The background of the entire page is a photograph showing three children from behind, standing in a green field and looking at several brown and black cows. The children are wearing colorful dresses and pants. The field is bordered by a wire fence. In the background, there is a dense forest of green trees under a blue sky with some clouds.

# TOWN OF **GUILFORD** VERMONT

**164<sup>th</sup> ANNUAL REPORT**

July 1, 2022– June 30, 2023

[guilfordvt.gov](http://guilfordvt.gov)

## TOWN OFFICE HOURS

Monday–Thursday 7:00AM – 5:00PM  
(The Town Clerk’s Office is closed from 1:00-2:00 for lunch.)  
Friday, Saturday, Sunday Closed

## REGULAR MEETINGS

Selectboard: 2nd and 4th Monday of each month, 6:30PM  
*(unless it falls on a holiday, then the meeting will be the Wednesday immediately following at 6:30PM)*

Firefighter’s Meetings and Drills: Every Tuesday, 6:30PM

Fire Department Trustees: 1st Monday of each month, 6:30PM

Fire Department Auxiliary: 1st Thursday of each month, 6:30PM

Library Trustees: 3rd Monday of each month, 6:30PM

Planning Commission: 4th Wednesday of each month, 6:30PM

Conservation Commission: 3rd Thursday of each month, 5:30PM

Cemetery Commission: 3rd Thursday each month, 9:30AM

Recreation Commission: 2nd Thursday of each month, 6:30PM

## IMPORTANT TELEPHONE NUMBERS

Town Office: 802-254-6857 (fax 802-257-5764)

Town Garage: 802-254-2755

School: 802-254-2271

Fire Department: To report a fire call 9-1-1

Burning Permits: 802-579-8441 or 802-254-1688

Non-emergency Fire Dept. Phone: 802-254-4413

Health Officer: Richard Davis: 802-254-2240

Windham County Sheriff

Animal Control Officer: Ashley Pinger

Windham County Sheriff

Dispatch (non-emergency): 802-365-4942

Library Phone: 802-257-4603

Library Hours: Tuesday 9:30AM – 6:00PM  
Wednesday 1:00PM – 8:00PM  
Thursday 3:00PM – 6:00PM  
Saturday 9:30AM – 3:00PM

*cover photo: Meg York*



Yes, it does take a village to raise a child; and here in Guilford, it also takes a town to run a town. This year the Town Report is dedicated to all the Volunteers who keep this town running. Whether it's through the Town Government with its volunteer positions, commissions, and committees; or through private nonprofits like the Guilford Volunteer Fire Department and its Auxiliary, or Guilford Cares and its Food Pantry, or Friends of the Guilford Free Library, or Friends of Music at Guilford, or Friends of Algiers Village, or Neighborhood Roots Food Collective, or Guilford Historical Society, or Guilford Preservation Inc., or Green River Village Preservation Trust, or Christ Church Guilford Society, or Guilford Fair Association, or Broad Brook Grange, or Broad Brook Community Center, or many others; it's the generous and committed work of volunteers who make life better in Guilford. The primary definition of the word "volunteering" is the act of spending unpaid time doing something to benefit others. Well, here in Guilford, that's a lot of time spent and a whole lot of benefit to others.

In particular, we'd like to note the *Guilford Gazette*. The *Gazette* began as a service learning project for the 8th graders of Guilford Middle School in 1995, overseen by the school Service Learning Coordinator Joe Brooks (who passed away in 2023) in collaboration with the Town of Guilford. When the Middle School closed in 2013, Town Librarian Cathi Wilken volunteered the Guilford Free Library to take over publishing the *Gazette*. Since then, Managing Editor Susan Bonthron and about 7 other core volunteers have been putting out the *Gazette* 4 times per year. The *Guilford Gazette* is a primary method of communicating town business and items of interest concerning Guilford residents. In a town that is so geographically large while being demographically sparse, it provides significant connection between neighbors and neighborhoods. Thank you to all the Guilford volunteers. Please know that your efforts make a huge difference and are greatly valued and appreciated.

~ Bob Tucker

## GUILFORD VOLUNTEERS

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## • TOWN OFFICIALS REPORTS •

### HOW TO UNDERSTAND THIS REPORT

The Town of Guilford is administered by the Selectboard using money raised by property taxes, grants, license fees, and State Aid to Highways. Money to be expended is voted on by the townspeople on Town Meeting day.

The Guilford Central School and the school district to which it belongs, is included in this report. Money for the school district budget will be separately warned and voted at the School District Annual Meeting, Tuesday, March 19. The warning and agenda are available at the Town Office and the School District office on Green Street.

In simplified terms, the amount of money necessary to run the town for the year is divided by 1% of the appraised value of property in town (or the “grand list”) to get the “tax rate”. See calculations on page 8. Pages 9–15 show the selectboard’s revenue and expenditure figures, proposed and actual; and the proposed figures voted last year, and amounts proposed to be voted on this year. These amounts include all town and highway expenditures except for the school.

Many community services have reported their work through the calendar year 2023, and the photographs are all from this past calendar year.

Some funds that have not been reported in the Annual Report in past years are now included. While only FY ‘23 fund activity is reported, historical information is available during open hours of the Town Office.

Remember that a fiscal year takes its name from the ending year; that is, FY2023 is July 1, 2022 to June 30, 2023. ♦

### AUDITORS’ STATEMENT

The work of the Town Auditors is to present the Town Report in an understandable and accurate manner, using information from the certified municipal professional auditors, the Treasurer, Town Administrator, Town Clerk, and the organizations represented in this book.

The image we try to present is many-faceted from legal and fiscal to social and cultural. The photographs are integral to this report, contributions of many of our citizens. All work together to give us a picture of our town, for now and for posterity.

We again offer the Town Report in full color and as a PDF download from the Town website at [www.guilfordvt.gov](http://www.guilfordvt.gov). ♦

*Paul Belogour | Lesley Malouin | Cathi Wilken*



photo: Lesley Malouin



## SELECTBOARD REPORT

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The Selectboard is pleased to present this report. In it, we review activities of the previous year (since last March's Town Report), which includes four months of Fiscal Year 2023 (March–June, 2023) and six months of Fiscal Year 2024 (July–December, 2023).

### Welcome to new town public servants

Last March, Guilford welcomed several new people to key roles in Guilford's government. First, the town elected Tara Cheney to serve a two-year term on the Selectboard. Danielle Latulippe was elected as Town Clerk, following two years as Assistant Town Clerk to Penny Marine. Elly Majonen was appointed by the Selectboard to serve as Town Treasurer. Elly returns to financial management for the Town after several years of financial service in the nonprofit world. The Selectboard appointed Erika Elder as Town Administrator and she supports the Selectboard and oversees town employees.

The Selectboard wishes to thank Sheila Morse for her willing and energetic work as Assistant Town Administrator for many months. Sheila's deep knowledge of statute, protocols, and town business has been an essential resource for the Selectboard.

The Town's website has been updated. It has been moved from private ownership to a public holding. The Selectboard sought and received input from across the Town about how to make the site simpler to use, more responsive and communicative. The Selectboard collaborated with Codewryter of Brookline for the upgrade.

### The Selectboard at Work

The Guilford Selectboard meets twice each month to serve the town in three functions:

1. Legislative (enacts local ordinances, regulations, and policies)
2. Administrative (prepares and presents the budget, oversees all town expenditures, supervises personnel and controls town buildings and property)
3. Quasi-judicial (determines private and collective rights in certain areas as guided by Vermont statute)

While there are hundreds of considerations and actions to work through, here are some of the major issues that came before the Selectboard this year (in alphabetical order).

### American Rescue Plan Act (ARPA)

The COVID pandemic struck every community in the nation. Part of Congress' early response supplied recovery and investment dollars available to every community in the country. Guilford received just over \$633,000. In May 2022, the Selectboard appointed an ARPA Advisory Committee, whose purpose was to advise the Selectboard about a list of projects and/or investments for ARPA funding. (To comply with the ARPA program mandate, all dollars must be committed by December 31, 2024 and all must be spent by December 31, 2026.) The ARPA Advisory Committee delivered its recommendations to the Selectboard in December 2022. As of December 2023, the Selectboard has awarded or committed nearly every dollar available.

### Conflict of Interest

The Selectboard spent months exploring issues around Conflict of Interest, a topic that has engaged some residents intensively. The Selectboard considered concerns raised by some community members, definitions of actual and perceived conflict, and the reasonable reach of policy. The Selectboard continuously strives to work inside the guidelines of state statutes as it considers best governance of the Town. In November, the Selectboard determined that current Conflict of Interest policy guards adequately against potential conflict and that substantive change to policy or practice is not required at this time.

### Emergency Management

Under the energetic, volunteer leadership of Dan Ingold, Guilford's designated Emergency Management Director, the Emergency Operations Center (EOC) has re-opened at the Guilford Volunteer Fire Department building. Additionally, an Emergency Management Committee has formed to develop training schedules, to evaluate how best to equip the Emergency Operations Center, and to consider ways to upgrade vital communications throughout the town.

### Financial Accounting and Reporting: Asset Management Program

After Town Meeting, March 2023, daily financial accounting and reporting transferred from Penny Marine to Elly Majonen. Elly's entrance to the Town Treasurer position created space for more extensive review and evaluation, and the community's input encouraged us to seek ever clearer accounting and reporting practices.



photo: Lesley Malouin

With the help of professionals and volunteers alike, we believe we have developed a workable set of guides and practices: an Asset Management Program. (Reference, The action step of Annual Goal No. 5 below: The Selectboard will review the 2018 Capital Needs Assessment and develop an updated plan.)

### **Asset Management**

Guilford currently has a number of assets (beyond those counted in the 2018 Capital Improvement Plan, for example, including land, roads, and financial). Voters some years back prudently approved setting dollars aside for future uses thereby decreasing the need to go into debt for major projects. Going forward, we intend to build on this solid practice by earmarking a fund specific to each current asset. (In bringing finances into more order, the Selectboard has made a number of accounting and reporting adjustments, all with an eye for best practices, consistency, and transparency. You may notice some changes in this Report, compared to previous Town Reports.)

### **Fund Accounting**

Beginning on page 9, there are reports of the Asset Funds as well as other funds that Guilford holds. The status of each fund will open with its beginning balance, then lists revenues (sometimes called sources of funds), expenses for the period, and an ending balance. Then, in the proposed annual budget, readers will see a line item for the annual commitment to each Asset Fund.

### **Project Sheets**

Going forward, every single project that the Town undertakes, planned or unplanned, will be tracked on a Project Sheet, which will track intended and actual revenue sources, project expenses, all appropriate accounting codes, and current balances. Reminder: Per policy, the Selectboard must approve every capital expenditure expected to exceed certain thresholds. This means there is no way for any sizable project to move forward without public knowledge.

### **Lawsuits Against the Town**

In June 2022, Jason Herron submitted a suit against the Town of Guilford, appealing a set of Selectboard decisions (the suit alleged violations of Open Meeting Law). In October 2022, the Superior Court dismissed Jason Herron's suit, thus upholding the Selectboard's earlier decisions. Jason Herron then appealed the Superior Court decision to the Vermont Supreme Court, which upheld the lower Court's ruling in May 2023. Legal representation costs for this suit were \$22,949.00.



In May 2023, Jason Herron submitted a second suit against the Town of Guilford, appealing a different set of Selectboard decisions (the suit alleges other violations of Open Meeting Law). In November 2023, the Superior Court dismissed this suit outright, thus upholding the Selectboard's earlier decisions. Jason Herron then appealed the Superior Court decision to the Vermont Supreme Court. At the time of this printing, the Town awaits the Supreme Court's decision. To date, legal representation costs for this suit are \$17,291. Total costs are estimated to be \$30,000.

It is worth noting here that, in each case, a solution, like financial damages, may be suggested by the plaintiff (Jason Herron). Jason Herron has offered solutions, which the Selectboard has seriously considered (and, in most instances, implemented), in spite of the legal costs to the Town.

### **Statistical Reappraisal**

Because Guilford's Common Level Of Appraisal (CLA) fell below 85% in 2022, the State required a reappraisal to bring property values closer to current market value. Naturally, any reappraisal is cause for concern about taxes, and because of Vermont's Education Tax, things are not simple. The reappraisal brought the CLA up to 109.8% and it's currently 95.7%, indicating the statistical model used had the intended effect – bringing Guilford's CLA close to 100%. See the Lister's Report, page 7.

### **Traffic Control and Police Presence in Guilford**

The Selectboard is aware of citizens' concerns about speeding on our roads and general community safety. A few years back, Guilford secured minimal police presence (8 hours per month) first from the Vermont State Police and later, with the Windham County Sheriff. This service was discontinued because of cost-benefit analysis. Earlier this year, the Selectboard placed two speed radar signs on Route 5. Although they have not eliminated the speeding problem, data has shown a reduction in traffic speeds through Algiers Village. The Selectboard will be placing two more sets of these radar signs, on Hinesburg Road and Weatherhead Hollow Road. Additionally, Guilford is currently taking part in studies to develop a multi-town, regional policing service. Guilford voters will be asked to consider an article allowing the Town to spend up to \$68,000 per year for policing service from the Windham County Sheriff. As of this writing, actual costs and deliverables have yet to be determined.

### **Annual Goals**

Each year, the Selectboard adopts a set of goals for the coming year. Here are the Selectboard's goals for FY2023-2024, with a partial listing of priorities and actions.

1. Guilford is a welcoming, inclusive, affordable, sustainable, and safe community.  
Priorities: Safety, Emergency Preparedness; Community Connections and Resilience  
Steps Taken: Radar speed signs; Emergency operations committee at work; With Planning Commission, engaged residents in strategic planning process; a Guilford Town Guide is being developed.
2. Integrate newcomers into the community.  
Priorities: Road safety, welcome newcomers.  
Steps Taken: Radar speed signs.  
Steps to Be Taken: Mutual Aid plan; 911 list for vulnerable populations.
3. The Selectboard is curious, open, transparent, and communicates clearly.  
Priorities: Enhance communication with the community. Welcome public input.  
Steps Taken: Town website updated; With Planning Commission, engaged residents in strategic planning process; Community discussion about the Asset Management Program  
Ongoing steps: Continuously update information online; Keep residents informed about upcoming events and meeting topics; Offer education on complex governance issues.
4. The Selectboard works closely with Town Commissions, Committees, and Departments.  
Priorities: The Selectboard fosters a close working relationship with those who support the community in official capacities.  
Steps Taken: To date, the Selectboard has heard reports and updates from:
  - Algiers Fire District board
  - American Rescue Plan Act subcommittee
  - Cemetery Commission
  - Conservation Commission
  - DVFiber
  - Emergency Management Director

- Energy Committee
- Guilford Free Library Trustees
- Guilford Flood Plain Administrator
- Guilford Historical Society
- Guilford Volunteer Fire Department
- Planning Commission
- Recreation Commission
- Representative Sara Coffey
- Windham Regional Commission

Ongoing Steps: Develop meeting schedule (minutes and BCTV recordings serve as documentation); Selectboard members strengthen roles as liaisons; build capacity to respond to funding opportunities.

5. The Selectboard implements and monitors the Guilford Capital Plan, continuing to update the public.

Priorities: Guilford Capital Plan; all other planned activities.

Steps Taken: Developed Asset Management Program and associated policy. (See Asset Management Program earlier in this report.)

Ongoing Steps: Oversee all new and unanticipated project work for the town.

The Selectboard could not complete its work without the support of a very competent staff and the many volunteers who serve in so many capacities, striving together to make Guilford the special place that it is.

With all respect and care for the Town of Guilford, we submit this report for the Town's review. ♦

*Zon Eastes, Chair, Guilford Selectboard*



photo: Joslyn McIntyre

## TOWN CLERK REPORT

This year has been busy for the Guilford Town Clerk's Office. We successfully recorded 1,284 land record documents as well as the following were filed/sold:

17 marriage licenses, 12 births, 22 death certificates, 3 burial permits, 7 cemetery deeds, 17 Vermont Fish & Wildlife licenses sold, 70 Vermont Motor Vehicle registrations renewed, 24 parcels of land were posted, 184 dog licenses sold, 2 special kennel licenses, and 10 Green Mountain Passports (a discount program offering free day-time admission to senior citizens and Veterans to Vermont State Parks – including Vermont State Historic Sites and fully sponsored State events).

As your Elected Town Clerk, I am required by law to be the receiver and recorder of all the Town's archives including:

- Recording deeds related to real estate and private property transactions.
- Filing vital statistics and information records relating to Town business.
- Filing proceedings of the Annual and Special Town Meetings.
- Filing and indexing all Selectboard Meeting minutes, driveway applications, Highway records, and surveys.

A friendly reminder to all dog owners to please get your dog licenses on or before April 1st to avoid late fees.

Dog licenses are available in January annually. ♦

*Danielle Latulippe, Town Clerk*

## TOWN TREASURER/DELINQUENT TAX COLLECTOR'S REPORT

My first year as Treasurer has been quite an experience! I greatly appreciate the patience and sense of humor of our Town staff and residents as I make my way through all that is Town finance. I want to share a few tips that might make residents' lives and the Treasurer's work a bit easier.

### Homestead Declaration:

File your Homestead Declaration and Property Tax Adjustment Claim, form HS122, in a timely manner, on or before April 15th annually.

Note: getting an extension for reporting your income taxes does not give you an extension to declaring your Homestead status.

For more information about the Homestead Declaration, see the Lister's Report in this publication.



## Tax Bills:

Your tax bill is created annually in early August and sent to you. If you do not receive a tax bill by mid-September, please contact the Treasurer. The bill goes to the owner of record as of April 1st. If you purchase a Guilford property after April 1st and before Oct 15th, the usual annual due date for tax bills, you or your attorney should contact the Treasurer for an estimated or current year bill. Who pays the taxes should be worked out by both parties (seller/purchaser) by the closing of the sale. The amount is often pro-rated according to purchase date. *It is the new owner's responsibility to contact the Treasurer with their contact information and to request a copy of the tax bill.*

Property taxes are due by October 15 by 5:00pm. After the deadline, if your taxes are not paid, an 8% penalty and 1% interest per month will be added, as it states on the bill. To avoid penalty and late fees you can:

- Pay early, with installments or in a lump sum – whichever is easier. The less money you owe on the 16th, the less your penalty and interest will be.
- If you do on-line banking, set up a payment to the Town through your bank. They can send a check directly to us, often at no extra cost to you.
- Talk to your bank to see if they can help you.
- Don't wait til the last minute – something often gets in the way of paying on time.
- If you are going to hand deliver it – present it to the Treasurer or Town Clerk during our regular office hours. Do not leave it in the mailbox or slide it under the door.

I look forward to getting to know more of you and working to support the Town of Guilford.

*Elly Majonen, Treasurer & Delinquent Tax Collector*

## LISTERS REPORT

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The 2023 CLA post statistical reappraisal was 109.82%. This was calculated by the State in order to determine the appropriate Education tax rates for last year. After including the sales from the past year, we have a CLA of 95.71%. Why has the CLA dropped in such a short time? The real estate market continues to be strong, and sales prices continue to increase. It is anticipated we will need to do another reappraisal in 5 more years to keep valuations in line with the fluctuating market. CLA (common level of appraisal) is an adjustment to listed property values. Vermont calculates a CLA annually for each town so that listed values of properties reflect fair market value.

The 2023 COD for Guilford is 11.97%.

COD (coefficient of dispersion) is a measure of uniformity of appraisal for all properties in a town's Grand List. It measures the average deviation between the selling prices of recently sold properties from the average town-wide level of appraisal. If the COD exceeds 20% then a town is required to do a town-wide reappraisal by Vermont statutes.

## What's happened over the past year

Due to both CLA and COD being out of the acceptable range, the State required we do a reappraisal in 2023. As our last full reappraisal had been completed in 2017, we were able to do a Statistical Reappraisal which enabled us to complete the project in one year and not require the physical visitations of properties throughout the Town. As the municipal budget was level funded, most people didn't see a large change in their municipal taxes. The primary driver of changes in the education tax rate is the dramatic difference between continually increasing real estate sales prices compared to the Town's assessed values. The lower the CLA of a town, the higher the education property tax rate.

## Expectations for 2023

We are anticipating having a more "normal" year this year, getting back to our usual springtime driving throughout town looking for changes in properties. If you have made such a change, expect a phone call to set up an appointment for the Listers to review your property.

Not a specifically Lister update, but please remember to file your Homestead Declaration on or before April 15th. The Town is reinstating the penalty for late filing. You'll save yourself quite a bit of money if you file on time. Be aware there is no extension for the Homestead Declaration, so if you are filing an extension for your State income taxes, file your Homestead at that time. A more detailed explanation can be found on the Town website.

The Listers Office has written a number of documents explaining how property taxes are calculated and what affects the rates. Please see these helpful resources on the Town website.

As always, please feel free to email [listers@guilfordvt.gov](mailto:listers@guilfordvt.gov) should you have any questions about your valuation or an upcoming inspection. ♦

*Listers: Shaun Murphy, Dick Smith*

*Assessor Clerk: Lisa Barry*

# • TOWN FINANCES & REPORTS •

## TAX RATE CALCULATION WORKSHEET FOR 2023

*Expenses as passed at March 2023 Town Meeting*

|            |                        |                     |
|------------|------------------------|---------------------|
| Article 6  | Highway                | 1,041,439.00        |
|            | <b>TOTAL HIGHWAY</b>   | <b>1,041,439.00</b> |
| Article 7  | Town                   | 659,201.00          |
| Article 8  | WRC                    | 5,428.00            |
| Article 9  | GVFD                   | 258,450.00          |
| Article 10 | GVFD Capital           | 35,000.00           |
| Article 11 | HCRS                   | 3,000.00            |
| Article 12 | Human Services         | 27,393.00           |
|            | <b>TOTAL MUNICIPAL</b> | <b>988,472.00</b>   |
|            | <b>TOTAL EXPENSES</b>  | <b>2,029,911.00</b> |

|                          | HIGHWAY      | MUNICIPAL    |                                    |
|--------------------------|--------------|--------------|------------------------------------|
| Expenses                 | 1,041,439.00 | 988,472.00   | <i>Expenses</i>                    |
| Other Revenue            | 145,750.00   | 152,470.00   | <i>Subtract Other Revenue</i>      |
| To Be Raised by Taxation | 895,689.00   | 836,002.00   | <i>Result is To Be Raised</i>      |
| Grand List (G/L)         | 3,351,510.70 | 3,351,510.70 | <i>Divided by Grand List (G/L)</i> |
| Tax Rate                 | 0.267249     | 0.249440     | <i>Result is Tax Rate</i>          |

| Local Agreement (L/A) Rate Calculations*   |                    |  |   |
|--|--------------------|--|---|
| NON-RESIDENTIAL  | VETERANS HOMESTEAD | VETERANS NON-RESIDENTIAL               |   |
| 333,250.00   | 280,000.00         | –                                      | <i>Total Exemptions</i>                       |
| 3,332.50   | 2,800.00           | –                                      | <i>Grand List Value Times 1%</i>              |
| 1.2666   | 1.3824             | 1.2666                                 | <i>Multiply by Education Rate</i>             |
| 4,220.94   | 3,870.72           | –                                      | <i>Amount To Be Raised by Taxes</i>           |
|  | 8,091.66           | Total L/A amount to be raised by taxes |   |
|  | 0.0057             | Division with G/L equals L/A tax rate  |   |
| * ["Local Agreement" properties are those given exemptions or reduction from the tax rolls, such as the fire station, or because of the military Veteran status of the owner. As voted by Town Meeting.] |                    |  |   |
| TOTAL TAX RATES  | HOMESTEAD          | NON-HOMESTEAD                          |   |
|  | 0.516689           | 0.516689                               | <i>Sum of Highway and Municipal Tax Rates</i> |
|  | 1.3824             | 1.2666                                 | <i>Add State's Education Rates</i>            |
|  | 0.0057             | 0.0057                                 | <i>Add Local Agreement Rate</i>               |
|  | 1.904790           | 1.788990                               | TOTAL TAX RATES                               |

*If you see something you do not understand and would like more information, you may contact the Town Administrator or the Town Treasurer via email at [townadmin@guilfordvt.gov](mailto:townadmin@guilfordvt.gov) or [treasurer@guilfordvt.gov](mailto:treasurer@guilfordvt.gov).*

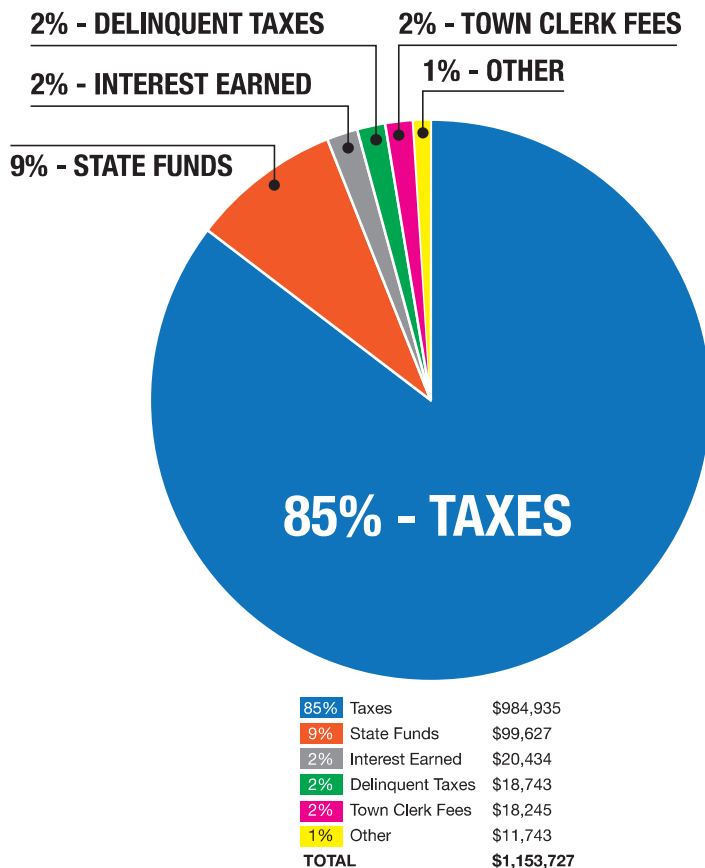


## GENERAL FUND – REVENUES (003)

| GENERAL FUND - REVENUES (003)                             | FY23<br>Budget   | Actual<br>FY23 | FY24<br>Budget   | YTD FY24<br>(12.30.23) | FY25<br>Proposed | FY25 -<br>FY24 Δ |
|---|------------------|----------------|------------------|------------------------|------------------|------------------|
| <b>003-200 TAXES COLLECTED</b>                            |                  |                |                  |                        |                  |                  |
| 003-2000-00.00 Taxes - General for 003 Operations         | 434,209          | 433,833        | 506,731          | 565,208                | 657,196          | 150,465          |
| 003-2000-10.00 Taxes - Social Service Agencies            | 27,393           | 27,393         | 27,393           | 27,393                 | 21,093           | -6,300           |
| 003-2000-11.00 Taxes - Transfers Out and Special Articles | 554,572          | 523,709        | 539,378          | 539,378                | 555,850          | 16,472           |
|   | <b>1,016,174</b> | <b>984,935</b> | <b>1,073,502</b> | <b>1,131,979</b>       | <b>1,234,139</b> | <b>160,637</b>   |
| <b>003-2010 DELINQUENT TAX</b>                            |                  |                |                  |                        |                  |                  |
| 003-2010-00.00 Delinquent Sale Tax Income                 | 0                | 0              | 0                | 0                      | 0                | 0                |
| 003-2000-30.00 Delinquent Taxes Interest                  | 15,000           | 18,743         | 15,000           | 6,671                  | 15,000           | 0                |
| 003-2000-31.00 Delinquent Taxes Penalty                   | 0                | 0              | 0                | 0                      | 15,000           | 15,000           |
|   | <b>15,000</b>    | <b>18,743</b>  | <b>15,000</b>    | <b>6,671</b>           | <b>30,000</b>    | <b>15,000</b>    |
| <b>003-205 AFD #1</b>                                     |                  |                |                  |                        |                  |                  |
| 003-2050-00.00 AFD #1 - Rev for Services                  | 0                | 8,500          | 8,500            | 4,250                  | 8,500            | 0                |
| 003-2050-00.01 Del Col Reimb                              | 0                | -426           | 0                | 0                      | 0                | 0                |
| 003-2051-00.00 AFD #1 - Rev for Adm Serv                  | 0                | 1,000          | 0                | 340                    | 1,000            | 1,000            |
|   | <b>0</b>         | <b>9,074</b>   | <b>8,500</b>     | <b>4,590</b>           | <b>9,500</b>     | <b>1,000</b>     |
| <b>003-210 LICENSES &amp; PERMITS</b>                     |                  |                |                  |                        |                  |                  |
| 003-2101-00.00 Liquor/Tobacco                             | 70               | 300            | 100              | 0                      | 230              | 130              |
| 003-2101-20.00 Dog Licenses                               | 1,000            | 1,053          | 1,000            | 108                    | 1,100            | 100              |
| 003-2101-21.00 Poundkeeper Fees Collected                 | 0                | 0              | 0                | 0                      | 0                | 0                |
| 003-2101-23.00 Dog Fines                                  | 0                | 0              | 0                | 0                      | 0                | 0                |
| 003-2101-35.00 Salvage Yard Fees                          | 0                | 0              | 0                | 0                      | 0                | 0                |
|   | <b>1,070</b>     | <b>1,353</b>   | <b>1,100</b>     | <b>108</b>             | <b>1,330</b>     | <b>230</b>       |
| <b>003-225 STATE FUNDS</b>                                |                  |                |                  |                        |                  |                  |
| 003-2250-00.00 Current Use Funds                          | 85,000           | 79,761         | 80,000           | 83,719                 | 90,000           | 10,000           |
| 003-2250-10.00 PILOT Program                              | 18,000           | 19,866         | 18,000           | 21,240                 | 22,000           | 4,000            |
| 003-2250-50.00 State ROW Permits                          | 0                | 0              | 0                | 0                      | 0                | 0                |
|   | <b>103,000</b>   | <b>99,627</b>  | <b>98,000</b>    | <b>104,959</b>         | <b>112,000</b>   | <b>14,000</b>    |
| <b>003-2300 TOWN CLERK FEES</b>                           |                  |                |                  |                        |                  |                  |
| 003-2300-00.10 Legal Documents                            | 18,000           | 14,106         | 18,000           | 8,165                  | 15,000           | -3,000           |
| 003-2300-00.11 Search & Copy Fees                         | 3,500            | 3,432          | 3,500            | 1,856                  | 3,000            | -500             |
| 003-2300-00.12 Fish & Game Licenses                       | 25               | 26             | 20               | 36                     | 30               | 10               |
| 003-2300-00.14 Vehicle Registration Fees                  | 50               | 201            | 100              | 81                     | 200              | 100              |
| 003-2300-00.15 Marriage License Fee                       | 160              | 150            | 150              | 105                    | 250              | 100              |
| 003-2300-00.16 Excess Weight Permits                      | 30               | 180            | 0                | 5                      | 100              | 100              |
| 003-2300-00.20 Land Postings                              | 75               | 115            | 100              | 120                    | 150              | 50               |
| 003-2300-00.55 Maps & History Books                       | 0                | 35             | 0                | 0                      | 100              | 100              |
| 003-2300-00.60 Unanticipated Revenue                      | 0                | 0              | 0                | 12                     | 0                | 0                |
|   | <b>21,840</b>    | <b>18,245</b>  | <b>21,870</b>    | <b>10,380</b>          | <b>18,830</b>    | <b>-3,040</b>    |

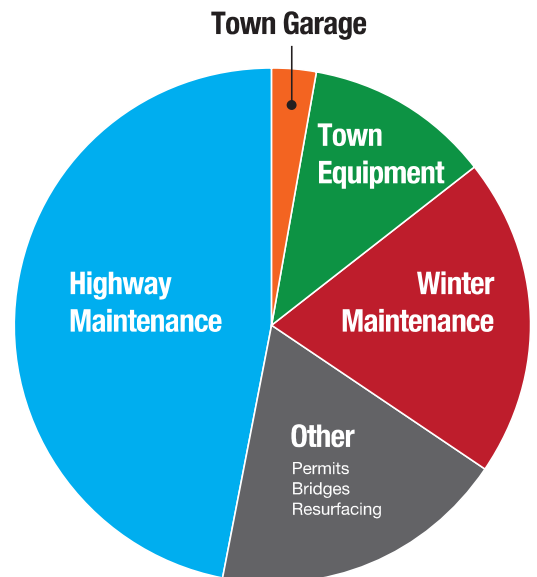
| GENERAL FUND - REVENUES (003)          | FY23<br>Budget   | Actual<br>FY23   | FY24<br>Budget   | YTD FY24<br>(12.30.23) | FY25<br>Proposed | FY25 -<br>FY24 Δ |
|--|------------------|------------------|------------------|------------------------|------------------|------------------|
| <b>003-2400 FLOODPLAIN ADMIN FEES</b>  |                  |                  |                  |                        |                  |                  |
| 003-2400-00.00 Permit Fees             | 0                | 0                | 0                | 0                      | 0                | 0                |
|  | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>               | <b>0</b>         | <b>0</b>         |
| <b>003-2600 MISC. GRANTS</b>           |                  |                  |                  |                        |                  |                  |
| 003-2600-10.00 Misc. Grant Revenue     | 0                | 67               | 0                | 1,136                  | 0                | 0                |
|  | <b>0</b>         | <b>67</b>        | <b>0</b>         | <b>1,136</b>           | <b>0</b>         | <b>0</b>         |
| <b>003-293 INTEREST EARNED</b>         |                  |                  |                  |                        |                  |                  |
| 003-2931-00.00 General Fund Int Earned | 2,500            | 20,434           | 8000             | 52,657                 | 3,000            | -5,000           |
|  | <b>2,500</b>     | <b>20,434</b>    | <b>8,000</b>     | <b>52,657</b>          | <b>3,000</b>     | <b>-5,000</b>    |
| <b>003-2990 MISCELLANEOUS</b>          |                  |                  |                  |                        |                  |                  |
| 003-2000-33.00 VLCT Insurance Credit   | 0                | 1,249            | 0                | 0                      | 0                | 0                |
| 003-2990-00.00 Misc Cash Receipts      | 0                | 31               | 0                | 42                     | 0                | 0                |
| 003-2990-00.01 Cannabis Control Board  | 0                | 200              | 0                | 0                      | 0                | 0                |
|  | <b>0</b>         | <b>1,480</b>     | <b>0</b>         | <b>42</b>              | <b>0</b>         | <b>0</b>         |
| <b>TOTAL REVENUE</b>                   | <b>1,159,584</b> | <b>1,153,958</b> | <b>1,225,972</b> | <b>1,312,522</b>       | <b>1,408,799</b> | <b>\$182,827</b> |

## Total Revenue 2023



## FY25 Proposed Highway Expenses

|     |                     |                    |
|-----|---------------------|--------------------|
| 3%  | Town Garage         | \$32,300           |
| 11% | Town Equipment      | \$125,000          |
| 20% | Winter Maintenance  | \$219,986          |
| 18% | Other               | \$200,500          |
| 48% | Highway Maintenance | \$527,417          |
|     | <b>TOTAL</b>        | <b>\$1,105,203</b> |





