

# TOWN OF LYNDON VERMONT ANNUAL REPORT



For the year ending:  
**December 31, 2003**

**ANNUAL REPORT  
OF THE  
OFFICERS OF THE  
TOWN OF LYNDON  
VERMONT  
FOR THE  
YEAR ENDING DECEMBER 31, 2003**

**COBLEIGH PUBLIC LIBRARY**

Library Director Pat Hazlehurst took a moment before her retirement to pose on the steps of the library with her staff. During Pat's 25 years of service, the library experienced much growth and expanded its services to include adult education services, a computer lab, and the bookmobile.

Cover photo:

(Front: Pat Hazlehurst, Mary Kenny, Jim Wilson, Emily Zollo. Middle: Eileen Foster, Janis Minshull, Wanita Gardner, Susan Mold. Back: Cheryl McMahon.)

Photograph by Justin Smith

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**TOWN OF LYNDON**  
Chartered June 27, 1781  
**TOWN OFFICERS 2003**

Town & School Dist. Moderator	Norm Messier	2004
Clerk & Treasurer	Lisa J. Barrett	2006
Selectboard	Bruce A. James	2004
	David C. Dill	2005
	Martha Feltus	2006
Collector of Delinquent Taxes	Linda C. Lee	2006
Listers (626-1270)	Susann R. Norrgrann	2004 (Appt. 6/17/03)
	Annette Pittman	2004 (Resigned 11/1/03)
	Wilder Simpson	2005
Auditors	Alice Claflin	2004
	Eugene Aronoff	2005
	Karen Noyes	2006
Town Agent	Robert Gensburg	2004
Town Grand Jurors	Sheila Aronoff	2004
	Vacancy	2004
First Constable	Chuck Bachand	2004
Second Constable	Gregory James	2004
Cobleigh Library Trustees	Paula Gaskin	2004
	Deborah Benning	2005
	Gerry Stork	2006
	Anne Brown	2007
	David Keenan	2008
School Directors	Leo Denby (2)	2004
	Mark Hilton (3)	2004
	Susan Mills (2)	2005
	Kim Cloutier (3)	2005
	Kathy Schnepf (3)	2006
School District Treasurer	Benjie Tessier	2004
Sanborn School Fund Trustees	David Stahler, Sr.	2004
	A. Richard Boera	2005
	Harriet F. Fisher	2006
Representatives to Legislature	Cola H. Hudson	Lyndon
	Howard Crawford	Burke

**Justices of the Peace**

(Terms expire 1/31/05)

Sheila K. Aronoff, Joseph C. Benning, A. Richard Boera  
Catherine M. Boykin, Kevin Calkins, Daniel Daley  
Leslie S. Gensburg, Bruce Houghton, Cola H. Hudson  
Nancy E. Lawrence, Beverly Lawson, Norman Messier  
Christopher Raymond, Martin Dean Raymond, Alfred Toborg

**APPOINTED BY THE SELECTBOARD**

Municipal Administrator	Arthur Sanborn	626-5834
Police Chief	Jack Harris	626-1271
Road Commissioner	Selectboard	Town Garage 626-5877
Fire Chief & Warden	Gregory B. Hopkins	626-5555
Tree Warden	Selectboard	
Fence Viewers	Ed Day and Robert Townsend	
Animal Control Officer	Cindy Cady	626-7297
Weigher of Coal	Selectboard	
Surveyor of Wood/Lumber		
Town History Advisory Committee	Virginia Downs, Sheila Fors, Harriet F. Fisher, Beverly Lawson, Alfred Toborg, PhD.	
Cemetery Sexton	Gary Paris	626-9588
Reps. To NVDA	Martha Feltus & Arthur Sanborn	
Town Energy Officer	Ken Burchesky	
Reps to NEKWMD	Arthur Sanborn, Bruce James, Libre Sheperd	
Reps to Lyndon Rescue	Jim Gallagher and Bruce James	
Loan Review Committee	Richard Lawrence	2004
	Doug Wheeler	2005
	A.Richard Boera	2006
Green-Up Chair	Lisa J. Barrett	
Industrial Park Board	Richard Lawrence	2004
	A.Richard Boera	2005
	Doug Wheeler	2005
Town Health Officer	Lorraine C. Matteis	626-8589
Deputy Health Officer	John H. Elliott,MD	
Town Service Office	Sue Teske	
E-911 Coordinator	Justin Smith	626-1269

**PLANNING-ZONING COMMISSION**

<u>Ex-Officio</u>	<u>Board Members</u>	
Martha Feltus	Louis S. Josselyn	2004
Bruce James	Joe Newell	2004
David C. Dill	Jerald Fournier	2004
Randy Amadon	Pauline Harris	2005
Donald Blake	Keith Johnson	2005
Tim Gaskin	Dennis Sweet	2005
Oralie Lefavre	Jeanne Elliott	2006
Tom Loomis	Tim Sturm	2006
	Sara Simpson	2006
Town Zoning Administrator	Justin M. Smith	626-1269

**APPOINTED BY THE TOWN CLERK**

Assistant Town Clerks	Linda Lee, Laurie Willey
Deputy Registrars	Don Pearsons, Tom Barrett, Rodney Sayles, John Coffin

## 2003 STATISTICS

Town Grand List	\$1,696,153.88
Town Highway Grand List	\$1,292,604.48
Town School Grand List	\$1,610,046.99

## Tax Rate:

Town General		\$0.33
Town Highway		\$0.67
Town School	State	\$1.26
	Local	<u>\$0.36</u>
		\$2.62

Highways - Town of Lyndon

Class I	0.689	
Class II	16.430	
Class III	62.044	
Class IV	8.840	
State Highways	<u>23.023</u>	
		111.026

Highways - Village of Lyndonville

Class I	1.337	
Class III	5.250	
Class IV	0.020	
State Highways	<u>0.463</u>	
		<u>7.070</u>
Total Mileage of all Lyndon Highways		118.096

Population - 2000 Census 5,448  
 (1990 - 5371; 1980 - 4,932; 1970 - 3,705; 1960 - 3,425; 1950 - 3,360)

Registered Voters on the Voter Checklist 3029

Area in Acres (6 miles square) 23,061 acres  
 Altitude (mean sea level) 720 feet  
 Longitude 72 degrees 00' W  
 Latitude 44 degrees 32' N

**Lyndon Town Clerk Office Information:**

Office Hours: Monday-Friday 7:30AM-4:30PM  
 P.O. Box 167, 119 Park Avenue, Lyndonville VT 05851  
 Telephone Number: 802-626-5785/FAX 802-626-1265

**Note on Dated Billings:**

Please note due date for taxes and sanitation as printed on your bills. The office day ends at 4:30PM. Payments placed in the outside box after that time will be credited the next business day and will, if then past due, be assessed a penalty. Tax bills are mailed to the last known address of the owner of property as of April 1st of that year.

## **IMPORTANT DATES FOR 2004**

February 11	Absentee and early voting ballots available for Town Meeting.
February 23	Last day, by 12:00 Noon, to apply for addition to Voter Checklist.
March 2	TOWN MEETING - 9:00AM at Lyndon Institute. Australian Balloting will take place from 10:00 AM to 7:00 PM.
March 20	Rabies Clinic. Office open for dog licensing. 9:00 AM to Noon.
April 1	Last day to license dogs.
August 18	Absentee and early voting ballots available for Primary.
August 30	Last day, by 12:00 Noon, to apply for addition to Voter Checklist.
September 7	PRIMARY ELECTION - Gymnasium, Municipal Office Building.
October 13	Absentee and early voting ballots available for General Election.
October 25	Last day, by 12:00 Noon, to apply for addition to Voter Checklist.
November 2	GENERAL ELECTION - Gymnasium, Municipal Office Building.
November 5	Last day to pay 2004 property taxes without penalty and interest.

## **DATES THE TOWN CLERK'S OFFICE IS CLOSED**

January 1	New Year's Day
February 16	Presidents' Day
March 2	TOWN MEETING
May 31	Memorial Day
July 5	Independence Day Holiday
September 6	Labor Day
November 11	Veterans Day
November 25 & 26	Thanksgiving Holiday
December 24	Christmas Holiday

## **TIMES OF IMPORTANT MEETINGS**

The Selectboard and Board of Trustees meet alternate Monday nights at 6:00 PM and 6:30PM in the Conference Room of the Municipal Office Building.

The Planning and Zoning Board meets the first and third Thursday of the month at 7:00 PM in the Conference Room of the Municipal Office Building. Notices of these meetings, including agenda, are published in the Caledonian-Record 16 days prior to the meeting date.

## **SELECTBOARD S REPORT FOR 2003**

Lyndon completed the year 2003 in good financial shape, plus worked on major projects in the Fire and Public Safety Department, the Wastewater Department, and on making our highways safer. The Town also recognized several businesses and individuals for their contribution to making Lyndon a better place to live and work.

The Selectboard would also like to thank the many dedicated employees the Town has and thank the many citizens who hold public office in Lyndon. These individuals truly contribute to the success of the Town and its operation.

The Selectboard felt it was important to give credit where credit was due, to people and businesses that make Lyndon a special place. Those receiving Community Recognition Awards this past year were

1. The Miss Lyndonville Diner, for their beautiful landscaping, exterior work and contribution to the community.
2. Elliotts Greenhouse for the beautiful flower gardens they have established in the Town and Village parks.
3. The Don Pearsons family for their annual pumpkin carving display that draws thousands to the community.
4. The Dairy Association, makers of Bag Balm, and Barbie Norris Allen for contributing to the appearance of the village entrance with large potted plants and flowers.

There are many people, businesses and organizations that contribute to the wonderful lifestyle we have in Lyndon, and the Selectboard thanks them all for their contributions this past year.

Highlights for the year 2003 include:

### **Personnel**

Our workforce was stable, which helps in developing an experienced staff capable of handling the more complex issues facing the town.

New additions included Jack Harris, our police chief, and Bridget Tweedie, a patrol person who will be on duty after finishing the police academy.

On December 31<sup>st</sup>, Henry Butch Olcott, Jr. retired as foreman of the highway crew. The Selectboard recognized the quality and productivity, which Butch achieved in his 32+ years with the department, by honoring him with a plaque, and a retirement Open House at the Town Office, on the last day of his employment. We wish Butch the best in his new endeavors, and thank him for the leadership he provided as Road Foreman.

Robert Nutting, a twenty-year veteran of the department, has been named the acting foreman of the highway crew.



Another long-time and valued employee retired this year, also. Pat Hazlehurst retired as Library Director after 25 years of excellent service, vision and dedication to the Town and patrons of the library. Pat received many accolades from State library officials, the Selectboard, Library Trustees and the public at the retirement Open House at the Cobleigh Public Library held in her honor. We wish Pat a happy retirement as she and her husband move to their new home in Oregon.

Janis Minshull, who served many years as the Childrens Librarian, has been appointed as Library Director.

### **Bridges and Highways**

In 2003 we increased the bridge repair funding in an effort to continue on the routine maintenance recommended by VTRANS (The Agency of Transportation), which inspects our bridges annually. Even though the repairs suggested by inspectors are minor in nature, we will continue this funding until all corrective action is completed.

In December, VTRANS advised us that the Center Street Bridge would be re-constructed in 2004. The work, which will completely close the bridge to vehicle and pedestrian traffic, will start in late March and is due for completion in mid November. This will cause traffic to seek alternate routes to Lyndon Center, via the Back Center Road and The Miller s Run Bridge. The State is working closely with us to minimize the difficulties. A pedestrian bridge for students and walkers, linking the village with Lyndon Center, is planned for this construction period.

One large reconstruction project was completed in 2003. The Town crew, with contracted assistance from Pike Industries, rebuilt and repaved a section of College Road and all of Lower Campus Drive. This greatly improved the access to Lyndon State College s campus, particularly the new dormitory and conference complex that is due for construction in 2004.

The Selectboard kept legislators and State Transportation officials aware of the need for an upgrade of Broad Street. Due to renewed efforts, the project is on the list of construction projects and is in the engineering phase.

Another traffic concern the Selectboard has, is at the intersection of routes 5, 122 and 114. This intersection is the scene of numerous accidents and traffic tie-ups. The Town was successful in getting a traffic study done on the intersection, with recommended solutions from professional traffic consultants. As part of the Center Street Bridge construction project, the State will install traffic lights at the intersection of 5, 122 and 114. The stop lights would work as designed during heavy traffic times and change to blinking lights during light traffic periods.

In 2003 we did not purchase any new highway equipment. The Town of Lyndon s fleet is in very good shape, due to the preventative maintenance performed by our staff. All of our dump/plow trucks are 1990 s vintage. A new truck may be required in 2004.

The proposed 2004 highway budget reflects the resources and hard work it takes to maintain existing roads and reconstruct failed streets. Lyndon is a growing community and as traffic increases, the demands placed on the infrastructure will take creative approaches to maintain a stable tax rate while

providing the essential services that our residents require.

As always, we take pride in the quality winter care our highway crew performs, and thank them for it.

### **Community & Economic Development**

Housing and business development in our community is a priority of the Selectboard. Lyndon is an identified growth center for the Northeast Kingdom and as such is positioned to respond to the recovery. The Lyndon/St. Johnsbury Industrial Park, owned by NVDA, has just completed a new incubator building and training center funded by direct federal support and a \$670,000 state grant awarded to Lyndon. The building will be operational in February 2004.

Corner Medical is remodeling a building on Industrial Parkway with the anticipation of occupying it in March. We will all be delighted to have them back in Lyndon in adequate space to serve their patient load. Lyndon is appreciative of the temporary space made available by the Northeast Regional Hospital, which allowed for a continuum of service. Dartmouth Hitchcock has sold the former Corner School, which burned, honored the repayment of \$60,000 to the town and kept the practice in Lyndon. We thank them for their sense of community.

A formal 5-year update of our town plan as required under Act 200 is due in 2004. To assist in this effort, the planning department secured a \$15,000 grant to hire professional planning assistance. The planning and zoning department processed a large number of permits, 173. This represents more than \$6,000,000 in private and public construction and equipment investments here in Lyndon. While they are not all complete at this time, they are all expected to be completed in the next 24 months.

### **Police Department**

An agreement determining how to manage the police department was signed in December of 2002. The Police Advisory Committee, comprised of seven Lyndon citizens, was appointed by the Selectboard in January. Job descriptions for police chief were developed in February. Regional advertising was done in March. Screenings were performed in April. Interviews were conducted in May. And, in June Jack Harris was appointed as Police Chief. Chief Harris took his oath of office on July 14<sup>th</sup> and attended the Vermont Police Academy in August, becoming fully certified in September. From July through November, Vermont State Police continued to serve the department with Chief Harris. In December, a second officer for the department was hired, at which time the State Police contract was cancelled. The Town entered into a dispatching contract with the state police to perform that service for our police department.

### **The Listers**

An appraisal company has been contracted to reappraise all properties in the town. Files review and new software installations were completed in February and the reappraisal has been ongoing throughout 2003. The revaluation of all properties is intended to be lodged for the grand list of April 2005.

### **Wastewater**

Facilities are operating well, but nearing the end of its designed 30-year life cycle. The State of Vermont has identified the facility as one needing upgrades. The Town has submitted an Engineering Evaluation to the State, which lists upgrades that need to be done in the near future. The first step, a sludge treatment process using Autothermal Thermophilic Aerobic Digestion (ATAD) technology, was completed in October and is currently being monitored for design conformance. The ATAD system will generate a much cleaner Class A sludge which can be used as fertilizer. As upgrades are made to satisfy State standards, we can expect higher operational and maintenance costs.

Our contracted wastewater operator, Earth Tech, continues to provide a high level of professional service. Earth Tech is closely involved with us in developing the engineering data needed to evaluate and upgrade the plant.

The 100-year old water and sewer lines in Lyndon Center needed to be replaced this past summer. The replacement of these lines establishes a complete water loop through the Center with a new 8-inch main, delivering adequate flows to homes and Lyndon Institute. The separation of the storm sewer on the L.I. campus will increase the capacity of the wastewater plant by reducing infiltration into the processing plant. In addition, the relocation of wastewater lines, which were under the newly reconstructed football field will avoid ever tearing up the field for repairs or service of those lines.

### **Solid Waste**

Curbside pickup service has been extended with Waste Systems International, Inc. (WSI) until April of 2004, at which time the Selectboard will review the options, again. We have been able to maintain the sanitation fee at \$140 for the fourth year in a row. This fee covers all curbside pickup and tipping fee costs for trash and recycling as well as providing for Bulky Days and all the programs of the Waste District, as required by Act 78. In 2003 the Town landfilled nearly 4,000 tons of trash. About half of that was residential waste picked up at your door. We encourage every household to recycle; reducing dumping costs and assuring that our fees can remain at the current level.

The Waste District has successfully strengthened their financial accountability and reduced the District debt load. With more towns joining the waste district, the surcharge will be reduced from \$21.50 per ton to \$20.00. This expansion helps us to maintain our local rates, even though we have increased tonnage being land filled.

A new local ordinance governing the accumulation, storage and setting out of household trash and waste was approved in November, and went into effect on January 17, 2004.

### **Facilities**

The Old #6 School building, the first school in Lyndon, received a \$5,000 accessibility grant from the Vermont Arts Council. Completion of the interior is targeted for completion in 2004. Once finished, the building will serve as a working museum teaching about school life in the 1800 s. The Town notes with regret, the passing of Jim Fearon and historian Ruth McCarty, who were very active in committee to preserve our town s history.

The Town Vault research area and billing department were remodeled accomplishing appropriate light levels, space allocation and security.

**During the coming year**

The Selectboard's priorities will include:

Planning for the required upgrades to the wastewater treatment facility to meet the highest levels of state discharge standards. The replacement of 30-year old machinery and equipment, which has an expected life of 20 years, is essential.

Coordination of the Center Street Bridge project, which is scheduled to begin in March 2004.

Close contact with VTRANS and lobbying efforts with the legislature in an effort to accelerate the funding for turning improvements on Broad Street, from Red Village Road to Hill Street.

Continued focus on flood mitigation solutions, for which we received a planning grant of \$19,500.

The completion of new facilities for the fire and police departments.

Analyzing the affect of the temporary traffic light, which will be installed at the intersection of the Routes 5/114/122, while the Center Street Bridge is being repaired.

Completion of the water, wastewater and road work in Lyndon Center.

We appreciate your support and pledge our continued efforts to provide the high quality services you approve at the lowest possible cost. Please feel free to contact us at any time with comments or concerns.

Sincerely,

Selectboard, Town of Lyndon  
Bruce James, Chair  
Martha Feltus  
David Dill

VITAL STATISTICS  
REPORTED TO THE TOWN OF LYNDON  
YEAR ENDING DECEMBER 31, 2003

<u>MONTH</u>	<u>BIRTHS</u>	<u>DEATHS</u>	<u>MARRIAGES/ CIVIL UNIONS</u>
JANUARY	2	6	0
FEBRUARY	1	6	2
MARCH	4	6	1
APRIL	4	4	1
MAY	1	5	8
JUNE	6	13	4
JULY	4	8	3
AUGUST	0	3	3
SEPTEMBER	3	3	4
OCTOBER	4	2	7
NOVEMBER	5	7	2
DECEMBER	5	1	4
TOTALS	39	64	39

Historically, Lyndon has included the names and dates of each event recorded in our vital statistics records. This practice presented two problems. First, by law we can only record those events taking place in Vermont. So our list was always incomplete due to events taking place out of state. Secondly, there are times when we are required by law to change a vital statistic and obliterate the previous record. Having printed the information in the Town Report makes this impossible and some towns have been sued over this very issue. It is our hope that this new format will keep Lyndon compliant with these rules. Vital statistics are public records and we invite you to browse through the records in our vault.

### Notes of Interest from the Town Clerk's Office

**Land Records-**There were 1,537 documents recorded totalling 4,972 pages. This filled over eight land records volumes. We were fortunate to acquire the old oak card index file from the library when they computerized. This, with the new survey/map plat cabinets, has really spruced up the vault and made record searching much easier.

**Preservation-**Our records preservation project continues with the encapsulation of birth and death records in mylar. This not only preserves these valuable documents for future generations, but also allows for easier and safer copying. Please stop in to see these beautiful old documents in a new light.

**Dogs-**527 dogs were licensed on time (April 1). A letter went out to all residents in May reminding them that dogs must be licensed. This resulted in an additional 345 dogs being licensed, for a total of 872 licensed dogs. Dog licensing provides us with the information needed to return wandering dogs home.

## FROM THE OFFICE OF THE ZONING ADMINISTRATOR

It was a very busy year for residential development in 2003. There were thirty permits granted for new housing and fifteen more permits were issued for additions being built onto existing housing. There were also twenty-nine permits for garages issued. The remaining zoning permits were a mix of sub-divisions, sheds, decks, porches and other similar structures and uses.

The Planning Commission completed a Personal Wireless Service Facilities Ordinance in April, which was forwarded to the Selectboard and became effective on April 16, 2003. Once this change to the Zoning Bylaws was completed, the Planning Commission and Zoning Board spent much of the summer hearing testimony and reaching a decision on the highly controversial Caledonia County Airport application to add warning beacons, a rotating beacon, and runway lighting at the airport and on surrounding properties. The Planning Commission and Zoning Board spent many extra nights in the summer of 2003 carefully crafting a decision that met safety needs, while protecting the rights of adjoining landowners and neighbors as well.

In the upcoming year the Planning Commission will be devoting much of its time towards the Town Plan, which needs to be re-adopted by September 2004. The Commission members look forward to working with members of the public in planning for our Town's future.

I recognize and thank the following nine members of the Planning Commission and the Zoning Board of Adjustment for volunteering many hours of service to the community. And the Board and I acknowledge and thank Bob Gensburg and Peter Hopkins who served this Town and this Board so well for so many years. Finally, we mourn the loss of Jim Fearon, who will be remembered for his consistent attendance, preparedness, humor and fierce advocacy for open spaces. The knowledge and dedication of these three gentlemen will be hard to replace

Tim Sturm (Chair)  
Jeanne Elliott  
Jerry Fournier

Lou Josselyn  
Dennis Sweet  
Pauline Harris

Joe Newell  
Keith Johnson  
Sara Simpson

Justin M. Smith  
Zoning Administrator

## LYNDON TOWN HEALTH OFFICER REPORT 2003

The vast majority of Health Officer activity concerns have been tenant/landlord issues of health and safety and/or septic matters. Tenant issues usually can be resolved through communications and have not involved Health Orders. By and large, Lyndon Landlords are to be commended for trying to maintain healthful and safe rentals. Vermont Legal Aid provides a tenant resource booklet that is helpful for both landlord and tenant when questionable issues develop. Septic problems are more difficult to ascertain or remedy, so I encourage property owners who have septic systems to keep them properly maintained before problems arise. There were twelve such complaints resolved in 2003.

Follow-up of animal/human encounters are also a frequent Health Officer duty. Reports can come from anyone and emergency departments, medical providers, and Animal Control Officers are required to report any animal bites to the local Health Officer for follow-up and records-keeping. Ten animal bites were recorded this year.

Other Health Officer activity included working with the state asbestos program in the demolition process at 415 Charles street, following up on a concern regarding the Powers Park pool, inspection of the Corner Medical Center cite after the fire destroyed the facility to insure that it was safely enclosed and providing information and resources to citizens regarding public health and safety. The Department of Health and our local medical providers as well as the Animal Control Officer are all valuable assets in our community. The Health Department has provided several timely and informative training classes as well as offering information on a need-to-know basis. They act as liaison with other state agencies as well.

Again, thank you to the citizens of Lyndon for supporting me in this Health Officer capacity as we all work to ensure the health and safety of our community.

Respectfully submitted,



Lorraine C. Matteis

ANNUAL REPORT OF THE ANIMAL CONTROL OFFICER  
2003



LYNDON DOG POUND  
626-PAWS



Well another year has passed for me as the "dog warden." Nothing out of the ordinary to report about. Though the dog numbers almost doubled since last year. There were 79 furry friends that passed through the door this year.

We had another bout of stray/feral cats this fall. We removed 16 from the Lyndon Institute campus. Once again, I can't stress it enough . . . SPAY and NEUTER . . . ! This is the most effective way to prevent overpopulation.

This winter I attended a few of the local schools' "after school" programs trying to help educate some of our younger generation on some basic dog issues such as: responsibility, vaccinations, spay/neutering, licensing, care and what it should mean to have a pet. The overall response was great and an enjoyable experience for me.

