

Agency of Administration

DEPARTMENT OF
FINANCE &
MANAGEMENT

Susanne R. Young, Secretary
Adam Greshin, Commissioner
Ethan Latour, Deputy Commissioner



Fiscal Year 2022 Budget Request

Fiscal Year 2022 Budget Request

*Agency of
Administration*

**D E P A R T M E N T O F
F I N A N C E &
M A N A G E M E N T**

Susanne R. Young, Secretary

Adam Greshin, Commissioner

Ethan Latour, Deputy Commissioner

Budget Development

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Shawn Benham, Financial Director II

Jason Pinard, Financial Director II

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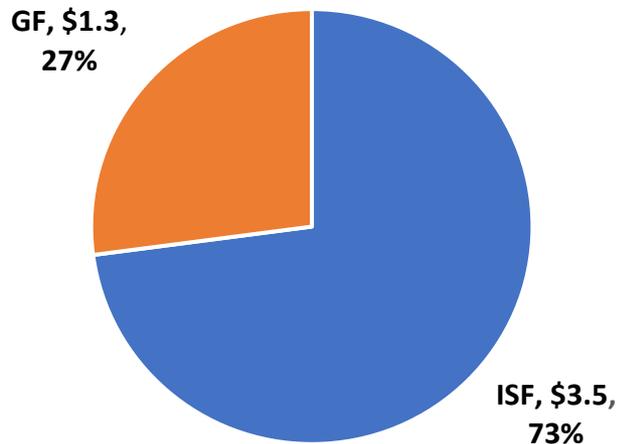
**D E P A R T M E N T O F
F I N A N C E &
M A N A G E M E N T**

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Agency of Administration,
Department of Finance & Management
FY 2022 Governor's Recommend Budget

MISSION: To promote, monitor and report upon the fiscal condition of State government. This mission is achieved through (1) the establishment and maintenance of centralized accounting functions that incorporate appropriate internal controls and generate reliable financial information that is in accord with established accounting principles; and (2) the development, maintenance and advocacy for fiscally responsible budgets and related management recommendations for the Secretary of Administration and the Governor.

**Governor's Recommended Budget FY
2022 (\$ millions)**



FY 2022 SUMMARY & HIGHLIGHTS

- The Department includes two divisions: The Division of Budget & Management and the Division of Financial Operations.
- The Department presents a \$7,217 decrease in the General Fund budget and no increases in staffing (3 exempts, 26 classified positions).
- Equity Impact Assessment analysis tool was introduced and partially incorporated in the FY22 budget development process.
- "VANTAGE" budget system upgrade is planned in FY22 budget as part of ERP upgrade initiative; funded from new Tech Modernization Fund

FY 2022 Department of Finance and Management Highlights

Division of Budget and Management (“BudMan”)

- Develop FY 2022 budget to implement the Governor’s fiscal priorities
 - Keep base growth in check ; keep one-time funds available for Governor’s Initiatives
 - Leverage financial mechanisms and structure to facilitate execution of Governor’s Initiatives
 - Technology Modernization Fund
- Integrating the Governor’s performance measurements into the budget process
 - “Program and performance” reports incorporated for all participating Executive branch departments and the Office of the State Treasurer
 - Equity Impact Assessments

Division of Financial Operations (“FinOps”)

- FinOps continues to win GFOA awards for timely and accurate CAFRs and successful financial closeouts
 - Strong financial management practices are key factors used by rating agencies in determining bond ratings
 - Successful implementation of VISION 9.2

FY 2022 Department of Finance and Management Performance Measures

Department of Finance and Management currently reports two key performance measures

- Measures were selected because they are integral to the department's mission AND they lend themselves to measurement

1. *Comprehensive Annual Financial Report (CAFR)*

- CAFR quality and timeliness is integral to maintaining the state's bond rating
 - Various measures reported around quality and timeliness

2. *Self-Assessment of Internal Controls (SAIC)*

- Self-assessment encourages departments to follow best financial practices in the State's decentralized accounting environment
- Because the self-assessment itself is a performance measure tool, it is a data-rich environment to measure success

These measures are incorporated into F&M's budget presentation

- Beginning in FY 2020, F&M reported these measures directly as part of its legislative budget presentation
- Provides increased transparency and oversight of the state's financial administration

