

# Town of Wilmington, Vermont 2003 Annual Report

For Fiscal Year Ended June 30, 2003  
(March 2, 2004 Town Meeting)

# Dedication



**Betty Wolf**

A registered nurse, Betty moved to Wilmington in 1950 with her husband Mickey. She and Mickey **were** Health Care in the Valley. Betty drove while Mickey attended to medical needs of residents reaching from Wardsboro in the north to Colrain in the south, west Brattleboro and Woodford, east and west. Her hours were 24/7 with no vacation. Home visits were \$4.00 and office visits \$3.00. Betty ran the office and in the first 10 years delivered 200 babies herself as people chose to deliver at home. The office hours were 8-2, then off to Bennington and Brattleboro, often in the same day, to see patients. With Route 100 still being dirt the Wolfs used up a car a year. Betty's first office was in the current Listers office. In 1957 a second office was opened at Mount Snow with Betty being the nurse, administrator, receptionist, cleaning lady, procurer of supplies and lab and x-ray technician. In this time, Betty started a family that grew to five children and took in two boarders in her home who were doctors in training to be country docs. She provided meals and laundry service too!

In 1961 Betty was elected to the school board, chairing the Elementary School Building Committee and eventually serving for 18 years. In that time she organized day care and physical education in kindergarten.

Betty sang in the Congregational Church Choir for 40 years, skied, played tennis, read, gardened and did needlepoint. In the 80's Betty worked for Dr. Bill Sargent as nurse and office manager. More recently Betty has been a trustee at Southwestern Vermont Health Care working four days a week in the hospital. At the hospital she is an active working board member, head of Strategic Planning Committee, and on the Home Health Care Board.

When asked, Betty says, "I'm doing what I like, taking care of grandmas to babies, I feel responsible for a lot of people in town."

Thank you, Betty Wolf, for a life of dedicated service to our town.

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# Information Page

## **Town of Wilmington**

Chartered April 29, 1751

Population 2,225

Area 26,624 acres (41.6 sq. miles)

Altitude 1,580 feet

## **Town Website**

[www.wilmingtonvermont.us](http://www.wilmingtonvermont.us)

## **Administrative Offices**

8 AM to 5 PM MON - FRI

464-8591

## **Deerfield Valley Rescue**

**9-1-1 (24 hour emergency)**

464-5557 (Business Office)

## **Fire Department**

**9-1-1 (24 hour emergency)**

464-8022 (Business Office)

## **Highway Department**

464-5515 (Town Garage)

## **Library: Pettee Memorial**

464-8557

Monday — 10 AM - 2 PM

Tuesday — 12 PM - 6 PM

Wednesday — 12 PM - 6 PM

Thursday — 12 PM - 6 PM

Friday — 10 AM - 2 PM

Saturday — 10 AM - 2 PM

## **Police Department**

**9-1-1 (24 hour emergency)**

464-8593 (Business Office)

Police Lobby Hours

8 AM to 5 PM EVERY DAY

Lobby staffed

8-11 AM and 12-5 PM

## **Recycling Facilities**

Beaver Street 24 Hours

Transfer Station (see hours below)

## **Schools:**

**Middle/High School**

464-5255

**Elementary School**

464-5177

**Superintendents Office**

464-1300

## **Town Clerk's Office**

464-5836

M-W 8:30 AM to Noon and 1 PM to 4 PM

TH 8:30 AM to 4 PM

FRI 8:30 AM to 6:30 PM

## **Transfer Station**

464-5666

TUES. and FRI. — 8 AM to 3:30 PM

SUNDAY — 12 NOON to 4 PM

## **Wastewater & Compost Facility**

464-3862

## **Wilmington Water District**

Raymond Lavoy, Commissioner, 464-3746

# Permits and Licenses

## Department Name and Permits Required:

**Administrative Office: 464-8591**

**Right-of-Way Permit** for new driveways onto town roads or any construction work in town right-of-way.

**Sewer Permit** for capacity allocation and connection to municipal sewer system.

**Transfer Station Permit** for use of Transfer Station on Miller Road. (Also at the Transfer Station on Sunday 12 - 4 when Administrative Office is closed.)

**Fire Department: 464-8022 or Police Department: 464-8593**

**Burning Permit** for any outdoor burning unless ground is snow-covered.

**Town Clerk Office: 464-5836**

**Dog License** for all dogs on or before April 1 of each year. Up-to-date Certificate of Vaccination for Rabies required for licensing. Rabies vaccination is required for all dogs, cats, ferrets, and wolf hybrids.

**Liquor and Tobacco Licenses** required annually to sell liquor and tobacco products. Applications at Town Clerk's office. Liquor licenses must be approved by Selectboard and State Liquor Control Board.

**Marriage License and Civil Union License:** Wilmington residents must acquire a license in Wilmington and may marry or unite anywhere in the state. Non-residents may acquire the license from any town clerk in the state and may marry or unite anywhere in the state.

**Trailer Park License** for any trailer park annually.

**Zoning Department Permits: 464-8591**

**On-Site Waste Water (Septic System) Application:** *Must* accompany any Zoning Application for 1 to 2 family dwellings (unless on municipal sewer).

**Sign Permit** for any sign.

**Zoning Permit** required for any land development, construction, including structural alterations and uses as permitted by Ordinance

**Development Review Board Approval Required for:**

### **Conditional Uses**

**Design Control** for any land development, changes, construction and signs for *ALL* properties located in the Design Control District.

### **Planned Unit Developments (PUD's)**

### **Planned Residential Developments (PRD's)**

**Rights of Way** (in lieu of 150' footage road frontage requirement for access)

### **Variances**

# 2003 Town Officers, Boards and Commissions

## ELECTED OFFICIALS

SELECTBOARD	2004 (3)	Fred J. Skwirut
	2004 (2)	Paul Kasanoff
	2005 (3)	Zettella Penson
	2005 (2)	Andrew Palumbo
	2006 (3)	Robert D. Wheeler
TOWN CLERK	2004 (3)	Susan Manton
TOWN TREASURER	2004 (1)	Laurie Boyd
MODERATOR	2004 (1)	Frank Spencer
LISTERS	2004 (3)	Deborah Anderson
	2005 (3)	Gerald B. Osler
	2006 (3)	Charles "Ted" Blackburn
FIRST CONSTABLE	2004 (1)	Peter D. Barton
SECOND CONSTABLE	2004 (1)	Michael B. Penson
GRAND JUROR	2004 (1)	Susan Manton
CEMETERY COMMISSIONERS	2004 (5)	Walter White
	2005 (5)	Florence Moore
	2006 (5)	Richard Covey
	2007 (5)	Lisa B. Shea
	2008 (5)	Mark F. Shea
TOWN AGENT	2004 (1)	Curtis Toof
BUDGET COMMITTEE	2004 (3)	David K. DuMont (resigned)
		Paul Myers (appointed)
	2004 (3)	Jacob White
	2005 (3)	Steven E. Adams
	2005 (3)	Andrew J. Palumbo (resigned)
		Fred Craven (appointed)
	2006 (3)	Christopher "Kip" Adams
	2006 (3)	John Willard, Jr.
LIBRARY TRUSTEES	2006 (3)	Clifford Duncan
	2004 (5)	Nancy D. Willard
	2005 (5)	Ann G. Ottaviano
	2006 (5)	Adam Grinold
	2007 (5)	Franklin Reeve
	2008 (5)	Margaret Streeter

