

# **TOWN OF ANDOVER VERMONT**

## **2023 Annual Report**



**July 1, 2022 – June 30, 2023**



**On the Front Cover:**

**The Batchelder Farm, Andover, Vt.**

*Photo Courtesy of Janet (Kalinen) Albrecht*

**At the Top of Page:**

**Above Left:** *Otis and Abigail "Nabby" (Batchelder) Ross*

**Above Right:** *Daniel and Sarah "Sally" (Batchelder) Sawyer*



**This year's annual report is dedicated to the memory of Edwin "Ed" Henry Bentley, who passed away at his home on July 5, 2023, at age 89. The son of Henry and Estelle Kathleen (Forbes) Bentley, he was born in Andover, on August 7, 1933, growing up on the Ox-Bow Farm. He married Norma Arrison in Chester, on September 12, 1953. Together they raised two children: Katherine and Robert. Ed was a founding and active member of the Andover Mountaineer Snow Riders Snowmobile Club, as well as an avid outdoorsman. He founded his business Ed's Electric in 1977. In addition to these accomplishments, he also served the Town of Andover in a variety of elected and appointed positions. Moderator 1965-1975, 1981-1989, Selectmen 1975-1978, 1992-1999 (Chairman of the Select Board 1993-1999), Justice of the Peace 1971-1994, Agent to Prosecute & Defend Suits 1980-1991 and Weigher of Coal 1992-2018. The Town of Andover is indebted to Ed for his years of public service.**

## TABLE OF CONTENTS

<u>SECTION:</u>		<u>PAGE</u>
	Dedication: Edwin H. Bentley	1
	Table of Contents	2
	The David Batchelder Family	3-6
	2023 Town Officers	7-8
<b>I</b>	<b>WARNINGS, TOWN MEETING REPORTS</b>	<b>9</b>
	Andover Town Meeting Warning - March 4, 2024	10
	Summary of Town Meeting - March 7, 2023	11-13
	2023 Town Meeting Results	14
<b>II</b>	<b>TOWN FINANCIAL REPORTS</b>	<b>15</b>
	Balance Sheet, Auditors' Report	16
	2024/2025 Proposed Town Budget	17-20
	2024/2025 Budget Summary	21
	Fund Balances	22-23
<b>III</b>	<b>BOARD AND COMMITTEE REPORTS</b>	<b>24</b>
	Select Board Report	25
	Planning Commission/Zoning Board of Adjustment	26
	Zoning Administrator's Report	27
	Listers' Report	28
	Cemetery Commission Report	29
	Andover Green Up Day Report	29
	Andover Scholarship Fund Report	30
	Pioneer Memorial Society/CWH Fund Report	31
	Fire Warden Report & Dog License Report	32
<b>IV</b>	<b>REPORTS FROM LOCAL AGENCIES &amp; ORGANIZATIONS</b>	<b>33</b>
	Andover Community Fund Report	34
	Whiting Library	35
	Mt. Ascutney Regional Commission	36
	Chester Ambulance Service Report	37
	Chester Fire Chief Report	38-39
	Senior Solutions	40
	Solid Waste District Report	41
	Green Up Day	42
	Windsor County News	43
	Visiting Nurse Assoc/Hospice	44
	Community Cares Network	45
	Chester-Andover Family Center	46
	Local Health Office Annual Report	47
<b>V</b>	<b>GENERAL INFORMATION</b>	<b>48</b>
	Information and Assistance	49
	Cemetery Policy	50
	Town Ordinances	51
	Traffic Ordinance	52-53
	Trails Ordinance	54
	Andover Cemetery Policy	55
	Town Office Hours/Use	56

## **The David Batchelder Family** *by Jonathan W. Stevens*

David Batchelder, son Nathaniel and Mary (Emerson) Batchelder, was born in Townsend, Massachusetts, on May 20, 1772 and moved to Andover in 1796, first appearing on the grand list in 1797, with an appraisal \$20. He then returned to Townsend, where he married Sarah "Sally" Adams on February 20, 1798. Sally, daughter of Archelaus and Hannah (Farwell) Adams, was born in Townsend, on April 25, 1774. Several of Sally's brothers settled in the area, including Peter Adams (1761-1832), who settled on East Hill and is buried in East Hill Cemetery.

The children of David and Sarah "Sally" (Adams) Batchelder born in Andover were: **Abel Batchelder** born on July 30, 1799 and died in Andover on May 24, 1801 and was buried in East Hill Cemetery. **Sarah "Sally" Batchelder** born August 28, 1801 and died in Boston, Mass., on October 29, 1890. Sally married Daniel Sawyer, Jr. in Andover, on December 4, 1827. Daniel, son of Daniel and Jane (Miller) Sawyer, was born in Hancock, N.H., July 29, 1800 and died in Ludlow, Vt., July 1, 1877. Both are buried in Pleasant View Cemetery in Ludlow. **Hannah Batchelder** born September 29, 1803 and died in Dayton, Wisconsin, on March 2, 1872. Hannah married Arad Ross in Andover, February 28, 1832. Arad, son of Thomas and Lucy (Green) Ross, was born in Ludlow, Vt., on April 8, 1808 and died in Dayton, Wisconsin, on June 20, 1894. Both are buried in the West Dayton Cemetery. **David Batchelder** born in October 7, 1805 [*see later*]; **Abel Adams Batchelder** born in October 16, 1811 and died in Ludlow on August 22, 1874. Abel married Lois Chandler in Andover, on January 3, 1837. Lois, daughter of Henry and Abigail (Hutchins) Chester, was born in Chester, on January 10, 1813 and died in Ludlow on January 24, 1893. Both are buried in Pleasant View Cemetery in Ludlow. **Abigail "Nabby" Batchelder** born on December 8, 1814 and died in South Haven, Michigan, on May 11, 1906. Nabby married Otis Ross in Andover, on November 27, 1834. Otis, son of Leonard and Martha (Burpee) Ross, was born in Ludlow, on December 21, 1810 and died in South Haven, Michigan, on January 5, 1906. Both are buried Lakeview Cemetery in South Haven. **Lovina Batchelder** December 14, 1817 and died in Ludlow, on December 3, 1865. She married Francis Curtis Giddings in 1846. Francis, son of Henry and Betsey (Curtis) Giddings, was born in Boxford, Massachusetts, on April 13, 1823 and died in Reading, on February 10, 1892. Both are buried in Pleasant View Cemetery in Ludlow. Lovina, died suddenly and her husband was arrested for poisoning her with strychnine, but after a very public hearing, the charges were dropped and it decided that Lovina had committed suicide

On December 10, 1798, David Batchelder was the highest bidder with \$3 (plus the cost of the sale) for the whole of Lot 17 in the 4<sup>th</sup> Range, except 5 acres (40 rods east to west and 20 rods south to north) in the northeast corner. The property was sold for delinquent taxes at a public vendue for 2 ½ cent tax granted by an Act by the Legislature for repairing roads and bridges in Andover. It was unredeemed on December 9, 1799, and the deed was dated February 3, 1800, signed Joel Manning, Tax Collector. The lot had been the property of Samuel Adams, who was David's brother-in-law. Samuel had purchased Lot 18 in the 4<sup>th</sup> Range on September 29, 1789, and this was the lot on which he settled. Rogers also sold him Lot 17 in the 4<sup>th</sup> lot on August 21, 1793. The road was laid out on October 4, 1799, from the house of Samuel Adams to the house of Samuel Clark, the road was altered slightly in 1803. Samuel and Katy (Lawrence) Adams, sold their home farm Lot 18 in the 4<sup>th</sup> Range to Benjamin Taylor of Chester on January 28, 1802. This property, along with a part of Lot 19 in the 4<sup>th</sup> Range and a small part of Lot 18 in the 3<sup>rd</sup> Range, in the latter part of the 19<sup>th</sup> Century was known as the "Samuel Nutting Farm" and was purchased on July 29, 1911, by Henry Waltanen and John Kalinen, two Finnish immigrants, who had recently arrived from Fitchburg, Mass. Kalinen bought out Waltanen's share in the property.

On December 25, 1801, David Batchelder purchased from Amos Barton a parcel 25 rods wide in the southeast corner of Lot 17 in the 5<sup>th</sup> Range, which was contiguous to his home farm. On April 15, 1802, David purchased 5 acres in the northeast corner of Lot 17 in the 4<sup>th</sup> Range from Samuel Adams. This was parcel that had been excepted from his original vendue purchase. On February 7, 1807, David purchased a non-contiguous parcel from Phineas Adams, the east half of Lot 18 in the 5<sup>th</sup> Range, bounded north by Sullivan Sheffield, west by Levi Johnson, south by Joel Butterfield and east Benjamin Taylor. This parcel was located on the Boynton Hollow section of North Hill. On September 22, 1814, David purchased from Moses Dodge the west half of Lot 15 in the 4<sup>th</sup> Range except what was owned by Samuel Clark. On April 22, 1818, David purchased from Moses Dodge the east part of Lot 15 in the 5<sup>th</sup> Range, except the five acres in the southeast corner owned by Phineas Parker, plus 1 ½ acres in 16 in the 5<sup>th</sup> Range.

Sarah "Sally" Batchelder "was killed instantly by a fall from a carriage in Jaffrey, N.H." on September 15, 1840, age 66 years 4 months 20 days and was buried East Hill Cemetery. The accident was mentioned in the September 23, 1840 issue of the *New Hampshire Sentinel*, published in Keene, N.H. "Melancholy. We learn on Tuesday last, as Mr. Batchelder of Andover, Vt., with his wife, was returning from a visit to Townsend, Mass., in a wagon, the hold-back strap broke, in descending a hill in Jaffrey, and the horse got clear, but the wagon was overturned by passing over a bank. Mrs. B. was instantly killed, by wounds on the head. Mr. B. escaped unhurt." David Batchelder died in Andover, on December 19, 1840, age 68 years 6 months 19 days and was buried East Hill Cemetery.

On March 25, 1841, David Batchelder, Daniel Sawyer Jr., Sally (Batchelder) Sawyer and Lovina Batchelder all of Andover and Arad and Hannah (Batchelder) Ross and Otis and Nabby (Batchelder) Ross all of Ludlow deeded to their brother Abel Adams Batchelder of Andover "all the land which David Batchelder late of Andover aforesaid Deceased was seized and possessed of at his death consisting of a number of tracts." On the same date Abel deeded the "Dodge farm" consisting of 150 acres to his brother in-law Daniel Sawyer, Jr., and also on the same date he deeded an undivided half of the remaining property to his brother David Batchelder.

On December 24, 1847, Abel Adams Batchelder deed his undivided interest in "all the land deeded me by David Batchelder, Daniel Sawyer, Jr., Sally Sawyer, Lovina Batchelder, Arad Ross, Hannah Ross, Otis Ross and Nabby Ross, by deed dated March 25, 1841, except the east half of Lot 18 in the 5<sup>th</sup> Range reference being had to a deed from Phineas Adams to David Batchelder dated February 2, 1807. Abel and his family moved to the Snell District in Ludlow in March of 1848.

David Batchelder, Jr. married Abigail Heald in Chester on September 10, 1846. Abigail, daughter of Jesse and Mary "Polly" (Dudley) (Burton) Heald, born in Chester, November 5, 1810. Mary Dudley's first husband was Aaron Burton who died in Andover in 1799 and was buried in East Hill Cemetery. His is one of the oldest gravestones in town. Mary subsequently married Jesse Heald of Chester, in 1802. The children of David and Abigail (Heald) Batchelder all born in Andover were: **Myron David Batchelder**, born on February 9, 1848. Myron married Alice M. Harwood in Chester, May 26, 1874. They lived in Chester, then Brattleboro, and then in the early 1900s they moved to Wilbraham Road in Springfield, Mass., where Myron died on January 31, 1924 and was buried in Oak Grove Cemetery. **Edmund Abel Batchelder** born August 18, 1851 and **Abbie Mary Batchelder**, born May 16, 1855. Abigail (Heald) Batchelder died in Andover, on July 14, 1857, at the age of 46 years 8 months and 9 days of Consumption and was buried in East Hill Cemetery. David Batchelder married second Augusta S. (Evans) French in Weathersfield, on February 15, 1859. Augusta, daughter of Emery and Phebe Evans, was born in Hartland, on July 17, 1825 and died in Andover on March 17, 1871, age 45 and was buried in East Hill Cemetery. Augusta's brother Charles A. Evans, was residing in the Batchelder household at the time of the 1860 Census.

On December 7, 1872, David Batchelder sold to his son Edmund A. Batchelder for \$2,000 “all the land that I own or possess in the town of Andover being the homestead and the piece of land we call the Phineas Adams land.” This consisted of 175 acres more or less and the third parcel described as “being an undivided half of a certain pasture that is owned in common with Abel A. Batchelder,” consisting of 50 acres. Also, “all of stock and farming tools, sugar utensils etc.” At the same time, Edmund took out a mortgage with his father “To maintain my honored father the rest of his natural life and provide for him in sickness and in health and furnish him with all the necessities that is requisite for him in his declining years. And also, that my sister Abbie M. shall have the privilege of a home with me as long as she remains single and wishes to remain there for a home.”

In August and September of 1873, Edmund A. Batchelder ran an ad to sell the family farm at public auction in *Vermont Journal* (Windsor) and *Vermont Chronicle* (St. Johnsbury). The ad giving a vivid description of the property at the time, states the following: “Farm For Sale Wishing to work at a trade, the subscriber offers for sale his farm, known as the David Batchelder farm, situated in the north part of Andover, four miles from Peaseville, and six miles from Ludlow, containing 175 acres, more or less, divided into tillage and pasture, having considerable more wood than is needed on the farm, a very fine sugar orchard of 350 trees, and a stationary horse power for sawing wood and thrasher and jigger-saw and cider mill, a good two story house and a barn 30 x 75 feet, cellar running the entire length, newly -made; also never-failing excellent water to house and barn, also numerous young apple, pear and plum trees and grape vines. Said farm will be sold at auction on the first of October, unless previously disposed of. Please call and examine before the auction. E.A. Batchelder.”

However, Edmund did not sell the farm at this point. He was living in Chester he married Emma Lizzie Nutting in Chester, on December 24, 1873. Emma, daughter of Samuel H. and Julia (Spaulding) Nutting, was born in Cavendish, on May 18, 1855. According to Emma’s obituary in the *Springfield Reporter*: “the deceased when quite young, moved with her parents to Ludlow and later to Andover, where her girlhood was passed. She was educated in the common schools and Black River Academy, from which she went out to teach very successfully for several terms.” After his marriage he moved back to Andover. Edmund and Emma Batchelder had the following children: **Wallace Nutting Batchelder**, was born in Andover, on June 20, 1875 and died in Waterbury on June 21, 1919; **Leslie Edmund Batchelder** was born in Andover, on November 11, 1876 and died in Chester, on November 23, 1896; **John Spaulding Batchelder**, was born in Andover, on March 17, 1879 and died in Springfield, on March 2, 1903; **Almon Jessie Batchelder**, was born in Andover, on August 31, 1881 and died in Denver, Colorado, March 5, 1969. Almon married Abbie L. Earle in Littleton, Colorado, on March 28, 1914; **Morton Samuel Batchelder**, was born in Andover, September 26, 1887 and died in Springfield, on July 11, 1913 and **Ruth Julia Batchelder**, born in Chester, on August 28, 1896 and died in Denver, Colorado, on July 11, 1914.

On March 25, 1874, David Batchelder and Edmund A. Batchelder sold to David’s brother Abel A. Batchelder of Ludlow their interest in the east half of Lot 18 in the 5<sup>th</sup> Range. Abel then subdivided the property. On April 21, 1874 he sold the portion between Otis Spaulding and Nathan Boynton west of North Hill Rd., consisting of 15 acres, to Orren and Foster E. Taylor of Ludlow, and on July 2, 1874 he sold the portion east of North Hill Rd., consisting of 35 acres to Gilbert E. Hemenway.