**THE "NEW" POUND  
UPDATE**

This past fall I officially started the leg work to build a new dog pound. Like with anything else, nothing comes easy and you learn a lot along the way. Before any publicity about the project surfaced in October, I have had \$3,865.00 sitting in a donation/fund raising account just waiting for something to happen. After some publicity that figure grew to \$11,305.00 by the end of 2003. We still have a long way to go to reach the final goal of \$25,000 which I believe would complete this endeavor. I am very confident that through fund raising and generous donations from people like yourselves, this dream will soon become a reality.

Many may be asking the question "why does the town need a new pound?" Well, if you've every been to the existing pound, you might see the answer. The current pound is small, lacking adequate space for the dogs and for storage. There is no running water (a frost free hydrant was installed last fall that unfortunately only lasted about three months.) hence, I've still continued to lug water from home. The new pound would have space for two more dogs, plus the facility would be fenced in; making it a safer environment.

SPAY / NEUTER

VACCINATE

LICENSE



## Lyndonville Fire Department

The Lyndonville Fire Department has had a difficult and trying year. The fire we sustained was a devastating blow to all members, yet out of the ashes came a better and stronger department.

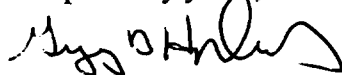
Most people think that a fire can never happen to them. We as a fire department probably thought that more than anyone else, but we were also wrong. Fire can strike anywhere at any time. There is no such thing as a fire proof building, as long as there are contents and other things inside a building that can burn.

We are very grateful for every organization that came to our rescue. The area fire departments that helped in extinguishing the blaze, and those who donated or loaned us equipment so that we could get back in service and ready to respond to calls within hours instead of days. The assistance, we received through donations, was also valuable in getting us up and running again.

The dedication of the members who volunteered numerous hours in putting the department back together, moving into the Pudding Hill location and then back to Grove St., cleaning and repairing equipment, and still commit to the many hours of training we do to keep us prepared, was fantastic.

I am proud to be leading such a group of firefighters, and we are very grateful to the town of Lyndon for all the support you have given us.

Respectfully yours,



Gregory B. Hopkins  
Fire Chief

## **LYNDONVILLE POLICE DEPARTMENT**

**P.O. BOX 167**

**LYNDONVILLE, VT. 05851**

**802-626-1271**

**CHIEF J.T. HARRIS**

**The Lyndonville Police Department reopened its doors on 14 July 2003. Since that time, the police department has had a very busy year, growing steadily.**

**During the first part of our existence, my time was taken up with the necessary training to obtain my State of Vermont certification.**

**At the same time, we started to obtain the necessary equipment to efficiently run a police department. Per State and Federal Regulations, departmental protocols and procedures were written for departmental personnel.**

**With the help of the Vermont State Police and Lyndon Town officials, we first obtained a 1999 Ford Crown Victoria. This vehicle was obtained as a vital piece of equipment while studies could be done on the proper police vehicle for our community. At the conclusion of the study, it was determined by me that the Police Package vehicle best suited for our community was the Dodge Intrepid. A 2004 Dodge Intrepid was purchased, rounding out our vehicle fleet.**

**The start of the Police Department was a community effort, and many community resources should receive the proper credit for their assistance.**

**The Sign Depot contacted me early and took their time to donate and properly decal our Dodge Intrepid. To date, I have been stopped and complimented many, many times on the wonderful work. Lyndon Office Equipment was irreplaceable in assisting with getting the equipment necessary to run the department. Northeast Computer Systems, assisted with the purchase of the proper computer equipment. Village Sport Shop assisted with obtaining equipment that is necessary to the safety of myself and my officer. Many, many more people and businesses have assisted and deserve my thanks.**

**After obtaining equipment to include radar guns, hand held intoxilizers, state generated paperwork, court guide lines, cameras, reporting systems, telephone service, computer systems and many other pertinent items, one thing was outstanding. Dispatch services was still needed. Although St. Johnsbury Police Department and Police Chief Devenger, offered their assistance, the cost that our department would incur was far more then expected, just to get radio signals into town. With the support of the Board of Selectmen, Commissioner Sleeper and two Representatives, our lack of dispatch was settled and the State Police began to dispatch our department.**

**On 10 September, 2003, we handled our first case. Since that time, from 10 September 2003 to 31 December 2003, I handled 86 cases. These cases ranged from Domestic Assaults to Burglary's to Juvenile Complaints to Motor Vehicle Accidents. During the Thanksgiving holiday, I participated in the State run "Click-it-or-Ticket" campaign. With our participation, I qualified to receive equipment from the Governors Safety Highway Division.**

**When not handling cases, I have spoken at the Rotary Club, the North East Kingdom Chamber of Commerce, Lyndon Town School, Lyndon Institute, the Lyndon Institute SADD organization, the Lyndon area Cub Scout bike safety, and the Darling Inn. A student at the Lyndon Institute has opted the Lyndonville Police Department as her Career Shadow for the year and accompanies me several days a week.**

**In October, I advertised our opening for a patrol officer and began collecting résumé's. The process entailed several months, including interviews, follow-ups, background checks and contacts with the academy. This process came to an end 9 January 2004, with the hiring of Bridget Tweedie.**

**Besides regular shift work, I have been called out on calls on five occasions, and responded. I have also been called out on four occasions, to date, by the village town crew for "snow tows".**

**I would like to thank the people of the town and village for their support. I hope to get out to meet more people in our community now that we are up and running, and most of our time consuming interior work has been completed.**

**Until our new station is erected on Grove St., people can feel free to stop in and see the Lyndonville Police Department in the basement of the town hall on Park St.**

**Respectfully Submitted**



**Chief J.T. Harris**

**Lyndonville Police Department**

COBLEIGH PUBLIC LIBRARY  
Annual Report 2003

The library has undergone many changes during the past year while continuing to keep with the traditional town library. Funding through the Freeman Foundation has enabled necessary updates to the building to take place. The Literacy Center on the third floor now has air conditioning in the computer lab. New lighting, paint, and carpeting in the Children's Room has given that area of the building a sorely needed update. Storm windows have been repaired, a new book bank added, and shades replaced on the main floor of the building.

The Young Adult area of the library has expanded, also with grant funding. The collection of materials for the YA is growing and there is new shelving to accommodate the growth, comfortable chairs make the nook inviting, and programs for this age group are underway! LEARN uses the space for class time, the computer lab is always active with teens, and the Read N' Stuff group meets Tuesdays to read and talk about "everything"!

Books On Wheels II continues to reach new and different customers! The van is busy with the preschools, schools, and day cares in our community, but also reaches out to the seniors in the area with stops at Riverside Enrichment Center and The Pines. Over the summer months several evening stops were made, including at the baseball field! The bookmobile is now automated making the circulation process easier and enabling patrons to have the best of service.

Programs at the library continue to be of great interest to our community. And the programs are not limited to "at the library". Magicians, singers, storytellers, science programs, authors, and clowns have all performed in the library, summer schools, Powers Park, and elsewhere. The preschool group has the option of stories on Tuesday or Wednesday and this group is very enthusiastic! The summer reading program continues to entice well over 200 children each year for reading and fun. Computer classes have gained in popularity and assistance with research, resumes, and use of the library catalog continues to expand. The Cobleigh Public Library website is [cobleighlibrary.org](http://cobleighlibrary.org) and many patrons now search the catalog from home when looking for materials. GED testing and tutoring of all types is available at the library.

The library offers space to all kinds of community groups. The UVM Extension Service, LAYHA, RSVP, Girl Scouts, Master Gardeners, and the bridge club are just some of the many groups using the library.

The "Lyndon Reads" project in March of 2003 was a great success with more than 600 copies of TUCK EVERLASTING circulating throughout Lyndon. Programs and discussions were held during the month and a flapjack supper was the culmination of our town wide read! Another town wide read will begin on Town Meeting Day. Watch for books and events!

Thank you to everyone that helps to make our library a thriving center for community activity and individual learning. Stop in and check it out!

Janis Minshull

Library Board of Trustees

Deb Benning

Anne Brown

Paula Gaskin

Dave Keenan

Gerry Stork

**STATISTICS FOR 2003**

Book and other Materials	25,109
Library Cards	2,651
Circulation of books and other materials	52,759
Programs (361)	Attendance 4375
Meetings (299)	Attendance 2477

**Adult Education**

Computer classes	45 students
GED tests (5 tests)	42 students
ESL students	4 students

**Bookmobile**

Circulation	13,544
Visitors	15,534
Programs (958)	Attendance 10,174

**Shores Memorial Museum  
P.O. Box 127, Lyndon Center, Vermont 05850  
802-626-1355**

**ACTIVITIES REPORT 2003**

Lyndon Institute's partnership with the Shores Museum and the Lyndon Historical Society continues with students taking advantage of the many resources that the museum offers.

**Museum Hours** – The museum was opened this fall in the afternoons Monday – Friday from 12:00pm thru 3pm. It is anticipated that the same hours will be kept when the museum reopens for spring 2004 in April.

**Vermont History Expo** - Students from Lyndon Institute created print projects, displayed print related material and demonstrated printing techniques on one of the museum's small printing presses. This was done with great vigor and success. Students from Lyndon Institute will continue to represent the museum and Lyndon Historical Society at the 2004 History Expo in Tumbidge, Vermont.

**Programs** – Students from Lyndon Institute have been working on a wide variety of projects from refurbishing the flowerbeds to creating new exhibits for the museum as well as a museum world wide web site that showcases the museum.  
([www.shoresmuseum.org](http://www.shoresmuseum.org))

The Lyndon Historical Society, Shores Museum and Lyndon Institute have been accepted into a two-year research project with the Vermont Historical Society that will explore Lyndon's community history.

**Submitted by:**

**Christopher C. Raymond  
Curator for the Shores Museum**

## **TOWN OF LYNDON**

### **RENTAL HOUSING HEALTH AND SAFETY ORDINANCE**

1. The Town Health Officer shall have and exercise all of the powers and duties set forth in 18 V.S.A., Section 602a. The Town Health Officer shall enforce the provisions of Subchapter 16 of Chapter 5, Environmental Health, of the Vermont Health Regulations, also known as the Rental Housing Health Code (the Code).
2. Whenever the Town Health Officer discovers that the condition of a rental dwelling unit or units does not comply with the requirements of the Code, the Town Health Officer shall issue an Order to the owner of the property in which the dwelling unit(s) is located. The Order shall specify (1) the violations, (2) the corrections required to make the property comply with the Code, (3) the date within which the corrections must be completed, and (4) shall provide notice of the Town Health Officer's intention to take one or more of the actions set forth in Section 3 hereof if the corrections are not made within the time specified in the Order. The Town Health Officer shall serve a copy of the Health Code Order on the owner of the affected property and to all tenants affected by the Order, by hand or by first class mail (postage prepaid, return receipt requested) sent to the addressees last known addresses.
3. Whenever an Order that has been issued by the Town Health Officer, Town Fire Chief, or any other person authorized to conduct health or safety inspections, and such Order is neither complied with nor appealed within the time prescribed by the Order or any amendment thereto, the Town Health Officer or Fire Chief shall post a Notice of Health and Safety Code Violations in a public place located on the premises where the violation has occurred and at the Town Offices, and may record the Notice of Health and Safety Code Violations in the Town land records.
4. The Notice of Health and Safety Code Violations shall identify the location of the property including street name and number if applicable, the owner of the property, the name, address and telephone number of a person that can provide additional information about the violations, and a statement that any person not excepted from the application of Section 7 who removes the notice is liable to pay a fine of one hundred dollars (\$100).
5. Prior to concluding an agreement to rent a dwelling unit that is subject to any Health or Safety Order or located on property that is subject to an Order, the owner of the premises must first obtain from the Town Health Officer or Fire Chief a Certificate of Compliance with the Order. The Certificate will be issued after an inspection, or some other means of determining compliance, is performed by the Town Health Officer or Fire Chief, or by the officer who issued the Order if it was not issued by a Town Officer. If the property is in compliance with the Order, and if a Notice of Health and Safety Code Violations has been recorded in the Town land records, the Town Officer shall record in the Town land records a Certificate of Compliance with Health and Safety Code Order, identifying the location of the property including the street name and number if applicable, the owner of the property, the person who verified compliance, and the date of such verification.

6. Any person who fails to comply with the provisions of the preceding Section or with a Notice of Health and Safety Code Violations shall pay a fine, plus the costs of prosecution, including service fees, court costs and attorneys fees, as follows:

A. For a first offense, or any other offense not identified in Subsections B and C below, three hundred dollars (\$300) (Waiver Fine: \$250),

B. For a second offense within a two year period, four hundred dollars (\$400) (Waiver Fine: \$350), and

C. For a third offense within a three year period, five hundred dollars (\$500) (Waiver Fine: \$450).

7. Any person who removes a Notice of Health and Safety Code Violations shall pay a fine of one hundred dollars (\$100) (Waiver Fine: \$90). This Section 7 shall not apply to the Town Health Officer, Fire Chief, the Town Clerk, the Municipal Assistant, or a person designated by any of these four municipal officials.

8. The provisions of this ordinance are in addition to, and not in substitution of, any other rights and remedies, criminal or civil, which the Board of Selectmen may have according to the law of the State of Vermont.



**TOWN OF LYNDON  
PET CONTROL ORDINANCE**

1. The term pet under this chapter of the ordinances refers to dogs, wolf-hybrids, cats, and ferrets.
2. All pets in the Town of Lyndon shall be inoculated against rabies by a licensed veterinarian in accordance with the applicable provisions of the Vermont State Statutes.
3. No person having the ownership or control of a dog or wolf-hybrid in the Town of Lyndon shall allow that animal to continually howl, bark, whine, or otherwise act so as to continually disturb the peace of one or more persons living in the Town of Lyndon. Violators will first be warned by the Dog Warden/Animal Control Officer or a Town Issuing Official, and if the violation occurs again, the person shall be assessed a penalty of \$30 for each offense (Waiver fine \$25).
4. No person owning or controlling a dog or wolf-hybrid in the Town of Lyndon will allow that animal to act in a vicious, destructive, or harmful manner against other persons, property or animals in the Town of Lyndon.
  - A. Violations of this provision will result in an assessed penalty of \$150 (Waiver fine \$130), and the Selectmen may order the destruction of the animal in accordance with V.S.A. 20, Chapter 193. The person owning the animal shall be required to pay the costs incurred to humanely destroy it.
  - B. Upon written complaint by a legal resident of the Town that a dog or wolf-hybrid is alleged to be vicious, the Selectboard shall hold a hearing on the facts of the complaint. If the Selectmen find the animal to be vicious, they may make such order as necessary, including destruction of the animal, to protect the public.
5. All dogs and wolf-hybrids shall be confined to the limits of the property owned or leased by any dog or wolf-hybrid owner or keeper, unless that animal is on a leash in the hands of a mature person capable of handling said animal. Violators of this provision will be charged a \$25 penalty by the Dog Warden/Animal Control Officer or a Town Issuing Official for the first offense, as well as a boarding fee of \$6 per day or portion of a day if the animal is impounded. Penalties for subsequent violations of this provision are as follows with no waiver fines established:
  - A. Second offense within a twelve month period: \$50 plus boarding fees.
  - B. Third offense within a twelve month period: \$100 plus boarding fees.
  - C. Fourth offense within a twelve month period: \$200 plus boarding fees.
  - D. Fifth offense within a twelve month period: the Dog Warden/Animal Control Officer or a Town Issuing Official will notify the Selectmen of the offense, providing records of previous offenses and actions taken. The Selectmen may order the dog/wolf-hybrid to be destroyed in a humane manner in accordance with the authority given in V.S.A. 20, Section 3807. The owner shall be required to pay the costs incurred for such destruction.

6. A dog or wolf-hybrid does not have to be caught or impounded for an owner/keeper to be penalized for a violation of the provision defined in paragraph 5. Nor does the dog/wolf-hybrid have to be caught/impounded for an owner/keeper to be penalized in the amounts outlined in paragraph 5, depending on the number of previous violations. If a Selectman, the Municipal Assistant, the Dog Warden/Animal Control Officer, or any other Town Issuing Official observes a dog or wolf-hybrid running at large in violation of the provision of paragraph 5, and if the owner/keeper of the dog or wolf-hybrid can be positively identified, the penalties cited in paragraph 5 shall apply.

7. Dogs and wolf-hybrids will be licensed, and the license will be attached to the animal's collar in accordance with V.S.A. 20, Sections 3581 and 3582. A dog or wolf-hybrid owner or keeper found in violation of these provisions of the law will be assessed a penalty of \$60 (Waiver fine \$50) and be required to (1) show evidence of rabies vaccination, and (2) properly license the dog/wolf-hybrid within five (5) calendar days. Because of the threat of rabies, the owner will be required to keep the dog/wolf-hybrid confined until licensed. This provision applies regardless of whether or not the unlicensed animal is found on the owner/keeper's property. If the owner/keeper does not license the animal within five calendar days, the Selectmen shall issue an order to destroy the animal. The owner shall be required to pay the costs incurred for destruction.

8. Dogs and/or wolf-hybrids found running at large in violation of paragraph 5 will be impounded while the animal control officer attempts to find the owner. If the animal has a license attached to a collar, the animal control officer will contact the person who secured and registered the license in the Town Office, and the penalties of paragraph 5 shall apply. If the animal is not licensed and/or the animal control officer cannot locate the owner, the animal will be released for adoption seven days from the time that the dog was impounded. The adoption fee shall be ten dollars (\$10) and will be paid to the animal control officer at the time of adoption. Once an animal has been adopted, the person adopting the animal shall be considered the owner of same and be responsible for compliance with all provisions of this ordinance.

9. Cats that appear to be abandoned or stray (based on taking up residence on a non-owner's property for at least five days) will be considered to have an unknown rabies vaccination history in accordance with V.S.A. 20, Section 3806. Such cats will be delivered by the Animal Control Officer or affected property owner to the local veterinarian and should be reported to the Town Clerk's Office. The Town Clerk will post a notice in an attempt to find the owner. Any individual who claims ownership must produce proof of rabies vaccination and pay all costs associated with boarding and medical treatment. Cats not claimed will be offered for adoption. The individual adopting a cat shall be responsible for paying for appropriate vaccinations. Cats that cannot be adopted will be humanely euthanized.

**TOWN OF LYNDON  
MINUTES OF  
2003 ANNUAL TOWN MEETING**

The 213<sup>th</sup> Annual Town Meeting of the Town of Lyndon was held as warned at the Lyndon Institute Auditorium on Tuesday, March 4, 2003. Moderator Norman Messier gaveled the meeting to order at 9:00 AM. Girl Scout Troop #795 presented the colors and led the assembly of 210 people in the Pledge of Allegiance. Mr. Messier offered a moment of silence for those Lyndon residents who passed on during the past year.

The Selectboard recognized the following employees for their years of service to the Town of Lyndon: Linda Lee (10), Robert Nutting (20), Gary Paris (15), Laurie Willey (15), Janis Minshull (10), Pat Hazlehurst (15), Darryl Brill (20), Clayton Brill (25), Butch Olcott (30).

Our local representatives to the Vermont Legislature, Cola Hudson and Howard Crawford, addressed the assembly on activity in the House of Representatives this legislative session. Mr. Crawford discussed various proposals for funding education.

Mr. Messier introduced those on the stage and asked for permission to allow the Municipal Administrator, Arthur Sanborn, to speak at Town Meeting since he is not a resident of Lyndon. Mr. Messier then reviewed the procedures, Robert's Rules of Order, to be followed during the meeting. The reading of the warning was dispensed with.

Article 1. Shall the voters of the Town of Lyndon accept the report of the auditors regarding the Annual Town Report?

Motion made by David Cobb, seconded by Pat Jauch, to adopt Article 1. There being no discussion, the article carried in the affirmative by voice vote.

Article 2. Shall the voters of the Town of Lyndon authorize the Selectboard to borrow for Town expenses not to exceed one million dollars (\$1,000,000) in anticipation of taxes and to execute and deliver the note or notes therefore?

Motion made by Tim Sturm, seconded by David Cobb, to adopt Article 2. There being no discussion, the article carried in the affirmative by voice vote.

Article 3. Shall the voters of the Town of Lyndon authorize the Selectboard to borrow money for the operation of the Wastewater Department not to exceed one hundred thousand dollars (\$100,000) in anticipation of revenues and to execute and deliver the note or notes therefore?

Motion made by David Stahler, seconded by John Downs, to adopt Article 3. There being no discussion, the article carried in the affirmative by voice vote.

Article 4. Shall the voters of the Town of Lyndon authorize the Selectboard to set charges by residential unit to defray the cost of sanitation service for the period January 1, 2003 through December 31, 2003, and to set the date of collection of same?

Motion made by Pat Jauch, seconded by John Downs, to adopt Article 4. Bruce James explained that the fee would be same as last year. There being no further discussion, the article carried in the affirmative by voice vote.

\* At this point in the meeting Dick Boera made the following motion: To suspend the rules, waive the reading of, and move the adoption of Articles #5 through #22 on the Warning, the aggregate amount of which totals \$44,235. The motion was seconded by Pat Jauch. Mr. Boera explained that these eighteen requests for special appropriations come from agencies that are requesting the same level of funding as in previous years, and one agency has actually reduced its request.

\* Joan Johnson asked that Mr. Boera's motion be amended to include Articles #5 through #21 as she would like to increase the amount requested in Article #22. Motion to amend was seconded by John Downs. There being no further discussion, the motion to amend Mr. Boera's motion carried in the affirmative by voice vote.

\* There being no further discussion, Mr. Boera's motion, as amended, to suspend the rules, waive the reading of, and move the adoption of Articles #5 through #21 on the Warning, carried in the affirmative by voice vote.

\* Motion made by Sue Teske, seconded by Kathy Wilkins, to approve Articles #5 through #21. There being no discussion, the motion carried in the affirmative by voice vote and Articles #5 through #21 were adopted.

Article 5. Shall the Town of Lyndon appropriate \$250 to the American Legion Post #30 to purchase flags to mark and decorate graves of deceased veterans on Memorial Day?

\* See above.

Article 6. Shall the Town of Lyndon appropriate \$4,875 to assist the Area Agency on Aging for Northeastern Vermont in providing services to senior citizens in the ensuing year?

\* See above.

Article 7. Shall the Town of Lyndon appropriate \$9,000 to the Caledonia Home Health Care and Hospice to be used in providing health care services?

\* See above.

Article 8. Shall the Town of Lyndon appropriate \$600 to the Lyndonville Military Band?  
\* See above.

Article 9. Shall the Town of Lyndon appropriate \$500 to Lyndonville Youth Baseball/ Softball?  
\* See above.

Article 10. Shall the Town of Lyndon appropriate \$1,500 to the Lyndon Area Senior Action Center, Inc.?  
\* See above.

Article 11. Shall the Town of Lyndon appropriate \$5,640 to Northeast Kingdom Human Services, Inc., to assist in maintaining 24-hour mental health emergency services that are available to all residents of the Northeast Kingdom regardless of ability to pay?  
\* See above.

Article 12. Shall the Town of Lyndon appropriate \$2,000 to Northeast Kingdom Youth Services?  
\* See above.

Article 13. Shall the Town of Lyndon appropriate \$2,000 to Umbrella to be used in providing services to residents through its Domestic/Sexual Violence and Child Care Services Programs?  
\* See above.

Article 14. Shall the Town of Lyndon appropriate \$250 to the Vermont Center for Independent Living?  
\* See above.

Article 15. Shall the Town of Lyndon appropriate \$2,080 to the Northeastern Vermont Development Association for planning, development, promoting and publicizing the resources of Caledonia, Essex and Orleans counties with other towns in the three counties?  
\* See above.

Article 16. Shall the Town of Lyndon appropriate \$1,000 to the Darling Inn Meal Site, Inc.?  
\* See above.

Article 17. Shall the Town of Lyndon appropriate \$600 for support of the Retired and Senior Volunteer Program (RSVP)?  
\* See above.

Article 18. Shall the Town of Lyndon appropriate \$7,500 to the Village Improvement Society (VIS) towards operating and maintenance of the pool at Powers Park?

\* See above.

Article 19. Shall the Town of Lyndon appropriate \$200 to the Northeast Kingdom Learning Services, Inc.?

\* See above.

Article 20. Shall the Town of Lyndon appropriate \$1,000 to Catamount Arts?

\* See above.