TRUSTEE C.C. HAYNES FUND	2004 (1) Mary Jane Finnegan
GREEN MT.BEACH COMMITTEE	2004 (3) John Redd
	2005 (3) Jim Marchionna
	2006 (3) Michelle Monks Manton (appt)
SCHOOL MODERATOR	2004 (1) Frank Spencer
SCHOOL DIRECTORS	2004 (2) Colleen Doyle (resigned)
	Thomas Manton (appointed)
	2004 (3) John Conlon
	2005 (3) Douglas Swanson
	2005 (2) Charles "Ted" Blackburn
	2006 (3) Leitha Cipriano
JUSTICES OF THE PEACE	2004 (2) Ethel Childs
(November Election)	2004 (2) Michael Eldred
	2004 (2) Mary Jane Finnegan
	2004 (2) William Hamilton
	2004 (2) Paul Kasanoff
	2004 (2) Frances E. Kirchner
	2004 (2) Charles Richter (resigned)
	Linda Green (appointed)
	2004 (2) Frank Spencer
	2004 (2) Gary Wax
	2004 (2) John "Will" Wheeler

#### **APPOINTED OFFICIALS**

TOWN MANAGER	Sonia Alexander
ROAD SUPERVISOR	Michael B. Penson
POLICE CHIEF	Joseph Szarejko
FIRE CHIEF	Troy Johnson
ASSISTANT FIRE CHIEF	Richard Covey
FINANCE OFFICER	Laurie Boyd
HEALTH OFFICER	Troy Johnson
ZONING AND SIGN	
ADMINISTRATOR	Bonnie L. Lorimer
ANIMAL WARDEN	Michael B. Penson
TOWN FOREST FIRE WARDEN	Brian J. Johnson
CIVIL DEFENSE CHAIRMAN	Troy Johnson
TREE WARDEN	2004(1) John Redd
ENERGY COORDINATOR	2004 (1) Sonia Alexander
COUNCIL ON AGING	2004 (1) Patricia Zach



TOWN SERVICE OFFICER	2004 (1) Joseph Szarejko
WEIGHER OF COAL	2004 (1) Andrew Crawford
SURVEYOR WOOD /SHINGLES	2004 (1) Paul Kasanoff
FENCE VIEWERS	2004 (1) William Adams
	2004 (1) Leonard "Pete" Johnson
	2004 (1) Henry Wheeler
DEVELOPMENT REVIEW BOARD	2004 (3) Mark Pederson (resigned)
	Carl Boyd (appointed)
	2004 (3) Nicki Steel
	2005 (3) Charles Richter (resigned)
	Peter Libby (appointed)
	2005 (3) Sharon Brisette
	2006 (3) Louis Clark
	<u>Alternates:</u>
	2005 (2) Lana Palumbo
	2005 (2) Nona Monis
RECREATION COMMISSION	2004 (1) Darren Bernard
	2004 (1) David Dyas
	2004 (1) James Reilly
	2004 (1) Michael Rosso
	2004 (1) Douglas Swanson
GREENUP CO-CHAIRS	2004 (1) Kathryn Larsen
	2004 (1) Rebecca Sweeney
PLANNING COMMISSION	2007 (4) Arlene Palmiter
	2007 (4) Steven E. Adams
	2004 (4) Joseph Cincotta
	2005 (4) Cynthia Beaudette
	2006 (4) Scott Reeves
MEMORIAL HALL ADVISORY COMMITTEE	2004 (1) Alan Davis
	2004 (1) Cynthia Beaudette
	2004 (1) Michael Eldred
	2004 (1) Fred J. Skwirut, Selectboard
	2004 (1) Peter Morris, Historical Society
WINDHAM SOLID WASTE DISTRICT: REPRESENTATIVE ALTERNATE	2004 (1) Merrill Mundell
	2004 (1) Franklin Reeve
WINDHAM REGIONAL COMMISSIONERS	2004 (1) Vacant
	2004 (1) Matthew Yakovleff

# Vacancies in Town and School Offices

To Be Elected By Australian Ballot

Office	Term	Incumbent	Candidate
Selectboard	3	Fred J. Skwirut	Paul Myers Curtis Toof
Selectboard	2	Paul Kasanoff	William B. Adams
Town Moderator	1	Frank Spencer	Frank Spencer
Town Clerk	3	Susan Manton	Susan Manton
Town Treasurer	1	Laurie Boyd	Laurie Boyd
Lister	3	Deborah Anderson	Deborah Anderson
First Constable	1	Peter D. Barton	Peter D. Barton
Second Constable	1	Michael B. Penson	Robert Pelosi
Grand Juror	1	Susan Manton	Susan Manton
Cemetery Commissioner	5	Walter White	Walter White
Town Agent	1	Curtis Toof	Mary Jane Finnegan
Budget Committee (Vote for two)	3 3	Paul Myers Jacob White	Alfred A. Craven Robert Pelosi
Budget Committee (1 year remaining of 3-year term)	(1)	Alfred "Fred" Craven	John Lyddy
C. C. Haynes Fund Trustee	1	Mary Jane Finnegan	John Lyddy
Library Trustee	5	Nancy D. Willard	Nancy D. Willard
Green MTBeach Comm.	3	John Redd	John Redd
Green MTBeach Comm. (2 years remaining of 3-year term)	(2)	Michelle Monks Manton	Michelle Monks Manton
School Moderator	1	Frank Spencer	Frank Spencer
School Director	3	John Conlon	John Conlon
School Director	2	Thomas Manton	Thomas Manton

