7,927.04	$7,000.00
Hazmat Disposal	$35,000.00	$41,046.61	$35,500.00
Hazmat Supplies	$4,000.00	$8,880.92	$5,500.00
Sale of Recyclables-Processing	$25,000.00	$28,562.41	$24,000.00
Special Collections	$250.00	$0.00	$250.00
Supplies	$400.00	$1,259.09	$400.00
Tire Disposal	$18,000.00	$17,660.00	$15,000.00
TOTAL PROGRAMS	**$122,650.00**	**$148,837.07**	**$117,150.00**
SUB-TOTAL	**$835,418.88**	**$879,016.05**	**$861,280.00**
Capital Improvement Fund	$24,000.00	$31,800.00	$24,000.00
TOTAL CAPITAL FUND	**$24,000.00**	**$31,800.00**	**$24,000.00**
TOTAL NEK EXPENSES	**$859,418.88**	**$910,816.05**	**$885,280.00**
Grants--St of VT	$92,000.00	$79,385.42	$80,000.00
Grants--Organics	$0.00	$20,000.00	$0.00
Surplus Funds	$12,803.38	$0.00	$0.00
Hauling--Recycling Pick-ups	$54,000.00	$61,018.68	$59,000.00
Haz Mat/Paint Care	$5,000.00	$7,891.88	$5,000.00
Interest Income	$20.00	$41.07	$30.00
Miscellaneous Income	$1,500.00	$2,787.00	$1,500.00
Program Sales--Composter/Bins	$2,000.00	$998.00	$2,000.00
Programs- Oil Filter Program	$150.00	$125.00	$150.00
Sale of Recyclables	$121,888.50	$122,197.74	$122,000.00
Compost Income	$29,000.00	$24,002.80	$26,000.00
Electronics Income	$18,000.00	$18,408.39	$14,000.00
Scrap Metal Income	$17,500.00	$20,713.61	$18,000.00
Battery Income	$4,000.00	$5,672.25	$5,000.00
Tire Income	$18,000.00	$14,850.20	$15,000.00
Per Capita Assessment	$39,057.00	$39,435.48	$50,000.00
Surcharge--Waste Haulers	$444,500.00	$498,893.06	$487,600.00
TOTAL NEK REVENUES	**$859,418.88**	**$916,420.58**	**$885,280.00**

2023 Household Hazardous Waste Collection Schedule

DATE	TIME	LOCATION
SATURDAY, MAY 13	8:00 a.m. – 1:00 p.m.	**Corinth** Transfer Station
SATURDAY, MAY 20	8:00 a.m. – 1:00 p.m.	**Waterford** Transfer Station
WEDNESDAY, MAY 24	12:00 p.m. – 3:00 p.m.	**Glover** Transfer Station
SATURDAY, JUNE 3	9:00 a.m. – 1:00 p.m.	**Derby** Recycling Center
SATURDAY, JUNE 17	9:00 a.m. – 12:00 p.m.	**Jay** Transfer Station
SATURDAY, JULY 15	8:00 a.m. – 12:00p.m.	**Maidstone** 1342 Rte. 102
SATURDAY, AUGUST 5	8:00 a.m. – 12:00p.m.	**Cabot** Recycling Center
SATURDAY, AUGUST 19	8:00 a.m. – 1:00p.m.	**Westmore** Transfer Station
SATURDAY, SEPT. 16	8:00 a.m. – 3:00 p.m.	**Lyndon** Recycling Center

The NEKWMD reserves the right to terminate any collection early in the event that we are at storage capacity.

HHW Collections are free and open to residents of all DISTRICT TOWNS

Please limit HHW disposal at listed events to 20 gallons. If you have more than 20 gallons, or are a business, please call our office to schedule an appointment at our Lyndonville facility, May 2 – Oct. 5, 2023.

Not going to be able to make any of these dates? NOT A PROBLEM! The NEKWMD will be accepting these materials by appointment at our Lyndonville facility from May 2, 2023 to October 5, 2023. Due to regulatory handling requirements, hazardous wastes will not be accepted without an appointment. Scheduling ahead ensures that a qualified individual will be on-site ready to accept your hazardous waste.

What are *Household Hazardous Products*? They are consumer products that contain ingredients that **may be:**
Toxic- poisonous if eaten, breathed, or absorbed through the skin
Corrosive- can burn or destroy living tissue if spilled on skin
Reactive- creates fumes, heat, or explosion hazards if mixed with certain materials such as water
Explosive- can explode with exposure to heat or pressure
Flammable/Ignitable- can easily be set on fire

To determine if a product in your home is hazardous, check the label for the following words:
Danger indicates that the substance is extremely flammable, corrosive, or toxic.
Poison means that the substance is highly toxic.
Caution/Warning is put on all other hazardous substances that are a somewhat lesser hazard, but are still dangerous if the directions are not followed closely.
Conditionally Exempt Generator businesses can also use the Lyndonville collections for the actual cost of the disposal of their materials. Please call ahead for pricing and an appointment.

CONTACT THE NEKWMD IF YOU HAVE ITEMS, YOU CANNOT IDENTIFY
802-626-3532 or 800-734-4602 or www.nekwmd.org

The NEKWMD hazardous waste collection program is made possible in part by a grant from the Vermont Agency of Natural Resources. This year's grant totaled $74,074.00

Acceptable HHW Materials

HOUSEHOLD ITEMS

- AEROSOLS
- AIR FRESHENERS
- AMMONIA
- ARTS AND CRAFTS SUPPLIES
- BLEACH
- CLEANERS (INCLUDES: DRAIN, OVEN, FLOOR, WINDOW, TOILET, RUG, ETC.)
- DISINFECTANTS
- METAL & FURNITURE POLISH
- MOTHBALLS
- MERCURY THERMOMETERS
- NAIL POLISH & REMOVER
- NI-CD, LITHIUM, Mi-MH, AND BUTTON CELL BATTERIES
- SPOT & STAIN REMOVERS
- ALKALINE BATTERIES *

GARDEN SUPPLIES

- CREOSOTE
- DIOXINS
- FERTILIZERS
- FLEA KILLERS
- FUNGICIDES
- HERBICIDES
- INSECT SPRAYS
- MURIATIC ACID
- NO-PEST STRIPS
- PESTICIDES
- RODENT KILLERS