Department of Finance		Financial Info							
Programs	Financial Category	GF \$\$	TF \$\$	Spec F (incl tobacco) \$\$	Fed F \$\$	All other funds \$\$	Total funds \$\$	Authorized Positions (if available)	\$ Amounts granted out (if available)
PROGRAM NAME									
Comprehensive Annual Financial Report	FY 2020 Actual expenditures			\$ -	\$ -	\$ 2,970,884.56	\$ 2,970,884.56	0	\$ -
	FY 2021 estimated expenditures (including requested budget adjustments)	\$ -		\$ -	\$ -	\$ 2,840,496.53	\$ 2,840,496.53	0	\$ -
	FY 2022 Budget Request for Governor's Recommendation	\$ -		\$ -	\$ -	\$ 2,720,325.00	\$ 2,720,325.00	0	\$ -
PROGRAM NAME									
Internal Controls	FY 2020 Actual expenditures	\$ -		\$ -	\$ -	\$ 125,856.78	\$ 125,856.78	0	\$ -
	FY 2021 estimated expenditures (including requested budget adjustments)	\$ -		\$ -	\$ -	\$ 128,884.11	\$ 128,884.11	0	\$ -
	FY 2022 Budget Request for Governor's Recommendation	\$ -		\$ -	\$ -	\$ 129,718.06	\$ 129,718.06	0	\$ -
PROGRAM NAME									
Office of Budget & Management	FY 2020 Actual expenditures	\$ 1,234,618.47		\$ -	\$ -	\$ 322,520.81	\$ 1,557,139.28	0	\$ -
	FY 2021 estimated expenditures (including requested budget adjustments)	\$ 1,119,253.86		\$ -	\$ -	\$ 636,477.07	\$ 1,755,730.93	0	\$ -
	FY 2022 Budget Request for Governor's Recommendation	\$ 1,277,150.00		\$ -	\$ -	\$ 595,367.00	\$ 1,872,517.00	0	\$ -
PROGRAM NAME									
Program name and description	FY 2020 Actual expenditures	\$ -		\$ -	\$ -	\$ -	\$ -	0	\$ -
	FY 2021 estimated expenditures (including requested budget adjustments)	\$ -		\$ -	\$ -	\$ -	\$ -	0	\$ -
	FY 2022 Budget Request for Governor's Recommendation	\$ -		\$ -	\$ -	\$ -	\$ -	0	\$ -
PROGRAM NAME									
Program name and description	FY 2020 Actual expenditures	\$ -		\$ -	\$ -	\$ -	\$ -	0	\$ -
	FY 2021 estimated expenditures (including requested budget adjustments)	\$ -		\$ -	\$ -	\$ -	\$ -	0	\$ -
	FY 2022 Budget Request for Governor's Recommendation	\$ -		\$ -	\$ -	\$ -	\$ -	0	\$ -
PROGRAM NAME									
Program name and description	FY 2020 Actual expenditures	\$ -		\$ -	\$ -	\$ -	\$ -	0	\$ -
	FY 2021 estimated expenditures (including requested budget adjustments)	\$ -		\$ -	\$ -	\$ -	\$ -	0	\$ -
	FY 2022 Budget Request for Governor's Recommendation	\$ -		\$ -	\$ -	\$ -	\$ -	0	\$ -
	FY 2020 Actuals	\$ 1,234,618.47	\$ -	\$ -	\$ -	\$ 3,419,262.15	\$ 4,653,880.62	-	\$ -
	FY 2021 Estimated	\$ 1,119,253.86	\$ -	\$ -	\$ -	\$ 3,605,857.71	\$ 4,725,111.57	-	\$ -
	FY 2022 Budget Request	\$ 1,277,150.00	\$ -	\$ -	\$ -	\$ 3,445,410.06	\$ 4,722,560.06	-	\$ -

Programmatic Performance Measure Report

Attachment A-2

Department of Finance & Management	Performance Measure Info				
Programs	Measure Name	Measure Type	Previous Period Value	Current Period Value	Reporting Period
PROGRAM #1 NAME					
Comprehensive Annual Financial Report	Percent of sections with review rating of proficient from Government Finance Officer's Association (GFOA) award for Certificate of Achievement for Excellence in Financial Reporting.	How Well?	100%	100%	SFY
	Number of days financial statements and the associated audit completed before statutory deadline of December 31 each year.	How Much?	10	12	SFY
	Number of Department of Finance & Management financial statement audit internal control findings.	How Much?	2	2	SFY
PROGRAM #2 NAME					
Internal Controls	% of Yes responses relative to total responses.	How Well?	97%	97%	SFY
	% of departments completing survey on-time.	How Well?	89%	93%	SFY
	% of Yes responses that pass validation review.	How Well?	96%	92%	SFY
PROGRAM #3 NAME					
Program name and description					

Fiscal Year 2022 Budget Development Form - Finance & Management Budget & Management