Article 21. Shall the Town of Lyndon appropriate \$3,240 for the operation of the Fairbanks Museum and Planetarium during the ensuing year, in exchange for free unlimited general admission to the Museum for all Lyndon residents and taxpayers?

\* See above.

Article 22. Shall the Town of Lyndon appropriate \$2,000 to the Riverside Life Enrichment Center/Adult Day Health Services to be used in providing services to elders and disabled adults?

Motion made by Julia Sturm, seconded by Virginia Downs, to adopt Article 22. Teresa Vasko spoke in favor of the programs offered by this agency. Motion made by Joan Johnson to amend the article to read \$6,000. The Moderator overruled the proposed amendment. Motion made by Joan Johnson to amend the article to read \$4,000. Moderator again overruled the proposed amendment. Motion made by Susan Mills, seconded by Pat Jauch, asking Shall the Moderator s decision by sustained? Mr. Messier then read a statement from Town Agent Robert Gensburg regarding the ability of the assembly to amend the dollar amount asked for in the original article. The amendment must be germane to the original motion. In the opinion of the VT League of Cities and Towns, 10% of the original figure is considered to be germane. The question was called by the assembly. The motion to sustain the moderator s decision was approved by voice vote thereby defeating the proposed amendment.

Motion made and seconded (Sue Teske and Carol Fisher) again to adopt Article 22. There being no discussion, the article carried in the affirmative by voice vote.

Article 23. Shall the voters of the Town of Lyndon authorize the transfer of the \$1,172 remaining from the Town s 1991 Bicentennial celebration to the Lyndon Historical Society s Lyndon Heritage Fund for the purpose of renovating Schoolhouse #6?

Motion made by Al Toborg, seconded by Bev Lawson, to adopt Article 23. Dick Boera described the renovation project to the assembly. Motion made by Dick Boera, seconded by Al Toborg, to amend the article to include any accumulated interest. There being no discussion, the motion to amend the article carried in the affirmative by voice vote. There being no further discussion, the article, as

amended, to transfer the \$1,172 plus any accumulated interest carried in the affirmative by voice vote.

Article 24. Shall the voters of the Town of Lyndon vote to adopt the proposed General Fund budget for the ensuing year?

Motion made by Tim Sturm, seconded by Liz Edwards, to adopt and amend Article 24 to in the amount of \$1,385,328 Martha Feltus and Bruce James reviewed the highlights of the proposed General Fund budget and addressed questions from the assembly. There being no further discussion, the article carried in the affirmative by voice vote.

Article 25. Shall the voters of the Town of Lyndon vote to assess a general Town tax in an amount sufficient to support the adopted budget, including any special appropriation articles approved by voters?

Motion made by Bob Dixon, seconded by Liz Edwards, to adopt Article 25. There being no discussion, the article carried in the affirmative by voice vote.

Article 26. Shall the voters of the Town of Lyndon vote to authorize the Selectboard to determine the tax rate necessary to raise the approved assessment based on the 2003 Grand List?

Motion made by Bob Dixon, seconded by Gene Aronoff, to adopt Article 26. There being no discussion, the article carried in the affirmative by voice vote.

Article 27. Shall the voters of the Town of Lyndon vote that taxpayers pay real and personal taxes to the Treasurer on or before Friday, November 7, 2003, with delinquent taxes having interest charges of one percent per month for the first three months, whereafter interest rates will be one and one-half percent per month, and an eight percent late penalty charged against them from the due date of November 7, 2003?

Motion made by Dennis Labounty, seconded by Bob Dixon, to adopt Article 27. Linda Lee explained that the two different interest rates are by State Statute and that the delinquent taxes of repeat offenders are collected. There being no further discussion, the article carried in the affirmative by voice vote.

Article 28. Australian balloting for election of officers, three bond votes, and the Northeast Kingdom Waste Management District Articles. (Results reported at the end of these minutes.)

Article 29. Do the voters of the Town of Lyndon desire to transact any other proper business?

The following resolution was proposed by Tim Sturm and approved by the assembly by voice vote:

We commend and thank the staff of Lyndon Corner Medical for serving our Town right through a major professional and personal tragedy, the loss of their facility. This work is the kind of heroism that too often goes unnoticed. Further, we extend our hope that they are able to come home soon.

The resolution proposed by Ken Burchesky regarding national and international affairs was rejected by the assembly after several expressed concern that the resolution was not germane to Lyndon s Town Meeting.

Moderator read the resolution of the Selectboard that March 2003 is Lyndon Reads Month.

There being no further business, motion made by Sue Teske, seconded by Liz Edwards, to adjourn the meeting. Motion carried in the affirmative by voice vote and the meeting was adjourned at 11:20 AM.

**TOWN OF LYNDON  
MINUTES OF  
2003 ANNUAL TOWN HIGHWAY DISTRICT MEETING**

The Annual Town Highway District Meeting was gaveled to order at 2:10 PM.

Article 30. Shall the voters of the Town Highway District vote to adopt the proposed budget for the highway expenses for the ensuing year?

Motion made by Dick Lawrence, seconded by Carol Fisher, to adopt Article 30 in the amount of \$1,090,770. David Dill answered Joan Johnson s question about the effect on the budget of this particularly hard winter. Mr. Dill went on to review the highlights of the proposed highway budget. There being no further discussion, the article carried in the affirmative by voice vote.

Article 31. Shall the voters of the Town Highway District vote to assess a Town Highway tax in an amount sufficient to support the adopted budget for the ensuing year?

Motion made by Pat Jauch, seconded by Jeremy O Neil, to adopt Article 31. There being no discussion, the article carried in the affirmative by voice vote.



Article 32. Shall the voters of the Town Highway District vote to authorize the Selectboard to determine the rate necessary to raise said assessment on the 2003 Highway Grand List?

Motion made by Pat Jauch, seconded by Martha Elmes, to adopt Article 32. There being no discussion, the article carried in the affirmative by voice vote.

Article 33. Shall the voters of the Town Highway District vote that taxpayers pay their Town Highway taxes to the Treasurer on or before Friday, November 7, 2003, with delinquent taxes having interest charges of one percent per month for the first three months, whereafter interest rates will be one and one-half percent per month, and an eight percent late penalty charged against them from the due date of November 7, 2003?

Motion made by Pat Jauch, seconded by Carol Fisher, to adopt Article 33. There being no discussion, the article carried in the affirmative by voice vote.

Article 34. Do the voters of the Town Highway District desire to transact any other proper business?

The following resolution was proposed by Dick Lawrence and approved by the assembly by standing count (11 For and 10 Against). The assembly was reminded that this is a non-binding resolution and only acts to advise the Selectboard of an opinion.

That the \$38,000 budgeted for new highway equipment come out of the highway equipment savings account instead of being raised in taxes.

Ron Guy asked that the issue of merging the Town and the Village be reconsidered.

There being no other business, motion made by Bob Sbarra, seconded by Teresa Vasko, to adjourn the meeting. Motion carried in the affirmative by voice vote and the meeting adjourned at 2:35 PM.

**SELECTBOARD  
RECOMMENDATIONS  
TAXATION - 2004**

	<u>Budgetary Expenditures</u>		<u>Budgetary Credits</u>		<u>To Be Raised By Taxes</u>
General Fund	\$ 3,678,989.00 (*)	\$	2,944,090.00	\$	734,899.00 (*)
Highway Fund	<u>1,424,412.00</u>		<u>579,330.00</u>		<u>\$ 845,082.00</u>
	\$ 5,103,401.00 (*)	\$	3,523,420.00	\$	1,579,981.00 (*)

(\*) Totals to be revised at Town Meeting depending on passage of any Special Appropriation articles. Passage of all Special Appropriations would increase (\*) by \$48,826.16.

**BOARD OF SCHOOL DIRECTORS  
RECOMMENDATIONS  
TAXATION - 2004**

Recommendations will be made available by the School Directors. The Annual School District Meeting is warned to immediately follow completion of the Town General Fund Budget, and will precede discussion of the Town Highway Budget.

OTHER SCHOOL INFORMATION WILL BE AVAILABLE IN THE SEPARATE SCHOOL REPORT PRIOR TO ANNUAL MEETING.

**AUDITORS' REPORT**

In accordance with Title 24, Section 1681, of the V.S.A., we have verified the existence of stated cash balances, inspected all securities and examined the accounts and records of Town Officers. To the best of our knowledge, the accompanying financial statements and reports of receipts and disbursements for the Town of Lyndon present an accurate record of funds handled in the year then ended.

Gene Aronoff  
Pamela Comeau  
Alice Hall  
Marie Hemond-Dinsmore  
Karen Noyes  
Ronald Smith

**TOWN OF LYNDON  
GENERAL FUND  
GRAND LIST - TAX RATE  
FIVE-YEAR COMPARISON**

<b><u>YEAR</u></b>	<b><u>GRAND LIST</u></b>	<b><u>TAX RATE</u></b>
1999	1,580,269.00	0.31
2000	1,633,855.38	0.37
2001	1,656,720.76	0.39
2002	1,676,603.54	0.39
2003	1,696,153.88	0.33

**HIGHWAY FUND  
GRAND LIST - TAX RATE  
FIVE-YEAR COMPARISON**

<b><u>YEAR</u></b>	<b><u>GRAND LIST</u></b>	<b><u>TAX RATE</u></b>
1999	1,200,574.00	0.54
2000	1,231,088.58	0.51
2001	1,249,049.93	0.55
2002	1,267,271.59	0.62
2003	1,292,604.48	0.67

**SCHOOL FUND  
GRAND LIST - TAX RATE  
FIVE-YEAR COMPARISON**

<b><u>YEAR</u></b>	<b><u>GRAND LIST</u></b>	<b><u>TAX RATE</u></b>
1999	1,497,996.00	1.56
2000	1,550,551.38	1.58
2001	1,573,352.94	1.63
2002	1,590,555.71	1.54
2003	1,610,046.99	1.62

**TOWN OF LYNDON**  
**COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS**  
 December 31, 2003 (Page 1 of 2)

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types		Account Groups		Total
	General Funds	Capital Project Funds	Special Revenue Funds	Enterprise Funds	Trust Funds	Fixed Assets	Long-term Debt			
<b>ASSETS AND OTHER DEBITS</b>										
Cash and Cash Equivalents	\$ 643,678.45	\$ -	\$ -	\$ 371,894.10	\$ 244,908.53	\$ -	\$ -	\$ 1,260,481.08		
Restricted Cash			852,028.97					852,028.97		
Investments					725,095.92			725,095.92		
Receivables										
Delinquent Taxes	180,759.51							180,759.51		
Accounts Receivable	433.06			24,913.25				25,346.31		
Due From Other Governments	9,466.88			18,992.50				28,459.38		
Due From Other Funds	195,376.58			124,204.34				319,580.92		
Notes and Mortgages Receivable		733,600.00						733,600.00		
Fixed Assets				3,284,911.90		3,909,972.31		7,194,884.21		
Other Debits:										
Amount to be Provided for Retirement of Long-term Debt						694,323.09		694,323.09		
Total Assets and Other Debits	\$ 1,029,714.48	\$ 733,600.00	\$ 852,028.97	\$ 3,824,916.09	\$ 970,004.45	\$ 4,604,295.40	\$ 12,014,559.39			

**TOWN OF LYNDON**  
**COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS**  
**December 31, 2003 (Page 2 of 2)**

	Governmental Fund Types		Special		Proprietary		Fiduciary		Account	
	General	Capital Project	Revenue	Enterprise	Trust	General	Long-term Debt	Total		
	Funds	Funds	Funds	Funds	Funds	Funds				
<b>LIABILITIES, EQUITY AND OTHER CREDITS</b>										
<b>Liabilities:</b>										
Accounts Payable	\$ 56,755.38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,755.38
Accrued Payroll	-	-	-	-	-	-	-	-	-	-
Due to Other Governments										
Due to Other Funds	319,580.92									319,580.92
Notes Payable				575,904.40					34,825.73	34,825.73
Bonds Payable									659,497.36	1,235,401.76
<b>Total Liabilities</b>	<b>376,336.30</b>	<b>-</b>	<b>-</b>	<b>575,904.40</b>	<b>-</b>	<b>-</b>	<b>694,323.09</b>	<b>1,646,563.79</b>		
<b>Equity and Other Credits:</b>										
Contributed Capital				2,223,794.20						2,223,794.20
Investment in										
General Fixed Assets							3,909,972.31			3,909,972.31
Retained Earnings:										
Unreserved				1,025,217.49						1,025,217.49
Fund Balances:										
Reserved		733,600.00	852,028.97		970,004.45					2,555,633.42
Unreserved:										
Undesignated	653,378.18									653,378.18
<b>Total Equity and Other Credits</b>	<b>653,378.18</b>	<b>733,600.00</b>	<b>852,028.97</b>	<b>3,249,011.69</b>	<b>970,004.45</b>	<b>3,909,972.31</b>	<b>10,367,995.60</b>			
<b>Total Liabilities, Equity and Other Credits</b>	<b>\$ 1,029,714.48</b>	<b>\$ 733,600.00</b>	<b>\$ 852,028.97</b>	<b>\$ 3,824,916.09</b>	<b>\$ 970,004.45</b>	<b>\$ 4,604,295.40</b>	<b>\$ 12,014,559.39</b>			

**TOWN OF LYNDON  
COMBINING BALANCE SHEET - ALL GENERAL FUNDS  
December 31, 2003**

	General Fund	Highway Fund	Totals
<b>ASSETS</b>			
Cash	\$ 643,678.45	\$ -	\$ 643,678.45
Receivables			
Delinquent Taxes	180,759.51	-	180,759.51
Accounts Receivable	-	433.06	433.06
Due From Other Governments	9,466.88	-	9,466.88
Due From Other Funds	-	195,376.58	195,376.58
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Assets	<u>\$ 833,904.84</u>	<u>\$ 195,809.64</u>	<u>\$ 1,029,714.48</u>
<b>LIABILITIES AND FUND BALANCES</b>			
Liabilities:			
Accounts Payable	\$ 56,755.38	\$ -	\$ 56,755.38
Accrued Payroll	-	-	-
Due to Other Funds	319,580.92	-	319,580.92
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Liabilities	376,336.30	-	376,336.30
Fund Balances:			
Unreserved	457,568.54	195,809.64	653,378.18
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Fund Balances	457,568.54	195,809.64	653,378.18
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total Liabilities and Fund Balances	<u>\$ 833,904.84</u>	<u>\$ 195,809.64</u>	<u>\$ 1,029,714.48</u>

**TOWN OF LYNDON**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCES - ALL GENERAL FUNDS**  
**For the Year Ended December 31, 2003**

	General Fund	Highway Fund	Totals
<b>REVENUES</b>			
Taxes	\$ 562,050.13	\$ 866,045.02	\$ 1,428,095.15
Intergovernmental	298,769.51	170,718.95	469,488.46
Licenses, Permits, Fines, and Fees	94,351.65	-	94,351.65
Charges for Goods and Services	111,700.64	15,841.37	127,542.01
Interest Income	15,133.13	-	15,133.13
Rents	39,555.00	-	39,555.00
In Lieu of Taxes	5,855.59	-	5,855.59
Miscellaneous	383.76	-	383.76
Trust Fund Distributions	27,074.80	-	27,074.80
<b>Total Revenues</b>	<b>1,154,874.21</b>	<b>1,052,605.34</b>	<b>2,207,479.55</b>
<b>EXPENDITURES</b>			
General Government	571,737.58	-	571,737.58
Highways, Streets, and Bridges	14,133.85	883,197.32	897,331.17
Health and Welfare	30,849.42	-	30,849.42
Public Safety	254,532.90	-	254,532.90
Culture and Recreation	134,664.32	-	134,664.32
Debt Service	35,079.90	-	35,079.90
<b>Total Expenditures</b>	<b>1,040,997.97</b>	<b>883,197.32</b>	<b>1,924,195.29</b>
Excess of Revenues Over (Under) Expenditures	113,876.24	169,408.02	283,284.26
<b>OTHER FINANCING SOURCES (USES)</b>			
Sale of Fire Equipment	500.00	-	500.00
Insurance Proceeds - Fire Department	231,326.73	-	231,326.73
Corner Medical Building Proceeds	60,000.00	-	60,000.00
Transfers from Restricted Cash Accounts	66,885.00	13,000.00	79,885.00
Capital Outlays	(377,190.28)	(41,524.50)	(418,714.78)
Transfers to Restricted Cash Accounts	(58,535.97)	(20,000.00)	(78,535.97)
<b>Total Other Financing Sources (Uses)</b>	<b>(77,014.52)</b>	<b>(48,524.50)</b>	<b>(125,539.02)</b>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	36,861.72	120,883.52	157,745.24
Fund Balances, Beginning of Year	420,706.82	74,926.12	495,632.94
Fund Balances, End of Year	<u>\$ 457,568.54</u>	<u>\$ 195,809.64</u>	<u>\$ 653,378.18</u>

**TOWN OF LYNDON  
COMBINING BALANCE SHEET - ALL CAPITAL PROJECT FUNDS  
December 31, 2003**

	Community Development Funds		
	Lyndon Housing Partnership	Gilman Housing Trust	Total
<b>ASSETS</b>			
Notes and Mortgages Receivable:			
98-102 Main Street - Purchase	\$ 168,000.00	\$ -	\$ 168,000.00
98-102 Main Street - Renovations	220,600.00		220,600.00
118 Main Street		95,000.00	95,000.00
Mathewson House		250,000.00	250,000.00
Total Assets	<u>\$ 388,600.00</u>	<u>\$ 345,000.00</u>	<u>\$ 733,600.00</u>
<b>LIABILITIES AND FUND BALANCES</b>			
Fund Balances:			
Reserved for Notes Receivable	<u>388,600.00</u>	<u>345,000.00</u>	<u>733,600.00</u>
Total Fund Balances	<u>388,600.00</u>	<u>345,000.00</u>	<u>733,600.00</u>
Total Liabilities and Fund Balances	<u>\$ 388,600.00</u>	<u>\$ 345,000.00</u>	<u>\$ 733,600.00</u>

Note and Mortgage Terms are as follows:

Lyndon Housing Partnership

Purchase of 98-102 Main Street  
Renovations at 98-102 Main Street

Due September 11, 2032 including interest at 2%.  
Due September 18, 2035 including interest at 1%.

Gilman Housing Trust

118 Main Street  
Mathewson House

Due September 18, 2035 including interest at 1%.  
Due July 15, 2018 including interest at 1%.



**TOWN OF LYNDON  
BALANCE SHEET - SPECIAL REVENUE FUND  
December 31, 2003**

**ASSETS**

Cash in Banks	<u>\$ 852,028.97</u>
 Total Assets	 <u><u>\$ 852,028.97</u></u>

**LIABILITIES AND FUND BALANCES**

Total Liabilities	\$ -
 Fund Balances:	
Restricted	<u>852,028.97</u>
 Total Fund Balances	 <u>852,028.97</u>
 Total Liabilities and Fund Balances	 <u><u>\$ 852,028.97</u></u>

**TOWN OF LYNDON  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES - SPECIAL REVENUE FUND  
For the Year Ended December 31, 2003**

**REVENUES**

Interest Income	\$ 12,164.09
Donations to Fire Dept. due to fire at station	<u>\$ 18,331.15</u>
Total Revenues	30,495.24

**EXPENDITURES**

Disbursements from Health Insurance Pool	<u>181.24</u>
Total Expenditures	<u>181.24</u>
Excess of Revenues Over (Under) Expenditures	30,314.00

**OTHER FINANCING SOURCES (USES)**

Transfers in from General Fund	58,535.97
Transfers in from Highway Fund	20,000.00
Transfers to General Fund	(66,885.00)
Transfers to Highway Fund	(13,000.00)
Transfers to Heritage Fund-Special Appropriation	<u>(1,176.18)</u>
Total Other Financing Sources (Uses)	<u>(2,525.21)</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	27,788.79
Fund Balance, Beginning of Year	824,240.18
Fund Balance, End of Year	<u><u>\$ 852,028.97</u></u>

**TOWN OF LYNDON  
COMBINING BALANCE SHEET - ALL ENTERPRISE FUNDS  
December 31, 2003**

	Wastewater Fund	Sanitation Fund	Totals
<b>ASSETS</b>			
Cash	\$112,764.53	\$ 259,129.57	\$371,894.10
Receivables:			
Accounts Receivable	12,320.65	12,592.60	24,913.25
Due from Lyndon Institute	18,992.50	-	18,992.50
Due From Other Funds	124,125.59	78.75	124,204.34
Fixed Assets	5,781,001.15	-	5,781,001.15
Less: Accumulated Depreciation	(2,496,089.25)	-	(2,496,089.25)
 Total Assets	 <u>\$3,553,115.17</u>	 <u>\$ 271,800.92</u>	 <u>\$3,824,916.09</u>
 <b>LIABILITIES AND FUNDEQUITY</b>			
Liabilities:			
Due to Other Funds	\$ -	\$ -	\$ -
Bonds Payable - Current Portion	12,435.75	-	12,435.75
Bonds Payable - Long-term Portion	563,468.65	-	563,468.65
 Total Liabilities	 575,904.40	 -	 575,904.40
Fund Equity:			
Contributed Capital	2,223,794.20	-	2,223,794.20
Retained Earnings:			
Unreserved	753,416.57	271,800.92	1,025,217.49
 Total Fund Equity	 <u>2,977,210.77</u>	 <u>271,800.92</u>	 <u>3,249,011.69</u>
 Total Liabilities and Fund Equity	 <u>\$3,553,115.17</u>	 <u>\$ 271,800.92</u>	 <u>\$3,824,916.09</u>

**TOWN OF LYNDON**  
**COMBINING STATEMENT OF REVENUES, EXPENSES, AND**  
**CHANGES IN RETAINED EARNINGS - ALL ENTERPRISE FUNDS**  
**For the Year Ended December 31, 2003**

	Wastewater Fund	Sanitation Fund	Totals
<b>OPERATING REVENUES</b>			
Charges for Goods and Services	\$ 384,575.18	\$ 274,124.25	\$ 658,699.43
Permits	-	-	-
Total Operating Revenues	384,575.18	274,124.25	658,699.43
<b>OPERATING EXPENSES</b>			
Plant Operation	272,232.00	-	272,232.00
Depreciation	101,042.02	-	101,042.02
Maintenance and Repairs	53,936.78	-	53,936.78
Rubbish Removal Expenses	-	243,544.46	243,544.46
Administrative	27,153.00	53,885.36	81,038.36
Total Expenditures	454,363.80	297,429.82	751,793.62
Operating Income (Loss)	(69,788.62)	(23,305.57)	(93,094.19)
<b>NONOPERATING REVENUES (EXPENSES)</b>			
Interest Income	3,279.09	7,159.40	10,438.49
Interest Expense	(15,985.30)	-	(15,985.30)
Vacon Truck Rent	16,625.00	-	16,625.00
Grant Revenue	1,406,545.95	-	1,406,545.95
Total Nonoperating Revenues (Expenses)	1,410,464.74	7,159.40	1,417,624.14
Net Income (Loss)	1,340,676.12	(16,146.17)	1,324,529.95
Retained Earnings, Beginning of Year	1,636,534.65	287,947.09	1,924,481.74
Retained Earnings, End of Year	<u>\$ 2,977,210.77</u>	<u>\$ 271,800.92</u>	<u>\$ 3,249,011.69</u>

**TOWN OF LYNDON**  
**COMBINING STATEMENT OF CASH FLOWS - ALL ENTERPRISE FUNDS**  
**For the Year Ended December 31, 2003**

	Wastewater Fund	Sanitation Fund	Totals
<b>Cash Flows from Operating Activities</b>			
Net Income (Loss)	\$ 1,340,676.12	\$ (16,146.17)	\$ 1,324,529.95
Adjustments to Reconcile Net Income to Net Cash Provided by Operations:			
Depreciation	101,042.02	-	101,042.02
(Increase) Decrease In:			
Accounts Receivable	20,938.68	1,132.32	22,071.00
Due from Lyndon Institute	(18,992.50)	-	(18,992.50)
Due From Other Governments	1,995.00	-	1,995.00
Due From Other Funds	(33,572.42)	(78.75)	(33,651.17)
Increase (Decrease) In:			
Due to Other Funds	-	(1,419.67)	(1,419.67)
Due to Other Governments	-	-	-
Total Adjustments	71,410.78	(366.10)	71,044.68
Net Cash Provided from Operating Activities	1,412,086.90	(16,512.27)	1,395,574.63
<b>Cash Flows from Financing Activities</b>			
Repayment of Bond Payable	(76,711.40)	-	(76,711.40)
Proceeds from Bonds Payable	135,577.40	-	135,577.40
Net Cash Provided by Financing Activities	58,866.00	-	58,866.00
<b>Cash Flows from Investing Activities</b>			
Investment in Equipment and Projects	(1,558,839.58)	-	(1,558,839.58)
Net Cash Provided by Investing Activities	(1,558,839.58)	-	(1,558,839.58)
Net Increase in Cash	(87,886.68)	(16,512.27)	(104,398.95)
Cash at Beginning of Year	200,651.21	275,641.84	476,293.05
Cash at End of Year	\$ 112,764.53	\$ 259,129.57	\$ 371,894.10