On April 11, 1877, Edmund A. Batchelder purchased from Charles Mudgett of Weathersfield the “Albee place” formerly the Samuel Clark farm, located south of the homestead farm. On February 25, 1881, Edmund sold both parcels to Mudgett. The family continued to live on the farm until June of 1888 when they moved to W.H.H. Chapman’s farm on South Hill in Ludlow. Mudgett sold to Seth Lewis of Weathersfield on November 23, 1889. On July 27, 1922, Ethel E. Parsons of Northampton, Massachusetts,

sold “the Seth Lewis Place” to John and Emma (Moisio) Kalinen. In 1890, Edmund A. Batchelder and his family moved to Chester, where their youngest child was born. David Batchelder, died in Chester, at the residence of his son Edmund A. Batchelder, on January 4, 1892 and was buried in the family plot in the front of East Hill Cemetery. In 1901, Edmund’s family moved to Springfield, where he worked for Bryant Chucking Grinder. Edmund A. Batchelder died in Springfield on January 15, 1918. After his death Emma moved to Denver, Colorado, where she died on October 4, 1919. At the time she was residing in the household of her only surviving son Almon Batchelder.

Abbie Mary Batchelder married Dea. Fernando Cortez Baldwin in Andover, on November 21, 1882. Fernando, son of Benjamin and Bethiah (Manning) Baldwin, was born in Andover, February 1, 1822, and became a widower when his first wife Elizabeth (Cook) Baldwin died in Andover, January 31, 1874, age 51 years. Though a significant age difference between F.C. Baldwin and Abbie, it seemed to be a happy union. Dea. Baldwin died in Andover, on December 20, 1899, and was buried in Heald Cemetery with his first wife. A death notice in the *Vermont Tribune* on December 29, 1899 stated: “Dea. F.C. Baldwin, who died at his home in [the] Puffer district, was one of our oldest residents, having lived here all his days. He united with the Baptist Church in his youth and lived a good Christian life and for many years was one of the deacons.”

Abbie subsequently married Clarence Edward Aldrich in Andover, on March 20, 1901. Clarence, son of Jairus Clark and Lucy Ann (Cressey) Aldrich, was born in Londonderry, on March 15, 1854. In about 1895, Clarence came to Andover, working at the cheese factory just above Village of Peaseville. According to the 1900 Census, was a boarder in the household of Joseph Henry Hutchinson, the brick house just east of Peaseville. The Hutchinsons had purchased the property April 2, 1894, from Lucius and Jane E. (Haseltine) Jaquith. Mr. Hutchinson, died in Andover, on May 29, 1901, and on December 20, 1901, his widow Eliza M. (Patch) Hutchinson, acting as the administratrix of the estate sold the property to Clarence Aldrich.

Abbie Aldrich was appointed Andover Post Mistress on April 29, 1903, and her compensation that year was \$145.69. The Post Office Clarence Aldrich died in Andover, on August 10, 1925, of Bright’s Disease and was buried in Heald Cemetery. On 26 October 1925, Charles Leonard, Administrator of Clarence Aldrich’s Estate sold the property to Arthur William Bergqvist, a Finnish immigrant, who was residing in New York City. Abbie and the Andover Post Office then moved into the Derby Place in the village. On August 22, 1935, Abbie applied for State of Vermont Old Age Assistance. She didn’t own any real estate or personal property, only \$250 in the bank, and her only income was her Postmistress salary. The Andover Post Office was discontinued on April 14, 1937, effective April 30, 1937, with Abbie’s retirement. Upon her retirement she lived with Joseph F. Lamson’s family. Abbie died in Andover, January 26, 1940 and buried with her late husband Clarence Aldrich in Heald Cemetery.

The Batchelder family first settled in Andover in late 1790s, and the last member of the family residing in town died in 1940, however there are still members of the descendants of the family as nearby as Ludlow. Next time you drive by East Hill Cemetery, stop and take a look at the gravestones, and remember this important early Andover family.

*Note: The gravestones in East Hill Cemetery use the spelling Bachelder, but the town records generally use the spelling of Batchelder. Therefore, to be consistent, the preferred spelling of Batchelder has been used throughout this article.*



### **2023 ANDOVER TOWN OFFICERS**

<b>Office</b>	<b>Term</b>	<b>Elected Official</b>	<b>Term Expires</b>
Moderator	One year	Jonathan Bliss	06/30/2024
Town Clerk	Three years	Jeanette Haight	2026
Treasurer	One year	Jeanette Haight	2024
Tax Collector	One year	Jeanette Haight	2024
Select Board	Three years	Susan Leader	2024
		Chris Plumb	2025
		Melissa Gates- Perry	2026
Select Board	One year	Richard Griswold	2024
		Robin Trask	2024
Auditors	Three years	Wendell Perkins	2024
		Cindy Ingersoll	2025
		Vacant	2024**
Cemetery Commissioners	Three years	Robert Hale	2024
		Hank Mauti	2025
		Nick Baker	2026
Sexton	One year	Hank Mauti	2024
First Constable	One Year	Lucas Trask	2024
Justices of the Peace	Two years	Reino Bergquist	2025
		Jonathan Bliss	2025
		Raymond Makul	2025
		Donna Faturos	2025
		Ron Theissen	2025

**TOWN OFFICERS APPOINTED BY THE SELECT BOARD & TOWN CLERK**

<b>Office</b>	<b>Appointed Official</b>	<b>Term Expires</b>
Assistant Clerk	Jonathan Stevens	2024
Civil Defense Coordinator	Chris Plumb	2024
Fence Viewer	Melissa Gates-Perry	2024
Weigher of Coal	Robin Trask	2024
Tree Warden	Richard Pierce	2024
Inspector of Lumber, Shingles, & Wood	Richard Griswold	2024
Town Fire Warden	Gene Pategas	2024
Council on Aging Rep	Francesca Salazar	2024
Select Board Clerk	Jeanette Haight	2024
Emergency Mgmt Coordinator	Lucas Trask	2024
Environmental Officer	Andover Board of Health	2024
Green-Up Chairman	Deborah Moser	2024
Lister/Assessor	Francesca Salazar	2024
Lister/Assessor	Jonathan Stevens	2024
<b>Agency of Transportation Rep</b>	Charles Golden	2024
VT Solid Waste District Rep	H. Joseph Fromberger	2024
<b>ZBA/Planning Commission</b>	James Stack	Dec. 2026
	Nicholas Baker	Dec. 2026
	Lenore Szuchman	Dec. 2027
	John Yake	Dec. 2027
	Dexter Brown	Dec. 2024
	Joe Fromberger	Dec. 2024
	Janet Albrecht	Dec. 2025
	Richard Ingersoll	Dec. 2025
	George Moser	Dec. 2025
<b>Regional Planning Rep</b>	H. Joseph Fromberger	2024
Zoning Administrator	Daire Gibney	2024
Health Officer	Andover Select Board	2024

*Section I*

***WARNING***

***TOWN MEETING  
REPORT***

**WARNING  
TOWN OF ANDOVER  
NOTICE OF ANNUAL TOWN MEETING  
March 4, 2024**

The legal voters of the Town of Andover, in the County of Windsor and the State of Vermont, are hereby warned and notified to meet on Monday, March 4, 2024 in the Andover Town Hall at 5:00 p.m. to act on the following Articles.

1. To elect a Town Moderator for a term of one year, ending on June 30, 2025.
2. To elect all Town Officers required by Law:
  - Town Treasurer for a one-year term
  - Select Board member for a three-year term
  - Select Board member for a one-year term
  - Select Board member for a one-year term
  - Auditor for a three-year term
  - Auditor for two years remaining of a three-year term
  - First Constable for a one-year term
  - Collector of Delinquent Taxes for a one-year term
  - Cemetery Commissioner for a three-year term
  - Sexton for a one-year term
3. Shall the voters authorize the Town Treasurer, pursuant to 32 V.S.A. § 4791, to collect current year taxes?
4. Explanation of fiscal year 2024/25 budget including the Select Board's recommendation to split the fiscal year 2022/23 surplus between the Highway/Bridge and Capital Equipment Funds.
5. Shall the voters authorize total fund expenditures for operating expenses of \$1,136,327.92 of which \$985,327.92 shall be raised by taxes and \$151,000.00 by non-tax revenues?
6. Shall the voters authorize payment of real and personal property taxes in three (3) installments, with the due dates being August 15<sup>th</sup>, November 1<sup>st</sup>, & March 1<sup>st</sup> by delivery to the Town Office postmarked on or before that date?
7. Shall the town change the date of its Annual Town Meeting in 2025 to Monday, March 3, 2025 pursuant to 17 V.S.A. § 2640(b)?
8. To discuss any other nonbinding business proper to be done at said meeting, including the proposal to add Short-term rentals, as defined by the State of Vermont, to the list of Conditional Uses in the Andover Zoning Regulations.

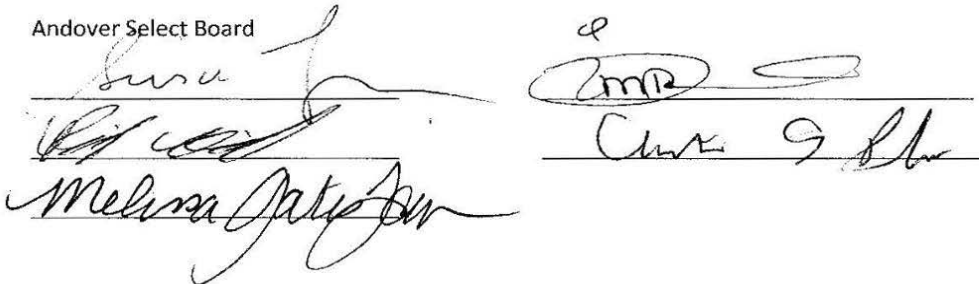
The following article will be voted by Australian ballot on **Tuesday, March 5, 2024:**

**Article 1:** Shall the voters approve adding "short-term rentals", as defined by the State of Vermont, to the list of Conditional Uses in the Andover Zoning Regulations.

Polls will be open from 8:00 a.m. to 7:00 p.m. at the Andover Town Hall.

Dated at Andover, Vermont this 22nd day of January, 2024.

Andover Select Board

The block contains several handwritten signatures. On the left, there are three signatures, with the bottom one clearly legible as 'Melissa J. [unclear]'. On the right, there are two signatures, with the bottom one appearing to be 'Chris G. [unclear]'. The signatures are written in black ink over horizontal lines.

## **TOWN OF ANDOVER SUMMARY OF ANNUAL TOWN MEETING: March 7, 2023**

Chris Plumb, Chair of the Select Board, called the meeting to order at 10:01 a.m. Jeanette Haight moved to recess the meeting until 4:00 p.m. on Tuesday, March 7, 2023. Richard Griswold seconded. So moved. Chris Plumb, Richard Griswold, Robin Trask, Melissa Gates-Perry, & Jeanette Haight were present.

On Tuesday, March 7, 2023, Moderator Jonathan Bliss re-opened Andover's annual town meeting at 4:02 p.m. by leading the Pledge of Allegiance. He then thanked the Andover Select Board for being "creative" in rescheduling the annual meeting after the previous Saturday's snow storm.

Jon read a short list of community members who passed away in 2022 which was followed by a moment of silence.

Mr. Bliss proceeded to read the warning of the meeting and went to the first article. Joe Fromberger nominated Jon Bliss for Town Moderator, seconded by Hank Mauti. The motion carried.

The following officers were then elected:

- Brooke Decker nominated Jeanette Haight for the office of Town Treasurer for a one-year term. Dave Peters seconded. Joe Fromberger moved that nominations be closed and the clerk cast one ballot for Jeanette Haight. So moved.
- Francesca Salazar nominated Jeanette Haight for the office of Town Clerk for a three-year term. Jean Peters seconded. Joe Fromberger moved that nominations be closed and the clerk cast one ballot for Jeanette Haight. So moved.
- Lucas Trask nominated Melissa Gates-Perry to the Select Board for a three-year term. Brooke Decker seconded. Keven Forbes also nominated Gene Pategas for the position, seconded by Sandy Forbes. Moderator Jon Bliss asked Joe Fromberger the correct way to proceed. Joe stated a paper ballot was required. Voters cast their ballot, which were collected and counted by Clerk Jeanette Haight and Assistant Clerk Jonathan Stevens. Melissa Gates-Perry won the ballot vote with 37 votes to 25 for Mr. Pategas. While the balloting was taking place, Nicole Wengerd of Neighborhood Connections gave an overview of the many services the organization provides and answered several questions.
- Brooke Decker nominated Susan Leader to the Select Board for one year remaining of a three-year term. Paul Stumpf seconded. Joe Fromberger moved that nominations be closed and the clerk cast one ballot for Susan Leader. So moved.
- Scott Kendall nominated Richard Griswold to the Select Board for a one-year term. Lucas Trask seconded. Jeanette Haight moved that nominations be closed and the clerk cast one ballot for Richard Griswold. So moved.
- Nick Trask nominated Robin Trask to the Select Board for a one-year term. Paul Stumpf seconded. Jeanette Haight moved that nominations be closed and the clerk cast one ballot for Richard Griswold. So moved.
- There being no nominations for the position of Auditor, the article was tabled.
- Ray Makul nominated Francesca Salazar for the position of Lister. Hank Mauti seconded. Colleen Garvey also nominated Gene Garvey for the position. After a brief discussion about the number of open Lister positions, the pending vote to change the position from elected to appointed and being fair to both candidates, a ballot vote was called. Francesca Salazar was elected with 38 votes to Mr. Garvey's 22. While balloting was taking place, Windsor County Sheriff Ryan Palmer

shared how contracting with his department would potentially change going forward and fielded several questions.

- Nick Trask nominated Lucas Trask for the office of First Constable. Nick Baker seconded. Jeanette Haight moved that nominations be closed and the clerk cast one ballot for Lucas Trask. So moved.
- Brooke Decker nominated Jeanette Haight for the office of Delinquent Tax Collector. Gene Garvey seconded. So moved.
- Lucas Trask nominated Nick Baker for the office of Cemetery Commissioner. Brooke Decker seconded. Jeanette Haight moved that nominations be closed and the clerk cast one ballot for Nick Baker. So moved.
- Joe Fromberger nominated Hank Mauti for the office of Sexton. Jill Pond seconded. Sally Riley asked what a Sexton does. Mr. Mauti waxed poetic on the topic for a few minutes and then was unanimously re-elected.

**Article #3**, the collection of current taxes by the Town Treasurer, was moved by Joe Fromberger, seconded by Al Peters and unanimously carried.

**Article #4** – discussion of the fiscal year 2023/2024 budget, was led by Select Board Chair Chris Plumb. He went over the summary provided on page 22 of the Town Report. There was an inquiry about the current cost of fuel, with Clerk/Treasurer Jeanette Haight providing the most recent price paid and praising Marcell Oil, the town's current fuel vendor, on continuing to provide a very competitive cost to the town. Ray Makul stated his opinion that the Town needs its own firehouse both because of the fee for services provided by the Town of Chester and the cost of homeowners insurance for all property owners because of the "distance of the primary firehouse". He said "7% of our taxes are going to Chester and we don't have a say in how the money is spent." Ray discussed his prior involvement on a committee which explored alternatives which found there weren't any other than Andover having its own equipment in town. Linda Bargfrede asked if the town still has a Tax Stabilization fund and if it could be used to offset the increase to municipal taxes. Hank Mauti pointed out Fire/Rescue statistics provided in the Town Report. Paul Stumpf asked how funds from the Tax Stabilization account would be applied if it was decided to do that. Jeanette Haight explained the money would be moved to the General Fund and an income line item would be created to reflect it in the budget. Jeff Gordon pointed out the Tax Stabilization fund was created for "drastic emergencies" and the \$50K currently in the account really wouldn't make much of a difference to the municipal tax rate. Susan Leader discussed the time the SB has spent trying to figure out how to meet the State's reappraisal mandate. Joe Fromberger asked for clarification of what Article number was being discussed. Moderator Bliss clarified it was #4, the discussion portion, but suggested moving to Article #5, approving the budget.

**Article #5** – Joe Fromberger moved to adopt the article as written in the warning. Linda Bargfrede seconded. So moved.

**Article #6** – Brooke Decker moved the article as written about due dates for tax payments. Linda Bargfrede seconded. So moved.

**Article #7** – Joe Fromberger moved the article as written for Town Meeting in 2024 to be held on the Saturday prior to the first Tuesday in March. Paul Stumpf seconded. Ray Makul suggested adding a contingency date. Richard Griswold explained the legal process that was followed to postpone this year's meeting (see paragraph #1). Brooke Decker asked if the time of day was flexible. Joe Fromberger said it was, as a time was not listed in the warning. Nick Baker spoke up saying he did not like having the meeting on a Saturday and suggested anyone else who felt that way could vote No. Paul Stumpf suggested a show

of hands just to show each person's preference. Hank Mauti said if the meeting is scheduled for Monday, there is "no cushion" if the weather is bad. Joe withdrew his motion and suggested someone make a motion for an alternate date. Brooke Decker moved to hold Town Meeting in 2024 on the Monday preceding the first Tuesday in March 2024, that date being March 4, 2024. Ray Makul seconded. Hank said that could not be done as the warning was not written that way. Joe Fromberger disagreed. The motion carried.

