



# **Funeral Services Advisor Group**

## **Office of Professional Regulation, Vermont Secretary of State**

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<https://sos.vermont.gov/opr/>

### **Meeting Minutes**

**Tuesday, March 28, 2023 at 9:00 a.m.**

**Members Present:** James Minor Sr., Daniel Coane, Lawrence Davignon

**Members Present via phone:** None

**Member(s) Absent:**

**OPR Personnel Present:** Lauren Layman, General Counsel; Noura Eltabbakh, Staff Attorney; Kasey Mayer, Licensing Administrator I; Derek Everett, Chief Inspector

**Guests:** Greg Camp

1. The meeting was called to order at 09:03 A.M. by General Counsel Lauren Layman
2. Staff and advisor introductions
3. **Changes to the Agenda:** Funeral Director Pathway
4. **Discussion Items:**
  - Lauren Layman informed the advisors that the last step for the alternative pathway to licensure rule for embalmers was filing with LCAR, which should occur within the next couple of weeks.
  - Lauren Layman confirmed that applicants for a funeral director license must complete a traineeship of 12 months of full-time employment or its equivalent. 26 V.S.A. Sec. 1252(a)(1)(B). This traineeship must include assisting with at least 30 funerals. Rule 3.3.
5. **Adjourn.** With the lack of further business, the meeting adjourned at 09:18 AM.

### **Upcoming Meeting Dates**

To be scheduled

Please check the [OPR Meeting Calendar](#) for updates