**TOWN OF LYNDON**  
**COMBINING BALANCE SHEET - ALL NONEXPENDABLE TRUST FUNDS**  
**December 31, 2003**

	Dr. V.					Totals
	J. & E. Trefren Fund	Shores Museum Fund	A. & C. Guild Fund	Diantha Smythe Fund	Cemetery Perpetual Care	Friends of Shores Museum
<b>ASSETS</b>						
Cash and Cash Equivalents	\$ 14,281.55	\$ 85,033.81	\$ 31,900.00	\$ 394.16	\$ 110,103.16	\$ 3,195.85
Investments (at FMV):						
Stocks, Bonds, Notes	605,095.92				120,000.00	
Long-term C.D.'s						
Total Assets	<u>\$ 619,377.47</u>	<u>\$ 85,033.81</u>	<u>\$ 31,900.00</u>	<u>\$ 394.16</u>	<u>\$ 230,103.16</u>	<u>\$ 3,195.85</u>
						<u>\$ 970,004.45</u>
<b>LIABILITIES AND FUND BALANCES</b>						
Fund Balances:						
Reserved for Trust Purposes	472,423.44	85,033.81	31,900.00	394.16	230,103.16	3,195.85
Net Change in Fair Value	146,954.03					
Total Fund Balances	<u>619,377.47</u>	<u>85,033.81</u>	<u>31,900.00</u>	<u>394.16</u>	<u>230,103.16</u>	<u>3,195.85</u>
Total Liabilities and Fund Balances	<u>\$ 619,377.47</u>	<u>\$ 85,033.81</u>	<u>\$ 31,900.00</u>	<u>\$ 394.16</u>	<u>\$ 230,103.16</u>	<u>\$ 3,195.85</u>
						<u>\$ 970,004.45</u>

**TOWN OF LYNDON**  
**COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND BALANCES -**  
**ALL NONEXPENDABLE TRUST FUNDS**  
**For the Year Ended December 31, 2003**

	J. & E. Trefren Fund	Dr. V. Shores Museum Fund	A. & C. Guild Fund	Diantha Smythe Fund	Cemetery Perpetual Care	Friends of Shores Museum	Totals
<b>REVENUES</b>							
Interest Income	\$ 26,476.72	\$ 1,956.23	\$ 687.05	\$ 2.60	\$ 9,620.97	\$ 19.07	\$ 38,762.64
Donations						25.00	25.00
Contributions in Memory of Jim Fearon						1,240.00	1,240.00
Perpetual Care Fees					2,130.00		2,130.00
Net Change in Fair Value of Investments	43,095.52						43,095.52
Total Revenue	69,572.24	1,956.23	687.05	2.60	11,750.97	1,284.07	85,253.16
<b>EXPENSES</b>							
Administrative Expenses	25.00		25.00		125.00		175.00
Trust Distributions:							
General Fund	13,372.27	1,564.99	662.05		9,610.60		25,209.91
Other							-
Total Expenses	13,397.27	1,564.99	687.05	-	9,735.60	-	25,384.91
Net Income	56,174.97	391.24	-	2.60	2,015.37	1,284.07	59,868.25
Fund Balances, Beg. of Year	563,202.50	84,642.57	31,900.00	391.56	228,087.79	1,911.78	910,136.20
Fund Balances, End of Year	\$ 619,377.47	\$ 85,033.81	\$ 31,900.00	\$ 394.16	\$ 230,103.16	\$ 3,195.85	\$ 970,004.45

## **TOWN OF LYNDON TRUST FUND INFORMATION**

### **James and Emeline Trefren Fund**

This trust was established by James and Emeline Trefren in the mid-1920 s. The trust allows one-half of the annual net income to be distributed to the Town s General Fund as revenue. The remainder of the net income is added to the principal, which is to be invested in U.S. Treasury Bills or Notes.

### **Dr. Venila Shores Museum Fund**

This trust was established by Dr. Venila Shores in 1982. The trust allows 80% of the annual net income to be distributed to the Town s General Fund for the purpose of maintaining Dr. Shores Lyndon Center home as a museum. The remaining 20% of annual net income is added to the principal. Historically, the income earned on the trust fund investments has not been enough to defray all of the annual costs of maintaining the museum. Dr. Shores will provides that both the museum and trust fund assets are to be transferred to Lyndon Institute in the event that the voters of the Town of Lyndon decide to not retain the museum.

### **Arthur L. Guild and Cora B. Guild Fund**

This trust was established by Arthur L. Guild and Cora B. Guild in 1944. The trust allows the annual net income to be distributed to the Town s General Fund to be used for the current expenses of the Town. Trust assets are to be invested in Vermont banks.

### **Cemetery Perpetual Care Fund**

This trust represents the invested perpetual care fees charged by the Town for burial in the Town s cemetery. All income from the fund s investments is distributed to the Town s General Fund to help defray the cost of maintaining the cemetery.

Included in the Cemetery Perpetual Care Trust Fund is an investment established by Dr. Venila Shores. The income from this investment is to be used to provide for the planting of fresh flowers on the cemetery lots of Dr. Shores and other relatives.

### **Friends of Shores Museum**

This fund represents donations and other fundraising activities of the Friends of Shores Museum. These monies are used for museum operations at the discretion of the Friends of Shores Museum.



**TOWN OF LYNDON**  
**SCHEDULE OF CHANGES IN GENERAL FIXED ASSETS ACCOUNT GROUP**  
**For the Year Ended December 31, 2003**

<u>Description</u>	<u>Balance</u> <u>January 1, 2003</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance</u> <u>December 31, 2003</u>
Highway Equipment	\$ 355,219.72	\$ 41,524.50	\$ -	\$ 396,744.22
Cemetery Equipment	7,600.00	5,850.00		13,450.00
Fire Department Equipment	42,597.44	324,159.28	(42,597.44)	324,159.28
Police Department Equipment	-	32,196.95		32,196.95
Office Equipment	32,246.46	1,387.00		33,633.46
Real Estate and Improvements	224,974.11	36,488.20		261,462.31
Combined Sewer Overflow (CSO)	2,848,326.09			2,848,326.09
	<u>3,510,963.82</u>	<u>441,605.93</u>	<u>(42,597.44)</u>	

Total General Fixed Assets Account Group \$ 3,909,972.31

Note: This schedule is not complete. It does not include assets purchased prior to January 1, 1999, for which a purchase price was not readily ascertainable. All assets purchased after January 1, 1999, have been, and will continue to be, recorded as general fixed assets. Governmental Accounting Standards Board Statement #34 requires the Town of Lyndon to report all fixed assets at cost beginning in 2004. Accumulating cost figures for the Town's assets will be an ongoing project.

**TOWN OF LYNDON**  
**SCHEDULE OF CHANGES IN LONG-TERM DEBT ACCOUNT GROUP**  
**For the Year Ended December 31, 2003**

<u>Description</u>	<u>Balance</u> <u>January 1, 2003</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance</u> <u>December 31, 2003</u>
Notes Payable:				
Anair Memorials - Cleaning Cemetery Stones	\$ 2,300.00	\$ -	\$ (1,700.00)	\$ 600.00
Community National Bank - Oscar's Lot	43,183.56	-	(8,957.83)	34,225.73
Bonds Payable:				
Vermont Bond Bank - Storm Sewer Project	-	75,000.00	-	75,000.00
Vermont Bond Bank - CSO Project	607,877.26		(23,379.90)	584,497.36
	<u>653,360.82</u>	<u>75,000.00</u>	<u>(34,037.73)</u>	
Total Long-Term Debt Account Group			\$	<u><u>694,323.09</u></u>

The Town of Lyndon has guaranteed the following debt:

Lyndon Area Sports Association  
 Lyndonville Savings Bank, \$21,400 due January 14, 2006 at 4%  
 Lyndonville Savings Bank, \$62,675 due January, 2006 at 4%

**TOWN OF LYNDON**  
**DEBT RETIREMENT SCHEDULE - PRINCIPAL ONLY**  
**As of December 31, 2003**

General Long-Term Debt Account Group				Enterprise Funds			
Payment due	Anair	Vermont	Community	Vermont	(ATAD	Vermont Bond Bank	Totals
	Memorials	Bond Bank	Nat'l Bank	Bond Bank	Project)	(Vacon	
		(Storm Sewer)	(Oscar's Lot)	(CSO Project)		Truck)	(Utility System
						Improvements)	
2004	\$ 600.00	\$ 1,223.39	\$ 34,225.73	\$ 26,719.88	\$ 6,995.00	\$ 4,061.18	\$ 1,379.57
2005		1,279.06		30,059.87	7,313.00	4,245.99	1,442.35
2006		1,337.27		33,399.85	7,646.00	4,439.21	1,507.98
2007		1,398.12		33,399.85	7,993.00	4,641.22	1,576.61
2008		1,461.75		33,399.85	8,357.00	4,852.42	1,648.35
2009		1,528.26		33,399.85	8,738.00	5,073.24	1,723.36
2010		1,597.81		33,399.85	9,135.00	5,304.11	1,801.79
2011		1,670.52		33,399.85	9,552.00	5,545.47	1,883.78
2012		1,746.54		33,399.85	9,986.00	5,797.82	1,969.50
2013		1,826.02		33,399.85	10,440.00	6,039.34	2,059.12
2014		1,909.11		33,399.85	10,915.00		2,152.84
2015		1,995.99		33,399.85	11,412.00		2,250.79
2016		2,086.82		193,719.11	11,931.00		2,353.22
Beyond		53,939.34			296,905.00		61,250.74
Totals	\$ 600.00	\$ 75,000.00	\$ 34,225.73	\$ 584,497.36	\$ 417,318.00	\$ 50,000.00	\$ 85,000.00
							\$ 1,246,641.09
							\$ 23,586.40
							\$ 1,270,227.49

VT Bond Bank-Planning Advance-Upgrade Project as of 12/31/03

Anair Memorials: Cemetery stone cleaning, at 0% interest

VT Bond Bank: Storm Sewer Project, at 4.5% interest, semi-annual payments of \$2,297 due 5/25/04 to 11/25/33.

Community National Bank: Oscar's Lot, at 2.17% interest, due December 27, 2004.

VT Bond Bank: CSO Project, at 0% interest. Annual payments due December 1. Total annual budget for CSO loan payment is \$31,000 with the remainder going into savings. Current savings = \$151,006.21 to make balloon payment in 2016.

VT Bond Bank: ATAD System Project, at 4.5% interest, semi-annual payments of \$12,849 due 8/15/03 to 2/15/33.

VT Bond Bank: Vacon truck, at 4.5% interest, semi-annual payments of \$3,133 due 5/25/04 to 11/25/13.

VT Bond Bank: Utility System Improvements, at 4.5% interest, semi-annual payments of \$2,590 due 5/25/04 to 11/25/33.

**TOWN OF LYNDON**  
**SCHEDULE OF RESTRICTED CASH**  
**For the Year Ended December 31, 2003**

<u>Restricted Purpose</u>	<u>Balance 1/1/03</u>	<u>Interest Income</u>	<u>Additions</u>	<u>Withdrawals</u>	<u>Balance 12/31/03</u>
Town History	\$ 5,036.76	\$ 76.58	\$ 79.80	\$ -	\$ 5,193.14
Cemetery	285.84	9.78			295.62
Fire Department	8,643.37	137.06	20,000.00		28,780.43
Fire Department Donations	-	-	18,331.15		18,331.15
Office Equipment-Computers	15,236.45	238.88	5,000.00		20,475.33
Police Enforcement	2,646.27	42.98			2,689.25
Police Equipment	-	-	5,000.00		5,000.00
Town House	8,910.32	137.50			9,047.82
Garage	1,275.00	21.32			1,296.32
Teen Center	1,727.92	31.52			1,759.44
New Highway Equipment	167,531.60	2,667.38	20,000.00	(13,000.00)	177,198.98
Listers and Tax Mapping	23,550.27	261.06		(13,290.00)	10,521.33
Bicentennial	1,172.65	3.53		(1,176.18)	-
Sidewalks	9,990.62	161.69			10,152.31
CSO Loan	145,565.95	2,320.16	3,120.10		151,006.21
Health Pool-Town	180.97	0.27		(181.24)	-
East Lyndon Resurfacing	6,058.60	108.15			6,166.75
Bridges	35,458.84	565.75			36,024.59
Gravel Pit	24,536.40	389.70			24,926.10
Bike Path	2,951.14	43.81			2,994.95
Blacktop Reclaiming	24,328.70	386.14			24,714.84
Class II Highways	42,649.63	675.27			43,324.90
Wastewater Plant (Due to)	50,347.53	806.73			51,154.26
Dog Pound Donations	3,274.51	53.64	7,110.07		10,438.22
Municipal Bldg. Generator	10,510.05	172.74			10,682.79
Center Street Bridge	103,091.85	1,644.69			104,736.54
Listers Reappraisal	129,278.94	1,207.76	18,226.00	(53,595.00)	95,117.70
<b>Totals</b>	<b>\$ 824,240.18</b>	<b>\$ 12,164.09</b>	<b>\$ 96,867.12</b>	<b>\$ (81,242.42)</b>	<b>\$ 852,028.97</b>

**TOWN OF LYNDON  
STATEMENT OF TAXES RAISED  
2003**

**Grand List:**

Town General Fund	\$ 1,696,153.88
Town Highway Fund	1,292,604.48
Town School	1,610,046.99

**Taxes Assessed and Billed**

General Fund (1,696,153.88 x .33)	559,730.78
Highway Fund (1,292,604.48 x .67)	866,045.00
Statewide & Local Share School (1,610,046.99 x 1.62)	<u>2,608,221.17</u>

Taxes to Account For	<u><u>\$ 4,033,996.95</u></u>
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**Taxes Collected and Uncollected**

General Fund Taxes Collected	295,272.09
Highway Fund Taxes Collected	866,045.00
School Taxes Collected	<u>2,608,221.17</u>
Total Taxes Collected	3,769,538.26

Settlement Agreement	5,109.00
Delinquent to Tax Collector	<u>259,349.69</u>

Taxes Accounted For	<u><u>\$ 4,033,996.95</u></u>
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**TOWN OF LYNDON  
STATEMENT OF DELINQUENT PROPERTY TAXES RECEIVABLE  
YEARENDED DECEMBER 31, 2003**

	Assessment Years				
	Total	2003	2002	2001	1997
Balance January 1, 2003	\$ 138,428.74	\$ -	\$ 127,051.50	\$ 10,615.04	\$ 480.20
					\$ 282.00
Additions:					
Delinquent Taxes to Collector	259,864.79	259,349.69	515.10		
Total Taxes	398,293.53	259,349.69	127,566.60	10,615.04	480.20
					282.00
Deductions:					
Total Collections	216,910.67	97,126.61	110,094.70	9,099.36	308.00
Abatements	623.35		623.35		282.00
Total Deductions	217,534.02	97,126.61	110,718.05	9,099.36	308.00
					282.00
Balances December 31, 2003	\$ 180,759.51	\$ 162,223.08	\$ 16,848.55	\$ 1,515.68	\$ 172.20
					\$ -

**TOWN OF LYNDON  
DELINQUENT PROPERTY TAXES  
DECEMBER 31, 2003**

Aiken, Murrium/Laurie Aiken	\$ 2,548.56	Dwyer, Gary & Lenore	\$ 1,181.62
Ainsworth, Kathy	9.10	Fontaine, Roger & Heather	1,849.72
All Around Tan/Body Shop	42.90	Forrest, John & Judith	1,972.86
Allard, Dorothy/Keith Allard	745.50	Francis, Rosemary	572.87
Allard, Ralph & Margaret	1,000.00	Gamble, Stephen & Donna	975.28
Allen, Diane	1,566.89	Gilman, Norman et. al.	2,031.50
Alpine Credit Corp.	113.32	Goyet, Paul & Debbie	937.96
Antonucci, Madeline & Thomas	1,862.78	Gray, Barbara J.	3,219.98
Aramark Educational Serv. Of VT	174.91	Greer, Scott E.	481.86
Audette, Elizabeth	1,386.16	Griffith, Brian & Diane	1,302.14
Austin, David & Tina	2,165.50	Hall, John Sr.	636.43
Bacon, Romaine	529.24	Harvey, John & Margery	2,199.19
Bartolotta, David/Edith Bartolotta	388.36	Holbrook, Daniel & Mary	636.78
Bassett, Anthony & Tina	251.52	Jackson, Robert & Janice	571.12
Beer, Sandra	406.41	James, Mark & Diane Therrien	2,402.54
Before, Bradley & Kimberly	1,359.78	Jardine, Stephen	243.97
Bennett, Bruce & Kimberly	1,092.85	Jewell, Seth E.	547.58
Bishop, Brian & Lara	736.22	John, Cynthia D.	1,738.53
Bishop, Brian E.	482.08	John, Stephen/Cynthia John	1,367.64
Bona, Bruce	120.00	Jones, Brian P.	1,574.62
Bona, Bruce & Shari	3,083.74	Kenney, Arthur Jr. & Brenda	655.00
Boulay, Bernard & Doris	30.00	Kittredge, Linda M.	656.35
Boulay, Bernard & Doris	1,186.86	Kittredge, Richard	631.76
Boutah, Gidget & John	961.48	Knight, Timothy A.	864.60
Bowles, Carol A.	1,845.44	Lawson, Jeremy, Erin Lawson	
Brooks, Lawrence A.	820.06	Jeffrey Lawson	1,162.27
Brown, Keith & Joanne	1,420.04	Lawson, Jeremy	703.12
Cartularo, Vincent & Lynn	2,635.72	Leonard's Auction Service	10.00
Cartularo, Vincent & Lynn	9,579.06	Lepine, Robert Jr.	1,168.52
Cartularo, Vincent & Lynn	7,478.48	Lunnie, Iris Est./Paul Lunnie	617.50
Christman, Robert/Richard Yerkes	629.06	Lyndonville Realty	6,978.80
CIT Financial, USA	135.10	Mancillas, Risa	1,624.78
Colley, Bernadette/T. Levines	87.53	Marin Environmental	10.83
Comeau, Ronald	723.21	Meyer, Noelle	2,384.20
Corrow, Judy A.	2,045.45	Minor, Jean/Debbie Minor	1,265.07
Country Bear Books	91.00	Mitchell, Carrol, Michael	
Deluca, Mark & Patricia	1,439.69	Mitchell, Holly Blair	851.50
Dowell, Carla (Bailey)	1,834.00	Mitchell, Carrol & Brenda	1,823.52
Drew, David	594.74	Mitchell, Dwight	1,708.24
Dunphy, John/Ronald Dunphy	974.64	Mitchem, Willie	654.30

## Delinquent Property Taxes Continued

Morris, Timothy & Monique (Greenpoint Credit Corp)	\$ 1,765.88	Walters, Jeffrey R.	\$ 786.00
Newland, Francis & Liane	2,583.64	Wells, Dana & Heidi	1,807.80
Newport Plastics	416.00	Wheeler, James & Bonnie	165.06
Noble, John A.	597.56	Wheeler, Joan A.	1,539.42
Noyes, James F.	723.61	Wheeler, Kevin	133.62
Noyes, Pamela	188.64	White, Aldona A.	644.52
NTFC Capitol Corp.	79.79	White, Arthur Jr. & Tina	1,600.82
Patriarch Partners	940.31	Wilkie, Leslie	4,097.50
Paulson, Cheryl & Andrew	841.87	Williamson, Lisa & Robert	1,193.35
Pendleton, Brian	1,752.78	Wojtul, Peter	1,066.34
Pendleton, Margaret et.al.	597.36	Wright, Ralph	505.66
Peters, Scott & Lynette	634.04	Young, Larry B.	4,429.64
Placey, Lorraine	1,633.41	Total	\$ <u>189,235.27</u>
Pricewatercoopers	437.30		
Robarts, Delise	187.99		
Rossier, Jan	932.60	Due To:	
Ruggles, Claudette/Alice Sachse	1,331.52	Town of Lyndon	180,759.51
Ruggles, Claudette/Amy Lee	2,660.61	Village of Lyndonville	8,475.76
Ruggles, Jeffrey & Yvonne	524.00		\$ <u>189,235.27</u>
Sachse, Geoffrey	534.48		
Sachse, Geoffrey & Alice	1,629.36		
Sanderson, John & Christine	2,173.73		
Simpson, Larry	484.70		
Simpson, Larry/Robert Simpson	529.24		
Starr, Robert	157.20		
Stokarski, Stanley & Mary	896.53		
Subway	2.89		
Tanner, Eddie & Stacey	1,954.52		
Tanner, Kevin P.	698.42		
Thomas, Neal & Debra Bowles	369.42		
Thompson, Karen B.	2,109.10		
Trafan, Christopher & Roberta	1,419.70		
United Capital Leasing Corp.	1,401.40		
Vaillancourt, Roger	940.58		
Vermont American Corp.	25,825.34		
Vermont Tap & Die Co.	1,629.36		
Vicaire, Clara	1,146.45		
Vinny's & Changing Seasons Motel	344.00		
Wagg, Vickie (Walker)	2,007.06		
Wakefield, Jean/Wendy Wakefield-Carlson	1,391.22		



**TOWN OF LYNDON  
DELINQUENT SANITATION ACCOUNTS  
December 31, 2003**

Aiken, Murrium & Lauri Aiken	\$ 329.70	Nutter, Darlene (Marchione)	\$ 154.00
Ainsworth, Duane & Kathy	154.00	Perkins, Robert & Katherine	176.91
Audette, Elizabeth	154.00	Peters, Scott & Lynette	154.00
Austin, David & Tina	154.00	Placey, Lorraine	308.00
Bassett, Anthony & Tina	226.28	Ruggles, Claudette/Amy	
Before, Bradley & Kimberly	308.00	Ruggles	11.40
Bona, Bruce & Shari	154.00	Sanderson, John & Christine	758.80
Boutah, Gidget & John	329.70	Simpson, Larry	532.00
Brill, Harland & June	154.00	Tanner, Eddie & Stacey	154.00
Brisson, Daniel	659.40	Tanner, Kevin P	77.62
Brooks, Lawrence	154.00	Taylor, Chris & Holly	7.82
Brown, Keith & Joanne	154.00	Vicaire, Clara	329.70
Cartularo, Vincent & Lynn	11.40	Wagg, Vickie L Walker	154.00
Chapman, Tricia & Ryan	101.86	Wheeler, James & Bonnie	469.54
Corum, Donald F	532.00	Wheeler, Kevin	154.00
Dwyer, Gary & Lenore	154.00	White, Aldona A	175.00
Fisette, Ryan & Amber	154.00	Wilkie, Leslie	532.00
Gilman, Norman et al	329.70	Williamson, Michael & Cindy	329.70
Goyet, Paul & Debbie	163.86	Young, Larry B	154.00
Greer, Scott	154.00	Misc. Credits	(331.56)
Griffith, Brian & Diane	154.00		
Hale, Glendon & Nancy	298.78		\$ <u>12,592.60</u>
Hall, John Sr.	53.09		
Hever, Barbara	154.00		
Houde, Jeffrey	154.00		
John, Steve/Cynthia John	66.41		
Lemieux, John & Joyce	329.70		
Lunnie, Paul & Iris Estate	154.00		
Lynch, Edwin & Barbara	154.00		
McNally, Richard	154.00		
Mitchell, Carrol & Brenda	329.70		
Mitchell, Dwight	154.00		
Mitchell, Michael, Holly Blair, Carrol Mitchell	154.00		
Mitchem, Willie	1,142.09		
Morris, Tim & Monique (Greenpoint Credit Corp)	154.00		
Noyes, Pamela	154.00		

**TOWN OF LYNDON**  
**STATEMENT OF REVENUES AND EXPENDITURES -**  
**ACTUAL COMPARED TO BUDGET**  
**GENERAL FUND**  
**For the Year Ended December 31, 2003**  
**With Proposed Budget Figures for 2004**

