

Office of Professional Regulation
Real Estate Commission
Corner of State and Main in the City Center
89 Main Street
3rd Floor
Montpelier, VT 05602

Agenda
November 19, 2015 – 9:30 AM

1. 8:30 Education Committee

2. 9:30 Commission Meeting

3. Approval of October 22, 2015 Minutes

4. Case Manager's Report

Number of Active Licensees as of November 10, 2015

Brokers:	1048
Salespersons:	1131
Brokerage Firms - Main Offices:	566
Brokerage Firms - Branch Offices:	78

5. Closing Reports

- a. 2014-597 and 2014-598
- b. 2015-190

6. 9:40 Disciplinary Procedures

- c. 2014-365 – Douglas Bejarano – Summary Suspension Hearing
- d. 2014-549 and 2014-552 – Margaret Meyer – Hearing
- e. 2014-146 – Michael Greiner – Findings of Fact, Conclusion of Law and Order
- f. 2014-532 – Nicholas Lizotte – Dismissal

7. Old Business:

- a. Inspectors and sign/advertising violations
- b. 2015 Calendar, Initiatives, and Priorities
 - Agency and the Mandatory Consumer Information Disclosure - completing the draft Administrative Rules
 - Education Process - completing policy and moving to a contracted position for review
 - Inspection Program - focus on "notice of violation" process (review of Title 26, Chapter 41)
- c. AMP test review for pending Administrative Rules changes
- d. Licensee ability to transition from a Broker back to a Salesperson
- e. Agency Workgroup – development of FAQs surrounding new rules

8 11:30 New Business:

- a. Budget review with Colin Benjamin, Director of OPR

9. Public Comment

10. Adjournment

The "Agency Workgroup" will hold its meeting on November 19, 2015 following the full Commission meeting.
Next Scheduled Meeting – December 17, 2015

Real Estate Education Committee

Courses for review

Provider/Title	Requeste d # of Hours	Renewal?	Approved	Approved # of Hours	Denied	Comments
NH Association of Realtors						
1. Real Estate & Ethics – The only Way to Conduct Business	4	No				Previously tabled
McKissock						
2. The New FHA Handbook for Real Estate Professionals	4	No				Previously tabled
3. Technology, Relationships and the Digital Consumer	4	No				Previously tabled
4. Preparing a Listing Agreement: An In-Depth Look	4	No				
Vermont Realtors						
5. Appraisal Process	2	No				
6. Heating Fuel Tank Seminar	2	No				
Continuing Ed Express						
7. History of the American Home Part I	3	Yes				
8. Code of Ethics Case Studies II	3	Yes				
The CE Shop						
9. RPR Real-Time Data, Market Knowledge, Informed Customers	3	Yes				
10. Going Green: The Environmental Movement in Real Estate	3	Yes				
11. Diversity: Your Kaleidoscope of Clients	3	Yes				
12. Breaking Barriers: Fair Housing	3	Yes				
13. At Home with Diversity	8	Yes				
14. Basics of Real Estate Taxation	6	Yes				
Individual Request: Paul Harsch						
15. Real Estate Brokerage Professional Ethics for Residential & Commercial Real Estate	2.5	No				
16. Leisure Homes, Second Homes & Age Restricted Housing	2	No				
17. Understanding Title & Title Concerns	2	No				
18. Disclosure...Disclosure....Disclosure	2	No				
19. Comparative Market Analysis (CMA)	2	No				

At Your Pace Online						
20. Vermont 2014-2016 Renewal Cycle – Mandatory Course	4	No				
21. Vermont 8 Hour Elective: Agency Finance & Title Review	8	No				
22. Vermont 12 Hour Elective: Basics, Ethics & Financing	12	No				