BOARD OF ARCHITECTS
Secretary of State, Office of Professional Regulation
32 College St. Schulmaier Hall, Montpelier, VT 05602
UNAPPROVED MINUTES
Meeting of August 5, 2013

1. 10:00 am Public Hearing

2. The meeting was called to order at 10:15 AM.

    Members present: Ed Wolfstein; Chair, Frank M. Guillot; Vice-Chair, Keith Robinson, Janet Stackpole, Ingrid Nichols

    Guests: Barbara Conroy, Ward Joyce, Jessica Thyme, Jospeh C., Aron Temkin

    OPR Staff: Danielle Rubalcaba; Licensing Board Specialist, Terry Gray; Licensing Administrative Assistant, Colin Benjamin; Board Counsel

3. Chair Ed Wolfstein called for approval of the Minutes of the June 10, 2013 meeting. Motion seconded by F. Guillot. Motion passed unanimously.

4. **Applicants for Licensure:**

    The Board reviewed and approved the following applicants for licensure on the basis of their National Council of Architectural Registration Boards' (NCARB) Certification, or having met Vermont's requirements.

    -I. Nichols made a motion to approve Paul Waltz for licensure based upon his NCARB record. Motion seconded by J. Stackpole. Motion carried.

    -I. Nichols made a motion to approve Douglas Cohen for licensure based upon his NCARB record. Motion seconded by J. Stackpole. Motion carried.

    -I. Nichols made a motion to approve Caren Silva for licensure based upon her endorsement applications. Contingent on verifying that the license in Connecticut is currently active and was renewed. Motion seconded by Chairman Wolfstein. Motion carried

    -Chairman Wolfstein made a motion to approve Michael Rode for licensure based upon his NCARB record. Motion seconded by K. Robinson. Motion carried.

    -K. Robinson made a motion to approve James Hundt for licensure based upon his reinstatement application. Motion seconded by I. Nichols. Motion carried.

    -J. Stackpole made a motion to approve Douglas Levy for licensure based upon his NCARB record. Motion seconded by Chairman Wolfstein. Motion carried.

    -J. Stackpole made a motion to approve Michelle Murray for licensure based upon her NCARB record. Motion seconded by Chairman Wolfstein. Motion carried.

    -J. Stackpole made a motion to approve James Murray for licensure based upon his endorsement applications. Motion seconded by Chairman Wolfstein. Motion carried

    -F. Guillot made a motion to approve Scott Maloney for licensure based upon his reinstatement application. Motion seconded by Chairman Wolfstein. Motion carried.

    -F. Guillot made a motion to approve Francine Monaco for licensure based upon her NCARB record. Motion seconded by Chairman Wolfstein. Motion carried.

    -Chairman Wolfstein made a motion to approve Susan Rodriguez for licensure based upon her NCARB record. Motion seconded by K. Robinson. Motion carried.

Applicants for Examination:

5.   **Applications reviewed and discussed:**

The Board reviewed and discussed the following applications and took action as indicated. The applications will be advised of the Board's conclusions regarding their inquiry or of documents needed to complete their applications.

> - Robert Law is currently qualified to maintain an IDP record. He can use the last 6 months of his work history and report that on his IDP record. Proof of successfully being 2/3 complete his IDP requirements he can be reviewed by the board again for approval to sit for the A.R.E exams.

6.   **New Business**

Vermont will accept electronic stamps and signatures. The stamp must be similar to the design approved by the board. Chairman Wolfstein made a motion to approve electronic stamps and signatures based on NCARB'S "Model Law". Motion seconded by K. Robinson. Motion passed unanimously.

The Vermont Board of Architects will have two guests at the September 30th board meeting, The CEO Mike Armstrong from NCARB and Kathy Hillegas.

A Matrix will be presented at the next meeting for further review and discussion.

7.   **Adjournment**

Meeting adjourned at 12:55 by Chairman Wolfstein.

<u>Next Scheduled Meetings:</u>

September 30th, 2013 10:00 am Board Meeting

Respectfully submitted,

Danielle Rubalcaba
Licensing Board Specialist
Office of Professional Regulation