GARAGE

- ANTIFREEZE
- BRAKE FLUID *
- CORROSIVES
- CAR WAXES AND CLEANERS
- ENGINE DEGREASERS
- FLUORESCENT LIGHT BULBS *
- GASOLINE/DRY GAS
- KEROSENE
- LEAD-ACID CAR BATTERIES *
- LIGHTER FLUID
- OIL-BASED PAINT
- LATEX-BASED PAINT
- PAINT THINNER
- PROPANE CYLINDERS
- SEALANTS
- STAINS/STRIPPERS
- SWIMMING POOL CHEMICALS
- TRANSMISSION FLUID *
- WOOD PRESERVATIVES
- USED MOTOR OIL AND FILTERS *

* ALSO ACCEPTED AT OIL AND BATTERY STATIONS YEAR ROUND

PLEASE DO NOT BRING:

- ASBESTOS
- EXPLOSIVES, INCLUDING GUN POWDER, AMMUNITION
- FLARES
- INFECTIOUS WASTE
- PRESCRIPTION MEDICATION
- RADIOACTIVE WASTE, INCLUDING SMOKE DETECTORS
- UNKNOWN GAS CYLINDERS
- EMPTY CONTAINERS

CONTACT THE NEKWMD IF YOU HAVE ITEMS YOU CANNOT IDENTIFY
802-626-3532 or 800-734-4602 or www.nekwmd.org

The NEKWMD hazardous waste collection program is made possible in part by a grant from the Vermont Agency of Natural Resources. This year's grant totaled $74,074.31

NVDA
Northeastern Vermont Development Association

To the Voters of Sheffield:

The Northeastern Vermont Development Association (NVDA) has long been a regional advocate for stronger communities and vibrant local economies. As a combined regional planning and economic development organization, we are uniquely suited to effectively serve the municipalities and businesses of the Northeast Kingdom.

This year, we are again requesting annual dues from our member communities. These funds are critical, as they allow us to provide direct technical assistance to the 50+ municipalities and the many businesses in our region. Municipal contributions also allow us to leverage additional state and federal funds that benefit our region.

While local governance becomes more complex, our talented staff remains available to assist your community. Throughout 2022, we continued helping local government and businesses navigate the ongoing challenges resulting from the pandemic, including pursuing new opportunities to aid in regional recovery. We continued assisting communities and businesses with ARPA funding and other state and federal recovery resources. Our regular services continued as well, including:

- Land use planning & regulation;
- Transportation studies and project planning;
- Digital mapping and GIS services;
- Grant writing and administration;
- Direct business support, referrals, and lending to employers in our region;
- Energy planning and water quality planning to help communities meet evolving statutory requirements;
- Planning for natural hazards and local emergency response;
- Brownfield assessments and remediation assistance;
- Economic development activities to grow and strengthen businesses in our region;
- Training for local officials.

How have we served your community? NVDA staff provided ARPA assistance, and we helped the town as a recipient of 2022 Climate Catalyst Innovation Funds. We coordinated the Town's 2022 Grants in Aid project development, and we assisted with emergency planning and preparation.

Municipal contributions to NVDA have remained the same since 2016. This year, however, the NVDA Board has approved the first of three small adjustments that will occur over a five-year period to lessen the impact on municipal budgets. In 2023, dues will increase to $0.85 per capita (from $0.75), with a maximum of $3,965 and a minimum of $565. We take great pride in serving the communities and businesses of the NEK. This additional contribution allows us to continue providing a high level of professional service. We take pride in keeping communities aware of new opportunities through our e-newsletter and social media. Contact us at tgonyaw@nvda.net to receive our e-newsletter and like us on Facebook.

Sincerely,
David Snedeker
Executive Director

VERMONT
DEPARTMENT OF HEALTH

State of Vermont
Department of Health
St. Johnsbury Local Health Office
107 Eastern Avenue, Suite 9
St. Johnsbury, VT 05819

[phone] 802-748-5151
[toll free] 800-952-2936
HealthVermont.gov

Local Health Office Annual Report 2022

Twelve Local Health Offices around the state are your community connection with the Vermont Department of Health. Your district office is at the address and phone number above and serves Caledonia, Southern Essex, and Orange counties. We provide essential services and resources to towns in order to protect and promote the health and well-being of people in Vermont. For example, in the past year and beyond, St. Johnsbury Local Health Office:

Protected communities from COVID-19: Since the pandemic began three years ago our doors have remained open, and we've been able to serve communities thanks to individuals, families, schools, businesses, first responders, and countless others that worked with us to meet the needs of local towns. We provided vaccine, testing, and information, along with other key public health services.

Worked to prevent and control the spread of disease: In collaboration with community partners, since COVID-19 response efforts began, we hosted over 70 COVID-19 vaccination clinics and provided over 5,800 COVID-19 doses. Since August 2021, all local health offices have also documented and helped manage 8,125 COVID-19-related situations, including 1,271 COVID-19 outbreaks.

Ensured local preparedness for future emergencies: We worked with partners like schools, hospitals, and emergency personnel to ensure effective pandemic response and support preparedness to distribute medicine, supplies, and information during public health emergencies. This year, we responded to the emergence of human monkeypox virus by sharing information and providing vaccine to community members. As of November 15, 2022, 7 hMPXV vaccine doses have been administered.

Stayed attentive to people and communities most underserved: We provided services and resources to people who are more likely to experience adverse health outcomes due to health inequities. For example, we provided vaccine at schools without access, shelters, meal, and food distribution sites, farms, and more.

Collaborated with Town Health Officers around environmental health: To help Vermonters better understand the relationship between their environment and their health, we collaborated with towns and other local partners. Find information about environmental health including lead, cyanobacteria (blue-green algae), food safety, drinking water, climate change, healthy homes, healthy schools, and more at www.healthvermont.gov/environment.

Provided WIC services and resources to families and children: Provided WIC nutrition education and support to 1,061 individuals between July 1, 2021 and June 31, 2022, while enabling them to save on groceries so they can have more to spend on other things their family needs. WIC also empowers families with breastfeeding/chestfeeding support and provides referrals to other health and nutrition services. Learn more at www.healthvermont.gov/wic.

Supported student health and youth empowerment: According to the Vermont Youth Risk Behavior Survey, only 55% percent of students in Caledonia County, 59% in Essex County, and 54% in Orange County agree or strongly agree that they "believe they matter to people in their community." Regionally, efforts like mentoring and after-school enrichment programs help to ensure youth feel valued and included.