	General \$\$	Internal Service \$\$	Total \$\$
Finance & Management: BudMan FY 2021 (As Passed)	1,284,367	615,992	1,900,359
Base Salary change	(4,991)	(8,402)	(13,393)
Base benefit change	(26,035)	(24,574)	(50,609)
Change in Vacancy Savings	48,525	1,055	49,580
Change in Workers Comp - Insurance Premium	(2,289)		(2,289)
Change in Contract & 3rd Party-Info Tech		2,536	2,536
Change in Other Contract & 3rd Party Services	(8,608)		(8,608)
Change in Fee for Space Charge	4,663		4,663
Change in Insurance other than Empl Bene	(2,847)		(2,847)
Change in Dues	(8,976)		(8,976)
Change in ADS Service Level Agreement	(2,148)	8,760	6,612
Change in Travel Expenditures	(9,290)		(9,290)
Change in Printing & Binding	(2,866)		(2,866)
Change in Printing & Binding-BGS Copy Ct	3,371		3,371
Change in Single Audit Allocation	5,102		5,102
Operating expense reductions and efficiencies	(828)		(828)
Subtotal of increases/decreases	(7,217)	(20,625)	(27,842)
FY 2022 Budget Request	1,277,150	595,367	1,872,517

Fiscal Year 2022 Budget Development Form - Finance & Management Financial Operations

	General \$\$	Transp \$\$	Special \$\$	Interdept'l Transfer \$\$	All other \$\$	Total \$\$
Finance & Management: FinOps: FY 2021 (As Passed)	0	0	0	0	2,851,807	2,851,807
Base Salary change					46,077	46,077
Base benefit change					9,686	9,686
Change in Vacancy Savings					52,081	52,081
Change in Workers Comp - Ins Premium					(3,746)	(3,746)
Change in Fee for Space Charge					7,830	7,830
Change in Insurance other than Empl Bene					(4,658)	(4,658)
Change in IT and Telecom Services					(119,628)	(119,628)
Change in Agency Fee					9,287	9,287
Change in Single Audit Allocation					1,029	1,029
All other adjustments					278	278
Subtotal of increases/decreases	0	0	0	0	(1,764)	(1,764)
FY 2022 Budget Requested	0	0	0	0	2,850,043	2,850,043

Organization: 1110003000 - Finance and management - budget and management

Budget Object Group: 1. PERSONAL SERVICES

Budget Object Rollup Name	FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Salaries and Wages	894,342	925,514	925,514	962,051	36,537	3.9%
Fringe Benefits	456,020	504,922	504,922	451,674	(53,248)	-10.5%
Contracted and 3rd Party Service	743	135,890	135,890	132,575	(3,315)	-2.4%
Budget Object Group Total: 1. PERSONAL SERVICES	1,351,105	1,566,326	1,566,326	1,546,300	(20,026)	-1.3%

Budget Object Group: 2. OPERATING

Budget Object Rollup Name	FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Equipment	4,964	2,073	2,073	1,974	(99)	-4.8%
IT/Telecom Services and Equipment	45,128	166,118	166,118	174,014	7,896	4.8%
Travel	8,972	9,290	9,290	0	(9,290)	-100.0%
Supplies	838	200	200	770	570	285.0%
Other Purchased Services	48,470	63,352	63,352	48,012	(15,340)	-24.2%
Other Operating Expenses	30,123	26,141	26,141	31,243	5,102	19.5%
Rental Other	8,313	2,163	2,163	2,543	380	17.6%
Rental Property	65,596	62,845	62,845	67,508	4,663	7.4%
Property and Maintenance	150	1,851	1,851	153	(1,698)	-91.7%
Budget Object Group Total: 2. OPERATING	212,554	334,033	334,033	326,217	(7,816)	-2.3%

Total Expenses	1,563,659	1,900,359	1,900,359	1,872,517	(27,842)	-1.5%
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Fund Name	FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
General Funds	1,234,618	1,284,367	1,284,367	1,277,150	(7,217)	-0.6%
Coronavirus Relief Fund	6,520	0	0	0	0	0.0%
ISF Funds	322,521	615,992	615,992	595,367	(20,625)	-3.3%

IDT Funds	0	0	0	0	0	0.0%
Funds Total	1,563,659	1,900,359	1,900,359	1,872,517	(27,842)	-1.5%

Position Count				11		
FTE Total				11		

Organization: 1115001000 - Finance and management - financial operations

Budget Object Group: 1. PERSONAL SERVICES

Budget Object Rollup Name	FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Salaries and Wages	1,313,595	1,301,156	1,301,156	1,398,656	97,500	7.5%
Fringe Benefits	700,776	743,981	743,981	749,922	5,941	0.8%
Contracted and 3rd Party Service	177,089	0	0	0	0	0.0%
PerDiem and Other Personal Services	0	0	0	0	0	0.0%
Budget Object Group Total: 1. PERSONAL SERVICES	2,191,460	2,045,137	2,045,137	2,148,578	103,441	5.1%

Budget Object Group: 2. OPERATING

Budget Object Rollup Name	FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Equipment	16,446	3,750	3,750	3,111	(639)	-17.0%
IT/Telecom Services and Equipment	712,814	635,849	635,849	516,009	(119,840)	-18.8%
Travel	940	1,465	1,465	959	(506)	-34.5%
Supplies	1,061	1,175	1,175	936	(239)	-20.3%
Other Purchased Services	60,291	54,121	54,121	59,175	5,054	9.3%
Other Operating Expenses	0	3,231	3,231	4,260	1,029	31.8%
Rental Other	600	306	306	612	306	100.0%
Rental Property	110,142	105,523	105,523	113,353	7,830	7.4%
Property and Maintenance	2,989	1,250	1,250	3,050	1,800	144.0%
Budget Object Group Total: 2. OPERATING	905,282	806,670	806,670	701,465	(105,205)	-13.0%