# 2003 Annual Town Meeting

March 04, 2003

## Abstract of Minutes

- Article 1** Election of all Town and Town School District Officers required by law and the vote of the Town.
- Article 2** Voted to accept the Town Report.
- Article 3** Voted not to decide Public Questions by Australian Ballot.
- Article 4** Elected the Library Trustees as Trustee of Pettee Memorial Library.
- Article 5** Voted to collect taxes in installments; one half on Friday, August 15, 2003 and Friday, February 6, 2004.
- Article 6** Voted to raise and appropriate \$1,037,092 for the General Fund.
- Article 7** Voted to raise and appropriate no money for the Town Hall Capital Fund.
- Article 8** Voted to raise and appropriate \$764,303 for the Town Road Budget.
- Article 9** Voted to raise and appropriate no money for the Town Road Equipment Account.
- Article 10** Voted to raise and appropriate no money for the Fire Department Equipment Account.
- Article 11** Voted to raise and appropriate \$20,000 for the Bridge Rehabilitation Account.
- Article 12** Voted to raise and appropriate \$4,000 for the Fire House Capital fund.
- Article 13** Voted to raise and appropriate \$69,009 for the operation of Pettee Memorial Library.
- Article 14** Voted to raise and appropriate a sum not to exceed \$2,000 to the Deerfield Valley Farmers' Day Association for the valley's annual Deerfield Valley Farmers' Day Exhibition.
- Article 15** Voted to raise and appropriate a sum of \$3,660 to support the home health care and hospice care of patients in their homes by staff and volunteers of the Visiting Nurse Alliance of Vermont and New Hampshire, Inc.
- Article 16** Voted to exempt from town and school taxes, Social Lodge #38 F. & A. M. pursuant to the provisions of Title 32, Section 3840.
- Article 17** Voted to exempt from town and school taxes, the health center owned by Putnam Memorial Health Corporation pursuant to the provisions of Title 32, Section 3832 (7).
- Article 18** Other non-binding business.

# 2004 Warning

Wilmington, Vermont

March 02, 2004

The legal voters of the Town of Wilmington are hereby warned and notified to meet at the High School Gymnasium in said Wilmington, Vermont, at 10:00 A.M. on Tuesday, March 02, 2004.

The Annual Town Meeting is called at 10:00 o'clock in the A.M. for the purpose of voting on Article 1 of the Town Warning and Article 1 of the Wilmington School District Warning. All other Articles are to be taken up at the conclusion of the Town School District Meeting.

- Article 1** To elect all Town and Town School District Officers required by law and the vote of the Town. (Australian Ballot -Polls open 10:00 A.M. until 7:00 P.M.)
- Article 2** To see if the Town will vote to accept the Town Report.
- Article 3** To see what date or dates will be set for the payment of taxes.
- Article 4** To see how much money the Town will vote to raise and appropriate for the General Fund.
- Article 5** To see how much money the Town will vote to raise and appropriate for the Town Road Budget.
- Article 6** To see how much money the Town will vote to raise and appropriate for the Town Road Equipment Account.
- Article 7** To see how much money the Town will vote to raise and appropriate for the Fire Department Equipment Account.
- Article 8** To see how much money the Town will vote to raise and appropriate for the Bridge Rehabilitation Account.
- Article 9** To see how much money the Town will vote to raise and appropriate for the Fire House Capital Fund.
- Article 10** To see how much money the Town will vote to raise and appropriate for the operation of Pettee Memorial Library.
- Article 11** To see if the Town will vote to impose a one percent sales tax in accordance with the provisions of 24 V. S.A. § 138.
- Article 12** To see if the Town will vote to impose a one percent meals and alcoholic beverages tax in accordance with the provisions of 24 V. S.A. § 138.
- Article 13** To see if the Town will vote to impose a one percent rooms tax in accordance with the provisions of 24 V. S.A. § 138.
- Article 14** To see if the Town will vote to establish a "Property Tax Relief Reserve Fund".

**Article 15** To see if the Town will vote to authorize a transfer to the Property Tax Relief Reserve Fund of all funds received as a result of a positive vote on Article 11, Article 12, and Article 13 above.

**Article 16** To transact any other non-binding business.

Dated at Wilmington, Vermont this 28th day of January, 2004.

Selectboard of the Town of Wilmington

Fred J. Skwirut, Chair

Robert Wheeler

Zettella Penson

Paul Kasanoff

Andrew Palumbo

# Budget Committee Recommendations March 02, 2004 Town Warning

**Article 3** To collect taxes in installments, one half on Monday, August 16, 2004, and one half on Friday, February 11, 2005. (Vote 9 Yes, 0 No)

**Article 4** That the Town vote to raise and appropriate \$1,053,521 for the General fund. (Vote 7 Yes, 1 No, 1 Abstention)

**Article 5** That the Town vote to raise and appropriate \$813,788 for the Town Road Budget. (Vote 9 Yes, 0 No)

**Article 6** That the Town vote to raise and appropriate \$160,000 for the Town Road Equipment Account. (Vote 9 Yes, 0 No)

**Article 7** That the Town vote to raise and appropriate \$45,000 for the Fire Department Equipment Account. (Vote 0 Yes, 9 No)

**Note:** The Budget Committee discussed and voted their intention to postpone funding of the Fire Department Equipment Account for this year and the two years following at which time the \$1.487 million note shall be paid in full. It is intended to make up the 3 years of not funding the fire equipment account in FY 08.

**Article 8** That the Town vote to raise and appropriate \$5,000 for the Bridge Rehabilitation Account. (Vote 0-9)

**Article 9** That the Town vote to raise and appropriate \$3,000 for the Fire House Capital Fund. (Vote 9 Yes, 0 No)

**Article 10** That the Town vote to raise and appropriate \$81,362 for the operation of the Pettie Memorial Library. (Vote 7 Yes -1 No -1 Abstention)

**Article 11** That the Town vote to pass over this Article. (Vote 9 Yes, 0 No)

- Article 12 That the Town vote to pass over this Article. (Vote 9 Yes, 0 No)  
Article 13 That the Town vote to pass over this Article. (Vote 9 Yes, 0 No)  
Article 14 That the Town vote to pass over this Article. (Vote 9 Yes, 0 No)  
Article 15 That the Town vote to pass over this Article. (Vote 9 Yes, 0 No)

Respectfully submitted, *Wilmington Budget Committee*

Steven E. Adams, *Chair*

Paul Myers

Christopher Adams, *Clerk*

Andrew Palumbo, *Selectboard*

Charles "Ted" Blackburn, *School Director*

Jacob White

Fred Craven

John Willard, Jr.