Promoted health in all policies: Health is not just individual behaviors and access to care, it's also housing, transportation, food access, education, natural resources, and other social determinants of health. We worked with towns, schools, worksites, healthcare providers, and other community organizations to establish plans, policies, and programming that improve health and wellness. To achieve health, we must continue to work together to improve opportunities for health across all sectors and periods of our lives.

Learn more about what we do at https://www.healthvermont.gov/local/St-Johnsbury

Vermont League of Cities and Towns
Serving and Strengthening Vermont Local Government

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities, with a mission to serve and strengthen Vermont local government. It is directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state.

Member Benefits - All 247 Vermont cities and towns are members of VLCT, as are 142 other municipal entities that include villages, solid waste districts, regional planning commissions, and fire districts. Members have exclusive access to a wide range of specialized benefits, expertise, and services, including:

- **Legal and technical assistance**, including prompt responses to member questions that often involve how to comply with state and federal requirements. During the past year, staff responded to thousands of member questions and published guidance, templates, research reports, and FAQs. In 2022, VLCT began offering additional government finance training and consulting services and launched the new Federal Funding Assistance Program (FFAP). FFAP offers communities advice on complying with federal rules surrounding pandemic funding, provides direction and insight on accessing billions of dollars in federal infrastructure funding, and provides input to state leaders on designing and implementing grant programs for municipalities.

- **Trainings and timely communications on topics of specific concern to officials** who carry out their duties required by state law. The League provided training via webinars, onsite classes, and during the hallmark annual event, Town Fair, the largest gathering of municipal officials in the state. VLCT's Equity Committee also published an online equity toolkit that assists municipalities in centering the work of justice, diversity, equity, inclusion and belonging in their decision making, policies, practices, and programs.

- **Representation before the state legislature, state agencies, and the federal government,** ensuring that municipal voices are heard collectively and as a single, united voice. VLCT's recent legislative efforts have helped provide cities and towns additional resources to respond to the pandemic, address road and bridge repair, tackle cybersecurity, improve housing and economic growth, promote renewable energy, provide emergency medical services, address equity and inclusion, and ensure the quality of our drinking water. Specific success in 2022 includes securing $45 million in funding to help municipalities make energy improvements in their buildings, securing $250,000 for VLCT's Federal Funding Assistance Program, increasing Municipal Planning Grants to $870,000, securing $250,000 for the Vermont Office of Racial Equity to launch the Inclusion, Diversity, Equity, Action, Leadership Program, and increasing municipal authorities in statute. Members are also represented at the federal level to Vermont's Congressional delegation and through our partner, the National League of Cities.

- **Access to insurance programs**. The Property and Casualty Intermunicipal Fund (PACIF) provides comprehensive and cost-effective property, liability, and workers' compensation insurance coverage, programs, and services that protect the assets of your community. The VLCT Unemployment Insurance Trust provides unemployment insurance at stable pricing. VLCT also provides members with the option to purchase life, disability, dental, and vision insurance products at a competitive price. All the programs offer coverage and products that members need and ask for, help Vermont municipalities stretch their budgets, and are *only* available to VLCT members.

Members are welcome to contact VLCT anytime to ask questions and to access resources to help them carry out the important work of local government. **To learn more about the Vermont League of Cities and Towns, visit vlct.org.** Recent audited financial statements are available at vlct.org/AuditReports.

Appropriations History

Name of Organization	Requested 2021	Approved 2021	Requested 2022	Approved 2022	Requested 2023 with petition
Caledonia Home Health	1,100	1,100	1,100	1,100	1,100
Cobleigh Library	700	700	700	700	850
Community Restorative Justice Center	250	250	250	0	**500
Darling Inn Sr Meal Site	400	400	400	0	
Fairbanks Museum	703	703	703	0	
H.O.P.E.	500	500	500	0	
Lyndonville Youth Baseball/ Softball	250	250	0	0	400
NEK Council on Aging	330	500	500	500	330
NEK Human Services	738	738	738	738	738
NEK Learning Services	100	100	0	0	
NEK Youth Services	300	300	0	0	
RCT	1,000	1,000	1,000	1,000	1,000
Umbrella	500	500	500	500	500
Village Improvement Society/ Powers Park	1,000	1,000	1,000	1,000	1,000
Totals				5,538	6,418.00

**Funding for the Community Restorative Justice Center is contingent on the receipt of a signed petition by Sheffield voters.

Northern Counties
HEALTH CARE
Caledonia Home Health Care & Hospice

January 17, 2023

Town Clerk
PO Box 165
Sheffield, VT 05866

Dear Town Clerk and Select Board,

As in previous years, Caledonia Home Health Care & Hospice would like to place an Article on your Town Warning to read as follows: "Shall the Town of Sheffield vote to appropriate $1,100.00 to Caledonia Home Health Care & Hospice to be used in providing health care services."

Caledonia Home Health Care & Hospice is Northern Counties Health Care's certified Medicare and Medicaid comprehensive Home Care and Hospice Division. Our Mission is to provide high-quality, accessible, patient-centered health care. We meet this Mission in Sheffield by providing Home Care, Maternal Child Health, Hospice, and Long Term Care services to residents who need these services. This past year, we provided 1,773 visits to residents of Sheffield. The attached visit statistics report provides details on these visits and services provided.

Caledonia Home Health Care's financial picture continues to be unpredictable given constant changes in the reimbursement policies of the government and private insurance plans. Our appropriation request reflects a percentage of the uncompensated care provided to the residents of your town.

Please advise if you would like me or a local member of our Board of Directors to attend the Select Board's meeting at which our warning article will be considered. If we do not hear otherwise we will assume that the above article will appear on the Warning for the March 2023 Town Meeting. If you have any questions, or would like further information, I can be reached at trenyb@nchcvt.org or (802)748-8116. Our website is www.nchcvt.org

We greatly appreciate the support from your town.

Sincerely,

Treny L. Burgess

Treny Burgess
Director
Caledonia Home Health Care & Hospice

RECEIVED JAN 18 2023

Northern Counties
HEALTH CARE
Caledonia Home Health Care & Hospice

Caledonia Home Health & Hospice
Visit Statistics for 2023 Town Appropriations

Caledonia Home Health Care & Hospice (CHHC) is Northern Counties Health Care's (NCHC) certified Medicare and Medicaid comprehensive Home Care and Hospice division.