	2003 BUDGET	2003 ACTUAL	PROPOSED 2004 BUDGET
<b>REVENUES</b>			
<b>Town Clerk Fees:</b>			
Recording	\$ 23,000	\$ 37,317.00	\$ 28,000
Record Search	2,900	3,938.70	3,000
Fish & Game	50	67.50	50
Dog Tags	800	837.00	800
Green Mountain Passports	20	24.00	20
Marriage Licenses	700	570.00	700
Fish & Game Licenses	700	826.50	750
Vital Statistics	2,800	2,694.00	2,700
Extra \$1 Recording	4,000	5,984.00	4,200
Motor Vehicle Registration Fee	4,000	4,917.00	4,500
Total Town Clerk Fees	38,970	57,175.70	44,720
<b>Administrative &amp; Office Receipts:</b>			
Liquor Licenses	1,900	2,030.00	1,900
Trailer Park Licenses	300	300.00	300
Supplies & Postage	500	305.76	300
V/L Office Reimbursement	21,000	21,000.00	21,000
LED Share Office Overhead	12,270	7,126.14	0
Sanitation Service Reimbursement	3,000	3,000.00	3,000
Wastewater Dept. Reimbursement	7,400	7,400.00	7,400
Trefren Fund	7,000	13,372.27	11,000
Guild Fund	650	662.05	600
License Fees	20	50.00	50
Interest Income - Banks	3,550	1,802.25	1,800
Excess Weight Permits	250	290.00	250
Miscellaneous	50	0.00	50
Total Admin. & Office Receipts	57,890	57,338.47	47,650
<b>Municipal Administrator Reimbursements:</b>			
Water	6,000	6,000.00	6,500
Wastewater	6,000	6,000.00	6,500
Sanitation	6,000	6,000.00	6,500
Total Municipal Assistant Reimb.	18,000	18,000.00	19,500

	2003 BUDGET	2003 ACTUAL	PROPOSED 2004 BUDGET
<b>Listers:</b>			
Copies	0	65.75	0
EEGL Study	2,250	2,271.00	2,250
Reappraisal State Support	13,500	13,626.00	13,500
From Reappraisal Savings	106,400	53,595.00	98,105
From Tax Map Savings	20,000	13290	0
Total Listers	142,150	82,847.75	113,855
<b>Zoning Administration:</b>			
Zoning Permits	5,500	5,160.00	5,400
Zoning Violations	0	8,200.00	1,000
Zoning Notice Fee	850	1,230.00	500
Town Plan Grant	0	0.00	15,000
Total Zoning Administration	6,350	14,590.00	21,900
<b>Tax Collector Reimbursement</b>	0	14,087.24	0
<b>Office Building Operation:</b>			
CNSU Rent	18,700	17,700.00	20,400
LED Rent	16,020	16,020.00	16,020
Village of Lyndonville Rent	3,200	3,200.00	3,200
Gymnasium Rent	1,300	1,235.00	1,300
Unspent Prior Year - Building	10,000	0.00	0
Total Office Building Operation	49,220	38,155.00	40,920
<b>Fire Department:</b>			
Fair Duty	1,500	1,500.00	1,500
FEMA Communication Equipment Grant	0	23,486.00	0
Homeland Security Grant	0	56,942.00	120,000
Savings-Truck	0	0.00	50,000
Loan/Financing - Truck	0	0.00	71,200
Sale of Firetruck	0	500.00	0
Unspent Prior Year-Station Design/Insurance Reimb.	30,000	0.00	18,800
Insurance Reimbursement - Fire	0	231,326.73	0
Total Fire Department	31,500	313,754.73	261,500
<b>Town House Rent</b>	1,200	1,400.00	1,200
<b>In Lieu of Taxes - The Fold</b>	5,000	5,855.59	4,500
<b>Land Use Change Tax</b>	0	459.20	0
<b>Parks and Recreation:</b>			
LASA Payroll Reimbursement	0	48,032.74	0
LOC Payroll Reimbursement	0	5,440.04	0
Total Parks and Recreation	0	53,472.78	0
<b>Cemetery:</b>			
Perpetual Care Interest-Banks	4,000	2,375.49	3,500
Perpetual Care Interest-Investments	9,000	7,300.00	7,500
Burial Fees	6,000	6,200.00	6,000
Lots Sold	500	410.00	500

	2003 BUDGET	2003 ACTUAL	PROPOSED 2004 BUDGET
Tomb Fees	400	315.00	400
Labor Reimbursement	440	440.00	440
Donations	0	100.00	0
Total Cemetery	20,340	17,140.49	18,340
<b>Dog Account:</b>			
Licenses	3,900	4,883.00	4,800
Fines & Adoption	1,800	2,505.00	2,400
Pound Donations	0	6,855.07	16,000
From Savings-Pound Donations	0	0.00	9,000
Total Dog Account	5,700	14,243.07	32,200
<b>Debt Service:</b>			
Delinquent Tax Interest	9,500	13,330.88	10,000
<b>Flood Mitigation Grant</b>	0	0.00	19,250
<b>Bridges:</b>			
Unspent from Prior Year	0	0.00	20,000
FEMA Reimbursement for Randall Bridge	0	18,139.65	0
Reimbursement - Heritage Fund for Randall Bridge	0	1,800.00	0
Total Bridges	0	19,939.65	20,000
<b>Bridge Projects:</b>			
From Savings	0	0.00	103,000
<b>Shores Museum:</b>			
Trust Fund Interest	1,544	1,564.99	1,500
<b>Town History:</b>			
Sale of Books	0	79.80	0
<b>Library Payroll Reimbursement</b>	0	154,285.89	0
<b>CSO Project:</b>			
Unspent from Prior Year	42,000	0.00	37,500
<b>Police Department:</b>			
Contract with Village	102,990	46,209.50	93,555
Ordinance Fines	0	0.00	3,000
Unspent from Prior Year	40,000	0.00	20,000
Total Police Department	142,990	46,209.50	116,555
<b>Public Safety Facility:</b>			
Bond Proceeds	0	0.00	1,905,000
<b>Miscellaneous:</b>			
Ordinance Fines	10,000	5,301.37	0
Corner Medical Building - Proceeds	0	60,000.00	0
Miscellaneous	0	303.58	0
Total Miscellaneous	10,000	65,604.95	0
<b>Property Tax Revenue</b>	722,974	561,590.93	0
<b>State of Vermont-Current Use</b>	0	22,449.00	0
<b>State of Vermont-PILOT</b>	0	161,855.86	0
Total Revenues	1,305,328	1,735,431.47	2,819,090

	2003 BUDGET	2003 ACTUAL	PROPOSED 2004 BUDGET
<b>EXPENDITURES</b>			
<b>Clerk, Treasurer, and Assistants:</b>			
Clerk-Treas. & Assistants	96,395	94,462.72	98,745
Clerk & Assistants Employee Benefits	29,465	30,138.90	33,425
Total Clerk, Treas., and Assistants	125,860	124,601.62	132,170
Section 125 Fringe Benefit	400	231.20	315
<b>Selectboard and Municipal Administrator:</b>			
Selectboard	4,500	4,500.00	4,500
Fixed Costs Selectboard	350	344.28	350
Selectboard Miscellaneous	500	330.44	500
Municipal Assistant	54,704	54,704.13	56,305
Municipal Assistant Employee Benefits	13,439	13,848.21	15,084
Computer Software	400	0.00	0
Total Selectboard & Muni. Asst.	73,893	73,727.06	76,739
<b>Administrative Assistant:</b>			
Payroll	7,800	7,807.97	7,970
Benefits	597	597.36	610
Equipment and Supplies	1,900	1,839.77	0
Total Administrative Assistant	10,297	10,245.10	8,580
<b>Listers:</b>			
Lister - Salary	35,230	30,539.26	36,000
Lister Employee Benefits	2,695	2,380.69	2,755
Supplies	1,000	363.79	1,000
Computer Support	500	135.00	500
Telephone	0	0.00	420
Internet Connection	150	150.00	150
Professional Meeting	500	355.00	500
Mileage	600	526.68	600
Tax Mapping Savings	1,500	0.00	0
Tax Mapping Project	20,000	13,290.00	0
Reappraisal Savings	4,600	4,600.00	0
Reappraisal Savings - State	13,500	13,626.00	13,500
Reappraisal-Contract, Postage, and Misc.	106,400	53,595.00	98,105
Total Listers	186,675	119,561.42	153,530
<b>Auditors</b>	165	0.00	0
<b>Other Payroll and Elections:</b>			
Ballot Clerks	325	195.13	650
Fence Viewers	100	0.00	100
Town Meeting Expenses	500	151.20	200

	2003 BUDGET	2003 ACTUAL	PROPOSED 2004 BUDGET
Ballot Printing	1,000	1,028.73	3,000
B.C.A. Expenses-Tax Appeal	8,000	19,156.55	10,000
Total Other Payroll / Elections	9,925	20,531.61	13,950
<b>Zoning Administration:</b>			
Zoning Payroll	27,400	29,242.67	28,630
Zoning Employee Benefits	9,985	10,560.00	11,499
Zoning Internet Access	150	150.00	150
Telephone	0	0.00	500
Zoning Notices	800	537.86	800
Zoning Supplies	500	456.51	500
Zoning-Legal	3,000	19,026.52	4,000
Zoning Mileage	500	547.18	500
ARC Explorer	1,000	1,075.00	0
Zoning Professional Meetings	200	120.00	200
Town Plan Update	0	0.00	15,000
Total Zoning Administration	43,535	61,715.74	61,779
<b>Tax Collector Payroll (Reimbursed)</b>	0	14,087.25	0
<b>Office Building Operation:</b>			
Custodial Payroll	5,460	5,586.93	5,620
Custodial Employee Benefits	570	664.56	680
Fuel	10,000	7,099.94	7,000
Fuel - Gymnasium	3,000	3,330.19	3,000
Electricity	11,000	10,350.06	11,000
Water	500	370.50	500
Wastewater	600	476.25	600
Rubbish Removal/recycling	1,560	1,591.56	1,560
Maintenance	6,000	8,539.57	6,000
Lawn	200	200.00	200
Insurance	3,000	0.00	0
Custodial Supplies	600	540.01	600
Plowing/sanding	400	400.00	400
Windows	0	0.00	2,000
Wiring	600	188.59	2,000
Hall Lights	0	0.00	2,000
Gymnasium Floor	400	200.00	400
Cashier's Office Renovation	31,000	31,264.57	0
Fire Doors	4,500	0.00	4,500
Zoning Office Renovations	2,500	3287.19	0
Muni. Admin. Office Renovations	530	530.00	0
Conference Room Renovations/Savings	5,000	0.00	5,000
Parking Lot	0	0.00	20,000
Total Office Building Operation	87,420	74,619.92	73,060

	2003 BUDGET	2003 ACTUAL	PROPOSED 2004 BUDGET
<b>Office Expenses:</b>			
New Equipment	1,000	122.20	4,500
Computer Savings	5,000	5,000.00	0
Computer Expenses	2,200	2,107.50	2,200
Receipts Scanning	2,000	472.50	0
Internet Cable Access	0	0.00	1,600
Telephone	2,900	3,815.77	3,000
Office Machine Maintenance	2,800	3,173.29	4,000
Postage	4,500	4,732.29	4,500
Notices	800	799.80	800
Dues	4,000	4,030.00	4,300
Supplies	4,000	4,710.54	4,000
Town Reports	5,000	4,997.09	5,000
Professional Meetings	1,000	778.00	1,000
Legal Fees	700	0.00	700
Mileage Reimbursement	1,200	1,270.86	1,200
Fish & Game Licenses	800	799.00	800
Marriage and Civil Union Licenses	700	540.00	700
Printing	800	794.26	800
Records Preservation	4,000	5,987.13	5,000
Total Office Expenses	43,400	44,130.23	44,100
<b>Insurance:</b>			
Property and Casualty	16,000	7,884.00	9,500
Public Official Liability	0	2,958.00	4,000
Additional Liability	0	0.00	1,500
Total Insurance	16,000	10,842.00	15,000
<b>Fire Department:</b>			
Chief-Payroll	15,600	15,072.50	15,600
Chief-Employee Benefits	1,195	1,153.05	1,195
Dispatching	4,600	3,255.00	4,000
Supplies	2,000	2,663.03	2,000
New Equipment	20,000	14,365.26	20,000
Equipment-FEMA Communications Grant	0	22,891.15	0
New Truck-Pumper/Tanker	0	0.00	250,000
Equipment-Homeland Security Grant	0	64,384.74	0
Truck Savings	20,000	20,000.00	0
Apparel	9,000	1,111.40	9,000
Pump Replacement - Insurance Reimbursed	0	476.85	0
Equipment Replacement - Insurance Reimbursed	0	88,648.01	0
Truck Replacement - Insurance Reimbursed	0	133,870.12	0
Lease-NCIC- Insurance Reimbursed	0	6,239.18	0
Equipment Operations & Maintenance	20,000	22,101.73	20,000
Telephone	2,000	2,764.07	2,000
Water	110	54.00	0
Wastewater	180	90.00	0

	2003 BUDGET	2003 ACTUAL	PROPOSED 2004 BUDGET
Accident & Disability Insurance	1,800	1,560.00	1,800
Property and Casualty Insurance	7,000	6,103.00	9,000
Notices	200	172.80	200
Membership Dues	650	388.50	450
Miscellaneous	250	126.00	250
LED Rent	3,000	3,000.00	3,000
Sub-station	10,000	7,738.85	4,000
Fire School Training	3,500	490.00	3,500
Extinguishers	400	226.81	400
Alarm System	2,500	2,829.00	2,500
Hydrant Reconditioning	800	0.00	800
Fire Prevention	2,000	809.75	2,000
Debt Retirement - Oscar's Lot	10,000	10,000.00	10,000
Savings for Debt Retirement	0	0.00	10,000
Firefighter Payroll	20,000	27,008.15	30,000
Firefighter Employee Benefits	3,030	6,136.26	6,795
Station Design and Engineering	30,000	20,042.63	0
Total Fire Department	189,815	485,771.84	408,490
<b>Town House:</b>			
Routine Maintenance	100	0.00	0
Insurance	800	528.00	0
Exterior Work-Porch and Doors	1,000	0.00	1,200
Alarm System	1,000	0.00	0
Total Town Hall	2,900	528.00	1,200
<b>Taxes and Assessments:</b>			
County Tax	25,000	22,971.88	23,000
Industrial Park Tax	4,400	4,281.00	4,300
Total Taxes and Assessments	29,400	27,252.88	27,300
<b>Public Health</b>			
Health Officer	1,200	1,200.00	1,200
Miscellaneous	500	4.42	100
Total Public Health	1,700	1,204.42	1,300
<b>Parks and Recreation:</b>			
LASA Payroll (Reimbursed)	0	48,083.95	0
LOC Payroll (Reimbursed)	0	5,440.04	0
Boar Repair	1,000	0.00	1,000
Skateboard Park	0	0.00	10,000
Total Parks and Recreation	1,000	53,523.99	11,000
<b>Cemetery:</b>			
Cemetery Payroll	20,834	20,410.00	27,328
Cemetery Employee Benefits	4,006	5,471.46	9,055
Hired Labor & Equipment	500	0.00	500
Saving for Expansion	0	0.00	10,000
Supplies	600	459.97	600
Shed Repairs	1,000	0.00	0



TOWN OF LYNDON ANNUAL REPORT

	2003 BUDGET	2003 ACTUAL	PROPOSED 2004 BUDGET
New Equipment/Lawn Tractor	5,600	5,850.00	3,600
Equipment Operations & Maintenance	2,500	1,392.23	2,000
Rubbish Removal	500	500.00	500
Water	80	0.00	80
Insurance	575	808.00	900
Stone Cleaning & Repairs	1,700	1,700.00	600
Saving for Stone Cleaning	0	0.00	1,100
Road Improvements	750	0.00	750
Granite Posts	4,750	0.00	0
Cremation Area	1,000	1,008.89	0
Culvert Work	0	0.00	2,000
Section Signs	500	359.85	0
Total Cemetery	44,895	37,960.40	59,013
<b>Dog Account:</b>			
To Pound Savings	0	7,110.07	0
Animal Retention Facility	0	0.00	25,000
Materials	100	0.00	100
Dog Licenses - State Fee	800	836.00	830
Pound Electricity	300	377.39	350
Notices	70	25.20	70
Telephone	400	452.85	450
Professional Meetings	50	0.00	50
Tags and Licenses	300	370.07	400
Veterinarian	700	1,084.33	700
Animal Control Officers	9,600	9,600.00	9,600
Stray Cats	3,000	4,622.70	3,000
Vaccinations	500	0.00	500
Total Dog Account	15,820	24,478.61	41,050
<b>Interest</b>	5,000	2,749.71	5,000
<b>Flood Mitigation Planning</b>	0	0.00	25,700
<b>Bridge:</b>			
Bridge Payroll	1,000	293.53	300
Bridge Employee Benefits	75	22.45	25
Hired Equipment and Materials	30,000	8,238.08	40,000
Randall Covered Bridge - Flood Damage	0	225.00	0
Chamberlin Bridge Roof	0	527.34	0
Total Bridges	31,075	9,306.40	40,325
<b>Center Street Bridge:</b>			
Town's 5% Share	0	358.70	51,500
Pedestrian Bridge	0	0.00	51,500
Total Center Street Bridge	0	358.70	103,000

	2003 BUDGET	2003 ACTUAL	PROPOSED 2004 BUDGET
<b>Shores Museum:</b>			
Electricity	200	259.03	400
Water	110	111.50	110
Wastewater	180	183.95	180
Fuel Oil	800	1,232.58	1,175
Maintenance	1,300	1,376.26	800
Insurance	350	321.00	950
Dues	30	0.00	0
Miscellaneous	70	0.00	0
Total Shores Museum	3,040	3,484.32	3,615
<b>Town History:</b>			
Savings - Sale of Books	0	79.80	0
School House Improvements	3,800	0.00	0
<b>Cobleigh Public Library:</b>			
Payroll and Fixed Costs (Reimbursed)	0	154,285.51	0
Appropriation	116,590	116,590.00	131,987
Total Cobleigh Public Library	116,590	270,875.51	131,987
<b>Grants:</b>			
Audit and Administration	10,000	11,298.43	12,000
<b>CSO Project:</b>			
Engineering	4,000	0.00	4,000
Loan Retirement	23,380	23,379.90	26,720
Savings for Balloon Payment in 2016	3,120	3,120.10	4,280
Smoke Testing	5,000	0.00	5,000
Site Work	17,000	0.00	17,000
Manhole Repair	16,000	4,468.75	11,500
Total CSO Project	68,500	30,968.75	68,500
<b>Miscellaneous:</b>			
Tax Abatements	0	1,165.29	0
Christmas Boxes	800	0.00	0
Miscellaneous	200	401.97	400
Total Miscellaneous	1,000	1,567.26	400
<b>Public Safety:</b>			
Lyndon Rescue, Inc.	66,863	66,863.00	82,946
Traffic Enforcement - Police	5,000	4,846.94	500
Total Public Safety	71,863	71,709.94	83,446
<b>Police Department:</b>			
Reimbursement due Village-Contracted Services	0	0.00	9,790
Police Payroll	54,795	18,000.00	67,800
Employee Benefits	20,205	4,016.83	22,050
Cruiser Purchase/Cruiser Reserve	27,500	24,389.00	6,000
Cruiser Fuel & Upkeep	5,250	857.73	8,000

TOWN OF LYNDON ANNUAL REPORT

	2003 BUDGET	2003 ACTUAL	PROPOSED 2004 BUDGET
Maintenance/Equipment Fund	5,000	5,000.00	5,000
Dispatch	9,000	0.00	6,600
Administrative Assistant	6,300	0.00	3,150
Uniform Allowance	1,200	1,340.00	1,600
Contracted Services	1,200	375.90	1,000
Printing & Notices	500	1,970.75	100
Office Supplies	1,000	373.71	1,000
Postage	400	0.00	0
Computer	2,000	3,905.95	2,200
Investigative Supplies	1,500	0.00	1,500
Training	1,500	80.45	1,500
Travel	1,500	0.00	0
Radios	3,000	3,902.00	4,000
Radar Equipment	500	0.00	500
Heater for Office	0	1,406.44	0
First Aid Equipment	600	0.00	500
Property & Casualty Insurance	1,750	0.00	1,750
Telephone	1,425	484.75	1,400
Miscellaneous	1,000	819.13	1,000
Total Police Department	147,125	66,922.64	146,440
<b>Public Safety Facility:</b>			
Architect	0	0.00	96,500
Engineer	0	0.00	52,000
Construction	0	0.00	1,549,000
Lot Purchase	0	0.00	27,500
310 Main Street Purchase	0	0.00	160,000
310 Main Street Demolition	0	0.00	20,000
Bond Debt - Interest	0	0.00	25,000
Total Public Safety Facility	0	0.00	1,930,000
<b>Special Appropriations:</b>			
NEK Learning Services	200	200.00	0
American Legion	250	250.00	0
Area Agency On Aging	4,875	4,875.00	0
Caledonia Home Health Care	9,000	9,000.00	0
Lyndonville Military Band	600	600.00	0
Lyndonville Baseball & Softball	500	500.00	0
Lyndon Area Senior Action Center	1,500	1,500.00	0
Northeast Kingdom Human Services	5,640	5,640.00	0
Northeast Kingdom Youth Services	2,000	2,000.00	0
NVDA	2,080	2,080.00	0
Umbrella	2,000	2,000.00	0
VT Center For Independent Living	250	250.00	0
Darling Inn Senior Meal Site	1,000	1,000.00	0
Fairbanks Museum	3,240	3,240.00	0
Village Improvement Society	7,500	7,500.00	0

	2003 BUDGET	2003 ACTUAL	PROPOSED 2004 BUDGET
Retired & Senior Volunteer Program	600	600.00	0
Catamount Arts	1,000	1,000.00	0
Riverside Life Enrichment Center	2,000	2,000.00	0
Total Special Appropriations	44,235	44,235.00	0
Total Expenditures	1,385,328	1,698,569.75	3,678,989
Total Revenues Over			
(Under) Expenditures	(80,000)	\$ 36,861.72	(859,899)
Cash on Hand at Beginning of Year	80,000		65,000
Cash on Hand from Corner Medical Building	0		60,000
Total Revenues and Cash on Hand			
Over (Under) Expenditures		\$ 36,861.72	
Required from Property Taxes, Current Use, and PILOT	\$ -		\$ (734,899)
(This figure does not include separately voted Special Appropriations.)			
(If all Special Appropriations are approved, add \$48,826.16 to this required revenue figure.)			