**Article #8** – Melissa Gates-Perry suggested moving on from this article as most everyone had already voted on the topic (to eliminate the elected Lister position and adopt an appointed Lister position.

**Article #9** – Jon Bliss talked about the challenge of "attainable housing" for working class families & his effort to start an informal committee to look at the issue and possible solutions. Paul Stumpf brought up the potential legislation which would allow the state to mandate town zoning rules. Members of Andover's Zoning Board introduced themselves. Andover's representative to the legislature, Kelly Pajala, was present via Zoom, Moderator Bliss introduced her and with the informal approval of the voters gave her the floor. She talked about the language contained in the "omnibus housing bill". Decreasing Act 250 rules in certain areas...not statewide... parking spaces...change the ability of voters in a town to appeal zoning decisions....municipal energy code... Jon asked about a comment period for this bill. Kelly said comments could be submitted to the Senate Natural Resources Committee. Rep Pajala expressed concern with some language in the bill. Hank Mauti asked Rep Pajala her feelings about the so-called "Affordable Heat Act" currently in the legislature. She said in its current form, she could not support it, but the wording might change when it gets to the House. Susan Leader asked if Rep Pajala had any challenges representing towns both with & without school choice. Rep Pajala said she doesn't. Kelly said she'd be happy to help schedule a meeting in the future to discuss school choice opportunities for Andover students. Jon Bliss then thanked all town volunteers, elected officials and particularly the Road Crew. Peter Huyler also asked that Leo Salazar be recognized for his many years of service to Andover. George Moser spoke up asking to have a discussion about short term rentals and potential changes to Andover's Zoning Regulations. Hank Mauti asked about the fee that might be charged to owners of STRs (for the annual registry). Joe Fromberger was chosen to answer. Joe gave an overview of the process the Zoning Board went through to propose changes to the Zoning Regulations and particularly called all out the "legwork" done by Gary Lundberg on the subject. Robin Trask said her intent is for the voters to decide whether to change the Zoning Regulations & encouraged all to read them, think about them, provide feedback and ultimately vote on whether or not to accept the proposed changes. Susan Leader clarified that the SB's next step is to hold public hearings and said the Board is "desperate" for the public's feedback. She agreed with Robin that she would like to have the public vote. Chris asked that voters come to meetings with very specific suggestions as to what they would like the Zoning Regulations to say. Lenore Szuchman pointed out if no action is taken then anyone running a "rental business", is doing so illegally as there is no permitted use for it currently in the Zoning Regs. She said no one on the Zoning Board is "married to" the current draft, but she personally is married to the idea that there needs to be a regulation. Moderator Bliss encouraged all to be informed of when SB meetings are and come with specific ideas about the proposed changes. Paul Stumpf asked about an electronic version of the draft. Jason Gill asked if long-term rentals are allowed and was told they are on the list of permitted uses. Maddy Bodin stated Andover Word does not have SB agendas, so everyone should go to the new Andover website for that information.

Peter Huyler moved to adjourn at 6:38 p.m. Paul Stumpf seconded. So moved.

## 2023 TOWN MEETING RESULTS

- Jon Bliss was re-elected as the Moderator
- Jeanette Haight was re-elected as Town Treasurer
- Jeanette Haight was re-elected as Town Clerk
- Melissa Gates-Perry was re-elected to the Select Board for a three-year term by a ballot vote of 37 to 25 defeating Gene Pategas
- Susan Leader was elected to the Select Board for one year remaining of a three-year term
- Richard Griswold was re-elected to the Select Board for a one-year term
- Robin Trask was re-elected to the Select Board for a one-year term
- No one ran for the open Auditor position, it will be up to the Select Board to appoint someone
- Francesca Salazar was re-elected as a Lister for a three-year term by a ballot vote of 38 to 22 defeating Gene Garvey
- Lucas Trask was re-elected as the First Constable for a one-year term
- Jeanette Haight was re-elected as Delinquent Tax Collector for a one-year term
- Nick Baker was re-elected to the Cemetery Commission for a three-year term
- Hank Mauti was re-elected as Sexton for a one-year term

Article #3 - Shall the voters authorize the Town Treasurer, pursuant to 32 V.S.A. § 4791, to collect current taxes? **Approved**

Article #5 - Shall the voters authorize total fund expenditures for operating expenses of \$1,066,178.00 of which \$919,178.00 shall be raised by taxes and \$147,000.00 by non-tax revenues? **Approved**

Article #6 - Shall the voters authorize payment of real and personal property taxes in three (3) installments, with the due dates being August 15<sup>th</sup>, November 1<sup>st</sup>, & March 1<sup>st</sup> by delivery to the Town Office postmarked on or before that date? **Approved**

Article #7 - Shall the town change the date of its Annual Town Meeting in 2024 to the Saturday preceding the first Tuesday in March pursuant to 17 V.S.A. § 2640(b)? **On a motion from the floor, this was changed to "...the Monday preceding the first Tuesday in March..." that date being March 4, 2024. Approved**

### **Ballot vote results:**

Change the position of Lister from elected to appointed? – **Approved, 69 Yes, 17 No, 2 Blank**

Election of a School Director to the Green Mountain Unified School District Board – **Scott Kendall 45 votes, Joe Fromberger 36 votes, 2 Write-ins, 5 Blank**

River Valley Tech Center Budget – **Approved, 62 Yes, 24 No, 2 Blank**

Green Mountain Unified School District Budget – **According to the *Chester Telegraph*, Approved, 415 Yes, 302 No**



*Section II*

***FINANCIAL  
REPORTS***

**TOWN OF ANDOVER, VERMONT BALANCE SHEET  
AS OF JUNE 30, 2023**

<b>ASSETS</b>		<b>LIABILITIES &amp; EQUITY</b>	
<b>Current Assets</b>		<b>Current Liabilities</b>	
Petty Cash	349.48	Town-Related	42,259.86
Reappraisal Fund	25,194.80	Tax Sale Liabilities	569.48
General Fund Checking	44,783.38	Planning Commission Fund	9,337.32
American Rescue Plan Act Fund	87,242.91	Andover Project Committee Fund	2,071.83
Highway/Bridge Fund	292,074.84	Andover Scholarship Fund	26,165.40
Pioneer Memorial Society	3,168.03	Pioneer Memorial Society Fund	3,168.03
Capital Equipment	140,835.84	Payroll Liabilities	968.22
Tax Stabilization	54,193.38	<b>Total Liabilities</b>	<b>84,510.14</b>
Prepaid Taxes	1,962.23	<b>Equity</b>	
Restoration/Preservation Fund	16,890.06	General Fund Balance	39,451.22
Planning Commission Fund	9,337.32	Cemetery Fund	1,793.89
Andover Project Committee Fund	1,774.83	Delinquent Tax Allowance	-8,825.68
Andover Scholarship Fund	26,115.40	Tax Stabilization Fund Balance	54,193.38
Cemetery Fund	1,793.89	Capital Equipment Fund Balance	140,835.84
Health Reimbursement Account	4,361.24	Highway/Bridge Fund	292,074.84
Adella Stannard Poor Fund Accts	4,184.38	Adella Stannard Poor Fund	4,184.38
Andover Project Com. Petty Cash	297.00	Retained Earnings	-32,594.80
<b>Total Checking/Savings</b>	<b>714,558.91</b>	School Related Fund Balance	66,440.18
<b>Total Accounts Receivable</b>	<b>3,801.74</b>	Amer. Rescue Plan Act Fund Bal	87,242.91
<b>Undeposited Funds</b>	<b>3,179.81</b>	<b>Net Income</b>	<b>-16,591.52</b>
<b>Allowance for Delinquent Taxes</b>	<b>-8,825.68</b>	<b>Total Equity</b>	<b>628,204.64</b>
<b>TOTAL ASSETS</b>	<b>712,714.78</b>	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>712,714.78</b>

**Auditor's Report**

We, the auditors, have tested and examine the financial records of the Town of Andover to the best of our ability and find them to be in order.

We wish to thank Jeanette Haight, Town Clerk/Treasurer, for her assistance with our review of the financial records and the preparation of this report.

Respectfully submitted,  
Wendell Perkins  
Cindy Ingersoll

	22.23 Budget	22.23 Actuals	23.24 Budget	YTD Actuals	24.25 Budget
<b>Income</b>				As of 01/25/24	
Current Municipal Tax & Interest	\$792,933.27	\$850,761.69	\$919,178.00	\$931,327.84	\$985,327.92
Delinquent Tax & Interest	\$0.00	\$4,124.29	\$0.00	\$9,892.59	\$0.00
State Gas Tax Income	\$90,000.00	\$93,546.54	\$90,000.00	\$96,212.98	\$90,000.00
Municipal Tax Adjustment	\$6,500.00	\$7,845.00	\$7,000.00	\$199.00	\$7,000.00
Current Use-Hold Harmless	\$35,000.00	\$35,482.00	\$35,000.00	\$45,535.00	\$40,000.00
Interest Income	\$250.00	\$12,471.24	\$2,000.00	\$4,731.59	\$3,000.00
Recording & Copy Fees	\$9,000.00	\$13,957.11	\$9,000.00	\$5,739.05	\$8,500.00
<b>Other Income</b>					
Green Mtn Passport		\$10.00		\$20.00	
Traffic Fines		\$1,204.02		\$479.73	
Dog Licenses		\$368.00		\$20.00	
Beverage Licenses		\$230.00		\$0.00	
Marriage Licenses		\$50.00		\$60.00	
Permits		\$2,165.00		\$885.00	
Scrap Metal Income		\$0.00		\$714.81	
Town Hall Rental Income		\$900.00		\$375.00	
VLCT Insurance Refund Income		\$3,651.10		\$2,294.49	
Vt Equal Study Reimbursement		\$607.00		\$0.00	
<b>Total Other Income</b>	<b>\$2,500.00</b>	<b>\$9,185.12</b>	<b>\$4,000.00</b>	<b>\$4,849.03</b>	<b>\$2,500.00</b>
Unspent Surplus	\$42,124.80	\$42,124.80	\$0.00	\$0.00	\$0.00
Grant Income	\$0.00	\$9,400.00	\$0.00	\$0.00	\$0.00
<b>Total Income</b>	<b>\$978,308.07</b>	<b>\$1,078,897.79</b>	<b>\$1,066,178.00</b>	<b>\$1,098,487.08</b>	<b>\$1,136,327.92</b>
<b>Expenses</b>					
<b>Payroll Expenses</b>					
Wages - Office	\$70,400.00	\$70,607.27	\$76,000.00	\$43,116.56	\$79,040.00
Wages - Highway	\$169,400.00	\$176,285.06	\$186,400.00	\$130,253.45	\$193,856.00
Wages - Listers	\$9,900.00	\$12,804.30	\$11,000.00	\$11,562.20	\$12,500.00
<b>Total Wages</b>	<b>\$249,700.00</b>	<b>\$259,696.63</b>	<b>\$273,400.00</b>	<b>\$184,932.21</b>	<b>\$285,396.00</b>
Benefits	\$103,900.00	\$116,015.61	\$114,200.00	\$75,391.77	\$130,000.00
Payroll Taxes	\$19,000.00	\$19,021.19	\$20,900.00	\$13,659.02	\$21,000.00
Payroll Software Subscription	\$650.00	\$650.00	\$650.00	\$0.00	\$650.00
<b>Total Payroll Expenses</b>	<b>\$372,600.00</b>	<b>\$395,383.43</b>	<b>\$409,150.00</b>	<b>\$273,983.00</b>	<b>\$437,046.00</b>
<b>Utilities</b>					
Electricity - Office	\$1,000.00	\$946.74	\$1,000.00	\$617.56	\$1,000.00
Electricity - Highway	\$2,500.00	\$2,266.93	\$2,500.00	\$1,021.29	\$2,500.00
Electricity - Town Hall	\$700.00	\$743.48	\$700.00	\$487.83	\$700.00
<b>Total Electricity</b>	<b>\$4,200.00</b>	<b>\$3,957.15</b>	<b>\$4,200.00</b>	<b>\$2,126.68</b>	<b>\$4,200.00</b>
Heat - Office	\$1,800.00	\$1,754.01	\$1,400.00	\$956.97	\$1,400.00
Heat - Highway	\$3,000.00	\$9,112.41	\$5,000.00	\$3,668.22	\$5,000.00
Heat - Town Hall	\$2,000.00	\$529.30	\$2,000.00	\$0.00	\$0.00
<b>Total Heat</b>	<b>\$6,800.00</b>	<b>\$11,395.72</b>	<b>\$8,400.00</b>	<b>\$4,625.19</b>	<b>\$6,400.00</b>

	22.23 Budget	22.23 Actuals	23.24 Budget	YTD Actuals	24.25 Budget
Telephone/Internet - Office	\$2,800.00	\$2,184.36	\$2,100.00	\$1,529.89	\$2,600.00
Telephone/Internet- Highway	\$2,800.00	\$1,712.50	\$1,800.00	\$779.83	\$1,500.00
Telephone/Internet - Town Hall	\$500.00	\$0.00	\$250.00	\$0.00	\$0.00
<b>Total Telephone/Internet</b>	<b>\$6,100.00</b>	<b>\$3,896.86</b>	<b>\$4,150.00</b>	<b>\$2,309.72</b>	<b>\$4,100.00</b>
<b>Total Utilities</b>	<b>\$17,100.00</b>	<b>\$19,249.73</b>	<b>\$16,750.00</b>	<b>\$9,061.59</b>	<b>\$14,700.00</b>
<b>VLCT Insurance Premiums</b>	<b>\$24,500.00</b>	<b>\$22,733.20</b>	<b>\$30,000.00</b>	<b>\$22,083.75</b>	<b>\$30,000.00</b>
<b>Appropriations</b>					
Senior Solutions	\$525.00	\$525.00	\$550.00	\$550.00	\$600.00
VT/NH Visiting Nurses Assoc	\$2,350.00	\$2,350.00	\$2,350.00	\$0.00	\$2,350.00
HCRS	\$504.00	\$504.00	\$504.00	\$504.00	\$504.00
Vermont Green-Up	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Chester-Andover Family Center	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
SEVCA	\$495.00	\$495.00	\$495.00	\$495.00	\$495.00
Community Cares Network	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
Meals on Wheels	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
Neighborhood Connections	\$750.00	\$750.00	\$1,500.00	\$1,500.00	\$1,500.00
Whiting Library	\$2,704.00	\$2,704.00	\$2,704.00	\$2,704.00	\$3,000.00
Windsor County Youth Services	\$500.00	\$500.00	\$500.00	\$0.00	\$0.00
Okemo Valley TV	\$0.00	\$0.00	\$800.00	\$800.00	\$800.00
My Community Nurse Project				\$0.00	\$500.00
<b>Total Appropriations</b>	<b>\$9,878.00</b>	<b>\$9,878.00</b>	<b>\$11,453.00</b>	<b>\$8,603.00</b>	<b>\$11,799.00</b>
<b>Assessments</b>					
Chester Recreation	\$3,800.00	\$3,800.00	\$4,500.00	\$4,500.00	\$4,500.00
Chester Fire/Ambulance Service	\$58,754.67	\$55,754.67	\$75,600.00	\$75,599.18	\$83,633.12
Windsor Cnty Court Reno. Bond	\$3,800.00	\$3,304.83	\$3,459.00	\$3,458.30	\$0.00
Windsor County Tax	\$7,400.00	\$7,259.60	\$7,772.00	\$8,404.33	\$10,495.80
Lease Land - School District	\$105.00	\$103.00	\$105.00	\$0.00	\$0.00
Law Enforcement Contract	\$12,500.00	\$13,521.00	\$12,500.00	\$531.00	\$0.00
<b>Total Assessments</b>	<b>\$83,359.67</b>	<b>\$83,743.10</b>	<b>\$103,936.00</b>	<b>\$92,492.81</b>	<b>\$98,628.92</b>
<b>Dues</b>					
VLCT Dues	\$1,767.00	\$1,767.00	\$1,845.00	\$1,845.00	\$1,845.00
VMCTA Dues	\$55.00	\$55.00	\$55.00	\$70.00	\$70.00
VALA Dues	\$60.00	\$50.00	\$60.00	\$0.00	\$60.00
MARC Dues	\$738.40	\$738.40	\$739.00	\$738.40	\$739.00
<b>Total Dues</b>	<b>\$2,620.40</b>	<b>\$2,610.40</b>	<b>\$2,699.00</b>	<b>\$2,653.40</b>	<b>\$2,714.00</b>
<b>Repairs &amp; Maintenance</b>					
Repairs & Maintenance - Office	\$1,000.00	\$464.17	\$1,000.00	\$245.00	\$1,000.00
Repairs & Maint. - Town Garage	\$3,000.00	\$3,294.39	\$4,000.00	\$1,103.50	\$4,000.00
Repairs & Maintenance-T Hall	\$1,000.00	\$240.50	\$1,000.00	\$0.00	\$1,000.00
Lawn Mowing/Trimming	\$1,800.00	\$1,835.00	\$2,000.00	\$1,485.00	\$2,000.00
Cleaning	\$2,500.00	\$2,500.00	\$2,500.00	\$1,400.00	\$2,500.00
Trash Removal	\$2,000.00	\$2,636.36	\$2,000.00	\$1,452.90	\$2,500.00
Capital Expense	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00
<b>Total Repairs &amp; Maintenance</b>	<b>\$12,800.00</b>	<b>\$10,970.42</b>	<b>\$14,000.00</b>	<b>\$5,686.40</b>	<b>\$13,000.00</b>