Caledonia Home Health Care & Hospice has proudly served the residents of Caledonia and Southern Essex counties since 1968. Our mission is to provide high quality, accessible, patient-centered health care, and our vision is to be a key partner in building healthy families and thriving communities.

In the last year, our team was honored to provide 1,773 visits to the town residents of Sheffield, VT.

While working with residents, we provided physical, occupational, and speech therapies. We provided skilled nursing, medical social work, personal care attendants, and more. We work together with primary care providers so that care is specific and structured to treatment goals.

2023 Town Appropriation Visit Statistics Sheffield, VT

- # of residents served: **25**
- Home Care (Therapy, Nursing, MSW): **301 visits**
- Maternal Child Health: **13 visits**
- Hospice Visits (Nursing, Therapy, Personal Care, Respite): **418 visits**
- Long Term Care (Case Management, Personal Care, Respite) = **1,041 visits**

Total Visits in Sheffield, VT = 1,773 visits

Testimonials

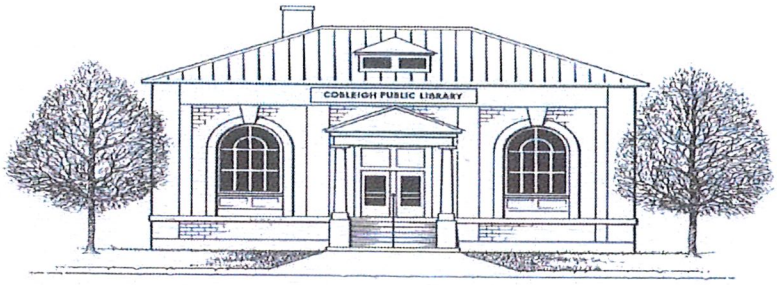
"The support received from Caledonia Home Health & Hospice was most welcome, comforting, and assuring. The sense of security that they create was very much appreciated."

"This agency is great. I have a great team, they all work together and are very caring and compassionate. I could not ask for better care and very lucky to have them.

"I had the best care from Caledonia Home Health, they were all very good and treated me with respect."

To learn more about our programs and services please visit www.nchcvt.org or call (802) 748-8116. Thank you!

RECEIVED DEC 30 2022



Cobleigh Public Library
14 Depot St./P.O. Box 147, Lyndonville, VT 05851
www.cobleighlibrary.org/ (802) 626-5475 info@cobleighlibrary.org

December 15th, 2022

Dear Voters of Sheffield,

The Cobleigh Public Library Trustees would like to thank you for approving our request for funding this past year. For 2023, we are requesting a contribution of $850.00 from the Town of Sheffield to help the library continue to provide programs and services for Sheffield and all area towns. We remain committed to serving individuals and families from all over our area with high quality library services. Although located in Lyndon, the Cobleigh has long served as the library for towns across northern Caledonia County. We offer all of our services for free to the public, with the exception of printing and copying which are available for a nominal requested donation.

Free services to the public include:

- Loan of books, movies, magazines, and many other items for adults and children
- Public computers and WiFi, even when we're closed
- One-on-one technology help by appointment and weekly computer classes
- Downloadable ebooks and digital audiobooks on the Libby app
- Free streaming movies on Kanopy
- Library of Things: Chromebooks, snowshoes, fishing poles, and other non-traditional items for loan
- Interlibrary loan service – if we don't have a title, we can get it for you from another library
- Entertaining and educational programming – in person and on Zoom – for all ages
- Story hours for children and parents
- Summer reading programs and events
- Monthly movie and craft nights
- Universal Class – more than 500 online, continuing education courses (non-credit)
- LearningExpress – skill building, occupational licensing tests, career exploration and more
- Vermont Online Library and Gale - includes access to the Chilton auto repair manuals and other collections

The Cobleigh also provides no-cost meeting space for a variety of other local groups. We continue to be a vital community hub, and are excited to continue to expand our offerings in 2023. We hope we have served Sheffield residents well, and if there are things we can do better, please let us know. Thank you for your consideration.

Sincerely

Jessica Simpson, Lorrie Mawhinney, Hilary Adams, Paula Pearce, and Sylvia Dodge
Cobleigh Public Library Trustees

Omara Rivera-Vázquez, Executive Director
Neil Favreau, Program Director
Susan Russell, Reentry Coordinator
Tune Faulkner, RJ Panel Coordinator
Stephanie Rowe, Victim Outreach Liaison
Kathleen Hunter, Administrative Assistant
Alexis Eickleberry, Housing Coordinator

Programs: *Community Development; Neighborhoods
*Mediation; Circles
*School Training and Support
*Free Legal Clinic/Information and Referral
*Restorative Justice Panels
* Restorative Reentry
*Victim Outreach

THE COMMUNITY RESTORATIVE JUSTICE CENTER

December 7, 2023

RECEIVED DEC 12 2022

Notice sent 12/12/2022 requesting petition (e-mail & USPS)

Wendy Scofield, Asst. Town Clerk
PO Box 165
Sheffield, VT 05866

Dear Ms. Scofield:

The Community Restorative Justice Center respectfully requests that the following special appropriation article appear on the 2023 warning for the Sheffield Town Meeting:

> **Shall the Town vote the sum of $250 to support the operation of The Community Restorative Justice Center during the ensuing year? The CRJC believes in preventing and resolving conflict in the community using victim and community needs as guiding information in repairing harm and restoring right relations. We work with schools, neighborhoods, and the criminal justice system to respond to community needs as it relates to justice being served and attending to the needs of victims and community. In this process, we use community members to work with their neighbors to resolve conflict and repair harm.**

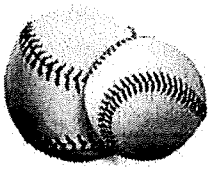
The Community Restorative Justice Center holds restorative justice panel meetings for cases referred directly from law enforcement as well as cases referred from the Department of Corrections. Cases that go through the CRJC have a 32% reduction in recidivism. In the past 12 months, the CRJC served 2 Sheffield residents through a restorative panel, assisted 1 individual under Dept. of Corrections supervision with safe reintegration into their community, and provided free legal services to 1 individual. We also support Restorative Practices in the school. Appropriations from the Town of Sheffield would also give technical support to neighborhood associations, and other community dialogue referrals as requested. The CRJC mission states that we are *committed to providing a safe environment for neighbors and parties to resolve conflict in our communities, to restore relationships, and to take responsibility to repair harms caused. We promote the principles of victim-informed restorative justice that transforms practices in workplace, school, institution, and living spaces throughout Caledonia and Essex counties.*

Thank you for your kind attention to this request.

