

Wheelock Vermont



ANNUAL REPORT
Year Ending December 31, 2017

UNIFIED SCHOOL DISTRICT #37 ANNUAL MEETING

February 27, 2018 6:00 PM Miller's Run School

WHEELOCK TOWN HALL PROJECT PUBLIC HEARING

February 28, 2018 6:00 PM Wheelock Town Hall

ANNUAL TOWN MEETING

| | | |
|--------------------------|-------------------|--------------------|
| March 6, 2018 | 9:00 AM | Wheelock Town Hall |
| Australian Ballot Voting | 10:00 AM – 7:00PM | Polls Open |

RABIES CLINIC with Dr. Steen

March 24, 2018 11:15 AM – 12:00 Noon Wheelock Town Hall

KINGDOM EAST SCHOOL DISTRICT

| | | |
|-------------------|--------------------|------------|
| Budget Vote | April 11, 2018 | Town Hall |
| Australian Ballot | 10:00 AM – 7:00 PM | Polls Open |

TOWN MEETING POT LUCK

Please bring a dish and join us for pot luck lunch.
There are no stoves. There is no microwave.

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WARNING
ANNUAL TOWN MEETING

March 6, 2018

Notice to the Voters: Residents of Wheelock—Beginning January 1, 2017, eligible persons may register to vote on any day up to and including the day of the election. Registration is available during all normal business hours of your town clerk's office on days preceding the election and during polling hours on Election Day {17 VSA § 2144}. Applications for addition to the checklist are available at the Town Clerk's Office, or online at <https://www.sec.state.vt.us>.

Polls will be open from 10:00 a.m. to 7:00 p.m.

Informational Meeting on Australian Ballot Articles 21 and 22 The legal voters of the Town of Wheelock are hereby notified and warned to meet at the Wheelock Town Hall at 6:00 in the evening on Wednesday, February 28, 2018, to hold an Informational Meeting on Articles 21 and 22. Voting for these articles will be by Australian Ballot on March 6, 2018.

Annual Town Meeting: The legal voters of the Town of Wheelock in the county of Caledonia are notified and warned to meet at the Town Hall in Wheelock, on Tuesday, March 6, 2018, at 9:00 o'clock in the forenoon, to transact the following business, viz:

- | | | |
|----------------|-----------|--|
| ARTICLE | 1. | To elect a moderator for the ensuing year. |
| ARTICLE | 2. | Will the voters accept the reports of the Town Officers? |
| ARTICLE | 3. | Will the voters approve expenditures in the amount of \$139,441 for the General Fund to meet the expenses and liabilities of the Town for the ensuing year? |
| ARTICLE | 4. | Shall the voters of the Town of Wheelock direct the Selectboard to take the steps necessary to contract out the maintenance of its highways, including summer roads, winter roads and State Aid resurfacing? |
| ARTICLE | 5. | Will the voters approve expenditures in the amount of \$303,620 for the maintenance of its highways, including summer roads, winter roads and State Aid resurfacing? |
| ARTICLE | 6. | To elect all Town and School Officers required by law. |
| ARTICLE | 7. | Shall the voters of the Town of Wheelock appropriate the sum of \$5,000 to be added to the \$55,417.12 already in the Reserve Fund under the control and direction of the Selectboard for bridge repair, replacement and/or major road repair? |
| ARTICLE | 8. | Shall the voters of the Town of Wheelock appropriate the sum of \$24,000 to be added to the \$65,314.84 already in the Road Equipment Replacement Fund under the control and direction of the Selectboard? |
| ARTICLE | 9. | Shall the voters of the town of Wheelock appropriate the sum of \$30,000 to the Town Hall Project Reserve Fund under the control and direction of the Selectboard to be used for major repair and rehabilitation work on the Wheelock Town Hall and reduction of debt for those expenses? |

- ARTICLE 10.** Shall the voters of the town of Wheelock appropriate the sum of \$24,000 from the Town Garage Reserve Fund under the control and direction of the Selectboard to be used for repairs to the existing town garage?
- ARTICLE 11.** Shall the voters of the Town of Wheelock appropriate the sum of \$32,402.49 for the operating expenses of Lyndon Rescue, Inc?
- ARTICLE 12.** Shall the Town of Wheelock raise \$17,000.00 for the operating expenses of the Sheffield/Wheelock Fire Department?
- ARTICLE 13.** Shall the voters of the Town of Wheelock appropriate the sum of \$9,700 to the Sheffield/Wheelock Fire Department for fire trucks and/or major equipment replacement fund?
- ARTICLE 14.** Shall the voters of the Town of Wheelock vote that taxpayers pay real estate taxes to the Treasurer on or before the first Monday of November annually with U.S. Postal Service postmarks accepted and with delinquent taxes having interest charges of one percent (1%) per month and with a seven percent (7%) penalty charged against them from the due date?
- ARTICLE 15.** Shall the voters authorize the Selectmen to borrow money in anticipation of taxes?
- ARTICLE 16.** To see if the voters will direct the Listers to set the real estate in the Grand List for Town purposes.
- ARTICLE 17.** Shall the voters appropriate \$11,950.00 for the town's share of Transfer Station expenses?
- ARTICLE 18.** Shall the Town raise \$3,647.00 to support the following organizations?

| | |
|--|----------|
| 1) Community Restorative Justice Center | \$250.00 |
| 2) Caledonia Home Health Care & Hospice | \$300.00 |
| 3) Darling Inn Senior Meal Site | \$250.00 |
| 4) NEK Council on Aging | \$300.00 |
| 5) Northeast Kingdom Human Services, Inc. | \$852.00 |
| 6) Northeast Kingdom Learning Services, Inc. | \$100.00 |
| 7) Northeast Kingdom Youth Services | \$250.00 |
| 8) Rural Community Transportation | \$300.00 |
| 9) Sheffield Food Pantry | \$360.00 |
| 10) Umbrella | \$600.00 |
| 11) Vermont Center for Independent Living | \$85.00 |

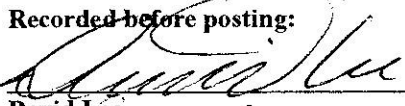
- ARTICLE 19.** Shall the Town appropriate \$250.00 to Kingdom Animal Shelter for the services provided to care for and arrange adoption for cats.
- ARTICLE 20..** Shall the Town appropriate \$600.00 to Cobleigh Public Library for public library services, programs and meeting space.
- ARTICLE 21.** Shall the bonds or notes of the Town of Wheelock in an amount not to exceed Eight Hundred Seventy Five Thousand Dollars (\$875,000) , subject to reduction from the receipt of available state and federal grants-in-aid, be issued for the purpose of rehabilitation of the Wheelock Town Hall? **

- ARTICLE 22. Shall the bonds or notes of the Town of Wheelock in an amount not to exceed Two Hundred Thousand Dollars (\$200,000) , subject to reduction from the receipt of available state and federal grants-in-aid, be issued for the purpose of installation of a sprinkler System in the Wheelock Town Hall? **
- ARTICLE 23. Shall bonds or notes of the Town of Wheelock in an amount not to exceed One Hundred Eighty-Five Thousand Dollars (\$185,000) , subject to reduction from funds in a reserve account, be issued for the purpose of purchasing a new ten wheel truck? **
- ARTICLE 24. Shall the voters authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$760,519.00? **
- ARTICLE 25. To transact any other business that may properly come before this meeting.
- ARTICLE 26. To adjourn

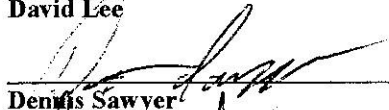
****Articles 21, 22, 23 and 24 to be voted by Australian ballot- the polls will be open from 10:00 a.m. to 7:00 p.m.**

Dated at Wheelock, Vermont, this 10th day of January, 2018

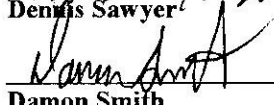
Recorded before posting:



David Lee



Dennis Sawyer



Damon Smith

Attest:



Carol Rossi, Town Clerk

TOWN OF WHEELLOCK
TOWN OFFICERS

| OFFICE | ELECTED OFFICIAL | TERM EXPIRES |
|---------------------------------------|-------------------------|---------------------|
| Moderator | Peter Miller | 2018 |
| Town Clerk | Carol Rossi | 2020 |
| Town Treasurer | Carol Rossi | 2020 |
| Selectboard | Dennis Sawyer | 2020 |
| | David Lee (appointed) | 2019 |
| | Damon Smith | 2018 |
| Listers | Kenneth Blackbird | 2020 |
| | Carol Rossi | 2019 |
| | Katherine Schmid | 2018 |
| Auditors | Barbara Miller | 2020 |
| | Tiffany Rice | 2019 |
| | Kimberly Crady-Smith | 2018 |
| Delinquent Tax Collector | Carol Rossi | 2018 |
| First Constable | Charles Lacaille | 2018 |
| Second Constable | Atti Seguin | 2018 |
| Grand Jury | Martin Holladay | 2018 |
| Town Agent to Convey Real Estate | Town Clerk (appointed) | 2018 |
| Town Agent to Prosecute and Defend | Selectboard | 2018 |
| Cemetery Commissioners | vacant | 2020 |
| | Mike Martin | 2019 |
| | Matt Martin | 2018 |
| U.D.#37 School Directors | Peter Emerson | 2020 |
| | Jill Faulkner | 2019 |
| | Leah Rexford | 2018 |
| Kingdom East Director | Leah Rexford | 2021 |

TOWN OF WHEELOCK
2017 FISCAL YEAR

| | |
|--|----------------|
| Cash Balance on Hand Dec. 31, 2016 | |
| <i>calculation used to set tax rate</i> | 37917 |
| Taxes | 1174360 |
| Delinquent Tax Collections | 71801 |
| Town Office | 8747 |
| Assessor Office | 5558 |
| General Government-Other | 10609 |
| VCDP Planning Grant Reimbursements | 15227 |
| Road Fund State Payments | 58731 |
| Road Fund - Other | 868 |
| Union Bank Construction Loan | 114000 |
| Transfer from Road Sign Reserve | 314 |
| Total Revenues | 1498132 |
| 2017 Disbursements | |
| Town Office | 36252 |
| Assessor Office | 5774 |
| Delinquent Tax Collector | 4643 |
| Cemetery | 2000 |
| Fire Department | 28839 |
| General Government | 39022 |
| Buildings and Grounds | 33269 |
| Transfer Station | 20921 |
| Road Staff & Contracted Services | 132456 |
| Equipment Expenses | 121427 |
| Materials | 44662 |
| Garage | 5357 |
| Road Fund - Other | 10103 |
| Road Fund - Separate Articles | 39,000 |
| Town Hall Structural Repairs | 114000 |
| VDDP Planning Grant | 12687 |
| Matching Funds Transferred for Surplus | 21389 |
| Town Hall Reserve Appropriation | 30000 |
| Appropriations - Article 21 | 5647 |
| Lyndon Rescue Appropriation | 18041 |
| Education Fund - 2017 Payment | 773426 |
| Education Fund Reconciliation Payment | 9425 |
| Unbudgeted Expenses | 39 |
| Total Disbursements | 1508379 |
| Cash Balance as of Dec. 31, 2017 | -10247 |
| less final payroll withholdings for 2017 | -2733 |
| DEFICIT | -12980 |

GENERAL FUND**2018 BUDGET SUMMARY****GENERAL FUND INCOME**

| | |
|---------------------------------|---------------|
| Town Office Income | 8990 |
| Assessors Office Income | 5400 |
| General Government Income-Other | 12065 |
| Taxes to be Raised | 112986 |
| TOTAL INCOME | 139441 |

GENERAL FUND EXPENSES

| | |
|--|---------------|
| Town Office Staff | 28160 |
| Town Office Expenses | 14440 |
| Lister Office Staff | 2500 |
| Lister Office Expenses | 3350 |
| Cemetery | 2000 |
| Gen Gov Staff Expenses | 11310 |
| General Government | 33250 |
| Buildings & Grounds Staff | 1600 |
| Buildings & Grounds Expenses | 22471 |
| SWFD Sub-Station Utilities & Insurance | 2800 |
| Town Hall Rehabilitation Project | 0 |
| Transfer Station Staff | 17460 |
| Transfer Station Liability Insurance | 100 |
| TOTAL EXPENSES | 139441 |