Clifford Duncan



*Flooding at Buzzy Towne Park*

Photo Courtesy of the Deerfield Valley News

# Proposed Appropriations and Estimated Tax Rate

ITEM	FY 04-05 <u>Proposed</u>	Tax Rate <u>Est.</u>	FY 03-04 <u>Budget</u>	Tax Rate <u>Actual</u>	Budget Increase (Decrease)	Tax Rate Increase (Decrease)
General Fund	1,506,981	0.46	1,514,358	0.47	(7,377)	(0.01)
General Fund Revenue	428,525	0.13	363,750	0.11	64,775	0.02
General Fund Net	1,078,456	0.33	1,150,608	0.36	(72,152)	(0.03)
General Fund Surplus	24,935	0.01	113,516	0.04	(88,581)	(0.03)
<b>General Fund Tax Approp.</b>	<b>1,053,521</b>	<b>0.32</b>	<b>1,037,092</b>	<b>0.32</b>	<b>16,429</b>	<b>0.00</b>
Town Roads Expense	976,339	0.30	945,639	0.29	30,700	0.01
Town Road Revenue	120,400	0.04	112,500	0.03	7,900	0.00
Town Road Net	855,939	0.26	833,139	0.26	22,800	0.01
Town Roads Surplus	42,151	0.01	68,836	0.02	(26,685)	(0.01)
<b>Town Roads Tax Approp.</b>	<b>813,788</b>	<b>0.25</b>	<b>764,303</b>	<b>0.24</b>	<b>49,485</b>	<b>0.01</b>
Town Road Equipment	160,000	0.05	0.00	0.00	160,000	0.05
Fire Department Equipment	0.00	0.00	0.00	0.00	0.00	0.00
Bridge Rehabilitation	0.00	0.00	20,000	0.01	(20,000)	(0.01)
Fire House Capital Fund	3,000	0.00	4,000	0.00	(1,000)	0.00
Pettee Memorial Library	81,362	0.03	69,009	0.02	12,353	0.00
<b>Automatic Appropriations</b>						
Town Hall Bond (14 of 20)	36,500	0.01	38,038	0.01	(1,538)	0.00
Sewer Bond (15 of 20)	82,300	0.03	86,279	0.03	(3,979)	0.00
Health Center Exemption	3,700	0.00	4272	0.00	(572)	0.00
Masonic Hall Exemption	833	0.00	996	0.00	(164)	0.00
1.4 million note payment (1/3) + interest	496,000	0.15	8340	0.00	487,660	0.15
Deerfield Valley Farmers Day (Gen. Fund 05)	0.00	0.00	2000	0.00	(2,000)	0.00
Visiting Nurse Alliance*	0.00	0.00	3660	0.00	(3,660)	0.00
Total Town Appropriations	2,731,004	0.84	2,017,989	0.627	713,015	0.22
<b>Town Grand List (Estimated April 04)</b>	<b>3,242,711</b>		<b>3,217,711</b>		<b>25,000</b>	
Residential Education Rate +.01 Drainage		2.028		2.25		(0.22)
Non-Residential Education Rate		1.85		2.25		(0.40)
<b>Residential Education and Town Rate</b>		<b>2.87</b>		<b>2.877</b>		<b>(0.01)</b>
<b>Non-Residential Education and Town Rate</b>		<b>2.69</b>		<b>2.877</b>		<b>(0.18)</b>

# Abstract of the Grand List

December 31, 2003  
Taxable Listed Values

<u>Real Estate</u>	<u># of Parcels</u>	<u>All Corp</u>	<u>Town Residents</u>	<u>State Residents</u>	<u>Non-State Residents</u>	<u>Municipal Totals</u>	<u>Education Totals</u>
R-I	514	0	49,121,400	277,000	9,338,000	58,736,400	58,736,400
R-II	157	0	27,721,063	300,000	3,255,000	31,276,063	31,276,063
MH-U	48	12,000	43,000	2,500	452,000	509,500	509,500
MH-L	20	0	436,000	0	300,000	736,000	736,000
V-I	1,028	864,500	4,364,500	1,723,500	107,802,660	114,755,160	114,755,160
V-II	124	615,000	402,908	565,000	28,428,004	30,010,912	30,010,912
C	143	20,648,460	15,818,000	2,725,000	2,558,000	41,749,460	41,749,460
C-A	6	330,000	210,000	90,000	95,000	725,000	725,000
I	1	0	500,000	0	0	500,000	500,000
U-E	4	10,445,100	0	0	0	10,445,100	10,445,100
U-O	0	0	0	0	0	0	0
F	1	0	218,000	0	0	218,000	218,000
W	0	0	0	0	0	0	0
O	147	0	516,000	177,000	14,145,800	14,838,800	14,838,800
Misc.	1,136	3,506,450	2,162,343	962,307	10,590,569	17,221,669	17,221,669
<b>Totals</b>	<b>3,329</b>	<b>36,421,510</b>	<b>101,513,214</b>	<b>6,822,307</b>	<b>176,965,033</b>		

<b>Total Listed Value Of Real Estate For Taxation</b>	<b>Municipal</b>	<b>Education</b>
	<b>321,722,064</b>	<b>321,722,064</b>

## Personal Property

Cable	0	450,000
Machinery And Equipment	0	N/A
Inventory	0	N/A
Total Listed Value Of Personal Property	0	450,000
Non-Approved Contracts And Exemptions	N/A	245,000

<b>Total Listed Value Of Taxable Property</b>	<b>321,722,064</b>	<b>322,417,064</b>
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<b>Total Grand List</b>	<b>3,217,220.64</b>	<b>3,224,170.64</b>
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(One percent of total listed value of real and personal property)

(Total Non-Taxable Parcels: 137 Non-Tax Parcels are not included on this form.)

## Key to Real Estate Codes

<b>R-I</b>	Residential I	<b>I</b>	Industrial
<b>R-II</b>	Residential II	<b>U-E</b>	Utilities-Electric
<b>MH-U</b>	Mobile Homes-U	<b>U-O</b>	Utilities-Other
<b>MH-L</b>	Mobile Homes-L	<b>F</b>	Farm
<b>V-I</b>	Vacation I	<b>W</b>	Woodland
<b>V-II</b>	Vacation II	<b>O</b>	Other
<b>C</b>	Commercial	<b>Misc.</b>	Miscellaneous
<b>C-A</b>	Commercial Apartments		