**TOWN OF LYNDON**  
**STATEMENT OF REVENUES AND EXPENDITURES -**  
**ACTUAL COMPARED TO BUDGET**  
**HIGHWAY FUND**  
**For the Year Ended December 31, 2003**  
**With Proposed Budget Figures for 2004**  
**(Page 1 of 3)**

	2003 BUDGET	2003 ACTUAL	PROPOSED 2004 BUDGET
<b>REVENUES</b>			
<b>Highways:</b>			
State Aid Class I	\$ 6,900	\$ 7,330.40	\$ 7,330
State Aid Class II	60,900	63,624.02	63,600
State Aid Class III	81,900	85,988.30	85,900
State Project Money	0	1,024.07	0
State Purchase of ROW	0	300.00	0
FEMA Flood Reimbursement	0	12,452.16	0
Resurfacing Savings	20,000	0.00	20,000
Property Tax Revenue	856,050	866,045.02	0
Outside Work	1,500	15,495.45	7,500
Sale of Materials	0	345.92	0
Hodges Area Light	20	0.00	0
From Savings - New Equipment	18,500	13,000.00	0
Total Highway Revenues	1,045,770	1,065,605.34	184,330
<b>Storm Sewer Project:</b>			
Grant Revenue	0	0.00	225,000
Bond Proceeds	0	0.00	75,000
Total Storm Sewer Project Revenues	0	0	300,000
Total Revenues	1,045,770	1,065,605.34	484,330

**TOWN OF LYNDON**  
**STATEMENT OF REVENUES AND EXPENDITURES -**  
**ACTUAL COMPARED TO BUDGET**  
**HIGHWAY FUND**  
**For the Year Ended December 31, 2003**  
**With Proposed Budget Figures for 2004**  
**(Page 2 of 3)**

	2003 BUDGET	2003 ACTUAL	PROPOSED 2004 BUDGET
<b>EXPENDITURES</b>			
<b>Class I Roads:</b>			
Summer	2,630	846.81	2,610
Winter	2,335	1,968.05	2,100
Construction	500	0.00	500
<b>Class II Roads:</b>			
Summer	34,805	23,229.58	30,915
Winter	17,035	14,197.36	12,665
Construction	2,000	0.00	2,000
Reclaimed Pavement	20,000	0.00	20,000
<b>Class III Roads:</b>			
Summer	97,240	94,147.99	94,000
Winter	80,710	63,348.32	78,200
Construction	2,000	1,100.00	3,000
<b>Lower Campus/College Roads</b>	0	113,912.23	0
<b>Summer Construction Projects</b>	187,000		200,000
<b>Sidewalks:</b>			
Maintenance	4,000	1,638.28	4,000
<b>Highway Employee Benefits</b>	93,880	93,259.54	105,215
<b>Street Lights</b>	5,900	6,344.66	6,195
<b>FEMA Reimbursed Flood Repairs</b>	0	12,796.21	0
<b>Insurance</b>	0	2,748.00	10,300
<b>New Equipment:</b>			
Hand Tools	1,000	1,080.08	1,000
Blades (Grader and Plow)	8,000	2,364.62	8,000
Radios	1,500	0.00	1,500
Dump Bodies with Sanders	38,000	38,990.00	0
Air Compressor	0	0.00	2,000
Band Saw	0	0.00	1,000
Wire Feed Welder	0	0.00	2,500
Sand Screen	0	2,534.50	0
<b>Total New Equipment</b>	48,500	44,969.20	16,000

	2003 BUDGET	2003 ACTUAL	PROPOSED 2004 BUDGET
<b>Equipment Operation &amp; Maintenance:</b>			
Equipment Upkeep	176,465	150,554.49	158,295
Savings - New Equipment	20,000	20,000.00	40,000
<b>Materials:</b>			
Highway Materials	275,460	282,722.08	275,235
<b>Garage:</b>			
Garage Payroll	6,000	7,247.95	7,000
Employee Benefits	460	273.15	535
Utilities and Rubbish Removal	8,050	4,896.28	8,790
Waste Oil Burner	0	0.00	8,775
Chimney	0	0.00	2,500
Supplies	1,500	1,170.53	1,500
Maintenance	1,500	3,319.17	1,500
Insurance	800	0.00	0
Roof	2,000	31.94	2,000
Savings for Facility Improvements	0	0.00	24,000
Miscellaneous	0	0.00	2,000
Total Garage	20,310	16,939.02	58,600
<b>Storm Sewer Project:</b>			
Storm Sewer Replacement	0	0.00	300,000
Bond Debt	0	0.00	4,582
Total Storm Sewer Project	0	0.00	304,582
 Total Expenditures	 1,090,770	 944,721.82	 1,424,412
 Revenues Over (Under) Expenditures	 (45,000)	 120,884	 (940,082)
Cash on Hand at Beginning of Year	45,000		95,000
Total Revenues and Cash On Hand			
Over (Under) Expenditures		\$ 120,883.52	
Required from Property Taxes	\$ -		\$ (845,082)

**TOWN OF LYNDON**  
**STATEMENT OF REVENUES AND EXPENDITURES -**  
**ACTUAL COMPARED TO BUDGET**  
**WASTEWATERFUND**  
**For the Year Ended December 31, 2003**  
**With Proposed Budget Figures for 2004**  
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	2003 BUDGET	2003 ACTUAL	PROPOSED 2004 BUDGET
<b>REVENUES</b>			
User Fees	\$393,500	\$384,467.18	\$415,000
Interest - Delinquent Accounts	700	1,165.28	1,000
Bank Interest	2,000	867.59	1,000
Interest - Non Arbitrage Account	0	1,246.22	0
Permits	1,000	0.00	1,000
Labor & Materials	100	108.00	100
Vacon Truck Rental Income	0	16,625.00	14,000
ATAD Grant	1,283,625	1,110,521.70	173,103
ATAD Bond Proceeds	84,921	84,920.90	0
Upgrade Bond Proceeds	1,991	0.00	0
Vacon Truck Grant	142,500	126,900.00	0
Vacon Truck Bond Proceeds	47,500	50,000.00	0
Upgrade Equipment Grant	139,500	0.00	139,500
Upgrade Equipment Bond Proceeds	46,500	0.00	46,500
System Improvements Grant	255,000	169,124.25	173,332
System Improvements bond	85,000	85,000.00	0
Total Revenues	2,483,837	2,030,946.12	964,535

**WASTEWATERQUARTERLYRATESCHEDULE**

Effective January 1, 2004

Base quarterly fee of \$48.00 per quarter plus \$4.29 per 1,000 gallons used



**TOWN OF LYNDON**  
**STATEMENT OF REVENUES AND EXPENDITURES -**  
**ACTUAL COMPARED TO BUDGET**  
**WASTEWATERFUND**

**For the Year Ended December 31, 2003**

**With Proposed Budget Figures for 2004**

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	2003	2003	PROPOSED
	BUDGET	ACTUAL	2004
			BUDGET
<b>EXPENDITURES</b>			
Management Operations	\$272,232	\$ 272,232.00	\$280,128
ATAD Operating Costs	26,868	6,776.44	32,100
Depreciation Expense	0	101,042.02	0
Operating Equipment & Supplies	1,000	40.00	1,000
Electricity - Pump Station	0	1,860.00	1,700
Equipment Repair/Replacement	15,500	5,907.00	0
Sludge Disposal	12,000	14,506.65	13,000
Landfilling of Sludge	10,000	7,064.44	0
Sewerline Construction	7,000	0.00	7,000
Vehicle Insurance	1,000	891.00	1,000
Electricity	155	141.21	200
Water Service	2,200	2,074.00	2,200
Propane Heat	0	852.00	1,000
Sewerline Maintenance	18,000	11,068.00	18,000
Maintenance-Materials & Supplies	10,000	4,375.44	10,000
Bioxide	5,500	3,263.75	5,500
Lease	250	0.00	0
Confined Space Hardware & Training	2,000	296.85	2,000
Meter Reading	3,100	3,080.00	3,100
Reimbursement-Admin. Services	7,400	7,400.00	7,400
Insurance	4,500	9,931.00	11,900
Debt Service & Interest	10,500	29,367.30	37,158
Supplies and Postage	1,000	742.00	1,000
Legal Fees	1,000	0.00	1,000
Reimbursement-Municipal Administrator	6,000	6,000.00	6,500
Miscellaneous	100	0.00	0
ATAD Project	1,374,881	1,147,036.54	223,497
Plant Upgrade Project	1,991	0.00	20,000
Vacon Truck	190,000	177,157.20	0
Upgrade Equipment	186,000	6,481.60	177,000
Utility System Improvements	340,000	222,984.24	164,935
Total Expenditures	2,510,177	2,042,570.68	1,028,318
Revenues Over (Under) Expenditures	-26,340	(11,624.56)	-63,783
Cash on Hand at Beginning of Year	26,340		63,783
Total Revenues and Cash On Hand			
Over (Under) Expenditures	\$ -	\$ (11,624.56)	\$ -

**TOWN OF LYNDON**  
**STATEMENT OF REVENUES AND EXPENDITURES-**  
**ACTUAL COMPARED TO BUDGET**  
**SANITATION FUND**

**For the Year Ended December 31, 2003**  
**With Proposed Budget Figures for 2004**

	2003 BUDGET	2003 ACTUAL	PROPOSED 2004 BUDGET
<b>REVENUES</b>			
Sanitation Fees	\$ 271,500	\$ 274,118.25	\$ 277,600
Sale of Bags	40	6.00	0
Interest - Delinquent Accounts	5,000	4,924.65	4,800
Interest - Banks	5,000	2,234.75	2,200
Total Revenue	281,540	281,283.65	284,600
<b>EXPENDITURES</b>			
Rubbish Expenses:			
Curbside Pickup Expense	108,840	106,704.00	112,105
Landfill Costs	104,700	110,751.00	104,400
Recycling Curbside Pickup	5,200	8,602.48	7,200
Bulky Day	10,000	17,486.98	17,500
Total Rubbish Expenses	228,740	243,544.46	241,205
Administrative Expenses:			
NEKWMD Surcharge	42,000	41,273.17	38,000
Reimbursement-Municipal Administrator	6,000	6,000.00	6,500
Reimbursement-Admin. Services	3,000	3,000.00	3,000
Office Expenses	1,200	1,166.54	1,200
Notices	100	0.00	100
Cleanup and Enforcement	500	535.65	500
Miscellaneous	0	1,910.00	0
Total Administrative Expenses	52,800	53,885.36	49,300
Total Expenditures	281,540	297,429.82	290,505
Revenue Over (Under) Expenditures	\$ -	\$ (16,146.17)	\$ (5,905)
Cash on Hand at Beginning of Year	0	0	5,905
Total Revenues and Cash On Hand Over (Under) Expenditures	\$ -	\$ (16,146.17)	\$ -

\*\*\**(PROPOSED SANITATION RATE FOR 2004 = \$140.00)*\*\*\*

**COBLEIGH PUBLIC LIBRARY**  
**BALANCE SHEET**  
**December 31, 2003**

**ASSETS**

Checking Account		\$ 7,483.24
------------------	--	-------------

## Restricted Accounts:

Bookmobile Account	2,117.17	
Reserved Grant Funds Account	28,135.32	
Total Restricted Accounts		30,252.49

## Endowment Investment Accounts:

Automation Account	16,824.43	
Building Fund	1,387.66	
Dr. Copeland Fund	263,367.47	
Isaac W. Sanborn Fund	45,028.09	
Jennie D. Folsom Fund	3,912.87	
Cora B. Daniels Fund	2,000.00	
Dr. Venila Shores Fund	21,037.24	
Elizabeth C. Hills Fund	2,966.01	
Lyndonville Women's Club Fund	432.98	
Dana S. Houghton Memorial Fund	1,275.47	
Dedicated Book & Tape Fund	1,170.76	
Juniper Branch-Rebekah Fund	2,332.66	
Yankee Watter Travellers Fund	2,657.24	
Total Endowment Investments		364,392.88

## Fixed Assets:

Furniture	1,730.00	
Computer Equipment	24,059.42	
Bookmobile	105,812.90	
Renovations	48,604.20	
Total Fixed Assets		180,206.52

Total Assets		\$ 582,335.13
--------------	--	---------------

**LIABILITIES AND FUND BALANCE**

## Fund Balance:

Reserved for Restricted Accounts	\$ 30,252.49	
Reserved for Endowment Accounts	364,392.88	
Unrestricted Fund Balance	196,691.69	
Net Change in Fair Value of Investments	(9,001.93)	
Total Fund Balance		582,335.13

Total Liabilities and Fund Balance		\$ 582,335.13
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**COBLEIGH PUBLIC LIBRARY**  
**STATEMENT OF REVENUES, EXPENDITURES, AND**  
**CHANGES IN FUND BALANCE**  
**ACTUAL COMPARED TO BUDGET**  
**For the Year Ended December 31, 2003**  
**With Proposed Budget Figures for 2004**  
**(Page 1 of 2)**

	2003 BUDGET	2003 ACTUAL	PROPOSED 2004 BUDGET
<b>Operating Revenues</b>			
Appropriation from Town of Lyndon	\$ 116,590	\$ 116,590.00	\$ 131,987
Appropriations other Towns	2,700	2,700.00	2,700
Gifts and Donations	12,900	15,631.50	11,800
Book Sales	600	595.00	600
Grants	1,872	1,875.00	1,972
Endowment Interest/Dividends/Distributions	20,000	18,732.84	15,000
E-rate Refunds	350	-	350
Cash on Hand	10,000	-	6,000
Total Operating Revenues	<u>165,012</u>	<u>156,124.34</u>	<u>170,409</u>
<b>Operating Expenditures</b>			
Librarian Salaries	97,140	100,959.89	98,193
Employee Benefits	27,305	29,077.98	30,012
Books	10,300	10,298.22	10,300
Audio and Video Supplies	500	482.24	500
Technology Equipment and Support	1,000	120.00	1,000
Technology Supplies	450	501.05	450
Periodicals	1,900	1,900.39	1,900
Library Supplies	1,300	1,157.13	1,300
Postage	1,300	1,588.69	1,300
Programs	400	240.57	400
Custodian Salaries	8,051	8,365.30	8,294
Employee Benefits	616	640.13	635
Insurance	1,500	2,677.92	2,700
Telephone	1,000	1,109.69	1,200
Fuel	2,800	2,367.02	2,700
Electric	3,500	3,395.50	3,500

**COBLEIGH PUBLIC LIBRARY**  
**STATEMENT OF REVENUES, EXPENDITURES, AND**  
**CHANGES IN FUND BALANCE**  
**ACTUAL COMPARED TO BUDGET**  
**For the Year Ended December 31, 2003**  
**With Proposed Budget Figures for 2004**  
**(Page 2 of 2)**

	2003 BUDGET	2003 ACTUAL	PROPOSED 2004 BUDGET
Water and Wastewater	600	623.25	625
Internet Access	400	391.60	400
Custodian Supplies	600	714.85	700
Building Repairs	3,000	2,425.06	3,000
Miscellaneous	-	265.89	-
Dues	165	135.00	165
Fundraising	350	38.00	500
Conferences and Travel	835	465.00	635
Total Operating Expenditures	165,012	169,940.37	170,409
Net Operating Income (Loss)	-	(13,816.03)	-
<b>Nonoperating Revenues and (Expenditures)</b>			
Bookmobile Interest Income		17.64	
Bookmobile Expenses		(10.00)	
Grant Revenue		79,270.40	
Grants Interest Income		814.79	
Grant Expenses		(104,264.47)	
Change in Fair Value of Investments		-	
Total Nonoperating Income		(24,171.64)	
Net Operating and Nonoperating Income		(37,987.67)	
Fund Balances, Beginning of Year		454,703.80	
Adjustment: Capitalization of Grant Assets		165,619.00	
Fund Balances, End of Year		\$ 582,335.13	

## AMERICAN LEGION

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LYNDON POST #30  
P.O. BOX 1156  
LYNDONVILLE, VERMONT 05851

01 December 2003

Town of Lyndon  
119 Park Street  
P.O. Box 167  
Lyndonville, VT 05851  
Attn: Lisa J. Barrett, Town Clerk & Treasurer

Subject: Special Appropriations

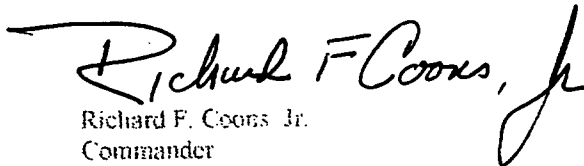
American Legion Post #30, a veterans service club, located at 4854 Memorial Drive, Lyndon Vermont is requesting a Special Appropriation of two hundred and fifty dollars (\$250.00) for the year 2004.

This appropriation will help defray the cost of purchasing flags used to decorate the graves of deceased Veterans on Memorial Day and other Veterans events.

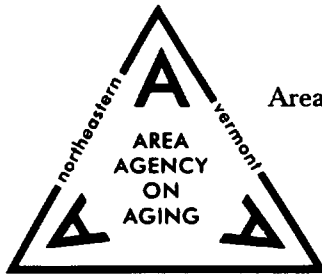
Mr. Peter Kelly, Chaplin of Post #30, will be American Legion's representative at the 2004 Annual Town Meeting.

Your consideration of this request will be greatly appreciated.

Respectfully Submitted,



Richard F. Coons, Jr.  
Commander  
American Legion Post #30



Area Agency on Aging for Northeastern Vermont

1161 Portland Street  
St. Johnsbury, Vermont 05819-2064



*Advocacy. Action. Answers on Aging.*

November 4, 2003

Board of Selectmen  
Town of Lyndon  
PO Box 167  
Lyndonville, VT 05851

Dear Members of the Board:

I would like to thank you for your past financial support; it has been greatly appreciated.

In the coming year we will continue to serve senior citizens in Lyndon in many ways. We are a private nonprofit agency. While our principal funding is through the Older Americans Act, we depend on Lyndon's annual appropriation to help us achieve our goals.

The mission of the Area Agency on Aging is to help any person 60 and over to maintain a healthy, active life and to remain independent in their own homes and communities for as long as possible. Our professional advocates and case managers work closely with seniors to determine how to best meet their individual needs, which may include; offering assistance with Social Security, Medicaid, Food Stamps, fuel assistance, in-home services and many others. There is no charge for services provided by the Agency.

Your past funding has allowed us to provide important services to Lyndon seniors such as support of senior meal sites, delivery of meals to the homebound, health insurance counseling, transportation for medical and other appointments, legal services and companionship through the Senior Companion Program.

Despite cost increases, we feel we can maintain our current services in the coming year with a level-funding request, which would be \$4,875.00 from Lyndon.

Wording for the warning article for the town meeting might be:

Shall the town vote to appropriate the sum of \$4,875.00 to assist the Area Agency on Aging for Northeastern Vermont in providing services to senior citizens in the ensuing year.

If you would like any additional information, please call me at (800) 642-5119.

Lyndon's continued commitment to the Area Agency on Aging is most welcome!

Sincerely,

Kenheth E. Gordon, MSW  
Executive Director

A program of the North East Kingdom Council of Aging, Inc.  
Tel: (802) 748-5182 FAX: (802) 748-6622 Email: [info@nevaaa.org](mailto:info@nevaaa.org)



### REPORT OF CALEDONIA HOME HEALTH CARE AND HOSPICE

Fiscal Year 2003 was our second full year under the Medicare's Prospective Payment System. We were able to successfully provide our clients with qualified home care services and adjust to a new payment system. We were able to end the year in a financially sound position secondary to the financial support we received from towns, donated memorial contributions and providing fundraising events.

Our mission continues to be to provide necessary services to individuals and their families regardless of an individual's ability to pay. We are very committed to this philosophy. We feel strongly that each resident of our service area is entitled to home care services if they meet the criteria for such services. To assure that this can continue to happen, your support to us is crucial. Town monies are used to counter losses we experience when we provide free care. It is also used to support program growth and the development of necessary services to assure an individual's ability to remain independent.

Last year we made over 60,000 visits to your neighbors and relatives. In addition to our home care and hospice programs, we offered a variety of screenings and community clinics for flu shots, blood pressure evaluations, foot care and health education. In collaboration with NVRH we conducted a Cancer Support Group. Our Private Duty program grew and our Healthy Baby program experienced growth.

Caledonia Home Health Care (CHHC), as all of the non-profit home health agencies in Vermont, is certified by Medicare and Medicaid to provide home care and hospice services to Caledonia County, seven towns in Essex County and one town in Orleans County. The State of Vermont is dedicated to the non-profit concept of providing home care services in Vermont. As part of this support, it is expected that we will provide services regardless of an individual's ability to pay.

This guideline creates universal access to home health care for all Vermonters. However, it places the responsibility on the home care agency to raise the necessary funds to supply the needed services. The agencies do not receive any direct subsidies or grants from either the state or federal government. Our certification as licensed home health agencies allows us to bill clients, Medicaid, Medicare and private insurance companies for services rendered. In some instances the reimbursement amount is less than the actual cost of providing the service. Therefore, the financial support of the communities served by CHHC is essential in maintaining these services.

Vermont's tradition of "caring for its own" is strikingly evident in the generous response we have received from our annual appropriation request, throughout our history. We have always strived to keep this request as reasonable and equitable as possible while seeking to cover a portion of the shortfall encountered in serving all in need. This year is no different. Individual town requests are based on a combination of factors including population, history of CHHC use, the number of visits in the past year, and the free care provided in each community. We have appreciated your support in the past and hope it will continue. Our annual report, including an audited financial statement, is available at our office for public inspection.

All of us at Caledonia Home Health Care and Hospice remain committed to helping you, your family and your neighbors to lead healthy and independent lives. All town appropriation money will go directly to preserve the health care you and your neighbors deserve. Thank you for your continued support.

#### TOWN OF Lyndon VISIT STATISTICS FOR FISCAL YEAR 2003

	<u>2003</u>		<u>2003</u>
Nursing Visits	2911	Social Services	239
Home Health Aide	4300	Homemaking	1490
Therapy Visits (Physical, Occupational, Speech)	1116	Hospice	<u>107</u>
		<b>Total</b>	<b>10163</b>

Other Services Provided: Bereavement Program, Maternal Child Health, Adult Health Screening & Education, Flu Clinic, Long Term Care, Support Groups, Private Duty





*A not-for-profit arts organization dedicated to bringing world-class art to rural Vermont and New Hampshire, and to cultivating the artistic voice of the region.*



### **Catamount Arts' activities for 2003 for Town Report**

Since 1975, Catamount Arts has played a leadership role in the development and delivery of the arts and cultural programs in northern New England. Catamount's programs extend throughout the three-county area of Vermont's Northeast Kingdom and northern New Hampshire.

Catamount's program portfolio reaches into four areas: the performing arts, film, education, and visual arts. Over the years, Catamount has presented more than 750 performing artists and ensembles of international acclaim in an underserved rural region. The Catamount Film Series screens regional premieres of foreign and independent American films: seven evenings a week, 52 weeks a year.

Catamount also offers a School-Time Performance Series that allows regional elementary schools the opportunity to introduce their students to performances that would otherwise be unavailable to the area's youth. Catamount also houses two art galleries that offer local artists the opportunity to exhibit their work and gain valuable exposure in a region with limited opportunities. The School-Time Performance Series offers 8 performances throughout the school year to more than 50 elementary schools in our region.

Catamount reaches more than 25,000 people annually with live performances (25-30), nightly film screenings (350+), classes, gallery visits, and special events. Nearly 5,000 elementary school students from regional schools were treated to school time performances during 2002.

Over 700 local businesses and members help to support Catamount Arts' programming schedule throughout the year. Volunteers contributed more than 900 hours of their time to help Catamount run smoothly.

More than 75% of Catamount's operating budget returns to the regional communities in the form of wages, taxes, and payments for goods and services.

DARLING INN SENIOR MEAL  
SITE  
P.O.BOX 81  
LYNDONVILLE, VT 05851  
802-626-8700  
darlings@sover.net  
.....

December 23, 2003

Town of Lyndon:

The staff at the Darling Inn Senior Meal Site continues to provide complete, well balanced meals to senior citizens and disabled patrons who come to our dining room. We also serve those who are homebound, and those attending the Riverside Life Enrichment Center, an adult day care facility. We do this five days a week on a donation basis that does not cover our expenses.

Although the average monthly number of meals is about the same as last year, 2800; increased food cost is evident as well as a mandated minimum wage increase effective January 2004.

Accordingly we respectfully request an appropriation of \$2000.00 from the town of Lyndon.

Respectfully submitted.



Edson Birchard

Board Member

## Municipal Appropriations and the Fairbanks Museum and Planetarium

Thank you so much for supporting the Museum's municipal appropriation request.  
For your information, here is some background on this request.

### History

For 90 years, the Fairbanks Museum was open without charge to all. In 1981, in response to dire financial straits, the Museum began charging general admission. Residents of the Town of St. Johnsbury were exempt from general admission fees in recognition of the Town's long-time support of the Museum through annual special appropriations.

Admissions fees changed the way local residents used the Museum in unexpected ways. No longer did residents of nearby towns drop in to check the week's new flowers or pause for a respite from their shopping. More important, the Museum was suddenly accessible only to those who could afford it.

In response, the Museum conceived of a way to encourage all residents of nearby communities to use the Museum as Franklin Fairbanks had envisioned, as a vital and available resource for their education and entertainment. **For a small per capita special appropriation, all residents of nearby towns would receive unlimited free general admission. Today 14 towns participate in this program.**

From the inception of this program more than 17 years ago, the per capita rate was 50 cents. In 2001, the Museum raised the per capita rate to 60 cents and has held its request at that level since. During the same time, the Museum's admission rates have increased 250%!

### Why Should My Town Support the Museum? Doesn't Our School District Pay?

School districts do pay a percentage of the costs for the Museum's educational services such as science and history lessons. The Museum subsidizes these programs with other revenues. **The Municipal Appropriation provides unlimited free access to the Museum for residents of all ages and all economic circumstances.**

### Do the Residents of My Town Use the Museum?

Though the Museum does not keep "community-specific" attendance records, we do know that over 10,000 visitors from the region use the Museum without charge each year (plus 27,000 school children!) We estimate that **over 265,000 visitors have used the Museum without charge since we began charging admission fees.** We have heard from residents of all "free admission towns" that this policy has encouraged them to visit more frequently.