ROAD FUND**2018 BUDGET SUMMARY****ROAD INCOME**

| | |
|-----------------------------------|---------------|
| State Aid to Highways | 44040 |
| Health Insurance - Employee Share | 750 |
| Overload & Access Permits | 200 |
| Rented Equipment Fees | 250 |
| Road Fund Interest | 15 |
| Taxes to be Raised | 258365 |
| TOTAL INCOME | 303620 |

ROAD EXPENSES

| | |
|-------------------------------|---------------|
| Staff and Contracted Services | 151960 |
| Infrastructure | 10000 |
| Equipment | 64100 |
| Materials | 59000 |
| Garage | 5910 |
| Other Expenses | 12650 |
| TOTAL EXPENSES | 303620 |

OUTSTANDING LOANS

| | |
|-------------------------------------|--|
| LAND | one acre lot on Route 122, next to Town Hall |
| | Community National Bank, final payment 2027, interest rate 3.25% |
| | Balance Borrowed \$70,000 |
| | Balance Due \$50,285 |
| TOWN HALL STRUCTURAL REPAIRS | |
| | Union Bank, final payment due 2028, interest rate 2.25% |
| | Balance Borrowed \$171,000 (includes 1/9/2018 transaction) |
| | Grant Reimbursements Pending \$70,000 |

RESERVE ACCOUNTS

| | |
|-----------------------------------|---|
| REAPPRAISAL FUND | state payments for reappraisal and/or updating the Grand List |
| Balance | \$42,673 |
| BRIDGE REPAIR/REPLACEMENT | |
| Balance | \$55,417 |
| ROAD EQUIPMENT REPLACEMENT | |
| Balance | \$65,315 |
| | Includes 2017 appropriation not transferred from checking |
| ROAD SIGN REPLACEMENT | |
| Balance | \$4,000 |
| TOWN GARAGE RESERVE | |
| Balance (in checking acct) | \$24,000 |
| TOWN HALL PROJECT RESERVE | \$56,744.33 |
| | This is a working account. The balance will change with reimbursements, expenses and contributions. |

STATEMENT OF TAXES RAISED

DECEMBER 31, 2017

GRAND LIST 2017

| | |
|-----------------------------|--------|
| MUNICIPAL | 613605 |
| EDUCATION – RESIDENTIAL | 370719 |
| EDUCATION – NON-RESIDENTIAL | 243033 |

TAXES TO BE RAISED

| | Grand List | | Rate | Taxes to be Raised |
|------------------|------------|---|--------|--------------------|
| MUNICIPAL | | | | |
| General Fund | 613605 | X | 0.2209 | 135,546 |
| Road Fund | 613605 | X | 0.4267 | 261,825 |
| Local Vet Exempt | 613605 | X | 0.0054 | <u>3,314</u> |
| Total Municipal | | | | 400,685 |

STATE EDUCATION

| | | | | |
|-----------------|--------|---|--------|----------------|
| Residential | 370719 | X | 1.564 | 579,805 |
| Non-residential | 243033 | X | 1.4423 | <u>350,527</u> |
| Total Education | | | | 930,332 |

| | |
|---|---------|
| Adjustments to Education Tax | 16,084 |
| Paid to Town by State | |
| Balance of Education Tax to be Collected | 914,248 |
| (Final Reconciliation of 2017 Education Tax Occurs About April, 2018) | |

| | |
|---------------------------------------|-----------|
| TOTAL TAXES BILLED PRIOR TO REVISIONS | 1,331,017 |
|---------------------------------------|-----------|

Final Reconciliation of the 2017 State Education Fund Tax occurs sometime around April. Some years the Town receives a payment. This past year the town received a bill for \$9425.

GENERAL FUND

BUDGET DETAIL

| TOWN CLERK'S OFFICE | 2016 <u>ACTUAL</u> | 2017 <u>BUDGET</u> | 2017 <u>ACTUAL</u> | 2018 <u>BUDGET</u> |
|--|-----------------------|-----------------------|-----------------------|-----------------------|
| Town Hall Income | | | | |
| Dog License Fees | 1193 | 850 | 774 | 800 |
| Liquor License | 70 | 70 | 70 | 70 |
| Marriage License Fee | 120 | 0 | 190 | 120 |
| Office Fees | 7115 | 6750 | 5550 | 5000 |
| Record Restoration Fee | 0 | 0 | 419 | 1500 |
| Educ Fund Payment for Services | <u>1756</u> | <u>0</u> | <u>1744</u> | <u>1500</u> |
| Total Office Income | 10254 | 7670 | 8747 | 8990 |
| Town Office Expenses | | | | |
| Town Office Staff Expenses | | | | |
| Assistant Town Clerk | 740 | 1200 | 2699 | 1200 |
| Clerk (Clerk/Treas. 2015& 2016) | 24000 | 12135 | 10799 | 10400 |
| Treasurer | | 12135 | 10799 | 14560 |
| Health Insurance | <u>9669</u> | <u>10234</u> | 2559 | 0 |
| Town Share Soc Sec & Medicare | | | <u>1858</u> | <u>2000</u> |
| Total Staff Expenses | 34409 | 35704 | 28714 | 28160 |
| Town Office Expenses | | | | |
| Accounting Services/Payroll Process. | 1722 | 1400 | 1421 | 600 |
| Computer Expenses | 859 | 300 | 840 | 1750 |
| Dog License State Fees | 638 | 750 | 810 | 640 |
| Equipment Maintenance(Copier) | 436 | 600 | 533 | 500 |
| Marriage License State Fee | 40 | 0 | 250 | 100 |
| Mileage - Clerk, Treasurer | 1287 | 1500 | 553 | 800 |
| Postage | 1529 | 1500 | 1102 | 1500 |
| Printing Town Report | 917 | 900 | 746 | 750 |
| Record Restoration | 0 | 0 | 0 | 1500 |
| Supplies | <u>803</u> | <u>700</u> | <u>1283</u> | 800 |
| Vault Plat Map Holder | | | | <u>5500</u> |
| Total Office Expense | 8232 | 7650 | 7538 | 14440 |
| TOTAL STAFF&OFFICE EXPENSES | 42641 | 43354 | 36252 | 42600 |

| | | | | |
|------------------------------------|--------------|--------------|--------------|--------------|
| OFFICE OF TOWN ASSESSORS | 2016 | 2017 | 2017 | 2018 |
| | ACTUAL | BUDGET | ACTUAL | BUDGET |
| Assessor Income | | | | |
| Education Fund Payment - | 4913 | 4913 | 5558 | 5400 |
| Reappraisal & Payment for Service | | | | |
| Total Lister Income | 4913 | 4913 | 5558 | 5400 |
| Assessor Expenses | | | | |
| Assessor Staff Wages | 4251 | 5000 | 2806 | 2500 |
| Computer | 0 | 50 | 122 | 50 |
| Mileage | 37 | 350 | 111 | 150 |
| Property Maps | 0 | 400 | 0 | 500 |
| Software License Fee (Annual) | 0 | 250 | 385 | 100 |
| Supplies | 79 | 250 | 287 | 150 |
| Transfer to Reappraisal Acct | <u>4913</u> | <u>3000</u> | <u>2063</u> | <u>2400</u> |
| Total Office of Listers Expenses | 9280 | 9300 | 5774 | 5850 |
| OFFICE OF DELINQUENT TAX COLLECTOR | 2016 | 2017 | 2017 | 2018 |
| see Report - page 19 | ACTUAL | BUDGET | ACTUAL | BUDGET |
| Delinquent Tax Income | | | | |
| Delinquent Tax Collected | 56407 | 0 | 63049 | 0 |
| Delinquent Tax Interest Income | 4443 | 0 | 4615 | 0 |
| Penalty Collected | 2277 | 0 | 2638 | 0 |
| Tax Sale Costs Collected | <u>0</u> | <u>0</u> | <u>1499</u> | <u>0</u> |
| Total Delinquent Tax Income | 63126 | 0 | 71801 | 0 |
| Delinquent Tax Expense | | | | |
| Penalty Paid to Collector | 2277 | 0 | 2638 | 0 |
| Tax Sale Cost Paid by Owner | 0 | 0 | 1499 | 0 |
| Tax Sale Cost Paid by Town | <u>0</u> | <u>0</u> | <u>506</u> | 0 |
| Total Delinquent Tax Expenses | 2277 | 0 | 4643 | 0 |
| CEMETERY COMMISSION | | | | |
| see Report - page 18 | | | | |
| Cemetery Commission Expense | | | | |
| Appropriation in Budget - | 936 | 2000 | 2000 | 2000 |
| SHEFFIELD/WHEELOCK FIRE DEPT. | | | | |
| see Report - page 20-22 | | | | |
| Article 11 | | 17000 | 17000 | 17000 |
| Article 12 | | 9700 | 9700 | 9700 |
| S/W Expenses in Budget | | | | |
| S/W Fire Depart. Liability Insur | | 0 | 812 | 1200 |
| S/W Fire Depart. Utilities | <u>1133</u> | <u>1200</u> | <u>1327</u> | <u>1600</u> |
| Total Budget Expenses | 1133 | 1200 | 2139 | 2800 |
| Total Fire Department Expenses | | 27900 | 28839 | 29500 |

| GENERAL GOVERNMENT | 2016 ACTUAL | 2017 BUDGET | 2017 ACTUAL | 2018 BUDGET |
|----------------------------------|----------------|----------------|----------------|----------------|
| General Government Income | | | | |
| <i>Other than Taxes</i> | | | | |
| Interest- Checking Accounts | 151 | 250 | 21 | 65 |
| Interest - Non-arbitrage Account | 9606 | 12500 | 10267 | 12000 |
| Town Hall Rental Revenue | <u>754</u> | <u>0</u> | 0 | <u>0</u> |
| Recycled Metal Payment | | | <u>321</u> | |
| Total General Gov Income | 10512 | 12750 | 10609 | 12065 |

| General Government Expenses | 2016 ACTUAL | 2017 BUDGET | 2017 ACTUAL | 2018 BUDGET |
|----------------------------------|----------------|----------------|----------------|----------------|
| General Gov Staff Expense | | | | |
| Administrative Assistant | 2900 | 1200 | 1302 | 1200 |
| Auditors (3) | 1100 | 1200 | 300 | 1200 |
| BCA & Election Workers | 942 | 200 | 285 | 600 |
| Emergency Management Coord. | 260 | 260 | 310 | 260 |
| 911 Coordinator | 276 | 250 | 288 | 250 |
| Selectboard (3) | 3600 | 3600 | 2500 | 3600 |
| Continuing Education | 420 | 1000 | 190 | 500 |
| Mileage - Gen. Gov. | 1287 | 1500 | 303 | 700 |
| Soc.Sec. & Medicare-Gen Fund | 3143 | 3300 | 801 | 800 |
| Unemploment Insurance | | | 25 | 0 |
| Workers Comprehensive | | | <u>2669</u> | <u>2200</u> |
| Total Staff Expense | 13929 | 12510 | 8973 | 11310 |

| | | | | |
|-----------------------------------|--------------|--------------|--------------|--------------|
| General Gov Other Expenses | | | | |
| Advertising | 1086 | 600 | 1040 | 1250 |
| County Tax | 6848 | 7000 | 7018 | 7200 |
| Dues, Membership, Licenses | 3219 | 2808 | 2886 | 2800 |
| Gift Cards - Employees | | 0 | 100 | 0 |
| Insurance - Liability | 6075 | 10000 | 6626 | 10000 |
| Legal Expenses | 1170 | 1500 | 565 | 1000 |
| Non-Arbitrage Interest Expense | <u>9606</u> | <u>12500</u> | <u>11814</u> | <u>11000</u> |
| Total General Expense | 28004 | 34408 | 30049 | 33250 |

