



Board of Pharmacy

Office of Professional Regulation, Vermont Secretary of State

89 Main Street, 3rd Floor • Montpelier, VT 05620-3402

<https://sos.vermont.gov/opr/>

OPR's public meetings are hybrid. Meetings will be recorded and posted to the website in accordance with Act 133 (2024). The physical location is: 89 Main Street, 3rd floor, Montpelier, VT 05602. To join this meeting remotely:

- visit OPR's Online Calendar: sos.vermont.gov/opr-event-calendar/
- select the date of the meeting;
- click the link to join or call the dial-in number specified.

Approved Meeting Minutes

Remote Meeting

Wednesday, July 24th, 2024, at 9:00 a.m.

Members Present: Savannah Cheeseman, RPh, Vice Chair; Linda Retchin, Public Member; Owen Foley, RPh; Catherine Haraden, CPhT; Olivia Sprague, RPh, Secretary; and Wendy Magee, Public Member.

Members Absent: Corey Duteau, RPh, Chair; and Jonathan Reynolds, RPh.

OPR and SOS Personnel Present: Emily Tredeau, Staff Attorney; Christina DeLance, Inspector; and Corey Young, Licensing Administrator.

Public: Jessica Adams, Sandra Rosa, Emma Shouldice, Laura DeMarse, Sarah Everingham, Alyssa Cappelluti, and Wesley Crockett.

1. Call to Order

- The meeting was called to order at 9:01 A.M. by Ms. Cheeseman.

2. Changes to the Agenda:

- Ms. Cheeseman requested the executive officer's report be tabled to the next scheduled meeting due to Ms. Phillips's absence.

3. Approval of previous minutes:

- Ms. Retchin moved to approve the minutes for June 26th, 2024. Mr. Foley seconded the motion, motion carried.

4. Discipline: None

5. Quarterly Inspection Report:

- Inspector DeLance provided the latest quarter's inspectional update.

6. Executive Officer Update:

- Tabled to next meeting.

7. Topics for Discussion:

- **Draft Pharmacy Rule Update**
 - Attorney Tredeau updated the Board on the progress of the Draft Pharmacy Rules.

- **NABP District 1 & 2 Meeting, selection of voting delegate and alternative.**
 - Ms. Sprague offered to be the Board's voting delegate. Mr. Foley moved to nominate Ms. Sprague as the Board's voting delegate at the NABP district meeting. Ms. Retchin seconded the motion, motion carried.
 - Mr. Foley offered to be the Board's alternative voting delegate. Ms. Sprague moved to nominate Mr. Foley as the Board's voting delegate at the NABP district meeting. Ms. Retchin seconded the motion, motion carried.

- **Selection of a December BOP meeting date**
 - The Board agreed to hold December's BOP meeting on December 4th, 2024.

8. Other Business: none

9. Public Comment: none

10. Next Meeting topics:

- Executive Officer Report

11. Adjournment:

Ms. Retchin moved to adjourn the meeting; Ms. Haraden seconded the motion. Motion passed. Meeting adjourned at 9:16am.

Next Scheduled Meeting – August 28th, 2024
Please check the [OPR Meeting Calendar](#) for updates.