## GENERAL FUND – EXPENSES (003)

| GENERAL FUND - EXPENSES (003)                  | FY23<br>Budget | Actual<br>FY23 | FY24<br>Budget | YTD FY24<br>(12.30.23) | FY25<br>Proposed | FY25 -<br>FY24 Δ |
|--|----------------|----------------|----------------|------------------------|------------------|------------------|
| <b>003-3000 SELECTBOARD</b>                    |                |                |                |                        |                  |                  |
| 003-3000-10.01 Selectboard Stipends            | 6,300          | 6,300          | 6,300          | 5,100                  | 6,300            | 0                |
| 003-3000-10.02 Town Administrator              | 62,838         | 87,028         | 70,000         | 39,360                 | 70,304           | 304              |
| 003-3000-10.03 Admin Assistant                 | 0              | 0              | 0              | 2,642                  | 11,440           | 11,440           |
| 003-3000-15.01 FICA/MEDI - Employer            | 21,000         | 21,415         | 21,500         | 11,379                 | 21,500           | 0                |
| 003-3000-15.02 Retirement Fringe               | 9,200          | 12,309         | 12,666         | 6,191                  | 15,616           | 2,950            |
| 003-3000-15.03 Health Insurance                | 35,981         | 37,731         | 40,300         | 20,132                 | 45,000           | 4,700            |
| 003-3000-15.04 Dental Insurance                | 2,438          | 2,170          | 2,057          | 1,341                  | 2,000            | -57              |
| 003-3000-15.05 Unemployment                    | 0              | 483            | 0              | 261                    | 300              | 300              |
| 003-3000-15.06 Vision                          | 0              | 0              | 0              | 153                    | 250              | 250              |
| 003-3000-15.07 Disability Insurance            | 1,648          | 3,226          | 1,600          | 819                    | 2,160            | 560              |
| 003-3000-15.11 Child Care Contribution ACT     | 0              | 0              | 0              | 0                      | 1,061            | 1,061            |
| 003-3000-16.00 Transfer to HRA                 | 21,600         | 21,600         | 21,600         | 21,600                 | 21,600           | 0                |
| 003-3000-21.00 Miscellaneous                   | 0              | 193            | 0              | 64                     | 0                | 0                |
| 003-3000-25.00 Emergency Management            | 6,300          | 8,272          | 7,000          | 2,231                  | 9,700            | 2,700            |
| 003-3000-30.00 Advertising & Subscriptions     | 3,200          | 2,325          | 3,500          | 528                    | 3,500            | 0                |
| 003-3000-40.00 Annual Training                 | 1,000          | 1,048          | 1,000          | 70                     | 1,000            | 0                |
| 003-3000-41.00 Travel & Expenses               | 1,500          | 0              | 750            | 0                      | 500              | -250             |
| 003-3000-48.01 General Liability               | 19,400         | 9,881          | 10,000         | 6,534                  | 13,500           | 3,500            |
| 003-3000-48.04 Workers Comp.                   | 750            | 1,216          | 1,500          | 787                    | 1,900            | 400              |
| 003-3000-60.00 Legal Services                  | 5,000          | 31,653         | 50,000         | 17,721                 | 60,000           | 10,000           |
| 003-3000-60.01 Communications                  | 3,000          | 3,133          | 3,750          | 1,587                  | 4,500            | 750              |
| 003-3000-60.03 Technology Fees                 | 6,000          | 5,791          | 6,480          | 2,470                  | 6,500            | 20               |
| 003-3000-63.00 Office Supplies                 | 3,500          | 3,497          | 3,500          | 2,356                  | 4,500            | 1,000            |
| 003-3000-63.01 Office Equipment                | 2,000          | 33             | 2,200          | 269                    | 2,200            | 0                |
| 003-3000-63.02 Office Equipment Contract       | 500            | 400            | 600            | 258                    | 600              | 0                |
| 003-3000-63.03 Postage                         | 3,500          | 7,434          | 4,000          | 1,899                  | 4,500            | 500              |
| 003-3000-63.04 Technical Support               | 8,500          | 14,533         | 15,000         | 3,292                  | 13,500           | -1,500           |
| 003-3000-68.00 Bldg Repair/Maintenance/Grounds | 9,600          | 14,609         | 10,500         | 13,008                 | 11,500           | 1,000            |
| 003-3000-76.00 Electricity                     | 5,000          | 4,671          | 5,500          | 2,197                  | 5,500            | 0                |
| 003-3000-76.01 Heating                         | 2,000          | 3414           | 4,000          | 418                    | 4,000            | 0                |
| 003-3000-76.02 Telephone & Internet            | 4,150          | 5,637          | 4,800          | 2,704                  | 4,800            | 0                |
| 003-3000-79.00 Abatements                      | 1,000          | 0              | 1,000          | 15,061                 | 1,000            | 0                |
|  | <b>246,905</b> | <b>310,002</b> | <b>311,103</b> | <b>182,432</b>         | <b>350,731</b>   | <b>39,628</b>    |

*If you see something you do not understand and would like more information, you may contact the Town Administrator or the Town Treasurer via email at [townadmin@guilfordvt.gov](mailto:townadmin@guilfordvt.gov) or [treasurer@guilfordvt.gov](mailto:treasurer@guilfordvt.gov).*

| <b>GENERAL FUND - EXPENSES (003)</b>                   | <b>FY23<br/>Budget</b> | <b>Actual<br/>FY23</b> | <b>FY24<br/>Budget</b> | <b>YTD FY24<br/>(12.30.23)</b> | <b>FY25<br/>Proposed</b> | <b>FY25 -<br/>FY24 Δ</b> |
|--|------------------------|------------------------|------------------------|--------------------------------|--------------------------|--------------------------|
| <b>003-3200 TREASURER</b>                              |                        |                        |                        |                                |                          |                          |
| 003-3200-10.00 Treasurer Salary                        | 15,462                 | 29,329                 | 55,000                 | 29,928                         | 54,080                   | -920                     |
| 003-3200-10.01 Salary - Asst. Treasurer                | 24,262                 | 10,904                 | 8,736                  | 4,158                          | 11,440                   | 2,704                    |
| 003-3200-60.00 Annual Training                         | 500                    | 78                     | 500                    | 579                            | 500                      | 0                        |
| 003-3200-70.00 Travel & Expenses                       | 500                    | 314                    | 250                    | 0                              | 300                      | 50                       |
|  | <b>40,724</b>          | <b>40,625</b>          | <b>64,486</b>          | <b>34,665</b>                  | <b>66,320</b>            | <b>1,834</b>             |
| <b>003-3310 BCA</b>                                    |                        |                        |                        |                                |                          |                          |
| 003-3310-10.00 BCA Stipend                             | 0                      | 0                      | 0                      | 0                              | 0                        | 0                        |
| 003-3310-10.01 Ballot Clerks/Moderator                 | 0                      | 0                      | 0                      | 0                              | 0                        | 0                        |
| 003-3310-20.00 Election Support                        | 1,750                  | 1,501                  | 1,550                  | 0                              | 1,500                    | -50                      |
|  | <b>1,750</b>           | <b>1,501</b>           | <b>1,550</b>           | <b>0</b>                       | <b>1,500</b>             | <b>-50</b>               |
| <b>003-341 TRANSFERS OUT</b>                           |                        |                        |                        |                                |                          |                          |
| 003-3410-84.00 Trans to GRCB Fund                      | 12,500                 | 12,500                 | 12,500                 | 12,500                         | 12,500                   | 0                        |
| 003-3410-85.00 Trans to Capital Projects Fund          | 225,000                | 225,000                | 225,000                | 225,000                        | 225,000                  | 0                        |
| 003-3410-90.00 Trans to Waterline Fund                 | 24,500                 | 0                      | 0                      | 0                              | 0                        | 0                        |
| 003-3410-92.00 Trans to Municipal Records Preservation | 3,000                  | 3,000                  | 0                      | 0                              | 3,000                    | 3,000                    |
| 003-3410-95.00 Trans Surplus to Reserve                | 0                      | 39,616                 | 0                      | 0                              | 0                        | 0                        |
| 003-3410-98.01 Trans to Planning Commission            | 0                      | 0                      | 0                      | 0                              | 1,500                    | 1,500                    |
| 003-3410-98.02 Trans to Conservation Commision         | 0                      | 0                      | 0                      | 0                              | 1,000                    | 1,000                    |
| 003-3410-98.03 Trans to Cemetery Commission            | 0                      | 0                      | 0                      | 0                              | 4,000                    | 4,000                    |
| 003-3410-98.05 Trans to Recreation Commission          | 0                      | 0                      | 0                      | 0                              | 2,300                    | 2,300                    |
|  | <b>265,000</b>         | <b>280,116</b>         | <b>237,500</b>         | <b>237,500</b>                 | <b>249,300</b>           | <b>11,800</b>            |
| <b>003-3420 AUDITORS</b>                               |                        |                        |                        |                                |                          |                          |
| 003-3420-10.00 Auditors Wages                          | 2,100                  | 610                    | 1,200                  | 0                              | 1,500                    | 300                      |
| 003-3420-20.00 Auditor Training                        | 150                    | 130                    | 150                    | 0                              | 150                      | 0                        |
| 003-3420-34.00 Town Report Postage                     | 1,200                  | 0                      | 2,400                  | 0                              | 2,000                    | -400                     |
| 003-3420-60.00 Professional Audit                      | 15,000                 | 20,820                 | 15,000                 | 5,000                          | 16,500                   | 1,500                    |
| 003-3420-62.00 Town Report Printing                    | 3,200                  | 2,057                  | 3,400                  | 0                              | 3,400                    | 0                        |
|  | <b>21,650</b>          | <b>23,617</b>          | <b>22,150</b>          | <b>5,000</b>                   | <b>23,550</b>            | <b>1,400</b>             |
| <b>003-3430 LISTERS</b>                                |                        |                        |                        |                                |                          |                          |
| 003-3430-10.00 Listers Wages                           | 2,654                  | 2,612                  | 2,500                  | 1,521                          | 1,900                    | -600                     |
| 003-3430-11.00 Assessor Clerk                          | 25,358                 | 29,357                 | 30,660                 | 18,461                         | 37,492                   | 6,832                    |
| 003-3430-15.00 Annual Training                         | 750                    | 240                    | 500                    | 0                              | 550                      | 50                       |
| 003-3430-60.01 Consulting                              | 1,000                  | 350                    | 1,000                  | 0                              | 1,000                    | 0                        |
| 003-3430-74.00 Travel Expenses                         | 400                    | 410                    | 300                    | 38                             | 300                      | 0                        |
| 003-3430-84.00 Software Licensing                      | 2,970                  | 2,477                  | 2,970                  | 2,021                          | 2,970                    | 0                        |
| 003-3430-90.00 Mapping Expense                         | 2,400                  | 2,400                  | 2,400                  | 2,400                          | 2,400                    | 0                        |
|  | <b>35,532</b>          | <b>37,846</b>          | <b>40,330</b>          | <b>24,441</b>                  | <b>46,612</b>            | <b>6,282</b>             |



| <b>GENERAL FUND - EXPENSES (003)</b>       | <b>FY23<br/>Budget</b> | <b>Actual<br/>FY23</b> | <b>FY24<br/>Budget</b> | <b>YTD FY24<br/>(12.30.23)</b> | <b>FY25<br/>Proposed</b> | <b>FY25 -<br/>FY24 Δ</b> |
|--|------------------------|------------------------|------------------------|--------------------------------|--------------------------|--------------------------|
| <b>003-3500 TOWN CLERK</b>                 |                        |                        |                        |                                |                          |                          |
| 003-3500-10.00 Town Clerk Salary           | 46,386                 | 51,427                 | 35,277                 | 17,972                         | 52,000                   | 16,723                   |
| 003-3500-10.01 Asst Town Clerk Wages       | 20,116                 | 21,713                 | 16,640                 | 1,837                          | 14,140                   | -2,500                   |
| 003-3500-74.00 Annual Training             | 700                    | 510                    | 700                    | 210                            | 700                      | 0                        |
| 003-3500-75.00 Maps and Books              | 0                      | 100                    | 0                      | 0                              | 0                        | 0                        |
| 003-3500-76.00 Travel & Expenses           | 600                    | 564                    | 600                    | 472                            | 500                      | -100                     |
|  | <b>67,802</b>          | <b>74,314</b>          | <b>53,217</b>          | <b>20,491</b>                  | <b>67,340</b>            | <b>14,123</b>            |
| <b>003-3510 DELINQUENT TAX SALES ADMIN</b> |                        |                        |                        |                                |                          |                          |
| 003-3510-40.00 Advertising                 | 50                     | 0                      | 50                     | 0                              | 3,300                    | 3,250                    |
| 003-3510-60.00 Legal Expense               | 500                    | 0                      | 500                    | 850                            | 5,000                    | 4,500                    |
| 003-3510-63.03 Del. Tax Postage            | 1,250                  | 0                      | 300                    | 0                              | 300                      | 0                        |
| 003-3510-74.00 Travel & Expenses           | 100                    | 0                      | 0                      | 0                              | 200                      | 200                      |
|  | <b>1,900</b>           | <b>0</b>               | <b>850</b>             | <b>850</b>                     | <b>8,800</b>             | <b>7,950</b>             |
| <b>003-3550 FLOODPLAIN ADMINISTRATION</b>  |                        |                        |                        |                                |                          |                          |
| 003-3550-63.00 Supplies                    | 0                      | 0                      | 0                      | 0                              | 50                       | 50                       |
| 003-3550-74.00 Travel & Expenses           | 0                      | 0                      | 0                      | 0                              | 300                      | 300                      |
|  | <b>0</b>               | <b>0</b>               | <b>0</b>               | <b>0</b>                       | <b>350</b>               | <b>350</b>               |
| <b>003-3600 PLANNING COMMISSION</b>        |                        |                        |                        |                                |                          |                          |
| 003-3600-00.00 Planning Commission         | 1,000                  | 0                      | 1,500                  | 360                            | 0                        | -1,500                   |
|  | <b>1,000</b>           | <b>0</b>               | <b>1,500</b>           | <b>360</b>                     | <b>0</b>                 | <b>-1,500</b>            |
| <b>003-3630 CONSERVATION COMMISSION</b>    |                        |                        |                        |                                |                          |                          |
| 003-3630-00.00 Conservation Commission     | 2,500                  | 0                      | 1,000                  | 491                            | 0                        | -1,000                   |
|  | <b>2,500</b>           | <b>0</b>               | <b>1,000</b>           | <b>491</b>                     | <b>0</b>                 | <b>-1,000</b>            |
| <b>003-3660 RECREATION COMMISSION</b>      |                        |                        |                        |                                |                          |                          |
| 003-3660-00.00 Recreation Commission       | 3,550                  | 0                      | 3,550                  | 210                            | 0                        | -3,550                   |
| 003-3660-00.10 Rec Com Background Checks   | 150                    | 0                      | 150                    | 0                              | 0                        | -150                     |
|  | <b>3,700</b>           | <b>0</b>               | <b>3,700</b>           | <b>210</b>                     | <b>0</b>                 | <b>-3,700</b>            |
| <b>003-4100 LAW ENFORCEMENT</b>            |                        |                        |                        |                                |                          |                          |
| 003-4100-60.00 Law Enforcement Svcs        | 0                      | 0                      | 0                      | 0                              | 66,560                   | 66,560                   |
| 003-4100-74.00 Travel & Expenses           | 0                      | 0                      | 0                      | 0                              | 0                        | 0                        |
| 003-4100-83.00 Equipment                   | 0                      | 5,000                  | 1,000                  | 0                              | 1,000                    | 0                        |
|  | <b>0</b>               | <b>5,000</b>           | <b>1,000</b>           | <b>0</b>                       | <b>67,560</b>            | <b>66,560</b>            |
| <b>003-412 POUNDKEEPER</b>                 |                        |                        |                        |                                |                          |                          |
| 003-4120-10.00 C/S Poundkeeper             | 2,555                  | 3,185                  | 2,555                  | 644                            | 2,555                    | 0                        |
| 003-4120-10.01 Animal Control Officer      | 7,000                  | 7,515                  | 5,150                  | 3,433                          | 5,316                    | 166                      |
| 003-4120-56.00 Boarding Fees               | 1,000                  | 695                    | 1,000                  | 695                            | 695                      | -305                     |
| 003-4120-60.00 Veterinary Services         | 150                    | 0                      | 150                    | 0                              | 0                        | -150                     |
| 003-4120-74.00 Travel & Expenses           | 0                      | 0                      | 0                      | 0                              | 0                        | 0                        |
| 003-4120-75.00 Annual Training             | 0                      | 0                      | 0                      | 0                              | 0                        | 0                        |
| 003-4120-95.00 Dog Damages                 | 0                      | 0                      | 0                      | 0                              | 0                        | 0                        |
|  | <b>10,705</b>          | <b>11,395</b>          | <b>8,855</b>           | <b>4,772</b>                   | <b>8,566</b>             | <b>-289</b>              |

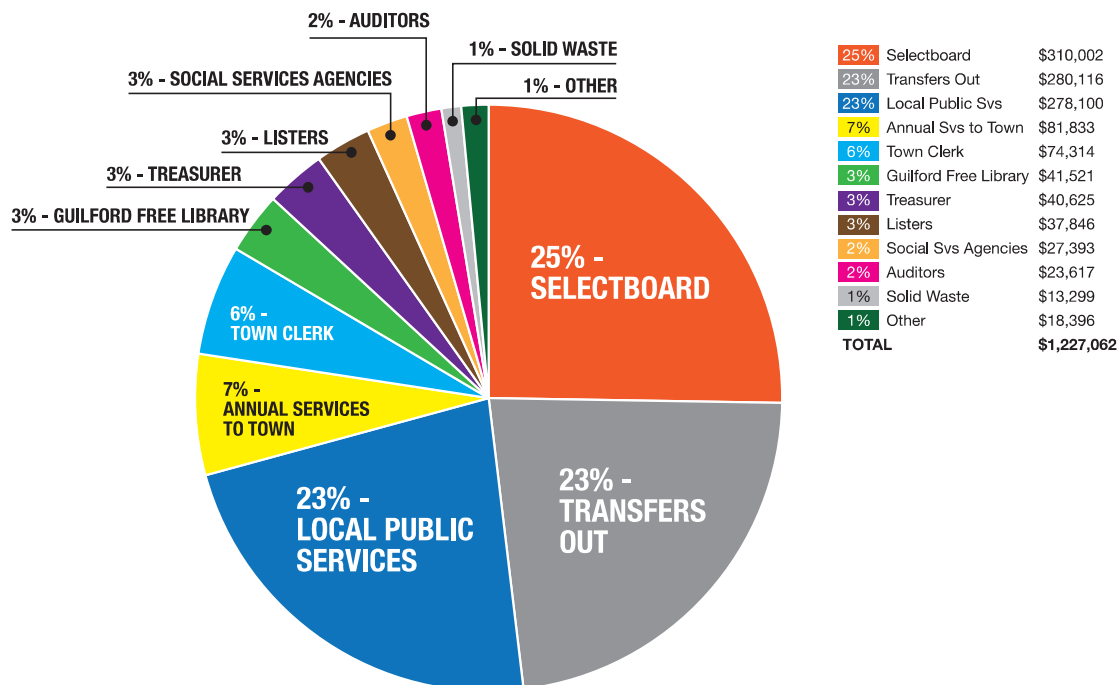
| <b>GENERAL FUND - EXPENSES (003)</b>              | <b>FY23<br/>Budget</b> | <b>Actual<br/>FY23</b> | <b>FY24<br/>Budget</b> | <b>YTD FY24<br/>(12.30.23)</b> | <b>FY25<br/>Proposed</b> | <b>FY25 -<br/>FY24 Δ</b> |
|---|------------------------|------------------------|------------------------|--------------------------------|--------------------------|--------------------------|
| <b>003-420 HEALTH OFFICER</b>                     |                        |                        |                        |                                |                          |                          |
| 003-4200-10.00 Health Officer Wages               | 0                      | 500                    | 500                    | 500                            | 500                      | 0                        |
| 003-4200-20.00 Supplies                           | 25                     | 0                      | 25                     | 0                              | 0                        | -25                      |
| 003-4200-74.00 Travel & Expenses                  | 125                    | 0                      | 125                    | 0                              | 0                        | -125                     |
|   | <b>150</b>             | <b>500</b>             | <b>650</b>             | <b>500</b>                     | <b>500</b>               | <b>-150</b>              |
| <b>003-421 SOLID WASTE</b>                        |                        |                        |                        |                                |                          |                          |
| 003-4210-00.00 Solid Waste Meetings               | 0                      | 0                      | 0                      | 0                              | 0                        | 0                        |
| 003-4210-01.00 WSWMD Assessment                   | 14,578                 | 13,299                 | 14,625                 | 7,313                          | 15,193                   | 568                      |
|   | <b>14,578</b>          | <b>13,299</b>          | <b>14,625</b>          | <b>7,313</b>                   | <b>15,193</b>            | <b>568</b>               |
| <b>003-430 CEMETERIES</b>                         |                        |                        |                        |                                |                          |                          |
| 003-4300-20.00 Cemetery Maintenance               | 3,500                  | 0                      | 3,500                  | 0                              | 0                        | -3,500                   |
| 003-4300-60.00 Mapping                            | 0                      | 0                      | 0                      | 0                              | 0                        | 0                        |
| 003-4300-76.00 C.S./Cemeteries                    | 4,200                  | 0                      | 4,200                  | 4,005                          | 0                        | -4,200                   |
|   | <b>7,700</b>           | <b>0</b>               | <b>7,700</b>           | <b>4,005</b>                   | <b>\$0</b>               | <b>-7,700</b>            |
| <b>003-460 ANNUAL SERVICES TO TOWN</b>            |                        |                        |                        |                                |                          |                          |
| 003-4600-10.00 Windham Regional Commission        | 5,109                  | 5,198                  | 5,428                  | 5,428                          | 5,654                    | 226                      |
| 003-4600-10.01 WRC Commissioner Supplies          | 0                      | 0                      | 0                      | 0                              | 0                        | 0                        |
| 003-4600-10.02 WRC Commissioner Travel & Expenses | 0                      | 0                      | 0                      | 0                              | 0                        | 0                        |
| 003-4600-15.00 Green Up Vermont                   | 150                    | 150                    | 150                    | 150                            | 150                      | 0                        |
| 003-4600.20.00 Green Up Day                       | 200                    | 102                    | 200                    | 0                              | 200                      | 0                        |
| 003-460.25.00 VLCT                                | 3,762                  | 3,762                  | 3,893                  | 3,893                          | 4,013                    | 120                      |
| 003-4600.30.00 Rescue, Inc.                       | 50,947                 | 50,922                 | 50,947                 | 51,431                         | 51,940                   | 993                      |
| 003-4600.35.00 County Tax                         | 24,000                 | 20,224                 | 22,000                 | 30,447                         | 31,000                   | 9,000                    |
| 003-4600-70.00 Front Porch Forum                  | 75                     | 75                     | 75                     | 75                             | 75                       | 0                        |
| 003-4600-75.00 Guilford Gazette                   | 150                    | 150                    | 150                    | 150                            | 150                      | 0                        |
| 003-4600-90.00 Guilford Handbook                  | 0                      | 0                      | 0                      | 0                              | 0                        | 0                        |
| 003-4600-95.00 Broad Brook Community Center       | 5,000                  | 1,250                  | 5,000                  | 5,000                          | 5,000                    | 0                        |
|   | <b>89,393</b>          | <b>81,833</b>          | <b>87,843</b>          | <b>96,574</b>                  | <b>98,182</b>            | <b>10,339</b>            |
| <b>003-480 LOCAL PUBLIC SERVICES</b>              |                        |                        |                        |                                |                          |                          |
| 003-4800.10.00 Fire Department                    | 243,100                | 243,100                | 258,450                | 258,450                        | 268,550                  | 10,100                   |
| 003-4800.20.00 FD Capital Plan                    | 35,000                 | 35,000                 | 35,000                 | 35,000                         | 35,000                   | 0                        |
|   | <b>278,100</b>         | <b>278,100</b>         | <b>293,450</b>         | <b>293,450</b>                 | <b>303,550</b>           | <b>10,100</b>            |
| <b>003-550 GUILFORD FREE LIBRARY</b>              |                        |                        |                        |                                |                          |                          |
| 003-5500-10.00 Guilford Free Library Wages        | 37,243                 | 41,221                 | 44,071                 | 21,031                         | 68,704                   | 24,633                   |
| 003-5500-20.00 GFL Books & Services               | 0                      | 300                    | 0                      | 636                            | 7,948                    | 7,948                    |
|   | <b>37,243</b>          | <b>41,521</b>          | <b>44,071</b>          | <b>21,667</b>                  | <b>76,652</b>            | <b>32,581</b>            |

*If you see something you do not understand and would like more information, you may contact the Town Administrator or the Town Treasurer via email at [townadmin@guilfordvt.gov](mailto:townadmin@guilfordvt.gov) or [treasurer@guilfordvt.gov](mailto:treasurer@guilfordvt.gov).*



| GENERAL FUND - EXPENSES (003)                         | FY23<br>Budget   | Actual<br>FY23   | FY24<br>Budget   | YTD FY24<br>(12.30.23) | FY25<br>Proposed | FY25 -<br>FY24 Δ |
|---|------------------|------------------|------------------|------------------------|------------------|------------------|
| <b>003-9900 SOCIAL SERVICE AGENCIES</b>               |                  |                  |                  |                        |                  |                  |
| 003-9900-20.00 Youth Services                         | 1,605            | 1,605            | 1,605            | 1,605                  | 1,605            | 0                |
| 003-9900-30.00 Women's Freedom Center                 | 1,000            | 1,000            | 1,000            | 1,000                  | 1,000            | 0                |
| 003-9900-35.00 Groundworks Collaborative              | 1,000            | 1,000            | 1,000            | 1,000                  | 1,000            | 0                |
| 003-9900-45.00 Visiting Nurse & Hospice               | 6,300            | 6,300            | 6,300            | 6,300                  | 0                | -6,300           |
| 003-9900-50.00 RSVP                                   | 485              | 485              | 485              | 485                    | 485              | 0                |
| 003-9900-55.00 HCRS - Mental Health                   | 0                | 0                | 3,000            | 3,000                  | 3,000            | 0                |
| 003-9900-60.00 Senior Solutions                       | 850              | 850              | 850              | 850                    | 850              | 0                |
| 003-9900-70.00 Brattleboro Area Hospice               | 300              | 300              | 300              | 300                    | 300              | 0                |
| 003-9900-75.00 Gathering Place                        | 500              | 500              | 500              | 500                    | 500              | 0                |
| 003-9900-80.00 Brattleboro Senior Meals               | 350              | 350              | 350              | 350                    | 350              | 0                |
| 003-9900-90.00 Early Education Services               | 0                | 0                | 0                | 0                      | 0                | 0                |
| 003-9900-94.00 SeVEDS                                 | 6,363            | 6,363            | 6,363            | 0                      | 6,363            | 0                |
| 003-9900-95.00 AIDS Project of S. VT                  | 350              | 350              | 350              | 350                    | 350              | 0                |
| 003-9900-96.00 The MOOver (formerly CT River Transit) | 250              | 250              | 250              | 250                    | 250              | 0                |
| 003-9900-97.00 Guilford Cares                         | 6,000            | 6,000            | 6,000            | 6,000                  | 6,000            | 0                |
| 003-9900-99.00 SEVCA, Inc.                            | 2,040            | 2,040            | 2,040            | 2,040                  | 2,040            | 0                |
|   | <b>27,393</b>    | <b>27,393</b>    | <b>30,393</b>    | <b>24,030</b>          | <b>24,093</b>    | <b>-6,300</b>    |
|   |                  |                  |                  |                        |                  |                  |
| <b>TOTAL EXPENSES</b>                                 | <b>1,153,725</b> | <b>1,227,062</b> | <b>1,225,973</b> | <b>958,751</b>         | <b>1,408,799</b> | <b>182,826</b>   |

## Total Expenses 2023



## HIGHWAY FUND – REVENUES (009)

| HIGHWAY FUND – REVENUES (009)          | Budget<br>FY23 | Actual<br>FY23   | Budget<br>FY24   | FY24 YTD<br>1.5.24 | FY25<br>Proposed | FY24–<br>FY23 Δ |
|--|----------------|------------------|------------------|--------------------|------------------|-----------------|
| 009-2000-00.00 Taxes - General         | 850,173        | 850,173          | 887,689          | 887,689            | 930,003          | 42,314          |
| 009-2500-00.00 State Aid to Highways   | 145,000        | 156,803          | 145,000          | 161,472            | 175,000          | 30,000          |
| 009-2500-00.21 Grants                  | 0              | 0                | 0                | 156,000            | 0                | 0               |
| 009-2500-00.30 Civil Fines             | 500            | 175,000          | 500              | 0                  | 0                | -500            |
| 009-2500-00.70 Scrap Metal             | 0              | 218              | 0                | 0                  | 200              | 200             |
| 009-2500-00.75 Misc. Revenue           | 0              | 0                | 0                | 0                  | 0                | 0               |
| 009-2500-80.00 Ins Claim Reimbursement | 0              | 0                | 0                | 0                  | 0                | 0               |
| 009-2800-00.00 Transfer In             | 0              | 311,850          | 0                | 34,464             | 0                | 0               |
| 009-2931-00.00 Highway Interest Income | 250            | 12,948           | 250              | 0                  | 0                | 0               |
| <b>TOTAL REVENUES</b>                  | <b>995,923</b> | <b>1,506,992</b> | <b>1,033,439</b> | <b>1,239,625</b>   | <b>1,105,203</b> | <b>72,014</b>   |

## HIGHWAY FUND – EXPENSES (009)

| HIGHWAY FUND – EXPENSES (009)   | Budget<br>FY23 | Actual<br>FY23 | Budget<br>FY24 | FY24 YTD<br>1.5.24 | FY25<br>Proposed | FY24–<br>FY23 Δ |
|---|----------------|----------------|----------------|--------------------|------------------|-----------------|
| 009-5110-10.00 Wages/General  | 180693         | 180,939        | 187,921        | 114,384            | 218,371          | 30,450          |
| 009-5110-15.01 FICA/MEDI  | 18000          | 16,499         | 18,000         | 9,144              | 25,088           | 7,088           |
| 009-5110-15.02 Retirement Fringe  | 16400          | 17,813         | 20,500         | 9,296              | 22,957           | 2,457           |
| 009-5110-15.03 Health Insurance   | 35981          | 50,119         | 42,053         | 29,118             | 50,000           | 7,947           |
| 009-5110-15.04 Dental Insurance   | 2489           | 2,309          | 2,484          | 1,308              | 1,727            | -757            |
| 009-5110-15.05 Unemployment   | 0              | 0              | 0              | 0                  | 0                | 0               |
| 009-5110-15.06 Vision Insurance   | 305            | 189            | 386            | 121                | 100              | -286            |
| 009-5110-15.07 Disability Insurance   | 2601           | 2,615          | 2,657          | 1,468              | 2,670            | 13              |
| 009-5110-15.08 General Liability  | 20000          | 14,304         | 17,700         | 8,066              | 17,700           | 0               |
| 009-5110-15.09 Workers Comp. Insurance  | 15500          | 16,942         | 20,104         | 8,383              | 20,000           | -104            |
| 009-5110-15.10 Transfers Out to HRA   | 21600          | 21,600         | 17,400         | 17,400             | 17,400           | 0               |
| 009-5110-15.11 Child Care Contribution  | 0              | 0              | 0              | 0                  | 1,404            | 1,404           |
| 009-5110-15.25 Transfer Out - Surplus   | 0              | 69,911         | 0              | 0                  | 0                | 0               |
| 009-5110-22.01 Gravel   | 80000          | 28,275         | 70,000         | 25,984             | 70,000           | 0               |
| 009-5110-22.02 Chloride   | 14000          | 25,190         | 15,000         | 0                  | 15,000           | 0               |
| 009-5110-22.03 Guard Rails  | 25000          | 0              | 25,000         | 5,585              | 25,000           | 0               |
| 009-5110-22.04 Culverts   | 12000          | 11,329         | 12,000         | 611                | 12,000           | 0               |
| 009-5110-56.01 Rental Equipment   | 1500           | 0              | 1,500          | 0                  | 1,500            | 0               |
| 009-5110-56.02 Rental Trucks  | 1500           | 0              | 1,500          | 83                 | 1,500            | 0               |
| 009-5110-56.03 C/S Tree Removal   | 20000          | 10,088         | 20,000         | 1,000              | 20,000           | 0               |
| 009-5110-56.04 Retaining Walls  | 5000           | 0              | 5,000          | 4,368              | 5,000            | 0               |
| 009-5110-56.05 Vehicle Damage   | 0              | 0              | 0              | 0                  | 0                | 0               |
|   | <b>472,569</b> | <b>468,122</b> | <b>479,205</b> | <b>236,319</b>     | <b>527,417</b>   | <b>48,212</b>   |
| <b>ROAD RESURFACING</b>   |                |                |                |                    |                  |                 |
| 009-5120-22.00 Materials<br><i>renamed Transfer Out Road Resurfacing (TBD Fund #)</i> | 130,000        | 130,000        | 130,000        | 130,000            | 130,000          | 0               |
|   | <b>130,000</b> | <b>130,000</b> | <b>130,000</b> | <b>130,000</b>     | <b>130,000</b>   | <b>0</b>        |