| | 2016 ACTUAL | 2017 BUDGET | 2017 ACTUAL | 2018 BUDGET |
|--|----------------|----------------|----------------|----------------|
| Building & Grounds Staff | | | | |
| Janitor-Town Hall | 1440 | 1440 | 885 | 1100 |
| Park Mowing | <u>710</u> | <u>250</u> | <u>274</u> | <u>500</u> |
| Total Building & Grounds Staff | 2150 | 1690 | 1159 | 1600 |
| Building & Grounds Expenses | | | | |
| Land Purchase Debt Payment | 5971 | 5971 | 5971 | 5971 |
| Park Maintenance | 1956 | 1500 | 0 | 250 |
| Street Lights | 1974 | 2100 | 1961 | 2000 |
| Town Hall Electricity | 964 | 1500 | 964 | 1200 |
| Town Hall Generator Service/Rep | 478 | 500 | 195 | 400 |
| Town Hall Heat | 1309 | 4000 | 1301 | 2500 |
| Town Hall Repair & Maintenance | 543 | 5600 | 11236 | 6500 |
| Town Hall Supplies | 810 | 1200 | 390 | 500 |
| Telephone & Internet | 2131 | 2000 | 2006 | 2000 |
| Town Hall & Lot Water | 900 | 900 | 900 | 900 |
| Sutton Rd Lot Clean Up | <u>0</u> | <u>5000</u> | 7084 | <u>250</u> |
| Tire Recycling-Green Up Day | | | <u>102</u> | |
| Total Building & Grounds Expenses | 17035 | 30271 | 32110 | 22471 |
| GENERAL GOV TOTAL | 61118 | 78879 | 72291 | 68631 |
| TRANSFER STATION | | | | |
| see Report - page 16 | | | | |
| Transfer Station-Wheelock Expenses | | | | |
| Transfer Station Wages | 14729 | 16000 | 12410 | 15000 |
| Town Match FICA & MEDI | 1127 | 1224 | 1034 | 1300 |
| Liability Insurance | | 0 | 46 | 100 |
| TS Workers Comp | 978 | 1000 | 829 | 1100 |
| Unemployment Insurance | <u>42</u> | <u>60</u> | <u>34</u> | 60 |
| Total Transfer Station Budget | 16876 | 18284 | 14353 | 17560 |
| Transfer Station -Separate Article | | | | |
| Transfer Station Appropriation | | <u>6509</u> | <u>6568</u> | <u>11950</u> |
| Total Transfer Station Expense | | 24793 | 20921 | 29510 |
| Town Hall Rehabilitation Project Income | | | | |
| Budget for VCDP Matching Funds | 30000 | | | |
| Town Hall Rehabilitation Project Expenses | | | | |
| Budget Expense | | | | |
| Town Hall Temporary Shoring | 32063 | 0 | 0 | |
| 2016 Education Fund Reconciliation | | | 9425 | 0 |
| BUDGET TOTAL | 134261 | 153017 | 146877 | 139441 |

ROAD FUND

BUDGET DETAIL

| | 2016 ACTUAL | 2017 BUDGET | 2017 ACTUAL | 2018 BUDGET |
|---------------------------------|----------------|----------------|----------------|----------------|
| Road Department Income | | | | |
| Funds Remaining - Previous Year | 34559 | 13095 | 13095 | 0 |
| State Aid to Highways | 58752 | 60000 | 58731 | 44040 |
| Grant Income | 52744 | 0 | 0 | 0 |
| Health Insurance Employee Share | 0 | 742 | 0 | 750 |
| Overload & Access Permits | 215 | 200 | 280 | 200 |
| Rented Equipment Fees | 825 | 250 | 575 | 250 |
| Road Fund Interest | 11 | 20 | 13 | 15 |
| Taxes | <u>175859</u> | <u>222824</u> | <u>222824</u> | <u>258365</u> |
| Total Road Income | 322965 | 297130 | 295518 | 303620 |
| Road Department Expenses | | | | |
| Road Staff Expenses | | | | |
| Road Crew Wages | 76161 | 78446 | 74062 | 90000 |
| Road Temp Staff Wages | 4129 | 2000 | 8242 | 2000 |
| Road Crew Health Insurance | 25699 | 24723 | 18442 | 27000 |
| Town Match FICA & MEDI | 6279 | 6200 | 6296 | 7000 |
| Training | 480 | 400 | 225 | 400 |
| Unemployment Insurance | 327 | 360 | 691 | 360 |
| Uniforms | 1381 | 2000 | 2082 | 2000 |
| Workers Comprehensive | | 0 | 6599 | 5500 |
| Contracted Services | | | | |
| Chuck Hill - plowing | 1700 | 1700 | 1700 | 1700 |
| Greensboro - plowing | 2263 | 2500 | 2263 | 2500 |
| Mowing Roadsides | 0 | 4500 | 1800 | 4500 |
| Rented Equip-Other Services | 4723 | 4500 | 9270 | 7500 |
| Rented Equip - Staff Mileage | <u>1676</u> | <u>1500</u> | <u>784</u> | <u>1500</u> |
| Total Staff / Contracted | 124817 | 128829 | 132456 | 151960 |
| Infrastructure | | | | |
| Class IV Roads | 1692 | 5000 | 0 | 5000 |
| Culverts | 2079 | 3000 | 0 | 5000 |
| Guardrails | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Infrastructure | 3771 | 8000 | 0 | 10000 |

| | 2016 ACTUAL | 2017 BUDGET | 2017 ACTUAL | 2018 BUDGET |
|---------------------------------|----------------|----------------|----------------|----------------|
| Equipment Expenses | | | | |
| Grader/Truck Loan Payment | 24062 | 24061 | 24031 | 0 |
| 04 International Repair | 6575 | 5000 | 7606 | 6000 |
| 09 International Repair | 9291 | 4000 | 17930 | 6000 |
| Grader Repair | 4618 | 4000 | 35965 | 5000 |
| Loader Repair | 1404 | 1500 | 148 | 5000 |
| Tires | 10273 | 4000 | 3363 | 8000 |
| Tire Chains | 4109 | 4000 | 3203 | 4000 |
| Diesel | 16317 | 20000 | 24812 | 25000 |
| Gasoline | 92 | 150 | 43 | 100 |
| Maintenance - All Vehicles | <u>2166</u> | <u>4500</u> | <u>4326</u> | <u>5000</u> |
| Total Equipment Expenses | 78908 | 71211 | 121427 | 64100 |
| Materials | | | | |
| Chloride | 18893 | 20000 | 14834 | 20000 |
| Gravel | 18244 | 14000 | 12549 | 18000 |
| Repaving Material | 828 | 2000 | 1351 | 0 |
| Salt | 2703 | 2000 | 2110 | 3000 |
| Sand (Winter) | 6942 | 23000 | 12856 | 15000 |
| Staymat | 1173 | 0 | 0 | 0 |
| Stone | <u>1054</u> | <u>1054</u> | <u>962</u> | <u>3000</u> |
| Total Materials | 49837 | 62054 | 44662 | 59000 |
| Garage | | | | |
| Electricity | 997 | 1500 | 914 | 1200 |
| Heating Fuel | 1449 | 3200 | 1883 | 2200 |
| Portable Toilet Rental | 960 | 960 | 1015 | 960 |
| Repairs | 1023 | 500 | 53 | 500 |
| Telephone & Internet | 1046 | 1500 | 1042 | 600 |
| Water | <u>450</u> | <u>450</u> | <u>450</u> | <u>450</u> |
| Total Garage | 5925 | 8110 | 5357 | 5910 |
| Other Expenses | | | | |
| Advertising | 387 | 300 | 672 | 350 |
| Liability Insurance | 7627 | 9000 | 7004 | 9000 |
| Road & 911 Signs | 13923 | 0 | 326 | 0 |
| Safety Equipment | 2841 | 3000 | 0 | 300 |
| Shop Supplies & Tools | <u>3108</u> | <u>3200</u> | <u>2101</u> | <u>3000</u> |
| Total Other Expenses | 27886 | 15500 | 10103 | 12650 |
| TOTAL BUDGET | 291,143 | 293,704 | 314,005 | 303,620 |

Sheffield/Wheelock Transfer Station
2017 Actual, 2017 Annual Budget and Approved 2018 Budget
January through December 2017

| | Jan - Dec 2017 Actual | 2017 Budget | \$ Over Budget | 2018 Approved Budget |
|---|--------------------------------------|------------------------|---------------------------|-------------------------------------|
| Income | | | | |
| Town Appropriations-Operations | | | | |
| Sheffield Appropriation | 6,600.00 | 6,600.00 | 0.00 | 11,950.00 |
| Wheelock Appropriation | 6,568.00 | 6,568.00 | 0.00 | 11,950.00 |
| Total Town Appropriations-Operations | 13,168.00 | 13,168.00 | 0.00 | 23,900.00 |
| Interest Income | 13.40 | 10.00 | 3.40 | 12.00 |
| Trash Bag Sales | 33,603.00 | 32,000.00 | 1,603.00 | 32,000.00 |
| Total Income | 46,784.40 | 45,178.00 | 1,606.40 | 55,912.00 |
| Expense | | | | |
| Imprinted Trash Bags | 4,520.00 | 2,891.00 | 1,629.00 | 5,000.00 |
| Hauling Fees | | | | |
| Trash (Compactor) Hauling | 5,035.00 | 4,000.00 | 1,035.00 | 5,000.00 |
| Open-Top (Demolition) Hauling | 3,649.80 | 2,000.00 | 1,649.80 | 4,000.00 |
| Recycling Pickup Fees | 1,200.00 | 100.00 | 1,100.00 | 1,400.00 |
| Bulky Hauling | 770.00 | | | 800.00 |
| Total Hauling Fees | 10,654.80 | 6,100.00 | 4,554.80 | 11,200.00 |
| Disposal (Tipping) Fees | | | | |
| Trash (Compactor) Disposal | 16,068.07 | 18,000.00 | -1,931.93 | 16,000.00 |
| Open Top (Demolition) Disposal | 6,542.34 | 6,000.00 | 542.34 | 7,000.00 |
| Compost Recycling Tote Fees | 1,100.00 | 1,000.00 | 100.00 | 1,200.00 |
| Bulky Disposal | 186.48 | | | 200.00 |
| Total Disposal (Tipping) Fees | 23,896.89 | 25,000.00 | -1,103.11 | 24,400.00 |
| Waste Surcharge | 10,391.75 | 8,000.00 | 2,391.75 | 12,000.00 |
| Operations | | | | |
| Electric | 1,151.63 | 1,200.00 | -48.37 | 1,200.00 |
| Heating Fuel | 1,048.25 | 600.00 | 448.25 | 1,000.00 |
| Porta Toilet | 0.00 | 110.00 | -110.00 | 100.00 |
| Repairs and Maintenance | 1,245.85 | 745.00 | 500.85 | 1,000.00 |
| Telephone | 128.34 | 500.00 | -371.66 | 0.00 |
| Total Operations | 3,574.07 | 3,155.00 | 419.07 | 3,300.00 |
| Total Expense | 53,037.51 | 45,146.00 | 7,891.51 | 55,900.00 |
| Net Income | -6,253.11 | 32.00 | -6,285.11 | 12.00 |

TOWN HALL REHABILITATION

APPROPRIATIONS, GRANTS, LOANS

Not included in General Fund Budget

| | 2016 ACTUAL | 2017 REQUESTED | 2017 ACTUAL | 2018 REQUESTED/ ANTICIPATED |
|--|----------------|-------------------|----------------|-----------------------------------|
| INCOME | | | | |
| Apropriation by Article | | 30000 | 30000 | 30000 |
| Community Foundations Grant | 5000 | | | |
| Donations | | | 5355 | |
| Preservation Trust of VT | | | | 70000 |
| VT Historic Preservation Grant | | | | 20000 |
| VCDP Planning Grant | | | <u>15227</u> | <u>2000</u> |
| TOTAL INCOME | 5000 | 30000 | 50582 | 122000 |
| EXPENSES | | | | |
| <i>Non-Budget; Articles, Grants, Loans</i> | | | | |
| Structural Repair Phase | | | 130965 | 63000 |
| Structural Loan Payment | | | 362 | 30000 |
| VCDP Planning Grant | | | <u>12687</u> | <u>3000</u> |
| TOTAL EXPENSE | 0 | 0 | 144014 | 96000 |

Cemetery Commissioners Report

Thank you to Annie Croteau for her years of service on the Cemetery Commission. Special thanks to fellow commissioner Matt Martin for assisting in the upkeep of the cemeteries. This year the commission was put in a position of needing to replace the fence in the Sulphur Springs Cemetery. We also saw two more of the historic pine trees removed from the Village Cemetery. We thank the town for their support and their confidence in us this past year. We hope to keep serving the community.

