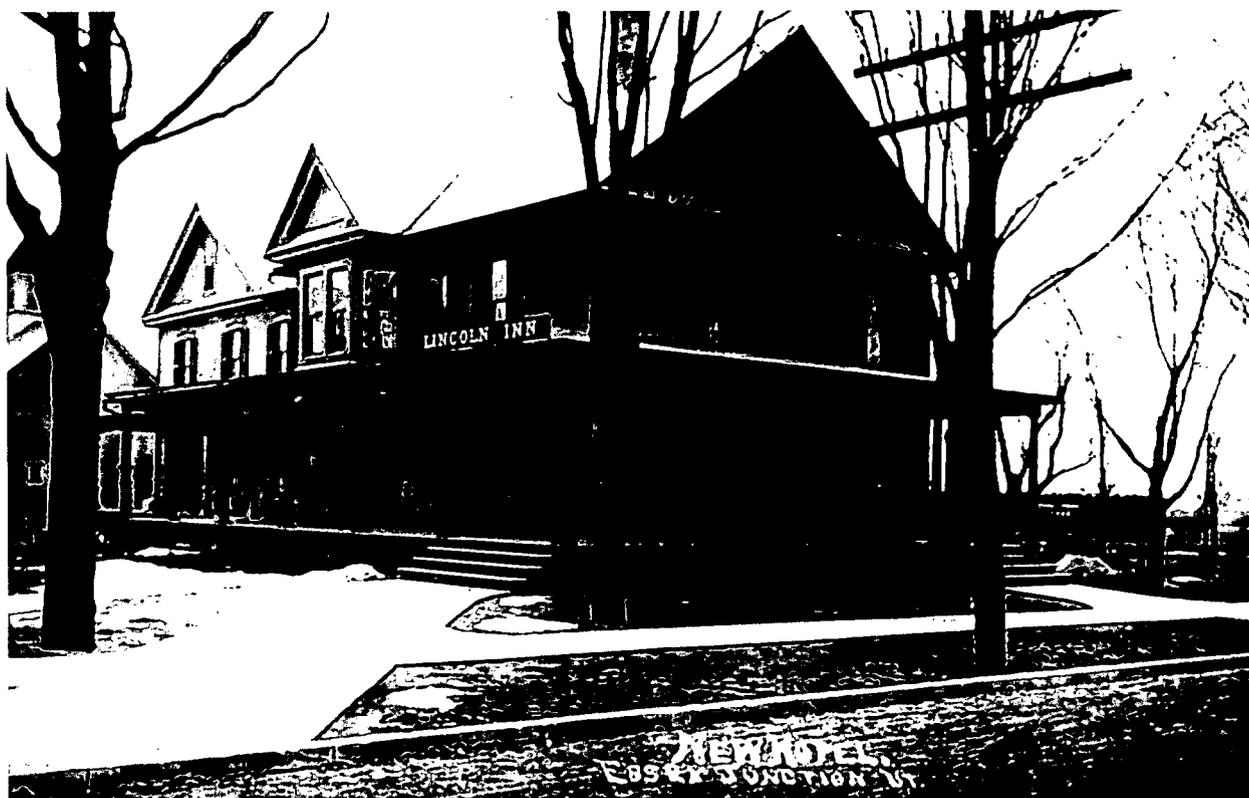


2004
ANNUAL REPORT
of the
VILLAGE OF ESSEX JUNCTION, VT



The Lincoln Inn was established in 1914.

The 4th Annual Essex Junction Block Party will be held on Saturday, July 16, 2005 from 3 PM to 7 PM in downtown Essex Junction. Come and bring the whole family. For more information, call the Village Office at 878-6944.

*The Lincoln Inn
2004*

90 wonderful years later!



Cover picture courtesy of the Essex Community Historical Society

111th ANNUAL REPORT of the VILLAGE OF ESSEX JUNCTION VERMONT

Fiscal Year July 1, 2003- June 30, 2004

PUBLIC MEETINGS

Reasonable accommodations will be provided, upon request to the Village Office, to assure that Village meetings are accessible to all individuals regardless of disability.

| | |
|----------------------------|---------------------------------------------------|
| Board of Trustees | 2nd and 4th Tuesdays at 7 PM in Lincoln Hall |
| Library Trustees | 3rd Tuesday at 7 PM in the Brownell Library |
| Planning Commission | 1st and 3rd Thursdays at 7:30 PM in Lincoln Hall |
| Zoning Board of Adjustment | 3rd Tuesday at 7:00 PM in Lincoln Hall |
| Downtown Committee | 2nd and 4th Wednesdays at 7:30 AM in Lincoln Hall |

ANNUAL MEETING

The Annual Village Meeting will be held on Wednesday, April 6, 2005 at 7:30 PM in the Albert D. Lawton School cafeteria. (See Warning on Page 28.) Voting by Australian ballot will be held on Thursday, April 7, 2005 from 7 AM to 7 PM in the Albert D. Lawton School gymnasium.

TABLE OF CONTENTS

| | |
|------------------------------------------------------------|----|
| Annual Meeting Minutes..... | 22 |
| Appointed Committees..... | 7 |
| Auditor's Report..... | 29 |
| Budgets: Administration Expenditures..... | 31 |
| Brownell Library Expenditures..... | 33 |
| Fire Department Expenditures..... | 32 |
| General Fund Capital Fund..... | 37 |
| General Fund Revenues..... | 30 |
| General Fund Expenditures..... | 30 |
| Lincoln Hall Expenditures..... | 32 |
| Miscellaneous Transfers & Expenditures..... | 31 |
| Planning Department Expenditures..... | 34 |
| Rolling Stock Fund..... | 36 |
| Street Department Expenditures..... | 35 |
| Dedication..... | 3 |
| Delinquent Taxes Summary (Village Treasurer's Report)..... | 20 |
| Elected and Appointed Officials..... | 6 |
| General Information..... | 4 |
| Graphs..... | 38 |
| Reports: Board of Trustees..... | 8 |
| Brownell Library..... | 10 |
| Clerk (Elections)..... | 20 |
| Downtown Steering Committee..... | 18 |
| Fire Department..... | 19 |
| Planning Commission..... | 16 |
| Planning Department..... | 14 |
| Public Works and Wastewater Facility..... | 12 |
| Senior Center..... | 21 |
| Zoning Board of Adjustment..... | 17 |
| State Information..... | 5 |
| Telephone Directory..... | 48 |
| Village Map..... | 46 |
| Village Streets..... | 45 |
| Warning for Annual Meeting..... | 28 |

DEDICATION



This Annual Report is proudly dedicated to **Virginia Powers**. Ginny, now retired, was a Brownell Library employee for 29 years who saw and helped the library grow from a small community library to the vibrant welcoming institution it is today.

Ginny began as a volunteer at the Brownell Library in the mid-1960's and then worked part time, eventually in all departments. She always put her heart into her work at the library. In addition to her heart, she has also contributed plenty of time and money to Brownell over the years. Ginny was an active member of the Capital Campaign group and worked tirelessly not only to raise money to expand and improve the library, but also to support the entire campaign operation.

Ginny always felt that the library's spirit of generosity and good service was and is what makes the Brownell Library special. After her retirement five years ago, she became a member of the permanent Library Trustee board. As a former long-time employee, she provided great insight, perspective and institutional memory to the discussions and decisions of the library board. Ginny retired from the board this year, but her spirit lives on at Brownell.

The Village Trustees and the Brownell Library Trustees would like to honor Ginny and recognize her long lasting contributions to the Brownell Library and to the Village of Essex Junction.

GENERAL INFORMATION

Date of Incorporation November 15, 1892

Total area.....4.6 square miles

Elevation above mean sea level:

 Maximum (south of Main Street near the Village line).....440 feet

 Minimum (Winooski River at the Village line).....195 feet

County..... Chittenden

Number of registered voters (as of 4/8/04)..... 6831

Population (2000 Census)..... 8,591

Grand List (2004)\$6,012,340

Tax Rate (FY'04) \$.2666

Water, Sewer and Sanitation Rates (FY'04):

 Water.....\$.01501 per cubic foot with 2,000 c.f. minimum

 Sewer\$.00662 per cubic foot with 2,000 c.f. minimum

 Sanitation\$.01115 per cubic foot with 2,000 c.f. minimum

Village Offices are located at 2 Lincoln Street
Office hours: 8 A.M. to 4:30 P.M. Monday through Friday
Phone: 878-6944
FAX: 878-6946
E-mail: admin@essexjunction.org
HomePage: <http://www.essexjunction.org>

There is a drop box located to the right of the "parking lot" entrance for persons wishing to pay bills when the Village Offices are closed.

STATE INFORMATION

U. S. CONGRESSIONAL DELEGATION

U. S. Senator Patrick J. Leahy (D)

Washington Office: 433 RSOB, Washington, DC 20510-4502..... (202) 224-4242

Burlington Office: 199 Main Street, 4th Floor, Burlington, VT 05401 (802) 863-2525

U. S. Senator James M. Jeffords (I)

Washington Office: 728 HSOB, Washington, DC 20510-4503..... (202) 224-5141

Burlington Office: 30 Main Street, Suite 350, Burlington, VT 05401 (802) 658-6001

Representative Bernard Sanders (I)

Washington Office: 2135 Rayburn HOB, Washington, DC 20515-4501 (202) 225-4115

Burlington Office: 1 Church Street, Burlington, VT 05401..... (802) 862-0697

VERMONT STATE GOVERNMENT

Governor James Douglas (R) (800) 649-6825

109 State Street, Montpelier, Vermont 05609(802) 828-3333

Web site:.....vermont.gov/governor/

Lt. Governor Brian Dubie (R) (802) 828-2226

115 State Street, Montpelier, Vermont 05633-5401

SENATORS:

James C. Condos (D), 23 Victoria Drive, So. Burlington, VT 05403..... (802) 863-4654

James P. Leddy (D), 14 Elsom Parkway, So. Burlington, VT 05403 (802) 863-6613

Virginia "Ginny" V. Lyons (D), 241 White Birch Lane, Williston, VT 05495..... (802) 863-6129

Hinda Miller (D), 84 Deforest Heights, Burlington, VT 05401 (802) 862-7008

Ed Flanagan (D), 131 Main St., #702, Burlington, VT 05401 (802) 862-3203

Diane Snelling (R), 304 Piette Road, Hinesburg, VT 05461 (802) 482-4382

REPRESENTATIVES:

District 6-1 (Essex)

Linda K. Myers (R), 51 Forest Road, Essex Junction, VT 05452..... (802) 878-3514

Debbie Evans (D), 53 Greenfield Road, Essex Junction, VT 05452..... (802) 878-4317

District 6-2 (Village of Essex Junction)

Peter D. Hunt (D), 38 Prospect Street, Essex Junction, VT 05452 (802) 878-8406

Timothy Jerman (D), 41 South Hill Dr. , Essex Junction, VT 05452(802) 878-2972

ELECTED VILLAGE OFFICIALS

as of December 2004

VILLAGE PRESIDENT

Lawrence C. Yandow, Jr..... Term expires April, 2007

BOARD OF TRUSTEES

Peter Gustafson Term expires April, 2005
Timothy Jerman Term expires April, 2005
John Lajza Term expires April, 2006
Deborah A. Billado Term expires April, 2006

FIRE DEPARTMENT

Chief Engineer Chris Gaboriault Term expires April, 2006
1st Asst. Engineer Raymond Weed Term expires April, 2006
2nd Asst. Engineer John Rowell..... Term expires April, 2006

LIBRARY TRUSTEES

Mary Ann Parizo Term expires April, 2005
George Tyler Term expires April, 2006
Elaine Sopchak..... Term expires April, 2007
Becky Arnold Term expires April, 2008
Sheila Porter Term expires April, 2009

MODERATOR

Stephen M. Eustis Term expires April, 2005

APPOINTED VILLAGE OFFICIALS

Accountant Lauren V. Morrisseau
Attorney David A. Barra
Clerk/Treasurer/Tax Collector Susan M. Hill
Development Director..... Jeffery J. Arango
Engineer Donald L. Hamlin Consulting Engineers, Inc.
Library Director Penelope D. Pillsbury
Manager Charles M. Safford
Public Works Director and WWTF Chief Operator James L. Jutras

APPOINTED COMMITTEES

as of December, 2004

CHITTENDEN REGIONAL SOLID WASTE DISTRICT

Hans Mertens Term expires May, 2006
Charles M. Safford (alternate) Term expires May, 2006

METROPOLITAN PLANNING ORGANIZATION

Dale Arango Term expires June, 2006
Willis Racht (alternate) Term expires June, 2006

PERMANENT LIBRARY BOARD

William B. Adams
Dorothy Bergendahl
Angie Chapple-Sokol, Chair
Janet P. Wilson

PLANNING COMMISSION

Mark Thibeault, Chair Term expires June 30, 2007
David Chenette Term expires June 30, 2005
Duncan Harvey Term expires June 30, 2006
Liza Kilcoyne Term expires June 30, 2006
Elaine Sopchak Term expires June 30, 2007

REGIONAL PLANNING COMMISSION

Thomas Weaver Term expires July, 2006
Deborah Billado (alternate) Term expires July, 2006

TRI-TOWN SEWAGE TREATMENT PLANT JOINT REVIEW COMMITTEE

George A. Dunbar, Sr. and Lawrence C. Yandow, Jr.

ZONING BOARD OF ADJUSTMENT

Thomas Weaver, Chair Term expires June 30, 2006
Mary Gauthier, Vice Chair Term expires June 30, 2007
Bruce Murdough Term expires June 30, 2007
Robert Walsh Term expires June 30, 2005
Ron Gauthier Term expires June 30, 2005

DOWNTOWN STEERING COMMITTEE

Ian MacDougall, Chair Term expires June 30, 2005
Hans Mertens, Vice Chair Term expires June 30, 2005
Deborah Billado Term expires June 30, 2005
John Alden Term expires June 30, 2005
Joe Weith Term expires June 30, 2005
Suzanne Provost Term expires June 30, 2005
Jon Houghton Term expires June 30, 2005

BOARD OF TRUSTEES REPORT

by Lawrence C. Yandow, Jr., Village President



VILLAGE OF ESSEX JUNCTION BOARD OF TRUSTEES

Standing (left to right)

Trustees Deborah Billado, John Lazja, Peter Gustafson and Tim Jerman.

Seated: Village President Lawrence C. Yandow, Jr.

It is with great pleasure that I submit my fourth annual report as your Village President. This year has been one of great success. We were very pleased with the results that have made Essex Junction a better place to live.

ECONOMIC DEVELOPMENT

The downtown has again become a major player in our efforts to bring new growth to this area. New stores, shops and a restaurant have opened in the past year. If you have not had a chance to visit these businesses, we encourage you to do so.

The streetscape plan continued with new street lights and improvements to Main Street. The scene during the holidays was

very well received with many compliments.

The Lincoln Inn has new owners which will keep this landmark around for the future. The A&P shopping center now has new tenants and is again at or near full capacity.

IBM has some new contracts which will, hopefully, stabilize the workforce for some time into the future. Again, energy costs and failure to complete the Circumferential Highway will remain as major obstacles to growth.

A new downtown streetscape plan will be forthcoming. The Village has received a

federal grant of nearly \$500,000 to be used to implement our plan. Two meetings have been scheduled for citizen input into the project.

EVENTS

Again this past summer, the Village held its 3rd annual Block Party. Attendance was great, and all had a fun time. The ultimate was a balloon launch from Railroad Avenue. Who would have thought that this could happen. All ages had something for their enjoyment.

Plans are well underway for this year's Block Party. It will be held on Saturday, July 16th. The Vermont Rail Day is being coordinated with our Block Party. Let's all turn out and enjoy this wonderful event.

The Trustees would like to extend our sincere thank you to the Essex Business and Professional Association for their sponsorship of the annual Memorial Day Parade. Last year's was the biggest, and we all look forward to this year's event.

This past holiday season found the residents enjoying a very enjoyable evening. The Tree Lighting was held on the lawn of Lincoln Hall and refreshments were served. Lincoln Inn had a special menu for all Essex Junction residents.

TAXPAYERS AND RESIDENTS

As in the past, this year will see a modest tax increase due to many factors, not the least of which is the phasing out of the IBM Machinery and Inventory tax. Even with this, the total Essex Junction budget is only about 8% of the total property tax burden. Thank you for your continued support.