# Wilmington Town Budgets



*Lake Whitingham*

*Southern Terminus of the Hoot, Toot, and Whistle Trail*

Photo Courtesy of Steve Ovenden

# General Fund Budget

Description	FY 2005 Budget	FY 2004 Budget	Variance FY 05 vs. 04
<b>Town Officers</b>			
Town Meeting and Elections	1,200	1,200	0
Selectboard	4,800	6,300	(1,500)
<b>Town Clerk</b>	34,180	32,522	1,658
Assistant Town Clerk	10,000	8,000	2,000
Supplies & Postage TC	2,000	2,000	0
Town Clerk Training	1,600	1,600	0
Copier/Computer/Office Furniture	1,800	1,800	0
Taping Town Meeting	600	600	0
Recording Supplies	1,500	1,500	0
Microfilm	540	540	0
<b>Town Clerk Sub-Total</b>	<b>52,220</b>	<b>48,562</b>	<b>3,658</b>
Town Clerk Fees*	40,000	40,000	0
<b>Town Clerk Net</b>	<b>12,220</b>	<b>8,562</b>	<b>3,658</b>
Town Treasurer	3,110	3,110	0
Listers Programs & Mlg.	3,000	3,000	0
Reappraisal Capital Account	10,000	0	10,000
Expenses Building Inspect	0	0	0
Town Manager Expenses	2,650	2,650	0
Des Cont & Sign Bd & ZBA	900	600	300
Administrative Salaries	213,750	191,386	22,364
Administrative Fees*	145,100	137,300	7,800
<b>Net Administrative Salaries</b>	<b>68,650</b>	<b>54,086</b>	<b>14,564</b>
Supplies/Postage/Equipment	9,500	9,000	500
Computer Support & Equip.	5,000	4,000	1,000
Telephone/Internet	3,500	4,700	(1,200)
Tax Bills	5,000	4,700	300
Training	1,000	500	500
Copier	3,500	3,000	500
<b>Expenditures Sub-total</b>	<b>319,130</b>	<b>282,708</b>	<b>36,422</b>
<b>*Deductions shown below in Town Officers Net</b>			
<b>Town Officers Revenue</b>			
Interest Del Taxes	60,000	57,000	3,000
Penalty Del Taxes	34,000	32,000	2,000
Town Clerk Fees	40,000	40,000	0
Road & WWTF (Staff)	12,400	12,400	0
Land Sales/Redemptions	2,000	0	2,000

<b>Description</b>	<b>FY 2005 Budget</b>	<b>FY 2004 Budget</b>	<b>Variance FY 05 vs. 04</b>
Building Code	0	0	0
Zoning and DRB	24,000	24,000	0
State Education Fund	8,000	8,000	0
Permit Recording Fees (Bianchi)	800	0	800
Misc. Administrative Income	500	500	0
Act 60 GL Admin	3,400	3,400	0
Licenses	4,500	3,800	700
<b>Sub-total</b>	<b>189,600</b>	<b>181,100</b>	<b>8,500</b>
<b>Town Officers Net</b>	<b>129,530</b>	<b>101,608</b>	<b>27,922</b>
Cemeteries - Riverview and Intervale	10,780	3,898	6,882
Animal Control	1,000	25	975
<b>Police Department</b>			
Sworn Payroll	209,506	202,041	7,465
Byrne Grant Program	50,000	12,000	38,000
Part-time Officers	9,095	8,500	595
Dispatchers	40,951	39,145	1,806
OT & Holiday Adjustment	34,323	32,708	1,615
Outside Employment	12,000	500	11,500
<b>Personnel Sub-total</b>	<b>355,875</b>	<b>294,894</b>	<b>60,981</b>
<b>w/o Byrne Grant and OSE</b>	<b>293,875</b>	<b>282,394</b>	<b>11,481</b>
Cruiser Replacement	21,500	21,500	0
Cruiser Operation/Maint	18,500	17,500	1,000
Photographic Equipment	250	250	0
Film & Processing	350	400	(50)
Uniform Purchase	2,000	1,750	250
Uniform Maintenance	1,500	1,500	0
Firearms Ammunition	750	750	0
Radar	350	350	0
<b>Police Equipment Sub-total</b>	<b>45,200</b>	<b>44,000</b>	<b>1,200</b>
Telephone	4,100	4,100	0
Postage	600	600	0
Office Supplies	1,500	1,500	0
Civilian Police Academy	100	100	0
Office Equipment	500	500	0
DMV Computer	2,050	1,800	250
Equipment Maintenance	2,000	2,000	0
Computers (Hard & Software)	1,000	1,000	0
Statewide Record Database	3,400	3,400	0
Copier	1,100	1,100	0
<b>Office Supplies/Equip. Sub-total</b>	<b>16,350</b>	<b>16,100</b>	<b>250</b>

<b>Description</b>	<b>FY 2005 Budget</b>	<b>FY 2004 Budget</b>	<b>Variance FY 05 vs. 04</b>
Inservice Training	2,000	2,000	0
Training Aids & Materials	500	500	0
Community Awareness	100	100	0
Radio Maintenance	1,500	1,500	0
Equipment Replacement	1,500	1,500	0
Association Fees	200	200	0
Chief's Expenses	500	500	0
Code Compliance	100	100	0
Biohazard Prevention Supplies	400	250	150
Investigation Costs	1,000	1,000	0
Brattleboro Lockup	500	500	0
Towing	500	200	300
Dare Supplies	0	0	0
Applicant Advertising	50	100	(50)
<b>Sub-total</b>	<b>8,850</b>	<b>8,450</b>	<b>400</b>
<b>Total Expenditures</b>	<b>426,275</b>	<b>363,444</b>	<b>62,831</b>
<b>w/o Byrne Grant and OSE</b>	<b>364,275</b>	<b>350,944</b>	<b>13,331</b>
<b>Police Revenue</b>			
Fees & Fines - Police	45,000	41,300	3,700
Sale of Cruiser	3,500	3,500	0
Alarm Registration Fees	2,500	2,500	0
Outside Employment	12,000	750	11,250
Byrne Grant Program Income	50,000	12,000	38,000
Cops Grant			
Misc Police Revenue	50	50	0
<b>Police Revenue Sub-total</b>	<b>113,050</b>	<b>60,100</b>	<b>52,950</b>
<b>Police Net</b>	<b>313,225</b>	<b>303,344</b>	<b>9,881</b>
<b>Fire Department</b>			
Salaries and Labor	54,355	54,355	0
Electricity	1,400	1,400	0
Telephone	2,200	2,200	0
Firefighter Assoc	450	450	0
Dispatch Assessment	20,100	14,000	6,100
Radio Maintenance	1,500	1,500	0
Administration	1,200	1,200	0
Training	2,000	2,000	0
Code Compliance	1,200	1,200	0
Air Packs	3,000	3,000	0
Water Rent	650	650	0
Sewer Rent	300	300	0
Fire Alarm	175	175	0

<b>Description</b>	<b>FY 2005 Budget</b>	<b>FY 2004 Budget</b>	<b>Variance FY 05 vs. 04</b>
Truck Maintenance	4,000	4,000	0
Gas & Oil	1,800	1,800	0
Building Maintenance	3,000	3,000	0
Extinguisher - Recharge	200	200	0
Equipment, New & Replacement	4,000	4,000	0
Helmets, Boots, & Coats	2,750	2,750	0
Hose	1,600	1,600	0
Foam	250	250	0
Heating Oil - Fire Dept	3,800	3,800	0
Code Enforcement	0	0	0
Fire Prevention Education	250	250	0
<b>Homeland Security</b>			
Res-Q-Jack	0	0	0
Thermal Imager	0	0	0
Dual Bank Radio	0	0	0
Foam Pro System	0	0	0
Travel Expenses	2,000	2,000	0
<b>Fire Expense Sub-total</b>	<b>112,180</b>	<b>106,080</b>	<b>6,100</b>
<b>Fire Revenue</b>			
Fees - Town of Searsburg	10,520	10,032	488
Somerset	3,000	3,963	(963)
Sale of Pagers			0
Reimbursement for Health Officer	1,000		
FD Homeland Security Grant			
Fees & Fines - Fire Dept.	50	50	0
<b>Fire Revenue Sub-Total</b>	<b>14,570</b>	<b>14,045</b>	<b>525</b>
<b>Fire Department Net</b>	<b>97,610</b>	<b>92,035</b>	<b>5,575</b>
<b>Fuel Pump</b>	<b>4,000</b>	<b>0</b>	<b>4,000</b>
<b>Green Mountain Beach</b>			
Expenditures			
GMB Mowing	725	700	25
Maintenance & Improvements	1,500	500	1,000
Portalets	650	500	150
<b>Total Green Mt. Beach</b>	<b>2,875</b>	<b>1,700</b>	<b>1,175</b>
Groundskeeper	6,000	7,000	(1,000)
<b>Insurance</b>			
Property & Casualty	18,000	19,000	(1,000)
Firefighters Disability	1,200	1,200	0
Workers Comp	19,000	14,500	4,500
<b>Insurance Sub-total</b>	<b>38,200</b>	<b>34,700</b>	<b>3,500</b>