Total Expenses	3,096,741	2,851,807	2,851,807	2,850,043	(1,764)	-0.1%
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Fund Name	FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Coronavirus Relief Fund	16,212	0	0	0	0	0.0%
ISF Funds	3,080,529	2,851,807	2,851,807	2,850,043	(1,764)	-0.1%

IDT Funds	0	0	0	0	0	0.0%
Funds Total	3,096,741	2,851,807	2,851,807	2,850,043	(1,764)	-0.1%

Position Count				18		
FTE Total				18		

Organization: 1110003000 - Finance and management - budget and management

Budget Object Group: 1. PERSONAL SERVICES

		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Salaries and Wages							
Description	Code						
Classified Employees	500000	894,178	646,968	646,968	648,585	1,617	0.2%
Exempt	500010	0	328,126	328,126	313,116	(15,010)	-4.6%
Overtime	500060	164	0	0	350	350	100.0%
Vacancy Turnover Savings	508000	0	(49,580)	(49,580)	0	49,580	-100.0%
Total: Salaries and Wages		894,342	925,514	925,514	962,051	36,537	3.9%

		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Fringe Benefits							
Description	Code						
FICA - Classified Employees	501000	65,523	49,492	49,492	49,618	126	0.3%
FICA - Exempt	501010	0	24,956	24,956	23,954	(1,002)	-4.0%
Health Ins - Classified Empl	501500	192,328	143,412	143,412	138,019	(5,393)	-3.8%
Health Ins - Exempt	501510	0	68,808	68,808	40,480	(28,328)	-41.2%
Retirement - Classified Empl	502000	169,321	135,864	135,864	129,311	(6,553)	-4.8%
Retirement - Exempt	502010	0	49,574	49,574	40,332	(9,242)	-18.6%
Dental - Classified Employees	502500	10,714	6,688	6,688	6,688	0	0.0%
Dental - Exempt	502510	0	2,508	2,508	2,508	0	0.0%
Life Ins - Classified Empl	503000	3,450	2,731	2,731	2,409	(322)	-11.8%
Life Ins - Exempt	503010	0	1,384	1,384	1,320	(64)	-4.6%
LTD - Classified Employees	503500	1,929	1,486	1,486	1,341	(145)	-9.8%
LTD - Exempt	503510	0	756	756	720	(36)	-4.8%
EAP - Classified Empl	504000	314	256	256	256	0	0.0%
EAP - Exempt	504010	0	96	96	96	0	0.0%
Workers Comp - Ins Premium	505200	12,442	16,838	16,838	14,549	(2,289)	-13.6%
Catamount Health Assessment	505700	0	73	73	73	0	0.0%
Total: Fringe Benefits		456,020	504,922	504,922	451,674	(53,248)	-10.5%

Contracted and 3rd Party Service		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Description	Code						
Contr & 3Rd Party - Financial	507100	743	0	0	757	757	100.0%
Contr&3Rd Pty-Educ & Training	507350	0	500	500	0	(500)	-100.0%
Contr&3Rd Pty - Info Tech	507550	0	126,782	126,782	131,818	5,036	4.0%
Other Contr and 3Rd Pty Serv	507600	0	8,608	8,608	0	(8,608)	-100.0%
Total: Contracted and 3rd Party Service		743	135,890	135,890	132,575	(3,315)	-2.4%
Total: 1. PERSONAL SERVICES		1,351,105	1,566,326	1,566,326	1,546,300	(20,026)	-1.3%

Budget Object Group: 2. OPERATING

Equipment		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Description	Code						
Hardware - Desktop & Laptop Pc	522216	3,037	1,155	1,155	1,155	0	0.0%
Furniture & Fixtures	522700	1,927	918	918	819	(99)	-10.8%
Total: Equipment		4,964	2,073	2,073	1,974	(99)	-4.8%

IT/Telecom Services and Equipment		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Description	Code						
Communications	516600	312	0	0	321	321	100.0%
ADS VOIP Expense	516605	4,424	0	0	2,942	2,942	100.0%
Telecom-Wireless Phone Service	516659	3,199	4,256	4,256	3,192	(1,064)	-25.0%
ADS Enterp App Supp SOV Emp Exp	516660	12,281	137,478	137,478	144,090	6,612	4.8%
It Intsvccost-Vision/Isdassess	516671	10,307	10,190	10,190	9,984	(206)	-2.0%
ADS Centrex Exp.	516672	18	0	0	18	18	100.0%
ADS Allocation Exp.	516685	13,706	14,194	14,194	13,467	(727)	-5.1%
Hw - Computer Peripherals	522201	881	0	0	0	0	0.0%

