

Vermont Board of Land Surveyors
Secretary of State, Office of Professional Regulation
89 Main Street, 3rd Fl
Montpelier, VT 05620-3402
Unapproved Minutes
Meeting of Tuesday, October 20, 2015

1. The meeting was called to order at 9:02 a.m.

Members present: Charles Rockwell, L.S., Chairman; Timothy Short, L.S. Vice-Chair; Jonathan R. Abts, L.S.; Joseph Nalette, L.S. Joseph Flynn, L.S. and Dorothy Hayden.
Absent: Susan Senning, Secretary.

OPR Personnel present: Lora Nielsen, Assistant Director; Larry Novins, Board Counsel; Lauren Hibbert, State Prosecuting Attorney; Carla Preston, Case Manager; and Kara Shangraw, Licensing Board Specialist.

Others present: Jennifer Celia.

2. The Chair called for approval of the Minutes of the August 25th meetings. Ms. Hayden made a motion, seconded by Mr. Abts, to approve the Minutes of the August 25, 2015 meeting as amended. Motion passed unanimously.

3. **Reports/Guests:**

4. **Hearings/Stipulation and Consent Orders:**

The Board reviewed the *Stipulation and Consent Order* the matter of 2013-269 (Warren A. Robenstein). Lauren Hibbert, Prosecuting Attorney was present for the State. The complainant was present. Based on the information submitted, Mr. Abts made a motion, seconded by Mr. Nalette, to reject the *Stipulation and Consent Order*. The Board went into deliberative session at 9:21 a.m. and out at 9:46 a.m. The Board rejected the *Stipulation and Consent Order*. Mr. Short, Investigative Team member abstained from the hearing and vote.

5. **Exam Question Databank Review:**

6. **Reports of Concluded Investigations/Complaint Status/Follow up cases:**

2014-777 - The Board reviewed the report of concluded investigation. Ms. Hayden, made a motion, seconded by Mr. Abts, to accept the Investigative Team's recommendation and concluded the case without formal prosecution. Motion passed 5-0. Mr. Nalette, Investigative Team member abstained from the vote.

Ms. Preston gave her case managers report, there are currently four pending cases.

7. **Applications / (See Appendix A):**

Board members reported on hours received from applicants (see appendix A). Jared Serpico provided additional information for his portfolio. Based on the information submitted, Mr. Abts made a motion, seconded by Mr. Nalette, to approve his portfolio and grant him his license. Motion passed unanimously.

8. Continuing Education Courses - Education Committee to Report:

“Protecting Consumers When Retiring or Selling” submitted on September 23, 2015 by Amber Carpenter with NYSAPLS, requesting approval for 1 hour of Continuing education credit. The Board approved the request. Number issued – CE388-1015.

“Multiple requests from NYSAPLS” submitted on September 4, 2015 by Amber Carpenter with NYSAPLS, requesting approval of multiple hours of continuing education credit. The Board approved the requests. See the approvals below:

- On the Road Again: The creation of Public & Private Roads in New York - 4 Hours of Continuing Education Credit – CE389-1015
- Using Real Time Networks in the Northeast - 1.5 Hours of Continuing Education Credit – CE390-1015
- RTN Field Procedures and Applications - 1.5 Hours of Continuing Education Credit – CE391-1015
- End of the Road: Use and Terminations of Highways in New York State - 4 Hours of Continuing Education Credit – CE392-1015
- L.S. Court Case Study Panel Discussions - 4 Hours of Continuing Education Credit – CE393-1015
- Unmanned Aerial Systems in Survey & Construction - 1 Hour of Continuing Education Credit – CE394-1015
- Registering 3D Laser Scan Data to Survey Control - 1 Hour of Continuing Education Credit – CE395-1015

“Railway 3D Mobile LiDar Scanning Applications / Basements & Crawlspace” submitted on October 8, 2015 by Amber Carpenter with NYSAPLS, requesting approval for 1 hour for each program of continuing education credit. The Board approved the request. Number issued – CE396-1015.

“Multiple requests from Civil Training LLC” submitted on September 28, 2015 by Carol Novak, requesting approval of multiple hours of continuing education credit. The Board approved their requests. See approvals below:

- AutoCAD Civil 3D Survey Networks – Editing & Travers Analysis - 1 Hour of Continuing Education Credit – CE397-1015
- Field-to-Finish in Civil 3D with SmartDraft PConnect - 1 Hour of Continuing Education Credit – CE398-1015
- Using AutoCAD Civil 3D Survey – Controlling Point Display - 1 Hour of Continuing Education Credit – CE399-1015
- Introduction to AutoCAD Civil 3D Survey Essentials 4 Hours of Continuing Education Credit – CE400-1015
- AutoCAD Civil 3D Survey Essentials - 8 Hours of Continuing Education Credit – CE401-1015
- AutoCAD Civil 3D Survey Field Work Applications - 8 Hours of Continuing Education Credit – CE402-1015
- AutoCAD Map 3D Essentials - 16 Hours of Continuing Education Credit – CE403-1015
- AutoCAD Map 3D Intermediate - 16 Hours of Continuing Education Credit – CE404-1015

9. NCEES Correspondence:

10. Miscellaneous Correspondence:

Correspondence that was mailed to Board members with a return address from Winooski, VT was given to Board Counsel.

11. Other Business:

12. Public Comment:

13. There being no further business the meeting was adjourned at 11:39 a.m.

Respectfully submitted,

Kara Shangraw, Licensing Board Specialist
Office of Professional Regulation

Appendix A

Name of Board Member Assigned		Timothy Short	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
McGowan, Hugh, A	Brian Lavery		
MacCormack, Lloyd	Robert Townsend	Portfolio	

Name of Board Member Assigned		Charles Rockwell	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Barnaby, Luke	Robert Townsend	Portfolio Approved August 19, 2014	
Paradee, Andrew			
Tetreault, Stephen	Mark Day	02-19-13 / 936	

Name of Board Member Assigned		Joseph Flynn	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Fortin, Edward	Dana Libby/Doug Henson		
Mulligan, Eamon	David Mance Jr.	Portfolio	
Peters, Seth	Carol Peters	Portfolio	

Name of Board Member Assigned		Susan Senning	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Falk, Michael	David Rose	9-18-12 / 4427.75	

Name of Board Member Assigned		Joseph Nalette	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Morris, Timothy	Russell Brown	10-15-13 / 950	
Otis, Randall	Ronald Gauthier	08-25-15 / 2182	

Name of Board Member Assigned		Jonathan Abts	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Fuller, Aaron	Allen Newton	6-18-13 / 956	
Rozeski, Michael	Endorsement	5-20-14 Ok to sit for State Exam	
Serpico, Jared	Nancy Iwanicki	10-20-15 / Portfolio approved by Board approved for license.	