Sincerely,

Omara Rivera-Vázquez, Executive Director
The Community Restorative Justice Center, Inc.

576 Railroad St. Suite 2 • St. Johnsbury, VT 05819
Telephone: (802) 748-2977 • Fax: (802) 748-3146
orivera-vazquez@communityrjc.org
www.communityrjc.org and "Like" us on Facebook



Lyndon Youth Baseball/Softball
PO Box 1146
Lyndonville, VT 05851-1146

November 28, 2022

Town of Sheffield
37 Dane Rd
Sheffield, VT 05866

Dear Town of Sheffield:

Please find our request to be placed on the ballot for appropriations. We have also included a second page that is information about our organization.

Lyndon Youth Baseball and Softball was fully operational in 2022 with no COVID restrictions and it was excellent to be back to normal! **In 2022, LYBS had 20 children from Sheffield joining us, which is an increase from 19 last year**!

As the year resumed to a more "normal" season, LYBS was able to incorporate some of our fundraising back into our annual operations. Tag Day returned to our community after two years and we had some excited Little Leaguers eager to learn what that tradition was all about. We also were chosen to do a coin drop in Lyndon, however due to lack of volunteers, funding was less than we normally achieve having only a few hours we utilized that day.

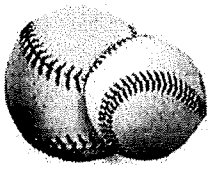
As in all areas of the world, the operating expenses, uniform/hat expenses, equipment expenses and food expenses to run our Cookshack increased drastically in 2022. All funds from donations, registration fees, appropriations and fundraisers were used to maintain operation and the season necessities.

As we enter 2023, the league will be looking at different options we can organize for increased fundraising, increased donations from local organizations/businesses and as a Board we have also discussed setting a "per child ask" for appropriations when seeking funding from each town. This has resulted in some towns remaining the same and some have increased so that we are equal within our ask from each town in the district we serve. Funding in the upcoming year (no matter the form) will be utilized to rebuild our financial stability after a few years of lower registrations and significant increases in costs.

Our goal as a league is to always keep our registration fees affordable so everybody has the ability to play if they choose! To continue to do so, **we would greatly appreciate your support in the amount $400 for the 2023 season**. Sheffield has always shown generous support of our program for which we are endlessly grateful and appreciative. Thank you for your careful consideration.

Respectfully submitted,

Sarah Sanville
LYBS President



LYBS Overview

Lyndon Youth Baseball/Softball (LYBS) is a non-profit organization who generally serves over 400 children ages 4 to 16 every year (the last three years that number has been decreased due to COVID). A typical season for LYBS runs from May into July and includes Babe Ruth teams, Little League Majors teams, Minor League teams, Coach Pitch teams, and Tee Ball teams. In addition to our regular season, we also host and attend district, state and regional All-Star tournaments in all of our major divisions (2022 allowed LYBS to host District Little League Softball and District Little League Baseball and our Babe Ruth Baseball 14U traveled to Massachusetts for Regionals for the second year in a row. LYBS also had three players attend Regionals in CT with the 16/18 Babe Ruth baseball team). Our program operates in vast majority by the work of more than 100 selfless individuals who volunteer countless hours.

LYBS holds practices offering skills instruction starting at the tee ball level and grows children's skills as they age through our programs. We utilize many area local fields/locations for practices and games (Fisher Field, Lyndon Institute, Northern VT University, West Burke/East Burke fields, Shonyo Park, Lyndon Town School, The Royer Family Field, Kingdom Campground Field and the Caledonia County Fairgrounds) and are appreciative of the community support offered to us.

LYBS operates their own concessions stand at the Fisher Field location providing food and drinks to spectators and has the support of many volunteers to keep it operating. LYBS utilizes local volunteer umpires to oversee games and all baseball and softball Managers and Coaches in our league are also volunteers. LYBS contracts out to have the Fisher Field and Shonyo Park fields mowed and striped and seeks out community bids annually for this service. In 2022 we were so grateful to have that expense lessened by a community member who volunteered their time. We are appreciative of David McGinn for that support.

LYBS currently operates by an 11-person active Board of Directors. The board is comprised of local community members who share a passion for supporting our local children in a sport that they all love and the board currently has three positions open.

We give thanks to the many devoted parents, families and friends who are actively involved in our program. Without each and every volunteer, we wouldn't be able to operate this great program.

NORTHEAST KINGDOM
Council on Aging
New directions for **living well.**

November 7, 2022

Town of Sheffield Select Board,

On behalf of the Northeast Kingdom Council on Aging, we are writing to ask for an appropriation from the town of Sheffield to support our work with older Vermonters living in your community. Your support is vitally important as we continue to face challenges due to the increased costs of food and fuel, and the increasing need to protect and feed our elder Vermonters.

The NEK Council on Aging serves as a central guide for older Vermonters to gain services and assistance in their communities. In FY 2022 the Council aided **over 4,350 residents of the Northeast Kingdom,** and with our 14 congregate and home-delivered meals partners, **delivered 224,343 meals.** Our nutrition programs partially fund meal sites and home delivered meals under the guidance of our registered dietitians. We also offer a Helpline, Medicare counseling and Medicare Bootcamp, exercise and mobility programs; specially-trained staff who help people develop long-range planning as they age; family and caregiver support programs and respite grants; case management for those who need a bit more support with aging in place; and support to apply for fuel, food, and pharmacy programs. Working with RCT and Legal Aid, we provide for the complex challenges people face while living in a rural community. Our work is supplemented by over 320 volunteers who serve as home-delivered meals drivers, wellness program leaders, and home-based caregivers.

As a private, 501c (3) non-profit corporation, we have been serving older Vermonters for over 43 years. This year, we are requesting the amount of $330.00 from the residents of the Town of Sheffield. We have enclosed a brief letter in support of this request for inclusion in your town report and a copy of our 2022 Annual Report.

Suggested wording for the warning article for town meeting follows: *"Shall the town vote to appropriate the sum of $330.00 to assist the Northeast Kingdom Council on Aging in providing services to older Vermonters in the ensuing year."*

Please feel free to contact me should you have questions or need additional information.