Total: IT/Telecom Services and Equipment		45,128	166,118	166,118	174,014	7,896	4.8%
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Other Operating Expenses		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Description	Code						
Single Audit Allocation	523620	30,123	26,141	26,141	31,243	5,102	19.5%
Admin Miscellaneous	526110	0	0	0	0	0	0.0%
Total: Other Operating Expenses		30,123	26,141	26,141	31,243	5,102	19.5%

Other Purchased Services		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Description	Code						
Insurance Other Than Empl Bene	516000	0	3,112	3,112	265	(2,847)	-91.5%
Insurance - General Liability	516010	4,623	3,334	3,334	3,770	436	13.1%
Dues	516500	19,600	28,968	28,968	19,992	(8,976)	-31.0%
Telecom-Telephone Services	516652	179	2,346	2,346	0	(2,346)	-100.0%
Printing and Binding	517000	0	2,866	2,866	0	(2,866)	-100.0%
Printing & Binding-Bgs Copy Ct	517005	3,306	0	0	3,371	3,371	100.0%
Photocopying	517020	0	0	0	0	0	0.0%
Registration For Meetings&Conf	517100	299	2,000	2,000	306	(1,694)	-84.7%
Postage - Bgs Postal Svcs Only	517205	7	50	50	8	(42)	-84.0%
Outside Conf, Meetings, Etc	517500	0	500	500	0	(500)	-100.0%
Agency Fee	519005	12,953	12,953	12,953	12,953	0	0.0%
Human Resources Services	519006	7,039	7,223	7,223	6,990	(233)	-3.2%
Moving State Agencies	519040	463	0	0	357	357	100.0%
Total: Other Purchased Services		48,470	63,352	63,352	48,012	(15,340)	-24.2%

Property and Maintenance		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Description	Code						
Disposal	510200	0	90	90	0	(90)	-100.0%

Recycling	510220	150	0	0	153	153	100.0%
Repair & Maint - Office Tech	513010	0	1,761	1,761	0	(1,761)	-100.0%
Total: Property and Maintenance		150	1,851	1,851	153	(1,698)	-91.7%

		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Rental Other							
Description	Code						
Rental - Auto	514550	454	663	663	462	(201)	-30.3%
Rental - Office Equipment	514650	7,859	1,500	1,500	2,081	581	38.7%
Total: Rental Other		8,313	2,163	2,163	2,543	380	17.6%

		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Rental Property							
Description	Code						
Rent Land & Bldgs-Office Space	514000	65,596	0	0	0	0	0.0%
Fee-For-Space Charge	515010	0	62,845	62,845	67,508	4,663	7.4%
Total: Rental Property		65,596	62,845	62,845	67,508	4,663	7.4%

		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Supplies							
Description	Code						
Office Supplies	520000	792	200	200	714	514	257.0%
Stationary & Envelopes	520015	46	0	0	56	56	100.0%
Total: Supplies		838	200	200	770	570	285.0%

		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Travel							

Description	Code						
Travel-Inst-Auto Mileage-Emp	518000	251	300	300	0	(300)	-100.0%
Travel-Inst-Other Transp-Emp	518010	122	0	0	0	0	0.0%
Travel-Inst-Meals-Emp	518020	18	0	0	0	0	0.0%
Travel-Inst-Lodging-Emp	518030	98	0	0	0	0	0.0%
Travel-Outst-Auto Mileage-Emp	518500	65	250	250	0	(250)	-100.0%
Travel-Outst-Other Transp-Emp	518510	2,165	1,802	1,802	0	(1,802)	-100.0%
Travel-Outst-Meals-Emp	518520	273	294	294	0	(294)	-100.0%
Travel-Outst-Lodging-Emp	518530	5,933	6,499	6,499	0	(6,499)	-100.0%
Travel-Outst-Incidentals-Emp	518540	48	145	145	0	(145)	-100.0%
Total: Travel		8,972	9,290	9,290	0	(9,290)	-100.0%

Total: 2. OPERATING		212,554	334,033	334,033	326,217	(7,816)	-2.3%
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Total Expenses:		1,563,659	1,900,359	1,900,359	1,872,517	(27,842)	-1.5%
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Fund Name	Fund Code	FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
General Fund	10000	1,234,618	1,284,367	1,284,367	1,277,150	(7,217)	-0.6%
Inter-Unit Transfers Fund	21500	0	0	0	0	0	0.0%
Coronavirus Relief Fund	22045	6,520	0	0	0	0	0.0%
Financial Management Fund	59300	322,521	615,992	615,992	595,367	(20,625)	-3.3%
Funds Total:		1,563,659	1,900,359	1,900,359	1,872,517	(27,842)	-1.5%