	22.23 Budget	22.23 Actuals	23.24 Budget	YTD Actual	24.25 Budget
<b>Highway</b>				As of 01/25/24	
Uniforms	\$2,500.00	\$2,778.28	\$3,000.00	\$1,706.70	\$3,000.00
Safety & Medical Equipment	\$750.00	\$593.35	\$850.00	\$456.83	\$850.00
<b>Highway Material</b>					
Calcium Chloride	\$9,000.00	\$12,772.00	\$9,500.00	\$3,337.00	\$9,500.00
Sodium Chloride	\$52,000.00	\$55,235.66	\$52,000.00	\$21,148.22	\$52,000.00
Sand	\$40,000.00	\$28,297.50	\$40,000.00	\$34,776.00	\$45,000.00
Crushed Gravel	\$29,000.00	\$18,141.53	\$29,000.00	\$0.00	\$29,000.00
Stone	\$7,000.00	\$7,210.62	\$7,000.00	\$1,920.12	\$7,000.00
Ledge	\$2,000.00	\$928.00	\$1,500.00	\$0.00	\$1,500.00
Culverts	\$4,500.00	\$5,074.38	\$5,500.00	\$0.00	\$7,500.00
Cold Patch	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00
Hot Mix	\$500.00	\$0.00	\$500.00	\$2,521.54	\$500.00
Shur Pac	\$29,000.00	\$30,858.28	\$29,000.00	\$29,509.36	\$29,000.00
Highway Signs	\$3,000.00	\$1,145.15	\$500.00	\$240.60	\$500.00
Seeding/Mulching Materials	\$500.00	\$4,024.68	\$500.00	\$0.00	\$500.00
<b>Total Highway Material</b>	<b>\$177,000.00</b>	<b>\$163,687.80</b>	<b>\$175,500.00</b>	<b>\$93,452.84</b>	<b>\$182,500.00</b>
Rental Equipment	\$6,500.00	\$5,676.67	\$6,500.00	\$5,301.71	\$6,000.00
Outside Contracting - Highway	\$5,000.00	\$16,008.40	\$5,000.00	\$28,035.00	\$20,000.00
Highway Fees - State - MRGP	\$500.00	\$1,056.67	\$640.00	\$0.00	\$640.00
Supplies - Highway	\$2,500.00	\$6,902.47	\$5,000.00	\$2,560.00	\$5,000.00
Contracted Service - Highway	\$500.00	\$536.08	\$300.00	\$1,536.60	\$300.00
Parts/Tools - Highway	\$1,000.00	\$5,160.33	\$2,000.00	\$968.90	\$2,000.00
Training - Highway	\$0.00	\$150.00	\$300.00	\$0.00	\$300.00
Minor Highway Construction Projects	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Flood 2023 Expenses				<b>\$531,444.70</b>	
<b>Highway Equipment Repairs/Maintenance</b>					
T1 2015 Ford 1 Ton		\$856.99		\$0.00	
Loader - 2003		\$14,427.78		\$1,485.92	
Grader - 2001		\$30,607.86		\$41,198.78	
Backhoe - 2011		\$288.45		\$707.28	
Trimmer Repair/Maintenance		\$0.00		\$0.00	
Chainsaw Repair/Maintenance		\$1,187.00		\$0.00	
Chipper Repair/Maintenance		\$0.00		\$0.00	
T16 - 2016 Western Star Tandem		\$23,133.04		\$19,938.63	
T19 - 2019 Western Star Truck		\$11,983.66		\$9,137.45	
2008 - John Deere Tractor/mower		\$10,456.47		\$0.00	
2022 Ram 5500		\$4,302.90		\$5,339.25	
<b>Total Highway Equipment Repairs/Maint</b>	<b>\$50,000.00</b>	<b>\$97,244.15</b>	<b>\$60,000.00</b>	<b>\$77,807.31</b>	<b>\$65,000.00</b>
<b>Fuel &amp; Oil - Garage/Equipment</b>	<b>\$35,000.00</b>	<b>\$50,973.48</b>	<b>\$50,000.00</b>	<b>\$28,229.93</b>	<b>\$50,000.00</b>
<b>Total Highway Expenses</b>	<b>\$281,500.00</b>	<b>\$350,174.33</b>	<b>\$308,240.00</b>	<b>\$771,043.69</b>	<b>\$334,740.00</b>

	22.23 Budget	22.23 Actuals	23.24 Budget	YTD Actuals	24.25 Budget
<b>Administrative</b>				As of 01/25/24	
Election Expense	\$0.00	\$34.82	\$0.00	\$0.00	\$100.00
Supplies - Office	\$1,500.00	\$1,739.36	\$1,500.00	\$658.22	\$1,500.00
Town Report	\$800.00	\$687.00	\$800.00	\$0.00	\$800.00
Postage	\$2,000.00	\$1,576.49	\$2,000.00	\$1,066.12	\$2,000.00
Contracted Service - Office	\$1,000.00	\$752.02	\$1,000.00	\$406.12	\$1,000.00
Rental Equipment - Office	\$50.00	\$23.94	\$50.00	\$15.96	\$50.00
Ads & Legal Notices	\$750.00	\$1,065.39	\$750.00	\$660.55	\$1,000.00
Legal Consultation	\$5,000.00	\$1,560.00	\$3,000.00	\$1,354.50	\$3,000.00
Meetings & Mileage - Office	\$150.00	\$255.46	\$150.00	\$83.84	\$150.00
Meetings & Mileage - Highway	\$3,000.00	\$1,326.64	\$3,000.00	\$708.00	\$2,000.00
Meetings & Mileage - Listers	\$500.00	\$53.14	\$500.00	\$268.55	\$500.00
Training Registr Fee - Office	\$100.00	\$664.00	\$500.00	\$20.00	\$500.00
Computer Support	\$500.00	\$290.00	\$500.00	\$0.00	\$500.00
Software Subscription - Office	\$300.00	\$929.20	\$300.00	149.90	\$1,000.00
Software Subscription - Listers	\$300.00	\$537.40	\$300.00	\$192.24	\$500.00
Accounting Support	\$3,500.00	\$5,020.09	\$4,000.00	\$4,919.82	\$5,000.00
Office Small Tools/Equipment	\$250.00	\$82.98	\$250.00	\$54.99	\$250.00
<b>Total Administrative</b>	<b>\$19,700.00</b>	<b>\$16,632.93</b>	<b>\$18,600.00</b>	<b>\$10,631.31</b>	<b>\$19,850.00</b>
<b>Municipal Budget Transfers to Funds</b>					
Budget \$ to Highway/Bridge Fund	\$82,500.00	\$82,500.00	\$82,500.00	\$82,500.00	\$85,000.00
Budget \$ to Capital Equipment Fund	\$65,000.00	\$65,000.00	\$65,000.00	\$65,000.00	\$85,000.00
Budget \$ to Cemetery Fund	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
Municipal Budget Surplus to Hwy Fund	\$0.00	\$0.00	\$0.00	\$0.00	<b>**\$8,214.45</b>
Municipal Budget Surplus to Cap Equip Fund	\$0.00	\$0.00	\$0.00	\$0.00	<b>**\$8,214.45</b>
<b>Total Municipal Budget Transfers to Funds</b>	<b>\$150,500.00</b>	<b>\$150,500.00</b>	<b>\$150,500.00</b>	<b>\$150,500.00</b>	<b>\$189,428.90</b>
<b>Total Expenses</b>	<b>\$978,308.07</b>	<b>\$1,062,468.89</b>	<b>\$1,066,178.00</b>	<b>\$1,347,195.78</b>	<b>\$1,136,327.92</b>
Net Income		\$16,428.90		<b>-\$248,708.70</b>	

**\*\*As recommended by the Select Board**

**TOWN OF ANDOVER  
2024-2025 Municipal Budget**

What years are we talking about?

Each budget year is: July 1<sup>st</sup> to June 30<sup>th</sup> of the next calendar year.

1. LAST YEAR = 2022/2023.
2. THIS YEAR = 2023/2024.
3. NEXT YEAR = 2024/2025.

**Last Year's (2022/23) Results:**

Total Income:	\$1,078,897.79 (page 17 of the Town Report) **the budget was \$978,308.07
Total Expenses:	\$1,062,468.89 (page 20 of the Town Report) **the budget was \$978,308.07
Surplus:	\$ 16,428.90 – the Select Board recommends splitting this equally between the Highway/Bridge Fund and the Capital Equipment Fund

**This Year's (2023/24) Budget:**

Total Income:	\$1,066,178.00 (page 17 of the Town Report)
Total Expenses:	\$1,066,178.00 (page 20 of the Town Report)

**This Year's Results (as of January 25, 2024):**

Total Income:	\$1,098,487.08 (page 17 of the Town Report)
Total Expenses:	\$1,347,195.78 (page 20 of the Town Report)
Current year deficit:	\$ (248,708.70) due to flood repair expenses

**Next Year's (2024/25) proposed budget:**

Total Income:	\$1,136,327.92
Total Expenses:	\$1,136,327.92

\*Of the income, \$985,327.92 would be from municipal taxes, a 7% increase over this fiscal year.

**PIONEER MEMORIAL SOCIETY/CLARK W. HAZELTINE MEMORIAL FUND**

<b>BEGINNING BALANCE</b> July 1, 2022	<b>\$3,106.07</b>
Receipts: Bank Interest	61.96
Disbursements:	0.00
<b>ENDING BALANCE</b> June 30, 2023	<b>\$3,168.03</b>

**ADELLA STANNARD POOR FUND**

<b>BEGINNING BALANCE</b> July 1, 2022	<b>\$3,400.45</b>
Receipts: Bank Interest	.63
Putnam Fund Dividends	<u>83.44</u>
<b>ENDING BALANCE</b> June 30, 2023	<b>\$3,484.52</b>
<b>**Value of Putnam Fund</b>	\$699.86

**CAPITAL EQUIPMENT FUND**

<b>BEGINNING BALANCE</b> July 1, 2022	<b>\$175,669.67</b>
Receipts: Bank Interest	3,363.53
Sale of old truck	33,200.00
Grant funds	3,960.00
Budgeted Funds	<u>65,000.00</u>
Disbursements: Mud Pump	(2,457.92)
New Ram truck & Accessories	(137,899.44)
<b>ENDING BALANCE</b> June 30, 2023	<b>\$140,835.84</b>

**HIGHWAY/BRIDGE FUND**

<b>BEGINNING BALANCE</b> July 1, 2022	<b>\$326,829.41</b>
Receipts: Bank Interest	6,306.78
Budgeted Funds	82,500.00
Disbursements: High Bridge	(117,871.35)
Sign package	(5,690.00)
<b>ENDING BALANCE</b> June 30, 2023	<b>\$292,074.84</b>

**REAPPRAISAL FUND**

<b>BEGINNING BALANCE</b> July 1, 2022	<b>\$19,931.50</b>
Receipts: Bank Interest & fee reversal	129.49
State reappraisal payment	<u>5,159.50</u>
Disbursements: Bank fees	(25.69)
<b>ENDING BALANCE</b> June 30, 2023	<b>\$25,194.80</b>

**TAX STABILIZATION FUND**

<b>BEGINNING BALANCE</b> July 1, 2022	<b>\$54,249.01</b>
Receipts: Bank Interest	1060.37
<b>ENDING BALANCE</b> June 30, 2023	<b>\$55,309.38</b>



**AMERICAN RESCUE PLAN ACT FUND**

<b>BEGINNING BALANCE</b>	July 1, 2022	<b>\$48,528.07</b>
Receipts:	Bank Interest	1,946.03
	Deposit	<u>70,430.27</u>
Disbursements:	Generators	(20,988.15)
	Town Hall improvements	(419.30)
	Town Hall heat	(2,827.73)
	Town Hall phone/internet	(529.68)
	New tax maps	(5,940.00)
	Town website	(588.30)
	Essential Worker Wages	(2,368.30)
<b>ENDING BALANCE</b>	June 30, 2023	<b>\$87,242.91</b>

**ANDOVER PROJECT COMMITTEE FUND**

<b>BEGINNING BALANCE</b>	July 1, 2022	<b>\$8,752.99</b>
Receipts:	Bank Interest	183.93
	Memory Book Sales	10.00
	Merchandise Sales	<u>481.00</u>
Disbursements:	Green Up Day purchases	(186.41)
	Green Up Day dumpster	(670.68)
	Donation to Scholarship Fund	(7,000.00)
<b>ENDING BALANCE</b>	June 30, 2023	<b>\$1,570.83</b>

**RESTORATION/PRESERVATION FUND**

<b>BEGINNING BALANCE</b>	July 1, 2022	<b>\$12,537.40</b>
Receipts:	Bank Interest	296.66
	Recording fee income	<u>4,056.00</u>
<b>ENDING BALANCE</b>	June 30, 2023	<b>\$16,890.06</b>

**DELINQUENT TAXES & INTEREST**

Owed as of June 30, 2023

<b>Tax Year</b>	<b>Tax</b>	<b>Interest/Penalty</b>	<b>Total</b>
2019/20		\$2,354.24	\$2,354.24
2020/21	\$4,736.60	\$2,441.75	\$7,178.35
2021/22	\$6,405.73	\$1,725.68	\$8,131.41
2022/23	\$22,154.35	\$4,295.78	\$26,450.13
<b>Total</b>			<b>\$44,114.13</b>

*Section III*

***BOARD  
&  
COMMITTEE  
REPORTS***

## **2023 ANDOVER SELECT BOARD REPORT**

The Andover select board had another reasonably productive year. The high point of the year was the completion of Bridge 9 (“high bridge”) on November 3, 2022. We also received a paving-and-structures grant and attempted to procure a contractor to strip and recondition Bridge 5 at Horseshoe Acres and Bridge 6 in Boynton Hollow, but we received no bids for this work, so we will try repackaging the bid proposal and will put it out again.

The highway equipment was a challenge as always. We replaced the old Ford ton truck with a Ram 5500 equipped with sander body, plow, and wing. It arrived just before the first snow in the fall of ’22. We put in an order for a new Cat 926 loader in January of ’23. We might see it by town meeting ’24. In April the transmission in the grader went out, and we had no real option but to repair it at great expense; this machine should be good for a few more years.

After much discussion about how to regulate short-term rentals, the select board reviewed the language it received from the planning commission, made some of our own revisions, and sent it out to legal counsel through the Vermont League of Cities and Towns.

We received a grant from Vermont Emergency Management and the American Recovery Plan Act to outfit both the town hall and town garage with emergency backup generators. We also began the process of applying for a grant through the Municipal Energy Resilience Program to significantly upgrade the energy efficiency of these buildings.

You may now go to Andover’s own website for information on town business and events thanks to Jeanette’s hard work with a web designer.

We briefly looked into school choice for Andover high school students (getting out of the GMUHS Union) so that Andover students could choose to take their tuition money and go to whatever school they wish, but the state board of education has made the process next to impossible to achieve.