Warm regards on behalf of the staff and Board of Directors of the NEK Council on Aging,

Meg Burmeister

Meg Burmeister
Executive Director
www.nekcouncil.org

481 Summer St., Suite 101 • St. Johnsbury, VT 05819 • Phone (802) 748-5182 • Fax (802) 748-6622

NORTHEAST KINGDOM
Council on Aging
New directions for living well.

November 7, 2022

Town of Sheffield
P.O. Box 165
Sheffield, VT05866

We are pleased to offer the following information to be included into the Sheffield Town Report in relation to our request for a 2023 Town Appropriation for the NEK Council on Aging. Our Town Appropriation request remains the same as last year and thank you for your continued support of the NEKCOA.

The mission of the NEK Council on Aging is to provide communities the services to age well.

In Fiscal Year 2022 (October 1, 2021– September 30, 2022), the $330 appropriation received by the Town of Sheffield for the NEKCOA provided the following services to Sheffield residents:

1) Assisted 5 people with State Health Insurance and Medicare support.
2) Supported 8 people for Case Management to help with independent living.
3) Coordinated home-delivered meals for 6 people and congregate meals for 5.
4) Assisted 10 people with calls to the Helpline and 2 people with options counseling.

A total 28 Sheffield residents were assisted in FY22 by the NEK Council on Aging.

The NEK Council on Aging serves residents in the counties of Caledonia, Essex, and Orleans. Our staff of 28 and over 320 volunteers help to coordinate services for elder Vermonters across the entire Northeast Kingdom. We are committed to providing person-centered care and lifestyle options that inform, encourage, inspire, and support older adults.

Thank you for supporting the NEK Council on Aging.

Sincerely,

Meg Burmeister

Meg Burmeister
Executive Director mburmeister@nekcouncil.org www.nekcouncil.org

Funding

Year Ended September 30, 2022 - Preliminary Results

REVENUE SOURCES

FEDERAL FUNDS	
• Older Americans Act	$982,484
• Families First/CARES Act	$535,000
• Nutritional Services Incentive Program	$126,766
• Medicaid	$373,709
• Other Programs	$94,478
Total Federal Funds	$2,112,437
STATE OF VERMONT FUNDS	
• General Funds	$737,235
• State Health Insurance Program	$44,361
• Dementia Respite	$18,799
• Other Programs	$287,108
Total State of Vermont Funds	$1,088,503
LOCAL FUNDS	
• Participant Contributions	$38,465
• Town Funds	$64,605
• General Donations	$41,647
• Other Funds	$81,445
• Gain on Investment	-$47,497
Total Local Funds	$178,665
TOTAL SUPPORT AND REVENUE	**$3,379,605**

PROGRAM EXPENDITURES

INDIVIDUAL ADVOCACY	
• Case Management	$1,064,663
• Caregiver Services	$125,846
• Legal Assistance	$47,375
• Information and Assistance	$148,875
• State Health Insurance Program	$73,274
• Other Programs	$132,836
Total Individual Advocacy	$1,592,869
INDEPENDENT LIVING SERVICES	
• Home Delivered Meals	$1,398,500
• Congregate Meals	$121,858
• Specific Assistance	$65,860
• Other Programs	$185,905
Total Independent Living Services	$1,772,123
TOTAL EXPENDITURES	**$3,364,993**

74

181 Crawford Road - Derby
PO Box 724 Newport VT 05855
Phone 802-334-6744 Fax 802-334-7455
Toll free 800-696-4979

2225 Portland Street
PO Box 368 St. Johnsbury VT 05819
Phone 802-748-3181 Fax 802-748-0704
Toll free 800-649-0118

www.nkhs.org

NORTHEAST KINGDOM HUMAN SERVICES

Serving the NEK since 1960

RECEIVED NOV 30 2022

November 30, 2022

Town of Sheffield Select Board
P. O. BOX 165
SHEFFIELD, VT 05866
sheffieldvtassttownclerk@gmail.com; sheffieldvttownclerk@gmail.com

RE: 2023 Town Meeting Appropriation Request

Dear Town of Sheffield Select Board and Community Members:

The professional employees at Northeast Kingdom Human Services, Inc. follow their mission to empower individuals, families, and communities by promoting hope, healing, and support. We ask you to financially support our mission and agency by including the following article in your 2023 Town Meeting Warning.

ARTICLE: Shall the Town of Sheffield vote to raise, appropriate, and expend the sum of $738 for the support of Northeast Kingdom Human Services, Inc., a not for profit 501(c)(3), to support community members who cannot otherwise afford care?

This request is the same amount as voted at the 2022 Town Meeting.

A Fiscal Year 2022 Summary Activity Report of how Northeast Kingdom Human Services (NKHS) supported your town and the Northeast Kingdom is included with this letter.

For more information about our agency and services, please visit our website at https://www.nkhs.org, or call our offices in Derby (802-334-6744) or St. Johnsbury (802-748-3181). Emergency Services are available 24/7.

We strive to respond to community needs with quality care.

Respectfully,

Kelsey Stavseth, Executive Director
Northeast Kingdom Human Services Board of Directors and Leadership Team

Contact Ruth Marquette at RMarquette@nkhs.net regarding appropriation questions.

We're all about being human.

NORTHEAST KINGDOM HUMAN SERVICES

We're all about being human.

NORTHEAST KINGDOM HUMAN SERVICES, INC. (NKHS) Requesting $738 in 2023

181 Crawford Road – Derby, P. O. Box 724, Newport, VT 05855 ♦ 802-334-6744 or 800-696-4979
2225 Portland Street, P. O. Box 368, St. Johnsbury, VT 05819 ♦ 802-748-3181 or 800-649-0118
Emergency Crisis Line 802-334-6744 – 24 hours a day/7 days a week
www.nkhs.org

Thank you **Town of Sheffield** voters, for your appropriation support at your Town Meetings. Annual appropriations are a vital funding source to provide needed services to residents who cannot otherwise afford care. The 2023 appropriation request of **$738** is the same amount voted on at the 2022 Town Meeting. This represents 0.77% of appropriation requests from 48 towns. We offer supportive confidential program services for Emergency/Crisis Services, mental health, addiction, and/or developmental/intellectual disabilities. Our mission is to empower individuals, families, and communities by promoting hope, healing, and support.