Position Count					11		
FTE Total					11		

Organization: 1115001000 - Finance and management - financial operations

Budget Object Group: 1. PERSONAL SERVICES

		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Salaries and Wages							
Description	Code						
Classified Employees	500000	1,312,919	1,358,693	1,358,693	1,404,770	46,077	3.4%
Temporary Employees	500040	0	0	0	0	0	0.0%
Overtime	500060	676	1,657	1,657	1,000	(657)	-39.6%
Vacancy Turnover Savings	508000	0	(59,194)	(59,194)	(7,114)	52,080	-88.0%
Personal Services Budget	509000	0	0	0	0	0	0.0%
Total: Salaries and Wages		1,313,595	1,301,156	1,301,156	1,398,656	97,500	7.5%

		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Fringe Benefits							
Description	Code						
FICA - Classified Employees	501000	96,966	103,942	103,942	107,466	3,524	3.4%
Health Ins - Classified Empl	501500	286,536	303,201	303,201	293,998	(9,203)	-3.0%
Retirement - Classified Empl	502000	272,869	285,326	285,326	300,620	15,294	5.4%
Dental - Classified Employees	502500	17,008	15,048	15,048	15,048	0	0.0%
Life Ins - Classified Empl	503000	5,084	5,732	5,732	5,405	(327)	-5.7%
LTD - Classified Employees	503500	1,414	1,414	1,414	1,812	398	28.1%
EAP - Classified Empl	504000	542	576	576	576	0	0.0%
Employee Tuition Costs	504530	0	0	0	0	0	0.0%
Workers Comp - Ins Premium	505200	20,357	27,553	27,553	23,808	(3,745)	-13.6%
Unemployment Compensation	505500	0	1,189	1,189	1,189	0	0.0%
Catamount Health Assessment	505700	0	0	0	0	0	0.0%
Total: Fringe Benefits		700,776	743,981	743,981	749,922	5,941	0.8%

Contracted and 3rd Party Service		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Description	Code						
Contr & 3Rd Party - Financial	507100	0	0	0	0	0	0.0%
Contr&3Rd Pty-Educ & Training	507350	0	0	0	0	0	0.0%
Contr&3Rd Pty - Info Tech	507550	177,089	0	0	0	0	0.0%
Contr-Compsoftwr-Sysmaint&Upgr	507554	0	0	0	0	0	0.0%
Total: Contracted and 3rd Party Service		177,089	0	0	0	0	0.0%

PerDiem and Other Personal Services		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Description	Code						
Other Pers Serv	506200	0	0	0	0	0	0.0%
Total: PerDiem and Other Personal Services		0	0	0	0	0	0.0%

Total: 1. PERSONAL SERVICES		2,191,460	2,045,137	2,045,137	2,148,578	103,441	5.1%
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Budget Object Group: 2. OPERATING

Equipment		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Description	Code						
Hardware - Desktop & Laptop Pc	522216	15,552	2,500	2,500	2,601	101	4.0%
Hw - Printers,Copiers,Scanners	522217	0	0	0	0	0	0.0%
Software-Application Development	522283	245	0	0	0	0	0.0%
Office Equipment	522410	0	500	500	0	(500)	-100.0%
Furniture & Fixtures	522700	649	750	750	510	(240)	-32.0%
Total: Equipment		16,446	3,750	3,750	3,111	(639)	-17.0%

IT/Telecom Services and Equipment		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Description	Code						
ADS VOIP Expense	516605	10,086	0	0	5,129	5,129	100.0%
Internet	516620	0	0	0	0	0	0.0%
Telecom-Conf Calling Services	516658	0	0	0	0	0	0.0%
Telecom-Wireless Phone Service	516659	89	0	0	510	510	100.0%
ADS Enterp App Supp SOV Emp Exp	516660	662,867	589,948	589,948	471,681	(118,267)	-20.0%
It Intersvcost- Dii Other	516670	0	0	0	0	0	0.0%
It Intsvccost-Vision/Isdassess	516671	16,864	16,676	16,676	16,340	(336)	-2.0%
ADS Centrex Exp.	516672	0	6,000	6,000	58	(5,942)	-99.0%
It Inter Svc Cost User Support	516678	0	0	0	0	0	0.0%
ADS Allocation Exp.	516685	22,427	23,225	23,225	22,036	(1,189)	-5.1%
Hw - Other Info Tech	522200	0	0	0	0	0	0.0%
Hw - Computer Peripherals	522201	480	0	0	255	255	100.0%
Software - Other	522220	0	0	0	0	0	0.0%
Software - Office Technology	522221	0	0	0	0	0	0.0%
Sw-Database&Management Sys	522222	0	0	0	0	0	0.0%
Total: IT/Telecom Services and Equipment		712,814	635,849	635,849	516,009	(119,840)	-18.8%