| <b>HIGHWAY FUND – EXPENSES (009) (continued)</b> | <b>Budget<br/>FY23</b> | <b>Actual<br/>FY23</b> | <b>Budget<br/>FY24</b> | <b>FY24<br/>YTD 1.5.24</b> | <b>FY25<br/>Proposed</b> | <b>FY24–<br/>FY23 Δ</b> |
|--|------------------------|------------------------|------------------------|----------------------------|--------------------------|-------------------------|
| <b>WINTER</b>                                    |                        |                        |                        |                            |                          |                         |
| 009-5140-10.00 Wages/Winter                      | 117,254                | 109,458                | 121,944                | 33,746                     | 128,934                  | 6,990                   |
| 009-5140-22.01 Sand                              | 45,000                 | 41,595                 | 51,500                 | 3,591                      | 55,620                   | 4,120                   |
| 009-5140-22.02 Salt                              | 35,000                 | 33,768                 | 35,000                 | 0                          | 35,432                   | 432                     |
|  | <b>197,254</b>         | <b>184,821</b>         | <b>208,444</b>         | <b>37,337</b>              | <b>219,986</b>           | <b>11,542</b>           |
| <b>BRIDGES</b>                                   |                        |                        |                        |                            |                          |                         |
| 009-5160-22.01 Plank & Railings                  | 3,000                  | 30,000                 | 3,000                  | 0                          | 3,000                    | 0                       |
| 009-5160-22.02 Painting                          | 5,000                  | 0                      | 0                      | 0                          | 5,000                    | 5,000                   |
| 009-5160-22.04 Covered Bridge Repair             | 500                    | 0                      | 500                    | 0                          | 500                      | 0                       |
| 009-5160-22.08 Trans Out Bridge Fund – 011       | 60,000                 | 60,000                 | 60,000                 | 60,000                     | 60,000                   | 0                       |
|  | <b>68,500</b>          | <b>90,000</b>          | <b>63,500</b>          | <b>60,000</b>              | <b>68,500</b>            | <b>5,000</b>            |
| <b>MUNICIPAL ROADS GENERAL PERMIT</b>            |                        |                        |                        |                            |                          |                         |
| 009-5250-21.00 MRGP Fees                         | 2,500                  | 1,765                  | 1,990                  | 0                          | 2,000                    | 10                      |
|  | <b>2,500</b>           | <b>1,765</b>           | <b>1,990</b>           | <b>0</b>                   | <b>2,000</b>             | <b>10</b>               |
| <b>TOWN GARAGE</b>                               |                        |                        |                        |                            |                          |                         |
| 009-5300-21.00 Operating Supplies                | 8,000                  | 11,991                 | 8,000                  | 5,144                      | 8,000                    | 0                       |
| 009-5300-21.01 Heat (Fuel Oil)                   | 7,000                  | 6,349                  | 7,700                  | 1,131                      | 7,700                    | 0                       |
| 009-5300-22.00 Signs & Posts                     | 3,000                  | 2,127                  | 3,000                  | 400                        | 1,000                    | -2,000                  |
| 009-5300-23.00 Small Tools & Equipment           | 3,000                  | 2,286                  | 3,000                  | 56                         | 3,000                    | 0                       |
| 009-5300-24.00 Safety Equipment                  | 3,500                  | 1,604                  | 3,000                  | 1,984                      | 3,000                    | 0                       |
| 009-5300-34.00 Telephone                         | 2,400                  | 2,607                  | 2,400                  | 1,329                      | 2,400                    | 0                       |
| 009-5300-60.00 Radios & Radio Repairs            | 1,000                  | 1,024                  | 500                    | 0                          | 1,500                    | 1,000                   |
| 009-5300-68.00 Building Maintenance              | 3,000                  | 2,930                  | 1,500                  | 1,475                      | 1,500                    | 0                       |
| 009-5300-68.01 Hazardous Waste Disposal          | 1,000                  | 0                      | 1,000                  | 0                          | 1,000                    | 0                       |
| 009-5300-76.00 Electricity                       | 3,200                  | 3,118                  | 3,200                  | 1,535                      | 3,200                    | 0                       |
|  | <b>35,100</b>          | <b>34,036</b>          | <b>33,300</b>          | <b>13,054</b>              | <b>32,300</b>            | <b>-1,000</b>           |
| <b>TOWN EQUIPMENT</b>                            |                        |                        |                        |                            |                          |                         |
| 009-5330-21.00 Diesel                            | 65,000                 | 22,168                 | 65,000                 | 0                          | 65,000                   | 0                       |
| 009-5330-22.00 Repairs                           | 60,000                 | 0                      | 60,000                 | 0                          | 60,000                   | 0                       |
| 009-5330-22.01 Repairs – 1998 Int'l              | 0                      | 0                      | 0                      | 0                          | 0                        | 0                       |
| 009-5330-22.03 Repairs – 2017 Int'l              | 0                      | 4,731                  | 0                      | 0                          | 0                        | 0                       |
| 009-5330-22.09 Repairs – 2017 Backhoe            | 0                      | 4,922                  | 0                      | 2,316                      | 0                        | 0                       |
| 009-5330-22.12 Repairs – 2013 Tractor            | 0                      | 3,083                  | 0                      | 0                          | 0                        | 0                       |
| 009-5330-22.13 Repairs – 2013 Grader             | 0                      | 10,455                 | 0                      | 7,114                      | 0                        | 0                       |
| 009-5330-22.14 Repairs – 2016 Int'l              | 0                      | 10,146                 | 0                      | 11,621                     | 0                        | 0                       |
| 009-5330-22.15 2018 22.5T Kaufman Trailer        | 0                      | 0                      | 0                      | 0                          | 0                        | 0                       |
| 009-5330-22.16 2018 John Deere Excavator         | 0                      | 945                    | 0                      | 1,024                      | 0                        | 0                       |
| 009-5330-22.17 2019 Ford F550                    | 0                      | 8,451                  | 0                      | 1,662                      | 0                        | 0                       |
| 009-5330-22.18 2009 International 7500           | 0                      | 2,417                  | 0                      | 4,392                      | 0                        | 0                       |
| 009-5330-22.19 2019 John Deere 524L Load         | 0                      | 5,378                  | 0                      | 1,031                      | 0                        | 0                       |
| 009-5330-22.20 2020 Ford F550 1-ton              | 0                      | 6,555                  | 0                      | 1,371                      | 0                        | 0                       |
| 009-5330-22.21 2021 Ford F600                    | 0                      | 2,570                  | 0                      | 673                        | 0                        | 0                       |
| 009-5330-22.22 2022 International Dump HV        | 0                      | 2,580                  | 0                      | 2,193                      | 0                        | 0                       |
| 009-5330-22.23 Kubota Tractor/Mower              | 0                      | 0                      | 0                      | 3,906                      | 0                        | 0                       |
| 009-5330-22.24 Bandit Chipper                    | 0                      | 0                      | 0                      | 47                         | 0                        | 0                       |
|  | <b>110,000</b>         | <b>141,398</b>         | <b>125,000</b>         | <b>64,249</b>              | <b>125,000</b>           | <b>0</b>                |
|  |                        |                        |                        |                            |                          |                         |
| <b>TOTAL EXPENSES</b>                            | <b>1,015,923</b>       | <b>1,050,142</b>       | <b>1,041,439</b>       | <b>540,959</b>             | <b>1,105,203</b>         | <b>63,764</b>           |

### 003 FUND BALANCE RESERVE FUND (007)

This Fund was established by the voters during the 2013 Town Meeting. The intent was to save the money for unexpected, unbudgeted expenses. The total shall not be less than 5% and not more than 20% of the Towns' annual combined Highway and General Fund total in any given year.

|   |                     |
|---|---------------------|
| Overall Fund Balance July 1, 2022               | 377,889.87          |
| FY22 ADJ per Audit, Surplus from (003) to (007) | 45,528.77           |
|   | <b>423,418.64</b>   |
| REVENUES:                                       |                     |
| Transfer in from Fund (405) Waterline Project   | 11,110.71           |
| <b>Total Revenues</b>                           | <b>11,110.71</b>    |
| EXPENSES:                                       |                     |
| Transfer to Emergency Response (604)            | (5,700.00)          |
| Transfer to GFL Addition (401)                  | (52,732.26)         |
| Transfer to VCDP (400) re: GFL Addition         | (24,000.36)         |
| Transfer to Bike & Ped (407)                    | (7,432.02)          |
| FYE 23 AJE per Audit to (003)                   | (39,616.45)         |
| <b>Total Expenses</b>                           | <b>(129,481.09)</b> |
| Fund Balance June 30, 2023                      | <b>305,048.26</b>   |

### 009 HIGHWAY SURPLUS FUND (010)

This fund was created to carry over surplus highway funds to address large highway projects when needed and save money for future highway expenses.

|   |                     |
|---|---------------------|
| Overall Fund Balance July 1, 2022       | 942,147.79          |
| REVENUES:                               |                     |
| Transfer in from Highway Fund 009       | 69,910.86           |
| EXPENSES:                               |                     |
| Transfer to Highway 009 - Briggs Bridge | (30,000.00)         |
| Transfer to Highway 009 - WHH paving    | (281,849.93)        |
| Poirier Guidelines                      | (7,761.53)          |
| <b>Total Expenses</b>                   | <b>(319,611.46)</b> |
| Fund Balance June 30, 2023              | <b>692,447.19</b>   |

### CAPITAL FUND (004)

The Capital Fund, established in 2007, accounts for the financial resources to be used for the purchase of major equipment and projects, both planned and unplanned. The town annually approves a transfer to this Fund of \$225,000 in the annual budget.

|                                |                     |
|--------------------------------|---------------------|
| Fund Balance July 1, 2022      | 443,349.27          |
| REVENUES:                      |                     |
| Interest Earning               | 7,096.11            |
| Transfer In from General (003) | 225,000.00          |
| <b>Total Revenues</b>          | <b>232,096.11</b>   |
| EXPENSES:                      |                     |
| Capital Purchases              |                     |
| Kubota Tractor and Mower       | (158,645.17)        |
| Bandit Chipper                 | (47,746.40)         |
| <b>Total Expenses</b>          | <b>(206,391.57)</b> |
| Fund Balance June 30, 2023     | <b>469,053.81</b>   |

### BRIDGES RESERVE FUND (011)

For bridge repair and replacement only. The Town allocates \$60,000 annually to this fund.

|                                |                     |
|--------------------------------|---------------------|
| Fund Balance July 1, 2022      | 439,103.15          |
| REVENUES:                      |                     |
| Transfer In from General (003) | 60,000.00           |
| Grant                          | 157,500.00          |
| <b>Total Revenues</b>          | <b>217,500.00</b>   |
| EXPENSES:                      |                     |
| Bridge Expenses:               |                     |
| Briggs Bridge                  | (157,500.00)        |
| Grant Match Expense            | (17,500.00)         |
| <b>Total Expenses</b>          | <b>(175,000.00)</b> |
| Fund Balance June 30, 2023     | <b>481,603.15</b>   |

### GREEN RIVER BRIDGE RESERVE FUND (012)

Reserved for the Green River Covered Bridge. The Town allocates \$12,500 annually to this fund.

|                                |                     |
|--------------------------------|---------------------|
| Fund Balance July 1, 2022      | 75,000.00           |
| REVENUES:                      |                     |
| Transfer In from General (003) | 12,500.00           |
| <b>Total Revenues</b>          | <b>12,500.00</b>    |
| EXPENSES:                      |                     |
| GRCB Expenses                  | 0.00                |
| <b>Total Expenses</b>          | <b>0.00</b>         |
| Fund Balance June 30, 2023     | <b>\$ 87,500.00</b> |

## CLEAN WATER ACT 64 (014)

Created in 2016 to help Town with expenses needed to be in compliance with Act 64, Clean Water Act.

|                                   |                   |
|-----------------------------------|-------------------|
| Fund Balance July 1, 2022         | 153,098.57        |
| REVENUES:                         |                   |
| Grant from VTRANS                 | 25,600.00         |
| EXPENSES:                         |                   |
| Expenses for Stone Lined Ditching | (14,293.50)       |
| Fund Balance June 30, 2023        | <b>164,405.07</b> |

## MUNICIPAL RECORDS PRESERVATION FUND (206)

Established in 2010 as a records preservation fund for the restoration, preservation, conservation and digitization of municipal records. Revenue for this fund derives from \$4/pg from recording fees and voter approved budget.

*Todd Mandell, Penny Marine & Elly Majonen, Don McLean*

|                                |                   |
|--------------------------------|-------------------|
| Fund Balance July 1, 2022      | 42,594.46         |
| REVENUES:                      |                   |
| Transfer In from General (003) | 3,000.00          |
| Preservation Fees              | 5,309.00          |
| Interest Income                | 696.37            |
| Total Revenues                 | 9,005.37          |
| EXPENSES:                      |                   |
| Preservation Fund Expense      | (4,669.97)        |
| <b>Total Expenses</b>          | <b>(4,669.97)</b> |
| Fund Balance June 30, 2023     | <b>46,929.86</b>  |

## REAPPRAISAL FUND (302)

Each year the State of Vermont allocates money to Vermont towns to be reserved for their own town-wide reappraisals. This money is carried over from year to year building a pool of money, so that when the time arrives for Guilford to reappraise its properties, enough funds will be there to significantly relieve the burden on our tax payers.

|                                   |                   |
|-----------------------------------|-------------------|
| Overall Fund Balance July 1, 2022 | 145,536.49        |
| FY22 Adj to year end balance      | (180.00)          |
|                                   | 145,356.49        |
| REVENUES:                         |                   |
| State of VT + Year End Adjust     | 10,516.50         |
| Interest                          | 2,288.14          |
| Total Revenues                    | 12,804.64         |
| EXPENSES:                         |                   |
| Reappraisal Supplies              | (1,821.81)        |
| Consultant Contract               | (7,490.00)        |
| <b>Total Expenses</b>             | <b>(9,311.81)</b> |
| Fund Balance June 30, 2023        | <b>148,849.32</b> |

## LISTER EDUCATION FUND (301)

Each year the State of Vermont allocates money to Vermont towns to be reserved for Listers' education. This money is carried over from year to year so that Listers will have the funds necessary to pay for their training, thus allowing them to keep current in their field.

|                            |               |
|----------------------------|---------------|
| Fund Balance July 1, 2022  | 574.71        |
| REVENUES:                  | 0             |
| EXPENSES:                  | 0             |
| Fund Balance June 30, 2023 | <b>574.71</b> |

## SWEET POND FUND (550)

This Fund was created for the purpose of establishing a new committee, known as the Save Sweet Pond Dam Committee. The fund has collected donation and grants and records expenditures related to preserving Sweet Pond.

|                            |                 |
|----------------------------|-----------------|
| Fund Balance July 1, 2022  | 6,760.82        |
| REVENUES:                  | 0               |
| EXPENSES:                  | 0               |
| Fund Balance June 30, 2023 | <b>6,760.82</b> |

*Note: In FY24, the Selectboard approved repurposing the money from the Sweet Pond Fund to begin the Land Conservation Fund, per the request of the Conservation Commission and with the agreement of the Sweet Pond Dam steering Committee.*

## ARPA FUND (045)

This fund is to record revenues and expenditures from the American Rescue Plan Act received by the Town.

|                                   |                     |
|-----------------------------------|---------------------|
| Overall Fund Balance July 1, 2022 | 241,511.92          |
| REVENUES:                         | 318,007.70          |
| EXPENSES:                         |                     |
| ARPA Library Expense              | (974.85)            |
| ARPA Community Assistance         | (274,372.90)        |
| ARPA Committee                    | (2,180.13)          |
| Strategic Planning                | (14,865.00)         |
| Town Web Design/Maintenance       | (7,125.00)          |
| <b>Total Expenses</b>             | <b>(299,517.88)</b> |
| Fund Balance June 30, 2023        | <b>260,001.74</b>   |



## VCDP GRANTS (400)

The Town, through various federal loan programs, has received grants and advanced funds to encourage community development. This fund is used to account for the VCDP grants. The loans, generally secured by subordinated collateral positions, are recorded as notes receivables.

|  |             |
|--|-------------|
| Overall Fund Balance July 1, 2022  | (24,000.36) |
| REVENUES:  |             |
| Transfer In from General Reserve 007 re: GFL Addition expenses                                 | 24,000.36   |
| EXPENSES:  |             |
| Fund Balance June 30, 2023   | <b>0.00</b> |
| Note receivable associated with this Fund:   |             |
| June 30, 2023 Note receivable balance for Algiers Family Housing LP (matures in November 2042) | 510,000.00  |

## ALGIERS WATER LINE PROJECT (405)

This fund was created to track both a VT Municipal Bond and the Algiers Water Line construction revenue and expenses. The Water Line construction has ended, but the bond remains. The Bond funds are available for a future project authorized by voters.

|   |                   |
|---|-------------------|
| Overall Fund Balance July 1, 2022                             | 206,403.99        |
| Bond Fund Balance July 1, 2022                                | 195,000.00        |
| Draw from Bond for last payment (principal only)              | (19,500.00)       |
| Bond Fund Balance June 30, 2023                               | 175,500.00        |
| Algiers Water Line Construction Project July 1, 2022 Balance  | 11,403.99         |
| EXPENSES:   |                   |
| Interest Last Bond payment                                    | (293.28)          |
| Transfer Out to Fund 007                                      | (11,110.71)       |
|   | (11,403.99)       |
| Algiers Water Line Construction Project June 30, 2023 Balance | 0.00              |
| Fund Balance June 30, 2023                                    | <b>175,500.00</b> |

## WATER OPERATIONS FUND (420)

The Water Operations Fund tracks income from fees collected and expenses paid to the Town of Brattleboro for total water usage and services provided.

|                                   |                   |
|-----------------------------------|-------------------|
| Overall Fund Balance July 1, 2022 | 12,553.26         |
| REVENUES:                         |                   |
| Delinquent Interest               | 64.74             |
| Base Rate                         | 4,625.12          |
| Usage Fees                        | 2,428.79          |
| <b>Total Revenues</b>             | <b>7,118.65</b>   |
| EXPENSES:                         |                   |
| Due to Delinquent Collector       | 59.28             |
| Master fees                       | (3,748.00)        |
| Master usage                      | (3,645.07)        |
| <b>Total Expenses</b>             | <b>(7,333.79)</b> |
| Fund Balance June 30, 2023        | <b>12,338.12</b>  |

## HRA DEDUCTIBLE FUND (700)

Established in 2011 to hold the annual cost of deductibles required to be paid by Town employees and their dependents for their health insurance plan. A separate cash account is maintained, and employees have HRA (Health Reimbursement Account) debit cards connected to this bank account and are used for qualified medical expenses.

|                                   |                    |
|-----------------------------------|--------------------|
| Overall Fund Balance July 1, 2022 | 221,707.59         |
| REVENUES:                         |                    |
| Transfer in from 003 General Fund | 21,600.00          |
| Transfer in from 009 Hwy Fund     | 21,600.00          |
| Interest                          | 260.97             |
| <b>Total Revenues</b>             | <b>43,460.97</b>   |
| EXPENSES:                         |                    |
| Employee Deductible expenses      | (31,303.65)        |
| <b>Total Expenses</b>             | <b>(31,303.65)</b> |
| Fund Balance June 30, 2023        | <b>233,864.91</b>  |

*If you see something you do not understand and would like more information, you may contact the Town Administrator or the Town Treasurer via email at [townadmin@guilfordvt.gov](mailto:townadmin@guilfordvt.gov) or [treasurer@guilfordvt.gov](mailto:treasurer@guilfordvt.gov).*

## PENSION FUND (925)

This Fund tracks data from the actuary report for the State plan as a whole, and records the Town's portion of the net pension liability.

|                                    |                   |
|------------------------------------|-------------------|
| Fund Balance July 1, 2022          | 89,894.00         |
| YE Audit AJE net pension liability | 164,962.00        |
| Pension Deferred Inflows           | (105,385.00)      |
| Pension Expense - Audit AJE        | (20,267.00)       |
|                                    | 39,310.00         |
| Fund Balance June 30, 2023         | <b>129,204.00</b> |

## GUILFORD FREE LIBRARY ADDITION FUND (401)

Created in 2022 to track revenue and expenses relating to proposed renovations of the Guilford Free Library. Library addition voted down and Fund account closed in 2023.

|                                      |                   |
|--------------------------------------|-------------------|
| Fund Balance July 1, 2022            | (48,319.96)       |
| REVENUES:                            |                   |
| Transfer In from General Reserve 007 | 52,732.26         |
| EXPENSES:                            |                   |
| Architect Fees                       | (1,212.30)        |
| Library Consultant                   | (3,200.00)        |
| <b>Total Expenses</b>                | <b>(4,412.30)</b> |
| Fund Balance June 30, 2023           | <b>0.00</b>       |

*Note that this report is just a snapshot of the activity in FY23. We plan to create a Project Sheet showing the projected and actual revenue and expenses from the fund's creation date. ~ Elly Majonen*

## CAPITAL ASSETS FUND (950)

This Fund tracks the depreciation of the Town assets: Building & Improvements; Vehicles & Equipment; Infrastructure (roads, culverts, bridges, covered bridge).

|  | Balance July 1, 2022 | Increase       | Decrease      | Balance June 30, 2023 |
|--|----------------------|----------------|---------------|-----------------------|
| CAPITAL ASSETS DEPRECIATED:                    |                      |                |               |                       |
| Buildings & Improvements                       | 1,080,537            | 0              | 0             | 1,080,537             |
| Vehicles & Equipment                           | 2,139,397            | 236,891        | 90,197        | 2,286,091             |
| Infrastructure                                 | 2,415,087            | 205,000        | 0             | 2,620,087             |
| <b>Total capital assets, depreciated</b>       | <b>5,635,021</b>     | <b>441,891</b> | <b>90,197</b> | <b>5,986,715</b>      |
| LESS ACCUMULATED DEPRECIATION FOR:             |                      |                |               |                       |
| Buildings & Improvements                       | 526,765              | 26,489         | 0             | 553,254               |
| Vehicles & Equipment                           | 1,134,173            | 218,328        | 90,197        | 1,262,304             |
| Infrastructure                                 | 888,318              | 131,004        | 0             | 1,019,322             |
| Total accumulated depreciated                  | 2,549,256            | 375,821        | 90,197        | 2,834,880             |
| <b>Total capital assests, depreciated, net</b> | <b>3,085,765</b>     | <b>66,070</b>  | <b>0</b>      | <b>3,151,835</b>      |
|  |                      |                |               |                       |
| <b>Capital assets, net</b>                     | <b>3,085,765</b>     | <b>66,070</b>  | <b>0</b>      | <b>3,151,835</b>      |

## GUILFORD CENTER BIKE & PEDESTRIAN FUND (407)

This fund, created in 2022, is used to account for the grant related to this project.

|  |                    |
|--|--------------------|
| Fund Balance July 1, 2022                            | (25,851.71)        |
| REVENUES:  |                    |
| Transfer in 20% Town Match for Project from Fund 007 | 7,432.02           |
| VCDP Grant for Project                               | 29,728.10          |
| <b>Total Revenues</b>                                | <b>37,160.12</b>   |
| EXPENSES:  |                    |
| Dubois & King  | (11,308.41)        |
| <b>Total Expenses</b>                                | <b>(11,308.41)</b> |
| Fund Balance June 30, 2023                           | <b>0.00</b>        |

## EMERGENCY RESPONSE FUND (604)

This is a dedicated fund created by the Selectboard in FY16 for contingency expenses related to VT Yankee. Fund closed in FY23 per auditor recommendation.

|                                    |                 |
|------------------------------------|-----------------|
| Fund Balance July 1, 2022          | (5,657.43)      |
| REVENUES:                          |                 |
| Transfer from Fund 007 to Fund 604 | 5,700.00        |
| AJE YE Audit                       | 264.09          |
| <b>Total Revenues</b>              | <b>5,964.09</b> |
| EXPENSES:                          |                 |
| EMD Stipend                        | (306.66)        |
| <b>Total Expenses</b>              | <b>(306.66)</b> |
| Fund Balance June 30, 2023         | <b>0.00</b>     |

*Beginning in FY24, Emergency Management expenses included in 003 General Operating Budget.*

*Depreciation expense of \$375,821 in the governmental activities was allocated to expenses of the general government (\$13,962) and highway (\$361,859) programs based on capital assets assigned to those functions.*

## REPORT OF TRUSTEES OF PUBLIC FUNDS

*Trustees: Todd Mandell, Elly Majonen, Don McLean, Penny Marine*

The Trustees of Public Funds are responsible for the management of the five funds listed below. The trustees receive money from benefactors when the fund is created and assure that it is properly invested and the principal is maintained. The trustees disburse the interest from the funds yearly as directed by the original benefactors.

In 2022, we welcomed Elly Majonen as a new Trustee, continuing a recent tradition of having the Town Treasurer occupy one of the three positions. Our thanks to retired Trustee Penny Marine for years of service to Public Funds and to the Town.

### MRS. C.A. KING FUND (202)

This is a permanent fund of \$1,000.00. The income is to be used for the care of the King Cemetery Lot, with the balance for support of Guilford Schools.

|                                      |                 |
|--------------------------------------|-----------------|
| Overall Fund Balance July 1, 2022    | 1,010.22        |
| REVENUES:                            |                 |
| FY23 Interest                        | 0.95            |
| <b>Total Revenues</b>                | <b>0.95</b>     |
| Fund Balance June 30, 2023           | <b>1,011.17</b> |
| Permanent Fund Amount                | 1,000.00        |
| LIABILITIES:                         |                 |
| Total Due to Guilford Central School | 11.17           |

### MRS. C.A. KING & JOHN LYNDE FUND (203)

This is a permanent fund of \$1,000.00. The income is to be used for support of Guilford Schools.

|                                      |                 |
|--------------------------------------|-----------------|
| Overall Fund Balance July 1, 2022    | 1,010.22        |
| REVENUES:                            |                 |
| FY23 Interest                        | 0.95            |
| <b>Total Revenues</b>                | <b>0.95</b>     |
| Fund Balance June 30, 2023           | <b>1,011.17</b> |
| Permanent Fund Amount                | 1,000.00        |
| LIABILITIES:                         |                 |
| Total Due to Guilford Central School | 11.17           |

### AURELIA D. TAFT FUND (204)

This is a permanent fund of \$10,800.00. The income is to be used for care of Cemetery Road, then other town highways.

|                               |                  |
|-------------------------------|------------------|
| Fund Balance July 1, 2022     | 10,911.00        |
| REVENUES:                     |                  |
| Adjustment to FY22 Year End   | (0.42)           |
| FY23 Interest                 | 10.17            |
| <b>Total Revenues</b>         | <b>9.75</b>      |
| Fund Balance June 30, 2023    | <b>10,920.75</b> |
| Permanent Fund Amount         | 10,800.00        |
| LIABILITIES:                  |                  |
| Total Due to Town of Guilford | 120.75           |

### C.P. WOOD FUND (205)

This is a permanent fund of \$5,370.50. The income is to be used for town purposes.

|                                   |                 |
|-----------------------------------|-----------------|
| Overall Fund Balance July 1, 2022 | 5,425.51        |
| REVENUES:                         |                 |
| Adjustment to FY22 Year End       | 0.00            |
| FY23 Interest                     | 5.06            |
| <b>Total Revenues</b>             | <b>5.06</b>     |
| Fund Balance June 30, 2023        | <b>5,430.57</b> |
| Permanent Fund Amount             | 5,370.50        |
| LIABILITIES:                      |                 |
| Total Due to Town of Guilford     | 60.07           |

### LT. COL. CHARLES L. BULLOCK & MRS. MARY ELLEN BULLOCK EDUCATIONAL SCHOLARSHIP PERMANENT FUND (207)

This was originally a permanent fund of \$10,000.00, which was increased by additional contributions from the Bullock estate, between 1990 and 2009, resulting in a permanent fund of \$100,000. The income from interest is to be used to “allow Guilford students to attend any two- or four-year institution of higher education, including technical school and post-graduate work.”

Initially, the Bullock family had designated this as a Loan Fund. In 2009, the family requested it be reclassified as a Scholarship Fund, as of January 1, 2010.

In 2013, we opened an account with Edward Jones Company. After consultation with their financial advisor, the Trustees agreed to place the Fund in a portfolio of five broadly-based mutual funds.

Starting in 2014, the Fund was growing enough that we were able to begin disbursements at a satisfactory level to start offering scholarships. The performance of the mutual funds now allows the funding of scholarships, currently totaling \$3,000 annually, entirely through dividends and interest generated by the investment.

The scholarships are awarded by the Selectboard-appointed Bullock Educational Scholarship Committee.

|                                      |                     |
|--------------------------------------|---------------------|
| Overall Fund Balance July 1, 2022    | 138,273.02          |
| <b>INVESTMENTS:</b>                  | <b>FY23 Balance</b> |
| 207-0002-00.00 AHITX                 | 5,291.35            |
| 207-0003-00.00 AMRMX                 | 42,326.74           |
| 207-0004-00.00 AMUSX                 | 3,725.93            |
| 207-0005-00.00 CAIBX                 | 36,509.72           |
| 207-0006-00.00 AMECX                 | 26,868.12           |
| 207-0007-00.00 E Jones MM            | 10,160.65           |
| 207-0008-00.00 ABNDX                 | 8,873.05            |
| 207-0009-00.00 LTEBX                 | 9,481.82            |
| 207-0250-00.00 Due To/From Permanent | (2,950.00)          |
| <b>Total Assets</b>                  | <b>140,287.38</b>   |
| Overall Fund Balance June 30, 2023   | <b>140,287.38</b>   |
| Permanent Fund Amount                | 100,000.00          |
| <b>LIABILITIES:</b>                  |                     |
| Interest Due to Bullock Fund (500)   | 186.18              |

*Public Funds Trustees: Todd Mandell, Penny Marine, Don McLean, Elly Majonen*

## BULLOCK EDUCATIONAL SCHOLARSHIP FUND (500)

This Fund receives distributions from the Bullock Educational Scholarship Fund. A committee awards scholarships to assist deserving Guilford students with the costs of attending college and post-graduate educational institutions. The committee members are: Kathryn Mason, Carol Schnabel, and Tosha Tillman. Recipients are selected by the committee through an application process based on such criteria as achievement in high school, service to the community, and goals for higher education and future career. In 2023 two scholarships were awarded for \$1,500 each. The recipients were Tenzin Mathes and Skylar Tourville.

|                                   |               |
|-----------------------------------|---------------|
| Overall Fund Balance July 1, 2022 | 186.60        |
| <b>REVENUES:</b>                  |               |
| FY23 Interest                     | 0.20          |
| <b>Total Revenues</b>             | <b>0.20</b>   |
| Fund Balance June 30, 2023        | <b>186.80</b> |

## BIRDIE COOK FUND (200)

*Trustees: Penny Marine, Elly Majonen*

Voted at the 1950 Town Meeting, the income from this account, after it reached \$1,500, was to be available to the Selectboard to use at their discretion.

|  |                 |
|--|-----------------|
| Overall Fund Balance July 1, 2022        | 2,393.94        |
| FY 22 Adj to year end balance (interest) | (0.07)          |
|  | 2,393.87        |
| <b>REVENUES:</b>                         |                 |
| FY23 Interest                            | 2.13            |
| <b>Total Revenues</b>                    | <b>2.13</b>     |
| Fund Balance June 30, 2023               | <b>2,396.00</b> |
| Permanent Fund Amount                    | 1,500.00        |
| <b>LIABILITIES:</b>                      |                 |
| Total Due to Town                        | 896.00          |

## BRAINARD S. GALE FUND (201)

*Trustees: Penny Marine, Elly Majonen*

Originally Good Boy Fund set up by John E. Gale in memory of Brainard S. Gale (born July 22, 1869). Given in August 1963 by Richard E. Gale and John C. Gale. The income to be used to purchase books or educational materials for the Guilford School Library. Withdrawal to be made at the discretion of the Town Clerk.

|  |               |
|--|---------------|
| Fund Balance July 1, 2022                | 339.69        |
| FY 22 Adj to year end balance (interest) | 0.14          |
|  | 339.83        |
| <b>REVENUES:</b>                         |               |
| FY23 Interest                            | 0.33          |
| <b>Total Revenues</b>                    | <b>0.33</b>   |
| Fund Balance June 30, 2023               | <b>340.16</b> |
| Permanent Fund Amount                    | 200.00        |
| <b>LIABILITIES:</b>                      |               |
| Total Due to Town                        | 140.16        |



## CEMETERY TRUST FUND (005)

This Fund was established for the care of the Blanchard Cemetery at the north end of Weatherhead Hollow Road. The fund is associated with an interest bearing checking account and a Putnam Investment Fund. Any unused portion of the interest is to be used for care of other cemeteries in town.

|                                   | Warren Wilder Fund | Warren Wilder Investment Fund (Asset) | WW Fund Overall Balance | Weatherhead Hollow Cemetery Fund (Asset) | Weatherhead Hollow Putnam Investments | WHH Trust Fund Balance | WHH Fund Balance | Total Cemetery Trust Fund 005 Balance |
|-----------------------------------|--------------------|---------------------------------------|-------------------------|--|---------------------------------------|------------------------|------------------|---------------------------------------|
| Overall Fund Balance July 1, 2022 | 2,822.21           | 4,963.99                              | 7,786.20                | 4,533.78                                 | 6,235.43                              | 700.06                 | 13,569.21        | 21,355.41                             |
| FY 22 Adj to year end balance:    |                    |                                       |                         |  |                                       |                        |                  |                                       |
| Total Revenues:                   | 154.82             | 463.87                                | 618.69                  | 197.40                                   | 582.69                                | 784.47                 | 0.00             |                                       |
| Audit AJE                         | 0.00               | 0.00                                  | 0.00                    | 0.00                                     | 0.00                                  | 0.00                   | 780.09           |                                       |
| <b>Total Revenues</b>             | <b>154.82</b>      | <b>463.87</b>                         | <b>618.69</b>           | <b>197.40</b>                            | <b>582.69</b>                         | <b>784.47</b>          | <b>780.09</b>    |                                       |
| Total Gain/Loss:                  |                    |                                       |                         |  |                                       | (1,484.53)             |                  |                                       |
| Audit AJE                         |                    |                                       |                         |  |                                       | (1,398.78)             |                  |                                       |
|                                   |                    |                                       |                         |  |                                       | (2,883.31)             |                  |                                       |
| Fund Balance June 30, 2023        | <b>2,977.03</b>    | <b>5,427.86</b>                       | <b>8,404.89</b>         | <b>4,731.18</b>                          | <b>6,818.12</b>                       | <b>(1,398.78)</b>      | <b>14,349.30</b> | <b>22,754.19</b>                      |

Trustees: David Franklin & Evelyn McLean

If you see something you do not understand and would like more information, you may contact the Town Administrator or the Town Treasurer via email at [townadmin@guilfordvt.gov](mailto:townadmin@guilfordvt.gov) or [treasurer@guilfordvt.gov](mailto:treasurer@guilfordvt.gov).



photo: Steve Soszynski

## PLANNING COMMISSION FUND (601)

This special revenue fund was created to account for planning commission revenue and expenditures from grants and local sources. Remaining unspent funds from the annual planning commission budget were transferred to this fund.

|                                  |                   |
|----------------------------------|-------------------|
| Fund Balance July 1, 2022        | 5,229.20          |
| REVENUES:                        |                   |
| Energy Committee Grant - Window  | 500.00            |
| Energy Committee Grant - E Bikes | 2,971.00          |
| <b>Total Revenues</b>            | <b>3,471.00</b>   |
| EXPENSES:                        |                   |
| Planning Commission              | (898.07)          |
| Energy - MERP                    | (1,050.13)        |
| Energy - E-Bikes                 | (2,215.16)        |
| <b>Total Expenses</b>            | <b>(4,163.36)</b> |
| Fund Balance June 30, 2023       | <b>4,536.84</b>   |

## CONSERVATION COMMISSION FUND (602)

The Conservation Commission Fund tracks the revenue and expenditures from grants and local sources.

|                            |                   |
|----------------------------|-------------------|
| Fund Balance July 1, 2022  | 6,593.37          |
| REVENUES:                  |                   |
| <b>Total Revenues</b>      | <b>0.00</b>       |
| EXPENSES:                  |                   |
| Conservation Commission    | (1,254.00)        |
| <b>Total Expenses</b>      | <b>(1,254.00)</b> |
| Fund Balance June 30, 2023 | <b>5,339.37</b>   |

*Note: In FY24, this fund will track all revenue and expenses for the Conservation Commission.*

## CEMETERY DEDICATED COMMISSION FUND (603)

This fund, originally established by combining the Primary Cemetery Fund, the Weatherhead Hollow Cemetery Fund and the Carpenter Hill Cemetery Fund, is used for the maintenance and care of Guilford cemeteries. It is a dedicated cemetery fund, as established in FY16 by the Selectboard, and used to account for revenues and expenditure for the Cemetery Commission.