Summary Activity Report July 1, 2021 through June 30, 2022:

- **2887** individuals of all ages in our service area utilized support services.
- **26** individuals **from the Town of Sheffield** accessed supportive care at NKHS.
- Employees provided **over 94 hours** of community consultation, education, and outreach in community meetings, events, and trainings in NKHS offices, area schools, and businesses at no cost to participants. We offered QPR (Question, Persuade, and Refer) suicide awareness and prevention trainings, Youth Mental Health First Aid, and other educational opportunities to at least 200 Northeast Kingdom community members.
- **552** total dedicated professional employees, **6 from the Town of Sheffield**, support community members in the Derby or St. Johnsbury offices, the satellite office in Hardwick, telehealth, in homes, in schools, and throughout Northeast Kingdom communities.

Good mental health is important for everyone. As a Designated Agency serving the Vermont's system of care, NKHS has a responsibility for assuring that a comprehensive range of services are available regardless of an individual's ability to pay. A sliding fee scale is available for those in financial need. Northeast Kingdom Human Services is asking the Town of Sheffield voters to consider helping neighbors, family members, and friends receive the supports they need to live a happy, fulfilling life and be an active and contributing member in your community.

Thank you so much for your support!

Respectfully submitted,
Kelsey Stavseth, Executive Director
Board of Directors
Northeast Kingdom Human Services, Inc.

RECEIVED DEC 09 2022

Rural Community Transportation, Inc.
1677 Industrial Parkway • Lyndonville, Vermont 05851
Phone: (802)748-8170 • Fax: (802)748-5275 • http://riderct.org
"COMMUNITY IS OUR MIDDLE NAME"

December 8, 2022

Town of Sheffield
Sheffield Town Office
P.O. Box 165
Sheffield, VT 05866

Re: Request for town appropriation

Dear Sheffield Voters,

Rural Community Transportation, Inc. (RCT) respectfully requests that the following special appropriation article appear on the 2023 warning for the Town Meeting:

> Article: Shall the Town of Sheffield vote to raise, appropriate and expend the sum of **$1,000.00** for the support of **Rural Community Transportation, Inc.** to provide services to residents of the Town of Sheffield.

RCT is a nonprofit 501(c)(3) corporation guided by its mission to provide public transportation services for everyone that is safe, reliable, accessible, and affordable to enhance the economic, social, and environmental health of communities throughout Caledonia, Orleans, Essex and Lamoille Counties.

In FY2022, RCT provided 291 rides to 11 residents of Sheffield, traveling 4,731 miles at a total cost of $2,647.03. RCT continued to provide safety-focused, demand-based rides in COVID-19 pandemic conditions without interruption in service.

RCT operates with federal and state funding; however, our funding sources typically require between 20% and 50% locally matched dollars. All town appropriations received are used to provide the required local match, and are therefore vital to RCT's operation. In FY2022, Sheffield's appropriation of $1,000 provided 37.77% of funds used for direct patient/client services utilized by residents of Sheffield. This much-appreciated funding was commensurate with RCT's need for matching funds.

We hope you will vote to fund this request, and RCT looks forward to continued service to the residents of Sheffield.

Sincerely,

Jessy M Pelow
Office Administrator

Activity Report for Sheffield
Fiscal Year 2023 ✱ July 2022 – June 2023
Town Appropriation Request: $500

Since 1976, Umbrella has ensured that communities in Caledonia, Orleans and Essex counties have access to services that cultivate a Northeast Kingdom where all people thrive free from abuse and oppression. Umbrella operates 4 multi-faceted, client-centered programs and plays a crucial role in decreasing the incidence and impact of domestic and sexual violence. Services offered include:

- ***Social Change*** focuses on prevention education and initiatives in schools and in the community that aim towards preventing gender-based violence, and creating a community where abuse and oppression are acknowledged and addressed. One of our strategies is to provide pathways for girls to work within this social change and prevention field through the Youth in Power Program. In FY22, we provided 1865 youth with educational workshops throughout our 17 school partners. We provided 214 adults with educational programs through 12 workshops and 5 advocacy training sessions.
- ***Advocacy Program*** serves survivors of domestic and sexual violence, stalking, teen dating violence, as well as violence related to gender or sexual orientation - which in total we characterize as gender-based violence. In our work, the client leads and we support them in any way they need us to including legal advocacy, housing advocacy, support with parenting after trauma and more. In FY22, 633 individuals received direct advocacy, 65 adults and 39 children were housed in our emergency shelters as a result of fleeing domestic or sexual violence and 25 people were housed in our Transitional Housing program.
- ***Family Based Services*** focuses on child-care and strengthening family relationships. *Kingdom Child Care Connection (KCCC)* assists families in the Northeast Kingdom to receive subsidized childcare, appropriate child care referrals and specialized childcare placement support. *The Family Room* offers supervised visitation for families throughout the Northeast Kingdom. In FY22, KCCC served 732 families and the Family Room worked with 50 families, serving 70 children.
- ***Economic Empowerment*** serves women with significant barriers to employment in Orleans and Northern Essex Counties. Our *Cornucopia* program, and our social enterprise, *Dolcetti* each wrap around women to support them in building job readiness skills while helping them to address challenges in their lives so they are able to move towards financial self-sufficiency. In FY22 as part of the skill-building program, participants packaged and prepared 30,453 meals for homebound seniors through Meals on Wheels.

Given that some services are provided anonymously, it is difficult to provide each town with a precise number of people served by Umbrella. However, at least 312 households in Sheffield were served by Umbrella in Fiscal Year 2022 and the community as a whole benefited from prevention and outreach programs in schools, as well as training and consultation for human service and law enforcement professionals.

Community support is critical to sustain our programming and to discover innovative approaches to the work Umbrella does. We are deeply grateful for Sheffield's support.