<b>Description</b>	<b>FY 2005 Budget</b>	<b>FY 2004 Budget</b>	<b>Variance FY 05 vs. 04</b>
<b>Health &amp; Social Services</b>			
Health Officer	1,000	0	1,000
Town Nurse	11,968	11,733	235
Visiting Nurses Alliance	3,660		3,660
Council on Aging	225	225	0
Hospice	113	113	0
Helpline	0	45	(45)
Phoenix House (Former Marathon)	263	263	0
Morningside	75	75	0
HCRS (Mental Health)	150	150	0
R.S.V.P.	94	94	0
Gathering Place	250	250	0
Windham Cty Youth Service	300	300	0
Windham Cty Humane Society	75	75	0
Womens Crisis Center	375	375	0
S.E.V.C.A.	132	132	0
<b>Sub-total</b>	<b>18,680</b>	<b>13,828</b>	<b>4,852</b>
<b>Employee Benefits</b>			
Social Security	51,524	47,821	3,703
Health Care	58,926	65,721	(6,795)
Disability	3,558	2,808	750
Retirement	26,236	24,918	1,318
Employment Security	500	500	0
Merit Bonus	3,500	3,500	0
<b>Sub-total</b>	<b>144,244</b>	<b>145,268</b>	<b>(1,024)</b>
Interest Expense	0	500	(500)
<b>Solid Waste</b>			
Operator	15,000	15,000	0
Assessment	16,753	16,693	60
Electricity/Heat	1,100	1,000	100
Telephone	500	500	0
Post Closure Expense	6,000	6,000	0
Disposal & Containers	44,000	35,000	9,000
Transportation Fees	8,500	8,500	0
Metal Recycling	500	500	0
Tire Recycling	1,000	2,000	(1,000)
Recy: Igloo Cleanup	4,400	4,426	(26)
Miscellaneous	200	200	0
<b>Sub-total</b>	<b>97,953</b>	<b>89,819</b>	<b>8,134</b>
User Fees	70,000	59,500	10,500
<b>Net Solid Waste</b>	<b>27,953</b>	<b>30,319</b>	<b>(2,366)</b>

<b>Description</b>	<b>FY 2005 Budget</b>	<b>FY 2004 Budget</b>	<b>Variance FY 05 vs. 04</b>
Legal & Professional Fees	28,000	28,000	0
Memorial Day	400	400	0
<b>Memorial Hall</b>			
Electricity	0	0	0
Water Rent	650	700	(50)
Sewer Rent	600	600	0
Maintenance	1,000	1,100	(100)
Heat	0	0	0
Fire Alarm	900	900	0
<b>Total Memorial Hall Expenditures</b>	<b>3,150</b>	<b>3,300</b>	<b>(150)</b>
Petty Cash	50	50	0
<b>Planning Commission</b>			
Windham Regional	3,093	3,093	0
Staff	1,000	1,000	0
Training/Education	300	300	0
Maps and Consultant (Zoning)	500	500	0
Zoning Rewrite	1,800	1,800	0
Public Notices	200	200	0
Postage	200	200	0
Miscellaneous	0	0	0
<b>Sub-total</b>	<b>7,093</b>	<b>7,093</b>	<b>0</b>
<b>Recreation Programs</b>			
<b>Pre-School - Grade 5</b>			
Staff	6,000	6,000	0
Programs and Supplies	725	700	25
<b>Total Pre-School - Gr. 5 Expenditures</b>	<b>6,725</b>	<b>6,700</b>	<b>25</b>
<b>Program Income</b>	<b>3,200</b>	<b>2,500</b>	<b>700</b>
<b>Net Budget Pre-School-Grade 5</b>	<b>3,525</b>	<b>4,200</b>	<b>(675)</b>
<b>Grade 5 - HS</b>			
Staff	4,000	4,000	0
Arts & Craft Staff	1,200	1,100	100
Programs and Supplies	1,700	1,600	100
<b>Total Grade 5 - HS Expenditures</b>	<b>6,900</b>	<b>6,700</b>	<b>200</b>
<b>Program Income</b>	<b>1,200</b>	<b>2,000</b>	<b>(800)</b>
<b>Net Budget Grade 5 -HS</b>	<b>5,700</b>	<b>4,700</b>	<b>1,000</b>
<b>Net Budget Pre-School - HS</b>	<b>9,225</b>	<b>8,900</b>	<b>325</b>
Drama Program	5,000	4,000	1,000
Portable Toilets (Howe&DVES)	1,800	1,600	200
<b>Total - Recreation Programs</b>	<b>16,025</b>	<b>14,500</b>	<b>1,525</b>