|                            |                   |
|----------------------------|-------------------|
| Fund Balance July 1, 2022  | 11,701.83         |
| REVENUES:                  | -                 |
| <b>Total Revenues</b>      | <b>-</b>          |
| EXPENSES:                  |                   |
| FY 23 AJE from Audit       | (3,669.53)        |
| <b>Total Expenses</b>      | <b>(3,669.53)</b> |
| Fund Balance June 30, 2023 | <b>8,032.30</b>   |

## RECREATION COMMISSION FUND (605)

The Recreation Commission Fund was created in FY16 to track event fees collected.

|                            |                   |
|----------------------------|-------------------|
| Fund Balance July 1, 2022  | 689.04            |
| REVENUES:                  |                   |
| Transfer In YE AJE         | 3,700.00          |
| Adult Program Fees         | 394.73            |
| <b>Total Revenues</b>      | <b>4,094.73</b>   |
| EXPENSES:                  |                   |
| Equipment                  | (2,319.98)        |
| Event Expenses             | (1,017.76)        |
| <b>Total Expenses</b>      | <b>(3,337.74)</b> |
| Fund Balance June 30, 2023 | <b>1,446.03</b>   |

*Note: Beginning in FY23, the Recreation Commission Fund accounts for all revenue and expenditures for the Recreation Commission.*



*photo: Ada Brown*

*Guilford Center Stage returned after a 3-year intermission with a production of Thornton Wilder's *Our Town* at the BBCC in May. Guilford residents Lesley and Owen Malouin had supporting roles in the sold out performances.*



## INSURANCE ON BUILDINGS AND EQUIPMENT

| <b>BUILDINGS and LAND</b>                 | <b>INSURED FOR</b>  |
|---|---------------------|
| Town Garage (Old) – building and contents | 53,604.00           |
| Town Garage (New) – building and contents | 748,800.00          |
| Fuel Storage Shed – building and contents | 30,790.00           |
| Generator Shed – building and contents    | 16,035.00           |
| Salt Shed – building and contents         | 49,976.00           |
| Cloride Storage – 6,000 gallons           | 12,032.00           |
| Sand Shed – building                      | 428,700.00          |
| Library – building and contents           | 284,000.00          |
| Museum (Old Town Hall) – building         | 350,600.00          |
| Town Office – building and contents       | 650,000.00          |
| Green River Covered Bridge                | 1,127,977.00        |
| <b>TOTAL</b>                              | <b>3,752,514.00</b> |

| <b>FIRE DEPARTMENT BUILDING AND EQUIPMENT</b> | <b>INSURED FOR</b>  |
|---|---------------------|
| Fire Station – building and contents          | 1,208,800.00        |
| 2006 KME Pumper/Tanker                        | 269,000.00          |
| 2005 Pace Cargo Trailer                       | 4,700.00            |
| 2008 Pierce Pumper                            | 350,000.00          |
| 2013 GMC Sierra Crew 2500 Pickup              | 48,000.00           |
| 2016 Ford F350                                | 34,063.00           |
| 2017 Polaris ATV-17 570 Sportsman             | 14,000.00           |
| 2019 ALCOM C8X12STAIF Stealth Trailer         | 10,170.00           |
| 2020 Pierce Pumper Enforcer Pumper/Tanker     | 529,000.00          |
| <b>TOTAL</b>                                  | <b>2,467,733.00</b> |

| <b>HIGHWAY EQUIPMENT</b>                  | <b>COST NEW</b>     |
|---|---------------------|
| 1998 International Dump (2574)            | 38,000.00           |
| 2007 Quality Trailer                      | 1,350.00            |
| 2009 International Dump (7500)            | 72,072.00           |
| 2011 Ver-Mac Portable Message Sign        | 17,000.00           |
| 2011 Ver-Mac Portable Message Sign        | 17,000.00           |
| 2013 Caterpillar Grader (12M2AWD)         | 340,000.00          |
| 2016 International Dump (7600)            | 204,788.00          |
| 2017 International Dump Truck (7600)      | 191,907.50          |
| 2018 Caterpillar Backhoe (430F2IT)        | 167,900.00          |
| 2018 John Deere 75G Excavator             | 111,900.00          |
| 2018 Kaufman Trailer                      | 14,260.00           |
| 2018 Buffalo Turbine (Leaf/Debris Blower) | 5,400.00            |
| 2019 Ford F-550 (Dump/Plow)               | 98,862.00           |
| 2019 John Deer Wheel Loader (524L)        | 152,000.00          |
| 2020 Ford F-550 (Dump/Plow)               | 97,638.00           |
| 2021 Ford F600 Super Duty                 | 123,827.00          |
| 2022 International HV613                  | 179,075.00          |
| 2022 Radar Speed Feedback Signs           | 8,888.00            |
| 2023 Kubota M6-11DTC                      | 178,601.42          |
| 2023 Bandit Chipper                       | 52,746.40           |
| <b>TOTAL</b>                              | <b>2,073,215.32</b> |

| <b>LIBRARY EQUIPMENT</b>      | <b>COST NEW</b> |
|-------------------------------|-----------------|
| 2023 J Swift Electric Bike #1 | 899.95          |
| 2023 J Swift Electric Bike #2 | 899.95          |
| <b>TOTAL</b>                  | <b>1,799.90</b> |



photo: Jocelyn McInyre



photo: Laura Lawson Tucker

Administrative manager Ada Brown plants spring bulbs outside the BBCC.

## TOWN ORDINANCES

The Town ordinances are available in the Town Office during regular business hours for inspection, or copies are available for a nominal fee. They are also on the Town website at [guilfordvt.gov](http://guilfordvt.gov). ♦

## DELINQUENT TAX LIST

as of 06/30/2023

|                               | Parcel | Name                      | 2022      | 2021      | 2020      | PREVIOUS  | TOTAL             |
|-------------------------------|--------|---------------------------|-----------|-----------|-----------|-----------|-------------------|
| *                             | 872    | CHAMBLISS POSTMUS         | 1,625.46  | 1,807.05  | 0.00      | 7,912.73  | 11,345.24         |
| *                             | 782    | DANA WILLIAM A            | 1,511.55  | 1,693.50  | 1,912.11  | 7,384.24  | 12,501.40         |
|                               | 427    | EVANS MARGER Y            | 7,505.27  | 0.00      | 0.00      | 0.00      | 7,505.27          |
|                               | 428    | EVANS MARGER Y            | 4,643.21  | 5,202.05  | 5,873.87  | 5,501.98  | 21,221.11         |
|                               | 430    | EVANS MARGER Y            | 556.14    | 623.10    | 703.59    | 743.52    | 2,626.35          |
|                               | 508    | HANNAN E CONNOR           | 535.37    | 599.77    | 677.12    | 27,794.22 | 29,606.48         |
|                               | 080-1  | HARRIS SHANE              | 1,446.55  | 1,620.62  | 1,830.04  | 1,934.25  | 6,831.46          |
| *                             | 027    | HODGDON WILSON &          | 5,810.44  | 4,857.55  | 0.00      | 0.00      | 10,667.99         |
| *                             | 604    | JOBIN, TERRY LYNN & ROGER | 3,776.32  | 0.00      | 0.00      | 0.00      | 3,776.32          |
| *                             | 904--2 | LABARGE GARY              | 2,625.08  | 1,611.83  | 0.00      | 0.00      | 4,236.91          |
| **                            | 296    | LASHAY VERLENE            | 2,074.93  | 0.00      | 0.00      | 0.00      | 2,074.93          |
| *                             | 005    | LEE BARBARA               | 4,280.29  | 3,856.51  | 0.00      | 0.00      | 8,136.80          |
| *                             | 527    | MAULUCCI GABRIEL          | 6,577.24  | 5,816.60  | 0.00      | 0.00      | 12,393.84         |
|                               | 023-1  | MELLOAN MELISSA           | 3,813.11  | 4,272.07  | 0.00      | 0.00      | 8,085.18          |
| *                             | 896    | MUNOZ NAUMAN ABRAHAM      | 4,533.54  | 0.00      | 0.00      | 0.00      | 4,533.54          |
| *                             | 555    | MURRAY PAUL               | 3,926.25  | 4,398.76  | 4,966.99  | 5,249.95  | 18,541.95         |
| *                             | 265    | NELSON LORI               | 4,493.21  | 5,033.90  | 5,905.46  | 4,769.96  | 20,202.53         |
| *                             | 845-3  | SHIPPEE PARRISH           | 1,917.52  | 2,148.21  | 1,391.72  | 0.00      | 5,457.45          |
| *                             | 069    | SILANO LORRIE             | 8,306.06  | 1,907.11  | 0.00      | 0.00      | 10,213.17         |
| *                             | 822-3  | SILVER CONSTANCE          | 1,738.87  | 1,680.08  | 0.00      | 0.00      | 3,418.95          |
|                               | 716-1  | SPEULSTRA GERRIT          | 869.31    | 973.93    | 1,099.72  | 6,874.97  | 9,817.93          |
| *                             | 719    | WATERS PAUL               | 3,368.10  | 3,478.96  | 0.00      | 0.00      | 6,847.06          |
| *                             | 756    | WINCHESTER RALPH          | 5,627.52  | 0.00      | 8,098.67  | 7,094.11  | 20,820.30         |
| **                            | 300-2  | WOHNUS WILLIAM            | 742.24    | 0.00      | 0.00      | 0.00      | 742.24            |
| **                            | 300-6  | WOHNUS WILLIAM            | 8.94      | 0.00      | 0.00      | 0.00      | 8.94              |
| *                             | 258    | WOODS RZ D                | 2,125.66  | 2,381.43  | 2,300.36  | 0.00      | 6,807.45          |
| *                             | 937    | WRIGHT DAVID & BONNIE     | 3,559.28  | 0.00      | 0.00      | 0.00      | 3,559.28          |
| <b>TOTAL DELINQUENT TAXES</b> |        |                           | 87,997.46 | 53,963.03 | 34,759.65 | 75,259.93 | <b>251,980.07</b> |

Total Principal Collected FY23 \$ 5,918,961.57  
 Total Penalty Collected FY23 \$ 22,674.02  
 Total Interest Collected FY23 \$ 18,722.37

- Partial payment as of 12/31/2023
- Paid in full as of 12/31/2023

## DELINQUENT TAX REPORT

Elly Majonen, Delinquent Tax Collector  
 October 28, 2022 to October 28, 2023

| Tax Year                  | Received for Collection* | Collected*       | Abated   | Balance*          |
|---------------------------|--------------------------|------------------|----------|-------------------|
| 2012                      | 2,775.72                 | -                | -        | 2,775.72          |
| 2013                      | 2,863.46                 | -                | -        | 2,863.46          |
| 2014                      | 2,778.19                 | -                | -        | 2,778.19          |
| 2015                      | 3,600.70                 | -                | -        | 3,600.70          |
| 2016                      | 3,211.16                 | 295.80           | -        | 2,915.36          |
| 2017                      | 4,595.61                 | -                | -        | 4,595.61          |
| 2018                      | 2,939.19                 | -                | -        | 2,939.19          |
| 2019                      | 22,035.34                | 142.06           | -        | 21,893.28         |
| 2020                      | 28,222.16                | 3,688.90         | -        | 24,533.26         |
| 2021                      | 51,164.76                | 10,818.25        | -        | 40,346.51         |
| 2022                      | 137,046.39               | 64,971.86        | -        | 72,074.53         |
| <b>Total</b>              | <b>261,232.68</b>        | <b>79,916.87</b> | <b>0</b> | <b>181,315.81</b> |
| <b>Interest Collected</b> |                          | <b>13,278.83</b> |          |                   |
| <b>Penalty Collected</b>  |                          | <b>19,082.11</b> |          |                   |

\* Principal only.

Delinquent Tax Penalty (8%)

Interest (1%/ month)

## DELINQUENT TAX POLICY

The delinquent tax policy is available on the Town website at [guilfordvt.gov](http://guilfordvt.gov). ♦

If you see something you do not understand and would like more information, you may contact the Town Administrator or the Town Treasurer via email at [townadmin@guilfordvt.gov](mailto:townadmin@guilfordvt.gov) or [treasurer@guilfordvt.gov](mailto:treasurer@guilfordvt.gov).



## • SCHOOL REPORTS •

### WINDHAM SOUTHEAST SUPERVISORY UNION/WINDHAM SOUTHEAST SCHOOL DISTRICT REPORT

#### WSESU/WSESD SEEK TO IDENTIFY CHILDREN WITH DISABILITIES FOR EDUCATIONAL SERVICES

The Windham Southeast Supervisory Union is required by federal law to locate, identify and evaluate all children with disabilities. The process of locating, identifying and evaluating children with disabilities is known as Child Find.

Windham Southeast Supervisory Union schools conduct Kindergarten screening each spring, but parents may call to make an appointment to discuss their concerns at any time. As the school district of residence, WSESU has the responsibility to identify and provide services to any child with special needs who may require special education and related services in order to access and benefit from public education.

If you have, or know of any WSESU resident who has a child with a disability under the age of 21 or a child who attends a private school located in Brattleboro, Dummerston, Guilford, Putney or Vernon, we would like to hear from you. This includes individuals who are homeless, migrant, home schooled and/or individuals attending private schools. Sometimes parents are unaware that special education services are available to their children.

Please contact the School Principal at any of our WSESU Schools or the Director of Special Education, Tate Erickson, at 802-254-3748 or [terickson@wsesdvt.org](mailto:terickson@wsesdvt.org). ♦

|                                   |              |
|-----------------------------------|--------------|
| Brattleboro Area Middle School    | 802-451-3500 |
| Brattleboro Union High School     | 802-451-3400 |
| Academy School                    | 802-254-3743 |
| Green Street School               | 802-254-3737 |
| Oak Grove School                  | 802-254-3740 |
| Dummerston School                 | 802-254-2733 |
| Guilford School                   | 802-254-2271 |
| Putney Central School             | 802-387-5521 |
| Vernon Elementary School          | 802-254-5373 |
| Early Childhood Special Education | 802-254-3765 |

### GUILFORD CENTRAL SCHOOL ADMINISTRATOR REPORT

The students and staff of Guilford Central School are having a great 2023-24 school year! Since the beginning of the school year in late August, students and adults have packed in a lot of learning and growing. Classes are taking field trips; parent volunteers are in the building; and our “Meet and Greet” and “Open House” were very well attended.

As the school opened for 2023–24, several new staff joined the community. Included in the roster of new educators are the following:

- Ms. Lauren Perlstein is our interim Pre-Kindergarten teacher.
- Mr. Mickey Parker-Jennings is our new Grade Six teacher.
- Ms. Hannah Bristol is our new paraeducator in the primary grades.
- Mr. Chris Jillson and Mr. Michael Grover are our two new part-time custodians.
- Ms. Samantha Thatcher is our new Special Educator.

Guilford Central School continues to build on its tradition of a strong sense of community, with positive regard for each other and learning. Each day children and teachers bring their best selves to school.

Our mission is to build a learning community in which every child is known, valued, and celebrated. Our core academics have continued to provide high-quality instruction in math, literacy, science, and other content areas. Adapting to current conditions, our multi-layered system of support (MLSS) remains in place, with differentiated instruction and interventions to meet our students’ academic and social behavioral needs. Along with our focus on academic and behavioral needs, we are keeping our eye on building engagement, community, and a love of our natural environment.

A significant development is our reconstituted and reinvigorated Parent Teacher Organization. The PTO mission is “to make every child’s potential a reality by engaging and empowering families and the community to support our students, building upon the strong foundation created by the teachers and staff at GCS. The primary goals of the PTO will be to fund raise and coordinate volunteers and logistics for winter activities, teacher appreciation, and after-school activities. Additionally, the PTO will support the Leadership Council in advocating for equitable spending in the consolidated district budget.”

A dedicated and energetic group of parents has met monthly since last spring. In their short time together, they have organized a well-attended Halloween dance; revamped our Winter Activities program, along with fundraising approximately \$7,500.00 for it; and they have provided the teachers with monthly tokens of appreciation. In addition, the PTO is working with the school to organize and operate various after-school activities, such as soccer and a LEGO robotics club.

On behalf of all of us who work at GCS, I want to thank the entire community of Guilford for your deep and enduring support of GCS. We consider it an honor to serve the children of Guilford, their families, and the wider community. ♦

*John Gagnon, Principal*

## **WINDHAM SOUTHEAST SCHOOL DISTRICT BOARD REPORT**

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The Windham Southeast School District (WSESD) Board wishes to express gratitude and appreciation to everyone who has worked to ensure our students are at the center of all our decisions. In particular, we wish to acknowledge the tireless work of these various stakeholders and partners: Parents and Caregivers, Teachers, Peer Coaches, Academic Support Staff, Special Educators, Early Education Staff, Counselors, Social Workers, Nurses, Custodians, Coaching Staff, Principals, Superintendent, School Office Staff, Central Office Staff, School Board Members, Committee Members, Student Leaders, and Leadership Councils. Though it is impossible to capture the depth of our gratitude in this written report, our recognition goes out to everyone who keeps the best interest of our students at the heart of their questions, actions, and work.

The primary purpose of the WSESD Board is to focus on the governance of the School District, which includes: defining the vision and goals for the School District, keeping the community informed about Board actions, challenges, and progress, monitoring the fiscal health of the School District, and focusing policies on student achievement. The work of the WSESD Board strives to be student-centered and data-informed in all that we do.

As the WSESD Board focuses on serving students at the nine (9) Schools in the School District, we look to the Windham Southeast Supervisory Union (WSESU) to provide services in the areas of: Superintendent Services, Human Resources and Payroll, Special Education, Technology and Business, Equity and Social Justice,

Curriculum and Assessment, and Early Education Services. Annually, the WSESD Board designates a School Board Member residing in each town in the School District (Brattleboro, Dummerston, Guilford, and Putney) to serve on the WSESU Board.

In 2023, the WSESD Board focused in earnest on developing healthy processes, effectively collaborating with the Administration, and setting goals for the School District. As part of the School District's Continuous Improvement Plan goal-setting process, the WSESD Board participated in a Board Administration Retreat which established concrete, student-centered goals for the 2023–2024 School Year. In addition, the WSESD Board held a governance-focused retreat which allowed an opportunity for team building as well as identifying values and goals, such as: building an effective relationship with Administration and measuring student experience and excellence in our School District. The Board has also developed a Board Orientation Manual, which is a first step toward systematizing the flow of information to new Board Members as they are elected or appointed, as well as providing a useful resource for already existing Board Members.

The work of the WSESD Board is captured and shared in minutes and Brattleboro Community Television (BCTV) recordings on the School District's website. Some highlights from the last year include:

School Board Configuration - Appointments & Student Representatives. Shortly after the 2023 WSESD

Annual Meeting, the Board began work to fill an open position for a Brattleboro resident. It took multiple months of searching, but in the end, seven (7) interested Brattleboro residents put forward their names for consideration. It is heartening to see such a high level of interest! In addition, the first ever Student Representatives to the WSESD Board ended their term at the close of the 2022–2023 school year. Thank you to Kaiya Colby and Ben Berg for their service! For the 2023–2024 school year, Student Representatives Jayden Gonzalez and Alora Lawyer have stepped forward to serve.

Work of Board Committees. Much of the important work of the WSESD Board starts at a committee level. These are excellent opportunities for community engagement and we thank all community members who have participated in committees, including: Personnel, Policy & Amendment, Finance, Independent Budget Review, Social Justice, Programmatic and Performance Equity, Communications

Council and Leadership Councils for all schools. Minutes and agendas for these committees can be found on the School District website.

Policies within WSESD. The Policy & Amendment Committee has been steadily working to establish, update, and maintain policies that reflect the goals and values of our School District. There are too many policies to highlight here, however, a few key policies focused on in the past year were: F42 Student Dress Code, H7 Leadership Councils, D1 Personnel Recruitment, Selection, Appointment and Background Checks, and D17 Nondiscriminatory Mascots and School Branding.

State-wide Concern For School Budgeting. As you read through the WSESD budget information and the report from the Independent Budget Review Committee, know that the WSESD Board is working to stay informed of changes to Vermont State law that will impact our School District. The Board recognizes the work of School Administrators and the Central Office to present a fiscally responsible budget, while continuing to provide critical services that were developed during the COVID-19 pandemic.

Climate Surveys and Continuous Improvement Plan. The WSESD Board receives regular reports from Administration on a host of topics and these reports are captured in meeting minutes and slideshows that are shared on the School District website. One key area of focus has been on Climate Surveys and the Continuous Improvement Plan process. At the heart of the WSESD Board's work is a commitment to actions that are student-centered and data-informed. Data from Climate Surveys and through the Continuous Improvement process are a critically important part of this commitment.

Supporting BUHS. The WSESD Board sees Brattleboro Union High School (BUHS) as an important entity in the School District. Each of the elementary and middle schools in the School District send students to BUHS and the healthy functioning of the school will impact our entire community. Therefore, the WSESD Board has focused on the following BUHS-specific areas in the last year: approving the establishment of interim leadership, supporting student-driven changes to the school mascot and team name, providing clarity in a decision around natural surfacing for Natowich Field, and hearing concerns around food access for students during the school day.

Sexual Abuse Investigation. In December 2021, the WSESD Board undertook a series of steps that began the investigation into allegations of sexual abuse within the School District. This involved engaging an Independent Investigator to run the investigation, including managing a fact-finding process. As of December 2023, the WSESD Board is awaiting a report from the Independent Investigator. The Board has communicated to the investigator the need for urgency around receiving a final report related to the investigation.

The WSESD Board and the Superintendent are committed to working together with a "shared moral imperative – a relentless commitment to the learning of all students, no exceptions." This is outlined in a book that we are collectively focusing on entitled *The Governance Core*, by David W. Campbell. "When trustees, superintendents, staff, faculty, and parents all operate with the same broad understanding of the moral imperative, the district can accomplish amazing learning - year after year." The WSESD Board is excited to continue support for our students and families in the coming year! ♦

*Kelly Young, WSESD Board Chair  
On Behalf of the WSESD Board*

## **SUPERINTENDENT OF SCHOOLS REPORT**

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The Windham Southeast Supervisory Union has a dedicated, experienced and caring staff, administration, and school boards that offer a wide variety of educational opportunities for our students. Our goal is to provide the children of our communities with a high quality and well-rounded educational experience, as well as ensure a safe and healthy learning environment.

Over the last few years, our school system has faced many serious challenges that the COVID pandemic has brought to us. We have overcome these challenges by keeping students' needs and priorities at the forefront of our decisions. Because of this, through much adversity, we are a strong united school system that is proud to collaborate with all stakeholders to benefit the growth and success of our students.

We are proud to report that we are moving forward as a school district. We are fiercely driven to meet the many social/emotional, behavioral, and academic needs of our students. To do this we have continued to develop our Continuous Improvement Plan that guides our work as a school system.



Large goals of our Continuous Improvement Plan include the continued development and implementation of MLSS (Multiple Layered Systems of Support) and EST (Educational Support Teams). As an administrative team, we meet regularly to study, plan, and collaborate on the development of these necessary school systems and structures. Naturally, all of our schools are in different places at this moment in time; however, it is our goal to continue to work together with all stakeholders to develop these systems at every school in our school district while also appreciating and admiring the unique characteristics of each school community.

For this 2023-24 school year, we have set a goal to increase our student academic achievement and student social/emotional development by 10%. As a school system we routinely engage in data informed decision making including three formal data checkpoints in the fall, winter, and spring to analyze student data and to develop both whole class and individual student plans.

MLSS (Multiple Layered Systems of Support) and EST (Educational Support Teams) at its core is the development and design of a school structure where all kids receive core instruction as well as layered instruction for intervention and enrichment. We emphasize collaboration, common planning time, and the regular use of data to identify what our children need to be successful and to grow. Maximizing our many resources to work together and to build efficient school systems and structures to support our staff, with an emphasis on increasing student engagement, is our continued goal.

Another goal for our school system that is reflected in this plan is the ongoing development of our Diversity Equity and Inclusion office. Through our Diversity Equity & Inclusion (DEI) office and Curriculum & Assessment office we continue to support our staff and students by providing district level and school-based academic coaches which increases our ability to collaborate across schools. We continue to explore the use of peer observation models as another way to build informal support for teacher growth.

The academic, social/emotional, and behavioral needs continue to be at an all-time high. However, we are confident that with the continued development of systems to efficiently utilize our resources, aligned with data informed decision making, we will excel and reach our goals.

This school year and in our planning for next school year we have continued to invest in a plan for positions such as instructional coaches, academic support teachers, and school social workers to help in meeting the many needs of our students. We feel that our plan to continue to invest in the support of these areas is essential for our students at all levels. With the support of this plan and with the continued work on effective school structures we will meet our challenges and give our students what they need to be successful.

With the assistance of federal recovery funds, we have worked closely as an organization to balance the importance of supporting new building projects and upgrades throughout our school district to enhance the quality of the school day experience. A large emphasis of our building improvement work has been on upgrades to ventilation/air quality control systems and energy-efficient heating projects. We understand the importance of the school setting for our students and staff and continue to work thoughtfully with our capital planning.

Our school district is fortunate and thankful for the incredible effort, collaboration, and hard work of our school boards, administrators, teachers, and staff. We are a strong school community that I am proud to serve!

All schools in Windham Southeast School District and Supervisory Union appreciate the overwhelming support that we feel and receive from our families and greater communities. Thank you for your continued support!

Please remember that the voting for the annual Windham Southeast School District budget, including schools in Brattleboro, Dummerston, Guilford, and Putney as well as Brattleboro Area Middle School, Brattleboro Union High School, and the Windham Regional Career Center will take place at the WSESD Annual District Meeting at 7:00 p.m. on Tuesday, March 19th in the BUHS gymnasium. ♦

*Mark V. Speno, Superintendent of Schools*

## **BRATTLEBORO AREA MIDDLE SCHOOL REPORT**

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Brattleboro Area Middle School (BAMS) provides a variety of diverse academic and extracurricular opportunities for our students. We are proud of the variety of offerings for students to participate in, and we continue to proactively change in order to meet the needs of our students.



Teachers lay the bedrock to the school's foundation, but without a full team of paraprofessionals, custodians, nurses, office, behavioral support staff, other support staff, and counselors, we would not be able to provide the students a quality and safe education.

Following are highlights of our programming at BAMS:

### **ENROLLMENT AND STRUCTURE**

Brattleboro Area Middle School has seen stability in our enrollment and we anticipate we will serve about 265 students during the 2024–25 school year. The students will be divided into four grade level teams – two teams in Grade 7 (Draco and Leo) and two teams in Grade 8 (Canis Major and Taurus). At BAMS, students remain on the same academic team for two years. Two school counselors serve students on the four academic teams and we now have two full-time school social workers! In addition, our exploratory team of teachers, known as the UFOS (United Forces of Success), collectively teach all students in grades 7 and 8. Our instructional support team of teachers includes special educators and academic support teachers.

### **LOOPING**

At BAMS, we enjoy the practice of assigning students to one team for two years, known as “looping.” This approach has many benefits for students, staff members and parents. Students benefit from the relationships they establish when they arrive at BAMS, the continuity of these relationships into their 8th grade year, the connections they make with each other and their teachers, and the advances they make in academic growth by being taught by teachers who come to know them quite well during this two-year period. Teachers benefit because they know their students well at the start of their second year together. They know their students’ needs, strengths and learning styles; at the same time, students know their teachers’ expectations, requirements, and teaching styles. Parents, too, share in this familiarity. Because their children have the same set of teachers for two years, parents also become knowledgeable more quickly in the second year about teachers’ expectations. In addition, looping allows us to reduce the number of teachers your child has during a two-year period, a phenomenon for middle schoolers which can cause anxiety and confusion.

### **CURRICULUM**

BAMS operates on a quarter and semester schedule. There are eight grade reports each year, four midterm progress reports and four end-of-quarter report cards. In addition to a traditional core curriculum in English, math, science, social studies, all BAMS students enjoy an exploratory program of full year or half year courses. Each student may take a variety of courses in such areas as art, health, technology education, physical education, music, family and consumer sciences, and world languages. In addition, our master schedule includes an extra support period. Our intent during this period is to advance the learning of all students, offering additional academic support to address the diversity of need within our student population.

### **MULTI-LAYERED SYSTEMS OF SUPPORT (MLSS)**

In the past few years we have worked hard to enhance our Multi-Layered Systems of Support (MLSS). In its most simple form, We identify each student’s needs based on data and observations. We use that information to provide additional structures and “layers” of support so all students can learn.

As part of this model, we are making an intentional effort to educate all students, to the greatest extent possible, within the context of the general education environment. Special educators, paraeducators and academic support teachers are working collaboratively with regular educators to provide supportive environments for all students.

All students at BAMS receive intensive support to succeed. In addition to that which they receive from their teachers and counselors, BAMS offers students supports such as, the Educational Support Team, the Planning Room, transition services and access to the Restorative Justice program and a school social worker. Teachers of Special Education, Academic Support, and English as a Second Language have merged into a team called the Instructional Support Team (IST). Together, they provide students with additional academic support throughout the school day.

As in other years, BAMS offers an extended-day program, called Extensions, designed to capture students throughout the entire school year as their academic needs surface. Our goal is to prevent students from failing. This program is continuing to work well, and provides an additional period of academic support for all students in need at the end of each school day, staffed by a qualified teacher.

## CO-CURRICULAR ACTIVITIES

Students at BAMS have many opportunities to become involved in athletic and non-athletic co-curricular activities. Fall sports include boys and girls soccer for each grade, football, cross country running and field hockey. Winter sports include interscholastic basketball and Nordic skiing. In the spring, students participate in baseball, softball, lacrosse, and track. Our philosophy is that all students who are interested will be able to play sports at BAMS. When limitations necessitate a reduced number of students on a team, we strive to create instructional leagues for students who are interested in playing and who need additional skill development work. In essence, no student is ever “cut” from playing a sport at BAMS.

We continue to be partially funded through a 21st Century Community Learning Grant designed to expand the learning opportunities for all students through extended-day and summer programming. We offer a rich after-school and summer program to students for learning and enrichment opportunities. Impressively, more than two-thirds of BAMS students participate in BEAMS, athletic and other afterschool programming throughout the year. ♦

*Keith Lyman, Principal*

*Tom Daughton, Assistant Principal*

## BRATTLEBORO UNION HIGH SCHOOL REPORT

Brattleboro Union High School continues to offer a variety of opportunities to its students. Students in grades 9–12 are offered a large array of academic options, music, theater, athletic and club activities.

BUHS supports its students to develop into young adults who are conscientious community members ready for what comes next.

This school year, BUHS is focused on developing and implementing an MLSS (Multi Layered Systems of Support) approach to supporting students. We have a building based collaborative team that began working in the summer, and this group is meeting regularly throughout the school year to assess the effectiveness of our systems and to provide ongoing support and professional development to all of our teachers and administrators. As a component of MLSS, we are in our initial year of implementing a local common assessment system. We are using STAR Renaissance, an adaptive software that allows us to assess reading and math

proficiency for students in grades 9 through 11. We will use the results of these assessments, which will be given three times each year, to understand the needs of our struggling students and to adapt our instruction and intervention to support all students.

Here at BUHS, we continue to carefully assess our facility needs. We are continuing to look ahead at some important planned maintenance on our climate systems. Our wood chip boiler saw another round of improvements this past summer to our feeder system and a tuning of the chip boiler itself to be more efficient during the heating season. This work continues every summer. This past summer our campus did replacements of HRVU 9, 10, 24, and 25 all of which serve our locker room areas campus-wide.

These units are more energy efficient and provide better airflow to those spaces. Also, this past summer we saw our heat exchangers get a full preventative maintenance cleaning. We installed glycol feeders in 4 of our mechanical rooms to help with HVAC unit freeze-ups during really cold days/nights. Currently in FY 23/24 we have some large sections of roofing being replaced including added insulation to get us to an Rvalue of 40; repair work to the asphalt and sidewalks continues, and flooring work continues.

Brattleboro Area Middle School locker rooms are on track to be completed by the end of FY 23/24 or early FY24/25.

Moving forward we continue to improve our campus by replacing and upgrading outdoor lighting, concrete work, and field improvements. Currently, we are working on a complete campus interior retrofit of our lighting system to LED. We will continue to replace HVAC equipment through our capital planning. We also are evaluating and planning to develop a permanent outdoor learning space and phase 1 of this project should kick off in the spring of 2024. BUHS continues to be a sustainability role model for other schools across New England and we continue to enjoy our Energy Star Status.

Our teachers remain among the very best in the area and New England. Each of our departments is reviewing its course offerings and curricula to ensure it is relevant to the development of a BUHS graduate. In addition, we are looking at edits to our schedule to offer more course choices. Our departments are examining ways to help our students become informed citizens regarding issues such as equity, diversity, and climate change. We offer

39 Advanced Placement courses and dual credit courses. This allows students the opportunity to receive college credit prior to meeting graduation requirements. Our Mentoring and Dimensions of Social Change courses are designed to allow our students opportunities to work with local elementary students as group facilitators and one-on-one mentors. Finally, our three personalized academies {STEM, Visual and Performing Arts, and International Studies} give selected students a focused four-year program that combines rigorous coursework with apprenticeships with local professionals. Our greatest strength as a school lies with our teachers, and they continually improve their instruction and connections with students.

This year BUHS partnered with VSAC {Vermont Student Assistance Corporation} in their Aspirations Program to help support BUHS students and their future plans. The Aspirations program is a four-year partnership to create opportunities for reflecting on current school needs to support every BUHS student to graduate with a plan for post-high school.

We are a lucky community with dedicated staff that support the social, emotional, and academic growth of our students. As a staff, we reflect on best practices and engagement to ensure every student is accessing the best BUHS has to offer. We are fortunate to offer each student a high school experience that meets their personal needs and learning goals. Please visit our website for more information at <http://buhs.wsesdvt.org/>. ♦

*Hannah Parker, Interim Principal*

*Cassie Damkoebler, Assistant Principal*

*Traci Lane, Interim Assistant Principal*

*Christopher Brewer, Interim Dean of Students*

## **WINDHAM REGIONAL CAREER CENTER REPORT**

As the director of the Windham Regional Career Center, it has been my pleasure to get to know many of your children. Career and technical education enrollment has exploded following the pandemic and WRCC is no different. It has been a great joy to offer an increasing number of students the benefits of career and technical education.

The region has a wonderful technical center that is currently offering over 200 students, in grades 10–12, an in-depth, experiential learning opportunity in the areas of:

- Automotive Technology
- Aviation
- Business
- Construction/Architecture
- Culinary Arts
- Early Childhood Education
- Electrical Technology (Electricians)
- Engineering and Advanced Manufacturing
- Forestry/Natural Resources
- Health Careers
- Protective Services

As well as offering students classes and services in:

- Technical English
- Technical Mathematics
- Career Exploration
- Academic Support
- Dual Enrollment Courses  
(High School and College Credit)
- Work-Based Learning Programs
- Career and Technical Student Organizations (CTSO's)

Students who attend a Career Center Program spend at least two hours a day learning the skills they will need to establish a career in the study area. We partner with local employers to offer students work-based learning experiences and to reinforce the skills they'll need to be successful working adults.