Respectfully,

Amanda Cochrane
Executive Director

Umbrella Inc. was incorporated in 1981 as a 501(c)(3) non-profit corporation whose mission is:
To cultivate a Northeast Kingdom where all people thrive free from abuse and oppression.
1216 Railroad Street, Suite C, St Johnsbury, VT 05819 | Phone (802) 748-1992 | Fax (802) 748-1405
EIN: 03-0268884

Umbrella FY23 Budget

REVENUE

Gov't Grants	$	1,520,720
Foundations	$	98,000
Corporations	$	53,000
Individuals	$	100,000
Town Appropriations	$	58,500
Other Income (fees, etc.)	$	7,500
Program Revenue	$	464,652
TOTAL REVENUE	**$**	**2,302,372**

EXPENSES

Salary and Wages	$	1,678,591
Stipends	$	26,983
Rent - Office + Shelter	$	131,850
Motel Vouchers	$	20,000
Utilitites -Office + Shelter	$	44,260
Photocopy and Printing	$	4,850
Telephone	$	25,805
Postage	$	2,975
Supplies	$	45,414
Food	$	35,000
Staff Training	$	34,474
Liability Insurance	$	14,259
Repairs/ Maintenance	$	14,000
Mileage	$	4,508
Dues/Subscriptions	$	16,739
Professional Fees	$	15,068
Information Technology	$	7,500
Outreach Expenses	$	4,109
Fundraising Expense	$	14,000
Program Enhancement	$	750
Professional Development	$	9,200
Board Development	$	500
CIS Transportation	$	94,500
Client Needs	$	47,994
Reserve Fund	$	2,720
Misc. Expense	$	1,324
Interest Expense	$	500
Tax Expense	$	4,500
TOTAL EXPENSES	**$**	**2,302,372**

Powers Park

December 2022

Town of Sheffield
37 Dane Road
Sheffield, VT 05866

Via email: townclerk@sheffieldvt.org

Dear Town of Sheffield,

As President of the Powers Park Board, I wish to request our annual $1000.00 appropriations from the Town of Sheffield during its Annual Meeting in March of 2023. The funding requested will go directly towards our operating expenses for the Summer of 2023.

I am attaching a summary of our program from this past summer.

We greatly value our partnership with the Town and look forward to a successful year ahead! Please let me know if you have any questions. On behalf of the Board, thank you for your consideration of my request.

Sincerely,

Sarah

Sarah Jewell
President, Village Improvement Society

Enclosure

RECEIVED DEC 30 2022

Powers Park

Village Improvement Society/Powers Park 2022 Report

41 Powers Park, PO Box 715, Lyndonville, VT 05851

powersparkvt@gmail.com | www.powersparkvt.org

In 1915, Powers Park was a place for annual summer meetings. Washington Irving Powers' vision then included the purchase of a 25-acre grove from the Boston and Maine Railroad. Over time, it evolved to have a pond for swimming; we are now on our third swimming pool since 1936. The location of the current Powers Park now encompasses an in-ground swimming pool, bathrooms, playground, basketball court, tennis courts, nature trails, and picnic area. In partnership with Kingdom Trails, we also added a bike pump track and the Rotary Club has continued its sponsorship of Powers Park with annual clean up and maintenance of the Pavilion.

We continue to pursue the vision of Mr. Powers and his children. We annually serve approximately 400 children from Lyndon and its surrounding towns as well as employ local youth as lifeguards, recreational instructors and aides. As a community area, we have had many groups and businesses use the pool and surrounding area for events such as birthday celebrations, graduations, and family reunions.

Here are some of the activities that took place and ways we were able to utilize the monies received this past summer:

The Pool – This past summer, we were able to offer swim lessons and open Swim to the community as well as partnering with Kingdom East School District, area child care centers and Adaptive Sports Partners for American Red Cross Swim Lessons and open swim. We utilized a portion of monies received in conjunction with a mini grant from Kingdom Trails to install a pool lift to meet ADA requirements. Lastly, we hosted two Open Swim and Movie nights for the general public.

Tennis Courts/Basketball Court– The tennis courts and basketball courts get a lot of use from the public. Within our summer program, we offer tennis instruction to area children as well as keep the courts available for public use. We currently have a group of Pickleball enthusiasts who regularly use the courts weekly for recreational league play. Appropriation monies help with the surface upkeep and maintenance.

Pump Track – Although we did not use any money for the pump track for upkeep, we appreciate our volunteers and Kingdom Trail Crews who help to keep the track open, maintained and help prevent weeds from taking over.

The Pavilion – The Pavilion was once again used to distribute free lunches to area children during the Summer Program season. We also were able to open the pavilion for use for private party rentals. Out of a request from the public we added a port a potty during the summer months available for use by those utilizing the park amenities.

The Playground – The playground is frequently used by many area children and is high on our list to make it more inclusive to all skill levels. We continue to host our annual Power to the Park Fundraiser to raise funds. This year we have actively engaged with community partners to actively plan for more streamlined planning, growth and fundraising. We will have more to share in the coming months.

Funds from appropriations allow us to keep our program open and, more importantly, hire staff to run our Summer program. A large portion of our appropriations goes directly to operating expenses.

On behalf of the Board and volunteers at Powers Park, we would like to thank the taxpayers and the area businesses for their continued support. We take great pride in our summer program and are excited for the summer of 2023 and future growth!

Sarah Jewell, Heather Tanner, Sarah Lafferty, Amy South

Village Improvement Society
Statement of Activity
January - December 2022

		Total
Revenue		
Appropriations		11,700.00
Donation		11,121.03
Event Income		1,588.03
Fundraising		4,232.84
Rental		4,585.00
Summer Program Registration		63,617.86
Interest Earned		19.61
Total Revenue	$	**96,844.76**
Gross Profit	$	**96,844.76**
Expenditures		
Chemicals		4,671.94
Cleaning/ Bathroom Supplies		54.39
Electricity		3,012.23
Event Expense		1,309.51
Insurance		1,444.00
Job Supplies		500.01
Legal & Professional Services		750.00
Office Supplies & Software		1,986.41
Other Business Expenses		3,026.39
Total Other Business Expenses	$	**16,754.88**
Payroll Expenses		286.00
Taxes		4,272.49
Wages		50,615.10
Total Payroll Expenses	$	**55,173.59**
Phone and Internet		589.63
Repairs & Maintenance		13,548.13
Staff Certifications		3,130.00
Taxes & Licenses		39.57
Trash		925.04
Water		1,758.55
Total Expenditures	$	**91,918.48**
Net Revenue	$	**4,926.28**

SHEFFIELD Community Fair

SATURDAY, SEPT. 2, 1933

Children's Parade
Parade of floats, decorated cars, horribles
at 10.30 a. m.
Dinner served at Noon
Horse pulling, footraces, tug-of-war, 1.30 p.m.
Ball game at 2.30 p. m.
Sheffield vs. East Charleston
Band in attendance all day
Big confetti dance in evening