



Board of Optometry

Office of Professional Regulation, Vermont Secretary of State

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Approved Meeting Minutes

Virtual meeting

Friday, October 2nd at 9:00 a.m.

1. Call to Order. Dr. Pristaw called the meeting to order at 9:11 am.

Board Members Present: Albert Pristaw, OD (via phone) Chair; Francis Pinard, OD, Vice Chair (via web); and Kenneth Lawenda, OD (via web)

Board Members Not Present: Jean Peterson, Public Member; and Bonnie Liberty, Public Member, Secretary

OPR Staff Present: Lauren Layman, Staff Attorney (via web); Corey Young, Licensing Administrator I (via web).

Public Present: None

Dr. Pristaw moved to accept the proposed agenda, Dr. Lawenda seconded the motion. Motion passed.

2. Approval of last meetings minutes: February 10th, 2020

- Dr. Lawenda motioned to approve the minutes as written. Dr. Pristaw seconded the motion. Motion passed.

3. Discussion;

- Ms. Layman spoke to the board about OPR working remotely and current COVID-19 updates.
- Dr. Lawenda spoke to the board about sending a letter to the ARBO COPE committee asking to extend the allowance of on-line CE extension from 12/31/2020 to 12/31/2021. Ms. Layman informed Dr. Lawenda and the board about OPR's COVID CE policy & CE extension. The board decided no letter to COPE ARBO is needed. Ms. Layman with draft up a letter to licensee's notifying them of the updates.
- Dr. Lawenda suggested that the board increase the amount of online, live, interactive CE licensees are allowed to count for the 2-year licensing period. Dr. Lawenda moved to define online study to prerecorded courses and allow live, interactive streaming to be counted towards the 30 hours of remaining CE. Dr. Pristaw seconded the motion, motion passed.
- Dr. Lawenda educated the board about ARBO's OE tracker, and the ease of auditing licensees. Ms. Layman stated she would share the idea with OPR administrators.
- Ms. Layman informed the board of pertinent COVID-19 policy and legislative updates, including S.220 – *An Act relating to professional regulation*, S.223 – *An act*

relating to uniform licensing standards, and Act 91 (H.742) – An act relating to Vermont's response to COVID-19.

- Because not all board members were present, officer election will be postponed until the next scheduled board meeting on December 4th at 8:30am.
- 2021 board meeting schedule
 - January 6th at 8:30am
 - April 7th at 8:30am
 - September 3rd at 8:30am
 - December 17th at 8:30am

4. Dr. Lawenda moved to adjourn the meeting at 11:15 am. Dr. Pristaw seconded the motion. Motion passed.

2020 Meeting Date – December 4th, 2020
Please check the office [website](#) for updates