

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF BARBERS AND COSMETOLOGISTS  
APPROVED MINUTES  
January 9, 2012**

1. The meeting was called to order at 9:04 a.m.

Board Members Present: Madonna Commo, Chair; Ruth Comeau, Vice-Chair; Donna Hendee, Secretary; and Marsha Descheneau.

Absent: Judith Wernecke.

OPR Staff Present: Colin Benjamin, Board Counsel; Ed Adrian, State Prosecuting Attorney; Terry Gray, Unit Administrator; Carla Preston, Case Manager; and Kara Shangraw, Licensing Board Specialist.

Others Present: Trina Bianchi; John Riley; Tu (Cindy) T. Le; Lac Huynh (Interpreter); Sally Davidson; Amber Ballance, (Wendell); and June Kelly, Investigator.

2. The Chair called for approval of the Minutes of the November 21<sup>st</sup> & December 21<sup>st</sup> meetings. Ms. Hendee, made a motion, seconded by Ms. Descheneau, to approve the Minutes of the November 21, 2011 & December 21, 2011 meetings as presented. Motion passed 4-0.

3. **Case Manager's Report**

2010-389 & 2010-707 The Board reviewed the report of concluded investigation. Ms. Commo, made a motion, seconded by Ms. Descheneau, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 3-0. Ms. Hendee, Investigative team member abstained from the vote.

2011-622, 2011-623, & 2011-624 The Board reviewed the report of concluded investigation. Ms. Comeau, made a motion, seconded by Ms. Hendee, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 3-0. Ms. Commo, Investigative team member abstained from the vote.

Ms. Preston made her Case Manager's report, there are currently 63 pending cases.

4. **Administrator Report**

Ms. Gray gave her administrators report of the new exam service.

5. **Hearings/Stipulations**

A Hearing in the matters of 2010-545 & 2010-572 (Central Nails & Tu T. Le). Ed Adrian, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. The Respondent was present with her Attorney John Riley and interpreter. Based on the information submitted, the Board went into deliberative session at 12:43 p.m. and out at 2:00 p.m. A written decision will be mailed to Ms. Le and her attorney. Ms. Descheneau, Investigative Team Member abstained from the hearing and vote.

**6. Reports/Guests**

Trina Bianchi from the Center for Technology Essex attended the meeting to further discuss their proposal for students to have a workplace study. Attorney Benjamin advised Ms. Bianchi that the Board will need to review the information further and a written decision will be mailed to her.

**7. Miscellaneous Correspondence**

The Board reviewed and noted the minutes from the National Association of Barber Boards of America conference.

**8. Public Comment**

9. There being no other business, the meeting adjourned at 2:15 p.m.

Respectfully submitted,

Kara Shangraw  
Licensing Board Specialist