### Shouldn't Users Be the Ones Who Pay?

Franklin Fairbanks envisioned his Museum being an integral part of the region's educational fabric – accessible to all. Visitors from away do, indeed, pay admission fees, but **we believe none of the Museum's neighbors should be excluded from using the Museum's resources because of those fees.**

### Do Our Residents Get A Card or Pass?

No, the receptionists at the Museum are trained to simply ask your place of residence. Your residents need merely tell them that you are from your town and no further identification is necessary.

### If This Is Such a Great Deal, How Does the Museum Benefit?

The Museum's mission is to serve the people of the Northeast Kingdom and the region's visitors. Municipal Appropriations provide the Museum a **modest but predictable revenue stream that encourages and supports the full utilization of the Museum by the region. Municipal Appropriations support exhibit production, the preservation of one of the Northeast Kingdom's historic buildings, and the care of the region's foremost collections.** These, in turn, promote regional tourism and are part of the regional quality of life that attracts new businesses.

*Lyndon Area Senior Action Center, Inc.*

*P.O. Box 474*

*Lyndonville, Vermont 05851*

December 17, 2003

Town of Lyndon  
P.O. Box 167  
Lyndonville, VT 05851

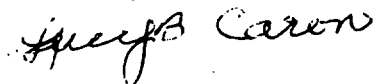
Directors:

On behalf of the Lyndon Area Senior Action Center, I would like to request our annual appropriation of \$ 1500.00 for the year 2004.

We really appreciate the contribution that you have given us to help keep the Senior Center going.

Thank you again.

Sincerely,



Director

*A Non-Profit Organization*

To: The Lyndon Selectboard  
From: The Lyndonville Military Band  
Date: December 29, 2003  
Re: \$600.00 Appropriation

The Lyndonville Military Band would like to request an appropriation in 2003 for the same amount as last year (\$600). The Band plays 10 concerts that are held on Wednesday evenings in the Bandstand Park during the summer (weather permitting).

The Band uses this money to update equipment, purchase music, and repair instruments. We encourage musicians of all ages to come play in the Band—it's a lot of fun! Middle school, high school, and college students are encouraged to play as many concerts as they can. If you haven't played your instrument in a while, get it out and dust it off! If you no longer have an instrument, contact band director Deanna Wheeler at 626-8393 because there may be an instrument you could borrow.

Deanna Wheeler, long-time member and often-conductor of the Band, will ably serve as our organization's representative(s) on Town Meeting Day.

Thank you for your consideration of our request for this appropriation. We hope to see everyone at the Bandstand Park this summer!

/lb

# LYNDONVILLE YOUTH BASEBALL/SOFTBALL

PO Box 1146

Lyndonville VT 05851-1146

Town of Lyndon  
PO Box 167  
Lyndonville VT 05851

Dear Selectboard:

Soon baseball/softball season will be upon us again. Lyndonville Youth Baseball/Softball (LYBS) is run by an all-volunteer Board of Directors. This program entertains over four hundred area youths from ages six to eighteen, during the late spring and early summer months. In the 2003 season, we were able to maintain nine different leagues, over 35 teams, and played over 200 scheduled games plus play-offs and all-star games.

2003 brought a new dug outs, fences and scoreboard to both the baseball and softball fields at Fisher Field. LYBS hosted the 11-12 Year Old Softball Districts at Fisher Field. We also celebrated 50 years of ball with a variety of activities and exhibits.


In 2003, LYBS had several All Star teams. Little League Softball, ages 11 & 12, won Districts, States and advanced to the Eastern Regional Tournament in Delaware. 14 & Under Babe Ruth Softball girls won States and advanced to the Regional tournament held in Barrington, NH. They advanced farther than any previous Babe Ruth Softball team of the same age. Sr. Babe Ruth Baseball won States and advanced to the Eastern Regional tournament held in Portsmouth, NH. 11 & 12 Little League Baseball were State runner-ups. What an experience to have our kids playing baseball/softball with the best in New England!

Thank you, to the many dedicated parents, families, and friends who are actively involved in our program. Without each and every one of you, we wouldn't have such a great program. As our teams travel throughout the state and New England, we continue to hear positive comments regarding our program. Dedication is needed to develop our children into strong, respectable citizens and to instill in them team play & good sportsmanship. With your help, we can continue to do this.

ITEM	INCOME	EXPENSES	ITEM	INCOME	EXPENSES
Charters & Insurance		(3,225.00)	Tag Day	3,364.74	(200.78)
Cookshack-Fisher Field	9,890.72	(10,831.79)	Field Maintenance/Improvements		(10,292.30)
Donations	1,900.00		Fisher Field Lease/LSC Maintenance		(1,250.00)
Equipment		(2,401.03)	Other	664.36	(740.86)
Fundraisers	920.00	(250.00)	Sign Ups	9,388.00	(161.26)
10 Week Tickets	1,430.00	(705.00)	Tournaments:	5,852.78	(9,383.42)
Coin Drop	1,037.97		Town Appropriations	2,200.00	
Marilyn's	2,553.00	(1,525.80)	Training		(449.70)
Pass The Hat Money	410.07		Umpires		(2,047.50)
Signs	1,000.00		Uniforms		(2,116.10)
Super Bowl Pool	500.00	(250.00)	Utilities		(921.58)
			Totals	41,111.64	(46,752.12)

To continue the success of this program, we would like to request an appropriation of \$500.00. In the past, your community has been very generous and Lyndonville Youth Baseball/Softball is very grateful, therefore, we would ask that you continue to support this worthwhile organization. I will be available at Town Meeting to answer any questions you may have.

Thank You,

  
Dawn Dwyer  
Treasurer, LYBS

## Northeast Kingdom Human Services, Inc. 2003 Annual Report Summary

### Mental Health Services

154 Duchess Avenue  
P.O. Box 724  
Newport, VT 05855-0724

Voice  
802.334.6744

Fax  
802.334.7455

[www.nkhs.org](http://www.nkhs.org)

The Northeast Kingdom Human Services, Inc., is a private not-for-profit organization serving Essex, Caledonia and Orleans Counties. It is organized and directed by local citizens who believe that human services should be cost effective and responsive to the needs of our local communities.

The State of Vermont contracts with NKHS to provide a broad range of services to individuals with severe and persistent mental illness, children with severe emotional disturbance and their families, and individuals with developmental disabilities including mental retardation and autism. Services are also offered to individuals with alcohol and drug problems by the Tri-County Substance Abuse Program, a division of NKHS.

NKHS provides emergency and out-patient services to individuals with various, less severe social, emotional and psychological problems. To the extent that these services are subsidized by state and local dollars. NKHS provides the services on a sliding fee scale based on the person's ability to pay.

Our Annual Report details the services we provide, and is available free of charge by calling (802) 334-6744, or by writing to NKHS, PO Box 724, Newport, VT 05855.

Your appropriation is especially important to the delivery of our programs and services because it demonstrates community support and financial assistance. We greatly appreciate your interest and support.

### FY 2003 SUMMARY OF SERVICES FOR THE TOWN OF LYNDON

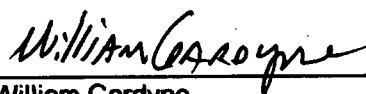
2000 Census\* Count for your town: 5,448

Persons served: 215

Our request for support at \$1.05 per capita = \$5,640.

Thank you for your support.

  
Kathleen C. Hemmens, MSW  
Executive Director

  
William Gardyne  
President, Board of Directors

\* US Census Bureau



Affiliated with  
the United Way



## NORTHEAST KINGDOM LEARNING SERVICES, INC.

1 MAIN STREET, NEWPORT, VT 05855 • (802) 334-2839 / 334-3018 FAX  
364 RAILROAD STREET, ST. JOHNSBURY, VT 05819-1688 • (802) 748-5624 / 751-8071 FAX  
P.O. BOX 363, HARDWICK, VT 05843 • (802) 472-5974  
BUSINESS OFFICE: 35 JR HIGH DRIVE, DERBY, VT 05829 • (802) 766-4757 / 766-2516 FAX

October 27, 2003

We are the Northeast Kingdom Adult Education and Literacy Program (formerly Adult Basic Education). We provide on-demand home and learning center educational services to Lyndon residents as well as to almost anyone in Caledonia, Essex or Orleans counties over the age of sixteen who wants to improve basic education skills. The program has full service learning centers in Newport and St. Johnsbury, part-time centers in North Troy, Island Pond, Hardwick and Lyndonville and home tutors who travel everywhere in the three counties. As always, demand for adult basic education services remains very high. In 2003, we provided over 19,000 hours of direct instruction to 948 students. We are currently serving 213 adults who are working on a GED or high school diploma. Some of our other students are studying for the Commercial Driver's License or working to improve job readiness or job skills. Our Drop-Out Recovery program which allows adults to earn a competency based high school diploma at no additional cost to the high school continues to grow in popularity. We now have 7 people in the program and last year 3 earned their diploma. We also have seen an increase in G.E.D. testing.

Your support of the Northeast Kingdom Adult Education and Literacy program will be helpful to us during the coming year. Our town monies are vital. Town funds are used for many program purposes. They have helped us pay the rent for our learning centers and offer our students higher quality and more comprehensive instructional resources. Over the years, town funds have helped us purchase workbooks, instructional supplies, reference materials and instructional software. We hope you will continue your support of the Northeast Kingdom Adult Education and Literacy program.

We respectfully request an appropriation of \$200.00 for the coming year.

Thank you for your consideration.

Respectfully submitted,

William V. Crenshaw  
Executive Director





## Northeast Kingdom **Youth** Services

24 Bagley Street, St. Johnsbury, VT 05819

Phone: (802) 748-8732 • Fax: (802) 748-2383

Email: nekys@kingcon.com

### Lyndonville Town Report Summary

*Northeast Kingdom Youth Services has offered vital supportive services for youth and families since 1975. Our staff is available to Lyndonville residents 24 hours a day, 365 days of the year.*

#### **In 2003:**

*Youth Services served over 3,422 people in Caledonia and Essex counties.*

#### **We served 655 in Lyndonville during 2003.**

*NEKYS has provided essential support to 429 youth and families through the **Shelter and Parent Education Programs**. Through mediation, counseling, and parent and youth support groups, the Shelter Program gives families the tools they need to cultivate safe, nurturing homes. Families learn problem-solving skills and develop plans designed to keep future conflicts from reaching a crisis. The primary goal of the Parent Education Program is to improve family parenting, home management, and problem-solving skills in order to prevent children from being placed in custody. When one youth is diverted from entering state custody, the state of Vermont saves more than \$25,000. Staff is available 24 hours a day, 365 days a year.*

*The **Caledonia and Essex Court Diversion Programs** worked with 239 clients. The State's Attorney refers first-time criminal offenders, plus 50% of the juvenile delinquents in Caledonia County Family Court to Youth Services' Diversion Programs. The completion success rate of our clients is among the highest in the state: 91% overall: 94% for ages 10-17 and 87% for those 18+. Diversion clients worked, 1,452 hours of community service at senior housing sites, libraries, churches, etc. and donated \$325 to area charitable organizations. Offenders paid \$2,020 in restitution to crime victims, for a 100% victim compensation rate. Since it costs thousands of dollars to process one person through the court system, it is easy to see that the \$248 spent on one Diversion client is well worth the cost.*

*The **Transitional Living Programs** served over 400 youth and family members. Homeless and foster care youth, 15 to 21 years old, were given information, support and life-skills education to help them live productively on their own. Youth Services also strives to foster positive connections between these youth and their families.*

*The **Living Room**, a day shelter, serves an average of 13 youth a day. The Living Room is open 12:30-4:30 p.m., Monday through Friday. It is a safe, comfortable learning environment for 15 to 20 year-olds who are homeless, at risk of being homeless, or just lonely and isolated. The Living Room offers youth a place to eat, rest, shower, do laundry, socialize in a substance-free environment, and use of a computer for homework and resume writing. They can talk to caring, non-judgmental adults, access resources to help stabilize their lives and learn critical life skills necessary to become productive citizens.*

*The **JUMP Youth Mentoring Program** is successfully matching at-risk 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade students with adult mentors once a week in Lyndon Town School. Activities support students with homework, career and college preparation and provide them with an opportunity to learn and experience new cultural and social activities.*

*Youth Services also offers weekly dinners, outreach to schools and communities, as well as alternative opportunities for youth to be successful.*

**YOUTH SERVICES WORK WOULD NOT BE POSSIBLE WITHOUT YOUR SUPPORT!**

NEKYS works with Youth and Families to develop positive life skills through prevention programs and support services.

**Report to the Voters of Lyndon**

True to our mission, Northeastern Vermont Development Association (NVDA) worked hard during the past year to meet the economic development and planning needs of the region's municipalities and businesses. 2003 was our 53<sup>rd</sup> year of dedicated service to the people of the Northeast Kingdom.

Many of our projects were regional in nature and therefore benefited every single community in this region. A good example of this is the unmet transportation needs survey, which gauged the gap between the availability of and the need for transportation services in the Northeast Kingdom.

We also continued to provide essential technical services to town and city officials. This work included conducting transportation studies and traffic counts. A number of transportation projects were completed for the town of Lyndon including traffic counts, bridge & culvert inventory, Route 114/5/122 intersection study, and the Airport Marketing Plan. NVDA also assisted municipalities by preparing, reviewing and commenting on municipal planning documents; certifying Municipal Plans; interpreting and explaining planning law to planning and zoning officials; and preparing GIS maps. We assisted the town with their flood mitigation efforts and offered technical assistance for local planning issues. NVDA also continued to offer reliable and knowledgeable grant writing and grant administration services to a number of towns.

On the economic development front, the Charles E. Carter Business Resource Center in NVDA's St. Johnsbury-Lyndon Industrial Park was near completion at the end of the past year. The Business Resource Center provides warehousing and manufacturing space, as well as a technical & industrial training facility. NVDA staff also provided technical assistance for the proposed Model Early Childhood Development Center as well as project map to assist in the expansion of Carmen's Ice Cream.

As in the past, in 2003 we continued to work closely with the Small Business Development Center to create and retain jobs throughout the Northeast Kingdom. To cite a few examples: We assisted Easton Hockey /EHM Production in Newport with a tax credit application, which will result in 60 jobs within a few years; we helped WT Solutions in St. Johnsbury to purchase industrial sewing equipment and to find a facility, thereby creating 50+ jobs; and we helped Chebe, a bread manufacturer in Orleans to locate a production facility. NVDA also continues to work with Ethan Allen on the company's long-term needs.

Companies that NVDA assisted in the recent past include MSA Gallet in Newport, which continues to grow and receive contracts for its high quality helmets from the US Army; and Bogner of America, also located in Newport, which has diversified from being solely a garment manufacturer to a warehouse and distribution center for some large clothing companies.

Four business loans were approved from our revolving loan funds in 2003. NVDA also added a technical assistance grant program in order to help small businesses with a variety of projects. We approved twelve grants for small businesses in eight communities. Projects included marketing plans, patent applications, Act 250 application assistance and an architectural design.

We look forward to continue serving you in 2004, and we appreciate your much needed support.

Sincerely,  
Steve Patterson, Executive Director

**Riverside Life Enrichment Center**

***Adult Day Health Services***

2104 East Burke Road (Rte. 114)

Lyndonville, VT 05851

Phone: 802.626.3900

Fax: 802.626.3939

Toll Free: 1.866.926.3900

E-mail: [rlec@sover.net](mailto:rlec@sover.net)

December 30, 2003

Members of the Selectboard

Town of Lyndon

P.O. Box 167

Lyndonville, VT 05851

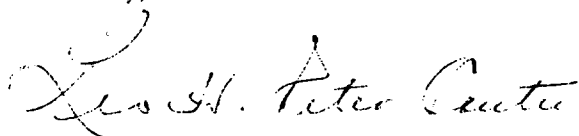
Dear Members of the Selectboard:

The Riverside Life Enrichment Center provides day health services to the elders and disabled adults of the Northeast Kingdom. Our program offers the necessary support to allow adults to remain in their homes and communities while also giving needed respite to family and other caregivers. Currently, our staff consists of an Executive Director, Registered Nurses, an Activity Director, a Client Services Coordinator, Licensed Nurses Aides, and Program Aides that work toward promoting and maintaining the independence of the participants through the provision of a range of services including, Health-Nursing Services, Personal Care Services, Nutritional Services, Social Services and Exercise and Recreational Programs.

Since our move to Lyndonville, the number of individuals we serve has quadrupled to over 100. **Over forty of these individuals live within the Town of Lyndon.** As a community based, not for profit organization we are committed to serving those in need of adult day services. We are respectfully requesting the Town of Lyndon to consider appropriating the sum of **\$2,000.00** to help offset a portion of the unmet costs of providing services to the elders and disabled adults of Lyndon.

Thank you for your consideration, your community's appropriation will offer hope and support to the participants of our program.

Sincerely,



Leo H. Peter Coutu

Executive Director

Encl.



November 19, 2003

Town of Lyndon Select Board  
119 Park Avenue  
PO Box 167  
Lyndonville, VT 05851

Rural Community Transportation  
Mary E. Grant  
492 Bay Street, Suite One  
St. Johnsbury, VT 05819

Re: Town Funding

Ladies and Gentlemen:

Rural Community Transportation, Inc. ("RCT") is requesting to be placed on the Town Warning for March 2004 with a request in the amount of *two thousand eight hundred eighty-three dollar* (\$2883.00). RCT has been providing service in your community for over ten years without requesting assistance from the local community, but RCT must reach out for community support in order to maintain its services.

RCT is a nonprofit corporation providing transportation to the elderly, handicapped and disabled in your community through a volunteer service. The drivers are reimbursed at the rate of .36 cents per mile for the use of their vehicles. RCT coordinates the trips and reimburses the drivers every two weeks for all the trips received. RCT has provided fourteen thousand four hundred and fifteen (14,415) trips for the residents of the Towns of Lyndon, East Lyndon, Lyndon Center and Easy Lyndonville for the past year. With level funding from the state for over five years and the increased request for service, RCT needs your help.

## RETIRED AND SENIOR VOLUNTEER PROGRAM FOR CENTRAL VERMONT AND NORTHEAST KINGDOM

### RETIRED AND SENIOR VOLUNTEER PROGRAM FOR CENTRAL VERMONT AND NORTHEAST KINGDOM AND VOLUNTEER CENTER



RSVP for CENTRAL VERMONT AND NORTHEAST KINGDOM is part of a Nationwide Program for people who want to help meet community needs through meaningful use of their skills, knowledge and talents in volunteer service.

**RSVP**

Lyndonville was able to benefit from RSVP services in two ways during the 2002-2003 fiscal year. The RSVP Coordinator involved sixty-three residents of Lyndonville in volunteer service to area non-profit organizations. Those organizations were: American Red Cross-Lyndonville, Caledonia Home Health, Catamount Arts, Cobleigh Library, Darling Inn Senior Meal Site, Green Mountain United Way, Kingdom Community Services, Lyndon Area Chamber of Commerce, Lyndon Area Thrift/Food Shelf, Lyndon Town School, Miller's Run School, Northern Vermont Regional Hospital, Northern Vermont Region Hospital-Lifeline, Orleans County Citizen Advocacy, Riverside Life Enrichment Center, RSVP & Volunteer Center-NEK, Santa's Fund, Senior Action Center, St. Johnsbury Academy Alumni Office, St. Johnsbury Health & Rehabilitation Center, Verizon Pioneers, VT Student Assistance Corp., West Barnet Meal Site. In addition to involving these volunteers, RSVP made available insurance, transportation reimbursement, recognition, and training to all of its members.



These volunteers provided 7,275 hours of service to the above-mentioned organizations. They helped expand or continue the valuable services that were provided to the residents of Caledonia County. We calculate that these volunteers provided an equivalent of \$108,543 of services to the area. We are proud of the work that these volunteers contributed, and are pleased to help make Lyndonville a better place for its residents.

Anyone willing to know more about RSVP, or wanting to become a volunteer, should call 828-4770, or visit our website at [volunteervt.com](http://volunteervt.com), or stop in to see us at our Lyndonville office at the Darling Inn Apartments.



Respectfully submitted,

J. Guy Isabelle  
Director


P.O. Box 433  
Barre, VT 05641  
Phone: (802) 828-4770  
Fax: 828-5476

21 Upper Plain  
Bradford, VT 05033  
Phone: (802) 222-4994  
Fax: 222-4782

P.O. Box 1194  
Lyndonville, VT 05851  
Phone: (802) 626-5135  
Fax: 626-1159

167 Park Street  
Morrisville, VT 05661  
Phone: (802) 888-2190  
Fax: 888-2571

Governor's Mansion  
88 Second Avenue  
Newport, VT 05855  
Phone: (802) 334-7047  
Fax: 334-4421

 Sponsored by the Central Vermont Council on Aging and is a Member of the Green Mountain and Lamoille County United Way



Fostering communities of strong women, supported families and safe homes.

**Umbrella, Inc.  
Report to the Citizens of Lyndon  
December 2003**

Umbrella, Inc. is a private, non-profit progressive resource organization that serves the residents of Caledonia and southern Essex counties. Umbrella offers advocacy, crisis counseling, information and referral, eligibility determinations for child care subsidies, and support groups through our Domestic & Sexual Violence Program and Child Care Support Services. Our main office is in St. Johnsbury, and the organization maintains a satellite office in Guildhall to work with victims of domestic and sexual violence.

In fiscal year 2003, Umbrella served at least 58 Lyndon residents with domestic/sexual violence support services and 64 children exposed to violence (unduplicated counts). Umbrella's prevention team held several support groups to help children learn to express anger in healthy ways, and made presentations on conflict resolution, teen dating violence and bullying to 420 students last year. In addition, over 1400 prevention newsletters were distributed to students at Lyndon Town School. Another 147 families received child care referrals or assistance in applying for subsidy, and 23 child care providers took advantage of our professional development programs.

The following services are open to residents of your town:

- 24-hour crisis hotline
- a safehouse network
- assistance in housing issues for adult victims of abuse and their children
- training for child care providers
- assistance to parents in finding child care
- assistance obtaining child care subsidies
- support groups for women and children
- prevention programs in schools
- assistance accessing area resources

Umbrella responds effectively and immediately to families in crisis, children traumatized by violence, parents searching for child care, and women in transition who need a place to go for support and help. We need financial support from Lyndon to continue to meet the rising need for Umbrella services in your community.

Thank you for your support of Umbrella, Inc.

970 Memorial Drive St. Johnsbury, Vermont 05819  
OFFICE: 802 748-8645 ESSEX COUNTY OFFICE: 802 676-3920 CRISIS LINE: 802 748-8141  
CHILD CARE SUBSIDY: 802 748-1992 FAX: 802 748-1405

**THE VERMONT CENTER FOR INDEPENDENT LIVING  
SUMMARY FOR THE TOWN OF ANNUAL REPORT**

The Vermont Center for Independent Living (VCIL) teaches people with significant disabilities how to gain more control over their lives and how to access tools and services to live more independently. We also conduct public education and systems change activities that promote the full inclusion of disabled people into community life.

An estimated one in five Vermonters has a disability. VCIL, a private not-for-profit corporation, is Vermont's first and only cross-disability center for independent living and the first organization in the state to be directed and staffed by a majority of people with diverse disabilities.

Statewide, from October 1, 2002 through September 11, 2003, VCIL responded to 1,974 requests from individuals, agencies and community groups for information and referrals on a broad range of subjects related to living with a disability. We provided on-on-one peer counseling to 342 individuals to help increase their independent living skills and life opportunities; provided 405 households with financial and technical assistance for making their bathrooms and entrances accessible to a disabled family member; provided over 340 with personal assistance and/or assistive technology; provided communications equipment to 67 Deaf, hard-of-hearing or speech-impaired individuals through our Telecommunications Equipment Distribution Program, and served home-delivered meals to almost 533 Vermonters through VCIL's Meals On Wheels program for Individuals Under 60 with Disabilities.

VCIL's central office is in downtown Montpelier with three smaller regional offices in Bennington, Brattleboro and Burlington. The Montpelier office houses our resource library and our toll-free information line, which provides answers to disability-related questions from every Vermont community. Our locally-based Peer Advocacy Counselors are available to people with disabilities in every municipality in Vermont.