We are looking forward to many more challenges in this present fiscal year and praying for good and sustainable results on many fronts.

In your service,  
The Andover Select Board

## 2023 ANDOVER PLANNING COMMISSION AND ANDOVER ZONING BOARD OF ADJUSTMENT REPORT

The Planning Commission develops the Municipal Land Use Plan for the Select-board's approval. It also proposes changes in the Zoning Regulations and the Subdivision Regulations which may be adopted by the Select-board or submitted to the voters for approval. The current Town Plan was adopted by the Select-board on September 10, 2018 and will be valid for eight (8) years to 2026.

The members of the Planning Commission also serve as the Zoning Board of Adjustment. (ZBA) which deals with administrative and enforcement issues. Daire Gibney is the Administrative Officer of the Zoning Board of Adjustment. The nine (9) members of the Planning Commission/Zoning Board are appointed by the Selectboard for terms of 4 years.

The Planning Commission meets as necessary at the call of the Chair and all such meetings are warned and are open to the public. At the request of the Selectboard, the members have met during the last several months to define Short-Term-Rentals and to engage in public discussions and hearings to decide if Short-Term-Rental should be listed as a Conditional Use, requiring a permit to operate. That question may be submitted to the voters at Town Meeting.

The Zoning Board of Adjustment meets regularly on the first Tuesday of each month and all meetings are open to the public.

In 2023 the Board reviewed and approved one application for a major subdivision (Zizzu) and two applications for minor subdivisions (Bechter) and (Brown). The Board also approved a Conditional Use permit to construct and install a temporary wireless communications facility on Stigers Road. (Morton). There were no applications for variances or appeals of the Administrators decisions.

Respectfully submitted:

Joe Fromberger	Dec. 2024	James Stack	Dec. 2026
Dexter Brown	Dec. 2024	Nicholas Baker	Dec. 2026
Janet Albrecht	Dec. 2025	Lenore Szuchman	Dec. 2027
Richard Ingersoll	Dec. 2025	John Yake	Dec. 2027
George Moser	Dec. 2025		

Daire Gibney, Zoning Administrator

Jonathan W. Stevens, ZBA/Planning Commission Secretary

### PLANNING COMMISSION FUND

<b>BEGINNING BALANCE</b>	July 1, 2022	<b>\$9,463.49</b>
Receipts:	Bank Interest	179.39
	Application Fees	<u>970.00</u>
Disbursements:	Legal Notices	(665.00)
	Training class	(40.00)
	Zoning Secretary Stipend	(570.56)
<b>ENDING BALANCE</b>	June 30, 2023	<b>\$9,337.32</b>

## 2023 ZONING ADMINISTRATOR REPORT

New Residences, Additions, and other Permits Issued:

Type	Number
Residence	5
Additions	2
Accessory Buildings	13
Other (Decks, etc.)	6
Certificate of Occupancy	5
<b>Total</b>	<b>31</b>

### Andover Construction Activity 2013-2022

Year	Permits
2023	31
2022	35
2021	19
2020	21
2019	20
2018	17
2017	26
2016	14
2015	14
2014	9
2013	14

#### Reminder:

Failure to obtain a Building/Zoning Permit is a violation of Vermont Statutes Title 24, Chapter 117, Section 4451 and may result in a fine of not more than \$200 for each offense. Each day the violation continues will be considered a separate violation under Chapter 59, Section 1974A.

#### Required Construction Permits

In order for a property owner to construct a residence or other building or addition the following permits must be obtained:

1. A **Driveway/Access Permit** to access your property from a Town Highway,
2. A **Wastewater System and Potable Water Supply Permit** from the Vermont Department of Environmental Conservation if applicable, and;
3. A **Building/Zoning Permit** from the Andover Zoning Administrator.

After construction is complete and **before** a residence can be occupied, a **Certificate of Occupancy** must be obtained. The form can be found at [www.andovervt.org](http://www.andovervt.org).

Respectfully submitted,  
Daire Gibney  
Andover Zoning Administrator

## 2023 LISTERS' REPORT

### 2023 Equalization Study Results\*

Every year we are required to certify the equalized education property value (EEPV or EEGL) and coefficient of dispersion (COD) for each Vermont town.

Our Education Grand List (411)	\$167,733,700
Equalized Education Grand List (EEGL)	\$228,167,000
Common Level of Appraisal (CLA)	70.11% or 0.7011
Coefficient of Dispersion (COD)	29.17%

The CLA is determined by dividing the education grand list by the equalized education grand list. A number over 100% indicates that the property in your town is generally listed for more than its fair market value. A number less than 100% indicates that property is generally listed for less than its fair market value. The homestead and nonhome-stead tax rates in your town will be adjusted by your town's CLA.

The non-homestead rate in your town will be the statewide non-homestead rate divided by your CLA. The homestead rate will be the town homestead rate (which is determined by the per-pupil spending of any school district(s) to which your town belongs) divided by the CLA. A CLA of greater than 100% will result in a downward adjustment of tax rates, and a CLA less than 100% will result in [an] upward adjustment.

The COD is a measure of how fairly distributed the property tax is within your town. It is calculated as the average of the (absolute) difference of each sales ratio (list price divided by sales price) in the study from the median ratio. That result is then divided by the median ratio to get the COD, which is expressed as a percent. A high COD means that within our town many taxpayers are paying more than their fair share, and many are paying less than their fair share. A COD over 20% necessitates a reappraisal.

We at PVR are aware that many towns are concerned about the change in the market due to the effects of Covid-19 over the past few years. Sales have increased generally in price and some towns have seen this more than others. This is a typical real estate market reaction which is seen when conditions in the world change such as economy, politics etc.

\*The information above is from a letter from Jill Remick, Director of Property Valuation and Review  
If you have any questions about the above, please call 802 828-5860

-----

The town has signed an agreement with NEMRC to do a state required reappraisal in the near future.

If you have taken out a recent permit for the construction of a dwelling and(or) outbuilding, etc., you can expect a site visit this spring. If you wish to schedule an appointment, please send an email to [listers@vermontel.net](mailto:listers@vermontel.net) or call the town office at 875-2765.

Respectfully submitted,  
Francesca Salazar, Lister (*Vermont Property Assessor I*)  
Jonathan Stevens, Lister (*Vermont Property Assessor I*)

## 2023 CEMETERY COMMISSION REPORT

Due to the limited funds allotted to the Andover Cemetery budget line, the lions share is used for mowing the three cemeteries and leaves very little extra monies for improvement projects.

We had planned to improve the safety of the entrance to the Middletown Cemetery this year, but due to the major flooding from the summer storm, recovery of town roads became the major priority. If mother nature chooses to treat us gently in 2024, perhaps this goal will be met. Also, there are small projects in the other two cemeteries that can hopefully be completed this year.

Respectfully submitted,  
Hank Mauti, Sexton, 2024 & Cemetery Commissioner, 2025  
Nicholas Baker, Cemetery Commissioner, 2026  
Robert Hale, Cemetery Commissioner, 2024

## CEMETERY FUND

<b>BEGINNING BALANCE</b>	July 1, 2022	<b>\$733.42</b>
Receipts:	Bank Interest	51.35
	Town of Andover	3,000.00
Disbursements:	Mowing/Maintenance	1,890.00
	Supplies for new display cases	100.88
<b>ENDING BALANCE</b>	June 30, 2023	<b>\$1793.89</b>

## 2023 GREEN-UP DAY REPORT

Andover's volunteers did a thorough job on Green-Up Day in May removing litter from the roadsides and sprucing up the town grounds. This was followed by a gathering during which participants enjoyed hot dogs cooked on the grill along with "potluck" salads and desserts.

In response to the destruction left by July's flood, Green-Up Vermont sponsored a flood recovery clean-up day in August. An energetic crew of Andover residents, as well as volunteers from other communities, toiled tirelessly along the Andover Branch from the end of the campground to Lamson Road. They focused not only on the riverbed but also on the surrounding areas. Some of the items retrieved were tires, propane tanks, lumber (from destroyed stairs and porches) and even a refrigerator. Removal of these items made huge impact not only on the landscape but also on the environment.

As Andover's Green-Up Coordinator I very much appreciate the time and effort of our volunteers.

Respectfully submitted,  
Deb Moser  
Green-Up Day Coordinator

## 2023 ANDOVER SCHOLARSHIP COMMITTEE REPORT

In 2023, the Andover Scholarship Fund awarded scholarships to three deserving high school graduates. Two are pursuing college degrees, one in diesel mechanics and the other in marine biology, with the aim of teaching environmental science or biology. The third scholarship recipient is studying the trade of fine-arts blacksmithing. Graduating high school seniors who are Andover residents are eligible to apply for scholarships to college or trade school. We also show the town's gratitude to high school seniors serving in the military with a useful gift.

The Andover Scholarship Fund is a federally-recognized tax-exempt organization, incorporated in the State of Vermont.

Thanks to a generous donation from the Andover Community Fund, and the receipt of funds from the Andover Project Committee, the Andover Scholarship Fund was able to meet its fundraising goal without sending out a general appeal this year. The committee would also like to thank Alice Martin for her 2022 donation in memory of her husband, Robert. We are deeply grateful for all of our donors' support. We welcome contributions to the fund at any time.

If you know of an Andover resident who is graduating high school in 2024, please encourage them to apply for this scholarship in May. The scholarship is competitive, but hard work, community service and town pride are what's important. An Andover scholarship connects our town's young people with the warm wishes our community has for their futures.

Thank you!

Respectfully submitted,  
Charlene Huyler, Maddy Bodin, and Carmen Macchia  
**Andover Scholarship Committee**

### ANDOVER SCHOLARSHIP FUND

<b>BEGINNING BALANCE</b> July 1, 2022	<b>\$19,749.33</b>
Receipts: Bank Interest	366.07
Donations	<u>10,000.00</u>
Disbursements: Scholarship	4,000.00
<b>ENDING BALANCE</b> June 30, 2023	<b>\$26,115.40</b>

### VITAL STATISTICS FILED IN THE TOWN OF ANDOVER July 1, 2022 through June 30, 2023

Births	Deaths	Burials	Marriages
1	4	-	5



## 2023 PIONEER MEMORIAL SOCIETY/CLARK WARNER HAZELTINE MEMORIAL FUND REPORT

New discoveries into Andover's history are constantly being made; and in this past year, we added to our ever-expanding knowledge of the town. An understanding of the past helps to explain many things that are taken for granted today.

The Genealogical Society of Vermont, held its Fall Membership Meeting at the Town Hall on October 28, 2023. I presented a talk entitled: "From Finland to Fitchburg to Andover." The Finnish settlement in Andover began from 1909, when the Hamalainen family then residing in Fitchburg, Mass., purchased the Joseph U. Reed farm on what is now Chauncey Road Extension. Andover soon saw an influx of families of Finnish immigrants, who purchased abandoned (or soon to be abandoned) farms. By 1920s, more than 30 Finnish families had settled in the town. Another speaker was Mariessa Dobrick, Reference Archivist (VSARA), presented: "Documenting the 1914 Simonsville Murders in the Vermont State Archives." On November 4, 1914, George E. Warner, murdered his in-laws Henry F. and Georgianna (Forbes) Wiggins, on Howard Hill. The crime and subsequent aftermath, trial transcript, etc., created a wealth of documentation. Warner was the first person electrocuted in Vermont on July 12, 1919.

Three Andover items were recently published in GSV's journal *Vermont Genealogy*. This includes a transcription of the "Records of the Andover Ninth School District 1803-1808." This district was short lived, created at town meeting in 1803, and subsequently dissolved at town meeting in 1809. The majority of the district's business meetings were held at the John Mansur's house on Mansion Rd. The second item was Andover and Weston State Prison Tax (1807). The legislature granted a one-cent per acre tax on all taxable land in the State of Vermont in order to finance the building of original state prison in Windsor. The third item was a "Warning Out of the John French Family (1786)." This is the oldest Warning Out of Town recorded in Andover.

Flags were placed in the following cemeteries: Heald, East Hill, Middletown, Simonsville and the Pettengill Family Cemetery; in time for Memorial Day and were removed by Veterans' Day. The society did not have any expenditures this past year.

Thank you to Stephanie O'Rourke, a Hazeltine descendant, for copies of several old photographs, including an 1890s photo of the Simonsville School students. The entire class and teacher Abbie Palmer, were identified on the back. Finally, a thank you to Joanne Woodward, an Edson and French descendant. She donated her genealogical research and a late 19<sup>th</sup> Century photo album of the Edson family. The Marquis Edson farm, previously that of his father in-law John French, was located on Christmas Tree Rd., and the Edson family later expanded into the Chester and Windham.

Respectfully submitted,  
Jonathan W. Stevens

TRUSTEES: Jonathan W. Stevens (-2024)  
Jeanette H. Haight (-2025)  
Peter T. Farrar (-2026)

CURATORS: Elizabeth W. Stevens  
Jonathan W. Stevens

### Windsor County.

1211 State of Vermont v George Warner.  
Cole St. Att'y. Bicknell, assigned.

(Murder.)  
Inf. ff. Dec. 14, 1914; Jan. 13, 1915, resp't. arraigned & pleads not guilty; mo. by resp't for ord. of Ct. for observation ff. Jan. 13, 1915. . . . Dec. T. 1914: resp't ord. com. to St. asylum for the insane at Waterbury for observation until further ord. of Ct.; resp't's mo. & aff. ff. May 25. . . . June T. 1915: resp't retracts former plea & pleads not guilty; trial by jury; verd. that resp't is guilty of murder in the 1st degree; judgt. on verd.; excepts. by resp't; excepts. ff. July 28. . . . Spec. Feb. T. — Brat., 1916: heard & with Ct., Powers, J.

## 2023 ANDOVER TOWN FIRE WARDEN REPORT

There were 69 burn permits issued between January & December of 2023.

Please contact me at [andovervtfirewarden@gmail.com](mailto:andovervtfirewarden@gmail.com) OR by text at 802-230-7470. Text and email messages are preferred to aid in tracking of approved permits. Include an email address and I can respond with an email, with approval of the permit and instructions prior to ignition of burn.

Remember to call the fire dispatch number, 802-875-3200, every time you obtain a permit as this call prevents the fire company from responding to a false alarm. (Sometimes folks think their neighbor is having a chimney fire). Even though you do not need a permit when there is snow covering the ground, please call the dispatch number anyway.

Thank you.

Respectfully submitted,  
Gene Pategas  
**Town Fire Warden**

\*\*\*\*\*

## 2023 DOG LICENSE REPORT

State law requires all dogs to be licensed when they attain the age of 6 months. Owners renewing licenses and licensing wolf-hybrids must do so **ON** or **BEFORE** April 1<sup>st</sup> of each year.

A total of 70 dogs were licensed between July 1, 2022 and June 30, 2023 which accounted for \$368.00 in revenue for the town.

Fees are:       \$ 4.00 each neutered dog or wolf hybrid  
                  1.00 each license for the State Rabies Program  
                  4.00 each license for the State Spay/Neuter Program  
                  **\$9.00 TOTAL**

                  \$ 8.00 each unneutered dog or wolf hybrid  
                  1.00 each license for the State Rabies Program  
                  4.00 each license for the State Spay/Neuter Program  
                  **\$13.00 TOTAL**

**AFTER** April 1<sup>st</sup> the fee increases by 50% to \$6.00 and \$12.00 plus the \$1.00 for the State Rabies Program and \$4.00 for the State Spay/Neuter Program.

Please be sure to bring documentation of rabies vaccination and neutering or spaying certificate when renewing or applying for a new license. These must be signed by a certified, licensed veterinarian. We **CANNOT** issue a license without this proof.

*Section IV*

***REPORTS OF  
LOCAL AGENCIES  
&  
ORGANIZATIONS***

## **2023 ANDOVER COMMUNITY FUND, INC. REPORT**

The Andover Community Fund, Inc. is a local, non-profit organization established privately in 1986 to provide interim financial assistance to Andover residents who have encountered an unforeseen setback in their lives. Based on the concept of self-help, the Fund seeks to provide assistance that will act as a catalyst to facilitate the return to normal circumstances. The Andover Community Fund, inc. is managed by a five-person Board of Directors.

In the year 2023, the Fund made grants totaling \$17,212.90 covering situations involving health care and social support services. As in the past, all assistance was provided in the spirit of helping individuals or families return to a normal productive life. In 36 years, the Fund has distributed more than \$345,999.38 to Andover residents in need.