ANNUAL AUDIT

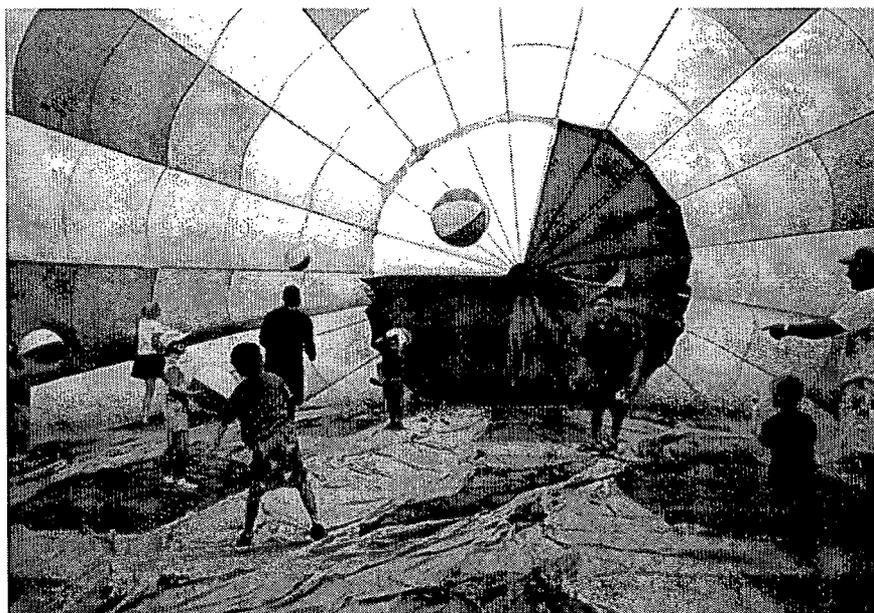
The annual audit conducted by Sullivan Powers, Inc. has given the Village another clean bill of health. No discrepancies or unfavorable issues were found. This is a credit to our accountant and her staff. Great work, Lauren.

THANK YOU

Your Village Manager, department heads and employees are the greatest asset that we have.

A special thank you to all our residents and taxpayers. Without your support, we could no longer claim that the Village of Essex Junction is the greatest place to live and work.

Please rest assured that our Manager and your Trustees will certainly be very prudent with your tax money.



Inside the hot air balloon at the 2004 Block Party

BROWNELL LIBRARY REPORT

by Penelope D. Pillsbury, Library Director



BROWNELL LIBRARY STAFF

Front row left to right: Rachel Pusateri, Nellie Zansler, Wendy Johnson, Susan Lane, Connie Harr, Lilo Kinaman.

Back row left to right: Bernardette Howard, Janny Gramatzki, Mary Graf, Penelope Pillsbury, Alison Pierce, Sue Pierce, Richard Wells.

Mission Statement: The Brownell Library provides a current and diverse collection for all ages in a welcoming and comfortable environment where people come first. The staff's mission is to help patrons utilize the library's resources and to provide opportunities for community enrichment and cultural awareness.

Vermont Public Library Foundation Grant: The third VPLF grant funded by the Freeman Foundation and written by Circulation Librarian Rachel Pusateri, provided us with a new telephone system, enhanced the library interior, added new computers and provided a program series called "Doing The Dewey: A Sample of the System".

Programming Attendance Numbers Growing: Due to the VPLF grant which offered us some program funding and extra part-time hours, we proved the

popularity of offering all ages events at Brownell. Our attendance in the last fiscal year has increased 16% to 7671.

Materials Circulation Climbs: Patrons borrowed 163,055 items during the fiscal year, a 5% increase over last year.

Reference Questions: We answered approximately 177 reference questions per week. With our reference desk staffed at least 63% of the time, our patrons can ask us what they really wish to learn. We love to help.

Computer use way up: During the last fiscal year, we watched computer use increase by 34% to 164 sign-ups per week. In this fiscal year, we average 215 people a week using the internet or word processing. This is a 76% increase.

Library Outreach: Library Director Penny Pillsbury has been gathering bags of books for delivery to shut-in seniors in Essex Junction for many years. This past fiscal year, there were 35 deliveries made. Any individual who is temporarily shut-in due to an illness or surgery may request this service. Penny has been visiting the Essex Junction Senior Center at their bridge game to offer a variety of library materials to be checked out on the spot.

Essex Junction Author Honored: Cambodian refugee Loung Ung grew up in Essex Junction after fleeing the Pol Pot regime's genocide. Her amazing memoir, *First They Killed My Father*, was chosen by the Vermont Humanities Council for Vermont Reads 2004. It inspired us to form a committee of representatives from area libraries, the Chittenden Bank, Northfield Savings Bank, the Book Rack and Children's Pages. We received at least two hundred copies of the book. The committee raised enough money to bring Loung to Essex Junction to speak to her hometown on November 11th. She proved to be an inspiring speaker. Her next book, *Lucky Child*, will be about growing up in Essex Junction. The committee will work to invite Loung back.

Summer Reading Program: For 8 weeks this summer, 316 children read 4013 books as part of "Telling Tails," a reading program with a pet theme. A number of Village residents brought their friendly dogs to the library to meet the children.

Friends of Brownell Library's Generosity: Cindy Chadurjian and members of the Friends board have organized bi-monthly book sales in their renovated book room. They have turned used books into funds for things that the

library's general operating budget cannot cover. Susan Littlefield and Meg Provost have both served as Chair of the Friends of Brownell Library's Board of Directors during the past year.

Library Trustees: Library Trustee Chairperson Angie Chapple-Sokol guided the Policy Committee (Christine Packard, Mary Ann Parizo and Penny Pillsbury) on a major revision of the Library's policies. Bill Adams repainted the entire Kolvoord Community Room. Virginia Powers resigned from the Library Board. She is the only person who has served as a volunteer, a part time and a full time employee as well as a Trustee. She will be missed. Sheila Porter, our newest board member, was elected in 2004. Christine Packard serves as Vice Chairperson, Dottie Bergendahl as Treasurer and George Tyler is the Secretary. The Trustees meet monthly except July.

Volunteers: This year Betty Deiss, our 95 year old veteran book doctor, died. We also lost Del Wadsworth, another faithful volunteer in the Youth Library. John Sleeper, our adept Technical Services volunteer, passed away on April 7th. They leave large holes in our hearts. Together our 25 faithful volunteers average 36 hours per week in the past fiscal year. They perform a wide array of tasks and we would be hard-pressed to accomplish our work without them.

Staff Milestones: Lilo Kinaman, Assistant Youth Librarian, celebrated her 20th year at Brownell this summer. She has done some amazing bulletin boards in the past two decades as well as helping children with their book requests. Alison Pierce joined the staff as a VPLF-funded Library Assistant at both Youth and Adult Desks. Susan Lane started her position as Library Assistant at the Adult Circulation Desk.

PUBLIC WORKS AND WASTEWATER FACILITY REPORT

by James L. Jutras, Public Works/Wastewater Treatment Plant Director

Over recent past years, the Public Works Department's role in the community has evolved into an increasingly complex, highly regulated municipal operation.

Basic operations performed throughout the year include:

- drinking water distribution
- sanitary sewer collection
- highway maintenance
- snow removal
- municipal infrastructure construction
- stormwater control and management
- wastewater treatment operations

Notable construction activity this year included:

- Main Street reconstruction from Five Corners to Railroad Avenue
- Veterans Memorial Park concrete finish and sidewalk installation
- Park Street sewer line reconstruction near Iroquois Avenue
- Paving of Iroquois Avenue, Camp St., Oak St., and Countryside Drive entry
- Completed required vulnerability assessment of water system
- Distributed 24 sets of "Keep Kids Alive" traffic calming devices
- Assessed other traffic calming measures throughout the community
- Green Up Day

In addition to infrastructure operations and maintenance, new stormwater regulations require municipalities to assume the role of public educator for environmental stewardship. The Village accomplishes this cooperatively with other Chittenden County municipalities in the Regional Stormwater Education Program. This collaborative effort provides

broad reach to the Chittenden County area with a consistent message on pollution prevention. To learn more about how to maintain your lawn, care for your pet, wash your car AND help keep our rivers and streams clean, go to www.smartwaterways.org.

This past year, Public Works spent significant time completing the infrastructure inventory and assessments as part of our community compliance with various GASB 34 (Governmental Accounting Standards) as well as for compliance with various expanded state permit programs. This work was completed along with normal field operations. The Village has been well ahead of the requirements as infrastructure management has always been taken seriously. Our job as facility operators and managers is to maintain and extend longevity of the community's largest investment: roads, water, sewer and storm water infrastructure. The Public Works Department strives to provide quality customer service with response to all citizens in a fair and consistent manner.

The Village of Essex Junction is ahead of the curve in regulatory compliance. Solid maintenance programs result in uninterrupted operations. Investment in our infrastructure is based on priority, need and sound business decisions. Through the new inventory requirements, we are actively working to streamline capital planning to maximize the available community funds for improvement.

The wastewater facility is in the closing stages of the process upgrade construction to provide capacity for the Town of Williston. When construction is complete

and systems are fully operational, the improvements will expand capacity, provide for greater solids handling flexibility and aid in facility odor control.

Staff also completed the first year of operation of our community's on-site methane co-generation system. First year performance exceeded expectations by operating at a greater than 90% reliability utilizing all methane produced. The system generated more than 600,000 kWh of electricity, resulting in substantial savings on our electrical billing.

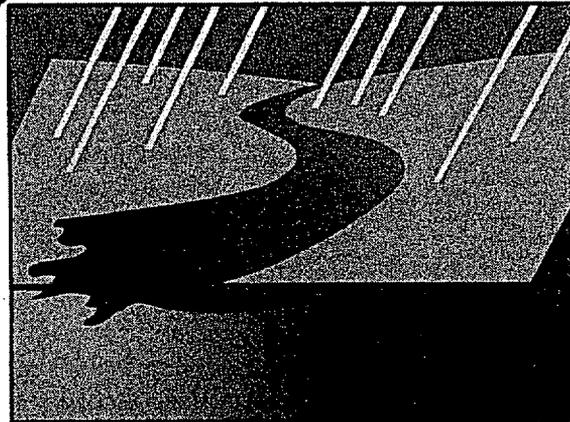
Renewable energy is emerging as a very hot topic. The Essex Junction installation is the "first of its kind" in the New England region. The installation has attracted attention regionally and internationally. Delegations from as far away as Brazil

and China have visited the Essex Junction facility through technology exchange programs. The co-generation system received the "2003 Vermont Governor's Award for Energy and the Environment for the category of Environmental Excellence and Pollution Prevention."

We offer our thanks to the Village Trustees, the Village Manager and the Village residents for their ongoing support in the operation of the various departments. Our daily work enhances the beauty of the community. It is also recognized as a critical piece of water quality enhancement efforts for Essex Junction and the surrounding communities.

Please feel free to contact us by phone at 878-6944 or by email at ejctwwtf@sover.net.

SMART *Water* WAYS



Add Up to Cleaner Water

www.smartwaterways.org

PLANNING DEPARTMENT REPORT

by Jeff Arango, Development Director

The Planning Department's focus during FY 04 centered on the review of development proposals, continuation of revitalizing Downtown and amendments of the Land Development Code.

Development approvals in Essex Junction included:

- ◆ Site plan for restoration of historic facades on Main Street and Railroad Street
- ◆ Main Street streetscape lighting improvements
- ◆ Site plan for a 45,000 sq. ft. addition at Champlain Valley Exposition
- ◆ Site plan for 30 affordable apartments on Pearl Street

In 2004, the Planning Department issued 218 zoning permits, 161 certification of zoning compliances and 56 excavation permits.

The Village of Essex Junction welcomed several businesses to our community including an attorney, restaurant, cafe, jewelers, kitchen speciality shop, dolls and models retail, pasta wholesaler,

furniture restoration and a national close-out retailer.

The Village of Essex Junction was approved for a \$496,000 federal highway appropriation; some of the funds will be used to enhance the streetscape. The Planning Department wrote two successful grant applications which resulted in a \$20,000 *Transportation for Livable Communities Grant* which is funding a downtown streetscape plan and a \$10,000 *Municipal Planning Grant* will enable the Village to hire a consultant to prepare a Downtown Marketing Plan, which will include a downtown website, a brochure, and a media plan.

The Planning Department and Downtown Steering Committee continue to meet the second and fourth Wednesdays of the month from 7:30 A.M. to 9:00 A.M. at Lincoln Hall. The DSC welcomes participation, comments or suggestions from residents, local businesses and property owners.

The Planning Department looks forward to working with the community in 2005 and welcomes comments, questions and suggestions. Call 878-6950 or visit the Planning Office at 2 Lincoln Street.



Essex Junction Zoning Permit Activity

| Permit Type | Calendar Year | | |
|----------------------------------------------------------------|---------------|---------------------------|---------------|
| | 2002 | 2003 | 2004 |
| Accessory Apartments | 1 | 1 | 3 |
| Apartments | 2 | 1 (30 units) | 0 |
| Change of Use | 3 | 4 | 12 |
| Commercial/Non-residential Additions or Alterations | 13 | 15 | 12 |
| Condominiums | 3 (57 units) | 2 (20 units) | 2 (7 units) |
| Demolition | 2 | 4 | 2 |
| Duplexes | 2 (4 units) | 10 (20 units) | 16 (32 units) |
| Elderly Housing Units | 0 | 1 (20 units) not built | 1 (19 units) |
| Home Occupations | 8 | 9 | 6 |
| Miscellaneous Permits | 3 | 8 | 6 |
| Mobile Homes | 1 | 0 | 0 |
| Residential Student Housing - NECI | 1 | 0 | 0 |
| Residential Additions | 8 | 22 | 25 |
| Residential Garages | 9 | 5 | 8 |
| Residential Accessory Alterations ie decks, porches, driveways | 109 | 108 | 74 |
| Sign Permits | 15 | 17 | 16 |
| Single Family Dwellings | 15 | 21 | 6 |
| Swimming pools | 7 | 5 | 13 |
| Temporary Use | 8 | 4 | 8 |
| CVE, Temporary Use | 6 | 6 | 6 |
| CVE, Additions/Alterations | 2 | 0 | 2 |
| Renewal of Permits | 1 | 3 | 0 |
| Void Permit | 0 | 1 | 0 |
| Total Permits | 219 | 247 | 218 |

PLANNING COMMISSION REPORT

by Mark Thibeault, Chair



*Planning Commission
(left to right)*

Liza Kilcoyne, Duncan Harvey, David Chenette, Mark Thibeault, Chair, Elaine Sopchak

The five members of the Planning Commission are appointed by the Village Trustees. The Commission meets on the first and third Thursday of each month to review development applications, update the Land Development Code and assist in the update of the Comprehensive Code.

In 2004, the Commission reviewed 14 site plan applications, 4 subdivision applications, 6 conceptual plans, 2 change of use and continues with ongoing revisions to the Land Development Code in response to the new Vermont statutes (Chapter 117) requirements. Projects reviewed by the Commission included:

Whitcomb Terrace: Approval was granted to Housing Vermont for a 19 unit special needs apartment building at 136 West St.

Champlain Valley Exposition: An addition for a 45,000 s.f. soccer facility and exhibition hall to the existing 37,000 s.f.

Miller Expo Building for use by the Nordic Spirit Soccer Club.

Riverside in the Village: Major site plan amendment for a change of use of 101 units of senior housing to 66 apartments and change of use of 35 apartments to 35 units of senior housing.