<b>Description</b>	<b>FY 2005 Budget</b>	<b>FY 2004 Budget</b>	<b>Variance FY 05 vs. 04</b>
D.V. Farmers Day Assn.	2,300	0	2,300
Fireworks	6,000	6,000	0
Green Up Day	50	50	0
Grounds, Flowers, Tennis Ct.	5,500	5,500	0
Valley Youth Sports	7,220	34,620	(27,400)
Community Tech Center	7,500	7,500	0
<b>Selectboard Contingency</b>			
Grant Matching Funds	6,000	6,000	0
Misc.	3,500	3,500	0
<b>Selectboard Contingency Sub-total</b>	<b>9,500</b>	<b>9,500</b>	<b>0</b>
Street Lights	10,500	10,500	0
Taxes County Court	38,808	37,000	1,808
<b>Town Hall</b>			
Heat/Electricity	10,000	9,000	1,000
Supplies	1,000	800	200
Fire Alarm	1,000	950	50
Water Rent	725	700	25
Sewer Rent	700	700	0
Maintenance	10,000	4,500	5,500
Elevator	1,500	2,000	(500)
Janitorial	7,000	6,700	300
<b>Town Hall Sub-total</b>	<b>31,925</b>	<b>25,350</b>	<b>6,575</b>
Town Reports	4,000	3,925	75
Tree Planting/Removal	400	400	0
VLCT	1,843	1,600	243
Web Site	300	0	300
Wilmington School User Fees	139,500	260,000	(120,500)
Wilmington Water District	5,600	5,600	0
<b>Total Expenditures</b>	<b>1,506,981</b>	<b>1,514,358</b>	<b>(7,377)</b>
<b>Miscellaneous Revenues</b>			
Glebe Land	18,800	19,000	(200)
Land Use	11,000	9,000	2,000
Davenport Legacy	5	5	0
Gr. Mt. Forest	3,500	3,500	0
Misc Income	0	0	0
Interest GF	8,000	13,000	(5,000)
Revenues from Line Items	387,220	319,245	67,975
<b>Total Revenues</b>	<b>428,525</b>	<b>363,750</b>	<b>64,775</b>
<b>Net Budget</b>	<b>1,078,456</b>	<b>1,150,608</b>	<b>(72,152)</b>
Surplus	24,935	113,516	(88,581)
<b>Raise and Appropriate</b>	<b>1,053,521</b>	<b>1,037,092</b>	<b>16,429</b>



# Town Road Budget

Description	FY 2005 Budget	FY 2004 Budget	Variance FY 05 vs. 04
<b>Income</b>			
State Aid	118,000	106,000	12,000
Permits	400	500	(100)
Interest - Road	2,000	6,000	(4,000)
<b>Total Income</b>	<b>120,400</b>	<b>112,500</b>	<b>7,900</b>
<b>Expenditures</b>			
Personnel			
Hourly and salaried	328,422	322,016	6,406
Unscheduled Overtime	33,031	31,558	1,473
Administrative	9,300	9,300	0
<b>Sub-total</b>	<b>370,753</b>	<b>362,874</b>	<b>7,879</b>
<b>Employee Benefits</b>			
Social Security	27,651	27,111	540
Health Care	75,594	67,984	7,610
Retirement	18,072	17,720	352
Disability Insurance	2,394	2,400	(6)
Uniforms	1,950	1,950	0
Merit Bonuses	2,250	2,250	0
<b>Sub-total</b>	<b>127,911</b>	<b>119,415</b>	<b>8,496</b>
<b>Material</b>			
Culverts	5,000	5,000	0
Rails	500	500	0
Chloride	25,000	33,000	(8,000)
Gravel/Stone/Fabric	100,000	100,000	0
Resurfacing	90,000	85,000	5,000
Stabilization	1,500	1,500	0
Signs	1,000	500	500
Dixon Lot	500	500	0
Sidewalks	2,500	2,000	500
Salt	30,000	30,000	0
Sand	55,000	50,000	5,000
<b>Sub-total</b>	<b>311,000</b>	<b>308,000</b>	<b>3,000</b>
<b>Equipment</b>			
Maintenance	34,000	34,000	0
Fuel	22,000	20,000	2,000
<b>Sub-Total</b>	<b>56,000</b>	<b>54,000</b>	<b>2,000</b>

<b>Description</b>	<b>FY 2005 Budget</b>	<b>FY 2004 Budget</b>	<b>Variance FY 05 vs. 04</b>
<b>Insurance</b>			
Worker's Comp	21,000	14,000	7,000
Vehicles	5,500	5,000	500
Buildings & Contents	425	400	25
Liability & Emp. Prac.	6,500	5,500	1,000
<b>Sub-total</b>	<b>33,425</b>	<b>24,900</b>	<b>8,525</b>
<b>Garage</b>			
Electricity	2,900	2,800	100
Tools & Supplies	15,000	15,000	0
Telephone	2,400	2,400	0
Computer/Office Supplies	500	500	0
Fire Alarm	825	825	0
Water Rent	625	625	0
Sewer Rent	450	450	0
Bldg/Maint/Improvements	1,500	1,000	500
Heating	5,200	5,000	200
Sub-total	29,400	28,600	800
Miscellaneous			
Rental/Contracted/Prof/	12,000	12,000	0
Snow Removal	35,000	35,000	0
Storage Shed	250	250	0
Pagers	600	600	0
<b>Sub-total</b>	<b>47,850</b>	<b>47,850</b>	<b>0</b>
<b>Total Expenses</b>	<b>976,339</b>	<b>945,639</b>	<b>30,700</b>
<b>Total Income</b>	<b>120,400</b>	<b>112,500</b>	<b>7,900</b>
<b>Net Budget</b>	<b>855,939</b>	<b>833,139</b>	<b>22,800</b>
<b>Surplus/ (Deficit)</b>			
Designated Surplus	42,151	68,836	(26,685)
<b>Proposed Appropriation</b>	<b>813,788</b>	<b>764,303</b>	<b>49,485</b>

# Pettee Memorial Library Budget

Description	FY 2005 Budget	FY 2004 Budget	Variance FY 05 vs. 04
<b>Expenditures</b>			
<b>Personnel</b>			
Salaries	37,821	36,022	1,799
Salary - Payroll	300	300	0
Social Security	2,893	2756	137
Worker's Comp Insurance	115	70	45
Health Insurance	9,964	3442	6,522
Staff Development	500	500	0
<b>Subtotal</b>	<b>51,593</b>	<b>43,090</b>	<b>8,503</b>
<b>Library Services</b>			
Books, Magazines, & Audios	10,000	9000	1,000
Library Supplies	900	600	300
Programs	900	900	0
Ads/Publicity	400	400	0
Postage	700	700	0
Computer, Hard & Software	1,700	200	1,500
Equipment Maintenance	500	500	0
Prof. Fees-Audit/Banking	260	260	0
Automation Contract Fees	800	800	0
Membership fees	250	250	0
On-line Services	600	1075	(475)
Copier Services	400	400	0
<b>Subtotal</b>	<b>17,410</b>	<b>15,085</b>	<b>2,325</b>
<b>Building Services</b>			
Maintenance & Repair	5,750	3750	2,000
Custodial	3,432	3432	0
Elevator	700	700	0
Fire Alarm	1,000	1000	0
Yard	900	900	0
<b>Subtotal</b>	<b>11782</b>	<b>9782</b>	<b>2000</b>
<b>Utilities</b>			
Electricity	1,600	1600	0
Heating Oil	1,250	1250	0
Telephone	1,000	2000	(1,000)
Water	100	100	0
Wastewater	325	325	0
<b>Subtotal</b>	<b>4275</b>	<b>5275</b>	<b>(1,000)</b>

<b>Description</b>	<b>FY 2005 Budget</b>	<b>FY 2004 Budget</b>	<b>Variance FY 05 vs. 04</b>
Insurance	1,300	1100	200
Misc.	50	50	0
<b>Total Expenses</b>	<b>86,410</b>	<b>74,382</b>	<b>12,028</b>
Income	3,000	3,500	(500)
Surplus	2,048	1,873	175
<b>Subtotal</b>	<b>5,048</b>	<b>5,373</b>	<b>(325)</b>
<b>Town Appropriation</b>	<b>81,362</b>	<b>69,009</b>	<b>12,353</b>



*Moonlight in Vermont*

Photo by Mary Towne

# Wilmington Financial Reports



*Two Old Postcards of Haystack Mountain  
From Vogle Farm (above) and  
From Molly Stark Trail (below)  
(and where IS or WAS the Vogle Farm?)*



# TOWN OF WILMINGTON, VERMONT

## AUDIT REPORT

JUNE 30, 2003  
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# Sullivan, Powers & Co.