We are thrilled to have so many local employers who are willing to add to the experiences that so many of our students benefit from. We cannot thank them enough for the opportunity.

If you have a child, grandchild, or young person who might be interested in starting to build the pathway to their future career while they are still in high school, career and technical education has many opportunities to offer. Our goal is to support students in learning the skills necessary to successfully enter the region's workforce with a higher level of employment than the typical high school graduate. ♦

*Nancy Wiese, Director*



photo: Joslyn McIntyre



photo: Joslyn McIntyre



*A dedicated and energetic group of parents has met monthly since last spring. In their short time together, they have organized a well-attended Halloween dance; revamped our Winter Activities program, along with fundraising approximately \$7,500 for it; and they have provided the teachers with monthly tokens of appreciation.*

*Husley Dove at the GCS Halloween party hosted by the brand new PTO. Sarah Roson, GCS's Farm to School Coordinator, spends an afternoon outside with 3rd graders.*

## 2023–24 GUILFORD CENTRAL SCHOOL STAFF

| Staff:                 | Position:                                |
|------------------------|--|
| John Gagnon            | Principal                                |
| Chantelle Albin        | Guidance Counselor                       |
| Paul Boyle             | Academic Support Teacher (55%)           |
| Sandra Cortes          | Academic Support K-6 Teacher             |
| Steve Damon            | General Music (80%)                      |
| Kristin Deslauriers    | Grade 2                                  |
| Margaret Hansen        | Kindergarten Teacher                     |
| Hillary Katz           | Academic Support Teacher (75%)           |
| Sarah Landers          | Grade 4 Teacher                          |
| Ashley Moorhouse       | Grade 1 Teacher                          |
| Nina Nabizadeh         | Art Teacher (50%)                        |
| Mickey Parker-Jennings | Grade 6 Teacher                          |
| Lauren Perlstein       | Pre-K Teacher                            |
| Hannah Salisbury       | Special Educator (WSESU funded)          |
| Molly Sauvain          | Academic Support Teacher                 |
| Angela Saviano         | Librarian (60%)                          |
| Samantha Thatcher      | Special Education Teacher (WSESU Funded) |
| Karyn Tyler            | Instructional Coach-Ast (70%)            |
| Ruth Venman-Clay       | Grade 3 Teacher                          |
| Johanna Wells          | Physical Education Teacher (60%)         |
| Melissa White          | Nurse                                    |
| Hannah Wilson          | Grade 5 Teacher                          |

### Classified Staff:

|                   |   |
|-------------------|---|
| Kristine Arnold   | Pre-K Paraeducator (77%)                      |
| Adam Baker        | Facility Manager                              |
| Renee Baker       | Administrative Assistant                      |
| Beverly Baldwin   | Special Education Paraeducator (WSESU Funded) |
| Miranda Bohl      | Step Behavior Interventionist (WSESU Funded)  |
| Hannah Bristol    | Classroom Paraeducator                        |
| Scott Castle      | Pre-K Paraeducator                            |
| Sandra Cutting    | Classroom Paraeducator                        |
| Beth Dunklee      | SE Step Paraeducator (WSESU Funded)           |
| Crystal Jillson   | Special Education Paraeducator (WSESU Funded) |
| Jennifer VonFeldt | Classroom Paraeducator                        |

### WSESU Staff:

|                     |                               |
|---------------------|-------------------------------|
| Mark Speno          | Superintendent                |
| Frank Rucker, Ed.D. | Business Administrator        |
| Tate Erickson       | Director of Special Education |

## 2023 GCS ENROLLMENT

|               |    |          |    |
|---------------|----|----------|----|
| PreK:         | 15 | Grade 3: | 24 |
| Kindergarten: | 16 | Grade 4: | 18 |
| Grade 1:      | 18 | Grade 5: | 17 |
| Grade 2:      | 17 | Grade 6: | 10 |

**Total Enrollment – 135**

## BUHS #6 ENROLLMENT FROM GUILFORD

|          |    |           |    |
|----------|----|-----------|----|
| Grade 7: | 17 | Grade 10: | 19 |
| Grade 8: | 13 | Grade 11: | 12 |
| Grade 9: | 21 | Grade 12: | 19 |

**Total Enrollment – 101**



## • TOWN REPORTS •

### ENERGY COMMITTEE

The Energy Committee staged its third Window Dressers workshop in 2023. 33 households participated, taking home 256 interior insulating window inserts. As always, these inserts were priced at low or no cost to customers. The committee received a generous grant from the New England Grassroots Environment Fund to defray the cost of inserts for those who could not afford them. The Window Dressers organization also contributed to the cost of these inserts, all in an effort to reduce our carbon emissions. An ARPA grant covered the cost of inserts for the library. The Broad Brook Community Center (BBCC) now has inserts as well. Its board hopes to see a reduction in the Center's heating bill.

The program will run again in 2024. Those interested should call Nancy Detra at 802-254-4762 before September, as their windows must be measured well before the fall workshop.

The Energy Committee acquired two electric bikes that are available for use by adults at the Guilford Free Library. It held several presentations at the BBCC on weatherization, and low-energy transportation.

The Energy Committee is looking for new members with new ideas and plenty of energy! ♦

### GUILFORD CEMETERY COMMISSION

The Guilford Cemetery Commission oversees the cemeteries which are owned by the town. These 12 cemeteries are: Maplehurst, Elmhurst, Lee, Carpenter, Blanchard, Weatherhead Hollow, Wilkins Hill, Stark, Billings, Groll, Colgrove, and Burrows Plains.

The Guilford Cemetery Commission has been active this year. We finalized our new brochure, and it can be picked up in the town office and the library; it is also available on the Guilford website.

In the spring, we assessed the condition of all town cemeteries and set out flags for veterans before Memorial Day. We did maintenance over the course of summer and fall on Maplehurst, Carpenter, Burrows Plain, and Blanchard. We created a beautiful new sign for each town-owned cemetery. We installed the first sign at Blanchard Cemetery on Guilford Center Road. The rest will be put in place in the spring.

Current commissioners include Eric Morse, Nancy Detra, Carol Schnabel, Verandah Porche, and Kyle Holmquist-Parker.

The Cemetery Commission meets at 9:30am on the third Thursday of each month during the spring, summer, and fall, at different cemeteries, as posted. From November through March we meet at the town office. ♦



photo: Lesley Malouin

*Cub Scout Pack 447 continues their stewardship at the Guilford Christ Church cemetery by placing flags at veteran's gravesites on Memorial Day.*



photo: Nancy Detra

*Kyle Parker, Carol Schnabel, and Verandah Porche set up the new sign at Blanchard Cemetery.*

## GUILFORD CONSERVATION COMMISSION

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2023 saw the culmination of more than 5 years' work as we completed Guilford's first Natural Resources Inventory (NRI), an action assigned us in the 2015 Town Plan. Thanks to the outstanding field work of Patti Smith, naturalist from Bonnyvale Environmental Education Center; the formatting expertise of Lesley Malouin, who prepared the report for posting on the town website; and a team of commissioners who provided editing and proof-reading support, Guilford now has a dynamic, readily-accessible document for understanding and appreciating our natural heritage.

The NRI includes maps of Guilford's forest blocks, wildlife crossings, wetlands, and natural communities and detailed descriptions of significant natural features in 10 key areas. The inventory is a snapshot of Guilford today, a baseline for measuring changes that may occur over the coming years as we face the challenges of development and climate change. It is a tool for identifying areas that are highest priorities for conservation. It is also where residents can learn more about their own land and neighborhoods. We hope it will serve citizens and town planners in deciding how to make best use of our most valued asset – the land we live on, so it will be here to benefit future generations.

The NRI work included mapping important wildlife corridors, following requirements of Vermont's Act 171 (Planning for Forests Blocks and Habitat Connectors). This led us to develop plans for improving road signage at critical wildlife crossing areas. A committee designed new signs and worked with our road crew to install them at an important crossing on Guilford Center Road.

In September, we learned that the Vermont Division of Forests, Parks & Recreation did not intend to access money donated locally in 2011 for the restoration of the dam and pond at Sweet Pond State Park, and gave permission to apply the funds for other projects that would benefit our town. The Conservation Commission voted to request that the Selectboard approve establishing a Conservation Fund, seeded with the money from the Sweet Pond Fund. This would help us move quickly to buy or conserve ecologically important land if it comes available, and to leverage our modest reserves with donations from individuals or foundations.

We continue to deal with invasive plants and insects. 2023 was the year the Emerald Ash Borer (EAB) was officially identified in Guilford, posing great risk to our many ash trees. We posted notices in Front Porch Forum alerting landowners to potential damage from the EAB and provided information about how to manage ash trees on their land. We continue to help the Road Crew monitor and remove invasive or potentially hazardous roadside plants. We regularly schedule work session in Weeks Forest to control the numerous invasive plants such as bittersweet, multiflora rose, glossy buckthorn, and over-abundant poison ivy at the trailhead.

The Commission fulfills our mission of educating the public about conservation matters with announcements on Front Porch Forum about locally available workshops and information about invasive plants and insects. We continued our outreach series of presentations at the Broad Brook Community Center with programs about Reserve Forest Land, nature-based apps (such as Seek, iNaturalist, Merlin bird ID) and a celebratory introduction to the Natural Resource Inventory by naturalist Patti Smith.

Other important work of GCC included maintenance of the Carriage Trail in the Andrew Weeks Memorial Forest. We know that the trail is visited frequently and much appreciated for its natural and historic values. We supported the Trails Committee's efforts to create a cross country ski trail on the property, with the help of Guilford's Olympic medalist, Bill Koch, who grew up in Guilford. A lot of initial mapping and clearing was done last winter, but the heavy snowstorm of March caused heavy damage. More volunteers are needed to clean up and continue that work.

We collaborate with other town organizations to make Guilford a better place for all. We are helping the Historical Society develop a database of historic sites around town. We assist the Recreation Commission with outdoor events. We work with the Planning Commission to update and implement the Town Plan and continue the important town-wide conversations about Strategic Planning that conserves ecologically important sites while providing a range of housing options that preserve the rural character of our town.



We communicate with Guilford community members via Front Porch Forum, the *Guilford Gazette*, and Town Meeting displays of maps and information. In 2023, we updated and improved the Conservation Commission pages on the town website in order to provide information to the town about our natural resources at <https://guilfordvt.gov/conservation-commission>.

Our commission members participate in regionwide conservation activities with the Green River Watershed Alliance, Windham Connectivity Collaborative, Vermont Woodlands Association, Women Owning Woodlots, Windham Regional Commission, and joint regional meetings of conservation-focused groups.

With the resignation of one of our long-term members, we turned our attention to planning for succession, as our older, long-standing members gradually retire. We developed a process for recruiting and orienting new members. If you are interested in the work of the Conservation Commission, we invite you to attend meetings and get acquainted, as we anticipate several open slots over the next few years.

Current members of the Guilford Conservation Commission are Linda Hecker, Susan Bonthron, Bill Jewell, Linda Lembke, Steve Soszynski, Karen Murphy, Bevan Quinn, Anne Montgomery, with Michael Becker representing the Selectboard.

The Conservation Commission holds regular meetings at 5:30pm on the third Thursday of each month in the Town Office or virtually via Zoom, including phone access. If you'd like to participate in our walks, activities or join a working committee, contact us at [guilfordvtcc@gmail.com](mailto:guilfordvtcc@gmail.com)

The Guilford Conservation Commission (GCC) was formed in 2000. Our mission is to identify, inventory, foster education about, and help protect Guilford's natural, scenic, recreational, historic, educational, cultural, architectural, agricultural, and archaeological resources for the public good. The commission "shall help residents and town officials recognize the value of these resources and administer them for the benefit of future generations." ♦



photo: Meg York

## GUILFORD PLANNING COMMISSION

2023 was a busy and stimulating year for the Planning Commission. Much of our efforts during the year were centered on working with our Strategic Planning Partners from the firm of Dubois and King. The Strategic Planning process was undertaken with several goals, foremost among them to engage residents in conversations regarding their goals and aspirations for Guilford. Much like the 2014 Vermont Council on Rural Development Initiative, the intent was and is to develop a ‘roadmap’ for the future as an outgrowth of these conversations.

In addition to its monthly meetings with Dubois and King throughout 2023, the Planning Commission hosted several public events in this planning process. First up was a ‘Town Tour’ with our planning partners in March, 2023. During the tour the D&K team met with residents at three locations in town, learning about the history and opportunities inherent in each locale. June saw two events, a poster presentation/public feedback station at the June 9 Library Concert/Raffle at the Fairgrounds, and on June 15, a joint meeting of the Conservation and Planning Commissions which highlighted Guilford’s natural resources and conservation efforts.

In July the Planning Commission hosted a Guilford Business Breakfast which was well attended and informative. More Business Breakfasts will be scheduled in 2024, with an invitation to Vernon business owners to participate as well.

The Planning Commission also hosted a talk in November by Matt Bachler, Senior Planner at Windham Regional Commission, ‘Preserving Guilford’s future; What are our Tools?’ that discussed the regulatory and non-regulatory mechanisms a Town has at its disposal to guide conservation and development. The presentation is available for viewing on the Town website.

Our largest event of the year was November’s Visioning Workshop, which ran six sequential workshops on topics of importance to Guilford. The event was well attended, dynamic and informative. One exciting result of the Workshop is that a group of residents has formed to create a ‘Guilford Guide’ modeled, in part, on the Town of Bethel’s ‘Operator’s Manual.’

To broaden our understanding of planning issues, several members of the Windham Regional Commission made presentations to the Planning Commission on topics related Transportation, Housing and Act 250. Additionally, Planning Commission members attended workshops and seminars virtually and ‘in real life.’ Most meetings also had as an Agenda item an FYI providing a link to a ‘whitepaper’ for background reading.

The goal of all of our work in 2023 and into 2024 will be to develop a 5 to 10 year ‘Vision Map’ for Guilford that reflects the community’s values. The goals within the Vision Map are intended to be actionable, achievable, and fiscally responsible initiatives for Guilford to consider.

We also want to continue to act as a facilitator for more community events such as another ‘Business Breakfast’ and a series of ‘Community Conversations’ on topics of interest to residents. One takeaway of the public events we held in 2023 is the recognition that residents desire more opportunities for residents to gather, get to know one another and engage in dialogue. Good food helps and we’ll continue that tradition too!

Community engagement and feedback is crucial to the work of the Planning Commission. The public is encouraged to attend our monthly meetings on the fourth Wednesday of the month from 6:30pm–8 pm, either in person at the Town office or via Zoom. Visit our link on the Town website to read more about our work in the past year. We hope to see you at an event soon! ♦



cover design: Lesley Malinin



**GUILFORD EMERGENCY OPERATIONS**

Dan Ingold was appointed as Guilford’s Emergency Management Director in the beginning of 2023. In April and May he completed and submitted (with assistance from the Co-director, Jared Bristol, Selectboard members, and Interim Town Administrator Sheila Morse) for approval of the Local Hazard Mitigation Plan. The plan was reviewed by State and Federal officials, approved, and adopted by the Selectboard.

Dan is currently focusing on three primary objectives as the Town EMD:

- To ensure that all town owned emergency generators are properly serviced.
- To engage with community members to strengthen our roster of trained volunteers and to ensure that Guilford is as prepared as possible to deal with emergencies and keep its residents safe.
- To work with the local utility, Green Mountain Power, to develop and fund a local resiliency zone based in Guilford Center and including the Town Offices, the Town Garage, and the Guilford Central School. This zone includes a self-sufficient microgrid in case of utility outages and will allow the use of the School as an Emergency Shelter. ♦

*Dan Ingold, Guilford EMD*

**GUILFORD FIRE DEPARTMENT AUXILIARY**

The Guilford Fire Dept. Auxiliary was established many years ago to support the Guilford Volunteer Fire Department. We currently have 6 members and desperately need more! We generally meet on the first Thursday of each month but for the last couple of years have taken the winter months off due to lack of members. If you have an interest in joining, please reach out to us at [guilfordfireauxiliary@gmail.com](mailto:guilfordfireauxiliary@gmail.com).

Last year our fundraising efforts included our annual Boot Drop during Labor Day weekend and a Coffee Break at the Guilford Welcome Center during the foliage season. We use the funds we earn towards making meals for the fire department as needed, keeping the trucks stocked with bottled water, new equipment and helping townspeople who have suffered a significant loss due to fire or other natural disaster. We continue to assist Santa during the Christmas season, sending cards and gift cards to all the GVFD’s children.

We also make a donation every year to Guilford Cares. Our fundraising efforts would not be successful without the generosity from folks and businesses in town as well as neighboring communities. ♦

*President: Tammi Quinn  
Vice President: Heidi Cleveland  
Secretary: Andrea Tracy  
Treasurer: Heidi Cleveland  
Members: Diane Petrie, Wanda Atomanuk, Melanie Geno*

**GUILFORD VOLUNTEER FIRE DEPARTMENT (GVFD)**

2023 has, again, been a challenging year for all of us, including the Guilford Volunteer Fire Department (GVFD). The weather events of the past year have tested our resolve and preparedness and our team of volunteers has come through safely and effectively.

Guilford’s healthy volunteer participation is the envy of many towns in the state. The directors would like to thank our team who have worked tirelessly to give the town the best possible level of emergency services. Thanks also to the Guilford community for their continuing support in our work. ♦

*Steve Detra, President, Board of Trustees*

**GUILFORD VOLUNTEER FIRE DEPARTMENT (GVFD) FIRE CHIEF’S REPORT**

The Guilford Volunteer Fire Department had another record-breaking call volume in 2023! We responded to a total of 337 incidents this year, a significant increase from our new record of 305 last year. Medical calls lead our response count with a total of 194, followed by mutual aid with 33, motor vehicle accidents with 30, and tree and wires down with 18. We continue to be a leader among our local communities in volunteer membership, holding steady yet another year at 26 active volunteers. This accomplishment cannot be overstated, as volunteers become increasingly more difficult to find, while call volumes continue to rise for most communities. We are so grateful for the long-term dedicated support of our Guilford volunteers.

The department was awarded ARPA funding for the purchase of new radios this year. The grant will allow us to replace aging equipment in all our emergency vehicles, as well as most of our mobile and portable units. The new radios will provide stronger signals and include repeaters

in each truck. We will also be able to communicate with the Guilford Town Highway Department again, as they upgraded to digital radios several years ago. Before requesting the ARPA funds, GVFD applied for a federal grant along with Putney, Vernon, and Westminster departments, but were unsuccessful in that attempt.

The Auxiliary continues to support our department through fundraising efforts and providing food during various incidents or events. This year, their donations were utilized to purchase new Class A dress uniforms for our members. These uniforms are worn during formal events such as ceremonies, funerals, and parades.

GVFD held an Open House this summer and invited the community to come see the upgrades we made to the building last year, as well as our current fleet of equipment and gear. We were even able to serve our famous Sugar on Snow treat for visitors, thanks to syrup donations from the Franklin’s and Sargent’s and Dave Franklin’s expert boiling!

Year after year we are humbled by the level of donations and support offered to the department by the Guilford community. It is because of this support we can continue providing a high level of service to the community amid growing call volumes.

We would like to remind you to change the batteries in your smoke detectors and to clearly mark your home address to support the timely response of your local emergency responders. We highly recommend a minimum of one smoke detector on each floor of your home. Also, please do not forget about carbon monoxide detectors – without one, it is virtually impossible to know you have a problem before it may be too late. ♦

*Jared Bristol, Chief*  
*Mike Tkaczuk, Asst. Chief*

# GVFD CALL SUMMARY

We responded to 327 emergency calls in 2023. For the second year in a row we have surpassed our highest number of incidents. (2022 was 305; 2021 total was 268; 2020, 227; 2019, 272; and 2018, 250.)

|   |            |                                       |
|---|------------|---------------------------------------|
|    | <b>194</b> | EMERGENCY MEDICAL CALLS               |
|    | <b>33</b>  | MUTUAL AID GIVEN                      |
|    | <b>30</b>  | MOTOR VEHICLE ACCIDENTS               |
|    | <b>18</b>  | ALARMS                                |
|    | <b>18</b>  | TREES/WIRES DOWN                      |
|    | <b>10</b>  | GOOD INTENT/CANCELLED                 |
|    | <b>6</b>   | FLOODING/NATURAL DISASTER             |
|   | <b>4</b>   | PUBLIC ASSIST                         |
|  | <b>3</b>   | BRUSH FIRES                           |
|  | <b>3</b>   | POLICE ASSIST                         |
|  | <b>2</b>   | ODOR/CARBON MONOXIDE INVESTIGATIONS   |
|  | <b>2</b>   | CHIMNEY FIRES                         |
|  | <b>2</b>   | STRUCTURE FIRES                       |
|  | <b>1</b>   | ELECTRICAL PROBLEM                    |
|  | <b>1</b>   | CONTROLLED BURN/ SMOKE INVESTIGATIONS |
|  | <b>327</b> | INCIDENTS                             |

Included in these incidents were 19 responses to Interstate 91. We provided 33 mutual aid responses to 8 area towns, and we received mutual aid assistance from 7 departments during 1 incident. ♦

## GUILFORD VOLUNTEER FIRE DEPARTMENT FY25 BUDGET PLANNING

|                                    | FY23 Budget       | Actual FY23       | FY24 Budget       | FY25 Proposed     |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Income</b>                      |                   |                   |                   |                   |
| 4001 Donations                     | 5,000.00          | 11,652.00         | 5,000.00          | 5,000.00          |
| 4100 Fundraising Income            | 8,500.00          | 8,341.84          | 8,500.00          | 8,500.00          |
| 4150 Miscellaneous Income          |                   | 10,268.77         |                   |                   |
| 4220 Town Appropriation            | 243,100.00        | 278,100.00        | 258,450.00        | 268,550.00        |
| GVFD Reserve Offset                |                   |                   | 15,000.00         |                   |
| 4300 GVFD Auxiliary                |                   | 6,526.61          |                   |                   |
| 4500 Interest on Accounts          |                   | 330.92            |                   |                   |
| 4640 Uncategorized Income          |                   | 121,305.90        |                   |                   |
| 4700 Services                      |                   | 430.00            |                   |                   |
| <b>TOTAL INCOME</b>                | <b>256,600.00</b> | <b>436,956.04</b> | <b>286,950.00</b> | <b>282,050.00</b> |
| <b>Expenses</b>                    |                   |                   |                   |                   |
| 5200 Communications                | 7,000.00          | 7,492.83          | 8,000.00          | 8,000.00          |
| 5410 Interest/Fees                 | 500.00            | 86.45             | 500.00            | 500.00            |
| 5440 Debt Service                  | 46,000.00         | 46,232.16         | 46,300.00         | 46,300.00         |
| 5500 Dispatching                   | 30,000.00         | 30,527.00         | 30,000.00         | 32,000.00         |
| 5600 Dues and Subscriptions        | 850.00            | 283.88            | 7,650.00          | 7,650.00          |
| 5700 Electricity                   | 1,500.00          | 952.70            | 1,500.00          | 1,500.00          |
| 5710 Heating Oil                   | 2,800.00          | 5,050.83          | 6,600.00          | 6,600.00          |
| 5730 Rubbish Removal               | 1,100.00          | 1,140.00          | 1,100.00          | 1,100.00          |
| 5740 Sewer (Algiers Fire Distr #1) | 450.00            | 851.20            | 900.00            | 900.00            |
| 5800 Firefighting Equipment        | 35,000.00         | 64,697.50         | 35,000.00         | 35,000.00         |
| 5860 Radio/Pager Repair/Upgrade    | 5,000.00          | 2,918.20          | 6,000.00          | 6,000.00          |
| 5865 Medical/EMT                   | 9,400.00          | 2,437.81          | 9,400.00          | 6,500.00          |
| 6000 Insurance                     | 10,000.00         | 6,654.92          | 10,000.00         | 7,000.00          |
| 6100 Legal & Accounting            | 2,500.00          | 2,039.20          | 5,000.00          | 6,000.00          |
| 6200 Office Supplies               | 1,000.00          | 823.00            | 1,000.00          | 1,000.00          |
| 6300 Payroll Expenses              | 17,000.00         | 13,801.84         | 17,000.00         | 17,000.00         |
| 6400 Truck Fuel                    | 3,000.00          | 3,587.38          | 8,000.00          | 8,000.00          |
| 6450 Truck Repair/Maintenance      | 5,000.00          | 15,458.97         | 8,000.00          | 8,000.00          |
| 6500 Training/Education            | 2,000.00          | 720.47            | 2,000.00          | 2,000.00          |
| 6600 Volunteer Reimbursement Funds | 17,500.00         | 35,514.00         | 22,000.00         | 22,000.00         |
| 7100 Uncategorized Expense         |                   | 28.49             |                   |                   |
| Building                           | 12,000.00         | 11,528.86         | 12,000.00         | 10,000.00         |
| Capital Outlay Fund - Truck        | 36,000.00         |                   | 36,000.00         | 36,000.00         |
| Computer & Software                | 2,000.00          | 12,760.62         | 4,000.00          | 4,000.00          |
| Fundraising Expenses               | 5,000.00          | 4,631.54          | 5,000.00          | 5,000.00          |
| Miscellaneous                      | 4,000.00          | 10,726.45         | 4,000.00          | 4,000.00          |
| <b>TOTAL EXPENSES</b>              | <b>256,600.00</b> | <b>280,946.30</b> | <b>286,950.00</b> | <b>282,050.00</b> |
| Capital Outlay Fund - Building     | 35,000.00         |                   | 35,000.00         | 35,000.00         |



## GUILFORD FREE LIBRARY

The Guilford Free Library is fully open at 24 hours a week, and back to most programs being held in person. But we've discovered the benefits of holding programs and meetings remotely, such as on a snowy winter night for Talk About Books. Another COVID benefit story is the creation of "curb-side service", whereby patrons can pick up requested materials from the white box outside the Library at any time, day or night.

During FY23, we circulated almost 6,000 library materials (books, audio books, periodicals, DVDs, a few puzzles, passes, and stuffed toys). We borrowed more than 700 materials, and lent more than 400 to other libraries through Inter-Library Loan.

Our collection includes print materials, videos, audio books, and print serial subscriptions. In addition, we lease large print books each year. By participating in the Catamount Library Network, a consortium of 23 libraries, we essentially expand our collection from 5,000 to more than a quarter of a million volumes. In collaboration with the Vermont Department of Health, we have snowshoes available for patrons to borrow. We also assist the Guilford Recreation Commission in lending their cross-country skis. The outdoor shed installed behind the Library by the Recreation Commission houses the skis and snowshoes. As well as snowshoes and skis, our Library of Things now includes a telescope, a popcorn popper for large groups, and two electric bicycles.

Our online resources are available to all Guilford residents. These resources include: Libby and Palace (downloadable books and audiobooks); Universal Class (high quality online courses); VT OnLine Library (research, magazine and newspaper databases), as well as the Library's own catalog. A patron can reach all of these resources on our website: [www.guilfordfreelibraryvt.org](http://www.guilfordfreelibraryvt.org). To use these resources patrons need to have a current library card, for which there is no charge. Residents should contact the library to renew their card, or to get a new one. Library cards should be renewed yearly.

In FY23, 124 children and their parents attended 28 in-person storytimes, and the summer reading program (Camp) was held in person with 250 participants.

During the March snowstorm and lengthy power outage, many patrons were able to go online using the Fibre Optic wireless connection which allowed them to use their laptops in the parking lot, at any time day or night. There is no password.

Many Library volunteers continued to provide support through storytime, cataloging, Board of Trustees, Friends of the Library, administration and public relations. Our fundraising events in 2023 included an annual appeal letter and a raffle.



*Laura Lawson-Tucker shouts "boo!" during her scary performance at the Playscape during the popular annual Hallowe'en library event. Over 150 attended.*

photo: Lesley Malouin



Programs during Calendar Year 2023 included:

**Guilford Winter Pen Pals:** Community members signed up to be paired with a pen pal for the months of January through April. An emphasis was placed on making cross-generational and cross-town connections.

**Pre-School Storytime:** Every Tuesday infants, toddlers and pre-schoolers were invited to engage with literature that is brought to life with songs, chants, rhymes, and movement.

**Talk About Books:** The people who attend this ongoing book group like to read and talk about the books they have read. The group selects a book to read for the next month, and the Library supplies the books. New participants are always welcome.

**The Art Club** has been an opportunity for people to share and talk about their art work. It meets monthly on the first Wednesday evening of each month.

**Summer Reading Programs:** Adventure Camp and Sound and Stream – Our summer reading programs for K–8 school-age children were half-day, week-long camps. Maia Gilmore, Matt Valentine, Jasmine Beet, and Emma Hollowell led these programs. Stage and Stream, the full-day program for 5th–8th graders, was again funded in part with a grant from The Vermont Humanities. The instructor was Maia Gilmore with assistance from Jasmine Bete and camp coordinator Matt Valentine. There was no charge for Guilford children to attend our camps.

**Hallowe'en Party:** More than 150 children and adults tricked-or-treated our neighbors in Guilford Center and the Library, and then marched to the Playscape where they gathered to sing songs and hear a story.

**Community meetings:** Small groups such as Guilford FOLK and Homeschool Fiddle Class use the Library for public meetings and events. The Library has also been used for individual instruction and tutoring.

photos: Matt Valentine



Local children benefit from the many activities planned during the Library's Summer Camp. Vega demonstrates shadow puppetry and Emma deep in thought with nature.





Our Outreach activities included:

- Home Delivery of Books
- Read For America – Librarian reads weekly to the children in the Pre-K

The Friends of the Library welcomed in the summer on a June afternoon and raised money to “Send a Kid to Camp” with a Raffle Concert at the Guilford Fairgrounds. About 150 people attended the free concert which featured raffle prizes of three pairs of gifts to local businesses offering \$50–\$75 gift certificates to raffle winners. The entire event took place in the cattle barn at the Guilford Fairgrounds, which donated the space for the event. The Friends of the Library, besides raising funds for Library materials, helps with programs, such as Hallowe’en, which is a treasured community event.

We appreciate the wonderful support the Guilford Free Library receives from so many Guilford community members as patrons, volunteers, and donors. This participation and engagement creates a vibrant town library with a diversity of resources. We are sincerely grateful for this support.

Library hours are Tuesday 9:30 AM–6 PM; Wednesday 1–8 PM; Thursday, 3–6 PM; Saturday 9:30 AM–3 PM, and for special programs, as announced. Come visit! ♦

*Cathi Wilken, Librarian*

*Leah Gessner, Assistant Librarian*

*Sandra Cortes, Trustee*

*Nika Fotopulos, Trustee, Secretary*

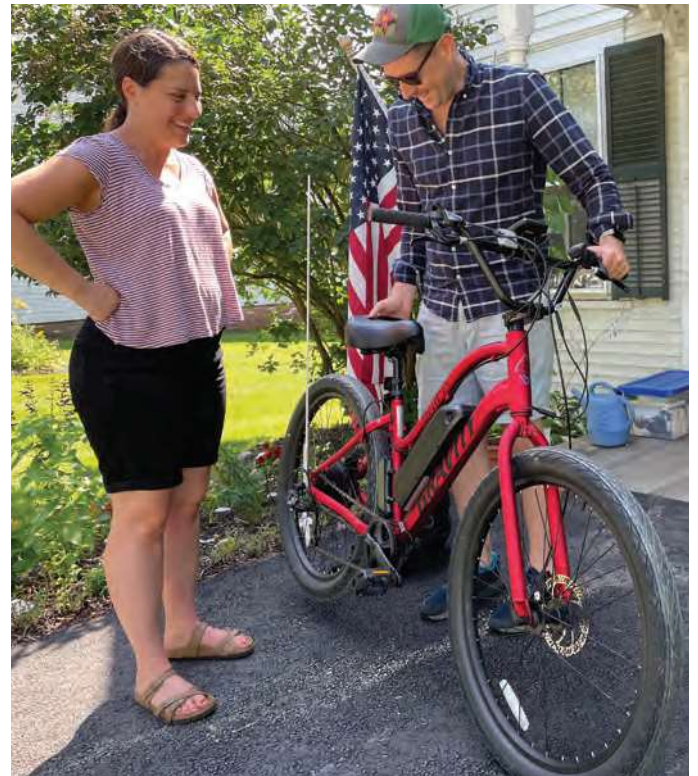
*Jeannette Tokarz, Trustee*

*Judith Serkin, Trustee, Co-Chair*

*John Shan, Trustee, Treasurer*

*Laura Lawson Tucker, Trustee, Co-Chair*

*Richard Wizansky, Trustee*



photos: Laura Lawson Tucker

*The Guilford Free Library is more than just books! (left) Peacy and Micah Wildroot explore the Library's newly donated telescope. (right) Chris Beebe explains some details of the Energy Committee's eBike to Heather Beard as she prepares to borrow one from the Library.*

## GUILFORD FREE LIBRARY FINANCIAL REPORT

|   | FY23<br>PROPOSED | FY23<br>ACTUAL   | FY24<br>PROPOSED | FY24<br>50%      | FY25<br>PROPOSED |     |
|---|------------------|------------------|------------------|------------------|------------------|-----|
| <b>INCOME:</b>  |                  |                  |                  |                  |                  |     |
| Friends of the Guilford Free Library  | 12,149.56        | 15,416.69        | 12,670.00        | 12,053.87        | 12,404.00        |     |
| Town of Guilford  | –                | –                | –                | –                | 7,948.00         | *** |
| Grants  | 4,000.00         | 5,724.85         | 4,000.00         | 5,591.35         | 4,000.00         |     |
| Miscellaneous Income  | 110.00           | 233.04           | 110.00           | 107.00           | 140.00           |     |
| <b>Total Income</b>   | <b>16,259.56</b> | <b>21,374.58</b> | <b>16,780.00</b> | <b>17,752.22</b> | <b>24,492.00</b> |     |
| ***This money is from Town General Fund line item GFL Books & Services, and is budgeted for the expense items with asterisks (*) below. |                  |                  |                  |                  |                  |     |
| <b>EXPENSES:</b>  |                  |                  |                  |                  |                  |     |
| Collections: Adult  | 2,800.00         | 2,219.64         | 2,600.00         | 1,146.35         | 2,500.00         | *   |
| Collections: Children   | 2,800.00         | 1,548.61         | 2,600.00         | 1,067.35         | 2,500.00         | *   |
| Collections: Digital Resources  | 340.00           | 688.82           | 400.00           | 291.03           | 600.00           | *   |
| Collections: Other Materials  | 80.00            | 69.92            | 80.00            | 21.95            | 400.00           | *   |
| Fees: Catamount Library Network   | 750.00           | 700.00           | 750.00           | 700.00           | 700.00           | *   |
| Fees: Courier   | 1,100.00         | 1,160.55         | 1,150.00         | 657.57           | 1,248.00         | *   |
| Fees: Dues & Pubs   | 350.00           | 480.85           | 250.00           | 409.95           | 500.00           |     |
| Fees: Licenses & Permits  | 384.00           | 332.55           | 350.00           | 399.72           | 450.00           |     |
| Fees: Professional  | –                | 441.70           | 550.00           | 14.95            | 500.00           |     |
| Supplies: Equipment & Furniture   | –                | 129.99           | –                | 246.09           | 200.00           |     |
| Supplies: Computer Equipment  | 300.00           | 396.62           | 200.00           | 139.99           | 200.00           |     |
| Supplies: Library   | 100.00           | 132.13           | 50.00            | 19.59            | 100.00           |     |
| Supplies: Office  | 200.00           | 102.23           | 100.00           | 368.64           | 100.00           |     |
| Supplies: Postage   | –                | –                | –                | –                | 136.00           |     |
| Supplies: Maintenance   | –                | –                | –                | –                | 100.00           |     |
| Programs: Expense   | 400.00           | 3,129.01         | 5,000.00         | 1,287.90         | 10,000.00        |     |
| Programs: Camp Leaders  | 4,500.00         | 1,400.00         | 2,000.00         | 2,049.00         | 2,000.00         |     |
| Programs: Camp Supplies   | 300.00           | 538.60           | 300.00           | 586.67           | 300.00           |     |
| Programs: Camp Expense  | –                | –                | –                | 80.15            | 400.00           |     |
| Other: Training   | –                | –                | –                | –                | 1,000.00         |     |
| Other: Fundraising Expenses   | 300.00           | 607.58           | 350.00           | 6.83             | 500.00           |     |
| Other: Miscellaneous  | 50.00            | 75.18            | 50.00            | –                | 50.00            |     |
|   |                  |                  |                  |                  |                  |     |
| <b>Discontinued Line Item:</b>  |                  |                  |                  |                  |                  |     |
| Maintenance   | 1,000.00         | 871.79           | –                | –                | –                |     |
|   |                  |                  |                  |                  |                  |     |
| <b>TOTAL EXPENSES</b>   | <b>15,754.00</b> | <b>15,025.77</b> | <b>16,780.00</b> | <b>9,493.73</b>  | <b>24,484.00</b> |     |
|   |                  |                  |                  |                  |                  |     |
| <b>INCOME/EXPENSES</b>  | <b>505.56</b>    | <b>6,348.81</b>  | <b>–</b>         | <b>8,258.49</b>  | <b>8.00</b>      |     |



## GUILFORD RECREATION COMMISSION

Guilford Recreation Commission is a 6 member, volunteer board, who work under the direction of the Guilford Selectboard with our Selectboard liaison, Verandah Porche. Our current members include: Ashley Kane, Kelsy Allen, Chris Zappala, Elina Moss Koumjian, Megan Arthur, and Mary Collins.