The endowment had a year-end value (unaudited) of \$983, 536.11. Expenses of the Fund were limited to the preparation of the non-profit tax return, bi-annual state filing and investment fees. No compensation was paid to any of the individuals overseeing the Fund's responsibilities and requirements.

We thank the Andover community at large for the continued support of our annual fall solicitation. The 2023 fall-fundraiser successfully raised \$10,635.00, with contributions from 80 participants. We are glad that you share our enthusiasm to help one another in our small town.

We ask our community members to be mindful if situations wherein financial assistance could make a difference in helping an individual or family overcome an unexpected set back. Very often those in need are the least likely to seek help. We ask you as friends and neighbors to bring our attention to the attention of a Fund Director, the Town Clerk, a Town Service Officer or the Andover Community Church.

We value the spirit of good will and community that is alive in Andover.

Respectfully submitted,

The Andover Community Fund, Inc. Board of Directors:

Geraldine Williams, Director 2024

Peter Hyler, Director 2025

Heather Keith, Director 2026

Diane Parker, Director 2027

Christopher Plumb, Director-Select Board Chair

## 2023 WHITING LIBRARY ANNUAL REPORT

Whiting Library proudly upholds our mission to provide for the enjoyment and enrichment of our communities, stimulate the communication of ideas, and serve the learning and leisure needs of people of all ages in a welcoming environment.

Regular programs included story-time for toddlers, preschoolers, and caregivers, a playgroup for babies, toddlers, preschoolers, and caregivers, a weekly gaming group for teens, a monthly gaming group for school-age kids, and a monthly book discussion for adults. We also made regular outreach visits to Chester Community Preschool, a SEVCA Headstart site, and we made deliveries to home-bound patrons. You can find our current programs and events at <http://www.whitinglibrary.org/events/>.

During the year, we hosted several art exhibits in the Suzy Forlie Memorial Reading Room, including a display of Chester Andover and Green Mountain Union High School students for Youth Art Month and an exhibition featuring artists from the Stone Village Art Guild.

As part of our technology plan, we updated our hardware and library management software to bring the library into the 21st century. We are now part of the Vermont Organization of Koha Automated Libraries (VOKAL), a Green Mountain Library Consortium project dedicated to creating a shared catalog and Integrated Library System. The new software allows patrons to update their account information remotely and place requests online.

Currently, Whiting Library holds 14,218 books, DVDs, audiobooks, and magazines. Library card holders also have free access to over 45,000 ebooks and audiobooks through ListenUp! Vermont. We library card holds have access 24/7 to Chilton's Automotive Library, Udemy Professional for online development and IT courses, Learning Express, which provides occupational, career, and academic practice tests, Gale Legal Forms, Universal Class, which offers access to online courses in hobbies, computers, and personal development.

Whiting Library Board of Trustees focused on updating library policies and procedures related to court-ordered community service, exhibition, home delivery, and meeting space policies. There was a Library Improvement Sub-committee working on the layout and space in the library, making it more welcoming and accessible. The Trustees also recruited, interviewed, and hired a new library director.

Colleen Garvey from Andover joined Whiting Library in January and now serves as Library Assistant. Also, during the year, Youth Librarian Carrie King completed the course requirements for the Vermont Certificate of Librarianship program.

The Board of Trustees wishes to thank the Select Board and the residents of the Town of Andover for their continued support of Whiting Library, which helps sustain and improve Whiting Library, now and into the future.

Respectfully submitted,

Gail Zachariah, Whiting Library Director, and Matt Gorsky, Chair of the Whiting Library Board of Trustees

## **2023 MOUNT ASCUTNEY REGIONAL COMMISSION (MARC) REPORT**

The Mount Ascutney Regional Commission (MARC) is an organization that serves ten towns in the southern Windsor County Region, including Andover. The activities and programs of the MARC are governed by a Board of Commissioners that are appointed by each member town. The primary function of the MARC is to assist member towns with their planning and other community related activities, and to promote cooperation and coordination among towns.

During FY2023, the dues from member towns contributed about 2% of the MARC's annual budget of \$1,741,824. The town dues assessment of \$738 was determined on a \$1.30 per person based upon U.S. Census data. The remaining revenues were derived from federal, state, and other funding sources.

The MARC offers member towns a broad range of services, including assistance with planning, zoning, transportation, water quality, emergency management, data, mapping, and other planning activities. In FY23, the MARC assisted the Town of Andover in updating their Local Emergency Management Plan and Local Hazard Mitigation Plan; assisted with the response and recovery from the July flooding event; provided technical assistance with the Grants-in-Aid Program, and provided technical assistance on zoning and short-term rentals, and provided information and technical assistance related to the American Rescue Plan Act (ARPA).

We would like to thank town appointed representatives Joe Fromberger and Charles Golden who have served on the MARC Board and Committees this past year.

Thank you for your continued support of local and regional planning. For more information about the MARC, call us at (802) 674-9201, visit our website at [www.marcvt.org](http://www.marcvt.org), or look us up on Facebook.

Respectfully submitted,  
Jason Rasmussen, AICP  
Executive Director

## 2023 CHESTER AMBULANCE SERVICE REPORT

Chester Ambulance Service has had another busy year. We were requested to respond to 476 emergency calls and interacted with over 500 patients. 43 of these calls were to Andover and another 36 calls were for mutual aid to surrounding communities of Ludlow, Cavendish, Rockingham, Springfield, and Grafton.



This year we experienced a lot of changes in both staff and functions. We have grown with the returning of previous members and education opportunities that were provided by instructors we now have in-house.

Chester Ambulance Service was able to certify the Chester Police Department as Vermont Emergency First Responders (VEFR). This allows the Police Department to better assist us when needed but also provide a quicker response. Providing a more inclusive public safety response for the community.

Through the support of the community and select board we were able to hire a second full-time provider. This provided vital coverage in the station 7 days a week. Additionally, this improved our response times but also limited the need for mutual aid services.

More services were offered to the community such as CPR/AED/First Aid classes and Stop the Bleed. We had trained over 30 community members in these classes. We also assisted several individuals with life alert, mobility devices and other crucial safety issues. We plan to continue offering these to the community and grow what we can do.



2023 was filled with new experiences for Chester Ambulance and we are excited to see what 2024 brings. We continue to look for more members and ways to build the service. I want to thank all of our members for the amazing work they do for this community and the many hours they put in. I feel very fortunate to work with this group of individuals.

Respectfully submitted,  
Michael Randzio  
Chief of Chester Ambulance

## 2023 REPORT OF THE CHESTER FIRE CHIEF

The Chester Fire Department responded to the following calls in 2023:

Types of Calls:	# of Calls	Types of Calls:	# of Calls
Structure Fires Chester	4	Structure Fires Chester	4
Structure Fires Andover	2	Structure Fires Andover	2
Structure Fires Mutual Aid	11	Structure Fires Mutual Aid	11
Rekindle Fires	0	Rekindle Fires	0
Room/Contents Fires	0	Room/Contents Fires	0
Building Electrical Fires	0	Building Electrical Fires	0
Chimney Fires	5	Chimney Fires	5
Vehicle Fires	6	Vehicle Fires	6
Appliance Fires	0	Appliance Fires	0
Oven Fires	0	Oven Fires	0
Oil/Wood/LP Burner Fires	0	Oil/Wood/LP Burner Fires	0
Trash/Rubbish Fires	0	Trash/Rubbish Fires	0
Dumpster Fires	0	Dumpster Fires	0
Gas Grill Fires	0	Gas Grill Fires	0
Illegal Fires	2	Illegal Fires	2
Forest/Brush/Grass Fires	2	Forest/Brush/Grass Fires	2
Brush/Grass Fires Mutual Aid	2	Brush/Grass Fires Mutual Aid	2
Water Leak Hazards	1	Water Leak Hazards	1
Motor Vehicle Crashes	34	Motor Vehicle Crashes	34
Motor Vehicle Crashes/Extrication	2	Motor Vehicle Crashes/Extrication	2
Low/High Angle Rescues	1	Low/High Angle Rescues	1
Swift Water/Flooding/Ice Rescues	24	Swift Water/Flooding/Ice Rescues	24
Snow/ATV Woods Rescue/Recov	4	Snow/ATV Woods Rescue/Recov	4

2023 has been a year of major incidents, great teamwork, and also change. Our call volume held steady with recent trends and total incidents came to 255, of this, 229 incidents were in Chester and 26 were in Andover. Our numbers this year were driven up by winter weather in March and by the flooding events in July. Other notable call numbers include 6 structure fires within the towns of Chester (4) and Andover (2); as well as response to 11 more structure fires to our mutual aid partners. You will see in the call chart that we had high volumes of car accidents, fire alarms, and technical rescue incidents.

After the retirement of Fire Chief Wilson in January 2024, I was honored to take over as acting Fire Chief. I look forward to working with our members, other departments, and the community as we continue to move forward. By the time Town Meeting occurs in March we should have a vacant Captains position filled and we look forward to the new leadership.

After years of fundraising by the Yosemite Engine Company and countless hours of training by Chester firefighters, our technical rescue skills were put to the test in 2023. After learning from our mistakes during Hurricane Irene, the department wanted to be prepared for future water related incidents. The idea of having a Swiftwater team was met with resistance as Irene was considered a once in a lifetime storm.



During the July 2023 flooding Chesters team rescued twenty-four individuals and evacuated countless more in Chester and Andover. Chesters Technical Rescue Team is now one of 11 municipal departments/teams endorsed by and supported by the State of Vermont Urban Search and Rescue Team (USAR). The state provides equipment, training, and financial reimbursement and in return the team can be deployed throughout the state. In addition to our water rescues, Chester also performed a high angle rescue in the hills of Smokeshire.

As mentioned, Chester Fire Department has also experienced lots of Change. In 2023 we had several folks leave this year including FF. Nick Trask, FF. Lucas Trask, FF. Amber Wilson, Captain George Niesuchouski, and Fire Chief Matthew Wilson. Together they had a total of sixty-five years of experience and their presence on the fire ground and in the firehouse is missed greatly. We thank every single one of them for all they gave, all whom they protected, and for their lasting effects on the town and department. We wish them all nothing but the best.

Training continues to be our best method of being prepared for any emergency we may be called for. Firefighters continue to train a minimum of three times a month in topics including but not limited to hose handling, search and rescue, vehicle extrication, firefighting tactics, hazardous materials, pumps/hydrants, and technical rescue. Chester Fire hosted the National Fire Academy for Strategies and Tactics for Initial Company Officers, Pumping Apparatus Driver Operator program from the Vermont Fire Academy, a 16-hour Technical Rescue Class by CMC Rescue, and also had members attend advanced vehicle stabilization, fire ground safety seminars, and Confined Space Rescue. Currently 2 members are in the 240-hour FFI/FFII program at the Vermont Fire Academy with 3 more preparing to start the FFII program.

The Yosemite Engine Company, a nonprofit organization whose mission is to support the Chester Fire Department has continued to be a huge asset to the fire department. This organization is made up of current and past firefighters and their efforts are monumental. This year alone the organization donated \$15,000 to bettering the department and its members. I will speak more about this in the Yosemite Engine Company Report.

All of the credit and praise of the Fire Department falls back on the members. Without their commitment to the community, selfless actions, and passion for helping others nothing would be possible. They spend countless hours away from their families in all hours of the day and subject themselves to personal risk both physically and mentally. Your work and efforts shall not go unnoticed.

We wish to thank the communities of Chester and Andover for your continued support. Our department would not be able to function as it does without you.

Respectfully submitted,  
Ben Whalen, Fire Chief  
Chester Vermont Fire Department

## 2023 SENIOR SOLUTIONS REPORT

Senior Solutions, Council on Aging for Southeastern Vermont, Inc. has served the residents of Andover and Southeastern Vermont since 1973. We have offices in Springfield (main office), Windsor and Brattleboro. Our mission is to promote the well-being and dignity of older adults. Our vision is that every person will age in the place of their choice, with the support they need and the opportunity for meaningful relationships and active engagement in their community.

**This is a summary of services provided to Andover residents in the time period of 10/01/2022-09/30/2023.**

**Information & Assistance:** 15 Calls or Office Visits. Our Help Line (1-802-885-2669 or 1-866-673-8376 toll-free) offers information, referrals and assistance to older Vermonters, their families, and their caregivers to problem-solve, plan, and access resources. We assist with health insurance problems, long-term care applications, fuel assistance, applying for benefits, and many other needs. Extensive resources are also on our website: [www.SeniorSolutionsVT.org](http://www.SeniorSolutionsVT.org).

**Medicare Assistance:** 4 Calls or Office Visits. Andover residents received assistance with Medicare issues through our State Health Insurance Assistance Program (SHIP). SHIP provides Medicare education and counseling, classes for new Medicare enrollees, and help enrolling in Part D and choosing a drug plan.

**In-Home Care Coordination Services:** We provided 6 residents with in-home case management or other home-based assistance (totaling 61.75 hours) to enable them to remain living safely at home. A Senior Solutions' case manager meets clients at home to create and monitor a person-centered plan of care. Based on this plan, case managers work to secure the services needed to support the client in the community. We also support clients with self-neglect behaviors, and help those who experience abuse, neglect, or exploitation.

**Nutrition services and programs:** 2 residents received 86 Home-Delivered Meals provided by Meals and Wheels of Greater Springfield. We also supported community meal gatherings at Meals and Wheels of Greater Springfield and other meal sites in our region.

Senior Solutions administers federal and state funds to local organizations to help them operate these meal programs. However, the funds we provide do not cover the full cost, so local meal sites must seek additional funding. Senior Solutions does not use our town funding to support these meals and does not benefit from any funds that towns provide directly to local meal sites. Senior Solutions also offers the services of a registered dietician to older adults and to local meal sites.

**Volunteer Visitors:** Our volunteers provided home visits, telephone reassurance, and help with shopping or other errands. Our Vet-to-Vet program matched Veteran volunteers with Veteran recipients.

**Other Services:** Senior Solutions provides many other services, including caregiver respite, grants for special needs, transportation, wellness and fall prevention programs, legal assistance (through Vermont Legal Aid), assistance for adults with disabilities, and home-based mental health services.

Senior Solutions is enormously grateful for the support of the people from the Town of Andover.

Respectfully submitted,  
Mark Boutwell, Executive Director

## SOUTHERN WINDSOR/WINDHAM COUNTIES SOLID WASTE MANAGEMENT DISTRICT

Andover • Athens • Baltimore • Cavendish • Chester • Grafton • Ludlow • Plymouth Reading •  
Rockingham • Springfield • Weathersfield • West Windsor • Windsor

[www.vtsolidwastedistrict.org](http://www.vtsolidwastedistrict.org)



*Chartered in 1981, we are a union municipal district dedicated to providing solid waste management authority, services, and planning to our fourteen member towns. Each municipality appoints a representative and an alternate to serve on the Board of Supervisors. Andover's representative is Joe Fromberger; the alternate position is vacant.*



Food scraps are banned from the trash because they create methane gas at the landfill which degrades the ozone layer. The Springfield Transfer Station accepts food scraps (including meat and bones) from people with an access permit. To facilitate food scrap diversion, the District sells food scrap pails (\$6 each). Many educational resources about how to do backyard composting are available on the District's website.



The District's household hazardous waste (HHW) depot in Springfield was popular with District residents. It was open, by appointment, for up to six hours a week for five months. The Depot will re-open in May 2024. We accept a long list of products, which can be read on our website, [www.vtsolidwastedistrict.org](http://www.vtsolidwastedistrict.org). When the Depot is closed, the Rutland County Solid Waste District will take HHW from non-residents; make an appointment at [rcswd.org](http://rcswd.org).



Several retailers take unwanted paint year-round. Bring it to Bibens Ace Hardware and Sherwin-Williams in Springfield, or Aubuchon Hardware in Ludlow during regular business hours and dispose of it for free (cans must be labeled, not leaky, not rusty – bring those to the HHW Depot). Because of limited space, retailers only accept five gallons per visit.



Vermont recycles more batteries per capita than any other state in the country. AA, AAA, C, D, 9v, hearing aid, coin cell, tool, and rechargeable batteries do NOT go in with other recycling (fire hazard). Bring them to the Springfield Transfer Station, or to the Town Office which has a collection bucket. Read about what happens to batteries at [www.call2recycle.org](http://www.call2recycle.org).



