

**OFFICE OF PROFESSIONAL REGULATION  
89 MAIN STREET, 3-FLOOR, MONTPELIER, VT  
BOARD OF NURSING  
UNAPPROVED MINUTES  
November 9, 2020  
Remote Meeting**

**1. Call to Order:** The meeting was called to order at 9:05 AM by Ellen Watson — Chair

**Board members present:** Ellen Watson, Luana Tredwell, Deborah Swartz, William White, Jennifer Laurent, Kelly Sinclair, Douglas Sutton

**Board members absent:** Daniel Coane, Krystal Bernier, Wendy Thurston

**Staff members present:** Carrie Phillips, Pharmacy Board Executive Officer; Gabriel Gilman, General Counsel; George Belcher, Administrative Law Officer; Kristin Donnelly, Licensing Administrator; Michelle Lavoie, Licensing Administrator; Beth Kneen, Docket Clerk; Ellen Leff, Case Manager; John Lewis, Chief Investigator

**Prosecuting Attorneys:** Elizabeth St. James, Jennifer Colin, Benjamin Novogroski, Traci Leibowitz

**Guests:** Karen Gallipo, Kerri-Ann McHayle, Darla Bektas, Phyllis Mitchell, Celine Champine, Alexis Wood

**Changes and Additions to the Agenda:**

A discussion of simulation learning and rulemaking was added to the agenda.
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**2. Approval of Minutes:**

Deborah Swartz moved to approve the minutes as presented. Jennifer Laurent seconded. The motion passed unanimously.	<b>PASS</b>
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**3. Summary Suspensions/Disciplinary Hearings:**

<b>2020-88</b>	Bektas, Darla was present. The Board went into deliberation at 9:50 and reconvened at 10:11. Deborah Swartz moved to <b>SUMMARILY SUSPEND</b> the license of <b>RN Darla Bektas</b> . Douglas Sutton seconded. Ellen Watson recused from voting. The votes were as follows: Jennifer Laurent: AYE Deborah Swartz: AYE Luana Tredwell: AYE Douglas Sutton: AYE Kelly Sinclair: AYE William White: NAY	<b>PASS</b>
<b>2020-05, 2020-06, 2020-07</b>	McHayle, Kerri-Ann was present. The Board went into deliberation at 10:55 and reconvened at 11:15. Jennifer Laurent moved to <b>DISMISS</b> the matter with no finding of unprofessional conduct. William White seconded. The motion passed unanimously. Deborah Swartz recused from voting.	<b>PASS</b>

**4. Stipulations & Other Hearings:**

<b>2019-183</b>	Howe, Zachary was not present. William White moved to <b>ACCEPT</b> the proposed <b>STIPULATION &amp; CONSENT ORDER</b> to <b>REPRIMAND, CONDITION, and ASSESS A \$200 MONETARY PENALTY</b> against the license of <b>RN Zachary Howe</b> . Luana Tredwell seconded. The motion passed unanimously. Deborah Swartz recused from voting.	<b>PASS</b>
<b>2020-45</b>	Wright, Star was not present. Jennifer Laurent moved to <b>ACCEPT</b> the proposed <b>STIPULATION &amp; CONSENT ORDER</b> to <b>WARN &amp; CONDITION</b> the license of <b>LNA Star Wright</b> . William White seconded. The motion passed	<b>PASS</b>

	unanimously. Deborah Swartz recused from voting.	
<b>2020-72</b>	Brown, Felicia was not present. Jennifer Laurent moved to <b>ACCEPT</b> the proposed <b>DEFAULT ORDER</b> to <b>REPRIMAND</b> the license of <b>LNA Felicia Brown</b> . Luana Tredwell seconded. The motion passed unanimously. William White recused from voting.	<b>PASS</b>
<b>2020-30</b>	Williams, Debi was not present. Deborah Swartz moved to <b>ACCEPT</b> the proposed <b>DEFAULT ORDER</b> to <b>INDEFINITELY SUSPEND</b> the license of <b>RN Debi Williams</b> . Jennifer Laurent seconded. The motion passed unanimously.	<b>PASS</b>

**5. Public Comment:** There were no public comments.

**6. Executive Officer's Report:**

Carrie Phillips reviewed the October 2020 Executive Officer Report with Board members present.

**7. Practice:**

**APRN Sub-Committee:**

The Committee has not met since the last Board meeting.

**Ad-Hoc Committees:**

Nursing Education Committee - Deborah Swartz shared an update from the Committee's 10/16 meeting. The Board reviewed Annual Reports from Norwich University, Castleton University, and Vermont Technical College. UVM reports were not considered due to a lack of quorum.

**Norwich University** – Deborah Swartz moved to accept the reports as presented. Jennifer Laurent seconded. The motion passed unanimously.

**Castleton University** – Douglas Sutton moved to accept the report as presented. Jennifer Laurent seconded. The motion passed unanimously.

**Vermont Technical College** – Ellen Watson moved to accept the reports as presented. Jennifer Laurent seconded. The motion passed unanimously, with Deborah Swartz recusing.

**8. Other Business:**

**Simulation Learning** – The Board agreed that simulation teaching should be medium and high fidelity. If nursing programs have a need to change this due to unforeseen circumstances, they should request this from the Board via the Nursing Education Committee. OPR will survey nursing schools to gauge what modifications have been made for simulation in light of UVM Health Network's recent cyberattack. OPR will share results with the Board at their December meeting.

**Executive Officer Position** – Board Members requested updates on the EO hiring process at their regular meetings. Carrie Phillips shared that OPR is interviewing candidates at this time.

**Rulemaking** - Board members discussed reconvening a taskforce to start reviewing the Nursing Administrative Rules. General Counsel recommended that Board members decide what their priority issues are for rulemaking while OPR works to hire a new Executive Officer.

**Adjournment:** The meeting adjourned at 12:40 PM.

**Motion:** Jennifer Laurent

**Second:** William White

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