Sincerely,
Mike Martin
Cemetery Commissioner

| | <u>2015 Budget</u> | <u>2015 Actual</u> | <u>2016 Budget</u> | <u>2016 Actual</u> | <u>2017 Budget</u> | <u>2017 Actual</u> | <u>2018 Budget</u> |
|------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <u>RECEIPTS</u> | | | | | | | |
| Taxes | 4773.00 | 4773.00 | 3700.00 | 0.00 | 2000.00 | | 2000.00 |
| Endowments | 0.00 | 0.00 | 0.00 | | | | |
| Sale of Lots | 0.00 | 538.00 | 0.00 | | | | |
| Donation | 0.00 | 100.00 | 0.00 | 25.00 | | | |
| Total | 4773.00 | 5411.00 | 3700.00 | 25.00 | 2000.00 | 0.00 | 2000.00 |

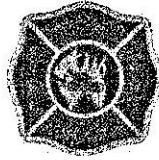
| | | | | | | | |
|-----------------------------|--|---------|--|--------|--|---------|---------|
| <u>DISBURSMENTS</u> | | | | | | | |
| Advertising | | | | 117.00 | | | |
| Labor with own machinery | | 0.00 | | 27.70 | | 0.00 | |
| Contracted Labor | | 2995.00 | | 755.00 | | 745.00 | |
| Supplies/Maintenance/Flags | | 0.00 | | 39.00 | | 0.00 | |
| Cleaning & Repairing Stones | | 0.00 | | 0.00 | | 0.00 | |
| Equipment & Misc | | 46.09 | | 25.00 | | 312.86 | |
| Fencing Project | | 0.00 | | 0.00 | | 0.00 | |
| Total | | 3041.09 | | 963.70 | | 1057.86 | 2000.00 |

| | | | |
|---------------------------|---------|---------|---------|
| Checkbook Balance on hand | 7391.09 | 6445.20 | 7512.34 |
| CD Endowment | 7584.50 | 7584.50 | 7584.50 |
| CD Survey | 849.65 | 852.54 | 854.42 |
| Lots Savings Account | 8092.89 | 8114.94 | 8138.24 |

TOWN OF WHEELOCK
STATEMENT OF DELINQUENT REAL ESTATE TAXES
31-Dec-17

| <u>TAX YEAR</u> | <u>Turned Over For Collection</u> | <u>ABATED BY BCA</u> | <u>COLLECTIONS IN 2017</u> | <u>BALANCE TO COLLECT</u> |
|-----------------|---------------------------------------|--------------------------|--------------------------------|-------------------------------|
| 2013 | 2,332.28 | 0.00 | 2,332.28 | 0.00 |
| 2014 | 1,437.77 | 0.00 | 1,437.77 | 0.00 |
| 2015 | 15,943.92 | 1,783.34 | 10,584.05 | 3,576.53 |
| 2016 | 40,255.06 | 0.00 | 27,595.70 | 12,659.36 |
| 2017 | 56,002.56 | 0.00 | 21,099.24 | 34,903.32 |
| TOTAL | 115,971.59 | 1,783.34 | 63,049.04 | 51,139.21 |

| | |
|--------------------------|---------------|
| TOTAL TAX COLLECTED | 63,049.04 |
| INTEREST COLLECTED | 4,614.99 |
| TAX COLLECTOR'S FEE | 2,638.42 |
| HOMESTEAD FILING FEE | 111.81 |
| TAX SALE COSTS | 1,499.15 |
| REFUND DUE / OVERPAYMENT | <u>203.02</u> |
| REMITTED TO TREASURER | 72,116.43 |



Sheffield – Wheelock Fire Department

P.O. Box 161 - Sheffield, VT. 05866

SheffieldWheelockFire@Gmail.com

(802)626-8862

To our supporters,

I would like to first thank each and every one of you for your continuing support of our organization. Without that support we would not be able to continue to provide the vital services that we do for you and our surrounding communities. It is our privilege to be able to serve these communities and as our members will attest, we take great pleasure in doing so. As I'm sure many of you have heard and read about in recent papers, there is a growing shortage of volunteers throughout the region and we are not immune to this. Although we continue to seek out new members (of which we have a few this year) there always seems to be fewer new members coming into the service than in previous years. We find ourselves relying more heavily on our core group of volunteers and we are fortunate that we have such a strong core group to rely on. Our primary focus for the upcoming year will be a continued effort to recruit new members and I urge each and every one of you to reach out to your community and encourage everyone to consider volunteering in some fashion. As we've said before, there is something for everyone to do. Even performing a simple task can be crucial as it may free up a qualified member to perform a more significant role.

On the positive side this year we saw great success with many aspects of the department. Our training program continues to generate positive feedback from the members, our focus on greater community involvement proved to be well received with the success of our gun raffle during the Sheffield Field Day, Fire Prevention at the school continues to be a hit and we are getting much positive feedback from both teachers and the students alike. Our equipment is in very good shape and improved maintenance has proven successful with no major breakdowns or issues this past year and we continue to see more interest from within the department for more advanced training and education. All things considered we feel as though the department is in very good shape and we hope that we can continue this momentum throughout the coming year.

For the coming year we are happy to offer our quality services without an increase in our appropriations request. Although we have seen some increases in costs across the board we continue to be resourceful and will work hard to remain as affordable as possible for all of our supporters.

Again we thank you all for your continued support and would encourage you to take the time to thank a fireman. We do this for all of you and your thanks and support is the greatest reward we could ask for.

Sincerely,

Shane C. Lanpher
Chief / President

SHEFFIELD-WHEELOCK FIRE DEPARTMENT

2017 BUDGET COMPARISON

(budget tools are for both towns combined)

| Description | 2014 Budget Actual | 2015 Budget Actual | 2016 Budget Actual | 2017 Budget Actual | 2018 Proposed |
|--|--------------------------|--------------------------|--------------------------|--------------------------|------------------|
| Workers Comp. | 1,200 1,059 | 1,400 1,534 | 1,600 1,508 | 1,600 1,349 | 1,600 |
| Dispatch | 2,800 3,160 | 3,600 3,864 | 4,000 2,545 | 4,000 3,155 | 4,000 |
| Insurance | 6,000 4,859 | 5,500 4,478 | 5,000 4,536 | 5,000 4,597 | 5,000 |
| Veh. Maint. & Repairs | 5,500 6,617 | 6,000 3,051 | 6,400 9,203 | 6,400 1,510 | 5,400 |
| Equipment Repairs | 2,000 1,459 | 2,000 242 | 2,000 2,060 | 2,000 1,716 | 2,000 |
| Radio / Pager | 2,000 214 | 2,000 2,240 | 2,000 3,488 | 2,000 809 | 2,000 |
| Training | 1,500 1,174 | 1,500 1,235 | 1,500 411 | 1,500 260 | 1,500 |
| Personal Equipment | 5,700 2,330 | 5,250 3,560 | 5,000 516 | 5,000 5,936 | 6,000 |
| New Equipment | 4,000 4,108 | 4,000 6,609 | 3,500 5,673 | 3,500 2,675 | 3,500 |
| General | 3,000 5,621 | 2,750 4,678 | 3,000 4,046 | 3,000 4,372 | 3,000 |
| Capital Equipment Purchases / Other | 0 12,000 | 0 14,634 | 0 0 | 0 15,229 | |
| Total | 42,841 | 46,125 | 33,986 | 41,608 | |
| Grants, Donations, Fundraising | 9,141 | 12,125 | 9,852 | 9,700 | |
| Budget | 33,700 | 34,000 | 34,000 | 34,000 | 34,000 |

We are requesting an appropriation of \$17,000 from each town.

We are again requesting \$9,700.00 from both towns for our truck replacement fund.

SHEFFIELD-WHEELOCK FIRE DEPARTMENT FOR 2017

===== Checking account beginning balance January 1st 2017 = \$66,036.70

DEPOSITS:

| | |
|-----------------------------------|-------------|
| Town of Sheffield Appropriations | \$17,000.00 |
| Town of Sheffield Truck Loan Fund | \$9,700.00 |
| Town of Wheelock Appropriations | \$17,000.00 |
| Town of Wheelock Truck Loan Fund | \$9,700.00 |
| Sheffield Field Day | \$2,400.00 |
| Donations and Fundraising | \$7,300.44 |
| LEPC9 Receivership | \$8,000.00 |

TOTAL DEPOSITS = **\$71,100.44**

EXPENSES:

| | |
|--------------------------|-------------|
| Workers Compensation | \$1,349.00 |
| Dispatch | \$3,155.00 |
| Insurance | \$4,597.00 |
| Vehicle Maint. & Repairs | \$1,509.43 |
| Equipment Repairs | \$1,715.91 |
| Radio/Pager | \$809.50 |
| Training | \$260.54 |
| Personal Equipment | \$5,936.12 |
| New Equipment | \$2,674.22 |
| General | \$4,372.41 |
| Capital Equipment | ----- |
| Truck Loan Payments | \$25,329.92 |
| LEPC9 Payouts | \$4,000.00 |
| Other | \$15,228.15 |

TOTAL EXPENSES = **\$70,937.20**

=====Checking account ending balance December 31st 2017 = \$66,199.94

Lyndon Rescue, Inc.
114 Vail Drive
P O Box 401
Lyndonville VT 05851-0401



Office: 802.626.1101
Crew: 802.626.4337
FAX: 802.626.8637
www.lyndonrescue.net
In an emergency, Dial 9-1-1

"CARING FOR THE KINGDOM"

9 January 2018

Select Board
Town of Wheelock
PO Box 1328
Lyndonville, VT 05851

Dear Select Board:

Lyndon Rescue continues to work hard to provide you with the most cost effective, yet efficient and top-notch service we can. As an essential service to your community, we continue to strive to provide you with coverage 24 hours per day, 365 days per year. To provide the best service possible we have put forth a budget that is both comprehensive and the bare minimum to stay in business. We have focused any increases on the areas that are most important for initial increases, like staff. We continue to be significantly underfunded in areas such as training, vehicle and equipment replacement, and service enhancement. We are working through strategies to raise funds to do this without more significant changes to the community rates.

This year has met us with some significant change as well as challenges, which includes new leadership in both the operations and the Board of Directors. With these changes, we have undergone a full evaluation of the organization and made some tough decisions. We have found that the organization has continually been further and further in debt at the end of each year, which coupled with not increasing the per capita rates for the communities as needed, has caused a financial predicament that will take some years to correct. We have made a plan and instituted some significant spending programs to assist with cost control, but we cannot continue to keep costs flat and sustain the business.

With that said, we are requesting \$32,402.49 for the Calendar Year 2018. We are also requesting payments on 15 April 2018 (30%), 15 August 2018 (30%), and 15 December 2018(40%). This will allow us to control the interest and bank costs associated with borrowing money to sustain business through the year.

A full 2017 report will follow in the next few weeks.

Feel free to contact me with any questions.

Respectfully,

A handwritten signature in black ink, appearing to read 'Jon R. Bouffard', written over a large, loopy flourish.