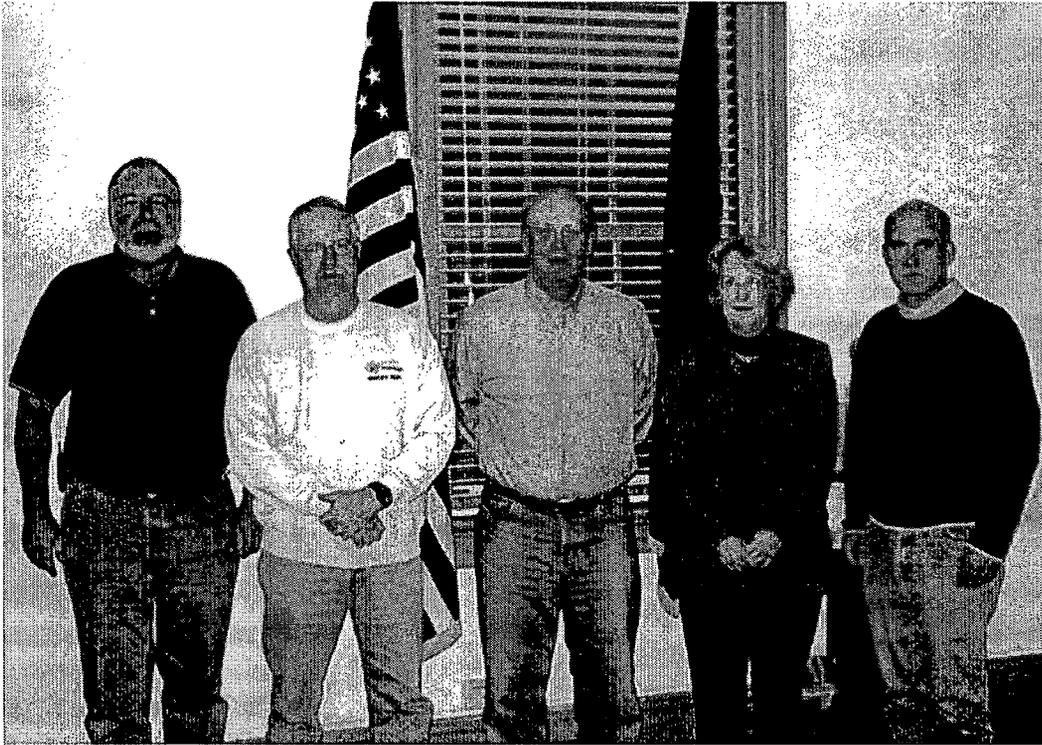
JIDDU/SITTI Apartments: Conceptual approval for a planned residential development of a 35 unit apartment building at 213-245 Pearl St., which includes an underground parking garage.

McEwing Properties, LLC: Conceptual approval for a 5 story 25,000 s.f. office building and a 2 story 6,500 s.f. office/industrial building in the Village Center.

The Commission welcomes input from the public. Any questions regarding development may be directed to the Planning Department by calling 878-6950.

ZONING BOARD OF ADJUSTMENT

by Thomas Weaver, Chair



*Zoning Board of Adjustment
(standing left to right)*

*Ron Gauthier, Bruce Murdough, Chair Tom Weaver,
Vice Chair Mary Gauthier and Robert Walsh*

Five citizens from the Village of Essex Junction make up the Zoning Board of Adjustment, and they meet at 7:00 PM on the third Tuesday of each month, if there are applications to review.

The main responsibility of the Zoning Board is to review conditional use applications to determine if they conform to certain elements of the Village Land Development Code and Comprehensive Plan. The Board is also responsible for considering, on an individual basis, whether variances to the zoning regulations should be allowed. The Board also hears appeals of the Zoning Administrator's decisions.

The public is invited to attend the Zoning Board meetings and to comment on all applications. Meetings are warned in the Essex Reporter fifteen days prior to each meeting. The Village Planning Department, upon request, will provide an agenda and information concerning each item on the agenda.

In 2004, the Zoning Board reviewed eight variances and four conditional use applications.

Questions regarding any zoning issue may be directed to the Development Department at 878-6950.

DOWNTOWN STEERING COMMITTEE

by Ian MacDougall, Chair



*Downtown Steering Committee (left to right)
front row - Hans Mertens, Ian MacDougall
back row - John Alden, Deb Billado, Jon Houghton, Joe Weith
missing - Suzanne Provost*

The seven members of the Downtown Steering Committee (DSC) were appointed by the Village Trustees in February 2004. The DSC's purpose, as outlined by the Trustees, is to foster a collaborative environment among downtown stakeholders, to undertake measures to promote downtown Essex Junction, to help attract investment to the downtown and to advise the Village government on public improvements and expenditures that relate to the downtown. A primary charge of the DSC has been to work toward attaining Vermont Downtown Designation, a state program that provides a framework and incentives for downtown revitalization efforts.

In 2004, the DSC strived to get support for downtown designation by getting information about the program to downtown stakeholders.

The DSC, as part of its public outreach effort, solicited input from the general

public at the 2004 Essex Junction Block Party and has met with other community groups. The DSC is also taking the lead on developing interpretative signage as part of the Lake Champlain Byways Program. The DSC helped facilitate the first public meeting for the Downtown Streetscape Plan and will continue to play a role in that project and the Downtown Marketing Plan. In 2004, the DSC played a key role in getting information about the proposed Essex Municipal Building to the public through a series of articles in the Essex Reporter.

The DSC meets the 2nd and 4th Wednesday of each month in Lincoln Hall. The meetings are open to the public. The Downtown revitalization effort is dependent on the community working together for the betterment of the downtown. If you are interested in participating, please contact the Development Director, Jeff Arango, at 878-6950 or by email at Jeffja@essexjunction.org.

ESSEX JUNCTION FIRE DEPARTMENT

by Chris Gaboriault, Fire Chief

The Essex Junction Fire Department managed a busy year, responding to 709 calls in 2004. The Fire Department provides fire protection to the Village of Essex Junction and assistance to our neighboring communities when called upon.

We have expanded our automatic mutual aid agreement with the Essex Fire Department to initiate an automatic response to structure fires and building alarms in both communities. This response is in addition to the automatic dispatch for daytime response that we share Monday through Friday. These changes reduce the response time for additional resources that may be required for the call.

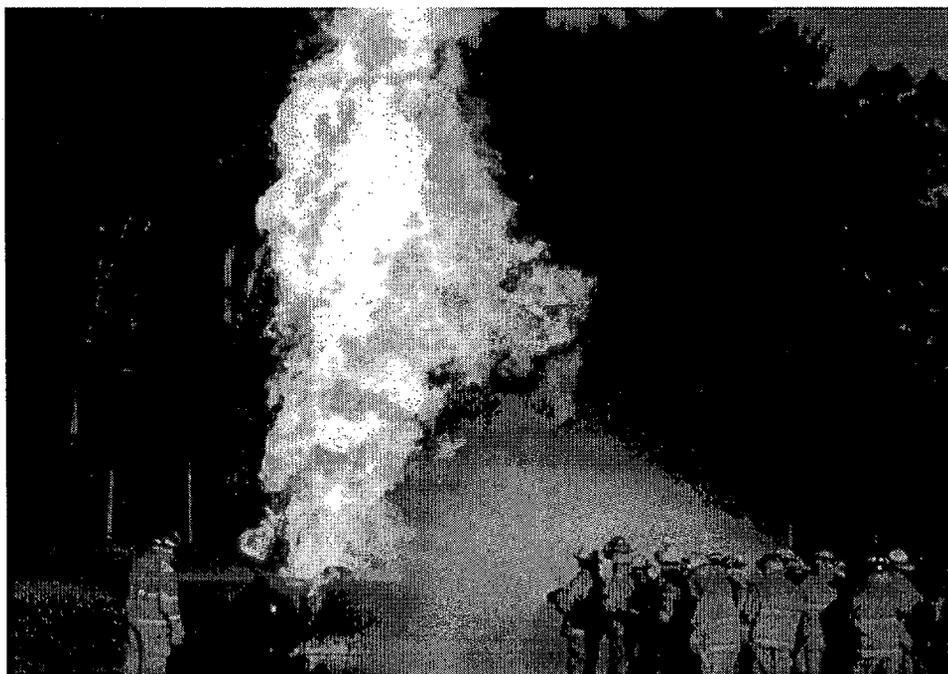
In addition to fire and EMS calls, department members do maintenance at the station and to the apparatus. We teach fire prevention in the schools and provide station tours to a variety of groups

throughout the year. If you have a group that may be interested in a tour, please contact the fire station on Monday evenings at 878-6958.

The Essex Junction Fire Department is always looking for new members to work within the organization. We provide training on Monday evening and Thursday morning and attend sessions outside of the department to enhance our firefighting and EMS skills. We welcome you to stop by your station and look around.

Special thanks to the Essex and Williston Fire Departments, along with Essex Rescue, for their continued support and assistance.

We would like to thank the residents of the Village, the Village Trustees, Village Manager and other agencies and fire departments for their help. We look forward to their continued support in 2005.



Live training with liquid propane, thanks to the assistance of Stevens Gas.

VILLAGE CLERK'S REPORT

by Susan M. Hill, Clerk

The 2004 Annual Village Election was held on April 8, 2004. The voters were asked to elect the following officers according to the Village Charter. (Names marked with asterisks were elected.)

Moderator (1)

(one-year term)

*Steven Eustis 158

Chief Engineer, Fire Department (1)

(two-year term)

*Chris Gaboriault 155

Village President (1)

(three-year term)

*Lawrence C. Yandow, Jr. 152

1st Assistant Engineer (1)

(two-year term)

*Raymond Weed 154

Library Trustee (1)

(five-year term)

*Sheila Porter 159

2nd Assistant Engineer (1)

(two-year term)

*John Rowell 162

Number of voters on checklist: 6831

Number of voted ballots: 168

VILLAGE TREASURER'S REPORT

by Susan M. Hill, Treasurer

SUMMARY OF DELINQUENT TAXES

Village of Essex Junction
Property tax receivables as of June 30, 2004

| | |
|--------------------------------------|-------------|
| Delinquent real estate taxes | \$11,223.76 |
| Penalty and interest receivable | 1,762.22 |
| Gross taxes receivable as of 6/30/04 | \$12,985.98 |

SENIOR CENTER REPORT

by Katharine Helfrich, President

The Essex Junction Senior Center is located in the white annex of Lincoln Hall at 2 Lincoln Street, adjacent to the Village Offices and is open to all seniors. Center hours are Monday through Friday, 10 AM to 4 PM.

The monthly meeting of the Senior Center is held at 3:45 PM on the second Wednesday of each month at the Center.

In addition to good conversation, videos, TV, pool and puzzles, the Center offers the following weekly activities:

Monday:

1 P.M. Exercises and drop-in bridge
Cards and games

Tuesday:

1 P.M. Penny bingo

Wednesday:

10 A.M. Art "do your own thing"

1 P.M. Cards and games

Thursday:

10 A.M. Arts and Crafts

1 P.M. Table bridge

Friday:

1 P.M. Cards and games

1 P.M. Afternoon Social
Series - biweekly

On the last Friday of each month a birthday party is held for the celebrants. Open House is held each year during the Essex Business and Professional Association's (EBPA) Memorial Day celebration when the seniors serve doughnuts, coffee and lemonade.

Drop-in bridge on Mondays is for those persons who wish to sharpen their skills or learn by playing. An informal atmosphere prevails with humorous chatter.

On Thursdays, seniors fill six to eight tables for challenging games of bridge. There is still room for more tables in the main hall. Coffee and tea are furnished by the Center while players at individual tables bring their own desserts. On Fridays, seniors play card games of their choice, including bridge.

The Center is open most legal holidays so seniors can have a place to go for entertainment and companionship.

The Center has a large supply of medical equipment (crutches, wheelchairs, commodes and similar items) for loan.

Senior van volunteers use the Center's office for taking reservations for rides on the vans. These reservations are taken from 9 AM - 11:45 AM the day before a ride is needed. The phone number at the Essex Junction Senior Center is 878-6940.

The Senior Center offers a variety of activities throughout the year. Seniors are encouraged to contact the Center for information about upcoming events.

**VILLAGE OF ESSEX JUNCTION
ANNUAL MEETING MINUTES
April 7, 2004**

Moderator Steve Eustis welcomed the assemblage to the 111th Annual Meeting of the Village of Essex Junction. Thanks were extended to New England Culinary Institute for their assistance with the community dinner preceding the annual meeting and to CHIPS for providing childcare for the evening. Village President, Larry Yandow, led the assemblage in the Pledge of Allegiance, and introduced Gary Moreau, Director of Music at Albert D. Lawton School, who led the ADL Select Chorus in singing The National Anthem. There was a moment of silence for the troops overseas and those who have given their life for our country. President Yandow acknowledged the efforts of Trustee Tim Jerman for the community dinner at the annual meeting, and introduced the Board of Trustees: Deb Billado, Tim Jerman, Peter Gustafson, and John Lajza. Village Manager, Charles Safford, introduced Village Clerk, Susan Hill, Village Accountant, Lauren Morrisseau, Development Director, Jeff Arango, Public Works and Waste Water Treatment Facility Director, Jim Jutras, Fire Chief, Ray Weed, Village Engineer, Rick Hamlin, Library Director, Penny Pillsbury, Village Attorney, Dave Barra, Chairwoman of the Brownell Library Trustees, Angie Chapple-Sokol, and recording secretary, Marianne Riordan. Moderator Eustis recognized State Representatives, Peter Hunt and Linda Kirker.

Moderator Eustis called the meeting to order at 7:42 PM and explained the procedure to be followed.

ARTICLE 1: Shall the Village act upon the report of the auditor? MOTION by

Chuck Barry, SECOND by Bob Stannard, to approve Article 1 as read. DISCUSSION: None. VOTING: Unanimous; motion carried. Article 1 is adopted.

ARTICLE 2: Shall the Village approve an annual General Fund Budget in the amount of \$2,379,480 for fiscal year July 1, 2004 to June 30, 2005, \$1,603,299 of which is to be levied in taxes against the Village Grand List? MOTION by George Boucher, SECOND by Chuck Barry, to approve Article 2 as read.

DISCUSSION: There was a presentation on the budget, highlighting proposed expenditures and revenues for FY2005, growth in the Grand List (1%), review of the IBM subsidy phase out and impact on the tax rate, comparison of Essex Junction's tax rate to area communities, and explanation of the increase in the Brownell Library budget compared to other departments.

VOTING: majority of ayes (voice vote); motion carried. Article 2 is adopted.

ARTICLE 3: Shall the Village approve the transfer of \$74,800 of General Fund fund balance to the General Fund Capital Reserve Fund? MOTION by Bob Stannard, SECOND by Diane Clemens, to accept Article 3 as read.

DISCUSSION: The auditor's advice to transfer excess money to the Capital Reserve Fund in order to maintain a 5% fund balance in the General Fund was explained.

VOTING: unanimous; motion carried.

Article 3 is adopted.

ARTICLE 4: Shall the Village approve holding the 2005 Annual Meeting on Wednesday, April 6, 2005 to act upon any articles not involving voting by Australian ballot to reconvene on Thursday, April 7, 2005 to vote for the Village officers and transact any business involving voting by Australian ballot? MOTION by Chuck Barry, SECOND by George Boucher, to approve Article 4 as read.

DISCUSSION: None. VOTING: unanimous; motion carried. Article 4 is adopted.

ARTICLE 5: To transact any other business that may lawfully come before the meeting.

Paul Hyde, Village resident, opined the Village is not pursuing merger to the Village and Town seriously enough, citing the budget numbers showing Villagers are paying for the privilege of living in the Village and not getting more services. Mr. Hyde stressed the need to merge with the Town, noting separation was tried and denied by the Legislature. Mr. Hyde also advocated having the Village budget voted by Australian ballot to reflect the voice of more voters rather than deciding the budget by the approximately 1% of the voters who attend the Annual Meeting and decide the budget by voice vote.

Bill Bickford, Drury Drive, spoke in support of Mr. Hyde's comments. Mr. Bickford also spoke in support of mailing the annual report. It was noted \$7,000 was saved by not mailing the report. The report is available at no cost at the Village Office and will be mailed upon request. The budget is published in the

local newspaper.

George Boucher, Main Street, urged the Board of Trustees to pursue the issue of the Village becoming a city in court so residents will pay only one set of taxes.

Dave Willey, Village resident, thanked the Board for doing a good job and being fiscally tight. Mr. Willey pointed out the downtown area is looking good, but suggested the Board take a leadership role with Five Corners since this is the perception of the Village by visitors as they come into the community. Mr. Willey urged the Board to do something with the properties at Five Corners that are an eyesore, even spending taxpayer money if necessary to make the area an impressive entry to the Village, a continuation of what has been done on Railroad Avenue to date. Regarding the relationship with the Town of Essex, especially the location of the Town's municipal offices, it seems the Village and Town are in conflict again, stated Mr. Willey, urging the Board to pursue merger to end the situation. Village President Yandow responded to the comments about revitalization, pointing out that the Board has been working on the situation for several years. There are many impediments. Railroad Avenue is full of businesses at this point. The shopping center is full. The Village has hardly any empty space, and the Board is happy about that, but not happy about not being able to accomplish everything, however, the Board continues to work on the matter.