During FY 2003, VCIL provided direct services Vermonters throughout the state, utilizing the following services/programs:

1. Information & Referral
2. Home and Community Access program
3. Meals on Wheels (people with disabilities under the age of 60)
4. Peer Advocacy Counseling
5. Vermont Telecommunications Equipment Distribution Program
6. Sue Williams Freedom Fund

**TO LEARN MORE ABOUT VCIL, CALL US TOLL-FREE AT 1-800-639-1522**

VILLAGE IMPROVEMENT SOCIETY  
PO BOX 715  
LYNDONVILLE, VT 05851

December 26, 2003

Lyndon Board of Selectmen  
Town Clerk's Office  
PO Box 167  
Lyndonville, VT 05851

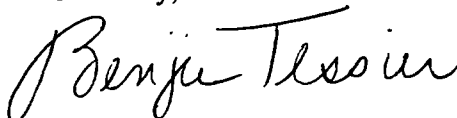
Dear Board of Selectmen:

The Village Improvement Society would like to be placed on the appropriations list for next year's Town Meeting. We are again requesting \$7,500.

Last year was a very exciting year for us at Powers Park. We renovated our bathhouse! We kept as much of our existing structure as possible. We upgraded the electrical wiring to meet state codes. We redesigned the building to make better use of bathrooms and snack bar facilities. We created a shaded outside area with part of the existing building. Lastly, we sided the front and a side of the building with vinyl siding.

On behalf of the Directors at Powers Park, we again would like to thank the taxpayers and the area businesses for their continued support. Our eight-week summer program has been around for many years and it has not changed a lot though the years. It is a program that works wonderfully. We can all take great pride in that.

Sincerely,



Benjie Tessier, CPA  
VIS Treasurer



**Northeast Kingdom Waste Management District  
2003 Report for the Town of Lyndon**

The Northeast Kingdom Waste Management District provides many services for the town of Lyndon. Most townspeople know us as the recycling center on Church Street, but we are much more than that. Materials such as used motor oil, fluorescent bulbs, hazardous waste, electronics, scrap metal, and lead-acid batteries are also accepted year round, and bulky wastes are collected during special events in the spring and fall. Curbside recycling is available monthly for every resident in the town of Lyndon; 36.95 tons were recycled at the curb in 2003.

The 2003 recycling rate for the Town of Lyndon was 25.9%. Your sanitation fee pays for curbside trash and recycling. Every ton of trash costs the town approximately \$100, while recycling at the walk-in costs nothing to the town. Therefore, as residents recycle more the town can lower its overall waste management costs. The Town offices recycled 2.7 tons and the Lyndon Town School recycled 4.44 tons of materials during 2003.

Students from the Lyndon Town School 3<sup>rd</sup> grade visit the Recycling center every year. They take a tour of the processing area and see what happens to the recyclables that they bring in. The Waste District also provides assembly shows and classroom visits by District personnel and the Association Of Vermont Recyclers.

The NEKWMD runs a household hazardous waste collection through the summer months at the recycling center. This is open to residents and conditionally exempt generator businesses from all NEKWMD towns. Forty-seven residents and eleven businesses from Lyndon used this service during 2003.

The money for the NEKWMD budget comes from the sale of recyclables (20%), State grants (3%), hauling fees (8%), miscellaneous fees and income (9%), and a surcharge on every ton of trash disposed off from NEKWMD towns (60%). This surcharge is dropping from \$21.50 to \$21.00 for 2004 – this is the fourth year in a row that the surcharge has dropped. Residents of the Town of Lyndon paid less than 9% of the District budget in 2003, based on the surcharge.

We are looking forward to a full slate of events during 2004. The hazardous waste depot will be open from June 1 to October 1 by appointment. Clothing drop and swaps are scheduled for April 9 - 10 and September 10 - 11 at the Fenton Chester arena – these events have grown in popularity over the last two years, and we now regularly send 2/3 of the clothing collected back into the community for reuse!

Please give us a call at 626-3532 with any questions or comments that you have. We can also be reached by e-mail at [progmgr@nekwmd.org](mailto:progmgr@nekwmd.org) or on the web at [www.nekwmd.org](http://www.nekwmd.org).

Thank you and happy recycling!

**NORTHEAST KINGDOM WASTE MANAGEMENT DISTRICT  
PROPOSED BUDGET  
2004**

BUDGET ITEM	2003 BUDGET	2003 ACTUAL	2004 PROPOSED
<b>ADMINISTRATION EXPENSES</b>			
Advertising	\$1,300.00	\$1,082.50	\$1,000.00
Audit — Financial	\$2,200.00	\$3,200.00	\$2,200.00
Audit — Waste Haulers	\$2,600.00	\$3,347.14	\$2,900.00
Bank Charges	\$700.00	\$950.57	\$900.00
Books & Subscriptions	\$200.00	\$209.00	\$200.00
Cleaning	\$200.00		\$200.00
Copier	\$1,600.00	\$1,493.25	\$1,600.00
Dues/Permits/Fees/Penalties	\$1,400.00	\$1,382.00	\$1,000.00
Heating Fuel	\$615.00	\$648.50	\$650.00
Insurance:			
Employment & Practices	\$770.00	\$669.00	\$700.00
Liability & Casualty	\$5,275.00	\$4,488.00	\$5,000.00
Public Officials	\$1,850.00	\$1,633.00	\$1,700.00
Legal Fees	\$1,000.00		\$1,000.00
Postage	\$1,700.00	\$2,274.77	\$2,500.00
Supplies:			
Office	\$1,500.00	\$2,137.29	\$2,000.00
Telephone - Office	\$3,300.00	\$3,172.08	\$3,000.00
Water/Sewer	\$850.00	\$983.90	\$950.00
<b>TOTAL ADMINISTRATION</b>	<b>\$27,060.00</b>	<b>\$27,671.00</b>	<b>\$27,500.00</b>
<b>BUILDING EXPENSES</b>			
Improvements	\$5,000.00	\$7,991.87	\$5,000.00
Electricity	\$6,300.00	\$6,110.86	\$6,500.00
Maintenance	\$1,000.00	\$956.78	\$1,500.00
Misc. Supplies	\$1,500.00	\$1,222.58	\$1,500.00
Trash Removal	\$1,200.00	\$1,175.13	\$1,200.00
<b>TOTAL BUILDING</b>	<b>\$15,000.00</b>	<b>\$17,457.22</b>	<b>\$15,700.00</b>
<b>EQUIPMENT EXPENSES</b>			
Replacement Fund	\$5,000.00	\$5,000.00	\$5,000.00
Purchases	\$1,000.00	\$1,597.89	\$1,000.00
Baler Repairs	\$2,500.00	\$588.21	\$3,000.00
Baler Supplies	\$3,600.00	\$3,314.75	\$3,600.00
Forklift Fuel	\$850.00	\$898.90	\$850.00
Forklift Repairs	\$3,000.00	\$4,122.81	\$3,500.00
Miscellaneous Equipment Repairs	\$2,000.00	\$2,167.35	\$2,000.00
Skidsteer Fuel	\$500.00	\$440.84	\$500.00
Skidsteer Repairs	\$2,500.00	\$4,851.89	\$1,000.00
Trucks			
GM—Gas	\$650.00	\$688.36	\$700.00
GM—Repairs	\$1,500.00	\$1,165.01	\$1,000.00
INTL.—Diesel	\$1,700.00	\$2,657.38	\$2,500.00
INTL.—Repairs	\$2,500.00	\$3,385.23	\$2,500.00
INTL.—CDL & Drug Testing	\$150.00	\$298.00	\$200.00
INTL.—Insurance	\$3,000.00	\$2,935.00	\$0.00
<b>TOTAL EQUIPMENT</b>	<b>\$30,450.00</b>	<b>\$34,111.62</b>	<b>\$27,350.00</b>
<b>PERSONNEL EXPENSES</b>			
Gross Wages	\$193,308.00	\$197,466.06	\$203,832.89
Overtime Wages—District Operations	\$500.00	\$0.00	\$250.00
Overtime Wages—Warehouse	\$4,000.00	\$2,045.34	\$3,500.00
Fica (Employer Match)	\$12,265.00	\$12,023.41	\$12,916.50

**NORTHEAST KINGDOM WASTE MANAGEMENT DISTRICT  
PROPOSED BUDGET  
2004**

BUDGET ITEM	2003 BUDGET	2003 ACTUAL	2004 PROPOSED
Medi (Employer Match)	\$2,870.00	\$2,811.88	\$3,020.78
State Unemployment Insurance	\$2,700.00	\$2,814.92	\$2,500.00
VMERS (Retirement)	\$7,913.00	\$7,347.99	\$8,333.22
Workman's Compensation Insurance	\$9,330.00	\$9,177.00	\$9,330.00
Health Insurance/Flex Spending	\$52,000.00	\$42,356.98	\$48,000.00
Mileage Reimbursement	\$2,500.00	\$3,527.40	\$3,500.00
Training	\$1,200.00	\$785.00	\$1,000.00
Travel	\$300.00		\$300.00
<b>TOTAL PERSONNEL</b>	<b>\$288,886.00</b>	<b>\$280,355.98</b>	<b>\$296,483.39</b>
<b>PROGRAMS EXPENSES</b>			
Advertising	\$3,500.00	\$5,495.29	\$4,500.00
Permits & Fees	\$100.00	\$357.00	\$300.00
Supplies & Postage	\$1,000.00	\$1,124.35	\$1,000.00
Composting	\$2,000.00	\$783.73	\$2,500.00
Composter/Bin	\$0.00	\$1,180.00	\$1,200.00
Education Outreach	\$5,000.00	\$5,243.07	\$6,000.00
Electronics Recycling	\$4,000.00	\$5,054.88	\$5,000.00
Hauler Rebates	\$10,000.00	\$18,852.47	\$15,000.00
Hazmat Disposal	\$17,500.00	\$19,714.83	\$19,000.00
Hazmat Operations	\$1,750.00	\$3,059.61	\$2,500.00
Special Collections	\$1,200.00	\$866.19	\$1,200.00
Tire Disposal	\$7,000.00	\$9,442.75	\$8,000.00
<b>TOTAL PROGRAMS</b>	<b>\$53,050.00</b>	<b>\$71,174.17</b>	<b>\$66,200.00</b>
<b>SUB-TOTAL</b>	<b>\$414,446.00</b>	<b>\$430,769.99</b>	<b>\$433,233.39</b>
<b>DEBT REDUCTION PAYMENTS</b>			
Interest	\$2,244.42	\$1,314.11	\$633.33
Principal	\$44,785.58	\$45,715.57	\$30,741.67
<b>TOTAL DEBT REDUCTION</b>	<b>\$47,030.00</b>	<b>\$47,029.68</b>	<b>\$31,375.00</b>
<b>TOTAL NEK EXPENSES</b>	<b>\$461,476.00</b>	<b>\$477,799.67</b>	<b>\$464,608.39</b>
<b>NEKWMD REVENUES</b>			
Grants—St of VT	\$17,326.00	\$28,057.53	\$16,000.00
Hauling—Recycling Pick-ups	\$35,000.00	\$39,521.86	\$36,300.00
Hazardous Waste (CEG Fees)	\$1,000.00	\$3,322.68	\$2,000.00
Interest Income	\$500.00	\$299.09	\$250.00
Miscellaneous Income	\$1,000.00	\$838.55	\$500.00
Processing Fees	\$24,000.00	\$24,825.24	\$24,000.00
Program Sales—Composter/Bins	\$0.00	\$1,310.00	\$0.00
Programs- Oil Filter Program	\$650.00	\$600.00	\$650.00
Sale of Recyclables	\$89,500.00	\$98,879.57	\$93,133.39
Electronics Recycling	\$3,000.00	\$3,618.61	\$3,000.00
Scrap Metal & Batteries & CFC Fees & Tires	\$10,000.00	\$13,093.00	\$10,000.00
Insurance Refund		\$1,902.00	
Surcharge—Waste Haulers	\$279,500.00	\$307,100.01	\$278,775.00
<b>TOTAL NEK REVENUES</b>	<b>\$461,476.00</b>	<b>\$523,368.14</b>	<b>\$464,608.39</b>

Lyndon Rescue, Inc.  
114 Vail Drive  
P O Box 401  
Lyndonville VT 05851-0401



Office: 802.626.1101  
Crew: 802.626.4337  
FAX: 802.626.8637  
[www.lyndonrescue.org](http://www.lyndonrescue.org)  
*In an emergency, Dial*

12 December 2003

To the Residents of Lyndon.

The Crewmembers of Lyndon Rescue wish to thank our member towns for their continued support and the opportunity to serve. We responded to over 920 calls, including over 150 transfers (hospital to hospital, hospital to home, etc), completed our first year as a fully paid service and stayed within budget despite the challenges of dealing with slow-paying insurance companies and compliance with new government regulations. Our roster includes one Director, five Advanced Life Support (ALS) EMTs and four Basic Life Support EMTs and a handful of Lyndon State College student and other local volunteers.

The transfer ambulance we purchased last year has been on the road to Dartmouth and other area hospitals regularly, providing a comfortable and safe ride for our patients. We also received a grant from the USDA to help pay down the loan for this vehicle. Through the generosity of a federal grant, we now have several new Automatic External Defibrillators in the community. All the evidence on cardiac arrest points to early defibrillation as the number one factor in saving a life. Additional grant money from the Department of Homeland Security will give us the ability to better respond to a large-scale disaster.

The biggest challenge we face is the shortage of care providers. We can report that the EMT-Basic course returned to the Lyndon State College curriculum and will be offered again in the Spring semester. This course is open to both LSC students, who will earn three credits, and community members who may take the course at a significantly reduced cost. We continue to work with the college on a new two-year degree, Associate of Science in Emergency Medical Services - Paramedic. The addition of this degree would bring experienced EMTs to our area for training, and while here, they would join our crew. The more responders we have in the community, the faster help gets to those who need it.

A continuing problem remains the lack of 9-1-1 numbers on buildings. In an emergency, it is critical that your property be correctly identified for emergency services. We can produce your 9-1-1 sign for only \$10.00 - very cheap insurance! Remember - *if we can't find you, we can't help you!*

We are also working with the College on plans to expand our building. Our sleeping quarters and garage spaces need to be brought up to code - one ambulance has lived outside for over a year. We are looking for funding for this project both from the State and other sources. Finally, you should know that it costs about \$600 per ambulance run. With government regulations forcing us to accept reimbursements as little as 40%, higher costs for fuel, maintenance, insurance, medical supplies, as well as compliance with state and federal regulations, we must depend on the citizens we serve to bridge the gap between revenue and expenses. Some of this comes from direct or "In Memory Of" donations for which we are grateful. The remainder must come from you. Consequently, Lyndon Rescue requests the sum of \$82,946 so we may continue to meet your ambulance needs.

Should you have any questions, please contact me. I thank you for the opportunity to report on *your* Lyndon Rescue.

Semper fidelis,

A handwritten signature in black ink, appearing to read "Stephen M Pitman IV". The signature is written in a cursive, flowing style.

Stephen M Pitman IV, Director, 1stSgt USMC Ret, NREMT-B

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A Non-Profit Ambulance Company serving the Northeastern Vermont communities of

**WARNING**  
**ANNUAL TOWN MEETING**  
**ANNUAL TOWN HIGHWAY DISTRICT MEETING**

Australian Ballot: Article 29 and the NEK Waste Management Budget. Polls will be open Tuesday, March 2, 2004, at Lyndon Institute, Lyndon Center, Vermont, between the hours of 10:00 AM and 7:00 PM.

The legal voters of the Town of Lyndon and the Town Highway District are hereby warned to meet at the Lyndon Institute Auditorium in said Town on Tuesday, March 2, 2004, at 9:00 AM for the following purposes:

**ANNUAL TOWN MEETING**

**ARTICLE:**

1. Shall the voters of the Town of Lyndon accept the report of the auditors regarding the Annual Town Report?
2. Shall the voters of the Town of Lyndon authorize the Selectboard to borrow for Town expenses not to exceed one million dollars (\$1,000,000) in anticipation of taxes and to execute and deliver the note or notes therefore?
3. Shall the voters of the Town of Lyndon authorize the Selectboard to borrow money for the operation of the Wastewater Department not to exceed one hundred thousand dollars (\$100,000) in anticipation of revenues and to execute and deliver the note or notes therefore?
4. Shall the voters of the Town of Lyndon authorize the Selectboard to set charges by residential unit to defray the cost of sanitation service for the period January 1, 2004 through December 31, 2004, and to set the date of collection of same?
5. Shall the Town of Lyndon appropriate \$250 to the American Legion Post #30 to purchase flags to mark and decorate graves of deceased veterans on Memorial Day?
6. Shall the Town of Lyndon appropriate \$4,875 to assist the Area Agency on Aging for Northeastern Vermont in providing services to senior citizens in the ensuing year?

7. Shall the Town of Lyndon appropriate \$9,000 to the Caledonia Home Health Care and Hospice to be used in providing health care services?
8. Shall the Town of Lyndon appropriate \$600 to the Lyndonville Military Band?
9. Shall the Town of Lyndon appropriate \$500 to Lyndonville Youth Baseball/ Softball?
10. Shall the Town of Lyndon appropriate \$1,500 to the Lyndon Area Senior Action Center, Inc.?
11. Shall the Town of Lyndon appropriate \$5,640 to Northeast Kingdom Human Services, Inc., to assist in maintaining services in mental health, mental retardation, family counseling, services to children and the elderly, substance treatment, and 24-hour emergency services?
12. Shall the Town of Lyndon appropriate \$2,000 to Northeast Kingdom Youth Services?
13. Shall the Town of Lyndon appropriate \$2,500 to Umbrella, Inc. to serve victims of domestic and sexual violence and their children, families seeking childcare and child care providers?
14. Shall the Town of Lyndon appropriate \$250 to support Vermont Center for Independent Living's programs and services to people with disabilities?
15. Shall the Town of Lyndon appropriate \$2,288.16 to the Northeastern Vermont Development Association for planning, development, promoting and publicizing the resources of Caledonia, Essex and Orleans counties with other towns in the three counties?
16. Shall the Town of Lyndon appropriate \$2,000 to the Darling Inn Senior Meal Site, Inc.?
17. Shall the Town of Lyndon appropriate \$600 for support of the Retired and Senior Volunteer Program (RSVP)?
18. Shall the Town of Lyndon appropriate \$7,500 to the Village Improvement Society (VIS) towards operating and maintenance of the pool at Powers Park?
19. Shall the Town of Lyndon appropriate \$200 to the Northeast Kingdom Learning Services, Inc.?

20. Shall the Town of Lyndon appropriate \$1,000 to Catamount Arts?
21. Shall the Town of Lyndon appropriate \$3,240 for the operation of the Fairbanks Museum and Planetarium during the ensuing year, in exchange for free unlimited general admission to the Museum for all Lyndon residents?
22. Shall the Town of Lyndon appropriate \$2,000 to the Riverside Life Enrichment Center/Adult Day Health Services to be used in providing services to elders and disabled adults?
23. Shall the Town of Lyndon appropriate \$2,883 to Rural Community Transportation?
24. Shall the voters of the Town of Lyndon vote to adopt the proposed General Fund budget for the ensuing year? (NOTE: Total General Fund budget is subject to increase by amounts approved on previous special appropriations.)
25. Shall the voters of the Town of Lyndon vote to assess a general Town tax in an amount sufficient to support the adopted budget, including any special appropriation articles approved by voters?
26. Shall the voters of the Town of Lyndon vote to authorize the Selectboard to determine the tax rate necessary to raise the approved assessment based on the 2004 Grand List?
27. Shall the voters of the Town of Lyndon vote that taxpayers pay real and personal taxes to the Treasurer on or before 4:30 PM on Friday, November 5, 2004, with delinquent taxes having interest charges of one percent per month for the first three months, whereafter interest rates will be one and one-half percent per month, and an eight percent late penalty charged against them from the due date of November 5, 2004, at 4:30 PM?
28. Shall the voters of the Town of Lyndon vote to eliminate the office of Town Auditor in accordance with the provisions of 17 VSA/2651b(a)?

**ARTICLE 29 AND THE NEK WASTE MANAGEMENT DISTRICT BUDGET TO BE VOTED ON BY AUSTRALIAN BALLOT** on Tuesday, March 2, 2004, at Lyndon Institute, Lyndon Center, VT, between the hours of 10:00 AM and 7:00 PM.

29. To elect the following Town and Town School District officers as required by law: Town Moderator, School District Moderator, School District Treasurer, Selectperson for three (3) years, Lister for three (3) years, Lister for two (2) years, Auditor for three (3) years, Town Agent, Town Grand Jurors (2), First Constable, Second Constable, Cobleigh Public Library Trustee for five (5) years, Sanborn School Fund Trustee for three (3) years, School Director for three (3) years, and a School Director for two (2) years.
30. Do the voters of the Town of Lyndon desire to transact any other proper business?



**ANNUAL TOWN HIGHWAY DISTRICT MEETING  
(TO FOLLOW 2004 TOWN SCHOOL MEETING)**

31. Shall the voters of the Town Highway District vote to adopt the proposed budget for the highway expenses for the ensuing year?
32. Shall the voters of the Town Highway District vote to assess a Town Highway tax in an amount sufficient to support the adopted budget for the ensuing year?
33. Shall the voters of the Town Highway District vote to authorize the Selectboard to determine the rate necessary to raise said assessment on the 2004 Highway Grand List?
34. Shall the voters of the Town Highway District vote that taxpayers pay their Town Highway taxes to the Treasurer on or before 4:30 PM on Friday, November 5, 2004, with delinquent taxes having interest charges of one percent per month for the first three months, whereafter interest rates will be one and one-half percent per month, and an eight percent late penalty charged against them from the due date of November 5, 2004, at 4:30 PM?
35. Do the voters of the Town Highway District desire to transact any other proper business?

Signed and warned on this 27<sup>th</sup> day of January, 2004, by the Selectboard of the Town of Lyndon.

\_\_\_\_\_  
Bruce James, Chair

\_\_\_\_\_  
David Dill

\_\_\_\_\_  
Martha Feltus

ATTEST:

\_\_\_\_\_  
Lisa J. Barrett, Town Clerk

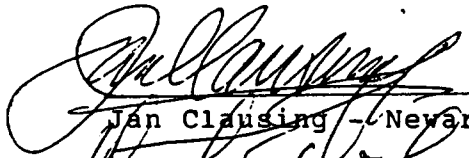
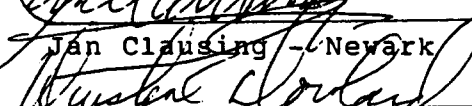
# WARNING


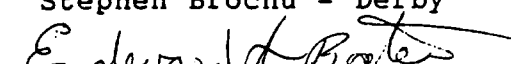
## NEK WASTE MANAGEMENT DISTRICT BUDGET VOTE

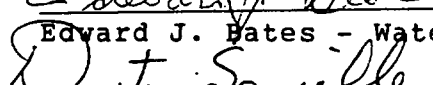
### MARCH 2, 2004

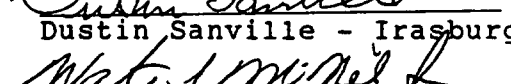
The legal voters of the Northeast Kingdom Waste Management District are hereby notified and warned to vote, by Australian Ballot, at the polling place and between the hours specified by their municipality on Tuesday, March 2, 2004 to act on the following article.

**ARTICLE 1:** Shall the voters authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$ 464,608.39?

  
Jan Clausen - Newark  
  
Winston Dowland - Holland

  
Stephen Brochu - Derby  
  
Edward J. Bates - Waterford

  
Dustin Sanville - Irasburg

  
Walter J. McNeil, Jr. - Danville


  
Gerald Bresnahan - Lunenburg

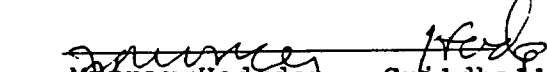
  
Ralph J. Vincent - Sutton

  
Philip Sorrell - Concord

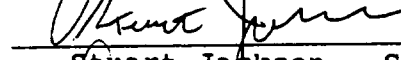
  
Libre Sheperd - Lyndon

  
Gene A. Perkins - Ryegate

  
Preston Smith - Wheelock

  
Murray Hodgdon - Guildhall

  
Joel Cope - Brighton

  
Stuart Jackson - Stannard

  
Donald Wood - Kirby

  
William Douglas - Barnet

  
Frederick McKnight - Peacham

  
Arthur B. Sanborn - Lyndon