

Vermont Secretary of State  
Office of Professional Regulation  
**Board of Osteopathic Physicians and Surgeons**  
Meeting Via Phone Conference  
Unapproved Minutes  
September 8, 2011

1. The meeting was called to order at 10:17 A.M.  
  
Board member(s) present by phone: Howard S. Jonas, D.O., Chair; John Welch, Esq.; Mimi Kevan and John Peterson, D.O.  
  
Board member(s) present: William Cove, D.O., Vice-Chair.  
  
OPR personnel present: Larry Novins, Board Counsel; Peter Comart, Unit Administrator; Carla Preston, Case Manager and Kristy Pirie, Administrative Assistant.
2. The Chair called for approval of the Minutes of the June 30<sup>th</sup> meeting. Dr. Cove made a motion, seconded by Mr. Welch, to approve the Minutes as written. Motion passed.
3. **Hearings/Stipulations Review:** (None)
4. **Complaints/Reports of Concluded Investigations:**  
  
The Board reviewed the following Report of Concluded Investigation and took action as indicated.  
  
2010-386—The Board reviewed the Report of Concluded Investigation. Ms. Kevan made a motion, seconded by Dr. Peterson, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed. Dr. Cove, Investigative Team Member, did not participate in the vote.
5. **Case Managers Report:**  
  
Carla Preston, Case Manager, provided updates on current cases. There are currently 13 pending cases; 10 are under investigation, 2 are ready for Investigative Team Meetings and 1 was closed during this meeting.
6. **Reports/Guests:** (None)
7. **Legislation/Rulemaking:** (None)

**8. Applications reviewed and discussed:**

Dr. Peterson made a motion, seconded by Dr. Cove, to approve the following applicants for licensure as an Osteopathic Physician. Motion passed unanimously.

Ryan D. Clouser, D.O. (Endorsement)  
Gretchen A. Lewis, D.O. (Endorsement)  
Christine R. Mahoney, D.O. (Examination)  
Jessica E. O'Neil, D.O. (Examination)  
Ryan M. Smith, D.O. (Examination)

**9. Newsletter Topics: (None)**

**10. Correspondence:**

**11. Federation of State Medical Boards (FSMB) Correspondence:**

The Board has reviewed various miscellaneous correspondences from the FSMB. There is nothing new to report on at this time.

**12. Other Business Introduced by the Board: (None)**

**13. Public Comment: (None)**

**14. Election of Officers for 2012:**

Dr. Jonas' term is upon December 31, 2011. The Board voted to keep Dr. Jonas as Chair until his term is complete.

Ms. Kevan made a motion, seconded by Mr. Welch, to nominate Dr. Cove as Chair once Dr. Jonas' term is complete. Motion passed.

Dr. Cove made a motion, seconded by Ms. Kevan, to nominate Mr. Welch as Vice-Chair. Motion passed.

Dr. Cove made a motion, seconded by Mr. Welch, to nominate Ms. Kevan as Secretary. Motion passed.

**15. The next meeting is scheduled for Thursday, March 29, 2012 at 10:00 A.M.**

2012 meeting dates are as follows: June 7<sup>th</sup> and September 13<sup>th</sup>.

**16. There being no further business, the meeting was adjourned at 10:48 A.M.**

Respectfully submitted,

Kristy Pirie  
Administrative Assistant