Village President, Larry Yandow, welcomed the Boy Scouts in attendance for their Community Service badges, and urged the future leaders of America as well as all in attendance to come to the regular Board of Trustees meetings. Mr. Yandow announced the Third Annual Village Block Party on July 17, 2004 on

Railroad Avenue, a very popular community event.

Mary O'Neil, South Hill Drive, expressed thanks and appreciation to the Village staff, especially Public Works, for maintaining the roads and sidewalks and keeping residents safe on a limited budget. Ms. O'Neil also thanked the Board of Trustees for the leadership effort to encourage the public to support the rehabilitation of the Park Street School which will be voted at the upcoming annual school board meeting. This is an opportunity to keep the building in service at no cost to the taxpayers, stated Ms. O'Neil. Ms. O'Neil commented on the Lincoln Inn being like an old savings and loan bank building where the entity is not appreciated until it is gone, and asked everyone to support the Kourebanas family with their corner building, finding a way to keep the magnificent building in the Village. The Kourebanas family has celebrated our special occasions with us all at the Lincoln Inn, fondly recalled Ms. O'Neil. Mary O'Neil mentioned the proposed location of the Essex Town municipal offices will be announced soon, and asked how the Villagers feel about the building since the Village taxpayers will be subsidizing construction of a new building. There is concern of whether the Essex selectboard heard the Village voice in their consideration of the building location.

State Representative, Linda Kirker, thanked everyone for the potluck dinner preceding the meeting. Ms. Kirker relayed a story about Bristol where the town and village merged, and the level of service was not what it was before the merger. Rep. Kirker stressed the need to ensure the fine level of service that exists today be maintained no matter what happens between the Village and the Town. Rep. Kirker thanked the

Villagers for the honor to serve them in the Legislature as the representative from Essex Junction, noting she is not running for re-election. Ms. Kirker announced she is moving outside of the Village of Essex Junction after being an Essex Junction resident for the past 29 years, and wished everyone the best.

Alex Kourebanas, owner of the Lincoln Inn, thanked Mary O'Neil for her kind words. Mr. Kourebanas stated regarding the Lincoln Inn and the Town/Village merger, Essex Junction needs to watch out for Essex Junction. Look around, urged Mr. Kourebanas, and see that the towns of Williston and Essex are growing while the Village is being left behind. Alex Kourebanas said his family proposed a joint venture for the municipal offices, but the Essex Selectboard said the proposal was not received on time. Mr. Kourebanas said he is aware of at least one offer that was on time and was not even looked at by the Town. There are reconciliatory positions, and the Town and Village must work together. Mr. Kourebanas urged everyone to support local businesses and spend money locally. Essex Junction looks fine on the outside, but if you look deeper, there are many questions; however, there is hope the Trustees will lead the Village in the right direction.

Deb Billado, Village Trustee, thanked everyone for their comments, and mentioned the downtown steering committee (new committee) to address the historic district of Essex Junction and to work on a plan.

Tim Jerman, Village Trustee, assured the Board of Trustees have spent hundreds of hours on the separation/merger issue. There are many different ways to approach the matter, but regardless, the Trustees want to ensure

the Village is maintained and the Village voice is represented and supported on the governing board. It is not certain bigger is better. Regarding the town offices, the Trustees did feel strongly to keep the offices in the Village as part of revitalization, but the Essex Selectboard will make the decision. The Selectboard has kept the Trustees informed, but the Trustees are not part of the decision. Trustee Jerman felt the decision should be put on hold, but that has to come from the Town. Trustee Jerman mentioned he was on the board reviewing use of the Park Street School, and supports the project.

John Lajza, Village Trustees, spoke in support of becoming a city. Trustee Lajza questioned what the Essex Town public works and highway departments do for the Village for the increase in the budget. Bigness breeds inefficiency, not economy of scale, citing growth in the police department budget, highway budget, and high school budgets as examples. Regarding the tax burden, the Village percentage of total tax burden is 8% of property tax of the total tax rate (Town and Village combined). For that, villagers get a first class library, first class road maintenance, first class water and sewer services, first class recreation department. The Board of Trustees wanted the town municipal offices within the Village, continued Trustee Lajza, and communicated this to the Essex Selectboard. John Lajza pointed out what the Board of Trustees is doing, citing 10 Reasons Why Vermont's Homegrown Economy Matters (as noted in the publication by the Conservation Trust of Vermont). Reasons include downtown sense of place (Village is doing this with the revitalization of Railroad Ave. and Main Street, and efforts within Five Corners), and encouraging pedestrians (the Village has enlisted the Vermont Downtown Program

and is trying to keep public buildings in the downtown and promote support for local stores). Trustee Lajza thanked everyone for coming to the meeting and urged all to attend the regular Trustees meetings to make their voices heard.

Peter Gustafson, Village Trustee, spoke in support of maintaining the status quo, based on the numbers, governing bodies, and services received in the Village. Trustee Gustafson said he would have to be convinced with financial data to support merger. In the Village, children walk to school (not riding a school bus) and everyone can get to know their neighbor if they choose. Trustee Gustafson said he is happy with what the Village has at present.

Tim Jerman recognized Larry Yandow's efforts to initiate the Railroad Avenue renovation.

Trustee Billado stated the municipal office matter is not a done deal. The Town has not pursued all opportunities in the Village. The decision should be the taxpayers' who should be asking more questions. The offices should be located in the Village, stressed Ms. Billado.

Allison Werner, Village resident, asked if there will be a vote on the location of the Town offices. Larry Yandow explained the matter will go to the voters in the general election in November, and if the item passes, details on the office building will be provided at the 2005 town meeting. Charles Safford, Village Manager, further explained voter approval is sought in the fall (November) on the location and voters can voice their opinion at this time. The Selectboard will return to the voters with the building decision. Villagers are urged to voice their comments directly to the Essex Selectboard.

Bill Bickford, Drury Drive, asked if

the Essex Selectboard has made suggestions as to the location of the municipal office building, and urged informing the Villagers of this location. Larry Yandow stated the location was revealed to the Board of Trustees in Executive Session with the Essex Selectboard. Executive Session was requested by the Essex Selectboard. Deb Billado stated about a year ago, work was done with the Essex Selectboard on potential locations in the Village, but the study was tabled. Charles Safford explained the procedure that was followed with the study.

Alex Kourebanas, owner of the Lincoln Inn, recalled the plan his family had drafted by a professional architect for a major hotel, retail spaces, and development project on the Lincoln Inn site as an indication that the Kourebanas' were willing to do something with their property, but there were no takers (Village or Town) and the project was too big for the family to handle alone.

The Board of Trustees pointed out reasons why some places in the Village were not given further consideration by the Town of Essex for municipal offices. There was lengthy discussion of the location of the Town offices in the Village. The public in attendance urged the Essex Selectboard to reopen the bid process to reconsider locations. Mary O'Neil stated after attending Essex Selectboard meetings, it was clear there is no consideration of Village property for the Town offices. A slick video was shown of a virtual office building on Carmichael Street. Village residents need to send a message in support of reopening the bid process and supporting the location of the town offices in the Village, urged Ms. O'Neil.

NON-BINDING MOTIONS MADE DURING OTHER BUSINESS AT 4/7/04

ANNUAL MEETING:

MOTION by Mary O'Neil, SECOND by Bill Bickford, that the Essex Selectboard encourage the location of the town municipal offices within the Village limits of the Town of Essex.

DISCUSSION: Chris Halpin, Village resident, suggested adding to the motion that the bid process be reopened to allow parameters that would include properties within the village.

MOTION TO AMEND by Chris Halpin, SECOND by Bob Stannard, that it be resolved the Town of Essex reopen the bid process to better consider properties throughout the Village and Town, and that the parameters be altered to achieve this.

DISCUSSION ON MOTION AS AMENDED: None. CALL THE QUESTION by Bill Bickford. Discussion ceased. VOTE ON MOTION TO AMEND: All ayes except one nay; motion carried.

MOTION by Rick Hamlin, SECOND by Linda Kirker, that the Board of Trustees is authorized to modify the language of the motion regarding location of the Town municipal offices to clearly state the intent of the motion which is to locate the municipal offices within the Village of Essex Junction. VOTING: unanimous; motion carried.

DISCUSSION: Trustee Jerman mentioned the dedication of the Annual Report to Mike Corbin, especially in light of the discussion (about the Village and Town).

Alex McEwing, 34 Park Street, stated that the bid process with the Town was a legal process, and a proposal was submitted (by McEwing) for a 25,000 s.f. office. The proposal met the criteria and

was submitted on time, but a response was not ever received from the Town.

Martha Kourebanas, owner of the Lincoln Inn, thanked everyone for their wonderful comments, and the work done by the Board of Trustees. Ms. Kourebanas said they did receive a response from the Town of Essex on their proposal though they were late with their submission. Charles Safford read the written response from the Town of Essex, which said the bid process has not been reopened and the Town will move forward and complete the process of site selection before entertaining any new offers.

There were no further comments.

The 3rd annual Village Block Party on July 17, 2004 was announced. All were urged to attend.

MOTION by Bill Bickford, SECONDED by a gentleman in the audience, to adjourn the 111th Annual Meeting of the Village of Essex Junction.

DISCUSSION: Moderator Eustis recognized candidates for Village officers.

VOTING: unanimous; motion carried.

The meeting was adjourned at 9:08 PM. Voting will take place on April 8, 2004 7 AM to 7 PM at the Albert D. Lawton School.

WARNING
VILLAGE OF ESSEX JUNCTION, VERMONT
ANNUAL VILLAGE MEETING
APRIL 6 & 7, 2005

The legal voters of the Village of Essex Junction are hereby notified and warned to meet at the Albert D. Lawton School on Maple Street, in the gymnasium of said school, in the Village of Essex Junction on Wednesday, April 6, 2005 at 7:30 PM to act upon any of the following articles not involving voting by Australian ballot, said meeting to be adjourned to reconvene at the Albert D. Lawton School, in the gymnasium of said school, on Thursday, April 7, 2005 to vote for Village officers and transact any business involving voting by Australian ballot, said voting by Australian ballot to begin at 7 AM and close at 7 PM.

ARTICLE 1. Shall the Voters act upon the report of the auditor?

ARTICLE 2. Shall the Voters approve an Annual General Fund Budget in the amount of \$2,467,510 for fiscal year July 1, 2005 to June 30, 2006, \$1,729,420, of which is to be levied in taxes against the Village Grand List?

ARTICLE 3. Shall the Voters approve holding the 2006 Annual Meeting on Wednesday, April 5, 2006 to act upon any articles not involving voting by Australian ballot and to reconvene on Thursday, April 6, 2006 to vote for the Village officers and transact any business involving voting by Australian ballot?

ARTICLE 4. Shall the Voters authorize public notice in lieu of mailing or otherwise distributing the auditors' report to the voters by posting a notice in or near the clerk's office at least 30 days before the Annual Meeting?

ARTICLE 5. To transact any other business that may lawfully come before the meeting?

BALLOT QUESTIONS

ARTICLE 5. To elect Village officers required by law including: Moderator (one year term); Two Village Trustees (three year terms); Library Trustee (five year term)?

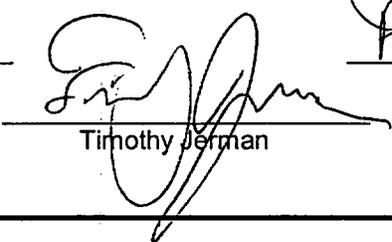
Dated this 7th day of March, 2005

Board of Trustees

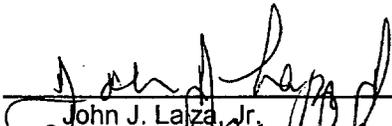


Lawrence C. Randow, Jr.

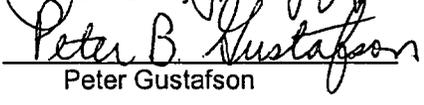
Deborah A. Billado



Timothy German



John J. Lajza, Jr.



Peter Gustafson

Sullivan, Powers & Co.
CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL CORPORATION

77 Barre Street
P.O. Box 947
Montpelier, VT 05601
802/223-2352
802/223-3578 FAX

James H. Powers, CPA
Fred Duplessis, CPA
Kathy Blackburn, CPA
Richard J. Brigham, CPA
Chad A. Hewitt, CPA

February 14, 2005

Village of Essex Junction
Essex Junction, Vermont 05452-3685

We have audited the financial statements of the Village of Essex Junction, Vermont as of and for the year ended June 30, 2004. Our opinion on the governmental activities, the business type activities, each major fund and the aggregate remaining fund information, which collectively comprise the basic financial statements of the Village of Essex Junction, Vermont, was unqualified.

The financial statements and our reports thereon are available for public inspection at the Village office and on the Village web-site at essexjunction.org.

Sullivan, Powers & Company

GENERAL FUND REVENUES

| Account | FY 04 Budget | FY 04 Actual | FY 05 Budget | FY 06 Proposed Budget |
|---------------------------------------|--------------------|--------------------|--------------------|-----------------------------|
| 1 Property Taxes | \$1,472,745 | \$1,472,405 | \$1,603,299 | \$1,729,420 |
| 2 State for Pilot & Current Use | 0 | 1,198 | 0 | 1,000 |
| 3 IBM Subsidy | 626,438 | 626,438 | 558,906 | 491,375 |
| 4 Penalties/Interest Delinq. Taxes | 5,000 | 4,684 | 5,000 | 3,500 |
| 5 License & Zoning Fees | 22,000 | 40,623 | 23,000 | 35,000 |
| 6 Service Fee - Water | 32,000 | 32,000 | 32,000 | 32,000 |
| 7 Service Fee - WWTP | 19,500 | 19,500 | 19,500 | 19,500 |
| 8 Service Fee - Sanitation | 5,000 | 5,000 | 5,000 | 5,000 |
| 9 State District Court Fines | 3,000 | 3,907 | 0 | 2,931 |
| 10 State Highway Aid | 89,000 | 93,791 | 90,000 | 90,000 |
| 11 EJSD Tax Collection Fee | 16,953 | 16,838 | 17,175 | 32,984 |
| 12 Lincoln Hall Rentals | 1,980 | 1,984 | 1,800 | 1,200 |
| 13 Miscellaneous Fire Receipts | 200 | 220 | 200 | 0 |
| 14 Miscellaneous Street Receipts | 3,000 | 4,060 | 3,000 | 3,000 |
| 15 Miscellaneous Library Receipts | 500 | 640 | 600 | 600 |
| 16 Essex Town Contribution to Library | 15,000 | 16,500 | 15,000 | 15,000 |
| 17 Interest Earnings | 3,000 | 4,935 | 3,000 | 3,000 |
| 18 Miscellaneous Grants | 0 | 50,600 | 0 | 0 |
| 19 Misc. Receipts | 2,000 | 3,421 | 2,000 | 2,000 |
| 20 CVE Contribution | 0 | 5,000 | 0 | 0 |
| TOTALS | \$2,317,316 | \$2,403,744 | \$2,379,480 | \$2,467,510 |

GENERAL FUND BUDGET SUMMARY

| | FY 04 Budget | FY 04 Actual | FY 05 Budget | FY 06 Proposed Budget |
|-------------------------------|--------------------|--------------------|--------------------|-----------------------------|
| GENERAL GOVERNMENT: | | | | |
| Administration | \$416,751 | \$398,665 | \$408,696 | \$424,031 |
| Misc Transfers & Expenditures | \$366,762 | \$439,649 | \$376,023 | \$418,987 |
| Lincoln Hall | \$36,067 | \$48,305 | \$32,791 | \$36,367 |
| Fire Department | \$189,041 | \$191,532 | \$193,820 | \$201,379 |
| Library | \$477,682 | \$473,818 | \$500,847 | \$520,381 |
| Planning Department | \$199,942 | \$158,632 | \$204,961 | \$180,484 |
| Economic Development | \$0 | \$0 | \$22,300 | \$20,715 |
| Street Department | \$631,071 | \$598,609 | \$640,042 | \$665,166 |
| GENERAL FUND SUBTOTAL | \$2,317,316 | \$2,309,210 | \$2,379,480 | \$2,467,510 |