This is the "reuse" symbol and that is what we do with glass that is brought to the Ludlow, Springfield, and Weathersfield transfer stations. The District now works with a company that collects the glass, grinds it, and makes it into new products.



We help schools and businesses comply with diverting food scraps and recycling from the trash.

Respectfully submitted,  
Thomas J. Kenndey  
District Manager

Mary T. O'Brien  
Recycling Coordinator

Ham Gillet  
Outreach Coordinator

**Ascutney Professional Bldg. • Ascutney, Vermont**  
802-674-9235



**GREEN UP VERMONT**  
[www.greenupvermont.org](http://www.greenupvermont.org)

**Green Up Day**  
**May 4, 2024**



**Green Up Day**, continued to grow with 23,500 volunteers statewide who cleaned up nearly 348 tons of litter and 15,000 tires. We saw 23% more volunteers lend a hand and heard in many cases there was less litter (30%) to be cleaned up. Tire collection saw a 4.8% increase. The statistics show that the hard work to beautify Vermont is still needed but also that our efforts for awareness are paying off. As one of Vermont's favorite traditions, it is imperative for today and for future generations to keep building pride, awareness, and stewardship for a clean Vermont, as well as keep residents civically engaged.

Support from your municipality is essential to our program. Funds help pay for Green Up Day supplies, promotional outreach, and educational resources including activity books, contests for kids, and a \$1,000 scholarship. We are requesting level funding for 2024.

Green Up initiatives are year-round and further our environmental impact with waste reduction programs, additional clean-up efforts, and educational initiatives.

Green Up Vermont is a private nonprofit organization that relies on your support to execute the tradition of cleaning up our roads and waterways, while promoting civic pride, and community engagement. **Thank you for supporting this crucial program that takes care of all our cities and towns.**

Your donations make a huge impact and can be made on Line 23 of the Vermont State Income Tax Form or online at [www.greenupvermont.org](http://www.greenupvermont.org).

Visit our website, like us on Facebook (@greenupvermont), and follow on Instagram (greenupvermont). [greenup@greenupvermont.org](mailto:greenup@greenupvermont.org) 802-522-7245

## **2023 WINDSOR COUNTY NEWS**

The County has experienced some changes this year, the first one is the bond that the county tax payers had approved for the Court House renovation has been paid off as of November 01, 2023. Thank you to all the tax payers for supporting this renovation.

Assistant Judge Ellen Terie decided not to run for re-election last year and retired as of January 31, 2023. Assistant Judge Terie was a valued member of the county and we certainly thank her for the 8 years she served Windsor County residents.

We also thank Assistant Judge Michael Ricci, who was also a valued member of the county and served the Windsor County residents for almost 2 years after being appointed by Governor Scott.

Our Deputy Clerk, Dianne Bumps decided to retire from her county position in May of 2023. We thank Dianne for her dedication during her 5 years with Windsor County.

The County Building Superintendent, Bruce Page, who has taken care of both county building since July of 2017 decided to retire from his county position at the end of November 2023. We thank Bruce for all his dedication and hard work.

We thank Mike Chamberlain for the many years he served Windsor County as Sheriff. We wish him well and hope he is enjoying himself.

We wish them all well in their new adventures!

Windsor County residents elected Ryan Palmer as the County Sheriff. Sheriff Palmer has been approaching his new responsibility with a lot of enthusiasm.

Windsor County residents elected two (2) new Assistant Judges, Alison Johannensen and David Singer who assumed office as of February 01, 2023. We welcome both of the assistant judges.

The Assistant Judges are working hard on securing an energy efficiency grant to be used to replace the old boiler in the county building. If the county is successful in securing the grant, we hope the boiler can be replaced within the next year.

The Windsor County Final Budget Hearing is scheduled for Friday, January 19, 2024 at the County Building in Woodstock, Vermont at 5:00 P.M.

Respectfully submitted,  
Alison Johannensen and David Singer  
Assistant Judges

**2023 VISITING NURSE AND HOSPICE FOR VERMONT AND NEW HAMPSHIRE  
HOME HEALTH, HOSPICE AND PEDIATRIC SERVICES REPORT**

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is one of the oldest and largest non-profit providers of in-home healthcare services in the region. VNH is committed to providing the highest quality care throughout all stages of life, from maternal child care to end of life hospice care, and everything in between. Providing individuals and families with the care they need within the comfort of their own home allows them to maintain comfort and dignity throughout their time of care.

VNH services reduce cost associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2022 and June 30, 2023, VNH made 156 in-home visits.

- **Home Health Care**: 7 residents with short-term medical or physical needs.
- **Hospice Services**: 1 resident who were in the final stages of their lives.

VNH serves many of Andover's most vulnerable citizens – the frail elderly and disabled, at-risk families, people with terminal illnesses, children with chronic medical needs and the uninsured and underinsured. We are dedicated to delivering outstanding home health and hospice services that enrich the lives of the people we serve.

It is with your help that we are able to provide services like this to those in need. Andover's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Respectfully submitted,

*Anthony Knox*

Anthony Knox  
Community Relations Manager

*Visiting Nurse and Hospice for Vermont and New Hampshire  
88 Prospect Street  
White River Junction, VT 05001*

*Tel 888-300-8853 - Fax (603) 640-6851  
[www.vnhcare.org](http://www.vnhcare.org)*

## **2023 COMMUNITY CARES NETWORK OF CHESTER/ANDOVER, INC. REPORT**

Community Cares Network of Chester/Andover, Inc. is a volunteer organization serving the senior citizens of Andover and Chester by helping them to stay in their own homes longer, safely. Volunteers regularly take clients to doctors appointments, and to do errands and shopping. We have also referred clients to places where they can get help.

The major snow storm of March 14, which knocked out power and phone lines, and cell phone service, was a hardship for many of our clients. As safety allowed, a few volunteers walked/hiked to check on some of our clients.

CCN had two fundraisers. A Spaghetti Dinner at the town hall in Andover on June 2, was well attended. In September, about 22 volunteers ages 7 to 88 worked together to produce about 100 apple pies for at the Chester Fall Festival, while enjoying good conversation. Approximately 100 pies were all sold by early afternoon on Saturday,

On October 14, CCN sponsored an Information Fair for the public at the Andover Town Hall, providing pertinent information for seniors and caregivers. Representatives from Chester Ambulance, Bayada, and Equipois Occupational Therapy were there to talk with attendees, with additional information available about Davis Memorial Chapel, Chester-Andover Family Center, Power of Attorney, Advanced Directives, and Emergency Preparedness.

Respectfully submitted by,  
The Community Cares Network of Chester/Andover, Inc. Board  
Deborah Armstrong, Director  
Mary Adams  
David Armstrong  
Erron Carey  
Jacquelyn Griswold  
Kathy Jo Martens



## Chester-Andover Family Center

**Our Mission:** *The Chester -Andover Family Center makes a difference in our community by providing resources for financial assistance, supplemental nutritional food, affordable clothing and household goods.*

P. O. Box 302  
908 VT Route 103 South  
Chester, VT 05143

Telephone: (802) 875-3236  
Email: [cafc302@gmail.com](mailto:cafc302@gmail.com)  
Website: [www.chester-andoverfamilycenter.org](http://www.chester-andoverfamilycenter.org)

### The Chester-Andover Family Center

#### Board of Directors

**2023**

Kris Winnicki, President  
Gail Stewart, V. P.  
Suellen Slater, Treasurer  
Ruth Walker, Secretary  
David Carey  
Ann DiBernardo  
Nancy Dourney  
Melissa Howe  
Anne Lamb  
Nena Nanfeldt  
Stephen Rubino  
Jean Samples  
Mary Semones  
Charmaine Wesley-  
Hartman

- **History:** The Family Center has been providing relief from hunger and financial stress for the most vulnerable residents of Chester and Andover since 1985. The Center was incorporated as a 501(c)(3) non-profit organization in 1995 and is staffed entirely by volunteers.
- **Partners:** Neighborhood Connections offers our financial assistance recipients counseling, assistance with budgeting, and referral to other sources of assistance. We also partner with the Vermont Foodbank, SEVCA, The Chester Police Department, Senior Solutions and Springfield Supportive Housing.
- **Thrift Shop:** We provide affordable, quality clothing, small housewares and linens. Thrift Shop income supports the Food Shelf, our Financial Assistance Program and operating expenses.
- **Food Shelf:** One hundred eighty-seven individuals are enrolled to receive nutritious, supplemental food with an average of just over one hundred fifty people being helped each month. Food is purchased from the Vermont Foodbank, area grocery stores, and local growers. Individuals and organizations donate money, shelf-stable food and fresh produce.
- **Financial Assistance Program:** The Family Center provides financial assistance for utilities, heating fuel, rent and auto repair.
- **Gratitude:** The Chester-Andover Board of Directors acknowledges and thanks our donors, the community and our many dedicated volunteers who donate resources and time in support of our mission.

*"Making a difference in our community by providing resources for financial assistance, supplemental nutritional food, affordable clothing and household goods."*



# Local Health Office Annual Report: 2023

**Springfield Local Health Office | 100 Mineral St, Suite 104, Springfield, VT  
802-289-0600 | AHS.VDHSpringfield@Vermont.gov**

Twelve Local Health Offices around the state are your community connection with the Vermont Department of Health. **The Springfield Local Health Office provides essential services and resources to towns in Southern Windsor and Northern Windham Counties.**

Some highlights of our work in 2023 are below. For more information, visit

[HealthVermont.gov/local/springfield](https://HealthVermont.gov/local/springfield)



## Responding to Health Emergencies

It is important that we respond quickly to public health emergencies. This helps reduce illness and injury in our community. There were two major emergencies in our district this past year.

### COVID-19

The first was responding to COVID-19 through prevention and response efforts. We distributed over 8,200 COVID test kits for free including through Veggie Van Go events in Springfield and Windsor.

### Historic Flooding

The second major public health emergency was the catastrophic flooding in July. We staffed several Disaster Response Centers in Londonderry and Ludlow to distribute free water test kits. We also served as a collection point for water test kits and sent over 180 test kits to the state laboratory for processing. Over 50% of these kits were positive for bacteria. This provided essential information to keep our community safe.



## Women, Infant and Children (WIC) Services

Springfield WIC serves an average of 600 individuals monthly with 3 outlying clinic sites in Bellows Falls, Ludlow and Windsor

- In 2023, our WIC staff helped families buy over \$96,000 of fruits and vegetables. Our Farm to Family coupons distributed an additional \$4,000 in our community.
- Also in 2023, our WIC program gave out 100 State Park passes, helping to reduce financial barriers to safe physical activity.
- Springfield WIC continues to be a safe and supportive place for nursing families to access resources, information and support.



*Section V*

***GENERAL  
INFORMATION***

## INFORMATION AND ASSISTANCE

**Senior Solutions Help Line:** (800) 642-5119 (formerly Council on Aging). Springfield, Vermont

Refers seniors to a wide variety of services, provides case managers who can guide elders through Federal and State programs including Medicare, Medicaid and Social Security and help apply for food, benefits, long term care, rides, and other services. Under the Senior Companion Program, anybody 60 and over may be eligible for friendly visits of a few hours.

**Three Squares:** (800) 642-5119

A Vermont State program for those aged 60 or older which replaces Food Stamps with monthly cash deposits to your bank account or debit card. Eligibility is tied to your income level.

**Meals on Wheels:** (802) 885-5879 Springfield, Vermont

Meals are delivered five days a week throughout the area. Suggested voluntary donation of \$3.00 per meal.

**Green Mountain RSVP** (Retired Senior Volunteer Program): (802) 674-4547 [www.rsvpt.org](http://www.rsvpt.org)

This non-profit organization matches volunteers, age 55 and over, with meaningful work.

**Neighborhood Connections:** (802) 824-4343 Londonderry, Vermont

Social workers assist with applying for food, fuel, nursing and medical care programs.

**SEVCA:** (Southeastern Vermont Community Action) (800) 464-9951 Westminster, Vermont

Offers a broad range of goods and services for Vermonters of all ages.

**Just Neighbors:** (802) 787-1225 Weston, Vermont

Has an emergency fund for heating fuel, delivers firewood for wood-burning stoves, and offers transportation.

**Community Cares:** (802) 875-6341 Chester, Vermont

For elders in both Chester and Andover. Friendly visits and phone calls are offered plus local shopping, rides to appointments and other destinations.

**Chester – Andover Family Center:** (802) 875-3236 908 Vermont Rte 103 South, Chester, Vermont

The center maintains a well-stocked “store” with good, clean used clothing of all types and sizes in return for a donation according to your means. Also available: bedding & other household items, family food packages, gas cards and small cash grants

### **Area Churches:**

Andover Community Church	875-3982	St. Luke's Episcopal Church	875-6000
First Universalist Parish	875-3257	Weston Priory	824-5409
First Baptist Church of Chester	875-2638	St. Joseph's Church	875-2610

**Andover Word:** [info@andover250.com](mailto:info@andover250.com) serves as an unofficial community bulletin board. Send an email to this address if you would like to be added.

Through contributions, Andover has a great collection of second-hand hospital beds, walkers, canes, wheelchairs, shower chairs, handheld reacher/grabbers, crutches, commodes & a motorized scooter which you may borrow. Call the Town Office 875-2765.

**Vermont 211:** A toll-free number offered by The United Way connects callers of all ages with needed services of all kinds.

**CEMETERY POLICY OF ANDOVER, VERMONT**  
**Effective January 1, 2005**

The Andover Cemetery Policy of July 1, 2003 has been amended by decision of the Andover Cemetery Commission at its meeting held November 11, 2004.

The amended Policy was adopted with the following Rules, Regulations and Definitions:

- (1) The town cemeteries are: East Hill, Heald, Middletown, and Old Simonsville. Old Simonsville is closed to burials. Only the burial of cremated remains is permitted in Middletown Cemetery.
- (2) Lots of 4' x 10' may be reserved at any time by qualified persons – subject to the discretion of the Cemetery Commission. The cost is \$200.00 per lot exclusive of any fee for the Sexton. The cremated remains of up to four persons may be allowed in one lot. Half lots (4' x 5') may be reserved for the burial of cremated remains only – up to two per half lot.
- (3) Upon reservation of a lot (or half lot), and before a deed is given, permanent corner markers are to be placed with the assistance of the Cemetery Commission. Any expense for corner markers or their setting is the responsibility of the party reserving the lot. Once the corners are properly set a deed to the lot will be given the purchaser and a copy will be filed with the Commission's records at the Town Office. In the event a party holding a deed to a cemetery lot or lots should decide not to use it, he/she/they may transfer the lot or lots to another qualified person(s) for burial purposes. Such transfer shall be recorded with the Cemetery Commission. Lots may also be returned to the Cemetery Commission for a refund of the original purchase price.
- (4) No burial shall be permitted in any town cemetery without written authorization of the Cemetery Commission. The letter or authorization shall be filed with the Commission's records at the Town Office.
- (5) For purposes of this Policy "qualified person(s)" shall be current or former residents of the Town of Andover and their immediate families; and nonresident house owners who have owned a house in Andover for at least five years, and their spouses. "Person" shall not include corporations or partnerships.
- (5b) For purposes of this Policy "resident" shall be defined as it is by the State of Vermont for voting and other purposes; "immediate family" shall include those persons who fall within the categories of parent, spouse, sibling, or child – whether related by blood, legal adoption, or marriage/civil union.
- (5c) In addition, any member of the immediate family of any person buried in a town cemetery as of the effective date of this policy may also reserve a lot or lots in the same cemetery, subject to the discretion of the Cemetery Commission.
- (6) Anyone interested in donating a parcel of land, preferably cleared, for a town or public cemetery is encouraged to speak with the Cemetery Commission. A donor of one quarter acre or more may reserve four burial lots without charge.

Reino Bergquist  
Nicholas Baker  
Albert Williams  
**Andover Cemetery Commission, 2004**

## **TOWN ORDINANCES**

### **MOTOR VEHICLE ORDINANCE**

It is hereby ordained and enacted as an ordinance of the Town of Andover, in the County of Windsor, State of Vermont, by the duly elected Selectmen of said Andover as follows:

No person shall operate a motor vehicle upon the Town Highway #1 at a speed in excess of thirty (30) miles per hour, commencing .2 miles west of the "Lamson Bridge" #7, on or near the premises of Reino and Dorothy Bergquist, thence running westerly along said highway to a point .4 miles east of the School House" Bridge #8. The same being a thickly settled part of town. This regulation is pursuant to Title 19 § 304(7), and Title 24 § 1972, V.S.A. Any act, ordinance or by-law inconsistent with the foregoing act, ordinance or by-law, is hereby repealed.