Jon R. Bouffard, MBA, NRP, FP-C, CCP-C, TP-C, IC
Director of Operations

A Non-Profit Ambulance Company serving the communities of: Brighton, Burke, Charleston, East Haven, Granby, Kirby, Lyndon, Morgan, Newark, Norton, Sheffield, Sutton, Victory, Wheelock and The UTGs

KENISTON AND DANE EDUCATIONAL FUND

The Keniston and Dane Educational Fund was established by Marion K. Dane and Harry A. Keniston to benefit qualified college students as well as qualified endeavors at Miller's Run School.

Annual Report Year 2017

| | Basis | Market Value |
|---|----------------|----------------|
| Invested assets as of January 1, 2017 | \$1,163,280.48 | \$1,334,788.43 |
| Invested assets as of December 31, 2017 | 1,137,052.73 | 1,357,973.28 |
| Appreciation | -\$26,227.75 | \$23,184.85 |
| Distributions to beneficiaries in 2017 | | \$75,099.46 |

The following **college students** received distributions from the Fund during 2017.

From Sheffield: Nicholas F. Aiken, Kira M. Cogger, Kaitlin N. Cushman, Taylor J. Cushman, Katherine H. Ham, Lydia M. Ham, Amelia J. Hill, Chantelle E. Mathewson, Kyle J. Morin, Alyssa M. Sanville, Julie B. Thompson, Emma E. Tucker and Bryana M. Williams. **From Wheelock:** Sarah A. Camber, Christian V. DeKett, Jamie E. DeKett, Katrina M. DeKett, Kathleen J. Hunter, Rebekah J. Kadamus, Autumn D. Lee, Alyssa K. Leonard, Noah N. Manning, Margaret R. Martin, Terra R. Plocic, Devon J. Switser, Bryanna S. Trottier, Zachary J. Trottier, Carmen E. Turnbaugh, Angelina M. Zola and Emily M. Zola

Students in the eighth grade at **Miller's Run School** received matching funds during 2017.

WARNING

ANNUAL MEETING OF UNIFIED SCHOOL DISTRICT # 37

Notice to Voters:

Residents of Wheelock and Sheffield, who are not already on the voter checklist, may register to vote up to and including the date of the vote, March 6, 2018, no later than 7:00 p.m., at your respective Town Clerk's Office.

Registered voters may apply at the Sheffield Town Clerk's Office until 3:00 p.m. and the Wheelock Town Clerk's Office until 3:00 p.m. on the day before the election for an early voter ballot for Australian ballot issues.

Warning Notice:

The legal voters of Unified School District # 37 are hereby notified and warned to meet at the Miller's Run School in Sheffield, Vermont, at 6:00 in the evening on Tuesday, February 27, 2018, to hold an Informational Meeting on Articles Seven to Fourteen (7-14).

Voting for Articles Seven to Twelve (7-12) will be by Australian Ballot at the Town Meeting where you are registered to vote on Tuesday, March 6, 2018. The Sheffield meeting will be held at the Town Hall in Sheffield, Vermont with the polls open between the hours of 9:00 A.M and 7:00 P.M. The Wheelock meeting will be held at the Wheelock Town Hall. Wheelock voting will take place at the Town Hall in Wheelock, with the polls open between the hours of 10:00 A.M and 7:00 P.M.

The legal voters of Unified School District #37 are hereby duly warned and notified to meet in the Miller's Run School in Sheffield, Vermont on Tuesday, February 27, 2017, just prior to the informational meeting for the Australian Ballot articles to transact Article One(1) through Article Six (6) and immediately following informational meeting to transact Articles Thirteen and Fourteen (13-14) of the School Annual meeting business.

Article 1. To elect a Moderator.

Article 2. To elect a Clerk.

Article 3. To elect a Treasurer.

Article 4. To fill all other offices which may be vacant.

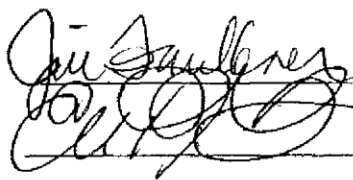
Article 5. To hear and act upon reports of the District Officers and School Directors.

Article 6. Shall the voters of the Unified School District #37 authorize the school board to borrow money in anticipation of revenues and to give a note or notes in the name of the district to secure payment thereof?

Article 7. Shall the voters of the Unified School District #37 authorize the School Board to open a Miller's Run Educational Facilities Reserve Fund on or before June 1, 2018? (Australian Ballot)

2018 WARNING of the ANNUAL MEETING of the UNIFIED SCHOOL DISTRICT #37
Continued

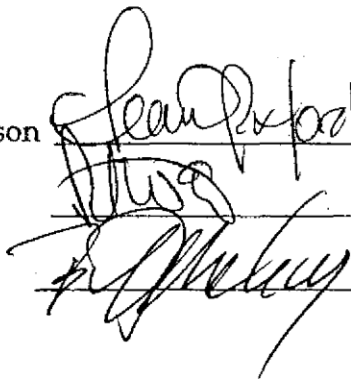
- Article 8. Shall the voters of the Unified School District #37 authorize the School Board to open a Miller's Run Educational Performing Arts Reserve Fund on or before June 1, 2018? (Australian Ballot)
- Article 9. Shall the voters of the Unified School District #37 authorize the School Board to close the Capital Reserve Account, transferring all available funds to the Miller's Run Educational Facility Reserve Fund (Article 7) on or before June 30, 2018? (Australian Ballot)
- Article 10. Shall the voters of the Unified School District #37 authorize the School Board to close the Equipment Reserve Account, transferring all available funds to the Miller's Run Educational Facilities Reserve Fund (Article 7) on or before June 30, 2018? (Australian Ballot)
- Article 11. Shall the voters of the Unified School District #37 authorize the School Board to close the Tax Stabilization Account, transferring one-hundred thousand dollars (\$100,000.00) of said fund to the Miller's Run Educational Performing Arts Fund, (Article 8), all remaining surplus dollars in the Tax Stabilization Account, if any, be transferred to the Miller's Run Educational Facilities Reserve Fund on or before June 30, 2018? (Australian Ballot)
- Article 12. Shall the voters of the Unified School District # 37 authorize the School Board to transfer all surplus funds for the school year ending June 30, 2018, if any, to the Miller's Run Educational Performing Arts Fund (Article 8)? (Australian Ballot)
- Article 13. To transact any other business appropriate to come before said meeting.
- Article 14. To adjourn.



Jill Faulkner, Chairperson

Erika Lavallee

Michelle Hill



Leah Rexford

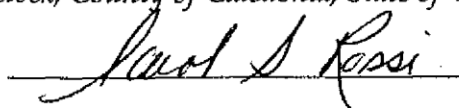
Peter Emerson

Brian Mahoney

School Directors, Unified School District # 37

Dated at Wheelock, County of Caledonia, State of Vermont, this 19th day of January, 2018.

ATTEST:



Carol Rossi, Clerk

Executive Committee Report

The NEKWMD finished 2017 by processing slightly more recycling compared to 2016 – 2981 tons in 2017 compared to 2962 tons in 2016. While tonnage for paper and cardboard were down, almost every other category saw increases compared to 2016. Tonnages for scrap metal, e-waste, and glass were all up significantly compared to 2016. Recycling markets remained steady throughout most of 2017 and were generally on the high side. Some policy changes in China sent ripples throughout some markets, but so far we have been isolated from those actions. The District ended 2017 with a surplus of \$55,755.82. This is good news considering 2016 ended with a deficit of \$53,459. Revenues in 2017 were 12% above projections. While budgeted expenses were 4.7% above projections. Sale of recyclables, including scrap metal, was responsible for most of the increase in revenues.

There were no additions or subtractions to the District membership in 2017. We continue to serve the largest geographical area and largest number of towns (49) in the State. Our population served is 3rd in the state behind only Chittenden Solid Waste District and the Central Vermont Solid Waste Management District.

Vermont's Universal Recycling Law (Act 148) guided most of our activities in 2017 and will continue to do so for the next several years. 2018 will see more of the same in helping our member communities comply with Act 148. The NEKWMD assisted 10 Towns with establishing food scrap collection at their transfer stations by the July 1, 2017 deadline.

The NEKWMD is entering 2018 with a proposed budget of \$760, 519 – an increase of less than 1% compared to 2017. The surcharge rate of \$24.25 will remain the same for 2018. Our surcharge on trash remains below the State average of \$26.19.

The NEKWMD was staffed by nine full-time and four part-time employees in 2017. Each of the member Towns is entitled to representation by at least one Supervisor. The Board of Supervisors is the principal authority over the NEKWMD and the primary means of contact with the member towns. The Board of Supervisors meets monthly with the District's Executive Director to set the direction of NEKWMD policy. The member Towns are also represented through their ability to vote on the NEKWMD budget at their Town Meeting in March.

Since the surcharge on trash is based on the amount of waste produced, members have a clear opportunity to control their waste management costs. Costs can decrease as waste generation rates decrease and recycling rates increase.

We would like to express our appreciation to our able staff for their continuing commitment to our mission. The nearly 50,000 residents of 49 Towns throughout the Northeast Kingdom can be assured that the NEKWMD will continue to address their waste management concerns in a timely and environmentally sound fashion.

NEKWMD Executive Committee

2018 PROPOSED BUDGET

| BUDGET ITEM | 2017 BUDGET | 2017 ACTUAL as of 12/31/17 | 2018 PROPOSED BUDGET |
|-----------------------------------|---------------------|----------------------------|----------------------|
| ADMINISTRATION EXPENSES | | | |
| Advertising | \$600.00 | \$246.25 | \$400.00 |
| Audit -- Financial | \$6,200.00 | \$6,500.00 | \$7,595.00 |
| Audit -- Waste Haulers | \$6,000.00 | \$1,147.50 | \$2,500.00 |
| Bank Charges | \$0.00 | \$10.00 | \$0.00 |
| Books & Subscriptions | \$100.00 | \$0.00 | \$100.00 |
| Cleaning | \$2,100.00 | \$1,765.04 | \$1,600.00 |
| Copier | \$1,900.00 | \$2,021.36 | \$2,000.00 |
| Dues/Permits/Fees/Penalties | \$3,000.00 | \$6,081.58 | \$5,000.00 |
| Heating Fuel | \$1,000.00 | \$1,438.51 | \$1,500.00 |
| Interest Expense | \$0.00 | \$303.52 | \$0.00 |
| Liability & Casualty & Emp. Prac. | \$16,000.00 | \$16,143.36 | \$16,000.00 |
| Planning | \$2,000.00 | \$0.00 | \$1,000.00 |
| Legal Fees | \$2,500.00 | \$1,050.00 | \$2,000.00 |
| Postage | \$3,000.00 | \$2,868.61 | \$3,000.00 |
| Office Supplies | \$3,600.00 | \$4,934.77 | \$3,600.00 |
| Telephone - Office | \$3,200.00 | \$3,213.47 | \$3,200.00 |
| Water/Sewer | \$1,000.00 | \$865.10 | \$1,100.00 |
| TOTAL ADMINISTRATION | \$52,200.00 | \$48,589.07 | \$50,595.00 |
| Gross Wages | \$376,570.00 | \$371,320.86 | \$379,193.00 |
| Overtime Wages-- Warehouse | \$5,000.00 | \$3,078.81 | \$5,000.00 |
| Fica (Employer Match) | \$23,347.00 | \$23,055.60 | \$23,820.00 |
| Medi (Employer Match) | \$5,460.00 | \$5,392.10 | \$5,571.00 |
| State Unemployment Insurance | \$13,500.00 | \$12,017.27 | \$13,500.00 |
| VMERS (Retirement) | \$19,200.00 | \$18,045.39 | \$19,990.00 |
| Workman's Compensation Insurance | \$32,000.00 | \$39,846.64 | \$34,000.00 |
| Mileage - Employee | \$7,000.00 | \$6,687.17 | \$7,000.00 |
| Mileage- Supervisor's | \$5,000.00 | \$5,074.43 | \$5,000.00 |
| Supervisor Secretary Payments | \$500.00 | \$750.00 | \$500.00 |
| Personnel Equipment | \$1,300.00 | \$283.99 | \$1,000.00 |
| Training | \$1,500.00 | \$795.00 | \$1,500.00 |
| Travel | \$100.00 | \$0.00 | \$100.00 |
| TOTAL PERSONNEL | \$490,477.00 | \$486,347.26 | \$496,174.00 |
| BUILDING EXPENSES | | | |
| Improvements | \$1,000.00 | \$505.92 | \$1,000.00 |
| Electricity | \$8,900.00 | \$8,520.90 | \$9,800.00 |
| Maintenance | \$1,500.00 | \$902.78 | \$1,000.00 |
| Misc. Supplies | \$500.00 | \$2,706.51 | \$1,000.00 |
| Trash Removal | \$3,600.00 | \$3,032.16 | \$3,000.00 |
| TOTAL BUILDING | \$15,500.00 | \$15,668.27 | \$15,800.00 |