ADMINISTRATION BUDGET

| Account | FY 04 Budget | FY 04 Actual | FY 05 Budget | FY 06 Proposed Budget |
|--------------------------------------|------------------|------------------|------------------|-----------------------------|
| 21 Salaries - Regular | \$202,500 | \$205,602 | \$209,000 | \$223,000 |
| 22 Salaries - Overtime | 135 | 60 | 135 | 135 |
| 23 Salaries - Part-time | 11,600 | 11,497 | 13,000 | 13,842 |
| 24 Social Security | 16,865 | 17,155 | 17,523 | 18,549 |
| 25 Unemployment Insurance | 400 | 338 | 370 | 370 |
| 26 Workers Compensation Insurance | 633 | 651 | 890 | 896 |
| 27 Health Insurance & Other Benefits | 42,988 | 38,803 | 46,834 | 51,129 |
| 28 Retirement | 20,250 | 21,025 | 20,900 | 22,300 |
| 29 Liability & Property Ins. | 3,682 | 3,831 | 4,020 | 4,949 |
| 30 Public Officials Liability Ins. | 1,489 | 1,510 | 1,680 | 1,722 |
| 31 Boardmember fees | 2,500 | 2,500 | 2,500 | 2,500 |
| 32 Supplies | 5,400 | 5,481 | 5,900 | 5,900 |
| 33 Postage | 4,426 | 4,015 | 4,426 | 4,426 |
| 34 Computer Expenses | 8,000 | 7,957 | 8,233 | 8,720 |
| 35 Training and Conferences | 8,142 | 4,761 | 9,472 | 8,500 |
| 36 Telephone Services | 2,800 | 2,546 | 1,701 | 1,577 |
| 37 Communications | 14,470 | 8,052 | 10,190 | 9,304 |
| 38 Vehicle Maintenance - Travel | 1,800 | 1,800 | 1,800 | 1,800 |
| 39 Interview Costs | 0 | 1,756 | 0 | 0 |
| 40 Leased Services | 3,900 | 3,613 | 3,700 | 4,146 |
| 41 Legal Services | 12,000 | 7,517 | 12,800 | 12,800 |
| 42 Audit Services | 2,401 | 2,528 | 4,802 | 3,420 |
| 43 Other Professional Services | 6,000 | 4,992 | 6,000 | 5,200 |
| 44 Printing and Advertising | 7,400 | 7,808 | 7,200 | 7,200 |
| 45 Palmer & Associates Study | 250 | 180 | 1,500 | 250 |
| 46 Elections | 620 | 538 | 620 | 620 |
| 47 Bank Collateral Charge | 1,700 | 457 | 2,000 | 2,000 |
| 48 Tax Rebates | 500 | 0 | 500 | 0 |
| 49 Holiday Expense | 1,500 | 1,035 | 1,000 | 1,100 |
| 50 Economic Development | 20,000 | 21,325 | 0 | 0 |
| 51 Trustees Expenditures | 6,000 | 3,067 | 6,000 | 2,500 |
| 52 Capital Outlay | 6,400 | 6,265 | 4,000 | 5,176 |
| TOTALS | \$416,751 | \$398,665 | \$408,696 | \$424,031 |

MISC TRANSFERS & EXPENDITURES

| Account | FY 04 Budget | FY 04 Actual | FY 05 Budget | FY 06 Proposed Budget |
|---------------------------------------|------------------|------------------|------------------|-----------------------------|
| 53 Rolling Stock Fund Contribution | \$110,500 | \$110,500 | \$119,500 | \$129,100 |
| 54 Capital Fund Contribution | 220,700 | 220,700 | 225,700 | 259,600 |
| 55 Land Acquisition Fund Contribution | 25,000 | 25,000 | 25,000 | 25,000 |
| 56 Tax Stabilization Expense | 5,600 | 4,511 | 0 | 0 |
| 57 Fire & Library Grant Expenditures | 0 | 73,339 | 0 | 0 |
| 58 Metropolitan Planning Org. (MPO) | 4,962 | 5,599 | 5,823 | 5,287 |
| TOTALS | \$366,762 | \$439,649 | \$376,023 | \$418,987 |

LINCOLN HALL BUDGET

| Account | FY 04 Budget | FY 04 Actual | FY 05 Budget | FY 06 Proposed Budget |
|-----------------------------------|-----------------|-----------------|-----------------|-----------------------------|
| 59 Liability & Property Ins. | \$1,484 | \$1,298 | \$1,510 | \$2,557 |
| 60 Supplies | 2,100 | 3,226 | 2,550 | 3,250 |
| 61 Water and Sewer Charges | 356 | 281 | 300 | 300 |
| 62 Telephone Services | 1,427 | 1,402 | 1,249 | 1,249 |
| 63 Electrical Service | 7,775 | 6,056 | 5,700 | 6,202 |
| 64 Heating | 5,565 | 6,904 | 7,100 | 8,284 |
| 65 Maintenance - Building/Grounds | 7,000 | 7,825 | 6,000 | 6,000 |
| 66 Rubbish Removal | 1,450 | 1,349 | 1,450 | 1,450 |
| 67 Contractual Services | 5,510 | 5,335 | 6,932 | 7,075 |
| 68 Capital Outlay | 3,400 | 14,629 | 0 | 0 |
| TOTALS | \$36,067 | \$48,305 | \$32,791 | \$36,367 |

FIRE DEPARTMENT BUDGET

| Account | FY 04 Budget | FY 04 Actual | FY 05 Budget | FY 06 Proposed Budget |
|------------------------------------|------------------|------------------|------------------|-----------------------------|
| 69 Salaries - Firefighters | \$67,500 | \$69,861 | \$69,500 | \$73,030 |
| 70 Social Security | 5,164 | 5,360 | 5,320 | 5,590 |
| 71 Workers Compensation Insurance | 7,089 | 7,111 | 7,862 | 9,224 |
| 72 Accident & Disability Ins. | 4,800 | 301 | 3,800 | 3,800 |
| 73 Liability & Property Ins. | 4,513 | 4,139 | 4,385 | 4,947 |
| 74 Supplies | 2,200 | 1,984 | 2,200 | 2,200 |
| 75 EMS Supplies | 0 | 0 | 0 | 1,654 |
| 76 Gas, Grease and Oil | 800 | 810 | 850 | 850 |
| 77 Water and Sewer Charges | 325 | 322 | 275 | 275 |
| 78 Training and Conferences | 8,500 | 5,577 | 8,500 | 7,500 |
| 79 Telephone Services | 2,825 | 3,101 | 2,900 | 2,900 |
| 80 Electrical Service | 7,750 | 6,729 | 5,768 | 6,169 |
| 81 Heating | 4,850 | 4,987 | 5,335 | 5,900 |
| 82 Maintenance - Building/Grounds | 1,200 | 2,666 | 1,200 | 1,340 |
| 83 Radio Maintenance | 2,500 | 1,443 | 2,000 | 2,000 |
| 84 Maintenance - Other | 4,500 | 3,906 | 4,000 | 4,000 |
| 85 Vehicle Maintenance - Travel | 8,400 | 13,657 | 8,800 | 11,000 |
| 86 Emergency Generator Maintenance | 1,000 | 372 | 1,100 | 1,100 |
| 87 Uniforms, Boots, Etc. | 16,500 | 16,933 | 16,500 | 16,500 |
| 88 Fire Prevention | 2,300 | 1,428 | 2,300 | 2,000 |
| 89 Physical Exams | 6,000 | 5,394 | 6,300 | 6,000 |
| 90 Employee Assistance Program | 925 | 216 | 925 | 900 |
| 91 Hydrant Rental | 5,000 | 5,000 | 5,000 | 5,000 |
| 92 New Equipment - Radios | 4,500 | 3,841 | 4,000 | 4,000 |
| 93 Routine Equipment Purchases | 15,500 | 19,420 | 17,500 | 16,500 |
| 94 Capital Outlay | 4,400 | 6,974 | 7,500 | 7,000 |
| TOTALS | \$189,041 | \$191,532 | \$193,820 | \$201,379 |

BROWNELL LIBRARY BUDGET

| Account | FY 04 Budget | FY 04 Actual | FY 05 Budget | FY 06 Proposed Budget |
|-----------------------------------------|------------------|------------------|------------------|-----------------------------|
| 95 Salaries - Regular | \$195,000 | \$194,059 | \$202,000 | \$210,720 |
| 96 Salaries - Part-time | 61,000 | 60,780 | 62,829 | 75,157 |
| 97 Social Security | 20,730 | 21,140 | 21,459 | 23,181 |
| 98 Unemployment Insurance | 921 | 641 | 731 | 731 |
| 99 Workers Compensation Insurance | 756 | 784 | 1,057 | 998 |
| 100 Health Insurance & Other Benefits | 32,610 | 30,128 | 38,874 | 39,849 |
| 101 Retirement | 19,500 | 19,680 | 20,200 | 21,072 |
| 102 Liability & Property Ins. | 6,312 | 6,250 | 6,469 | 7,236 |
| 103 Supplies | 10,000 | 10,845 | 9,500 | 9,600 |
| 104 Postage | 4,500 | 4,482 | 4,000 | 4,500 |
| 105 Computer Expenses | 4,380 | 4,245 | 3,700 | 5,540 |
| 106 Water and Sewer Charges | 1,000 | 284 | 500 | 350 |
| 107 Training and Conferences | 2,500 | 3,503 | 11,400 | 4,000 |
| 108 Telephone Services | 3,720 | 2,478 | 2,640 | 2,000 |
| 109 Technology Access | 3,824 | 2,023 | 4,100 | 2,600 |
| 110 Electrical Service | 12,200 | 13,004 | 12,000 | 13,000 |
| 111 Heating | 6,000 | 5,904 | 7,510 | 7,000 |
| 112 Maintenance - Buildings/Grounds | 3,500 | 5,840 | 4,500 | 5,400 |
| 113 Maintenance - Other | 350 | 0 | 0 | 0 |
| 114 Alarm System Maintenance | 329 | 50 | 550 | 440 |
| 115 Interview Costs | 1,000 | 0 | 300 | 0 |
| 116 Contractual Services | 16,800 | 17,091 | 19,815 | 20,499 |
| 117 Adult Programs | 500 | 510 | 0 | 0 |
| 118 Childrens' Programs | 1,500 | 1,508 | 0 | 0 |
| 119 Audit Services | 350 | 375 | 713 | 508 |
| 120 Adult Collection-Print&Electronic | 44,000 | 44,132 | 44,000 | 44,000 |
| 121 Juvenile Collection-Prnt&Electronic | 22,000 | 22,005 | 22,000 | 22,000 |
| 122 Capital Outlay | 2,400 | 2,077 | 0 | 0 |
| TOTALS | \$477,682 | \$473,818 | \$500,847 | \$520,381 |

PLANNING DEPARTMENT BUDGET

| Account | FY 04 Budget | FY 04 Actual | FY 05 Budget | FY 06 Proposed Budget |
|---------------------------------------|------------------|------------------|------------------|-----------------------------|
| 123 Salaries - Regular | \$109,500 | \$74,295 | \$106,500 | \$80,500 |
| 124 Salaries - Overtime | 0 | 21 | 0 | 0 |
| 125 Salaries - Part-time | 0 | 937 | 0 | 8,000 |
| 126 Social Security | 8,898 | 6,052 | 8,600 | 7,229 |
| 127 Unemployment Insurance | 240 | 179 | 289 | 267 |
| 128 Workers Compensation Insurance | 889 | 559 | 938 | 1,052 |
| 129 Health Insurance & Other Benefits | 28,971 | 16,948 | 35,299 | 22,523 |
| 130 Retirement | 10,950 | 6,870 | 10,650 | 8,050 |
| 131 Liability & Property Ins. | 1,141 | 1,310 | 1,155 | 1,242 |
| 132 Public Officials Liability Ins. | 1,489 | 1,510 | 1,680 | 1,722 |
| 133 Boardmember Fees | 3,000 | 2,900 | 3,000 | 3,000 |
| 134 Supplies | 2,000 | 3,055 | 2,500 | 3,050 |
| 135 Postage | 1,150 | 1,123 | 1,150 | 1,150 |
| 136 Computer Expenses | 0 | 1,587 | 800 | 1,500 |
| 137 Training, Conferences, Dues | 1,950 | 2,437 | 1,950 | 2,500 |
| 138 Telephone Services | 564 | 392 | 250 | 250 |
| 139 Communications | 2,300 | 1,713 | 2,300 | 2,000 |
| 140 Vehicle Maintenance - Travel | 2,400 | 1,496 | 2,400 | 2,400 |
| 141 Planning/Design/Landscaping | 6,000 | 12,813 | 0 | 0 |
| 142 Legal Services | 12,500 | 7,263 | 12,500 | 12,500 |
| 143 Other Professional Services | 0 | 0 | 7,000 | 13,000 |
| 144 Printing and Advertising | 4,000 | 3,727 | 4,000 | 4,000 |
| 145 Recording Fees | 2,000 | 1,925 | 2,000 | 2,000 |
| 146 Capital Outlay | 0 | 9,520 | 0 | 2,549 |
| TOTALS | \$199,942 | \$158,632 | \$204,961 | \$180,484 |

ECONOMIC DEVELOPMENT

| Account | FY 04 Budget | FY 04 Actual | FY 05 Budget | FY 06 Proposed Budget |
|-------------------------------|-----------------|-----------------|-----------------|-----------------------------|
| 147 Block Party Expense | \$0 | \$0 | \$5,000 | \$5,000 |
| 148 Downtown Committee | 0 | 0 | 5,000 | 5,000 |
| 149 Tax Stabilization Expense | 0 | 0 | 2,300 | 715 |
| 150 Economic Development | 0 | 0 | 10,000 | 10,000 |
| TOTALS | \$0 | \$0 | \$22,300 | \$20,715 |

STREET DEPARTMENT BUDGET

| Account | FY 04 Budget | FY 04 Actual | FY 05 Budget | FY 06 Proposed Budget |
|---------------------------------------|------------------|------------------|------------------|-----------------------------|
| 151 Salaries - Regular | \$156,000 | \$145,045 | \$147,812 | \$159,518 |
| 152 Salaries - Overtime | 20,360 | 15,366 | 20,696 | 19,688 |
| 153 Salaries - Part-time | 6,240 | 2,149 | 9,944 | 8,235 |
| 154 Social Security | 14,030 | 12,811 | 13,711 | 14,362 |
| 155 Unemployment Insurance | 422 | 332 | 350 | 350 |
| 156 Workers Compensation Insurance | 9,540 | 8,883 | 9,412 | 12,921 |
| 157 Health Insurance & Other Benefits | 49,987 | 42,689 | 51,147 | 55,330 |
| 158 Retirement | 15,600 | 14,762 | 14,781 | 15,952 |
| 159 Liability & Property Ins. | 8,542 | 7,990 | 8,505 | 9,320 |
| 160 Supplies | 12,500 | 15,865 | 13,000 | 13,000 |
| 161 Winter Maintenance | 58,000 | 52,581 | 58,000 | 58,000 |
| 162 Pavement Maintenance | 55,000 | 26,926 | 53,000 | 53,000 |
| 163 Gravel & Topsoil | 3,500 | 4,784 | 3,500 | 4,000 |
| 164 Signs and Posts | 4,000 | 7,694 | 5,500 | 7,000 |
| 165 Gas, Grease and Oil | 10,000 | 13,803 | 11,000 | 13,500 |
| 166 Water and Sewer Charges | 200 | 1,331 | 700 | 1,700 |
| 167 Training and Conferences | 1,000 | 1,418 | 1,000 | 1,000 |
| 168 Telephone Services | 1,500 | 2,074 | 1,540 | 1,994 |
| 169 Electrical Service | 3,400 | 3,889 | 4,000 | 4,100 |
| 170 Street Lights (rental/electrical) | 91,000 | 94,982 | 90,000 | 96,000 |
| 171 Traffic Lights (electrical) | 5,000 | 3,244 | 3,600 | 3,700 |
| 172 Heating | 4,000 | 3,971 | 4,444 | 5,300 |
| 173 Maintenance - Buildings/Grounds | 2,000 | 6,421 | 3,000 | 3,140 |
| 174 Radio Maintenance | 200 | 0 | 200 | 200 |
| 175 Maintenance - Other | 750 | 2,277 | 900 | 1,000 |
| 176 Vehicle Maintenance - Travel | 15,000 | 24,801 | 13,000 | 13,000 |
| 177 Streetscape Maint./Imp. | 4,500 | 11,977 | 6,000 | 7,500 |
| 178 Traffic Light Maintenance | 4,500 | 622 | 4,500 | 4,000 |
| 179 Street Marking | 7,000 | 3,913 | 8,500 | 8,500 |
| 180 Interview Costs | 0 | 643 | 0 | 0 |
| 181 Uniforms, Boots, Etc. | 2,500 | 4,561 | 2,500 | 3,000 |
| 182 Rubbish Removal | 3,500 | 3,967 | 3,700 | 4,000 |
| 183 Contractual Services | 5,000 | 3,572 | 5,000 | 5,000 |
| 184 Traffic Light System Improvements | 0 | 0 | 2,000 | 0 |
| 185 Equipment Rentals | 2,300 | 2,953 | 2,300 | 2,000 |
| 186 Engineering Services | 6,500 | 8,851 | 4,000 | 8,000 |
| 187 Sidewalk and Curb Maintenance | 8,000 | 7,190 | 8,000 | 7,500 |
| 188 Storm Sewer Maintenance | 7,000 | 4,692 | 7,000 | 5,500 |
| 189 Storm Sewer Permit Fees | 17,500 | 400 | 17,500 | 7,800 |
| 190 Storm Sewer Public Education | 5,000 | 4,760 | 5,000 | 5,000 |
| 191 Traffic Calming | 0 | 0 | 10,000 | 7,500 |
| 192 Capital Outlay | 10,000 | 24,420 | 11,300 | 14,556 |
| TOTALS | \$631,071 | \$598,609 | \$640,042 | \$665,166 |