Our mission statement: “The Guilford Recreation Commission fosters community connections and well-being for our town by supporting our public spaces and by collaborating with other community organizations to offer engaging, inclusive, recreational activities, designed to meet the needs of our neighbors.”

Once again, we hosted Bike night at Guilford Central School in late June, Halloween Trunk or Treat at the Fairgrounds at Halloween, and “Wake Up the Earth” Egg hunt with games and parade at the Springs Farm in Guilford Center to usher in spring and wake up the Guilford Center Village Natural Playscape.

Here’s a list of what Guilford Recreation Commission was able to achieve in FY23.

- Annual Spring Egg Hunt and “Wake Up the Earth Parade” at Springs Farm, Guilford Center 2023
- Bike Night in June 2023
- 12th Annual Trunk or Treat at the Guilford Fairgrounds, October 2023
- Hosted Fairyhouse building and Gingerbread house building at the BBCC Craft Fair, December 2023
- The weather let us down and we had to cancel our Winterfest February 2023 due to mud.

### Recreation Opportunities:

- Continued with our Bill Koch Nordic Ski by lending free skis, boots, and poles.

### Accomplishments:

- We were able to build and add a beautiful gazebo to our Guilford Center Village Natural Playscape in the summer to provide shade, or in the case of the weather of 2023 – shelter from the rain.

### Projects:

- Bill Koch Nordic Ski Project: During the 2023/24 winter season, The Recreation Commission issued Nordic Ski packages to children of Guilford. The Rec Commission will be distributing free Nordic Ski packages again this winter.

- Bike Night 2024: We hope to expand Bike Night to include some clinics on safety and electric bike introductions with the e-bikes that are now at the Library for borrowing.
- Dancing and exercise at the Broad Brook Community Center mornings. We are working on creating the space and instruction for physical activities such as dancing and/or yoga this year during a weekday morning using our community time offered by the Broad Brook Community Center.
- We offered a survey to the greater community asking for ideas and information from Guilford residents on what they would like to see the Rec Commission offer in the future. We hope to have the results by Town Meeting.
- The Guilford Rec Commission reached out to other groups in the community to have a meeting in January of 2024 (after this information was provided to the town report) to see if we can create more synergy among our members for activities across all ages and areas of Guilford.
- Guilford Rec Commission has a Facebook page that we maintain; we hold monthly meetings on the 2nd Thursday of the month from 6:30-7:30pm via Zoom.

Please consider joining the GRC by emailing [contact@guilfordrecreation.org](mailto:contact@guilfordrecreation.org). ♦



photo: Joyln McIntyre



## • HUMAN SERVICES REPORTS •

### AIDS PROJECT OF SOUTHERN VERMONT

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The AIDS Project of Southern Vermont (APSV) located at 15 Grove Street in Brattleboro is a nonprofit, community-based AIDS Service Organization providing services in Windham, Bennington and southern Windsor counties.

For more than 35 years, APSV has provided case management services to people living with HIV/AIDS, their partners and immediate family members including a nutritious food program and limited financial assistance. Our harm reduction (prevention) services include HIV and Hepatitis C testing, syringe services, treatment referrals, HIV and Hepatitis C presentations, safer sex supplies and information, and a website with links to additional resources.

In 2023, APSV provided case management to 106 people living with HIV/AIDS. Our food program served 68 individuals and 33 family members with 29,098 pounds of frozen meat and vegetables, dairy products, fresh produce, and non-perishable food including nutritional shakes; 1,805 household and personal care items; and 1,018 pre-paid grocery cards and farm stand certificates.

The harm reduction (prevention) staff and volunteers continue to provide evidence-based prevention services to those at highest risk for contracting HIV. In 2023, 300 individuals were reached through our syringe services program, community outreach, case management, testing, and HIV presentations.

APSV also provided various trainings in person or virtually to staff members of human service agencies in the region on HIV/AIDS issues and advocated for people living with or at risk for HIV in areas of social justice, policy, legal and ethical issues, and equal access to community resources.

Although APSV does serve Guilford residents through its direct services and prevention programs, out of respect for client confidentiality we do not publish the number of individuals served in each town. We can say that 10% (44 individuals) are from the Dummerston-Guilford-Newfane-Putney-Vernon area.

I am writing today to request \$350.00 from the Town of Guilford for FY25.

For more information please call us at 802-254-4444 or visit [www.apsvt.org](http://www.apsvt.org). ♦

*Samba Diallo, Executive Director*

### BRATTLEBORO AREA HOSPICE

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Brattleboro Area Hospice (BAH) provides a wide range of services to individuals at the end-of-life, and their families. All services are provided at no cost to participants.

**Hospice & EarlyCare:** BAH offers physical, spiritual, and emotional support for individuals with terminal illness, and their families, as well as help with practical needs (e.g., respite care, grocery shopping, seasonal chores, etc.). Additionally, BAH offers an EarlyCare Support Program to those with a prognosis of up to two years, and who may continue active medical therapies. BAH is preparing to launch a new program in March 2024, the Support for Individuals with Serious Illnesses, which will expand our current EarlyCare Support Program to those who are seriously ill, regardless of their prognosis.

**Bereavement Services & Support Groups:** Bereavement support is provided through both individual and group counseling, and is available to anyone in the community experiencing the loss of a loved one, regardless of whether they have used our hospice care services.

**Advance Care Planning:** In partnership with the Vermont Ethics Network, the Taking Steps Brattleboro program overseen by BAH pairs volunteer facilitators with individuals to complete advance care planning documents outlining their healthcare directives.

**Community Outreach & Education:** As a community resource on issues of death, dying, and grief, BAH offers free training, classes, and workshops, as well as a lending library that is available to the public. BAH hosts volunteer training opportunities for those interested in becoming hospice and/or bereavement volunteers. These comprehensive training sessions are open to the community.

**In 2022/23, 11 unduplicated Guilford residents received services from BAH:** There were 3 Hospice Care, 5 Bereavement Care, and 3 ACP clients. Eight Guilford residents were active BAH volunteers.

Brattleboro Area Hospice respectfully requests that the Town of Guilford support our programs for the next fiscal year of 2024/2025 in the amount of \$300.

All BAH services are free of charge to Guilford residents. We receive no insurance and state or federal funding; therefore, we rely on local support to fund our work. (Our thrift shop, Experienced Goods, provided 64% of our operating budget last year.) We are especially grateful for the financial assistance provided by the towns we serve. Thank you for considering our funding request. ♦

*Susan Parris, Executive Director*

**Hospice Care:**  
**3** Guilford residents @ **38** hours

**Advanced Care Planning (ACP):**  
**3** Guilford residents @ **6** hours  
**3** ACP's completed

**Bereavement 1-on-1:**  
**4** Guilford residents @ **14.8** hours

**Bereavement Support Group:**  
**3** Guilford residents @ **12** sessions

*In FY23, 11 unduplicated Guilford residents received our services. Eight Guilford residents were active BAH volunteers.*

## BRATTLEBORO SENIOR MEALS, INC.

Brattleboro Senior Meals, Inc. is a non-profit food service organization that assumes the responsibility of meal preparation for both in-house congregate dining and meal distribution through Meals on Wheels for the over 60 and disabled population of Brattleboro, Guilford, Dummerston, Vernon, and Marlboro. Our home delivered meal program is designed to serve people over 60 who face challenges in preparing healthy, adequate meals due to such situations as advancing age, hospital recovery or physical disability. Any person over 60 who experiences "Food Insecurity" will qualify for the program. Our noon-time congregate dining program is available every weekday by reservation. As government sources provide less than 50% of the cost of a meal, we rely heavily on donations and fundraising. Brattleboro Senior Meals is requesting funding through the town of Guilford for assistance with the cost of preparing these meals for our area seniors.

Brattleboro Senior Meals is requesting \$350 in funding for FY25 through the town of Guilford for assistance with the cost of preparing these meals for our area seniors. ♦

*Cynthia Fisher, Executive Director*



*photo: Joselyn McIntyre*

*Guilford kids enjoyed a muddy Easter Egg Hunt put on by the Guilford Recreation Commission at the Guilford Fairgrounds.*



## BROAD BROOK COMMUNITY CENTER

The Broad Brook Community Center (BBCC) is a nonprofit organization, founded in 2015. The mission of the organization is to “preserve and care for Guilford’s historic Grange Hall by revitalizing it as a gathering place for activities that foster community spirit, honor our rural heritage, and spark creative ways to enhance the well-being of, and serve, the people of Guilford, now and for generations to come.”

The renovation of the building was completed in October 2022, and in 2023 the building was in use for 298 days of the year. Included in those days were 23 dances, 3 theatre productions, 3 concerts, 2 craft fairs, 57 Guilford Cares tai chi classes, 45 Guilford Cares food pantries, 26 Neighborhood Roots food hub pick-ups, our first Folk Cafe, Guilford Free University, a Learn to Knit event, multiple Conservation Commission events, Energy Committee seminars, a Town Visioning Workshop, Father’s and Mother’s Day Brunches, Sugar on Snow Supper, Pre-Town Meeting, Community Thanksgiving, 2 kids camps, 2 art exhibits, private birthday parties, play rehearsals, celebrations of life, and more.

In the fall of 2023, the board welcomed new members Mary Wallace Collins, Julie Holland, and Frank Larkin, as seasoned board members Rick Zamore, Sandy Garland, and Laura Lawson Tucker stepped down from their duties after a decade of service. The other current board members are Sherry Providence, Mary-Ellen Franklin, Greg Stein, Diane Murphy, Josh Renaud, and Alan Overman.

In the coming year, the board plans to continue its mission of community connection with another full year of events that highlight the organizations of our town and its people. The building is available for rent at a reduced rate for Guilford residents. If you are interested in hosting a private or public event, please reach out to our administrative manager Ada Brown.

As the Guilford community center, we are fully invested in making this space accessible to all, and a hub for community connection. To learn more about the organization, our mission, and upcoming events, please visit our website, and sign up for our monthly email newsletter.

If you have questions, email our administrative manager Ada Brown at: [broadbrookccc@gmail.com](mailto:broadbrookccc@gmail.com) or call (802) 451-0405.

Website: [www.broadbrookcommunitycenter.org](http://www.broadbrookcommunitycenter.org)

Facebook: [BroadBrookCommunityCenter](https://www.facebook.com/BroadBrookCommunityCenter)

Instagram: [@bbcc\\_vt](https://www.instagram.com/bbcc_vt)

Thank you to all those who continue to donate and volunteer, we are grateful for your ongoing support. ♦

*Sherry Providence, President*



photo: Joslyn McIntyre

*The BBCC saw new life in 2023, including this popular Learn to Knit class.*

## BROAD BROOK GRANGE #151

We are a welcoming community organization and encourage people to take part in the activities we host and to join our efforts. From holding an annual pre-town meeting to inform residents about our local government, to maintaining a scholarship fund to encourage local students to pursue higher education, and hosting a free community Thanksgiving dinner, we value fostering a sense of community, belonging, and support.

We encourage participation in our Guilford Center Stage theatre group, work together to put on a sugar-on-snow supper to fund community service work, and outreach such as our December holiday stockings to seniors and others to provide cheer. The Broad Brook Community Center (BBCC) building is our permanent home.

As an organization, Broad Brook Grange #151 in Guilford was established in 1874. In this our 150th anniversary year, we are contemplating offering a special community event, date to be determined, to mark this milestone. ♦

*Bobbie Fitch Haumann, President*



photo: Amber Hunt

*Beep beep from the Guilford Fair! Leab Rosow Hurst and Mazie Hunt enjoy the ride.*

## DVFIBER

DVFiber was formed in 2020 as a municipality for the special purpose to bring universal high-speed fiber optic Internet service to all homes and businesses in our 24 town district. We are governed by a board whose members are appointed by the Select Boards in each member town. When completed, the network will be community owned and operated under contract providing service to its customers that meets or exceeds national standards.

### Years One & Two (2021-2022)

Our volunteers established our organization, formed a public/ private partnership with Great Works Internet (GWI), received \$26 million in grant funding, and connected pilot customers.

### Year Three (2023)

DVFiber started network construction and connected its first customers in Readsboro.

### Next Up for Connection

Halifax (2024-2025)

Marlboro (2024-2025)

Stamford (2023-2024)

Whitingham (2023-2024)

### Towns Post-2025

Brattleboro, Brookline, Dover, Dummerston, Guilford, Jamaica, Londonderry, Newfane, Putney, Searsburg, Stratton, Townshend, Vernon, Wardsboro, Westminster, Weston, Wilmington, Windham, and Winhall

### Year Four (2024)

Budget is available in the Guilford Town Office during regular office hours.

### Stay Connected

Scan the QR code or visit [DVfiber.net](https://mydvfiber.net) to order our service, get updates, or sign up for our newsletter.

If you have any questions or concerns or would like to get involved call 844-383-6246 or email [info@mydvfiber.net](mailto:info@mydvfiber.net). ♦





photo: Anne Rüder



*The new owners of the Guilford Country Store, Ali West and Wayne Warwick, flanked by Joanna Gabriel from Natural Beauty Hair Salon.*

photo: Joslyn McIntyre



*Springs Farms continued its summer series of live music events.*

## FRIENDS OF ALGIERS VILLAGE, INC.

2023 has been a momentous year for the Friends of Algiers. We've experienced great change and landed on our feet while maintaining our vision of the Broad Brook House as a place for the community to gather, buy produce from southeastern Vermont, find locally made artwork and goods, see our neighbors, and eat excellent food.

The end of 2022 saw major change as the Tessitores closed their business on December 31st. But after only one month of the store being shuttered, the store was BACK under the very capable leadership of Ali West and Wayne Warwick. They spent the month of January painting and replacing equipment and the store was filled with happy customers on February 1! This was truly miraculous, and we are so grateful to Ali, Wayne, Belinda, and Maura and their team for their incredible energy, hard work, and amazing food! It's a wonderful feeling to walk into the store and see it brimming with customers.

We also said goodbye to Britni Christiansen as she and her business, Top Tier Bakery, moved to the Vermont Country Deli. With serendipitous timing, Joanna Gabriel got to work, painting and redecorating that space and opened Natural Beauty Hair Salon, now serving a steady stream of customers.

The Friends of Algiers Village, Inc. Board Members worked very hard during this period of transition and growth to support our tenants and maintain our commitment to our community. Some of our work this year is clearly visible: the freshly painted front façade of the store, which was supported by a grant from the 1772 Foundation and completed so quickly and expertly by Eddie Charbonneau and his team this fall. Some is not: the significant work to mitigate flood damage to the cellar caused by the July storms; and the purchase of many new pieces of equipment for the store operations.

We look forward in 2024 to working with other non-profits in the Village on project such as creating a trail system throughout the village. As always, we are so grateful to the community of Guilford. Stop by! ♦

*Anne Rider*

*President of the Board of Friends of Algiers Village, Inc.*

## FRIENDS OF MUSIC AT GUILFORD

Friends of Music at Guilford (FOMAG) began in 1966 with an organ recital in a barn on Packer Corners Rd., and we normally open every September-to-June season with a return to this rural farmstead for a Saturday evening organ concert in the barn (still on hold post-pandemic) and a popular Sunday afternoon picnic lunch and orchestra concert on the lawn. Two related principles have guided us since our founding. First is dedication to the great tradition of amateur performance – music performed for the love of it. Skilled amateurs and volunteer professionals serve as our musicians. Second, we have kept our core events admission-by-donation, as a service to the community, including the Labor Day Weekend Festival, Community Messiah Sing, Christmas at Christ Church holiday program, and A Cappella à la Carte season finale. The Messiah Sing was rededicated as a fundraiser for the homeless in 2007 and to date has raised over \$24,500 for the Groundworks Collaborative. We present fixed-admission events, too – guest artist concerts and stage music projects that require us to recoup costs through modestly priced ticket sales and limited grant funding.

After the almost simultaneous early 2020 death of longtime administrator Joy Wallens-Penford and the arrival of COVID, FOMAG went dormant for 2020 and most of 2021. The website is currently dormant while being upgraded, but our Facebook page gets plenty of use and views, and our telephone number resides on a cell phone that can be used by whoever is in charge of an event.

We were very fortunate to be able to grow from three to four of our core events in 2023. We resumed our June a cappella concert for the first time since 2019. We held our annual Labor Day Weekend Sunday afternoon Orchestra Concert, with double the audience of 2022, in the most beautiful weather we've enjoyed in years. We have hopes of getting the organ out of hibernation for 2024, which would mean getting back to five core events.

We returned to a full traditional Messiah Sing in December: with organ and a chorus approaching pre-COVID levels. It felt wonderful to hear full-throated singing of the choruses again. We brought in nearly \$1,000 for Groundworks, plus donations of food and clothing.

We then had two nights of "Christmas in Guilford Center" which in past years had been called Christmas at Christ Church, but due to ongoing structural issues at Christ Church, it once again took place at the Broad Brook Community Center. We do hope to collaborate with Christ Church again in the future.

FOMAG's financial support also comes from many member households from the Tri-State region and further afield who make an annual donation and receive the *Continuo* newsletter (now electronic, only mailed by request). We invite our local Guilford neighbors to participate in and attend our events, and support us through door donations, tickets, or memberships. Please come enjoy some music and support us! ♦

*Jenifer Ambler, President*



*Stony Hill Farm.*

*photo: Marianne Lawrence*



## THE GATHERING PLACE

The Gathering Place (TGP) is a 501c3 not-for-profit organization that has proudly served elders and adults with disabilities residing in Windham County and bordering New Hampshire and Massachusetts communities since 1989. TGP is conveniently located on 30 Terrace Street in Brattleboro. Seniors and adult disabled individuals of a variety of ages, races, religions and socioeconomic status enjoy the benefits of the Center and its services. The Gathering Place is both a cost-effective way to minimize the stress of providing care at home and an affordable alternative to nursing facility placement. The center is open Monday through Friday from 7:45 AM to 4:45 PM.



photo: Taylor Franklin

TGP's myriad of services and activities are designed to bring health, fun, laughter and companionship to the lives of our participants and peace of mind to their families. Our services include:

- Nursing oversight
- Access to on-site counseling, and occupational and physical therapies
- Daily exercise program
- Recreation and social activities
- Nutritious meals and snacks
- Personal care
- Outreach services
- Socialization
- Special events
- Access to transportation and coordination of transportation to medical appointments

There are many different ways that program participants may pay for their services:

- Vermont Medicaid
- Dementia and Respite Grants
- American Parkinson's Disease Association Grants
- Private pay and Long Term Care (LTC) Insurance

Sliding fee scholarship funding may be available to help cover the cost of attendance for participants who have demonstrated financial need and subject to the availability of funds.

Guilford residents represented just over 13% of our total service hours in FY2023. We thank the residents of Guilford for their ongoing support of our services and for continuing to entrust us with their care and the care of their loved ones.

For more information on our services visit [www.gatheringplacevt.org](http://www.gatheringplacevt.org) or call 802-254-6559. ♦

*Heather Robertson, Executive Director*

*Forrest Franklin enjoying the summer breeze at the Green River Covered Bridge.*



## GREEN MOUNTAIN RSVP (GMRSVP)

Green Mountain RSVP (GMRSVP) is an AmeriCorps Seniors program that engages people 55 and older in volunteer work at local nonprofits to improve lives, strengthen communities, and foster civic engagement. GMRSVP is focused on addressing social isolation, healthy aging, and food insecurity.

Nine GMRSVP volunteers live in Guilford and serve their community by working at nonprofits in neighboring towns. GMRSVP volunteers deliver meals, and provide companionship and transportation. The Bone Builder exercise program is available on Zoom and in person. GMRSVP provides all the instructor training, technical assistance, and weights with no cost to participants. Class schedules are available at [www.rsvpyvt.org](http://www.rsvpyvt.org).

Your town's funds help us continue supporting and developing programs for older adults who wish to volunteer. Federal funds from the AmeriCorps Seniors Program cover our staff and administrative costs. GMRSVP serves Bennington, Windham, and Windsor counties.

GMRSVP respectfully requests your continued support for our program in the amount of \$485.00, which is level funding.

Contact Program Director Corey Mitchell at 802-674-4547 to learn more about GMRSVP and how you can volunteer in Guilford. ♦

## GREEN UP VERMONT

Green Up Day, continued to grow with 23,500 volunteers statewide who cleaned up nearly 348 tons of litter and 15,000 tires. We saw 23% more volunteers lend a hand and heard in many cases there was less litter (30%) to be cleaned up. Tire collection saw a 4.8% increase. The statistics show that the hard work to beautify Vermont is still needed but also that our efforts for awareness are paying off. As one of Vermont's favorite traditions, it is imperative for today and for future generations to keep building pride, awareness, and stewardship for a clean Vermont, as well as keep residents civically engaged.

Support from your municipality is essential to our program. Funds help pay for Green Up Day supplies, promotional outreach, and educational resources including activity books, contests for kids, and a \$1,000 scholarship. We are requesting level funding for 2024, the usual \$150 appropriation from the Town of Guilford.

Green Up initiatives are year-round and further our environmental impact with waste reduction programs, additional clean-up efforts, and educational initiatives.

Green Up Vermont is a private nonprofit organization that relies on your support to execute the tradition of cleaning up our roads and waterways, while promoting civic pride, and community engagement. Thank you for supporting this crucial program that takes care of all our cities and towns.

Your donations make a huge impact and can be made on Line 23 of the Vermont State Income Tax Form or anytime online at [www.greenupvermont.org](http://www.greenupvermont.org).

Visit our website, like us on Facebook (@[greenupvermont](https://www.facebook.com/greenupvermont)), and follow us on Instagram ([greenupvermont](https://www.instagram.com/greenupvermont)). ♦

Email: [greenup@greenupvermont.org](mailto:greenup@greenupvermont.org)

Phone: 802-522-7245

**Green Up Day 2024: May 4**



## GROUNDWORKS COLLABORATIVE

Groundworks Collaborative was established in 2015 with the merger of the Brattleboro Area Drop-In Center and Morningside Shelter (having been in existence for 27 and 36 years respectively). We aim to meet basic needs with dignity – working with people and systems to create solutions to end hunger and homelessness for all people in our region. Our programs are focused around food, shelter, and supportive services:

### FOODWORKS

**Foodworks:** Open for in-person shopping on Mondays (12-3pm), Tuesdays (10-Noon for seniors only and Noon-1 for everyone), Wednesdays (3-6pm), Thursdays (10am-1pm) and Fridays (Noon-3pm), our food distribution program serves over 1,600 of our neighbors (roughly 625 households) each month – serving 4,087 individual people in FY23. Foodworks offers a welcoming storefront with the feel of a neighborhood grocery store and is available to anyone in need of supplemental food.



### HOUSINGWORKS

**Morningside House:** Our year-round 30-bed shelter for families and individuals is closed temporarily while plans take shape for making these beds available again in the future.

**Groundworks Drop-In Center & Overnight Shelter at 54 South Main:** Our 34-bed nightly shelter and Drop-In Center operates year-round. The Drop-In Center provides a safe place where our neighbors experiencing homelessness can come in out of the weather and access services such as case management, showers, laundry, coffee and snacks, email, telephones, lockers, and a kitchen with food available to prepare a meal.

### SUPPORTWORKS

**Housing Case Management:** Our case management team offers support ranging from street outreach to housing navigation to bolstering housing retention – helping people find and maintain permanent housing in the community after one or more periods of homelessness. Case Managers are available for each of Groundworks' housing and shelter program locations, including provision of case management services to the majority of households sheltering in Brattleboro motels through the State's emergency motel voucher program.

**Representative Payee Service:** Groundworks' Rep Payee provides financial management – serving as an intermediary for individuals receiving Social Security disability payments. The program ensures that rent and basic living expenses are paid before spending money is disbursed to program participants – helping people to maintain good financial standing, thereby preventing future threat of homelessness.

### HEALTHWORKS

Our embedded medical and mental healthcare provider partnerships have evolved to become Healthworks ACT – the first assertive community treatment team in the state of Vermont. The ACT team provides a formal in-patient level of health and mental health care to individuals actively experiencing or having recently experienced homelessness, with services delivered on an outpatient and street-level basis.

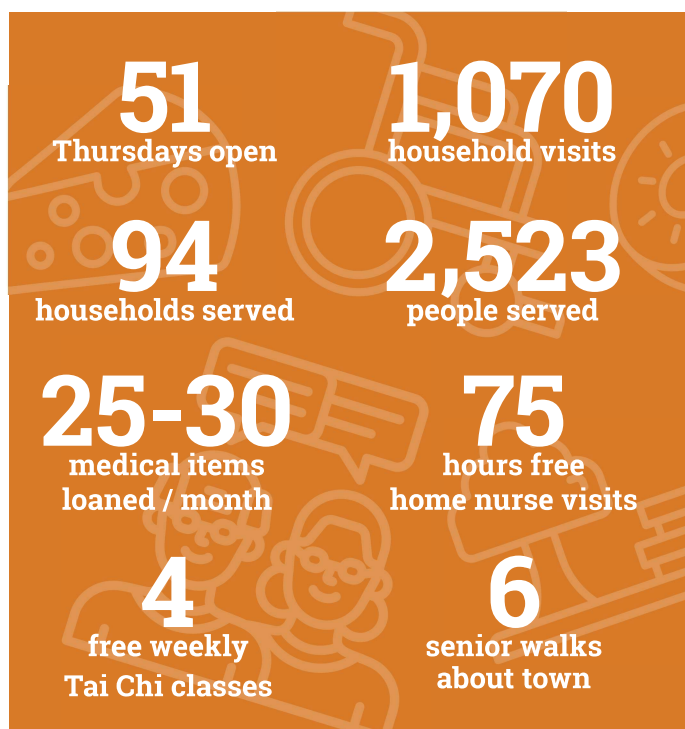
Three service lines make up the team: a Medical service line staffed by outreach nurses and nurse practitioners from Brattleboro Memorial Hospital, a Social Work service line staffed by therapists from the Brattleboro Retreat and case managers from Groundworks Collaborative; and a Peer Support service line staffed through Healthcare and Rehabilitation Services (HCRS).

Through the Healthworks ACT team, Groundworks clients with acute mental health needs have access to a parallel healthcare system that offers health screenings, wound care, psychotherapy, medication management, harm reduction services, and connection to primary care physicians and prescribers – offered in the environments of their lives (at home, in our shelter, in a park or in the woods as examples) – thereby reducing emergency room visits and in-patient care. ♦

## GUILFORD CARES INC.

Guilford Cares Inc. is a non-profit residents' organization in Guilford, VT. We provide a free personal, caring safety net to community members when the need arises. Guilford is a town where neighbors help neighbors and Guilford Cares is an important part of our way of life. We serve the entire community with a focus on reaching out to older residents. These folks can remain independent at home longer than they thought possible. They can stay connected and safe by calling one phone number when they need help.

The Guilford Cares Food Pantry was open 51 Thursdays from January through November 2023. We served 94 unduplicated households. There were 1,070 household visits and we served 2,523 individuals. The majority of our clients have 1–2 people per household and are over 60 years old. This year we saw a number of new, one-time visitors. We distributed Thanksgiving food gift cards. During the growing season local farm stands shared an abundance of fresh produce. Pat Haine, Pantry Director, coordinates a group of 27 volunteers who make this miracle happen every week. Guilford folks who cannot get to the pantry during hours can call for home delivery. Pat represents the Pantry on the Hunger Council of Windham County, Project Feed the Thousands, and other programs to provide healthy, local food whenever possible.



Our Community Nurse, Sandy Merz, RN, provided 75 hours of free home visits through September, checking in on seniors, helping in post-hospital recovery and managing chronic conditions. Guilford Cares maintains a recycling inventory of medical equipment which we loan for post-op, short, and long-term use. We loaned 25–30 items per month, free of charge, while receiving an average of 18 returns and donations. This service saved our neighbors hundreds of dollars and the stress of waiting long periods for needed equipment. We helped with homecare provider contacts and medical alert service installation. If a request is beyond our scope, we are prepared to make referrals.

Volunteers provided weekly shopping services, transportation to medical appointments, and companionship. Guilford Cares sponsored 4 weekly tai chi classes, 6 senior walks, taking advantage of the exceptional historic and natural features of the town as a fun, safe way to get moving and connect with others. We added two new services in 2023. Computer technical support, on demand at home and a Support Group that meets twice a month.

By partnering with the Broad Brook Community Center, we increased our ability to expand our services and make a difference in Guilford.

We wish to thank the Town of Guilford, our private donors, and our volunteers for their continuing generosity. We are requesting the same annual appropriation from our town for FY25, \$6,000.

You can always reach us at [guilfordcaresvt@gmail.com](mailto:guilfordcaresvt@gmail.com) or 802-579-1350. ♦

*Leah Gessner, Executive Director*



## GUILFORD COMMUNITY PARK

During the year 2023 the realization of a community park came to fruition from a vision of a committee within the Guilford Community Church. Land that had been acquired from a foreclosure on the property next to the church had been sitting in disuse since 2016. The committee saw its potential and decided to make a plan to establish the Guilford Community Park. Planning for the park and the mobilization of resources intensified in 2022, but from the beginning of the next year till its end, 2023 saw its most active period of development.

Act 250 land use permit made it possible to apply for and receive State of Vermont, ARPA and other sources of funding.

**Late December–early January:** LaRock Construction graded and prepared a waste block foundation to support the massive weight of the timber frame.

**February 20:** Vermont Natural Homes raised the pavilion.

**March:** River Valley Roofing installed the standing seam metal roof and Terry St. John poured the concrete floor.

**April to June:** Contractors from Green Mountain Power; Powers Guaranteed Services; Suburban Propane; Victor Johnson Electric; Comcast; Consolidated Communications; and LaRock Construction removed two utility poles, trenched all lines underground, and moved the town's emergency generator and propane tank to the south side of the park.

**May:** The 64 foot handicapped-accessible labyrinth was created with volunteer labor. We planted 60 yews and laid 526 tumbled bluestone to define the seven circuits.

**Summer:** We began foresting the park with five maple trees, a dogwood, and eight lilac bushes.

**September:** Carroll Concrete donated and poured concrete in the hole around our new gooseneck pole in the developing basketball court

**October:** We built a 30' x 30' basketball half-court near the playground.

While construction was on-going, the Park Director, Dwayne Johnson, managed to program many activities at the Park. Among them:

- February 20: Community invited to witness the erection of the timber-frame pavilion
- April 8: Community invitation to Easter Egg Hunt at the Park
- August 5: Parables Pageant at the Pavilion
- September 21: Official visit from the Vermont State Department of Housing and Community Development and its program officer Camryn Greer, Patronicity and Better Places Program.
- September 24: Grand Opening and celebration

The Park and its pavilion, labyrinth, and play areas continue to be a destination for rentals, community events, family celebrations, reunions, youth groups, art camps, home schooling groups, concerts, and people seeking to get away from it all. ♦

*Guilford Community Park Committee Members: Dwayne Johnson, Peter Amidon, Jim Haine, Elizabeth Christie, Tracy Sloan, and Dunham Rowley*



*The Guilford Community Park's fledgling year was filled with expansion and colorful events. Stop by and enjoy its peaceful labyrinth, or test out the new basketball court!*

## GUILFORD HISTORICAL SOCIETY (GHS)

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The Guilford Historical Society (GHS) is a nonprofit organization started in 1972. It is totally dependent on membership dues and donations to carry out its mission “to preserve, house, protect items of historical value for education, research,” and to tell the rich history of life of Guilford inhabitants from 1754, when Guilford was formed, up to the present.

This year we again opened the Guilford Museum to the public on Saturday mornings, June through early October. Special activities in 2023 included hosting a popular May panel talk at the BBCC by former students of Guilford’s one-room schools and preparing small special historic exhibits for Guilford events such as the annual town meeting and the Guilford Fair. We also collaborated with the Conservation Commission regarding mapping and registering cellar holes and exploring historic Guilford properties.

The iconic 1837 Guilford Center Meeting House, which the GHS is charged with maintaining, has been sitting unused since plaster started falling from the ceiling in March 2020. Contributions to address this problem have been most appreciated, but the cost of plaster repair had remained far beyond our means. Therefore we are delighted that a town ARPA grant awarded to us in the fall has enabled us to proceed with the necessary repairs. We look forward to restoring the safety and preserving the character of this key Guilford Center building, re-opening the large space that has been used for public and private community events, including celebrations, lectures, exhibits, and music events. We hope to expand its use in 2024.

Watch in the spring for news of GHS events, including a new feature: periodic talks and demonstrations of old-time skills during our Saturday open hours. Future goals include expanding educational links to the Guilford Central School and collaborating with the BBCC and the Guilford Free Library. We would love the Guilford community to visit the museum and join us in these and other activities in 2024. ♦

*Guilford Historical Society Board of Directors*

## GUILFORD RECREATION CLUB

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The Guilford Recreation Club owns and manages property adjacent to the Fairgrounds. This includes the combined tennis/basketball/and now pickleball court, as well as the ballfield, log cabin, picnic pavilion, and nature trails.