2018 PROPOSED BUDGET

| BUDGET ITEM | 2017 BUDGET | 2017 ACTUAL as of 12/31/2017 | 2018 PROPOSED BUDGET |
|--------------------------------|---------------------|---------------------------------|----------------------|
| EQUIPMENT EXPENSES | | | |
| Purchases | \$500.00 | \$18.18 | \$500.00 |
| Baler Repairs | \$5,000.00 | \$8,176.59 | \$6,000.00 |
| Baler Supplies | \$8,000.00 | \$5,530.94 | \$6,000.00 |
| Forklift Fuel | \$2,900.00 | \$2,412.68 | \$2,200.00 |
| Forklift Repairs | \$5,000.00 | \$13,511.62 | \$4,000.00 |
| Misc. Equipment Repairs | \$1,000.00 | \$2,533.89 | \$2,000.00 |
| Skidsteer Fuel | \$600.00 | \$624.78 | \$500.00 |
| Skidsteer Repairs | \$3,000.00 | \$5,742.78 | \$3,000.00 |
| Warehouse Supplies | \$1,500.00 | \$4,171.99 | \$1,500.00 |
| Trucks--Diesel | \$18,000.00 | \$17,863.63 | \$18,000.00 |
| Trucks--Repairs | \$10,000.00 | \$17,076.94 | \$10,000.00 |
| TOTAL EQUIPMENT | \$55,500.00 | \$77,664.02 | \$53,700.00 |
| PROGRAMS EXPENSES | | | |
| Advertising | \$2,000.00 | \$720.25 | \$1,000.00 |
| Permits & Fees | \$450.00 | \$235.00 | \$450.00 |
| Composting | \$18,500.00 | \$16,125.68 | \$22,000.00 |
| Composter/Bin | \$4,000.00 | \$2,447.14 | \$3,000.00 |
| Dues & Subscription | \$0.00 | \$0.00 | \$0.00 |
| Education Outreach | \$14,000.00 | \$18,022.46 | \$15,000.00 |
| Hazmat Disposal | \$27,000.00 | \$28,095.62 | \$24,000.00 |
| Hazmat Supplies | \$4,000.00 | \$4,547.60 | \$4,000.00 |
| Sale of Recyclables-Processing | \$26,000.00 | \$41,203.15 | \$30,000.00 |
| Special Collections | \$300.00 | \$22.60 | \$300.00 |
| Supplies | \$600.00 | \$913.90 | \$500.00 |
| Tire Disposal | \$9,000.00 | \$15,612.00 | \$9,000.00 |
| TOTAL PROGRAMS | \$105,850.00 | \$127,945.40 | \$109,250.00 |
| SUB-TOTAL | \$719,527.00 | \$756,214.02 | \$725,519.00 |
| DEBT REDUCTION PAYMENTS | | | |
| Interest | | | |
| Principal | | | |
| TOTAL DEBT REDUCTION | | | |
| CAPITAL FUND | | | |
| Capital Improvement Fund | \$36,000.00 | \$34,470.00 | \$35,000.00 |
| TOTAL CAPITAL FUND | \$36,000.00 | \$34,470.00 | \$35,000.00 |
| TOTAL NEK EXPENSES | \$755,527.00 | \$790,684.02 | \$760,519.00 |
| Grants--St of VT | \$59,000.00 | \$62,499.00 | \$59,000.00 |
| Hauling--Recycling Pick-ups | \$40,000.00 | \$35,565.00 | \$35,000.00 |
| Haz Mat/Paint Care (CEG Fees) | \$2,000.00 | \$6,410.60 | \$3,200.00 |
| Interest Income | \$25.00 | \$7.48 | \$25.00 |
| Miscellaneous Income | \$500.00 | \$122.00 | \$500.00 |
| Program Sales--Composter/Bins | \$1,000.00 | \$504.00 | \$500.00 |
| Programs- Oil Filter Program | \$150.00 | \$125.00 | \$150.00 |
| Sale of Recyclables | \$150,000.00 | \$204,913.65 | \$179,394.00 |
| Compost Income | \$6,000.00 | \$15,087.41 | \$13,000.00 |
| Electronics Income | \$21,352.00 | \$27,446.52 | \$22,000.00 |
| Scrap Metal Income | \$4,000.00 | \$16,202.25 | \$10,000.00 |
| Battery Income | \$3,500.00 | \$6,143.75 | \$3,750.00 |
| Tire Income | \$8,000.00 | \$14,302.60 | \$9,000.00 |
| Surcharge--Waste Haulers | \$460,000.00 | \$457,110.58 | \$425,000.00 |
| TOTAL NEK REVENUES | \$755,527.00 | \$846,439.84 | \$760,519.00 |

GREETINGS FROM CAROL ROSSI, TOWN CLERK etc.

EMBRACING CHANGE – KEEPING IT SIMPLE – GETTING GOOD HELP

- *I have reduced the hours for the positions of clerk and treasurer along with the appropriate reduction in pay and benefits.*
- *I am focusing on the statutory duties of the clerk and treasurer. William St. Peter, Sheffield Town Clerk, agreed to take over the management of the Transfer Station accounts. I was also able to get Board agreement to eliminate some data collection that was no longer useful, just something we had always done.*
- *I have awesome helpers and I can't thank them enough.*
- *Marina Cole, Assistant Clerk, continues to do all the land records recording.*
- *Lucia Dente is now the administrative assistant to the Selectboard.*
- *Kathy Schmidt, Assistant Clerk and Assistant Treasurer, has always been there when I needed help. She keeps the office open when I can't be there.*

LOTS OF PRACTICE PROBLEM SOLVING – TROUBLES WITH TECHNOLOGY

- *Everything in the office breaks down and malfunctions – way too often.*
- *Computers, phones, software, modems, routers, the copier, the fax machine, the wireless network – all continue to malfunction and cause problems and extra work.*
- *I requested funds be included in the proposed budget to begin addressing some of these technology needs and problems.*

SOME 2017 PROJECTS

- *I am very pleased with the improvements made in the vault for record storage. Stop in and see the spaces created that should meet our needs for the next two decades at least.*
- *I worked on bringing personnel files up to date and into compliance with regulations.*
- *I completed a review of ten years of town financials. Any mistakes I found were honest mistakes. Wheelock should be grateful to have had honest treasurers as there really aren't adequate checks and balances in small town offices.*

SOME 2018 HOPES AND DREAMS

- *We all need to work together on LONG RANGE PLANNING. We REALLY NEED THIS.*
- *I am very grateful to the Selectboard for agreeing to upgrades to the office electrical system. It has been one cause of the problems with equipment.*
- *I requested the proposed budget include funding for a new computer for the clerk and treasurer and a new holder for the plat maps in the vault.*
- *Record management is one of the clerk's primary responsibilities. I will continue my efforts to clean out old records using the Secretary of State's Retention Schedule.*
- *I also hope to have at least one vital record book sent for restoration.*

Dear Wheelock Community,

Although I have only served as treasurer for ten months, I have over twenty years of experience in various other town positions. That experience and my own interest have contributed to what I know about and am concerned about in regards to Wheelock's financial position.

First, Wheelock is financially sound. We do have debt, but not much. We do have some savings in reserve accounts, but not much. Our education tax rate is just about average for towns in the state. Our municipal tax rate for the past two years has been just about average for towns our size in the state. We have a deficit, but not much of one.

Complaining about taxes is so common that I just listened for many years – in one ear out the other. Finally, I started paying attention and doing some research. In 2013, Wheelock's municipal tax rate (nothing to do with school or education) was one of the top 20 in the state. This year, I finally figured out it was due to a mistake. The "to be raised in taxes" number in the Town Report was wrong, no one noticed and we voted for it and raised way too much in taxes. We had a surplus to begin the next year with. Wheelock's municipal tax rate now ranks closer to the middle of all the municipal tax rates in the state. I have the following concerns:

- 2004 – 2015 General Fund tax increases averaged about 11% per year
- 2004 - 2015 Road Fund tax increases averaged about 10% per year
- Yo-yo budgeting lack of long range planning results in 'robbing Peter to pay Paul' decision making
- Modest grant list Wheelock has a small grand list. To raise \$1000 through taxes, Wheelock has to increase its tax rate 5 times more than Danville, Burke or Barnet; 6 times more than Lyndonville and 10 times more than St. Johnsbury.
- **LACK OF LONG RANGE PLANNING – LONG LIST OF NEEDS**
Wheelock has a long list of needs to address and lacks plans or schedules for addressing those needs. Facilities issues include the needs related to the garage, town hall and town offices. Equipment needs for the road department are ongoing. The Selectboard is seeking to replace one truck in 2018. The road budget has primarily gone to 'maintenance' of the roads. Long range plans need to be developed and implemented for bridge and culvert replacement projects and rebuilding/resurfacing our gravel roads.

As treasurer, I will do my best to make decisions that are in the towns best financial interest. What is really needed, however, is a committee to work on long range planning. Wheelock's greatest resource is its people. If you have experience or interest in financial planning, long range planning, budgeting, construction project planning, grant writing, planning for infrastructure replacement, WE NEED YOU. If you are interested in finding out more, come to a Selectboard meeting or stop by the Clerk's office.

The most enjoyable aspects of the past year were my interactions with the people of Wheelock. Thank you to everyone who has offered help and encouragement.

Carol Rossi, Treasurer

ESTIMATED TAX RATE FOR INDIVIDUAL ARTICLES WITH NO INCOME SOURCE OTHER THAN TAXES

BASED ON 2017 GRAND LIST 613,605

Tax Rate Calculation Formula:

Grand List divided by Amount to be Raised = Tax Rate

Estimated Tax Formula:

Property Value divided by 100 multiplied by the tax rate = Estimated Tax

| ARTICLE | TO BE RAISED | TAX RATE | TAX-\$100,000 ASSESSED VALUE | TAX - \$150,000 ASSESSED VALUE | TAX - \$200,000 ASSESSED VALUE |
|-------------------|--------------|----------|---------------------------------|-----------------------------------|-----------------------------------|
| Article 7 | \$ 5,000 | 0.008 | 8.00 | 12.00 | 16.00 |
| Article 8 | \$ 24,000 | 0.039 | 39.00 | 58.50 | 78.00 |
| Article 9 | \$ 30,000 | 0.049 | 49.00 | 73.50 | 98.00 |
| Article 11 | \$ 32,403 | 0.053 | 53.00 | 79.50 | 106.00 |
| Article 12 | \$ 17,000 | 0.028 | 28.00 | 42.00 | 56.00 |
| Article 13 | \$ 9,700 | 0.016 | 16.00 | 24.00 | 32.00 |
| Article 17 | \$ 11,950 | 0.019 | 19.00 | 28.50 | 38.00 |
| Articles 18,19,20 | \$ 4,497 | 0.007 | 7.00 | 10.50 | 14.00 |

MUNICIPAL TAX RATE – FIVE YEAR COMPARISON

| <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|-------------|-------------|-------------|-------------|-------------|
| .8884 | .5748 | .5187 | .5388 | .6530 |

SOCIAL SERVICE AGENCY APPROPRIATION POLICY

PURPOSE: Under Vermont law, a town may appropriate such sums of money as it deems necessary for the support of social service programs and agencies that provide services to town residents. 24 V.S.A. Section 2691. The purpose of this policy is to establish procedures for managing social service agency appropriations that will be voted upon at the Town of Wheelock annual meeting.

