

**OFFICE OF PROFESSIONAL REGULATION
89 MAIN STREET, 3RD FLOOR, MONTPELIER, VT
BOARD OF NURSING
APPROVED MINUTES
January 11, 2016**

1. Call to Order:

The meeting was called to order at 9:04 a.m. by Jeanine Carr – Chair at Office of Professional Regulation, 89 Main Street, 3rd Floor, Montpelier, VT; Board members present: Jeanine Carr, Ellen Watson, Virginia Hudson, Douglas Sutton, Jennifer Laurent, and William White. Ad-Hoc Board members present: Donarae Metcalf, Michael Doyle, and Ann Marchewka. Staff members present: Phyllis Mitchell – Executive Director, Jennifer Silverwood - Administrative Assistant, Ellen Leff - Nursing Case Manager, Larry Novins– Board Attorney, George Belcher – Hearing Officer; Lauren Hibbert, Elizabeth Jarvis, and Rachel Allen- Prosecuting Attorneys, Jeffrey Jones - Investigator. Others present – Audra Pitts and Marcie Weaver. Present by telephone – Kara Leavitt.

2. Changes and Additions to the Agenda: None

3. Approval of Minutes:

D. Sutton moved to approve the minutes of December 14, 2015 with changes. **Pass**

4. Disciplinary Proceedings:

2014-623 Audra Pitts was present. The Board went into deliberative session at 10:40 AM. The meeting resumed at 11:05 AM. The Board will issue a written decision. **Pass**

2015-140 Marcie Weaver was present. The Board went into deliberative session at 11:23 AM. The meeting resumed at 11:33 AM. The Board will issue a written decision. **Pass**

2014-728 Bonnie J. Tuthill was not present. V. Hudson moved to accept the stipulation and **REPRIMAND AND CONDITION** the license of Licensed Practical Nurse **Bonnie J. Tuthill**. **Pass**

2015-172 Marco Pelletier was not present. E. Watson moved to accept the stipulation and impose an **ADMINISTRATIVE PENALTY** on the license of Registered Nurse **Marco Pelletier**. **Pass**

2015-218 Carillon Toker was not present. This stipulation is continued for February 8, 2016. **Pass**

2014-685 Katelyn Davenport was not present. The Board moved to accept the stipulation and **WARN** the license of Licensed Nursing Assistant **Katelyn Davenport**. **Pass**

CLOSING REPORTS:

D. Sutton moved to recommend that the following complaints be concluded without charges.

- 2013-754
- 2015-55

- 2015-263 J. Laurent recused
- 2015-289 D. Sutton recused
- 2015-290 J. Laurent recused
- 2015-298 J. Laurent recused
- 2015-338 J. Laurent recused
- 2015-360 D. Sutton recused

Pass

OTHER DISCIPLINARY ITEMS:

- Current Discipline Cases – December 31, 2015 – The Board received and reviewed the current discipline cases and quarterly statistics with E. Leff.
- Quarterly Report and Statistics for 2015 – The Board received and reviewed the quarterly report and statistics with E. Leff.
- Alternative Program and Practice Remediation Program Summary for 2015 – The Board received and reviewed the Alternative Program and Practice Remediation Program Summary with E. Leff.

5. Administration, Education, Practice, Licensure:

Executive Director’s Report: The Board reviewed the November Executive Director’s report.

National Issues Regarding Regulation: Colin Benjamin discussed the North Carolina Supreme Court case and its future implications for licensing Boards in Vermont.

Public Comments: There were no public comments

6. Education:

Education Committee: The Education Committee has not met since the last Board meeting.

Nursing Assistant Education and Practice Committee: The Nursing Assistant Education and Practice Committee has not met since the last Board meeting.

LNA Programs

- Central Vermont Career Center – New Program Approval. D. Metcalf moved to approve the new program at Central Vermont Career Center with requirements due in 90 days of approval. **Pass**

7. Practice

Practice Committee: The Practice Committee met on January 6, 2015.

- Practice Committee 2015 Annual Report –The Board received and reviewed the Practice Committee’s annual report with D. Sutton. **Pass**

Alternative Program Committee: The Alternative Committee has not met since the last Board meeting.

- Alternative Program 2015 Annual Report – The Board received and reviewed the Alternative Program’s annual report with E. Watson.

APRN Sub-Committee: The APRN Sub-Committee has not met since the last Board meeting.

8. Adjournment: E. Watson moved to adjourn the meeting at 2:23 PM.
Minutes recorded by: Jennifer Silverwood, Administrative Assistant
Draft minutes reviewed by: Phyllis Mitchell, Executive Director
Draft minutes approved by Vermont Board of Nursing: 02/08/2016