Our major project this year was repairing the tennis/ basketball court and adding lines for pickleball. We were able to do this with funds we matched from a Recreational Facilities Grant as well as ARPA money. We are so grateful to the Town of Guilford for choosing to help support this project. Extensive work was done by LaRock Construction to create a perimeter around the court, remove the old broken down surface and replace it, and add much needed drainage. At the end of the summer the final surface was applied and lines were painted for pickleball, tennis, and basketball. There has been a very enthusiastic response from the local pickleball community. They are delighted to have another place to play this very popular sport. There are a few finishing touches remaining which will be done in the spring. In the meantime, the court is open and is much in demand.

The Recreation Club also offers an annual scholarship to one or more graduating high school seniors from Guilford. This year’s scholarships went to Brooke Whelan and Melanie St. John.

The facilities are open to the public. Feel free to contact us at [www.facebook.com/guilfordrecreationclub](https://www.facebook.com/guilfordrecreationclub), or by email at [petecar86@comcast.net](mailto:petecar86@comcast.net). ♦

### *Trustees:*

|                      |                       |
|----------------------|-----------------------|
| <i>Kelsey Burns</i>  | <i>Elly Majonen</i>   |
| <i>Chris Denette</i> | <i>John Majonen</i>   |
| <i>Maggie Foley</i>  | <i>Carol Schnabel</i> |
| <i>Peter Hetzel</i>  | <i>Cynthia Symons</i> |
| <i>Whitney Lynde</i> | <i>Dan Zumbruski</i>  |



## HEALTH CARE AND REHABILITATION SERVICES OF SOUTHEASTERN VERMONT, INC. (HCRS)

Health Care and Rehabilitation Services of Southeastern Vermont, Inc. (HCRS) is a comprehensive community mental health provider serving residents of Windham and Windsor counties. HCRS assists and advocates for individuals, families, and children who are living with mental illness, developmental disabilities, and substance use disorders. HCRS provides these services through outpatient mental health services, alcohol and drug treatment program, community rehabilitation and treatment program, developmental services division, and emergency services programs.

During FY23, HCRS provided 1,932 hours of services to 45 residents of the Town of Guilford. The services provided included all of HCRS' programs resulting in a wide array of supports for the residents of Guilford.

HCRS requests an appropriation of \$3,000 from the Town of Guilford for FY25 to help support same day access to our services for residents of your community.

We thank the Town of Guilford for your past support and for your continued interest in HCRS. Anyone with questions about HCRS services should contact George Karabakakis, Chief Executive Officer, at 802-886-4500. ♦



photo: Joyln McIntyre

## THE MOOVER ROCKINGHAM

Thank you again Guilford for the \$250 donation last year.

As a private non-profit 501c3 transportation company, Southeast Vermont Transit the MOOver relies heavily and more than ever on local contributions. These funds allow us to draw down federal funds to provide operating support and the required match for our replacement vehicles. Guilford has contributed to us for many years, and we thank you again for your support.

The MOOver's mission is to provide a safe, reliable, and efficient transportation system that supports economic opportunity and quality of life for 34 Windham and southern Windsor County towns. We operate fixed bus routes that connect Rockingham to Walpole, Brattleboro, Ludlow, Springfield, DHMC, and Dartmouth College. We provide senior and disabled transportation, Medicaid, and other demand-response service via our fleet of 60 buses and a network of volunteer drivers. We receive state and federal grants plus contributions from 34 towns, three resorts, human service partners, sponsorships, and fundraising.



The town of Guilford's total operating expenses last year were \$6,569. We provided 133,049 bus, van, taxi, and volunteer rides. Our buses, vans, and volunteers traveled 2,128,771 miles over 70,668 hours.

Guilford's contribution supports continuing public transit in your town and throughout the region. Service levels vary by town and from year by year. A town's transportation needs can be minimal some years and large the next. We need your help to remain a healthy company to be able to respond to needs of the elderly, disabled, or in an emergency or crisis when the need arises.

We are requesting a \$250 contribution from Guilford this year. We hope you will support our funding request. ♦

*Christine Howe, General Manager*  
802-460-7433, x 201

*Madison enjoying the fall colors.*



## RESCUE, INC.

Rescue, Inc. had another successful year providing reliable high-quality medicine and medical transport to our member towns. We are pleased to announce that once again we responded to 100% of the 911 emergencies. We responded to more than 6,000 requests for service in 2023 which resulted in transport to hospitals in five states and ranged from public assists to critical care transports.

During the last year, in addition to our emergency medical response, we were able to teach 358 classes and train more than 1,500 students at our new training academy located in Newfane. The Vermont EMS Academy offers initial and continuing EMS education as well as specialty programs for all healthcare professionals. The state-of-the-art facility features human simulators that create a life-like training experience in an ambulance and emergency room setting. New this year, we are also able to provide Pearson Vue certification exams.

A dozen searches and two floods this year kept our volunteer technical rescue team busy. We are excited to have had the opportunity to expand our membership with new members from the Killington area, bringing our team to more than 40 members. We take our role as part of the statewide disaster response seriously, training more than 40 days throughout the year to stay sharp, deployed to some of the most complex rescues in the state.

We have nearly 58 years of leading the state in EMS delivery and serving our community. This year, in partnership with Brattleboro Memorial Hospital, we are providing the first mobile-integrated healthcare program in the state. Rescue, Inc. EMTs and Paramedics are now actively working with BMH orthopedics to improve the patient experience and improve healing before and after joint replacement. Home visits that are closely coordinated with the orthopedics team provide patients access to specialized services in their home.

We are grateful for the partnerships that we have with our local first-response agencies. Our system is widely regarded as the most reliable and cost-effective EMS system in the state, and we could not do it without them. Looking forward to the next year, we are committed to providing the same high-quality care, community support, and specialized programs that we are known for. Our municipal assessments for 2024 are increasing by a modest 1%. Thanks for your continued support! ♦

*Drew Hazelton, Chief of Operations*

## SENIOR SOLUTIONS (COUNCIL ON AGING FOR SOUTHEASTERN VERMONT, INC.)

Senior Solutions (Council on Aging for Southeastern Vermont, Inc.) promotes the well-being and dignity of older adults. Our vision is that every person will age in the place of their choice, with the support they need and the opportunity for meaningful relationships, and active engagement in their community.

Residents received one or more of these services: information and assistance (41 calls or office visits), Medicare assistance (15 calls or office visits), caregiver support, grant assistance, in-home case management/support (13 clients received 22.5 hours of service), visits/errands/phone calls by our volunteers (2 clients, 52.5 hours), and/or 1,195 meals provided in collaboration with Brattleboro Area Senior Meals and other meal sites in our region.



We financially support local meal providers by distributing federal and state funds which help them operate. However, these funds do not cover the full cost, so local meal sites must seek additional funding. Senior Solutions does not use our town funding to support senior meals, and does not benefit from any funds the towns provide directly to meal sites.

We also provide transportation, mental health services, exercise programs, and many other services, often in partnership with other organizations.

Financial support from towns and individuals is very important to us, and we are enormously grateful for your contributions. Senior Solutions requests \$850.00 from the Town of Guilford to be appropriated at the 2024 Town Meeting for FY25.

To get help or learn more about us, please visit [www.seniorsolutionsvt.org](http://www.seniorsolutionsvt.org) or call 866-673-8376. ♦

*Mark Boutwell, Executive Director*

## SOUTHEASTERN VERMONT COMMUNITY ACTION (SEVCA)

Southeastern Vermont Community Action (SEVCA) is an anti-poverty, community-based, nonprofit organization serving Windham and Windsor counties since 1965. Our mission is to *empower and partner with individuals and communities to alleviate the hardships of poverty; provide opportunities to thrive; and eliminate root causes of poverty*. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Home Repair, Family Services (crisis resolution, fuel & utility, housing and food assistance), Micro-Business Development, Vermont Matched Savings (asset building and financial literacy), Ready-for-Work (workforce development), Volunteer Income Tax Assistance, Thrift Stores, and a Community Solar program.

In the community of Guilford we have provided the following services during FY23:

- **Weatherization:** 5 homes (13 people) received weatherization services.
- **Emergency Heating Repair:** 1 home (2 people) received an Emergency Heating System repair or replacement.
- **Tax Preparation:** 7 households (10 people) accessed free tax preparation services.
- **Family Services:** 19 households (34 people) received 59 services (crisis resolution, financial counseling, nutrition education, forms assistance, referral to and assistance in accessing needed services).
- **Fuel and Utility Assistance:** 14 households (37 people) received 15 assists to receive emergency heating fuel or to avoid utilities disconnects.
- **Housing Assistance:** 3 households (3 people) received assistance to obtain or sustain affordable housing, or received emergency rental or mortgage payment assistance to help stay in their home.
- **Emergency Home Repairs:** 1 household (1 person) received emergency home repairs to address immediate health or safety concerns in their home.
- **Solar Energy Assistance:** 1 household (2 people) received \$430 in energy credits on their electric bill to reduce their energy burden.

The combined value of these services for Guilford residents exceeded \$50,460.

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private, and town funds allow us to not only maintain, but to increase and improve service. We thank the residents of Guilford for their support. ♦

*Kathleen Devlin, Interim Executive Director*

Phone: (800) 464-9951 or (802) 722-4575

[www.sevca.org](http://www.sevca.org)   [sevca@sevca.org](mailto:sevca@sevca.org)

*during a warm summer day, Guilford's young entrepreneurs set up a lemonade stand outside the BBCC.*



*photo: Joslyn McIntyre*

## SOUTHEAST VERMONT ECONOMIC DEVELOPMENT STRATEGIES (SeVEDS)

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Improving wages, creating jobs, and attracting and keeping people in the region is critical economic development work that is beyond the capacity of any single community to do on its own. Southeastern VT Economic Development Strategies (SeVEDS) was founded as an affiliate of the Brattleboro Development Credit Corporation (BDCC) in 2007 to create regional strategies and attract resources that help us act together to build a thriving economy. BDCC, Southeastern Vermont's Regional Development Corporation, contracts with SeVEDS to develop and implement these strategies in the Windham Region.

Our work is guided by the Comprehensive Economic Development Strategy (CEDS), a 5 year regional plan with simple goals: Strengthen Business, Support People. It was developed with input from communities across Southern Vermont, and is available online at [www.sovermontzone.com/ceds](http://www.sovermontzone.com/ceds). A new CEDS input process will be completed in 2024.

### Background & Request

To support this work, SeVEDS requests funding at \$3.00 per person from all 27 towns we serve. Therefore, we are asking the Town of Guilford to appropriate \$6,363 (based on a population of 2,121) to support SeVEDS.

In 2023, 21 communities, representing 86% of Windham residents, voted to invest in SeVEDS. We use this municipal funding in three key ways:

1. To directly fund implementation of programs and projects serving local communities, businesses, and people.
2. To build regional economic development capacity. SeVEDS uses municipal funding to create programs, conduct research and planning, secure and administer grants, and to help regional partners.
3. As seed funding. We leverage your dollars to bring additional money to the region to provide technical assistance and programs: every dollar contributed by towns is matched to bring in outside funding. In FY23 we helped bring close to \$7 million to our region – funding that supports the work of our region's towns, businesses and nonprofits.

### Program Impacts

We support jobs for the majority of Guilford folks, many who commute out of town to work, by working with hundreds of businesses, including many of the area's largest employers.

Our Business Services Team provides access to technical assistance, microlending, and business succession services for businesses of all sizes. In 2023, 4 Guilford businesses received this direct help. We encourage any local small businesses to reach out!

The \$20,000 grand prize winner in the 2023 Windham County Business Competition was Guilford business Wicked Clean Grooming. We wish them all the best for continued success!

Our Workforce Team creates programs like Pipelines and Pathways: a program that in 2023 provided career training and support to students in area High Schools. Guilford students attending BUHS and the Windham Regional Career Center benefit directly from this work.

The Welcoming Communities program has supported 80 New Americans who have filled positions in 48 local companies, keeping our regional economy thriving. The Southern Vermont Young Professionals group helps young adults in their 20's–40's advance their careers and deepen their connections in the region.

Our Community Programs include the Community Facilities Technical Assistance Program and The Southern Vermont Economy Project (SVEP), both of which help towns and non-profits improve community vibrancy through local projects. Since 2017 SVEP has provided 100+ trainings with over 2,000 participants to help community projects solve problems and find resources.

### More SeVEDS-Led Programming

For a deeper overview of our programs,, visit our website at [www.brattleborodevelopment.com](http://www.brattleborodevelopment.com). There you can sign up for our e-newsletter to get updates including state and federal economic and community development resources, or download our annual report (you can also call the office to receive your own copy: 802-257-7731 x2)

To learn more about the CEDS, CEDS projects the Southern Vermont Economy Summit visit

[www.sovermontzone.com](http://www.sovermontzone.com). ♦



## VERMONT LEAGUE OF CITIES AND TOWNS

### *Serving and Strengthening Vermont Local Government*

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization that was founded in 1967 with the mission of serving and strengthening Vermont local government.

#### **VLCT Provides:**

- Educational workshops and consulting advice for municipal officials so that they can deliver excellent service to their residents.
- Support for legislation that strengthens local government Comprehensive insurance coverage for municipalities.
- A Municipal Assistance Center for consultation on a wide range of municipal issues.

#### **VLCT Believes In:**

- The critical role that local government plays in the lives of Vermonters Municipal authority over municipal issues.
- Representative and participatory local government
- The value of public service and excellence in municipal leadership.
- A commitment to honesty, integrity, and the highest ethical standards among public officials.
- The value of collaboration as a means of strengthening cities and towns.
- The individuality of each local government.

#### **5 Core Benefits of Membership:**

- **Support.** Whatever your issue, you can call one number for all of your questions. Get answers and resources quickly from knowledgeable professionals, many of whom have firsthand knowledge from serving their municipalities.
- **Knowledge.** Access specialized expertise, on-point training, vetted resources, and the latest data – all with a municipal focus and deep understanding of trends and issues across the state.
- **Representation.** Municipal voices are heard collectively and as a single, united voice through full-time, focused advocacy.
- **Connection.** Whether you need to talk shop or shop for vendors, VLCT connects you to a variety of networks, agencies, organizations, colleagues, and experts.
- **Insurance.** Manage your risks and protect taxpayers' assets with robust member-owned insurance programs with coverage and services tailored to municipalities.

#### **Member-Owned and Member-Governed**

VLCT is owned by its member municipal governments. A thirteen-member Board of Directors is elected to represent the general membership and govern the organization. Board members must serve as a selectperson, mayor, manager, or clerk in a member municipality. All VLCT member officials are welcome to attend board meetings. An executive director, appointed by the board, manages the league's day-to-day operations in assisting members through the five major areas of service described above. VLCT also offers a variety of employee benefits at group rates and issues an Annual Report in late winter or early spring following the completion of the annual financial audit. ♦



photo: Lesley Malouin

*Fred DePaul of Plymouth, VT demonstrated sheep shearing at the annual Guilford Fair.*

## VISITING NURSE AND HOSPICE FOR VERMONT AND NEW HAMPSHIRE (VNH)

As an integral part of the community healthcare system in Guilford, VNH serves to breach an otherwise significant gap in the community's continuum of care. Last year, VNH provided 347 visits to 17 residents of all ages and at all stages of life. VNH is also the foremost team of hospice and home health experts for over 140 communities in Vermont and New Hampshire. We deliver nursing, hospice, and rehabilitation services at home with proven effectiveness, integrity, and compassion.

Having our patients maintain their independence is key. Our nurses, therapists and social workers provide assessments, medical care and education to assist people in leading a more self-sufficient life. This includes patients who are frail, elderly and disabled, people with terminal illness, those recovering from major surgery or illness and children with chronic medical needs. They all benefit by receiving the care they need in the familiarity and comfort of home.

Town funding is what allows us to bring down the cost of services provided to those in need. With adequate town funding, we are able to provide an affordable option for home healthcare in the community. To continue meeting these needs, we urge the Town of Guilford to budget continued financial support of Visiting Nurse and Hospice for Vermont and New Hampshire.

We at the Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) would like to offer our heartfelt thanks for the opportunity to have our appropriation request included in 2023 funding. VNH respectfully requests \$6,300. This represents level funding from last year's request.

On behalf of the people we serve, we thank you for your consideration of this request. ♦

*Anthony Knox, Community Relations Manager*



Revered Guilford elders spoke about their experiences attending one-room schoolhouses in Guilford. Starting in 1809, Guilford had 14 one-room schoolhouses. Several operated until 1957 with the opening of the consolidated Guilford Central School.

Townfolk packed the BBCC to learn answers to such questions as what school was like in winter, what games were played at recess, and where the outhouses were located.

*photo: Lesley Mahurin*



WINDHAM COUNTY SHERIFF’S OFFICE

I’m pleased to report our efforts working with our towns regarding improvement of regionalized policing in Windham County. Regionalizing services is not a new recommendation for Vermont. There have been countless studies for many decades recommending Vermont transition to regional systems to save funds and allocate services more appropriately. The Windham County Sheriff’s Office has held two meetings inviting nineteen towns (specifically, towns who don’t have a police department) to the discussion on how to provide an improved regionalized policing service from what services we provide now. We’ve begun with the problem statement: “Members of the public within Windham County receive inconsistent and non-uniform policing, resulting in lack of response to reported crimes, being disenfranchised by lack of access to services, and an increased propensity for vigilantism.” As my office works with the towns to tackle that problem statement, two questions to answer become immediately clear: How is a regional service governed? How is a regional service funded?

Of the nineteen towns invited, seventeen have indicated their interest in the discussion, including the Town of Guilford, on how we materialize improvement of policing in Windham County. We are excited to work with the towns and public to develop the answers to these questions that allow for stability to town budgets which also meets the public’s general expectations of access to emergency services, including policing.

Our Regional Animal Control Officer (ACO) program, which the Town of Guilford is a member of, continues to grow each year now representing nine towns. The initial work of the member towns has been a remarkable success, addressing animals that are vicious; at-large; neglected; unregistered; and in need of quarantine.

Our Regional Emergency Communications Center received upgrades this year as well, providing better workspaces for those answering emergency and non-emergency calls. We have increased from two workstations to four, providing opportunities to better align the public’s access to emergency services with best practices. Our Center answers approximately 43,780 phone calls each year, which generates 12,008 responses the communities we serve.

The Windham County Sheriff’s Office is pleased to serve the people of Guilford and look forward to the upcoming year. If you have a need for our services, please don’t hesitate to contact our office at 802-365-4942 for non-emergencies or 911 for emergencies. ♦

*Sheriff Mark R. Anderson*



photo: Verandah Porche

| Call Types        | Count |
|-------------------|-------|
| Animal - At Large | 4     |
| Animal - Nuisance | 3     |
| Animal - Regist.  | 1     |
| Animal - Vicious  | 5     |
| Animal - Welfare  | 6     |
| Animal Problem    | 4     |
| Assist - Agency   | 1     |
| Traffic Stop      | 4     |
| Grand Total       | 31    |



## WINDHAM REGIONAL COMMISSION

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The mission of the Windham Regional Commission (WRC) is to assist towns in southeastern Vermont to provide effective local governance and to work collaboratively with them to address regional issues. The region is comprised of 27-member towns: the 23 towns of Windham County; Readsboro, Searsburg and Winhall in Bennington County; and Weston in Windsor County.

The Commission, a political subdivision of the state, is composed of and governed by town-appointed Commissioners. Towns choose their own representatives to serve on the Commission. After town meeting, each Selectboard appoints up to two representatives to serve on the Commission for a one-year term. Guilford is currently represented by Steve Lembke and Gabrielle Cuifredda. Each Commissioner represents their town's interests within a regional context before the Commission, brings information from the Commission back to their town, and serves on at least one of a number of WRC committees that address regional and municipal issues and concerns. All WRC meetings are open to the public and subject to Vermont open meeting law. Committees and meeting schedules can be found on our website [www.windhamregional.org](http://www.windhamregional.org).

WRC assists towns with a wide variety of activities, including updating town plans and bylaws; community and economic development; local emergency and hazard mitigation planning, including flood hazard area and river corridor bylaw assistance; addressing natural resource issues, including watershed restoration projects and implementation of the state's clean water law; energy resilience and planning; transportation related projects, including traffic counts (automotive, bicycle, pedestrian), inventories (bridges, culverts, signs, road erosion), and road foremen training; redevelopment of Brownfields sites (sites that may be contaminated by hazardous substances); review of projects submitted for review through Act 250 (land use), Section 248 (energy generation and transmission, telecommunications), and federal permitting processes; grant application and administration; training of municipal officials and volunteers across a range of topics; and mapping and geographic information system (GIS) analyses. The maps in your town office were likely produced by the WRC.

We help towns, both individually and collectively, make the most of the financial and human resources they have, assisting with projects in, between, and among towns, building and augmenting the capacity of volunteer-based town boards and commissions, and providing professional services to towns that may want to take on a project that is beyond what they can comfortably manage with their own staff and volunteers. Our relationship with towns is inherently collaborative. For instance, towns may choose to have their town plans reviewed by the Commission; town plan review and approval by the WRC is not mandatory, but is a requirement of some state municipal grant programs. The regional plan, which was readopted in 2021, is developed in consultation with member towns, reflects town plan policies, and is ultimately approved by our towns.

2023 will most likely be noted for weather-related disasters, beginning with the late-December heavy snow and flooding, the historical heavy snow and related damage from the March storm, and the summer flooding, with the July 8th flooding being the worst since Irene for the towns in the northwest of the region. WRC staff support municipal disaster preparedness, hazard mitigation, response, and recovery, as well as direct support of State Emergency Operations Center functions. It was also a year when the governor and legislature recognized the limited capacity of rural towns. Programs like the Municipal Energy Resilience Program in support of town building efficiency, and the Municipal Technical Assistance Program in support of high-need towns, will hopefully become models for future statewide initiatives.

Funding for the WRC is provided through contracts with state agencies, federal and other grants, and town assessments. Town assessments made up approximately 5 percent of our total budget. Each town's individual assessment makes it possible for us to leverage the resources to serve all towns. The town's assessment for this year is \$5,654.04. To see our detailed Work Program and Budget for FY24 and 2023 Annual Report, visit our website, [www.windhamregional.org](http://www.windhamregional.org), and click on the heading "About Us." ♦

## WINDHAM SOLID WASTE MANAGEMENT DISTRICT (WSWMD)

**History and Current Status:** The Windham Solid Waste Management District (WSWMD) was formed in 1988 by eight towns who cooperatively managed a 30-acre landfill on Old Ferry Road, Brattleboro until it closed in 1995. As more towns joined the District, a regional materials recovery facility (MRF) was constructed by the District adjacent to the closed landfill and processed dual-stream recyclable materials for 20 years until it stopped operating in 2017. Currently 18 towns are members of WSWMD which employs 6 full-time and 3 part-time persons to provide educational programs and operate the transfer station and composting facility on Old Ferry Road.

**Town Solid Waste Services:** Seven member towns, Dover, Jamaica, Readsboro, Stratton, Townshend, Wardsboro, and Wilmington operate transfer stations for trash and recyclable materials. Other materials such as tires and electronics are also collected by some transfer stations, and most of the single stream recyclables are processed at the Casella MRF in Rutland. All town transfer stations are required to provide containers for drop-off of food scraps. Three towns, Brookline, Halifax, and Marlboro provide 24-7 drop-off sites for recyclables. Three towns, Brattleboro, Vernon, and Westminster provide residential curbside trash and recycling collection. Five towns, Dummerston, Guilford, Newfane, Putney, and Somerset do not provide any trash or recycling services. Residents and businesses can contract with haulers for trash and recycling collection services. There are also two companies providing subscription collection of food scraps. The WSWMD website has a map showing the services provided by each town.

**Financial Report:** WSWMD finished fiscal year 2023 (FY23) with a budget surplus of \$64,693, a portion of which has been allocated toward the construction of the expanded compost facility. Revenues of \$1,461,136 off-set total expenses of \$1,294,617 and \$102,443 of capital plan and facility reserves.

The annual assessment to member towns for fiscal year 2024 was kept to a 4% increase.

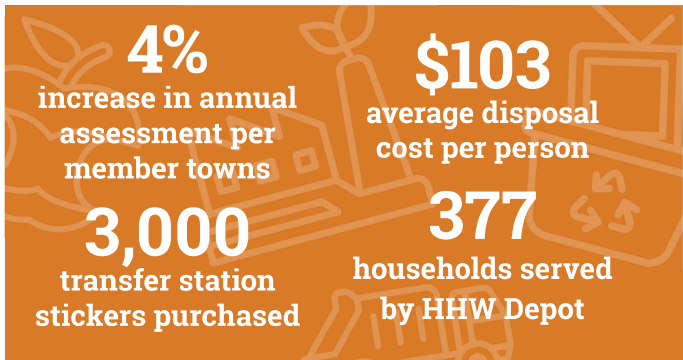
**Transfer Station:** The WSWMD transfer station is a regional drop-off center for trash, recyclables, organics/ food scraps, construction and demolition debris, scrap metal, and appliances. The transfer station also handles electronics, fluorescent tubes, ballasts, lead-acid and household batteries, waste oil and oil filters, paint,

sharps/syringes, textiles, books, tires, and household hazardous waste. Use of the transfer station is limited to residents and businesses from member communities and requires the purchase of an access sticker at \$50/year. Approximately 3,000 customers purchase annual access stickers. There is no additional charge for recycling and composting. Fees are presented at [www.windhamsolidwaste.org](http://www.windhamsolidwaste.org).

**Materials Recovery Facility (MRF):** The District voted to close the MRF in July 2017 but continues to accept cardboard from commercial sources. Cardboard is baled and sold, generating revenue for the District. Revenue in FY23 was \$55,851, a significant decrease from the prior year due to declining markets for recycled cardboard. Industry projections suggest higher commodity prices for cardboard in FY24.

**Composting Facility:** Of all recyclable materials handled by the District, the only ones that are reused locally are food scraps and yard debris. The food scrap composting facility is in its 10th year of operation and is the 2nd largest food scrap composting facility in Vermont. WSWMD donates compost for school and community gardens.

As the food scrap composting mandates of Act 148 have been phased in, the total quantity of food scraps processed at the site have increased each year, and therefore the District will be constructing a new composting facility that will have a building with aerated windrows, air collection for odor control, as well as rainwater and liquid management systems for the compost piles. The expansion will allow the District to continue to locally manage organic wastes while meeting state permitting requirements for a larger capacity facility. Funding for the new facility is from federal and state grants, as well as District funds. Non-long-term debt is anticipated.





**Solid Waste Implementation Plan (SWIP):** All towns in Vermont are required to meet state solid waste management requirements through implementation of an authorized SWIP. The District writes and implements a SWIP on behalf of all its member towns, and so provides compliance and the accompanying services to each member town. 2023 was the third year of the five-year term of the current SWIP, which addresses household hazardous waste collection, education and outreach, as well as numerous other requirements.

**Solar Array:** WSWMD leases its capped landfill to Greenbacker Capital to operate a 5 mega-watt solar array, the largest group net-metered project in the state. Greenbacker has contracted to provide solar power for 20 years to the towns of Brattleboro, Dummerston, Halifax, Newfane, Readsboro, Vernon, Wardsboro, and Wilmington; schools in Brattleboro, Marlboro, Putney, and Vernon; as well as Landmark College, Marlboro College, and the Brattleboro Retreat. The project provides significant cost savings for municipal and school budgets. Greenbacker Capital has a 20-year lease and pays the District a minimum of \$120,290/year for use of the landfill, as well as 50% of renewable energy credits, for total annual revenue of over \$250,000.

**Household Hazardous Waste:** Management of household hazardous waste is a costly and difficult service required by state regulations. Member towns benefit by having the District provide this service to all District residents and small businesses at the WSWMD Household Hazardous Waste (HHW) Depot in Brattleboro (and occasional one-day special events in member towns, although none were hosted in 2023). The HHW Depot is open by appointment one day each week from May through October. This year participation continued to increase, with 377 households and 14 small businesses served by the program. The average disposal cost per user also increased almost 30% to \$103, for a total program cost of \$52,100 including indirect costs. The costs are offset by a Vermont DEC grant program, operating costs of the District, and a nominal user fee of \$10 per visit. The Depot provides a convenient way for residents and small businesses to dispose of their hazardous waste.

**Community Outreach & Technical Assistance:** The District continues to provide technical assistance for schools, businesses, and towns. In 2023, WSWMD completed work on a grant from the US Department of Agriculture which resulted in a suite of videos that

are available on our YouTube channel ([youtube.com/@wswmd](https://youtube.com/@wswmd)). The videos won the 2023 Municipal Partner Award from Brattleboro Community Television (BCTV). Throughout the year the District was also able to provide educational resources including in-person tours or workshops to the Dover, NewBrook, and Vernon schools, and virtual classroom workshops to Guilford, Jamaica, NewBrook, and Townshend schools. For the towns with transfer stations (Dover, Jamaica, Readsboro, Stratton, Townshend, and Wilmington) the District has continued to provide more signage and technical assistance. In 2023, the District assisted over 40 businesses with their waste management needs.

**Special Event Outreach and Technical Assistance:** The WSWMD Special Event Bin lending program grew in popularity in 2023 with our new improved bins and with the pandemic receding. The bins, used to separately collect recyclables, food scraps, and trash, were used at 24 special events this year. They are available to towns, businesses, residents, and institutions for use at fairs, festivals, weddings, etc. In addition, WSWMD offers free technical assistance to help events reduce their waste. ♦



photo: Nancy Debra

*Guilfordites left hand-written notes on the tree outside the Minott house after the fire.*



WINDHAM & WINDSOR HOUSING TRUST (WWHT)

Windham & Windsor Housing Trust (WWHT) is a non-profit organization founded in 1987, serving the residents of Windham and southern Windsor County. We provide housing for residents of low and moderate incomes, preserve and revitalize neighborhoods, help residents acquire their own homes, and generally improve the social, economic, and cultural health of communities in Windham and southern Windsor County.

WWHT’s mission is to strengthen the communities of Southeast Vermont through the development and stewardship of permanently affordable housing and through ongoing support and advocacy for its residents.

The organization applies mission to practice through three branches: Homeownership, Housing Development, and Property Management. The Homeownership’s Home Repair Program assisted 21 homeowners by providing low-cost loans to make critical repairs. 110 participants completed the Homebuyer Educational Workshop. The one-to-one counseling assisted 31 new homeowners in 2023 by navigating them through the purchase process to closing on their new home. The Shared Equity program has 140 homes currently and provides grants to income-eligible homebuyers to subsidize the purchase of single-family homes which lowers the cost to the homebuyer. The VHIP (Vermont Housing Improvement Program) works with private landowners to rehab and/or create new units. There were 36 under construction and 14 completed projects spread across the whole of Windham and Windsor Counties this year with a healthy pipeline for 2024.

**Housing Development:** WWHT develops affordable rental housing opportunities which meet the diverse housing needs within a community. This takes the form of both the rehabilitation of existing housing and the construction of new apartments. This year, the Bellows Falls Garage opened creating 27 new, affordable apartments to downtown Bellows Falls, and contributes to the revitalization of this portion of the historic Vermont village. The Alice Holway Drive development in Putney is slated to create 25 new homes within the village and is planned to break ground in 2024. The Central & Main 25-unit development in downtown Windsor will also be breaking ground in 2024.

This year, WWHT completed work on deep retrofits and renovations on 26 apartments in Brattleboro and Windsor, comprising some of the oldest buildings in our portfolio. Breathing new life into these units allows us to serve our residents into the coming decades.

**Property Management:** WWHT owns 83 residential properties housing 16 commercial spaces with 929 rental apartments and 3 mobile home parks, home to over 1,500 residents. We manage the rental properties in southern Windham County and contract with Stewart Property Management for the properties in northern Windham and Windsor Counties. WWHT takes pride in the appearance of our multi-family housing and is committed to providing the staff and financial resources necessary to ensure the long-term health and safety of our residents as well as the preservation of property values. We’ve expanded our supportive services capacity through participating in the SASH For All program, connecting residents of all ages to critical resources to meet their self-driven health and well-being goals. Between Windsor’s SASH program and SASH For All, we had over 120 participants connected to health and wellness resources.

Although WWHT is a nonprofit, we pay local property taxes on our rental properties and our shared-equity homeowners pay property taxes to the Towns and Villages.

For more information, please visit our website at [www.homemattershere.org](http://www.homemattershere.org). ♦



## WOMEN'S FREEDOM CENTER

The Women's Freedom Center's mission is to end physical, sexual, and emotional violence against the women and children of Windham and southern Windsor County. The Freedom Center works to fulfill its mission by educating the community regarding the root causes of violence against women, challenging the systems that help keep it in place, and providing support and services, including shelter and safe housing, to survivors and their children who have experienced domestic violence, sexual assault, stalking, and dating violence. Since our beginnings in 1974, we have provided support to the survivors of these crimes, as well as consultation and educational activities to a wide range of community groups to help create a community in which violence is not tolerated.



Emergency support such as shelter, safety planning, financial assistance, and information and referral is available 24 hours a day, 365 days a year. Ongoing individual and group support for survivors and their children; legal, medical, housing, and social services advocacy; and cooperative work with other agencies are provided during the week. Due to the rural nature of Windham County and southern Windsor County and the isolation inherent in many abusive relationships, we are committed to meeting with survivors wherever we may do so safely. Sometimes, this means assisting them to get to us, and other times, it means us going to them somewhere safe in their community.

**1,900**  
crisis calls  
answered

**144**  
people  
sheltered

**50**  
community  
outreach  
activities

During the fiscal year July 1, 2022, through June 30, 2023, the Women's Freedom Center responded to over 1,900 crisis telephone calls, sheltered 144 people, and provided thousands of hours of individual and group support, advocacy, emergency financial and housing assistance, access to legal representation, transportation and childcare to 1,099 people (623 women, 2 non-binary individuals, 31 men, and 444 children) who had been abused. These figures include 19 survivors and their 11 children from Guilford. In addition, we provided 50 community outreach activities, including school presentations and workshops, to over 700 people throughout Windham and southern Windsor Counties.

The Women's Freedom Center is a private, nonprofit organization relying heavily on community support to provide our free and confidential services. We thank you for your Town's contribution to the Freedom Center and hope you will look at it as an investment in creating a future free from violence, something we all deserve.

The Women's Freedom Center formally asks that you place its request for \$1,000.00 from fiscal year 2025 funds on the warning for March 2024 town meeting. ♦

*Vickie Sterling, Executive Director*



## YOUTH SERVICES

Youth Services celebrated 50 years in 2022. We provide programs in prevention, intervention, and restorative justice services for area young people, individuals, and families in Windham County communities. We help youth and young adults living in difficult circumstances learn the life skills that will assist them in living successfully on their own and as engaged and productive community citizens. Our broad array of program services include:

- Therapeutic case management services, support, and referral
- Transitioning youth in foster care to independent living as young adults
- Assistance to teens leaving home or at-risk for running away with counseling, family mediation, and housing
- Restorative justice-based programming with the Brattleboro Community Justice Center and Windham County Court Diversion & Pre-Trial Services. Program services engage with community members and referred individuals to repair harm caused by conflict and crime as an alternative to the traditional court system.

