

BOARD OF ARCHITECTS
Secretary of State, Office of Professional Regulation
89 Main St., 3rd Floor
Montpelier, VT 05620-3402
UNAPPROVED MINUTES
Meeting of June 2, 2014

1. The meeting was called to order at 10:10 AM by Chairman Arbuckle.

Members present: Jennifer Arbuckle; Chair, Keith Robinson; Secretary, Beth Chenette, Ed Wolfstein, Liz Merrill, and Frank Guillot

OPR Staff: Danielle Rubalcaba; Licensing Board Specialist, Colin Benjamin; Board Counsel, Carla Preston; Case Manager

Guests: Helen Hossley, Jim Duprey, and Tracy Montminy

2. E. Wolfstein called for approval of the Minutes of the April 7, 2014 meeting. Motion seconded by L. Merrill. Motion passed unanimously.

3. **Case Manager's Report**

The current number of cases pending for the Board is ten (10); (2) two are on hold, (2) two ready for I-Team Meeting, (3) three set for hearings, (1) one recommends closing, (1) one waiting response, and (1) one pending charges.

Stipulation & Consent Orders

2014-212: Ed Wolfstein made a motion to approve this closing report. Motion seconded by Keith Robinson. Motion carried. Frank Guillot Abstained.

2013-279: Ed Wolfstein made a motion to approve this stipulation and consent order. Motion seconded by Liz Merrill. Motion carried. Jennifer Arbuckle abstained.

2013-283: Frank Guillot made a motion to move this to a deliberative session. Motion seconded by Liz Merrill. Motion Carried.

2013-285: Ed Wolfstein made a motion to approve this stipulation and consent order. Motion seconded by Liz Merrill. Motion carried.

4. **Applicants for Licensure:**

The Board reviewed and approved the following applicants for licensure on the basis of their National Council of Architectural Registration Boards' (NCARB) Certification, Endorsement application, or having met Vermont's requirements by reinstatement. A Motion was made to approve the following applicants for licensure was made by Ed Wolfstein. The motion was seconded by Frank Guillot and the motion carried.

- Hany Hassan, NCARB
- Howard Fitzpatrick, Reinstatement
- Mark Sylvestre, Reinstatement
- Colton Abbott, NCARB
- Michael Schnoering, Reinstatement
- Frederick Reeder, NCARB
- Daniel Farber, NCARB
- Louis Free, NCARB
- Evan Champagne, Completed A.R.E
- Marjorie Dopart-Feldman, Endorsement
- Buddy Webb, NCARB

- Stephen Berry, NCARB
- Thomas Scerbo, NCARB
- Todd Wambach, NCARB
- Jeffrey Weiner, NCARB

The Board reviewed and approved the following applicants for licensure on the basis of completing all sections of the A.R.E or having met Vermont's requirements. A Motion was made by Ed Wolfstein to approve the following applicants for licensure. The motion was seconded by Frank Guillot and the motion carried.

- Devin Bushey
- Mina Markos
- Aurora Riopelle
- David Weissberger

5. Applications reviewed and discussed:

Ed Wolfstein made a motion to approve Robert Dekay for Reinstatement pending the receipt of his approved course completion certificates. Motion seconded by Frank Guillot. Motion carried.

The following three applications were not approved and are pending further documentation. A motion was made by Ed Wolfstein for the following three applicants to submit at least 8 years of work experience on the Report of Supervised Work Experience forms. Motion seconded by Frank Guillot. Motion carried.

- Frank Donato
- Stephen Jarosak
- Juan Quinones

6. New Business

Chairman Arbuckle gave a brief overview of the NCARB's annual report and the items that will be reviewed and voted upon at their next meeting.

7. Adjournment

Meeting adjourned at 1:47 pm by Chairman Arbuckle.

Next Scheduled Meetings:

June 2, 2014
August 4, 2014
October 6, 2014
December 1, 2014

Respectfully submitted,

Danielle Rybalcaba
Licensing Board Specialist
Office of Professional Regulation