Other Operating Expenses		FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed	
Description	Code						
Single Audit Allocation	523620	0	3,231	3,231	4,260	1,029	31.8%
Total: Other Operating Expenses		0	3,231	3,231	4,260	1,029	31.8%

Other Purchased Services		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Description	Code						
Insurance Other Than Empl Bene	516000	7,962	5,092	5,092	434	(4,658)	-91.5%
Insurance - General Liability	516010	(409)	5,455	5,455	6,170	715	13.1%

Dues	516500	0	950	950	1,173	223	23.5%
Licenses	516550	0	0	0	0	0	0.0%
Telecom-Telephone Services	516652	724	0	0	737	737	100.0%
ADS PM SOV Employee Expense	516683	0	270	270	0	(270)	-100.0%
Advertising - Job Vacancies	516820	168	0	0	153	153	100.0%
Printing and Binding	517000	602	1,968	1,968	614	(1,354)	-68.8%
Printing & Binding-Bgs Copy Ct	517005	1,732	0	0	1,767	1,767	100.0%
Photocopying	517020	0	800	800	0	(800)	-100.0%
Process&Printg Films, Microfilm	517050	0	0	0	0	0	0.0%
Registration For Meetings&Conf	517100	0	500	500	0	(500)	-100.0%
Training - Info Tech	517110	0	0	0	0	0	0.0%
Postage	517200	0	0	0	0	0	0.0%
Postage - Bgs Postal Svcs Only	517205	1,180	500	500	1,150	650	130.0%
Freight & Express Mail	517300	0	15	15	0	(15)	-100.0%
Instate Conf, Meetings, Etc	517400	0	0	0	0	0	0.0%
Outside Conf, Meetings, Etc	517500	0	0	0	0	0	0.0%
Other Purchased Services	519000	0	0	0	0	0	0.0%
Agency Fee	519005	35,538	26,251	26,251	35,538	9,287	35.4%
Human Resources Services	519006	11,517	11,820	11,820	11,439	(381)	-3.2%
Moving State Agencies	519040	1,278	500	500	0	(500)	-100.0%
Total: Other Purchased Services		60,291	54,121	54,121	59,175	5,054	9.3%

Property and Maintenance		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Description	Code						
Disposal	510200	120	150	150	122	(28)	-18.7%
Recycling	510220	30	0	0	31	31	100.0%
Rep&Maint-Info Tech Hardware	513000	0	0	0	0	0	0.0%
Repair & Maint - Office Tech	513010	2,839	1,100	1,100	2,897	1,797	163.4%
Repair&Maint-Non-Info Tech Equ	513100	0	0	0	0	0	0.0%
Total: Property and Maintenance		2,989	1,250	1,250	3,050	1,800	144.0%

Rental Other		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Description	Code						

Description	Code						
Rental - Auto	514550	0	0	0	0	0	0.0%
Rental - Office Equipment	514650	600	306	306	612	306	100.0%
Rental - Other	515000	0	0	0	0	0	0.0%
Total: Rental Other		600	306	306	612	306	100.0%

		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Rental Property							
Description	Code						
Fee-For-Space Charge	515010	110,142	105,523	105,523	113,353	7,830	7.4%
Total: Rental Property		110,142	105,523	105,523	113,353	7,830	7.4%

		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Supplies							
Description	Code						
Office Supplies	520000	707	900	900	579	(321)	-35.7%
Other General Supplies	520500	0	0	0	0	0	0.0%
Recognition/Awards	520600	6	0	0	0	0	0.0%
Food	520700	0	0	0	0	0	0.0%
Water	520712	0	0	0	0	0	0.0%
Books&Periodicals-Library/Educ	521500	0	275	275	0	(275)	-100.0%
Subscriptions	521510	0	0	0	0	0	0.0%
Other Books & Periodicals	521520	347	0	0	357	357	100.0%
Total: Supplies		1,061	1,175	1,175	936	(239)	-20.3%

		FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Travel							
Description	Code						
Travel-Inst-Auto Mileage-Emp	518000	60	164	164	61	(103)	-62.8%
Travel-Inst-Other Transp-Emp	518010	880	643	643	898	255	39.7%

Travel-Inst-Lodging-Emp	518030	0	0	0	0	0	0.0%
Travel-Inst-Incidentals-Nonemp	518340	0	72	72	0	(72)	-100.0%
Travel-Outst-Auto Mileage-Emp	518500	0	114	114	0	(114)	-100.0%
Travel-Outst-Other Trans-Emp	518510	0	0	0	0	0	0.0%
Travel-Outst-Meals-Emp	518520	0	144	144	0	(144)	-100.0%
Travel-Outst-Lodging-Emp	518530	0	326	326	0	(326)	-100.0%
Travel-Outst-Incidentals-Emp	518540	0	2	2	0	(2)	-100.0%
Total: Travel		940	1,465	1,465	959	(506)	-34.5%

