



# **Board of Architect**

## **Office of Professional Regulation, Vermont Secretary of State**

89 Main Street, 3<sup>rd</sup> Floor • Montpelier, VT 05620-3402  
Tel. (802) 828-1501 <https://sos.vermont.gov/opr/>

### **Agenda**

**Monday, February 24th at 10:00 a.m.**

**1. Call to Order**

**2. Approval of minutes from December 2, 2019**

**3. Disciplinary Matters - None**

- a. Hearings
- b. Stipulations
- c. Preliminary Denials
- d. Closing Reports / Enforcement Report
- e. Administrative Law Officer Orders

**4. Correspondence - None**

**5. Topics for Discussion**

Set a date for Public Meeting for Rules Review

Comments requested: Proposed Changes to Education Standard

**6. Administrative Updates**

**7. File Review**

Geoffrey Metcalfe, Completed the ARE's  
Michelle Allard, Seeking approval to sit for the ARE's  
Wonjin Kim, Seeking approval to sit for the ARE's  
Stephen Jarosak, Completed the ARE's  
Michael Vitti, Completed the ARE's  
Wai Yin (Phyllis) Tsang, Completed the ARE's

**8. Other Business**

**9. Public Comment**

**10. Adjournment**

**Upcoming Meetings:**

May 18, 2020

August 24, 2020

November 23, 2020

Please check the office [website](https://sos.vermont.gov/opr/) for updates