



Board of Architects

Office of Professional Regulation, Vermont Secretary of State

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Sos.vermont.gov

Minutes

June 7, 2021

Members present: None

Members present via phone: Rebecca Campbell, Keith Robinson, Matt Lutz & Beth Chenette

Member(s) absent: Kirk Moore, Liz Merrill, Eileen Hee

Staff present: Danielle Rubalcaba, Licensing Administrator III; Gabe Gilman, General Counsel

Guests: None

1. **Call to Order:** At 10:06 a.m. chair Keith Robinson called the meeting to order.

2. **Changes to Agenda:** None

3. **Approval of the Minutes of the November 23, 2020 meeting:**

Rebecca Campbell moved to accept the minutes. Matt Lutz seconded the motion. Motion passed unanimously.

4. **Hearings/Stipulations/Concluded Investigations:** None

5. **Licensing – Reviewed and approved the following applications for licensure based on successfully completing the ARE's or applicants substantially equivalent by endorsement/reciprocity:**

None. Applications that do not present a discretionary question are being approved administratively by OPR during the State of Emergency.

Follow up: None

6. **Discussion Items:**

- a. March 2021 NCARB meeting updates and review
- b. NCARB Annual meeting for upcoming June 2021
 - i. Keith received consensus from other members on topics of discussion for the upcoming annual meeting. Members and OPR staff expressed general approval of resolutions set out for consideration. The Board and Office were particularly pleased to observe a reduction in state dues from \$6,500 to \$1,000. This had been a matter of concern to small states such as Vermont, and all were grateful to see the matter receive attention.
- c. Board elections. Rebecca Campbell made a motion to keep the current slate of officers. Matt seconded the motion. Motion carried.

7. **Administrative Updates**

- a. 3-year fast track endorsement
- b. Second chance determination

8. **Adjourn.** There being no further business, chair Keith Robinson invited a motion to adjourn at 10:28 am. Matt Lutz made the motion. Beth Chenette seconded the motion. Motion carried.

Upcoming Meeting Dates

September 27, 2021

December 6, 2021