Rolling Stock Fund

| DEPT | VEHICLE | MAKE | YEAR | REPLACEMENT VALUE | | | | | | |
|--------|-----------------------------------|---------------|------|-------------------|------|------|------|---------|---------|---|
| | | | | FY06 | FY07 | FY08 | FY09 | FY10 | | |
| STREET | 4WD PICK UP | GMC SIERRA | 2001 | 30,000 | | | | | 30,000 | |
| STREET | PICKUP | GMC SONOMA | 2001 | 20,000 | | | | | | |
| STREET | DUMPTRUCK -DIESEL | INTERNATIONAL | 1999 | 80,000 | | | | | | |
| STREET | DUMPTRUCK -DIESEL | INTERNATIONAL | 2002 | 80,000 | | | | | | |
| STREET | DUMPTRUCK -DIESEL - not replacing | MACK | 1989 | 80,000 | | | | | | |
| STREET | CATCH BASIN CLEANER | GMC | 1974 | 55,000 | | | | | 75,000 | |
| STREET | LOADER | JOHN DEERE | 2001 | 65,000 | | | | | | |
| STREET | SIDEWALK PLOW | TRACKLESS MT | 1990 | 80,000 | | | | | | |
| STREET | SKID STEER SIDEWALK PLOW | CAT | 2001 | 60,000 | | | | | | |
| STREET | SIDEWALK PLOW | TRACKLESS | 1994 | 46,000 | | | | | 80,000 | |
| STREET | ROLLER | ROSCOE | 1979 | 15,000 | | | | | | |
| STREET | PICKUP 4WD 1 TON | GMC | 2004 | 30,000 | | | | | | |
| STREET | 4WD PICKUP | FORD F350 | 2003 | 40,000 | | | | | | |
| STREET | COMPRESSOR | SULLAIR | 1992 | 12,000 | | | | | | |
| STREET | DUMP TRUCK | INTERNATIONAL | 1999 | 80,000 | | | | | | |
| STREET | SWEeper | JOHNSTON | 1999 | 120,000 | | | | | | |
| STREET | TRAILER MOUNTED BOOM LIFT | | | 15,000 | | | | | | |
| STREET | COLD PLANER | | | | | | | | | |
| FIRE | PICKUP 8U61 | GMC | 2004 | 40,000 | | | | | | |
| FIRE | 1250 PUMPER 8E21 | E-ONE | 1997 | 310,000 | | | | | | |
| FIRE | 1250 PUMPER 8E24 - not replacing | PIERCE DASH | 1988 | 305,000 | | | | | | |
| FIRE | LADDER 8L41 | PIERCE LANCE | 1991 | 620,000 | | | | | | |
| FIRE | COMBINATION RESCUE/PUMPER | | | 450,000 | | | | | 355,000 | |
| FIRE | RESCUE 8R65 - not replacing | FREIGHTLINER | 1994 | 250,000 | | | | | | |
| TOTAL | | | | 2,883,000 | 0 | 0 | 0 | 355,000 | 185,000 | 0 |

| YEAR | DEPOSIT | WITH-DRAWAL | BALANCE |
|------|---------|-------------|---------|
| FY04 | BALANCE | | 220,239 |
| FY05 | 119,500 | 82,498 | 257,241 |
| FY06 | 129,100 | 0 | 386,341 |
| FY07 | 140,200 | 0 | 526,541 |
| FY08 | 151,300 | 355,000 | 322,841 |
| FY09 | 162,400 | 185,000 | 300,241 |
| FY10 | 173,500 | 0 | 473,741 |

VILLAGE OF ESSEX JUNCTION GENERAL FUND CAPITAL FUND

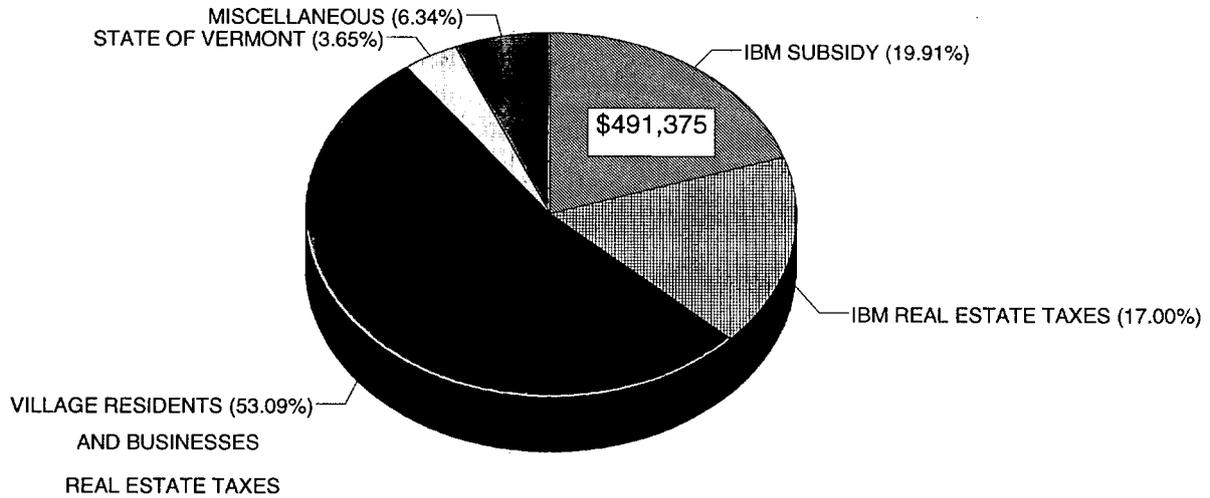
| PROJECT | FY 06 Plan | FY 07 Plan | FY 08 Plan | FY 09 Plan | FY 10 Plan | FY 11 Plan | FY 12 Plan | FUTURE Plan |
|---------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|
| STORMWATER COMPLIANCE | | | | | | | | |
| FIRE DEPT PAGER TRANSMITTER/RECEIVER | | | | | | | | |
| MAIN ST. LIGHTING | | | | | | | | |
| SALT SHED | | | | | | | | |
| MEMORIAL PARK | | | | | | | | |
| MARVIN HGTS SIDEWALK/CURBING RECONST. | 317,141 | | | | | | | |
| ESSEX JUNCTION REDEVELOPMENT | 500,000 | | | | | | | |
| DPW BOILER | | 20,000 | | | | | | |
| CRESTVIEW SIDEWALK/CURBING RECONST. | | 13,406 | 81,246 | | | | | |
| ORCHARD TERRACE SIDEWALKS RECONST. | | | 93,931 | | | | | |
| BRIAR LANE SIDEWALKS RECONST. | | | 89,597 | | | | | |
| TAFT ST. RECONSTRUCTION | | | 17,321 | 216,506 | | | | |
| ABNAKI/ALGONQUIN RECONSTRUCTION | | | | 9,545 | 263,302 | | | |
| SOUTH SUMMIT ST. RECONSTRUCTION | | | | 12,376 | 154,705 | | | |
| DENSMORE DR. RECONSTRUCTION | | | | | | 24,641 | 410,687 | |
| HIGHWAY FUEL STORAGE TANK REPLACEMENT | | | | | | | 38,000 | |
| LINCOLN HALL WINDOW REPLACEMENTS | | | | | | | | 70,000 |
| | 817,141 | 33,406 | 282,095 | 238,427 | 418,007 | 24,641 | 448,687 | 70,000 |

| GENERAL FUND CAPITAL FUND | |
|---------------------------|----------------------|
| YEAR | AVAILABLE BALANCE |
| FY 04 | 302,361 |
| FY 05 | 98,948 |
| FY 06 | 41,407 |
| FY 07 | 243,701 |
| FY 08 | 202,306 |
| FY 09 | 209,579 |
| FY 10 | 42,272 |
| FY 11 | 273,331 |
| FY 12 | 85,344 |

| FY 04 GENERAL FUND CAPITAL FUND ACTIVITY | |
|------------------------------------------|-----------------|
| Project | Amount Spent |
| Veterans Memorial Park | 9,350 |
| Lincoln Hall Improvements | 2,021 |
| Cascade Street Reconstruction | 475,214 |
| Upper Main Sidewalk/Curbing | 281,162 |
| Maplewood Lane Reconstruction | 5,547 |
| Railroad Ave. Streetscape | 291,437 |
| Fire Dept Air Packs Replacement | 63,904 |
| Stormwater Compliance | 17,374 |
| Main Street Lighting | 17,725 |
| Salt Shed | 519 |
| | 1,164,253 |

FY 2006 PROPOSED GENERAL FUND REVENUES

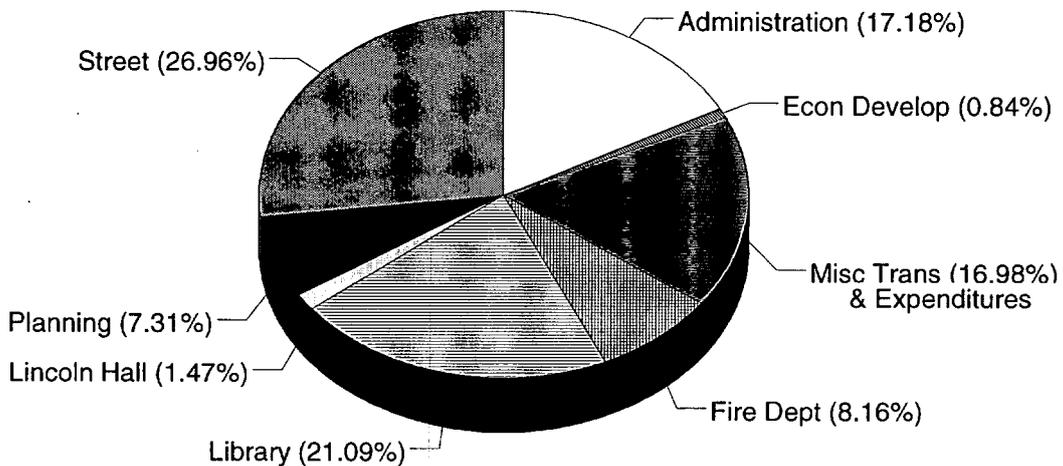
\$2,467,510



The proposed FY06 Budget represents an 7.9% increase in property taxes over the FY05 budget.

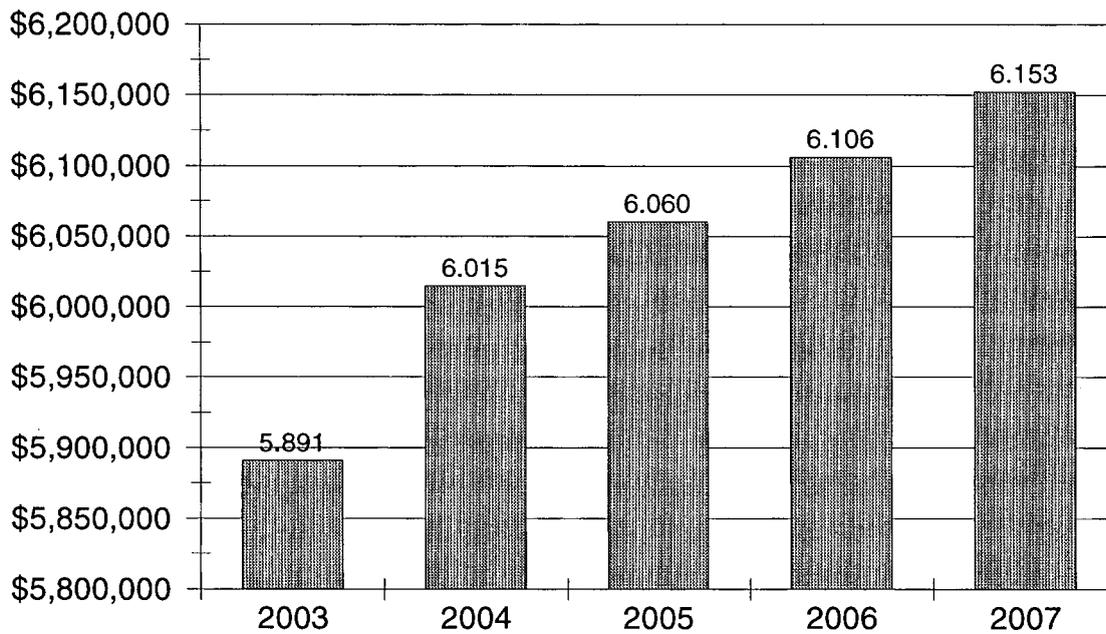
FY 2006 PROPOSED GENERAL FUND EXPENDITURES

\$2,467,510



The proposed FY06 Budget represents a 3.7% increase over the FY05 budget.
The rate of inflation from Sept. 03 to Sept. 04 was 3.7% for Northeast Urban size C communities

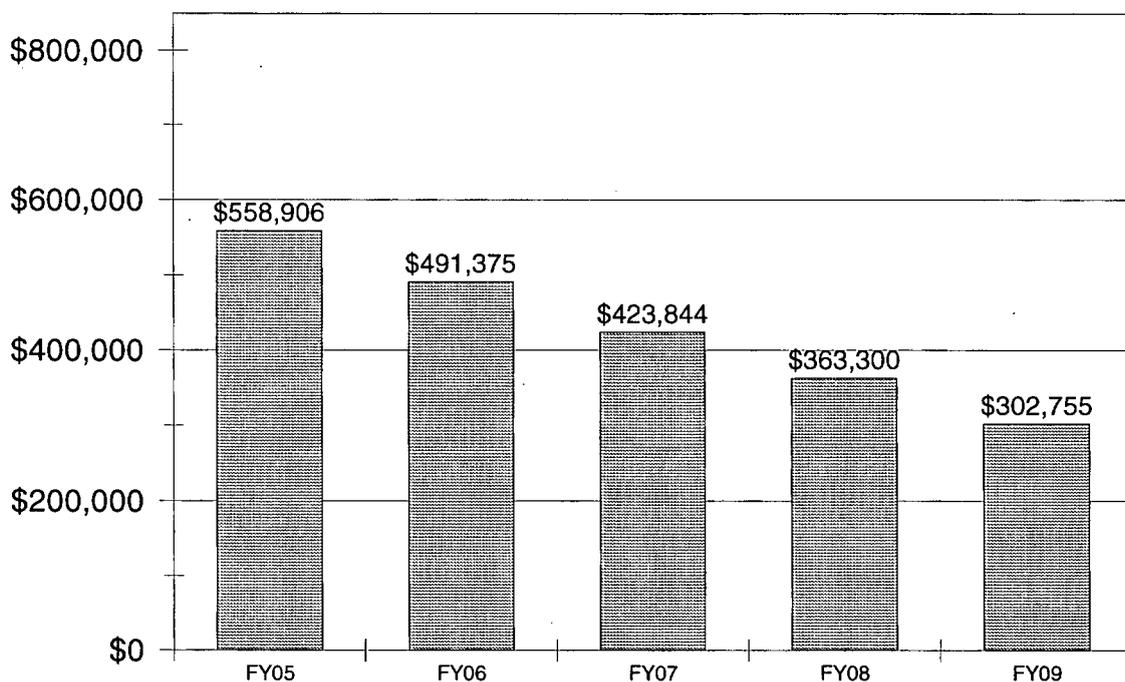
VILLAGE OF ESSEX JUNCTION PROJECTED GRAND LIST THROUGH 2007



The state equalization study for 2004 indicates the Village grand list is 71.4% of market value.

