



**Board of Allied Mental Health Practitioners**  
**Office of Professional Regulation, Vermont Secretary of State**

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UNAPPROVED MINUTES OF THE  
VERMONT BOARD OF ALLIED MENTAL HEALTH PRACTITIONERS  
JUNE 20, 2024 – REMOTE MEETING

Board Members Present: Tammy Austin, Robert Wubbenhorst, Marjorie Trombly, Jessyca Nelle, and Michael Doyle (Ad Hoc).

Office Staff Present: Noura Eltabbakh, Staff Attorney; Jennifer Colin, General Counsel; Julie Bowen, Docket Clerk; Diane Lafaille, Licensing Administrator; Rachel Heath Prosecuting Attorney; Ultan Doyle, Prosecuting Attorney; Wesley Lawrence, Administrative Law Officer; and other OPR staff.

Others Present: Sarah Hastings, Jacoby Soter, Catherine Cadden, Jesse Chu, Jennifer DeGeorge, Tonya Magoon, Ellen Bethea, and Attorney Shireen Hart.

1. **Call to Order** The meeting was called to order at 9:05 a.m.
2. **Minutes**

Ms. Trombly moved, seconded by Mr. Wubbenhorst, to approve the minutes of the May 16, 2024 meeting as written. Approved.
3. **Additions to Agenda**

CEU for:  
CA 246790 – Resisting Burnout
4. **Hearings**
  - a. 2023-47 – Tonya Magoon – Motion hearing for “The Request to Stay” was heard. Mr. Wubbenhorst moved, seconded by Ms. Austin, to go into deliberative session at 9:30 a.m. Approved. The Board came out of deliberative session at 9:59 a.m. Ms. Trombly moved, seconded by Mr. Wubbenhorst, to deny the motion. Approved.
  - b. 2023-144-147 – Jane Martin – A Stipulation and Consent Order was heard. Mr. Wubbenhorst moved, seconded by Ms. Trombly, to go into deliberative session at 10:20 a.m. Approved. The Board came out of deliberative session at 10:27 a.m. Mr. Wubbenhorst moved, seconded by Ms. Trombly, to accept the Stipulation and Consent Order as written. Approved.
  - c. 2024-2 – Melissa Garr – A Stipulation and Consent Order was heard. Mr. Doyle moved, seconded by Mr. Wubbenhorst, to accept the Stipulation and Consent Order

as written. Approved.

5. **Other**

- a. St. Michael's current Memorandum of Understanding was reviewed. Mr. Wubbenhorst moved, seconded by Ms. Trombly, to accept the current Memorandum of Understanding until September 1, 2024. Approved.
- b. St. Michael's revised Memorandum of Understanding was reviewed. Ms. Trombly moved, seconded by Mr. Wubbenhorst, to accept the revised Memorandum of Understanding. Approved.

6. **Applications**

Mr. Wubbenhorst moved, seconded by Ms. Nelle, to approve the actions taken by the Board in the following applications:

Cole, Sheryl – The Board reviewed the reports of supervision that were submitted. The Board determined that this application is denied because three of the supervisors indicated that they did not recommend independent practice for applicant. Supervision report from Kristi Zola, who provided supervision from 5/18/21 to 4/18/22, did not recommend independent practice. Ms. Zola shared concerns related to applicant's lack ("to a dangerous level") of accountability, professional boundaries, congruence, emotional stability, and professional ethics and noted an increasing backlog of missing documentation. Ms. Zola indicated that she terminated supervision with applicant due to concerns shared. Additionally, Ms. Zola wrote a letter to the Board regarding her concerns. Likewise, supervisor Robert Spottswood, who provided supervision from 5/6/19 to 8/10/20, did not recommend independent practice. For his reasons, Mr. Spottswood noted that applicant needs to "shift willingness to follow mandatory reporting", among other concerns regarding reliability and responsiveness. Supervisor Randolph Bulpin, who supervised applicant from 6/1/22 to 5/6/24, did recommend applicant for independent practice but conditioned their recommendation on having applicant "maintain a supervision relationship to continue support for note completion". The Board has accepted the report from Jane Pompeo, who provided supervision from 9/8/20 to 3/30/21. The hours applicant accrued with Ms. Pompeo will begin to drop off starting in September of 2025. Supervision and practice hours are only valid for 5 years from the final decision on licensure. It was also noted that examination results are only valid for 5 years from the final decision on licensure.

Litovsky, Lorraine - Traditional endorsement from New York. New York requirements are not substantially equivalent because there is not statutory or administrative language which would indicate that New York requires 3 credits for each course. She may apply through examination.

7. **Continuing Education**

Mr. Wubbenhorst moved, seconded by Ms. Trombly, to approve the actions taken by the Board in the following continuing education requests. The motion carried.

CA 246790 – Resisting Burnout - The board denied this request because it does not meet the requirements of rule 3.34 (a) (2).

CA 245798 – EMDRIA – approved for 40 ceu's.

8. Public Comment
9. The Board's next meeting is scheduled for July 18, 2024.
10. The Board adjourned at 11:55 a.m.