APPLICABILITY: This policy applies to appropriation requests from social service agencies and programs subject to the provisions of Chapter 73, Title 24 of Vermont Statutes Annotated. Such programs include but are not limited to transportation, nutrition, medical, day care and other rehabilitative services persons with low incomes, senior citizens, children, disabled persons, drug and alcohol abusers, and persons requiring employment to eliminate their need for public assistance.

PROCEDURE: Those social service agencies that have not had an appropriation request approved at the most recent annual town meeting, or that are requesting a larger appropriation than that approved at the most recent annual town meeting, must submit a petition for an article requesting an appropriation in accordance with 17 V.S.A. Section 2642(a). Such petition must be signed by at least five percent of the voters of the town and filed with the municipal clerk not less than 60 days before the day of the annual meeting. The petition should be in substantially the following form:

...

No proposed article may contain any opinion or comment. The selectboard reserves the right to reject, amend, or edit any petitioned article that does not meet the requirements of 17 V.S.A. Section 2642(a) and 24 V.S.A. Section 2691. Petitions submitted after the deadline will not be honored.

Those social service agencies that have had an appropriation request approved at the most recent annual town meeting are not required to submit a petition for an article requesting an appropriation, if the amount requested is the same or less than the amount approved by the voters in the previous year. In such case, the agency should make its request by letter to the selectboard no later than 60 days before the day of the meeting. The letter should identify the name of the agency, the amount requested for appropriation, and a person to contact for more information. Agencies that do not meet the 60-day deadline must submit a petition for an article requesting an appropriation in accordance with the above paragraph.

Social service agencies requesting appropriations under this policy are required to submit a description of the agency's program and services provided to town residents. Agency representatives are encouraged to attend town meeting to explain the appropriation request to the voters and answer their questions.

Approved social service appropriations will be paid by the town following the first Monday in November. Payment is subject to the availability of funds.

The foregoing policy is hereby adopted by the selectboard of the Town of Wheelock, Vermont, this 11th day of October, and is effective as of this date until amended or repealed. **WHEELOCK SELECTBOARD**

TOWN MEETING SUMMARY

March 7, 2017

Article 1: To elect a moderator for the ensuing year.
Peter Miller was elected.

Article 2: Will the voters accept the reports of the Town Officers
The motion to accept the reports of the Town Officers was passed by voice vote.

Article 3: Will the voters approve expenditures in the amount of \$158,885.75 for the General Fund, of which zero will be raised in taxes, to meet the expenses and liabilities of the Town for the ensuing year?

The motion was made to approve the article as written by Martin Holladay, seconded by Kim Crady-Smith.

The motion was made by Carol Rossi, seconded by Steve Amos, to amend the article to state that \$3,213.77 would be raised in taxes. Carol, a member of the Budget Committee, distributed a worksheet she had prepared that listed corrections to certain line items in the printed budget and showed how she had calculated the amount she thought needed to be raised in taxes.

The motion was made by Jason DiGiulio and seconded by Carol Rossi to amend the amendment to state 'Will the voters approve expenditures in the amount of \$159,945.75 for the General Fund, of which \$3213.77 will be raised in taxes, to meet the expenses and liabilities of the Town for the ensuing year? '

The motion was made to call the question by Steve Amos, seconded by Dennis Sawyer; so voted. The motion to amend the amendment was voted on and passed

Article 3 was voted on as amended and passed.

Article 4: Will the Town appropriate up to \$211,815.70 for the maintenance of its highways, including summer roads, winter roads and State Aid resurfacing?

The motion was made to approve article 4 in the affirmative as worded by Tune Faulkner, seconded by Lorraine Poulin.

The motion was made to amend article 4 by Lorraine Poulin, seconded by Kathy Schmidt, to read 'Will the Town appropriate \$221,343.88 for the maintenance of its highways, including summer roads, winter roads and State Aid resurfacing?'

The motion to amend Article 4 passed by voice vote.

The motion to approve Article 4 as amended passed by voice vote.

Article 5: To elect all Town and School Officers required by law.

Town Clerk Carol Rossi was elected.

Town Treasurer Carol Rossi was elected.

Selectboard – 3 Year Term Dennis Sawyer was elected.

Selectboard – 1 Year Term Damon Smith was elected.

It was announced that Justin Pierce had resigned from his Selectboard position. The position could not be voted on today as it had not been warned. The Selectboard would be appointing someone to replace Justin.

Lister – 3 Year Term Jim Blackbird was elected.

Auditor -3 Year Term Barb Miller was elected.

Delinquent Tax Collector Carol Rossi was elected.

First Constable Charles Lacaillade was elected.

Second Constable Atti Seguin was elected.

Grand Juror Martin Holladay was elected.

Town Agent to Convey Real Estate Annie Croteau was elected.

Town Agent to Prosecute and Defend The Selectboard was elected.

Cemetery Commissioner – 3 Year Term Annie Croteau was elected.

Cemetery Commissioner – 2 Year Term Mike Martin was elected.

Cemetery Commissioner – 1 Year Term Matthew Martin was elected.

School Director Peter Emerson was elected.

Article 6: Shall the voters of the Town of Wheelock appropriate the sum of \$5,000.00 to be added to the \$50,347.76 already in the Reserve Fund under the control and direction of the Selectboard for bridge repair, replacement and/or major road repair?

The motion was made to pass Article 6 as written by Kim Crady-Smith, seconded by Kathy Schmidt; so voted following discussion.

Dennis Sawyer stated that there are three bridge projects being considered for scheduling. The twin bridges on Peak Road, the bridge at the base of Stannard Mountain and the bridge at the base of Minister Hill are all in need of repair. Dennis said that there are plans to resurface the twin bridges this summer.

Article 7: Shall the voters of the Town of Wheelock appropriate the sum of \$10,000.00 to be added to the \$55,213.40 already in the Road Equipment Replacement Fund under the control and direction of the Selectboard? Article 7 passed as voted.

Article 8: Shall the town establish a reserve fund to be called the Town Hall Project Reserve Fund to be used for major repair and rehabilitation work on the Wheelock Town Hall in accordance with 24 V.S.A. Section 2804? Article 8 was passed by voice vote.

Article 9: Shall the treasurer be directed to transfer \$21,389.33, from taxes raised in 2016 for the town's share of VCDP Planning Grant matching funds, from the 2016 General Fund surplus to the Town Hall Project Reserve Fund, under the control and direction of the Selectboard, to be used for the town's share of expenses related to the VCDP Planning Grant and major repair and rehabilitation work on the Wheelock Town Hall?

The motion was made by Doug Reid to pass Article 9 as worded, seconded by Ann Lawless; so voted following discussion.

Carol Rossi explained that these funds were raised through taxes in 2016 for the town's share of the matching funds and expenses related to the VCDP Planning Grant. At this time this money is included in the budget as 'General Fund Surplus from 2016'.

Carol Rossi attempted to explain the multiple phases and components of the Town Hall Project. The town received a VCDP Planning Grant to develop a design to address accessibility and fire and safety code needs and issues. The funds requested under Article 9 are for that part of the project.

The passing of the bond vote on November 7, 2016 gave the Selectboard authority to borrow up to \$150,000, the anticipated cost, for the purpose of completing Phase One of the project which targets structural repairs to the roof and cupola support system and upgrading of the electrical wiring in the attic and repair to the hall lights. The Article warned on November 7, 2016 was for the amount of \$300,000. It was stated that \$150,000 would not be borrowed but was included to show that the town would support minimal matching funds for grant applications in progress. A Public Hearing will be held to share information and hear public input on the design proposal developed with the Planning Grant funding. The architects from Black River Design proposed a small addition to the rear of the Town Hall that would include the required lift and handicap accessible bathrooms.

The motion was made to call the question by Kathy Schmidt, seconded by Peter Emerson; so voted with one opposed.

Article 10: Shall the voters of the Town of Wheelock appropriate the sum of \$30,000 to the Town Hall Project Reserve Fund under the control and direction of the Selectboard to be used for major repair and rehabilitation work on the Wheelock Town Hall?

The motion was made by Kathy Schmidt, seconded by Ann Lawless, to pass Article 10 as written; so voted following discussion.

Carol Rossi, Project Coordinator, explained that the town is applying for an Accessibility Modification Grant and these funds would be part of the matching funds needed should the town be awarded the grant.

Several members of the audience expressed their position that the town would be better off if a new structure was built to replace this one. They questioned putting money into this old building.

There was considerable discussion about procedures related to use of money in a reserve fund. The \$30,000 requested would be in an account and could be used only for the stated purpose. Should the town not move forward with rehabilitation of the Town Hall, the funds could only be used for another purpose if so voted by the people of the town at a warned meeting.

The question was called by Kathy Schmidt, seconded by Peter Emerson; so voted.

Article 11: Shall the town establish a reserve fund to be called the Town Garage Reserve Fund for the purpose of addressing the needs for a town garage in accordance with 24 V.S.A. Section 2804? The motion was made to pass Article 11 as written; so voted.

Article 12: Shall the voters of the town of Wheelock appropriate the sum of \$24,000 to the Town Garage Reserve Fund under the control and direction of the Selectboard to be used for addressing the needs for a town garage?

The motion was made by Kathy Schmidt, seconded by Tune Faulkner, to pass Article 12 as worded ; so voted after discussion.

Selectman Dennis Sawyer made the announcement that the owners of the property the town was negotiating to purchase for a town garage decided not to sell their property for at least five years. No Selectboard action was taken following the November 7, 2016 Australian ballot vote that authorized the Selectboard to borrow up to \$300,000 for that purchase.

Dennis Sawyer described the town garage as in need of extensive dire repairs.

Voters expressed support for putting some money away every year knowing that we must have a new town garage. Kim Crady-Smith stated that we had been talking about the needs for a garage for 17 years. Every year construction costs go up. She supported starting now to put some money away every year towards this need.

The question arose as to whether or not the lot next to the town hall could be used for a garage.

Donna Camber made the motion to call the question, seconded by Kathy Schmidt; so voted.

Article 13: Shall the voters of the Town of Wheelock appropriate the sum of \$18,041.00 for the operating expenses of Lyndon Rescue, Inc? Article 13 was passed as worded.

Article 14: Shall the Town of Wheelock raise \$17,000.00 for the operating expenses of the Sheffield/Wheelock Fire Department? Article 14 passed as written.

Article 15: Shall the voters of the Town of Wheelock appropriate the sum of \$9,700 to the Sheffield/Wheelock Fire Department for fire trucks and/or major equipment replacement fund?

The motion was made by Jason DiGiulio, seconded by Kathy Schmidt, that we pass Article 15 as written; so voted.

Carol Rossi expressed the town's appreciation for all the years of service Marc and Cindy Brown had given to the Fire Department. She introduced the new chief, Shane Lanpher.

Shane also expressed appreciation for all the efforts and work of Marc and Cindy. He said that the new officers have each assumed two positions. Shane is Chief and President, Gerald Tanner is Assistant Chief and Vice-President and James Stephan is Captain and Treasurer. The volunteer fire department is always looking for new members.

Article 16: Shall the voters of the Town of Wheelock vote that taxpayers pay real estate taxes to the Treasurer on or before the first Monday of November annually with U.S. Postal Service postmarks accepted and with delinquent taxes having interest charges of one percent (1%) per month and with a seven percent (7%) penalty charged against them from the due date? Article 16 was passed as written.

Article 17: Shall the voters authorize the Selectmen to borrow money in anticipation of taxes? Article 17 was passed as written.

Article 18: To see if the voters will direct the Listers to set the real estate in the Grand List for Town purposes. Article 18 was passed as written.

Article 19: Shall the voters authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$755,527.00? (Australian Ballot)

Article 19 was passed over.

Article 20: Shall the voters appropriate \$24,792.00 for the town's share of Transfer Station expenses? Article 20 passed as written.

