



Board of Allied Mental Health Practitioners
Office of Professional Regulation, Vermont Secretary of State

89 Main Street, 3rd Floor · Montpelier, VT 05620-3402
Tel. (802) 828-2390 - <https://sos.vermont.gov/opr/>

UNAPPROVED MINUTES OF THE
VERMONT BOARD OF ALLIED MENTAL HEALTH PRACTITIONERS
FEBRUARY 15, 2024 – REMOTE MEETING

Board Members Present: Tammy Austin, Manpreet Mann, Robert Wubbenhorst, Marjorie Trombly, and Judith Wernecke (Ad Hoc).

Board Members Absent: Jessyca Nelle.

Office Staff Present: Noura Eltabbakh, Staff Attorney; Emily Tredeau, Staff Attorney; Diane Lafaille, Licensing Administrator; Julie Bowen, Docket Clerk; Ultan Doyle, Prosecuting Attorney, Wesley Lawrence, Administrative Law Officer, and other OPR staff.

Others Present: Tonya Magoon and Matthew Sellers

1. **Call to Order** The meeting was called to order at 9:00 a.m.

2. **Minutes**

Ms. Trombly moved, seconded by Mr. Wubbenhorst, to approve the minutes of the January 18, 2024, meeting as written. Approved.

3. **Hearings**

2023-47 – Tonya Magoon – A Motion Hearing was heard at 9:15 a.m. Ms. Trombly moved to go into deliberative session at 9:56 a.m., seconded by Mr. Wubbenhorst. Approved. Deliberative session ended at 10:51 a.m. Ms. Austin moved, seconded by Mr. Wubbenhorst, to retain the original decision of the Board of its August 17, 2023 hearing. Approved.

2024-13 – Matthew Sellers – A Stipulation and Consent Order was heard. Ms. Austin moved to go into deliberative session at 11:08 a.m., seconded by Ms. Trombly. session ended at 11:35 a.m. Ms. Trombly moved, seconded by Ms. Austin, to accept the Stipulation and Consent Order as presented.

The State moved to withdraw the Stipulation and Consent Order before the Board. The Board dismissed the Stipulation and Consent Order. Enforcement will continue disciplinary proceedings and the matter will come before the Board at a later date.

Ms. Austin moved, seconded by Mr. Wubbenhorst, to approve the actions taken by the Board in the following application requests. The motion carried.

4. **Applications**

- a. DeLemos, Monique – MFT – Education approved.
- b. Haxel, Seth – Traditional endorsement from West Virginia. The requirements in West Virginia are not substantially equivalent because West Virginia’s education requirements are not equal. West Virginia does not require an internship. West Virginia does not indicate what the examination requirements are. Vermont requires both the NCE and the NCMHCE examination. He may apply through examination.
- c. Hedal, Melanie – She submitted course descriptions from Walden and Lindsey Wilson asking if they would meet the requirements of the Administrative Rules. The Board stated that they appear to meet the requirements. She would be required to submit a syllabi and official transcript once the courses have been successfully completed.
- d. Mackey, Courtney - The Board has denied this application because she has not met the requirement of Rule 3.8 (d). The degree is missing a 3-credit graduate course in Theories, Ethics and Treatment Modalities. Other coursework missing is 1 graduate credit in Marriage, Couples, and Family Counseling, and 3 graduate-credits in one of the following categories: Human Sexuality for Counselors, Crisis Intervention, Addictive Disorders, or Psychopharmacology.
- e. Soule, Leah – The Board has denied this application because she has not met the requirement of Rule 3.8 (b). Her degree is a 36-credit degree.
- f. Straker, Karin – Traditional endorsement from Texas or New York. The requirements in Texas are not substantially equivalent because Texas requires a 300-hour internship. There is no statutory or administrative language available which would indicate that Texas requires 3 credits for each course. Vermont requires both the NCE and the NCMHCE examination. Texas requires one of these examinations. New York is not substantially equivalent because there is not statutory or administrative language available which would indicate that New York requires 3 credits for each course. She may apply through examination.

5. Continuing Education

ICE 264765 – Discernment Counseling – Additional documentation of hours is needed.

6. Public Comment

7. The Board’s next meeting is scheduled for March 21, 2024.

8. The Board adjourned at 1:44 p.m.