It is further enacted and ordained that the Selectmen shall forthwith cause to be erected signs indicating the speed limits which shall be posted conspicuously within the limits of the highway.

Dated at Andover, Vermont this 10<sup>th</sup> day of October, 1988.  
Signed by the Board of Selectmen.

### **TOWING ORDINANCE**

Enacted and ordained by the Selectmen of Andover, Vermont this 3<sup>rd</sup> day of January 1976.

It is hereby enacted and ordained by the Selectmen of Andover that parking of motor vehicles is prohibited on the plowed or traveled portion of any Town Highway within the geographical limits of the Town of Andover from January 1 to December 31 of any year. Motor vehicles parked contrary to this regulation are subject to be removed at the expense of the owner or the person in control of said motor vehicle. The Town or its officers, agents or servants shall not be liable for damages resulting in the removal of the motor vehicles under this regulation.

### **URANIUM ORDINANCE**

Enacted and ordained by the Selectmen of Andover, Vermont this 25<sup>th</sup> day of March, 1980 A.D.

It is hereby enacted and ordained by the Selectmen of Andover that the milling and mining of uranium or other fissionable materials is hereby prohibited within the geographical limits of the Town of Andover.

## **TRAFFIC ORDINANCE**

### **Town of Andover, Vermont**

Pursuant to the provisions of Title 23, V.S.A., section 1007 and 1008, and Title 24, V.S.A. sections 1971 and 2291(1)(4) and (5), and such other general enactments as may be material hereto, it is hereby ordained by the Board of Selectmen of the Town of Andover that the following Traffic Ordinance is adopted for the Town of Andover, Vermont.

#### **ARTICLE I. DEFINITIONS**

The definitions of Title 23, V.S.A. Section 4 are incorporated by reference.

#### **ARTICLE II. SCOPE**

This ordinance establishes special traffic regulations on public highways within the Town of Andover, Vermont.

#### **ARTICLE III. TRAFFIC CONTROL DEVICES**

**Section 1.** It shall be unlawful for any person to disobey the direction of a traffic control device except in response to the direction of a law enforcement officer.

**Section 2.** It shall be unlawful for any person to intentionally remove, injure, obstruct, deface, alter or tamper with any traffic control device.

**Section 3.** It shall be unlawful for any person to install any sign or device which may resemble or be mistaken for an official traffic control device, without prior approval of the Town of Andover Select Board.

#### **ARTICLE IV. SPEED REGULATIONS**

On the basis of engineering and traffic studies, the following speed limits are hereby established:

TH #1, Weston-Andover Road - The **Andover Motor Vehicle Ordinance** dated October 10, 1988 remains in effect unchanged.

TH #2, East Hill Road - A maximum speed of 40 MPH from TH #2 southern terminus on TH #1 to MM 2.5 then 35 MPH through the northern terminus of TH #2 at MM 5.1.

TH #12, North Hill Road – A maximum speed of 35 MPH for its entire length.

TH #25, Middletown Road – A maximum speed of 35 MPH for its entire length.

TH #28, Hill Top Road – A maximum speed of 35 MPH for its entire length.

TH #49, Andover Ridge Road – A maximum speed of 30 MPH for its entire length.

VT RT #11 – On the basis of traffic and engineering surveys, the following speed limits are hereby established: On VT State Route 11, a maximum speed as established by the Vermont Traffic Committee.

The above speed limits shall be posted in accordance with the standards set forth in the Manual of Uniform Traffic Control Devices and shall be in effect when so posted.

#### **ARTICLE V.**

#### **SIGNAGE**

The Town of Andover shall forthwith cause to be erected signs indicating the speed limits which shall be posted conspicuously within the limits of the highway.

#### **ARTICLE VI.**

#### **GENERAL PROVISIONS**

##### **Section 1. Separate Offenses:**

Each violation of a provision of this ordinance shall be deemed a separate offense.

##### **Section 2. Penalties:**

The provisions of this ordinance shall be cumulative to the fullest extent permitted by law with the respect to all other statutes or ordinances now or hereafter adopted regardless of their order of passage or enactment.

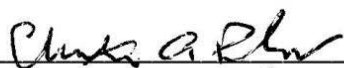
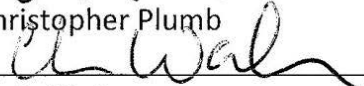

**Section 3. Severability:** The provisions of this ordinance are declared to be severable and if any provisions hereof be adjudged invalid such judgment shall not affect the validity of any other provisions.


**Section 4. Designation:** This ordinance may be referred to as the Andover Traffic Ordinance and in a prosecution hereunder a copy of such ordinance, certified by the Town Clerk shall be prima facie evidence thereof. An allegation that the act constituting the offense charged is contrary to a specified provision of this ordinance shall be a sufficient reference hereto.

**Section 5. Repeal of Prior Ordinances:** Any other ordinance or traffic regulation heretofore adopted by the Town of Andover is hereby repealed.

**Section 6. Publication and Posting:** This ordinance shall be published in the *Vermont Journal* and *The Chester Telegraph* on August 4, 2021 and shall be filed with the Town Clerk on July 27, 2021.

Adopted by the Andover Select Board at its meeting held on the 26<sup>th</sup> day of July, 2021.

  
\_\_\_\_\_  
Christopher Plumb  
  
\_\_\_\_\_  
Chris Walker  
  
\_\_\_\_\_  
Scott Kendall

  
\_\_\_\_\_  
Maddy Bodin  
\_\_\_\_\_  
Jed LaPrise

##### **Adoption History**

1. Agenda item at regular Select Board meetings held on 6/28/21, 7/12/21, 7/26/21.
2. Read and approved at regular Select Board meeting on July 26, 2021 and entered in the minutes of that meeting which were approved on August 9, 2021.
3. Posted in public places on July 27, 2021.
4. Notice of adoption published in the *Chester Telegraph* on July 28, 2021 & *The Vermont Journal* on August 4, 2021 with a notice of the right to petition.

## **TRAILS ORDINANCE**

**SECTION 1. AUTHORITY:** This is a civil ordinance adopted under authority of 19 V.S.A. 304(a)(5) and 24 V.S.A. 2291& 1971 and 2291(14).

**SECTION 2. PURPOSE:** The purpose of this ordinance is to address the subjects of use, environmental damage/preservation, noise, safety, responsibility and control of Andover's trails (as defined in Section 3d).

**SECTION 3. DEFINITIONS:** For the purposes of this ordinance, the following definitions shall apply:

- a. **MOTOR VEHICLE** shall include all vehicles propelled or drawn by power other than muscular power.
- b. **OPERATE, OPERATING or OPERATED** as applied to motor vehicles shall include **DRIVE, DRIVING, and DRIVEN** and shall also include an attempt to operate, and shall be construed to cover all matters and things connected with the presence and use of motor vehicles, whether they be in motion or at rest.
- c. **OWNER** shall include any person, corporation, co-partnership, organization, or association holding legal title to a motor vehicle, or having exclusive right to the use or control thereof.
- d. **LEGAL TRAIL** shall be those that are designated as such on the State of Vermont Highway map, and for which there is a legal description in the Town of Andover's records. A Legal Trail is defined by the State of Vermont as a public right-of-way which is not a highway and which previously was a designated highway having the same width as the designated town highway, or a lesser width if so designated. It may also be a new public right-of-way laid out as a trail by the Select Board for the purpose of providing access to abutting properties and/or for recreational use. The Town shall not provide any maintenance or upkeep for trails.

**SECTION 4. USES:** Permitted uses of Andover's Legal Trails include the following:

- a. Walking, hiking, snowshoeing and cross- country skiing
- b. Horseback riding
- c. Mountain biking
- d. Limited snowmobiling See Section 7B.

**SECTION 5. STRICTLY PROHIBITED USES AND ACTIVITIES:** These activities are strictly prohibited on Andover's Legal Trails:

- a. Any motor vehicle use. This includes ATVs, 2 and 4-wheel drive motor vehicles, tractors and snowmobiles
- b. Unleashed dogs and other animals
- c. Camping or making fires
- d. Creating any damage to the trails. This includes such things as creating obstacles, cutting of trees, littering/dumping, changing watercourses, or creating significant erosion
- e. Undue noise that may disturb property owners, wildlife, or domestic/farm animals
- f. Property owners may not gate or obstruct a legal trail without written permission of the Select Board. This includes erecting a building across the right of way of said trail.

**SECTION 6. LEGAL RESPONSIBILITY/LIABILITY:** Neither the property owners nor the Town of Andover have liability for injuries to people that may occur while using the trails. (VSA Title 19, Section 302 (6)(e). Property owners still have a responsibility to not purposefully make the trail dangerous.

**SECTION 7. CONTROL:** The Select Board shall exercise control of Legal Trails to ensure their integrity as a public right-of-way by means which may include, but are not limited to, the following:



- a. The prohibition of use during mud season. Signs and notices may be used to accomplish this.
- b. Snowmobile use through the V.A.S.T. system that has historically used a particular trail prior to the year 2010 is permitted to continue. V.A.S.T. is required to get yearly written permission from the Select Board for use on all public roads and this will include Legal Trails.
- c. Logging may utilize a Legal Trail if no better means can be found. Written permission needs to be granted to the property owner by the Select Board. The trail must be left in passable condition.
- d. Utilities (electric/phone/cable/etc.) must be granted written permission by the Select Board to use legal trails for access. The trail must be left in passable condition.
- e. Permission for repair, maintenance, improvement, or restoration of Legal Trails by private property owners shall also require written approval by the Select Board.
- f. The Select Board has the right to close use of a Legal Trail if such trail is deemed badly damaged, dangerous, or otherwise a problem.

**SECTION 8. MISUSE OR DAMAGE TO THE TRAILS AS DESCRIBED IN SECTION 5:**

- a. A person found to violate any of the rules in Section 5 may incur a penalty of not more than \$500 and be required to repair any damages.

**SECTION 9. ENFORCEMENT:** Enforcement shall be performed by the Vermont State Police or State of Vermont Wildlife Officers. The Andover Town Constable will assist these agencies in helping report violations and to offer general education to the public.

**SECTION 10. SEVERABILITY:** If any portion of this ordinance is held unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall not be affected.

**SECTION 11. EFFECTIVE DATE:** This ordinance shall become effective 60 days after its adoption by the Andover Select Board. If a petition is filed under 24V.S.A. 1973, that statute shall govern the taking effect of this ordinance and shall supersede and replace all previous ordinances, if in existence.

**Date:** November 22, 2010

Approved by:

*Harold Johnson, Sherry Willumitis, Paul S. Stumpf, & Margaret van den Bergh*  
**Andover Select Board**

**ADOPTION HISTORY:**

1. Agenda item at regular Select Board meeting held on: July 12, 2010
2. Read and approved at regular Select Board meeting on: July 26, 2010 and entered in the minutes of that meeting which were approved on: August 9, 2010.
3. Posted in 5 public places on: July 29, 2010.
4. Notice of adoption published in The Message for the Week newspaper on: August 4, 2010 with a notice of the right to petition.
5. Petition signed by 5% of the registered voters received: September 7, 2010.
6. Special Town Meeting Warnings posted in three places: October 19, 2010.
7. Notice of Special Town Meeting sent to The Message for the Week on November 5, 2010 and published November 10, 2010.
8. Special Town Meeting held: November 22, 2010.
9. Town of Andover, Vermont Trails Ordinance became effective: November 22, 2010.

## TOWN OFFICE HOURS & MEETINGS

**TOWN OFFICE HOURS:** Monday - Thursday - 8:00 a.m. - 3:00 p.m., Fridays 8:00 a.m. – noon

\*\*Title searching is by appointment, email [clerk@vermontel.net](mailto:clerk@vermontel.net) or call 802-875-2765

**SELECT BOARD:** Meets the 2<sup>nd</sup> & 4<sup>th</sup> Monday of each month at 6:30 P.M. at the Town Office

**ZONING BOARD OF ADJUSTMENT:** Meets the 1<sup>st</sup> Tuesday of each month at 6:00 P.M. at the Town Hall

**GREEN MOUNTAIN UNIFIED SCHOOL DISTRICT:** Board meets the 3<sup>rd</sup> Thursday of each month at 6:00 P.M. at Green Mountain Union Middle High School

---

### FYI:

If you plan to build anything, you need to submit a building permit application, which can be found on our website [www.andovervt.org](http://www.andovervt.org) or email: [clerk@vermontel.net](mailto:clerk@vermontel.net).

To build a dwelling you need the following in this order:

1. A driveway permit-approved by the Andover Road Foreman [garageandover@gmail.com](mailto:garageandover@gmail.com) or 802-875-3247, the application is available on our website [www.andovervt.org](http://www.andovervt.org).
2. A wastewater permit-this is done through the State of Vermont Department of Environmental Conservation, <https://dec.vermont.gov>.
3. A building permit – anything greater than 100 square feet. Application is submitted, approval comes from Andover's Zoning Administrator, then gets posted in the Town Office for 15 days for public comment. The recorded document then goes to the property owner or contractor for posting at the property and work can begin. The application is available on our website [www.andovervt.org](http://www.andovervt.org).

Need to burn brush? You need a burn permit from our Forest Fire Warden, Gene Pategas, text (802)230-7470 or email: [andovervtfirewarden@gmail.com](mailto:andovervtfirewarden@gmail.com).

Need to recycle or get rid of trash? Andover has a relationship with the Transfer Station in Springfield. You will need a Transfer Station Access Sticker – these are available at the Chester and Springfield Town Offices (\$30 for one/\$40 for two). You will also need to purchase a punch card (\$8.50 each) to dispose of your household trash.

Have a dog? You need to license it with the Town every year by April 1<sup>st</sup>. Proof of current rabies vaccination is required. Licenses are available at the Town Office.

Questions about your property value? Email the Listers: [listers@vermontel.net](mailto:listers@vermontel.net).

### **ATTENTION**

The polls will be open on **Tuesday, March 5, 2024** at the Andover Town Hall from 8:00 A.M. – 7:00 P.M. for the Australian Ballot vote for the Presidential Primary, GMUSD and River Valley Tech Center budgets, and an Andover Town Meeting article. If you are interested in volunteering as an Election Worker, please contact the Town Office, [clerk@vermontel.net](mailto:clerk@vermontel.net)

### **VOTER REGISTRATION**

Any person who is a citizen of the United States, is 18 years of age or more on election day, is a resident of the State of Vermont, and has taken the Freeman's Oath in the form provided in the Constitution shall have the right to vote in any election for all the officers of the Town, County and District in which s/he resides, and for all state and national officers; and shall be entitled to vote on all the issues which are decided in the Town, County, District and State of his/her residence. No person shall be disqualified as a voter for failure to pay tax. Go to <https://mvp.vermont.gov> to register to vote and/or request absentee ballots.

\*\*\*\*\*

### **IMPORTANT TELEPHONE NUMBERS**

FIRE & AMBULANCE .....	<b>911</b>
VERMONT STATE POLICE .....	<b>802-722-4600</b>
GREEN MOUNTAIN POWER. ....	<b>800-451-2877</b>
TOWN FIRE WARDEN .....	<b>802-230-7470</b>
GAME WARDEN .....	<b>802-279-8935</b>
LUDLOW HEALTH CENTER. ....	<b>802-228-8867</b>
MOUNTAIN VALLEY MEDICAL CENTER .....	<b>802-824-6901</b>
SPRINGFIELD HOSPITAL .....	<b>802-885-2151</b>
ANDOVER TOWN CLERK .....	<b>802-875-2765</b>
ANDOVER TOWN GARAGE .....	<b>802-875-3247</b>
UNITED WAY OF VERMONT SERVICES. ....	<b>211</b>

\*\*\*\*\*

**TOWN OF ANDOVER**  
953 WESTON-ANDOVER RD.  
ANDOVER, VT 05143

Presort Std  
US Postage  
PAID  
Burlington, VT  
Permit #165

**TOWN MEETING - MONDAY, MARCH 4, 2024 @ 5:00 p.m.**  
**BRING THIS BOOK WITH YOU**

**AUSTRALIAN BALLOT VOTE - TUESDAY, MARCH 5, 2024**  
**8:00 A.M. – 7:00 P.M. AT THE ANDOVER TOWN HALL**