The Non-IBM Real Estate Grand List is projected to increase by 1 percent per year due to new property investment. This graph does not incorporate any appreciation in value of existing real property.

IBM SUBSIDY



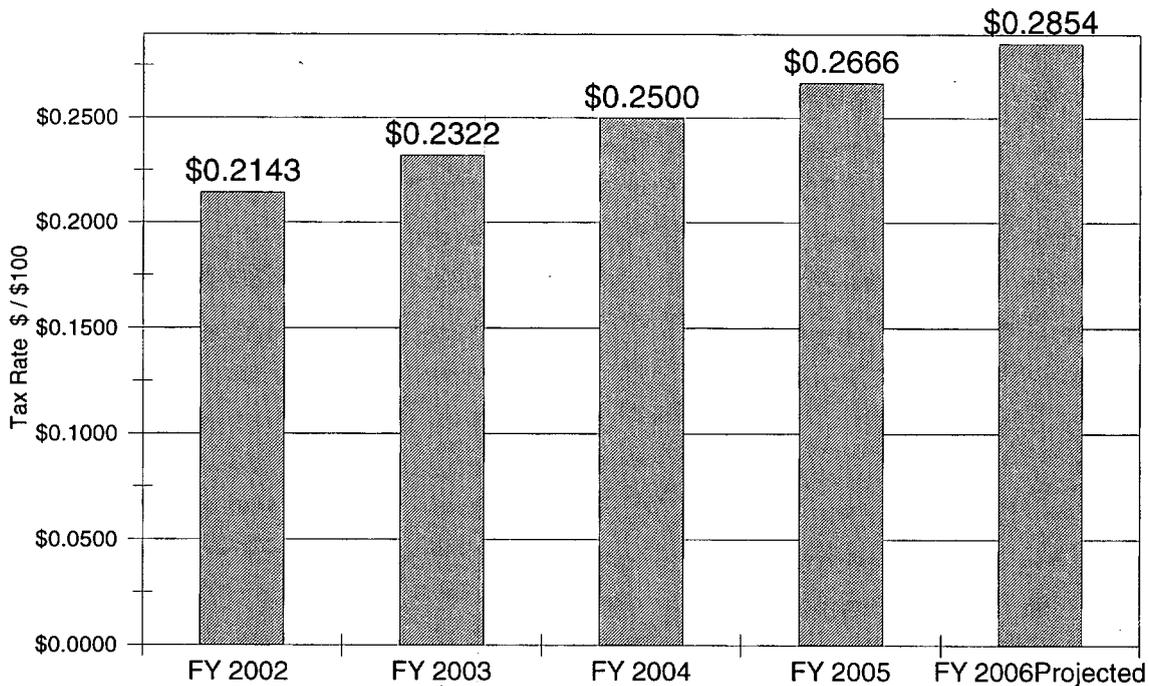
In Dec 2001 the Village signed an agreement with IBM eliminating taxes on Machinery & Equipment and agreeing to a gradual phase down of the revenue from taxes on M&E. The IBM M&E Subsidy phase down is approximately \$67,500 per year through FY14

Increase in Grand List Revenue vs Decrease in IBM Subsidy

| | |
|------------------------------------------------------------|---------------------|
| Estimated Increase in Revenue due to Grand List Growth | \$12,116 |
| Scheduled Decrease in IBM Subsidy Payment per Agreement | (<u>\$67,532</u>) |
| Difference | (\$55,416) |

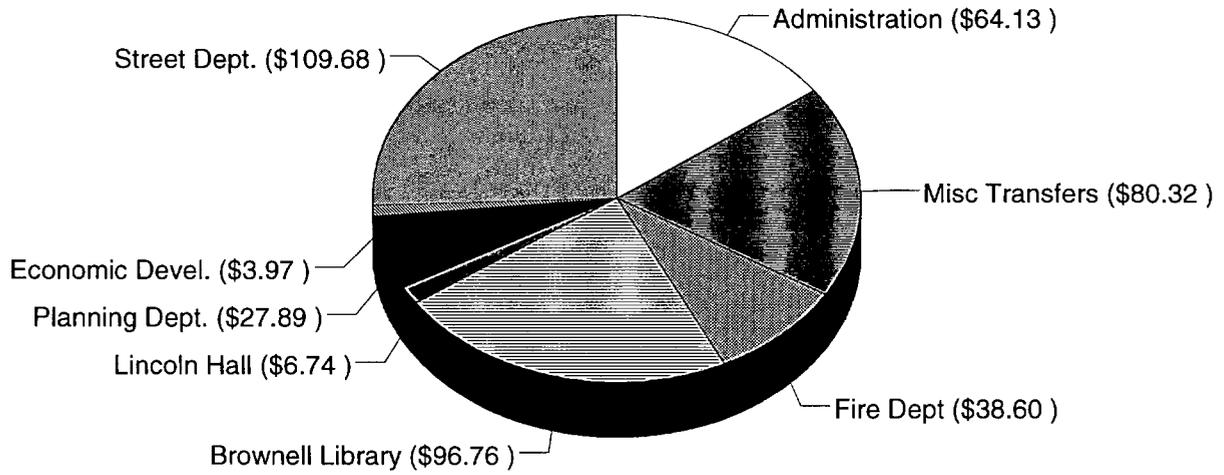
Estimated Revenue increase due to Grand List Growth is based on a 1% increase in the non-IBM Grand List.

VILLAGE TAX RATES

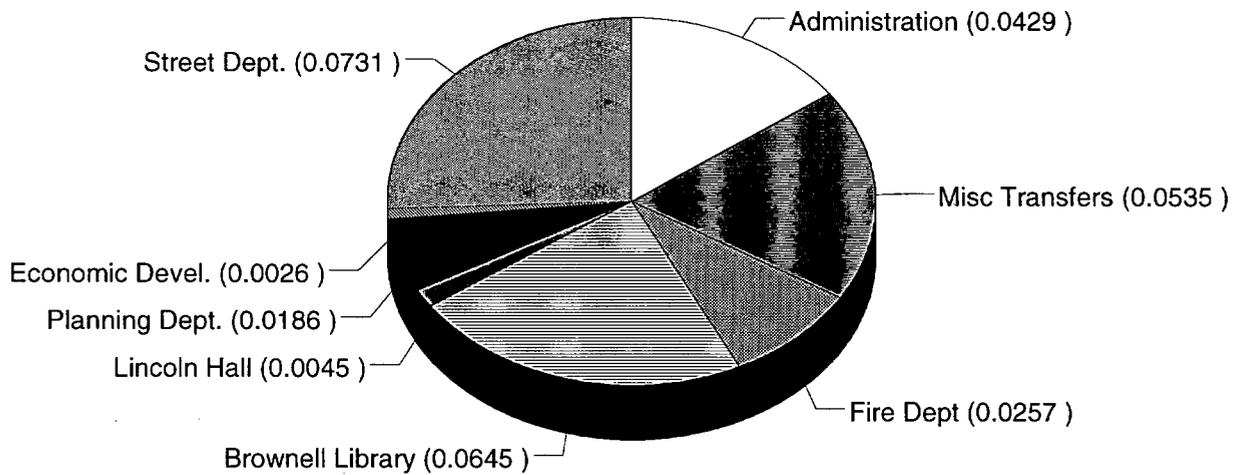


Taxes for an average (\$122,000) home are projected to be \$348.19 in FY 2006. The Village municipal tax rate is estimated to increase by \$.0188 (+7.1%) from FY 2005 to FY 2006. The increase in the tax rate from FY 2005 to FY 2006 will cost the owner of an average home (\$122,000) \$22.94.

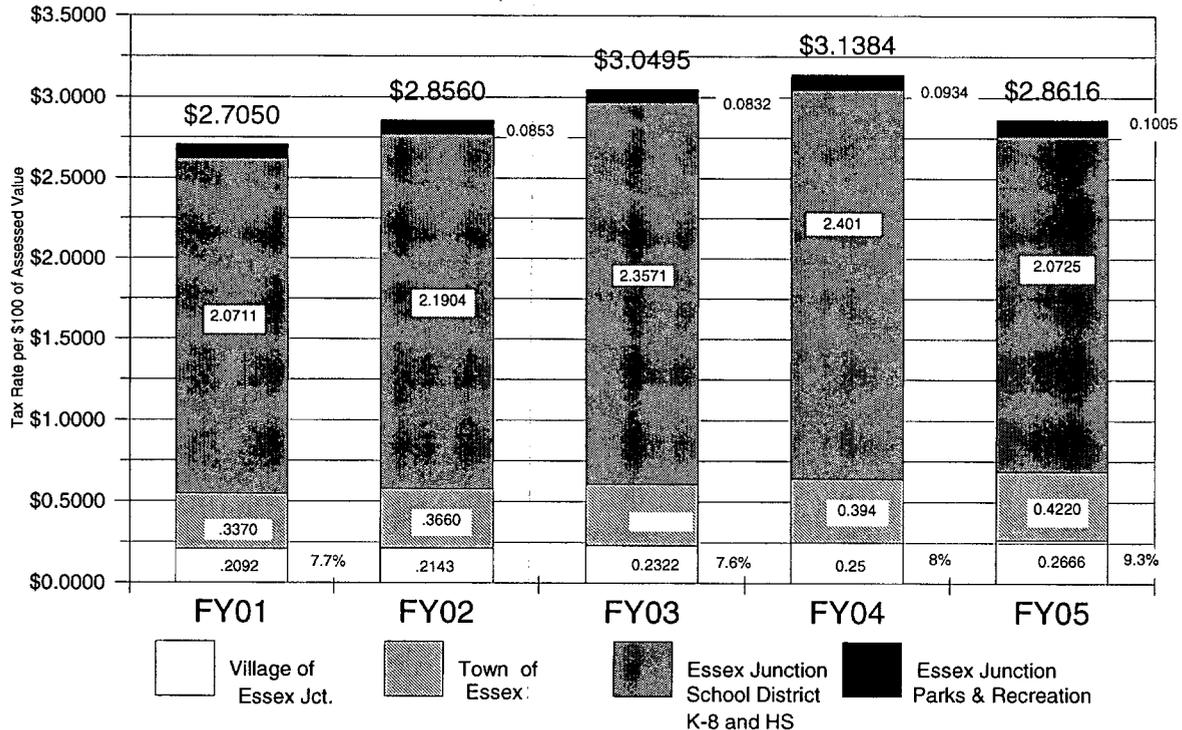
FY 06 ESTIMATED TAXES ON \$150,000 HOME BY SERVICE DEPARTMENT



ESTIMATED TAX RATES BY SERVICE DEPARTMENT VILLAGE ESTIMATED FY06 TAX RATE = \$0.2854

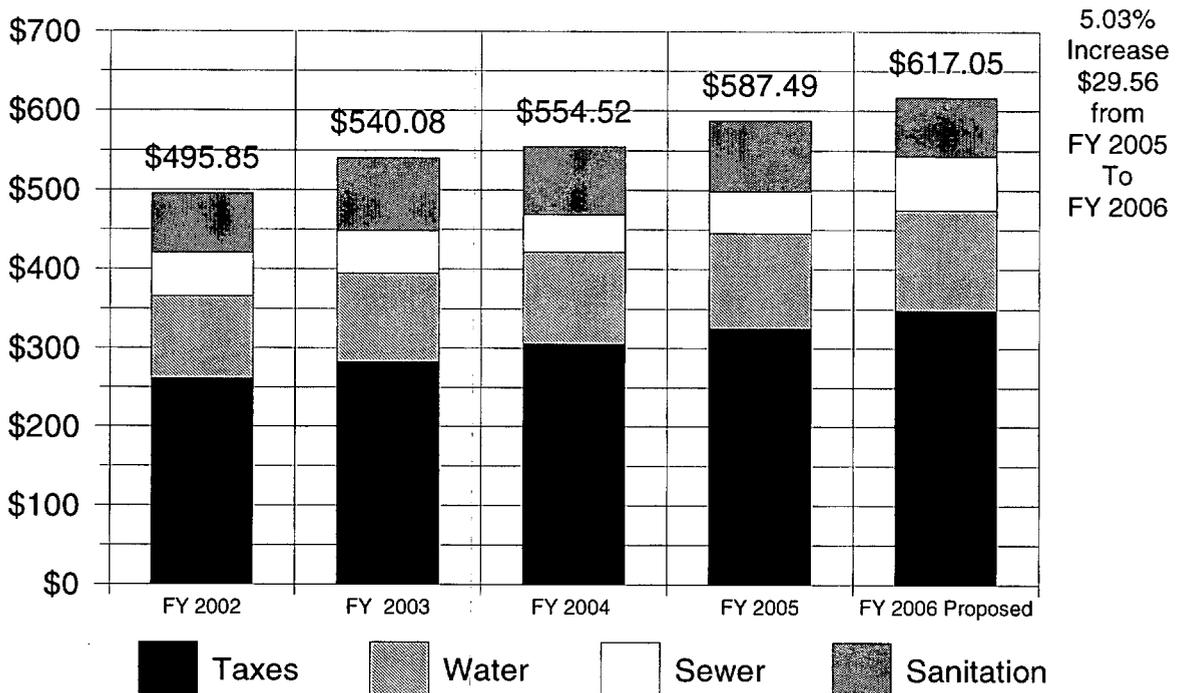


Essex Junction Municipal & School Tax Rates

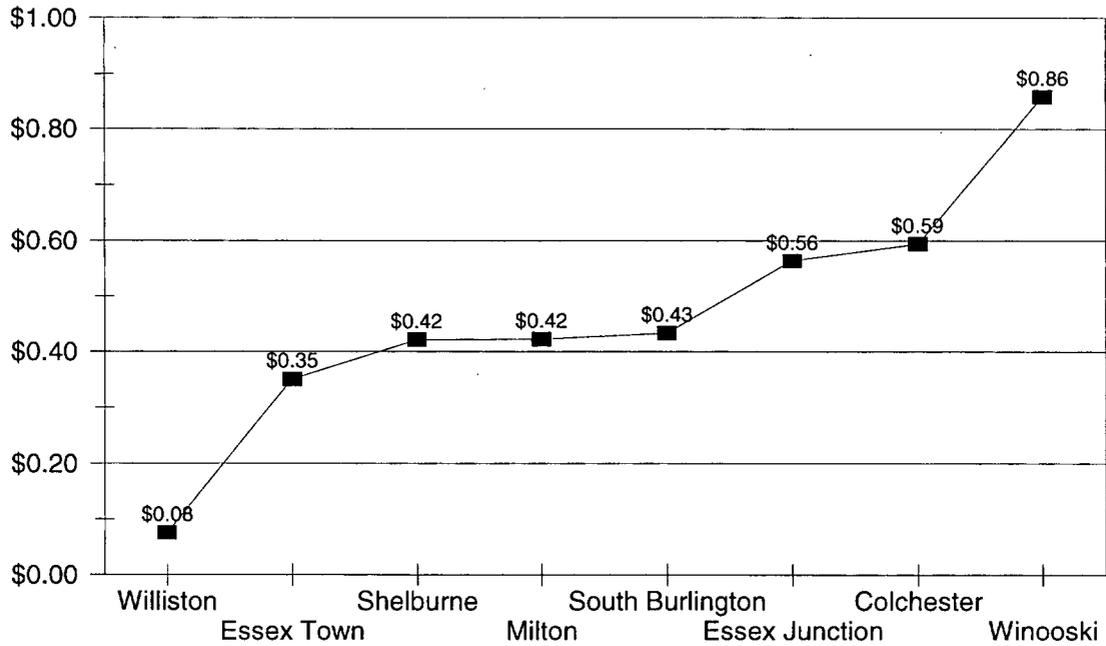


Note: Does not include Act 60 rebate, which depends on household income.
 2005 School Tax rate is for Homesteads only. Non-residential School Rate is \$1.9915 and total tax is \$2.7806
 The percentage that the Village Municipal tax represents of the total is given beside the tax rate.

