

**Board of Professional Engineering**  
Secretary of State, Office of Professional Regulation  
National Life Building, North, Floor 2, Montpelier, VT 05620-3402

**Approved Minutes**  
**Meeting of March 3, 2011**

1. The meeting was called to order at 8:35 a.m.

Members present: Michael H. Quaid, P.E., Chairman; William Atkinson, P.E., Secretary, Katherine Hill, P.E.; and Bonnie Giuliani, public member. Absent: Robert Kischko, P.E., Vice-Chair.

OPR Personnel present: Colin Benjamin, Board Attorney; Carla Preston, Case Manager; and Kara Shangraw, Administrative Assistant.

Others present: Brian Beaudoin, Jason Booth, Greg Goyette, and Katherine Norris.

2. The Chair called for approval of the Minutes of the February 3<sup>rd</sup> meeting. Ms. Hill, made a motion, seconded by Ms. Giuliani, to approve the Minutes of the February 3, 2011 meeting as submitted. The question was called and the motion passed.

3. **Reports/Guests/ Legislative Updates**

- a. Greg Goyette, President; Jason Booth, Vice-President; Brian Beaudoin, Director of Legislative Affairs; and Katherine Norris, Engineering Consultant; from the Vermont Society of Professional Engineers attended the Board meeting and discussed PDH Development with the Board. The Board stated that it is something that they have been discussing but has not made a decision to require it. Mr. Goyette spoke about different reasons to require it. Attorney Novins explained the process to updating the rules to reflect the new requirement of PDH. The VSPE plans on sending out a survey to the engineers asking their opinion on PDH, and share the results with the Board.
- b. Board members to report on the policies review.

4. **Hearings/Stipulations**

5. **Complaints/Follow ups**

Carla Preston made her case manager's report.

6. **NCEES Correspondence:**

The Board reviewed and noted the miscellaneous correspondence from the NCEES.

7. **Miscellaneous Correspondence:**

Wall certificates for persons approved for licensure at the last meeting were signed.

**8. Other Business Introduced by the Board:**

Ms. Hill discussed with the Board the draft letter to UVM for the Bachelors of Arts in Engineering degree. She will make the changes brought up and bring it to the next meeting.

**9. Public Comment:**

- 10.** The Board approved the following applicants for licensure on the basis of endorsement from another state and/or their National Council of Examiners for Engineering and Surveying's Record indicating "Model Law Engineer."

Coats, Andrew, T (**Structural I not Civil**)  
Luecker, Elizabeth, B (**Environmental not Civil**)  
Schmeckpeper, Edwin, R (**Structural I not Civil**)  
Edwards, Rockwood, J (Fire Protection)  
Armstrong, Stevan, M (Structural I)  
Vanasse, Michael, J (**Structural I not II**)  
Giunta, Robert, A (Electrical)  
LaBarge, Todd, A (Civil)

Fiore, Nicholas, A (Civil)  
Mercer, Jennifer, A (Civil)  
Kraft, Michael, E (Electrical)  
Newton, James, F (Mechanical)  
Sinniger, Michael (Structural I)  
Hettervig, Thomas, A (Electrical)  
O'Donnell, Kevin, R (Mechanical)

**11. Review the following application(s) to sit for the Principals and Practice exam:**

- 12.** The Board approved the following applicants to sit for the Fundamentals of Engineering exam:

Hall, Eric, D

Marsha, Justin, A

**Gordon, Geoffrey, S** - The Board found his application to be incomplete. He will be advised of documents needed.

- 13.** There being no further business, the meeting was adjourned at 12:35 p.m.

Respectfully submitted,

Kara Shangraw  
Administrative Assistant