- Workforce and career development programs for high school students and young adults
- Youth Substance Awareness Safety Program – substance use prevention for youth and young adults
- Counseling services for young adults including Assessment, Intervention, and Recovery
- Youth-led screen-printing business start-up named DemoGraphiX

This year, we respectfully request \$1,605 from the Town of Guilford to help fund our agency's services. We served 12 residents from Guilford during Fiscal Year 2023 and remain available to provide services in the future. Services included Counseling, Court Diversion, and Restorative Justice programming. Your continued support is beneficial to the children, youth, and families in your town.

For additional information please see our website at [www.youthservicesinc.org](http://www.youthservicesinc.org), call 802-257-0361 or email [info@youthservicesinc.org](mailto:info@youthservicesinc.org). Thank you for your consideration of this request. ♦

*Russell Bradbury-Carlin, Executive Director,  
Transforming Lives, Inspiring Futures*

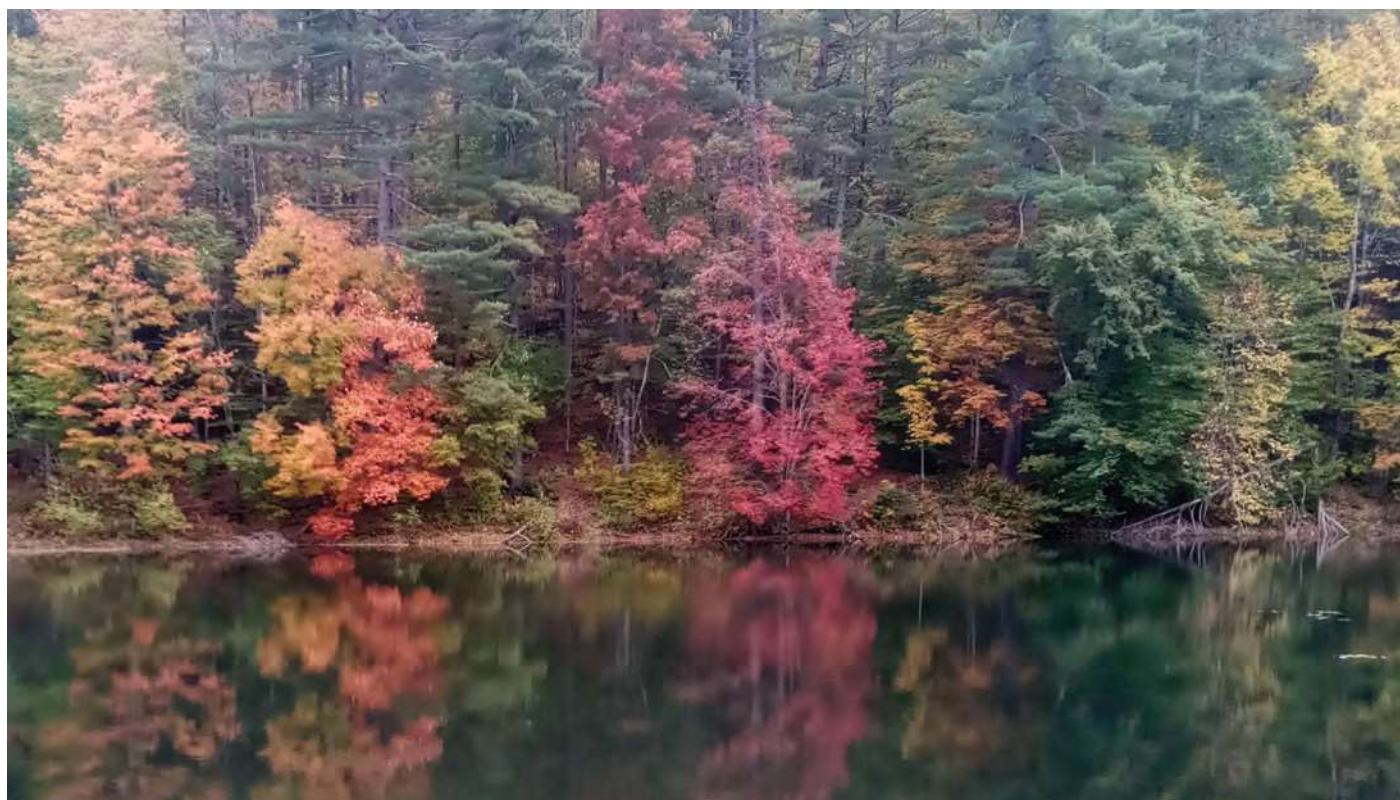


photo: Bobbie Fitch-Haumann



# • VITAL STATISTICS •

## (July 1, 2022 – June 30, 2023)

### BIRTHS

| CHILD'S NAME                   | PARENTS  |
|--------------------------------|--|
| Primrose Darra Quarrier-Draper | Katherine Fithugh Quarrier & Patrick Martin Draper |
| Sylvie Elena Abbott            | Daniel Matthew Abbott & Megan Lora Peddigree       |
| Charlie Richard Dossin         | Mary Brigid & Alexander Baker Dossin               |
| Ryder Michael Lee Newkirk      | Marissa Marie Newkirk                              |
| Travis Mason Graves            | Melissa Erin Johnston & Dana Ellsworth Graves      |
| Maple Ettore Dillon            | Grace Meta Mossell & Ryan Christopher Dillon       |
| Ezra June Franklin             | Taylor Lea Baldwin Franklin & John David Franklin  |
| Elijah Daniel Giard            | Candice Michelle Deming & Joshua David Giard       |
| Thomas Jacob White             | Noa Jefri Petrie & Jacob Harrison White            |
| Donald John Kramer             | Martha Anne Kramer & Nicholas Stahmer Kramer       |
| James Gabriel Flournoy         | Anna Elizabeth Flournoy & David James Flournoy     |
| Rain Akley Allen               | Mackenzie Lee Newgent & Marc David Allen           |

### DEATHS

| NAME OF DECEDENT              | DATE       | AGE |
|-------------------------------|------------|-----|
| Fitzpatrick, William Ellis    | 8/9/2022   | 42  |
| Fielding, Esther Brooks       | 8/11/2022  | 94  |
| Bascom, Emmy Lou              | 8/8/2022   | 42  |
| Boudreau, Robert H            | 8/20/2022  | 94  |
| Sargent, Mary Rose            | 9/24/2022  | 83  |
| Higley, Arthur Henry          | 10/10/2022 | 94  |
| Hannigan, John L              | 10/18/2022 | 90  |
| Anderson, Robert              | 10/17/2022 | 80  |
| Shepard, Charles C            | 11/19/2022 | 70  |
| Borichevsky, Suzanne Grussing | 12/4/2022  | 63  |
| Sharma, Tamara Susan          | 12/27/2022 | 41  |
| Gooch, Rebecca Bell           | 1/23/2023  | 68  |
| Banis, Stephen Roy            | 1/24/2023  | 75  |
| Madonna, Marguerite Louise    | 2/26/2023  | 91  |
| Bergeron, Robert Scott        | 3/8/2023   | 34  |
| Ruttenberg, Lois Mae          | 3/31/2023  | 97  |
| Whelan, Nancy Gouger          | 4/26/2023  | 80  |
| Minott, Adelaide Warner       | 5/2/2023   | 91  |
| Robles, Jenny Marie           | 5/12/2023  | 50  |
| Deyo, Mark Edwin              | 5/16/2023  | 67  |
| Fuller, Mark Owen             | 5/25/2023  | 72  |
| Wilcox, Kevin D               | 6/11/2023  | 70  |



### MARRIAGES/CIVIL UNIONS

|          |  |                                   |
|----------|--|-----------------------------------|
| 7/2/22   | Wellington, Taylor Katherine Emery, Chad Michael             | Guilford, VT<br>Guilford, VT      |
| 7/23/22  | Wickersham, Walter Moffitt Eagan, Julianne Eleanor           | Guilford, VT<br>Guilford, VT      |
| 7/31/22  | Eisenhandler, Rebecca Catherine Russell, Christopher Matthew | Guilford, VT<br>Guilford, VT      |
| 8/13/22  | Lord, Victoria Rose Sands-Berking, James Hoban               | Belmont, MA<br>Belmont, MA        |
| 9/4/22   | Krishnan, Harshini Kavya Knapp, Jacob Maxwell                | Cleveland, OH<br>Cleveland, OH    |
| 9/10/22  | Wilson, Mary Sanford Cutting, Chad Clayton                   | Easthampton, MA<br>Guilford, VT   |
| 9/10/22  | Picard, Bertrand Braus, Nancy                                | Guilford, VT<br>Guilford, VT      |
| 9/17/22  | Gizelis, Catherine Garfifalia Pelchat, Bryan Edward          | Wilbraham, MA<br>Wilbraham, MA    |
| 9/17/22  | McDonald, Katie Ila Smith, Michael James                     | Guilford, VT<br>Guilford, VT      |
| 9/17/22  | Ebbighausen, Katelyn Lee Boyd, Jacob Arvine                  | Hinsdale, NH<br>Hinsdale, NH      |
| 10/1/22  | Lincoln, Rory Seymour Echanis, Amaia Marie                   | Guilford, VT<br>Saxtons River, VT |
| 11/11/22 | McNeil, Deborah Lynn Petersen, Steven Douglas                | Guilford, VT<br>Guilford, VT      |
| 11/11/22 | Kochanowski Keith Frank Wrenn, Brenda Jean                   | Norwich, CT<br>Norwich, CT        |
| 11/11/22 | Kramer, Nicholas Stahmer Lamb, Martha Anne                   | Guilford, VT<br>Guilford, VT      |
| 11/11/22 | Silk, Ronald Scott King, Christie Lee                        | Norwalk, CT<br>Norwalk, CT        |
| 4/1/23   | Jobin, Jesse James Neff, Nicole Edna                         | Vernon, VT<br>Guilford, VT        |
| 5/26/23  | Chambers, Sarah Louann Ewen, Tyler James                     | Lunenburg, MA<br>Lunenburg, MA    |

# • TOWN MEETING AND WARNINGS •

## SUMMARY OF TOWN MEETING - MARCH 7, 2023

The legal voters of the Town of Guilford, Vermont, met at the Guilford Central School Gymnasium on Tuesday, March 7, 2023, and voted by AUSTRALIAN BALLOT.

The following Town Officers were elected:

|                      |                      |           |
|----------------------|----------------------|-----------|
| Selectboard, 3 years | Verandah Porche      | 413 votes |
| Selectboard, 2 years | Tara Cheney          | 379 votes |
| Town Clerk           | Danielle Latulippe   | 454 votes |
| Treasurer            | Ellen (Elly) Majonen | 454 votes |
| Lister               | <i>no candidate</i>  | –         |
| Auditor              | Lesley Malouin       | 420 votes |
| WSESD Brattleboro    | Kimberly Price       | 234 votes |
| WSESD Brattleboro    | Robin Morgan         | 306 votes |
| WSESD Dummerston     | Eva Nolan            | 179 votes |
| WSESD Putney         | Ruby McAdoo          | 309 votes |

The legal voters met at 10 AM at the Guilford Central School Gymnasium to act on the following:

Penny Marine expressed her gratitude for town support as Town Clerk for the past 13 years.

Sara Coffey gave a legislative report and introduced Wendy Harrison, a new representative.

ARTICLE 1: Rick Zamore was elected moderator by voice vote.

ARTICLE 2: The amended report of the auditors was accepted by voice vote.

ARTICLE 3: Laura Lawson Tucker, Library Trustee, reported on Library activities. It was accepted.

ARTICLE 4: Kyle Holmquist-Parker was elected as Cemetery Commissioner, Judith Serkin was elected as Library Trustee, and Elly Majonen was elected as Trustee of Public Funds.

ARTICLE 5: The article to authorize the Selectboard to appoint a Municipal Treasurer was approved by voice vote.

ARTICLE 6: The article to approve the Highway Fund expenditures of \$1,041,439.00 was approved by voice vote.

ARTICLE 7: The article to approve the General Fund expenditures of \$659,201.00 was accepted by voice vote.

ARTICLE 8: The article to approve membership in the Windham Regional Commission and raise expenditures of \$5,428.00 to defray the Town's share of expenses was approved by voice vote.

ARTICLE 9: The article to raise and appropriate the sum of \$258,450.00 for Guilford Volunteer Fire Department was approved by voice vote.

ARTICLE 10: The article to raise and appropriate the sum of \$35,000.00 for Guilford Volunteer Fire Department Capital Improvements Fund was approved by voice vote.

ARTICLE 11: The article to appropriate \$3,000.00 Health Care and Rehabilitation Services of Southeastern Vermont (HCRS) was approved by voice vote.

ARTICLE 12: The article to raise and appropriate the sum of \$27,393 for the following Human Service Agencies (24 V.S.A. § 2691) was approved by voice vote:

|   |            |
|---|------------|
| Youth Services .....                          | \$1,605.00 |
| Women's Freedom Center .....                  | \$1,000.00 |
| Groundworks Collaborative .....               | \$1,000.00 |
| Visiting Nurse & Hospice for VT and NH .....  | \$6,300.00 |
| Retired Senior Volunteer Program (RSVP) ..... | \$485.00   |
| Senior Solutions .....                        | \$850.00   |
| Brattleboro Area Hospice .....                | \$300.00   |
| Gathering Place .....                         | \$500.00   |
| Brattleboro Senior Meals .....                | \$350.00   |
| SE. VT Economic Dev. Strategies (SeVEDS) .... | \$6,363.00 |
| AIDS Project of Southern VT .....             | \$350.00   |
| Connecticut River Transit .....               | \$250.00   |
| SEVCA .....                                   | \$2,040.00 |
| Guilford Cares .....                          | \$6,000.00 |

ARTICLE 13: The article to allow the Town to collect its taxes through the Treasurer without discount with Interest at 1% per month or fraction thereof will be charged after October 15 was adopted by voice vote.

ARTICLE 14: The article to charge the interest rate of 1% per month on overdue taxes was approved by voice vote.

ARTICLE 15: Any other business. Shaun Murphy invited people to attend the annual meeting of the school district. The town will take down trees infected by the Emerald Ash Borer. The Recreation Commission is looking for volunteers.

Adjourned at 2:07 PM.

**TOWN OF GUILFORD PUBLIC NOTICE**  
**MARCH 5, 2024**

The legal voters of the Town of Guilford, Vermont, are hereby notified and warned to meet at the Guilford Central School Gymnasium in the Town of Guilford on Tuesday, March 5, 2024, between the hours of ten o'clock (10:00) in the forenoon (a.m.), at which time the polls will open, and seven o'clock (7:00) in the evening (p.m.), at which time the polls will close, to vote by AUSTRALIAN BALLOT upon the following order of business:

To elect all necessary Town Officers for the following positions, as required by 17 V.S.A. §2640:

|                            |             |
|----------------------------|-------------|
| Selectboard                | 3-year term |
| Selectboard                | 2-year term |
| Lister                     | 3-year term |
| Lister (vacant)            | 2-year term |
| Auditor                    | 3-year term |
| WSESD Director Guilford    | 3-year term |
| WSESD Director Brattleboro | 3-year term |
| WSESD Director Brattleboro | 1-year term |
| WSESD Director Putney      | 2-year term |

**TOWN OF GUILFORD TOWN MEETING**  
**WARNING – MARCH 5, 2024**

The legal voters of the Town of Guilford, Vermont, are further notified and warned to meet at the Guilford Central School (gymnasium) in the Town of Guilford on Tuesday, March 5, 2024, at the hour of ten o'clock (10:00) in the forenoon (a.m.) at which time the Guilford Town Meeting will commence to act upon the following Articles of business:

ARTICLE 1: To elect a Moderator for the ensuing year.

ARTICLE 2: To hear the report of the Town Auditors.

ARTICLE 3: To hear the report of the Library Trustees (22 V.S.A., § 144).

ARTICLE 4: To elect the following officers: Cemetery Commissioner (1), Library Trustee (2), and Trustee of Public Funds (1).

ARTICLE 5: Shall the voters of the Town of Guilford authorize Highway Fund expenditures in the amount of \$1,087,803 for fiscal year July 1, 2024 to June 30, 2025, for which revenues will be raised through taxes and other sources (17 V.S.A. § 2664)? \*

\*NOTE: An error in the Highway budget was discovered after Town Meeting Notice was posted, but before printing of this report. Article 5 will be amended at Town Meeting to read "Shall the voters of the Town of Guilford authorize Highway Fund expenditures in the amount of \$1,105,203.00 for fiscal year July 1, 2024 to June 30, 2025, for which revenues will be raised through taxes and other sources (17 V.S.A. § 2664)?"

ARTICLE 6: Shall the Town raise and appropriate the sum of \$268,550.00 for the Guilford Volunteer Fire Department?

ARTICLE 7: Shall the Town vote to raise and appropriate the sum of \$35,000.00 for the Guilford Volunteer Fire Department Capital Improvements Fund?

ARTICLE 8: Shall the Town raise and appropriate the sum of \$3,000.00 for Health Care and Rehabilitation Services of Southeastern Vermont (HCRS) to provide services to individuals, families, and children who are living with mental illness, developmental disabilities, and substance use disorders (24 V.S.A. § 2691)?

ARTICLE 9: Shall the Town raise and appropriate the sum of \$21,093.00 for the following Human Service Organizations (24 V.S.A. § 2691)?

Youth Services..... \$1,605.00  
*to provide programs in prevention, intervention and restorative justice services for area young people, individuals, and families.*

Women's Freedom Center..... \$1,000.00  
*to end physical, sexual, and emotional violence against women and children.*

Groundworks Collaborative ..... \$1,000.00  
*to provide food, shelter, and supportive services.*

Retired Senior Volunteer Program (RSVP) ..... \$485.00  
*to engage people 55 and older in volunteer work at local nonprofits.*

Senior Solutions ..... \$850.00  
*to promote the well-being and dignity of older adults.*

Brattleboro Area Hospice..... \$300.00  
*to provide services to individuals at the end-of-life and their families.*

Gathering Place..... \$500.00  
*to provide services and activities to elders and adults with disabilities.*

Brattleboro Senior Meals..... \$350.00  
*to prepare meals for the over 60 and disabled population.*

SE.VT Economic Dev. Strategies (SeVEDS)..... \$6,363.00  
*to improve wages, create jobs, and attract and keep people in the region.*

AIDS Project of Southern VT ..... \$350.00  
*to provide services to people living with HIV/AIDS, their partners and immediate family members.*

The MOOver (formerly CT River Transit)..... \$250.00  
*to provide a public transportation system.*



SEVCA.....\$2,040.00  
*to alleviate the hardships of poverty; provide opportunities to thrive; and eliminate root causes of poverty.*

Guilford Cares.....\$6,000.00  
*to provide services to community members, with a focus on older residents.*

ARTICLE 10: Shall the voters of the Town of Guilford authorize the expenditure of not more than \$68,000 to contract with the Windham County Sheriff for law enforcement services?

ARTICLE 11: Shall the voters of the Town of Guilford authorize the expenditure of not more than \$14,500 for increased Assistant Town Administrator/Assistant Town Treasurer staffing?

ARTICLE 12: Shall the voters of the Town of Guilford authorize the expenditure of no more than \$14,500 for increased Town Clerk and Assistant Town Clerk staffing?

ARTICLE 13: Shall the voters of the Town of Guilford authorize the expenditure of not more than \$33,000 for increased library staff and program services?

ARTICLE 14: Shall the voters of the Town of Guilford authorize General Fund expenditures for operating expenses of \$831,856.00, of which \$657,196.00 shall be raised by taxes and \$174,660.00 by non-tax revenues for the fiscal year July 1, 2024 to June 30, 2025 (17 V.S.A. § 2664)?

ARTICLE 15: Shall the Town of Guilford hold its annual meeting on the Saturday immediately preceding the first Tuesday in March at 10 a.m. (17 V.S.A. § 2640)?

ARTICLE 16: Shall the Town of Guilford adopt all budget articles by Australian ballot (17 V.S.A. §2680(c))?

ARTICLE 17: Shall the Town of Guilford vote on all public questions by Australian ballot (17 V.S.A. §2680(d))?

ARTICLE 18: Shall the Town exempt from taxation for three (3) years (04.01.24-03.31.27) the real estate owned by the Guilford Recreation Club, parcels 687 and 698 (32 V.S.A. § 3840)?

ARTICLE 19: Shall the Town exempt from taxation for three (3) years (04.01.24-03.31.27) the real estate owned by the Guilford Fair Association, parcel 688 (32 V.S.A. § 3840)?

ARTICLE 20: Shall the Town exempt from taxation for four (4) years (04.01.24-03.31.28) the real estate owned by the Guilford Volunteer Fire Department, parcel 310 (32 V.S.A. § 3840)?

ARTICLE 21: Shall the Town exempt from taxation for four (4) years (04.01.24-03.31.28) the real estate owned by the Guilford Volunteer Fire Department, parcel 311 (32 V.S.A. § 3840)?

ARTICLE 22: Shall the Town exempt from taxation for five (5) years (04.01.24-03.31.29) the real estate owned by the Green River Village Preservation Trust, parcel 536.1 (32 V.S.A. § 3840)?

ARTICLE 23: Shall the Town exempt from taxation for five (5) years (04.01.24-03.31.29) the real estate owned by the Green River Village Preservation Trust, parcel 633 (32 V.S.A. § 3840)?

ARTICLE 24: Shall the Town exempt from taxation for five (5) years (04.01.24-03.31.29) the real estate owned by the Broad Brook Community Center, Inc., parcel 228 (32 V.S.A. § 3840)?


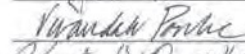
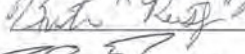
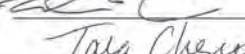
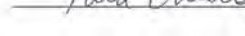
ARTICLE 25: Shall the Town authorize the Town Treasurer, pursuant to 32 V.S.A. § 4791, to collect current taxes without discount?

ARTICLE 26: Shall the town vote that overdue taxes will bear interest at a rate of 1% (one percent) per month or fraction thereof from the due date of such tax, to be charged after October 15th (32 V.S.A. § 5136)?

ARTICLE 27: Transact any other business that may lawfully come before said meeting.

The legal voters of the Town of Guilford are further notified that voter qualification, registration and absentee voting relative to said meeting shall be as provided in Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Dated, this 30th day of January 2024, in Guilford.

|  |   |
|--|---|
|  | Zon Eastes, Selectboard Chair           |
|  | Verandah Porche, Selectboard Vice-chair |
|  | Knute ("Rusty") Marine, Selectboard     |
|  | Michael Becker, Selectboard             |
|  | Tara Cheney, Selectboard                |

Received for record and recorded in the records of the Town of Guilford on January 30, 2024.

ATTEST:  
 Danielle Latulippe, Town Clerk

Note: Free childcare will be available at Town Meeting!

# • TOWN OFFICES FOR 2023 •

## TERM EXPIRES

|   |                       |      |
|---|-----------------------|------|
| Moderator   | Rick Zamore           | 2024 |
| Town Clerk  | Danielle Latulippe    | 2026 |
| Treasurer   | Elly Majonen          | 2026 |
| Selectboard   | Verandah Porche       | 2026 |
|   | Tara Cheney           | 2025 |
|   | Knute "Rusty" Marine  | 2024 |
|   | Zon Eastes            | 2024 |
|   | Michael Becker        | 2025 |
| Listers   | Richard Smith         | 2025 |
|   | <i>Vacant</i>         |      |
|   | Shaun Murphy          | 2024 |
| Auditors  | Paul Belogour         | 2025 |
|   | Lesley Malouin        | 2026 |
|   | Cathi Wilken          | 2024 |
| Town Agent  | <i>Vacant</i>         | 2024 |
| WSESD Director, Guilford  | Shaun Murphy          | 2025 |
| WSESD Director, Guilford  | Kelly Young           | 2024 |
| WSESD Director, Brattleboro   | Kimberly Price        | 2026 |
| WSESD Director, Brattleboro   | Tim Maciel            | 2024 |
| WSESD Director, Brattleboro   | Robin Morgan          | 2024 |
| WSESD Director, Brattleboro   | Lana Dever            | 2025 |
| WSESD Director, Dummerston  | Eva Nolan             | 2026 |
| WSESD Director, Dummerston  | Deborah Stanford      | 2025 |
| WSESD Director, Putney  | Ruby McAdoo           | 2026 |
| WSESD Director, Putney  | Anne Beekman          | 2024 |
| Library Trustees  | Jeannette Tokarz      | 2025 |
|   | John Shaw             | 2027 |
|   | Laura Lawson Tucker   | 2027 |
|   | Judith Serkin         | 2028 |
|   | Sandra Cortes         | 2024 |
|   | Richard Wizansky      | 2024 |
|   | Nika Fotopulos        | 2025 |
| Trustees of Public Funds  | Todd Mandell          | 2025 |
|   | Elly Majonen          | 2026 |
|   | Don McLean            | 2024 |
| Cemetery Commissioners  | Nancy Detra           | 2026 |
|   | Eric Morse            | 2027 |
|   | Carol Schnabel        | 2025 |
|   | Verandah Porche       | 2024 |
|   | Kyle Parker, chair    | 2028 |
| Justice of the Peace  | Roberta Bremmer, Dem. | 2024 |
|   | Zon Eastes, Dem.      | 2024 |
|   | Amanda Franklin, Ind. | 2024 |
|   | Patricia Haine, Dem.  | 2024 |
|   | Doug Hunt, Rep.       | 2024 |
|   | Anna Klein, Ind.      | 2024 |
|   | Todd Mandell, Dem.    | 2024 |
|   | Don McLean, Ind.      | 2024 |
|   | Lori Nelson, Dem.     | 2024 |
|   | Cathi Wilken, Dem.    | 2024 |
| Selectboard Appointments ( <i>effective through March 5, 2024</i> ) |                       |      |
| Road Commissioner   | Daniel Zumbruski      | 2024 |
| Delinquent Tax Collector  | Elly Majonen          | 2024 |
| Constable   | <i>Vacant</i>         |      |
| Emergency Management Director                                       | Dan Ingold            | 2024 |

## TOWN OFFICES 2023 (CONTINUED)

## TERM EXPIRES

|                                   |                                     |      |
|-----------------------------------|-------------------------------------|------|
| Dog Officer                       | <i>Vacant</i>                       |      |
| Health Officer                    | Richard Davis                       | 2024 |
| Fence Viewers                     | Daniel Zumbruski                    | 2024 |
|                                   | Dan Ingold                          | 2024 |
|                                   | <i>Vacant</i>                       | 2024 |
| Conservation Commission           | William Jewell, vice chair          | 2026 |
|                                   | Anne Montgomery                     | 2026 |
|                                   | Susan Bonthron                      | 2026 |
|                                   | Linda Hecker, Chair                 | 2025 |
|                                   | Steve Soszniski                     | 2025 |
|                                   | <i>Vacant</i>                       | 2024 |
|                                   | Bevan Quinn                         | 2024 |
|                                   | Linda Lembke                        | 2025 |
|                                   | Karen Murphy, Treasurer             | 2025 |
| Planning Commission               | Jeannette Tokarz, Chair             | 2025 |
|                                   | Nathanael Matthiesen                | 2026 |
|                                   | Julie Holland                       | 2025 |
|                                   | Charles Light                       | 2024 |
|                                   | Jethro Eaton                        | 2024 |
|                                   | Marty Ramsburg                      | 2026 |
|                                   | Christina Belogour                  | 2026 |
| Recreation Commission             | Kelsey Allan                        | 2026 |
|                                   | Meghan Arthur                       | 2026 |
|                                   | Elina Moss Koumjian                 | 2026 |
|                                   | <i>Vacant</i>                       | 2024 |
|                                   | Chris Zappala                       | 2025 |
|                                   | Jake Dixon                          | 2024 |
|                                   | Ashley Kane                         | 2026 |
|                                   | <i>Vacant</i>                       |      |
|                                   | Mary Wallace Collins, Chair         | 2026 |
| Windham Regional Commission       | Gabby Ciuffreda                     | 2024 |
|                                   | Steve Lembke                        | 2024 |
| Town Pound                        | Marianne Lawrence                   | 2024 |
| Floodplain Administrator          | Steve Lembke                        | 2024 |
| Energy Coordinator                | Gary Swindler                       | 2024 |
| Green Up Day Coordinator          | Jaime Durham & Jethro Eaton         | 2024 |
| Tree Warden                       | Daniel Zumbruski                    | 2024 |
| Rescue Trustee                    | Gordon Little                       | 2024 |
| DVFiber Representative            | Jason Black                         |      |
|                                   | Lynn Pancake ( <i>alternate</i> )   |      |
|                                   | Michael Becker ( <i>alternate</i> ) |      |
| WSWMD Directors                   | <i>Vacant</i>                       | 2024 |
|                                   | Michael Becker                      | 2024 |
| Bullock Edu Scholarship Committee | Carol Schnabel                      | 2025 |
|                                   | Kathryn Mason                       | 2026 |
|                                   | Tosha Tillman                       | 2024 |
| Appointed by Town Clerk           |                                     |      |
| Assistant Town Clerk              | Hannah Tustin                       |      |
| Appointed by Treasurer            |                                     |      |
| Assistant Treasurer               | <i>Vacant</i>                       |      |
| State of Vermont Appointments     |                                     |      |
| Fire Warden                       | Dan Stoughton                       | 2025 |
| Deputy Fire Warden                | Michael Tkaczyk                     | 2025 |
| Representative to Legislature     | Sara Coffey                         | 2024 |



**Bob Anderson**

MFH, Founder of the Guilford Hounds, 1989.

**Charlie Banis**

Friends say he was one of a kind. They don't make them like Charlie any more. Charlie built many motorcycles, hotrods and loved working on the old stuff. Model A's and anything with a flathead Ford or built before computers. He was a welder, mechanic, and carpenter, building his own house with Lynn, longtime partner.

**Robert Scott Bergeron**

Bobby, the fellow with a heart of gold, loved his nieces and nephews. Bobby and his niece Mabel became very close in her short life.

**Suzanne Borichevsky**

Suzanne, who lived in Guilford for 42 years was active in town as a member of the Guilford Town Planning Commission for 10 years. Her enjoyment of crafts and camping helped her shine as a Girl Scout Troop leader for 5 years. When not working at Vermont National Bank and the Vermont Superior Court, Windham Unit she enjoyed spending her summers at the family camp on Lake St Catherine where she enjoyed the sun, water, and company of friends and family.

**Robert H Boudreau**

Bob Boudreau was, to use one of his favorite words, a corker. He was credited with saving the USS Robert L. Wilson and its crew of about 200 men in 1946, when he was 18. Never mentioning it to his family, the feat was recognized just a few years ago with a medal, after he shared the story with another Navy veteran, who brought it to the attention of Navy brass. Bob and Helen, who died just a few months before Bob, were married for 71 years.

**Mark Deyo**

Mark is a former resident of Tarpin Springs, Florida, a time period known as his ten-year vacation. He enjoyed golfing, hunting, following the NASCAR circuit and was an avid Boston Red Sox, Bruins, Celtics, and New England Patriots fan. A true New Englander.

**Esther Fielding**

Esther, who adored children, thought children could do no wrong, especially the "hard ones". When she moved to the Tontine building later in life, she immediately became very involved in activities at the Library and Guilford Cares. She also loved singing with the Intergenerational Choir, and taught at both the Hebrew School and the Unitarian Church.

**William Fitzpatrick**

Billy lived in Guilford just a short time, yet was known and loved by many. He always had a love for anything with wheels and for being outdoors, especially when it involved being with family, friends or while working the business he owned with his father. He had an amazing ability to create and fix anything he wanted, from the lawnmower he made into a wood splitter, to the '67 Chevy pickup he jacked up and put a diesel motor in.

**Smokey Fuller**

Smokey moved to Guilford in the late 1960s. He was a builder, a woodcarver, a woodsman. He was an all around unique character.

**John Hannigan**

Approximately 40 years ago, Father Larry purchased the property on Coolidge Highway known as The Partridge House, built in 1778, with the intent of restoring it without changing its history. When the project became too much for him, he was forced to sell it and moved up the hill on Partridge Road surrounded by friendly, kind neighbors who he thought the world of. He never lost his interest in the Partridge House and also was involved with the Guilford Historical Society, donating photographs and other items related to the Partridge House that he thought belonged with them.

**Arthur Higley**

Born in Guilford in 1928, Art lived in Guilford his whole life, working the family dairy farm first, then going into the wood delivery business. Art attended a Guilford one room school, then joined the military after the 9th grade because he didn't want to do math in school. He and Maude, who were married for 75 years had marvelous green thumbs and had a wonderful garden and farm stand on Guilford Center Road.

**Marguerite Madonna**

Marguerite was born the youngest of 11 children. She moved to Guilford eight years ago to live with her daughter, Diane. She loved to oil paint, and going out to eat. "One of the best foodies in town".

# IN MEMORIAM

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## Addie Minott

So active in many important ways for Guilford. Among other things, she was responsible for creating the Green River Carol Sing, including recruiting neighborhood children to be ushers, and inviting concertgoers to her house afterwards for cookies and hot chocolate.

Her house in Green River was also a trusted stopping place for the schoolbus to drop children off for – see the pattern here- milk and cookies. And, no matter what important meeting she was in, at noon she had to leave to “provide Daddy’s lunch”.

---

## Lois Ruttenberg

Lois lived in Guilford for over 40 years, loving her gardens, especially the peonies. In gardening she lived by the principle “first year sleeps, second year creeps, third year leaps”. She was very knowledgeable about nature, a birdwatcher and still loved cats, especially her last one, Max. She was very interested in politics and had a great memory for names, dates, and events in history, also knowing most plants by their Latin species name.

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## Jenny Robles

Jenny moved to Guilford four years ago from North Carolina, and spent lots of time at The Gathering Place, where she spent time doing creative activities and making many friends. She especially enjoyed working in the garden and watching the plants grow.

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## Mary Sargent

Mary could be seen almost every day walking with Patty up Creamery Road, sometimes all the way! Her abundant gardens were the mainstay of the Historical Society’s plant sale, as well as the source of her widely appreciated fruit pies.

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## Tamara Herold Sharma

Tamara traveled to Guilford many times to visit her family on the top of Bullock Hill where she enjoyed taking walks and the long summer evenings. She was a nurse midwife that loved all things pregnancy and babies. As her health was failing, she spent her final days in Guilford looking out at the snowy trees, surrounded by her parents, brothers, husband, daughters and her extended loving family.

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## Charlie Shepard

Charlie volunteered with both the Hinsdale, NH and Guilford Volunteer Fire Depts.

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## Nancy Whelan

Nancy was one of 9 children, and went on to have 5 children and 11 grandchildren. Quite an event at Christmas said Ed, her husband of 61 years. Nancy liked to spend some winter time in Sarasota, Florida with her siblings, while Ed stayed in Guilford, caring for her cherished dogs Maddie and Rocky.

---

## Kevin Wilcox

His children, when young, could easily get him to spend a whole day at a brook, swimming and fishing. He enjoyed his simple days at home and could find humor in best and worst of times. He made friends in any community and talked to people of any walk of life.

photo: Margie Serkein



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Guilford maps available at the Town Office for \$10. Call 802-254-6857 for more information.



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Your Guilford Town Meeting is Tuesday, March 5 at 10:00 am at the Guilford Central School.