Article 21: Shall the Town raise \$4,397.00 to support the following organizations?

| | |
|---|--------------|
| American Red Cross | \$250 |
| Caledonia Home Health & Hospice | \$300 |
| Community Restorative Justice Center | \$250 |
| Darling Inn Senior Meal Site | \$250 |
| H.O.P.E. (Helping Other People Everyday) | \$500 |
| NEK Council on Aging | \$300 |
| Northeast Kingdom Human Services, Inc | \$852 |
| Northeast Kingdom Learning Services, Inc | \$100 |
| Northeast Kingdom Youth Services | \$250 |
| Rural Community Transportation | \$300 |
| Sheffield Food Pantry | \$360 |
| Umbrella | \$600 |
| Vermont Center for Independent Living | \$ 85 |

The motion was made by Tune Faulkner, seconded by Kathy Schmidt, to raise \$4,397.00 to support the organizations listed in Article 21.

Article 21 amended to read 'Shall the Town raise \$5647 to support the organizations listed and the Kingdom Animal Shelter for \$250, the Fairbanks Museum for \$500 and the Cobley Library for \$500' was passed with a standing vote of 19 in favor and 10 opposed.

Article 22: To transact any other business that may properly come before this meeting.
Article 22 was passed over.

Article 23. To adjourn

Motion made by Kim Crady-Smith, seconded by Doug Reid; so voted. The meeting adjourned at 3:00 pm.

Carol Rossi
Town Clerk

PERMITS REQUIRED

HIGHWAY ACCESS PERMITS (DRIVEWAY PERMITS)

Prior to construction, the property owner must apply for an access permit. Applications are available at the Town Clerk's Office. Once submitted, the road foreman and road Commissioner will inspect the location and jointly approve the application.

Policy Revised: August 9, 2017

FEE: \$20.00

FIRE PERMIT

Required for all open burning when the ground is not snow covered.

Permits are available from the Fire Warden, Charles Rice, 802-328-6405.

TRANSFER STATION PERMIT

A vehicle sticker is required for use of the transfer station. Applications may be obtained at the Town Clerk's Office or at the Transfer Station. There is no fee.

OVERLOAD PERMITS

Required for vehicles with gross loads to operate on local highways and bridges.

(V.S.A.23, Section 1400) Available at Town Clerk's. Renew annually.

FEE: \$5 single vehicle; \$10 fleet

WHEELLOCK HAS NO ZONING

STATE OF VERMONT

Department of Public Safety

Permits required for rental housing, businesses

Department of Environmental Conservation

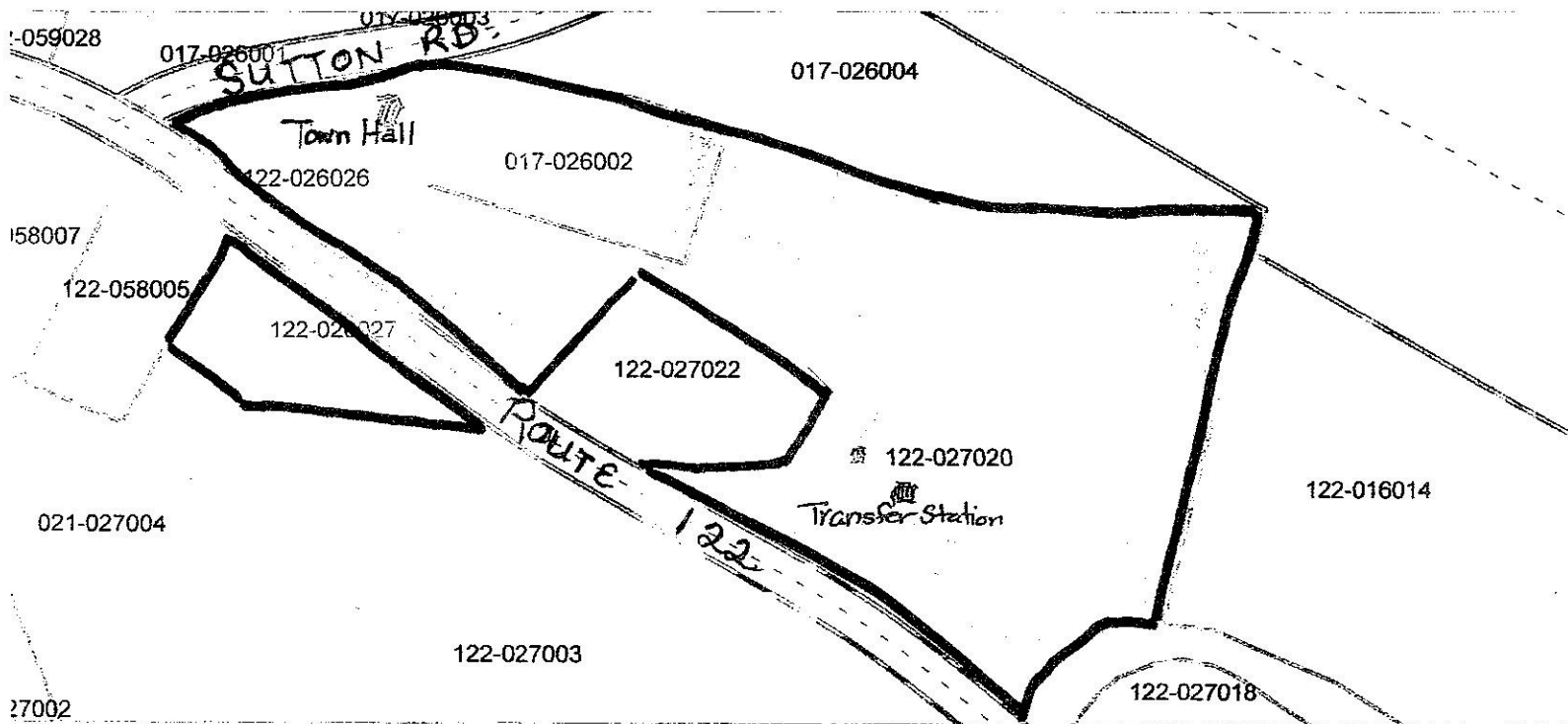
Permit may be required for sub-division, buildings other than single family,
Second dwelling on a lot, businesses, churches, day cares, wetlands,
Stream alterations...

POSTED LAND

In accordance with Title 10, Section 5201, the following Wheelock property owners have registered their land as posted:

| | |
|----------------------|--------------------|
| DiGiulio, Kristopher | Vertical Mile Road |
| Donovan, Phyllis | Peak Road |
| Hurley, Phillip | Minister Hill Road |
| Jarvis, Patrick | Leroux Road |
| Pendleton, Nelson | Bean Pond Road |
| Potter, Robert | Vertical Mile Road |
| Sabatino, James | Bean Pond Road |
| Twombly, Norma | Bean Pond Road |

TOWN OF WHEELOCK PROPERTY ON ROUTE 122



VITAL STATISTICS

MARRIAGES

| NAME | PARENTS | | DATE |
|--------------------------------------|---------------------------------------|-------------------------------------|-------------|
| Tehya Lussier-Galvin Lukas Ham | Pamela Galvin Betsy Ham | Larry Lussier Jr. | June |
| Angeline Chilafoux Todd Couillard | Ila Keement Fernande Dumas | Starlyn Chilafoux Leo Couillard | July |
| Heather Turo Alexander Rossi | Mary Bock Carol Rossi | Mark Turo Ronald Rossi | September |
| Kyanna Edwards William Goss Jr. | Christine Edwards Roberta Brundage | Lyle Whitehouse William Goss Sr. | September |
| Kristopher Viens Jason DiGiulio | Pamela Miller Camille Reno | Roger Viens Anthony Marro | September |

BIRTHS

| NAME | PARENTS | | DATE |
|------------------------|------------------|----------------|-------------|
| Mason Oren Berry | Amanda Berry | Justin Berry | February 19 |
| Daniel Kevin St.Jean | Nicole St.Jean | Paul St.Jean | May 12 |
| Caylee Ann Hunter | Rebecca Simpson | Zachary Hunter | May 16 |
| Abigail Martin | Katherine Martin | Michael Martin | May 19 |
| Elle-Sea Shelly Lipper | Sharon Lipper | Noah Lipper | October 3 |
| Anastasia Hope Green | Grace Green | Jeffrey Green | October 11 |
| Quinn David Jardine | Mary Jardine | Glen Jardine | October 16 |

DEATHS - Recorded in Wheelock Records

| NAME | PARENTS | | DATE |
|-------------------|---------------------|-------------------|-------------|
| Allan Gaylor | Nancy Hamilton | Percy Gaylor | January 14 |
| Anna Pletzer | Muriel DeColaines | E. Gary Pletzer | January 22 |
| Michael Sherbrook | Dorothy Wolfenden | Victor Sherbrook | March 7 |
| Kathy Lou Clark | Abba Gage | Elbert Benson | March 11 |
| Viola Cormier | Madeline Cormier | Alexander Cormier | April 30 |
| Audrey Smith | Betty Ruggles | Donald Rainey | June 9 |
| Karl Niebacker | Elisabeth Ostermann | Karl Niebacker | September 7 |
| Doris Storto | unknown | Baldwin | November 13 |
| Donald Drown Jr. | Ramona Smith | Donald Drown Sr. | November 16 |

JUSTICES OF THE PEACE

Elected at time of State General Election

Stephen Amos, Eileen Boland, Peter Miller, Kimberly-Crady Smith, Carol Rossi

APPOINTED OFFICIALS

POSITION

OFFICIAL

Appointed by Town Clerk/Town Treasurer

| | |
|---------------------|--------------------|
| Assistant Clerk | Marina-Celine Cole |
| Assistant Clerk | Katherine Schmidt |
| Assistant Treasurer | Katherine Schindt |

Appointed by Selectboard

| | |
|----------------------------|--|
| Administrative Assistant | Lucia Dente |
| Animal Care Officer | Cindy Cady |
| Emergency Management | Marc Brown |
| Fence Viewer | Selectboard |
| Fire Warden | Charles Rice (term expires June 30, 2019) |
| Green Up Day Coordinator | Holly Lee |
| Health Officer | Peter Miller (term expires April 1, 2019) |
| Inspector of Coal & Lumber | Selectboard |
| Lyndon Rescue Rep. | Shane Lanpher |
| N.V.D.A. Representatives | Vacant |
| | Vacant |
| Planning Commission | Rachel Lindstrom(2019), Lorraine Poulin (2018), Carol Rossi (2018), Barbara McCarty (2018), Vacant (2020), Vacant (2020) |
| NKWMD Rep. | Preston Smith |
| Tree Warden | Selectboard |
| Town Service Officer | Stephen Amos |
| 911 Coordinator | Robert Smith |

LEGISLATIVE DIRECTORY

Senate – Caledonia County

| | | |
|--------------|--------------------------------------|--|
| Joe Benning | P.O.Box 142 Lyndonville, VT 05851 | 802-626-3600 beaner77@myfairpoint.net |
| Jane Kitchel | P.O.Box 82 Danville, VT 05828 | 802-6843482 janek45@hotmail.com |

General Assembly – Orleans-Caledonia District

| | | |
|--------------|--------------------------------------|--|
| Vicki Strong | 1367 Creek Rd. Irasburg, VT 05845 | 802-754-2790 vickistrongvt@gmail.com |
| Sam Young | P.O.Box 10 Glover, VT 05875 | 802-321-0365 syoung@leg.state.vt.us |

United States House of Representatives

| | | |
|-------------|---|--|
| Peter Welch | 128 Lakeview Ave., Suite235 Burlington, VT 05401 | 1-888-605-7270 www.welch.house.gov |
|-------------|---|--|

United States Senate

| | | |
|----------------|---|--|
| Patrick Leahy | P.O.Box 933 Montpelier VT 05602 | 802-229-0569 www.leahy.senate.gov |
| Bernie Sanders | 1 Church St., 3 rd Floor Burlington, VT 05401 | 1-800-339-9834 www.sanders.gov |