Total: 2. OPERATING		905,282	806,670	806,670	701,465	(105,205)	-13.0%
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Total Expenses:		3,096,741	2,851,807	2,851,807	2,850,043	(1,764)	-0.1%
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Fund Name	Fund Code	FY2020 Actuals	FY2021 Original As Passed Budget	FY2021 Governor's BAA Recommended Budget	FY2022 Governor's Recommended Budget	Difference Between FY2022 Governor's Recommend and FY2021 As Passed	Percent Change FY2022 Governor's Recommend and FY2021 As Passed
Inter-Unit Transfers Fund	21500	0	0	0	0	0	0.0%
Coronavirus Relief Fund	22045	16,212	0	0	0	0	0.0%
Financial Management Fund	59300	3,080,529	2,851,807	2,851,807	2,850,043	(1,764)	-0.1%
Funds Total:		3,096,741	2,851,807	2,851,807	2,850,043	(1,764)	-0.1%

Position Count					18		
FTE Total					18		

1110003000-Finance and management - budget and management

Position Number	Classification	FTE	Count	Gross Salary	Benefits Total	Statutory Total	Total
020001	054000 - Director Budget & Management	1	1	93,933	28,775	7,186	129,894
020003	053800 - Senior Budget & Mgt Analyst	1	1	79,789	41,398	6,103	127,290
020005	053800 - Senior Budget & Mgt Analyst	1	1	101,691	39,974	7,780	149,445
020007	554900 - Dir of Continuous Improv Plan	1	1	82,451	41,987	6,308	130,746
020008	053800 - Senior Budget & Mgt Analyst	1	1	79,789	41,400	6,104	127,293
020014	486700 - Budget & Management Analyst	1	1	68,099	24,224	5,209	97,532
020069	053800 - Senior Budget & Mgt Analyst	1	1	77,334	27,562	5,917	110,813
020074	486700 - Budget & Management Analyst	1	1	65,499	32,704	5,011	103,214
027001	90120A - Commissioner	1	1	135,284	39,972	10,350	185,606
027003	90570D - Deputy Commissioner	1	1	128,826	33,810	9,856	172,492
027006	91590E - Private Secretary	1	1	49,006	11,674	3,748	64,428
Total		11	11	961,701	363,480	73,572	1,398,753

Fund Code	Fund Name	FTE	Count	Gross Salary	Benefits Total	Statutory Total	Total
10000	General Fund	11	8.42	724,063	287,205	55,393	1,066,661
59300	Financial Management Fund		2.58	237,638	76,275	18,179	332,092
Total		11	11	961,701	363,480	73,572	1,398,753

1115001000-Finance and management - financial operations

Position Number	Classification	FTE	Count	Gross Salary	Benefits Total	Statutory Total	Total
020009	030700 - Asst Dir Statewide Reporting	1	1	97,032	30,605	7,423	135,060
020012	065800 - Statewide Fin Rep Analyst II	1	1	77,563	34,653	5,934	118,150
020013	065800 - Statewide Fin Rep Analyst II	1	1	68,099	38,821	5,209	112,129
020016	015200 - Change Management Analyst	1	1	68,245	15,760	5,221	89,226
020026	487190 - VISION Support Specialist I	1	1	50,461	20,007	3,861	74,329
020028	068300 - VISION Financial Analyst II	1	1	66,768	38,374	5,108	110,250
020034	487200 - Vision Support Specialist II	1	1	73,216	33,217	5,601	112,034
020037	064100 - VISION Operations Analyst IV	1	1	77,771	34,699	5,950	118,420
020044	013300 - Statewide Grants Administrator	1	1	85,051	36,305	6,506	127,862
020046	030400 - Director Statewide Reporting	1	1	100,277	39,662	7,671	147,610
020051	064300 - Vision Financial Analyst I	1	1	64,917	37,970	4,966	107,853
020052	548800 - VISION Financial Analyst III	1	1	70,907	24,681	5,424	101,012
020053	065000 - Dir Statewide Accounting	1	1	111,010	48,283	8,493	167,786
020054	065800 - Statewide Fin Rep Analyst II	1	1	82,742	35,795	6,330	124,867

020055	534900 - Business Appl Support Manager	1	1	93,309	44,166	7,138	144,613
020070	487200 - Vision Support Specialist II	1	1	62,546	22,857	4,785	90,188
020071	056600 - Asst Dir of Statewide Account	1	1	88,088	43,230	6,738	138,056
020073	068300 - VISION Financial Analyst II	1	1	66,768	38,374	5,108	110,250
Total		18	18	1,404,770	617,459	107,466	2,129,695

Fund Code	Fund Name	FTE	Count	Gross Salary	Benefits Total	Statutory Total	Total
59300	Financial Management Fund	18	18	1,404,770	617,459	107,466	2,129,695
Total		18	18	1,404,770	617,459	107,466	2,129,695

Agency of Administration (AOA), Department of Finance & Management (DFM)