Total Expenditure for Average Household for Village Taxes and Water & Sewer Utilities

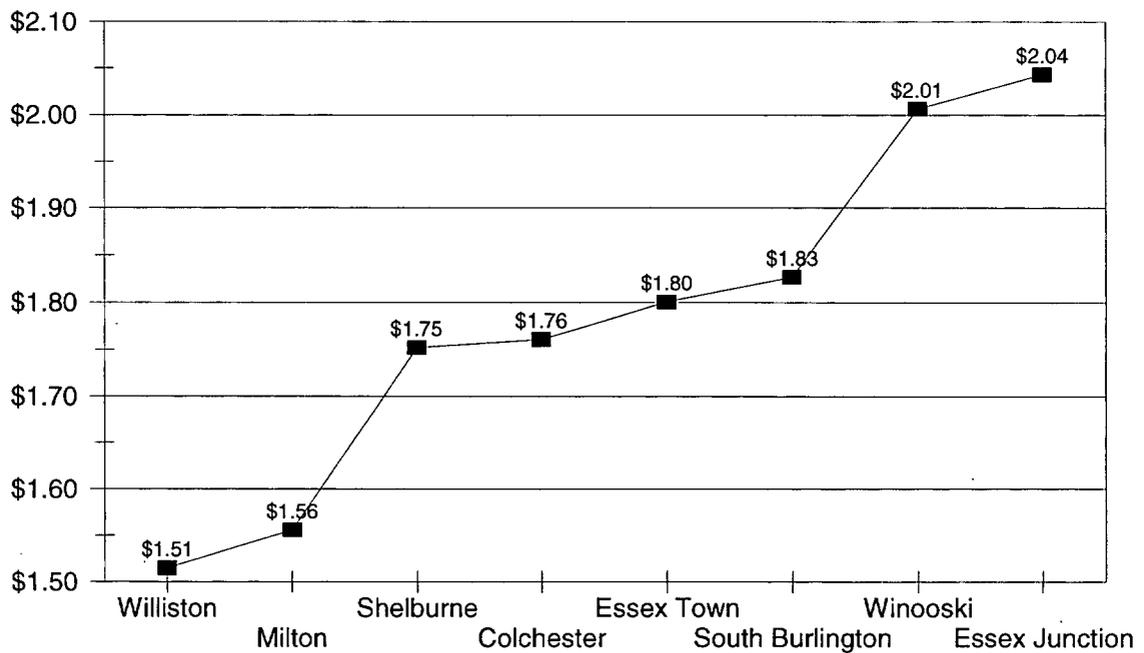


FY05 EFFECTIVE MUNICIPAL TAX RATES IN SELECTED CHITTENDEN COUNTY COMMUNITIES



Source: 2005 Annual Report, Division of Property Valuation and Review, Vermont Dept. of Taxes
 Note: Essex Junction taxes include Village, Town, and Recreation taxes

FY05 Effective Combined Municipal & School Tax Rates in Selected Chittenden County Municipalities



Source: 2005 Annual Report, Division of Property Valuation and Review, Vermont Dept. of Taxes
 School rates are for Homestead tax

Improvements in 2004

*Downtown Essex Junction
Main Street*



VILLAGE OF ESSEX JUNCTION

LIST OF PUBLIC AND PRIVATE STREETS

| | | | | | |
|--------------------|----------|----------------------|--------------|--------------------|----------|
| Abnaki Avenue | B2 | Hayden Street | B2 | Prospect Street | B2,C2 |
| Acorn Circle | D2 | Hiawatha Avenue | B2 | Railroad Avenue | C2 |
| Adams Court | B3 | Hillcrest Road | B2, B3 | Railroad Street | C2 |
| Algonquin Avenue | B2 | Hubbells Falls Drive | C1, D1 | Red Barn Road* | B1 |
| Arlington Street | C2 | Huron Avenue | B2 | Redwood Terrace | B3 |
| Aspen Drive | D1 | Iroquois Avenue | B2, C2 | Rivendell Drive | C2, D2 |
| Athens Drive | C1 | Jackson Street | C2 | River Street | C3 |
| Beech Street | D1 | Jones Avenue | B2 | Roscoe Court* | B2 |
| Birch Lane* | C2 | Juniper Ridge Road | C1 | Rosewood Lane | C2, D2 |
| Briar Lane | C2,D2 | KarsynReece Lane* | B3 | Rotunda Avenue | B1 |
| Brickyard Road | C2,D2 | Ketcham Drive** | B4 | St. James Place* | B1 |
| Brooks Avenue | B1 | Killoran Drive | B2 | School Street | C2 |
| Brookside Avenue | C2 | Kiln Road | D2 | Seneca Avenue | B2, B3 |
| Brownell Drive | B3 | Kings Court* | C2 | Shawn's Way* | C3 |
| Camp Street | C2 | Lamoille Street | C2 | Silver Bow Terrace | C3 |
| Cascade Court | B3,C3 | Lavoie Drive** | B3 | South Street | B3, C3 |
| Cascade Street | B3,B4,C3 | Lillia Drive | C2 | South Hill Drive | B3 |
| Cascadnac Avenue | B2 | Lincoln Place | C2 | So. Street Lane* | B3 |
| Central Street | C2 | Lincoln Street | B1,B2,C2 | So. Summit Street | B2, B3 |
| Cherokee Avenue | B2 | Lincoln Terrace | C2 | Southview Road | B3 |
| Cherry Street | B2 | Locust Lane* | D1 | Spruce Lane* | D1 |
| Chestnut Lane* | D1 | Loubier Drive | B2 | Stanton Drive | C3 |
| Church Street | C2 | Main Street | C1,C2 | Sugartree Lane | C1, C2 |
| Clems Drive | A2 | Mansfield Avenue | C2 | Summit Street | B2 |
| Corduroy Road | D1,D2 | Maple Street | C2, C3,D2,D3 | Sycamore Lane | C1 |
| Countryside Drive | D1,D2 | Maple Street Ext.* | D2,D3 | Taft Street | C1 |
| Cree Avenue | B2 | Maplewood Lane | C2 | Tamarack Drive | D1 |
| Crestview Road | C1 | Mason Drive | D2 | Thasha Lane* | B1, C1 |
| Curtis Avenue | B2 | McGregor Street | C2 | Tiffany Lane* | D2 |
| Cushing Drive** | B3 | Meadow Terrace | C1 | Tyler Drive | B3 |
| Densmore Drive | C2 | Mill Street | C3 | Upland Road | C1, C2 |
| Doon Way | B3 | Mohawk Avenue | B2,B3 | Vale Drive | D2 |
| Drury Drive | C1, C2 | Murray Road | B1,B2 | Villa Drive | B1, C1 |
| Dunbar Drive** | B3 | Nahma Avenue | B3 | Walnut Lane* | D1,D2 |
| East Street | C2 | Nicholas Court* | B2,B3 | Warner Avenue | B1,B2 |
| E. Williams Street | B2 | North Street | C2 | Waverly Street | C2 |
| Edgewood Drive | B1 | No. Hillcrest Road | B2 | Wenonah Avenue | B2 |
| Educational Drive | C1, C2 | Oak Street | C2 | West Street | A2,B2,B3 |
| Elm Street | C2 | Old Colchester Road | B1,C1, C2 | West Street Ext. | A2 |
| Fairview Drive | C1 | Oneida Avenue | B2 | W. Hillcrest Road | B2 |
| Francis Drive* | C2 | Onondaga Avenue | B2 | Whipple Drive* | C2 |
| Franklin Street | C3 | Orchard Terrace | B2,B3 | Wilkinson Drive | B2,B3 |
| Fuller Place | C3 | Owaissa Avenue | B2,B3 | Willeys Court | B2 |
| Gaines Court* | C2 | Park Avenue | C2 | Williams Street | B2 |
| Giles Drive** | B4 | Park Street | C2,C3 | Woods End Drive | D2 |
| Grandview Avenue | B1, B2 | Park Terrace | C2 | Wrisley Court* | C3 |
| Grant Street | C2 | Pearl Street | A1,A2,B2,C2 | Wrisley Street | C2,C3 |
| Greenwood Avenue | B3 | Pine Court | A2 | | |
| Grove Street | C2 | Pleasant Street | C2 | | |
| Hawthorn Circle | C1 | Poplar Court | B3 | | |

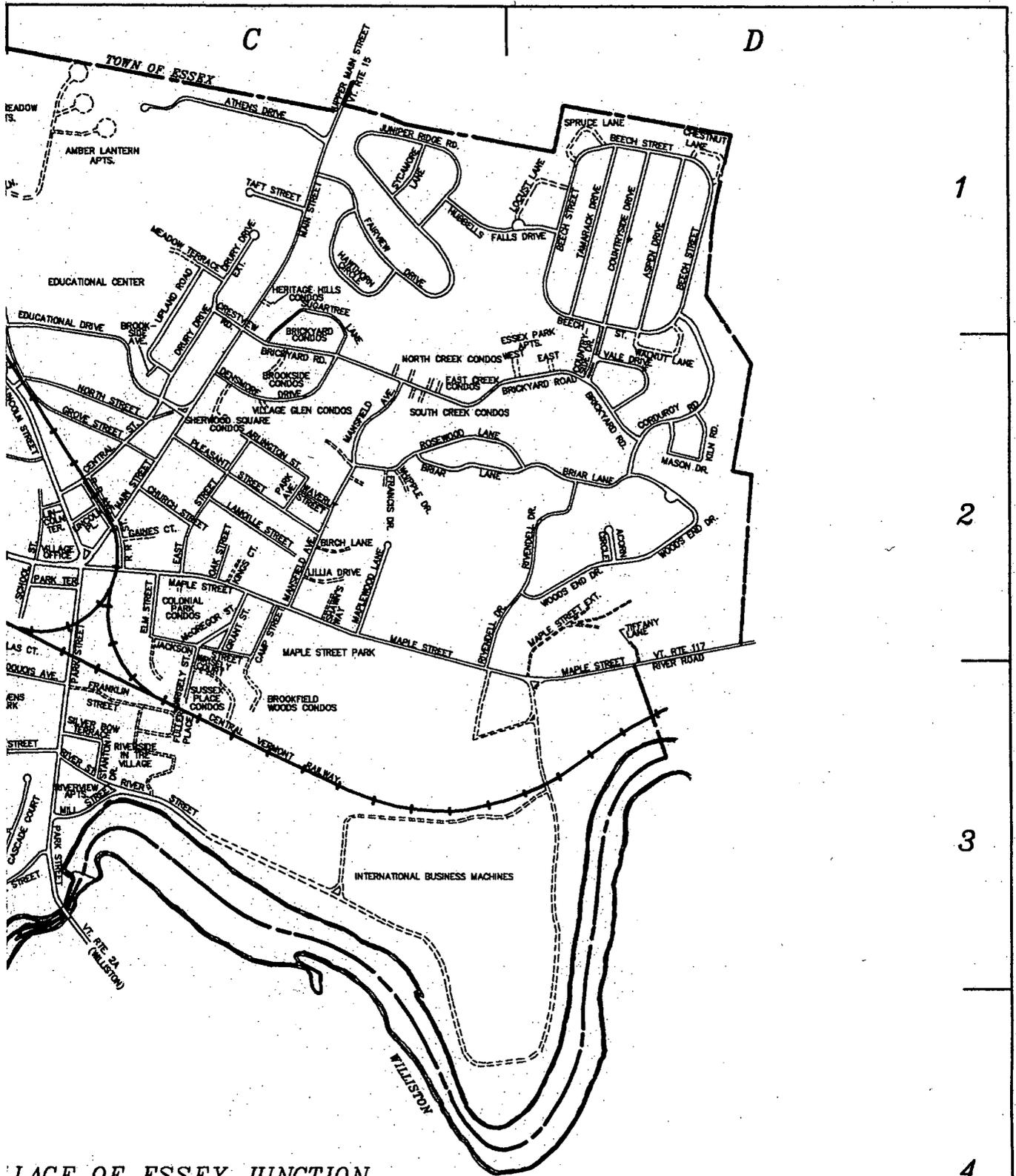
*Private street.

**New street not yet accepted by the Village Trustees.

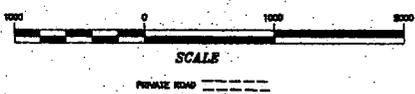
12-6-04



NOTE:
 THIS PLAN WAS CREATED FROM A DIGITALLY
 REPRODUCED PLAN DATED FEBRUARY 14, 1995
 CREATED BY OTHERS.



VILLAGE OF ESSEX JUNCTION
VERMONT
JANUARY, 2006




 Donald L. Hamlin
 Consulting
 Engineers, Inc.

1
2
3
4

VILLAGE OF ESSEX JUNCTION

2 Lincoln Street, Essex Junction, Vermont 05452

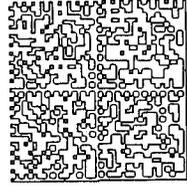
EMERGENCY FIRE POLICE AMBULANCE 9-1-1

FOR INFORMATION REGARDING CALLNUMBER

| | | |
|---------------------------------------------------|------------------------------------------|----------|
| Bicycle registration | Police | 878-1333 |
| Birth/death certificates | Town Clerk | 879-0413 |
| Building/zoning | Planning Department | 878-6950 |
| Dog complaints | Police | 878-1333 |
| Dog licenses | Town Clerk | 879-0413 |
| Elections - Town and General | Town Clerk | 879-0413 |
| Village | Village Clerk | 878-6944 |
| Library | Brownell Library | 878-6955 |
| | TDD | 878-6955 |
| Licenses (hunting, fishing, marriage, etc.) | Town Clerk | 879-0413 |
| Planning | Development Director | 878-6950 |
| Police (non-emergency) | Police | 878-8331 |
| Public Works | Public Works Department | 878-6944 |
| | FAX | 878-6949 |
| Recreation and Parks | Recreation Department | 878-1375 |
| Recycle/waste disposal | Solid Waste District | 872-8100 |
| Schools | Superintendent's Office | 879-5576 |
| | Essex High | 879-7121 |
| | Fleming | 878-1381 |
| | Hiawatha | 878-1384 |
| | Lawton | 878-1388 |
| | Summit Street | 878-1377 |
| Senior Center | Senior Center | 878-6940 |
| Senior Citizens Bus | Bus Reservations | 878-6940 |
| Sewer Service | Public Works Department | 878-6944 |
| | Emergencies: evenings and weekends | 878-8331 |
| Skating | Ice Skating Rink | 878-1394 |
| Streets and sidewalks | Public Works Department | 878-6944 |
| Swimming Pool | Maple Street Park | 872-3370 |
| Tax Assessments | Tax Assessor | 878-1345 |
| Tax Collections | Village and School Tax Collector | 878-6944 |
| | Town Tax Collector | 878-1359 |
| Village of Essex Junction | Village Manager | 878-6944 |
| | FAX | 878-6946 |
| Wastewater Treatment Facility | WWTF | 878-6943 |
| | FAX | 878-6948 |
| Water Service | Public Works Department | 878-6944 |
| | Emergencies: evenings and weekends | 878-8331 |

Village of Essex Junction
2 Lincoln Street
Essex Jct., VT 05452-3685

VT State Library
109 State Street
Montpelier, VT 05609-0601



neopost
044J83038137
\$1.520
03/25/2005
Mailed From 05452
US POSTAGE