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL CORPORATION

77 Barre Street  
P.O. Box 947  
Montpelier, VT 05601  
802/223-2352  
802/223-3578 FAX

James H. Powers, CPA  
Fred Duplessis, CPA  
Kathy Blackburn, CPA  
Richard J. Brigham, CPA  
Chad A. Hewitt, CPA

## Independent Auditor's Report

Board of Selectmen  
Town of Wilmington  
P.O. Box 217  
Wilmington, VT 05363

We have audited the general purpose financial statements of the Town of Wilmington, Vermont as of and for the year ended June 30, 2003, as listed in the Table of Contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the Town's policy is to prepare its financial statements on the basis of cash receipts and disbursements; consequently, certain revenue and related assets are recognized when received rather than when earned, and certain expenses and related liabilities are recognized when paid rather than when the obligation is incurred. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with accounting principles accepted in the United States of America.

A statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial report because the Town has not maintained records as to the historical costs of its general fixed assets. The amount that should be included in the general fixed asset account group is unknown.

In our opinion, except for the omission of the general fixed asset account group, the general purpose financial statements referred to above present fairly the assets and liabilities of the Town of Wilmington, Vermont as of June 30, 2003, resulting from cash transactions, and the revenue collected and expenditures paid by it during the year then ended.

August 26, 2003  
Montpelier, Vermont  
Vt Lic. #92-000180

*Sullivan, Powers & Company*

Members of The American Institute and Vermont Society of Certified Public Accountants

**Exhibit I**  
**TOWN OF WILMINGTON, VERMONT**  
**COMBINED STATEMENT OF ASSETS, LIABILITIES**  
**AND FUND BALANCES (RESULTING FROM CASH TRANSACTIONS)**  
**ALL FUND TYPES AND ACCOUNT GROUPS**  
**JUNE 30, 2003**

	<u>Governmental Fund Types</u>			<u>Fiduciary Fund Types</u>	<u>Account Group</u>	<u>Total (Memo Only)</u>
	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>Capital Projects Funds</u>	<u>Trust and Agency Funds</u>	<u>General Long-Term Debt</u>	
<b><u>ASSETS</u></b>						
Cash - Note 2	\$ 138,460	\$ 405,844	\$ 408,411	\$ 23,924	\$ 0	\$ 976,639
Investments -						
Notes 2 and 3	0	24,000	258,588	0	0	282,588
Amount to be Provided						
for Long-Term Debt	0	0	0	0	2,116,061	2,116,061
<b>TOTAL ASSETS</b>	<b>138,460</b>	<b>429,844</b>	<b>666,999</b>	<b>23,924</b>	<b>2,116,061</b>	<b>3,375,288</b>
<b><u>LIABILITIES AND FUND BALANCES</u></b>						
Liabilities:						
Due to Others	0	0	0	22,474	0	22,474
Due to Employees	0	0	0	1,035	0	1,035
Notes and Bonds						
Payable - Note 4	0	0	0	0	2,116,061	2,116,061
<b>Total Liabilities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23,509</b>	<b>2,116,061</b>	<b>2,139,570</b>
Fund Balances:						
Restricted - Note 5	0	54,556	5,285	415	0	60,256
Unrestricted:						
Designated - Note 6	9	375,288	661,714	0	0	1,037,011
Undesignated	138,451	0	0	0	0	138,451
<b>Total Fund</b>						
<b>Balances</b>	<b>138,460</b>	<b>429,844</b>	<b>666,999</b>	<b>415</b>	<b>0</b>	<b>1,235,718</b>
<b>TOTAL LIABILITIES</b>						
<b>AND FUND</b>						
<b>BALANCES</b>	<b>\$ 138,460</b>	<b>\$ 429,844</b>	<b>\$ 666,999</b>	<b>\$ 23,924</b>	<b>\$ 2,116,061</b>	<b>\$ 3,375,288</b>

The accompanying notes are an integral part of this financial statement.



**Exhibit II**  
**TOWN OF WILMINGTON, VERMONT**  
**COMBINED STATEMENT OF CASH RECEIPTS,**  
**CASH DISBURSEMENTS AND CHANGES IN FUND BALANCES**  
**(RESULTING FROM CASH TRANSACTIONS) ALL GOVERNMENTAL FUND**  
**TYPES AND SIMILAR TRUST FUNDS FOR THE YEAR ENDED JUNE 30, 2003**

	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>Capital Projects Funds</u>	<u>Expendable Trust Funds</u>	<u>Total</u>
<b>Cash Receipts:</b>					
Property Taxes	\$1,095,878	\$967,575	\$48,792	\$ 0	\$2,112,245
Interest and Penalties					
on Delinquents	84,572	3,163	0	0	87,735
Licenses, Fees & Permits	184,870	9,138	48,943	0	242,951
Intergovernmental	115,717	514,876	0	0	630,593
Charges for Services	60,681	172,965	0	0	233,646
Interest	12,998	5,524	13,053	0	31,575
Other	7,411	2,695	0	0	10,106
<b>Total Cash Receipts</b>	<b>1,562,127</b>	<b>1,675,936</b>	<b>110,788</b>	<b>0</b>	<b>3,348,851</b>
<b>Cash Disbursements:</b>					
General Government	755,460	69,462	0	0	824,922
Public Safety	554,605	17,321	0	0	571,926
Highway	0	1,101,628	0	0	1,101,628
Culture and Recreation	133,590	0	0	0	133,590
Sewer	0	164,329	0	0	164,329
Health & Welfare	19,257	0	0	0	19,257
Landfill	93,827	0	0	0	93,827
Capital Projects	0	0	80,062	0	80,062
Debt Service:					
Principal	0	85,000	25,636	0	110,636
Interest	0	45,027	790	0	45,817
<b>Total Cash</b>					
<b>Disbursements</b>	<b>1,556,739</b>	<b>1,482,767</b>	<b>106,488</b>	<b>0</b>	<b>3,145,994</b>
<b>Excess of Cash Receipts</b>					
<b>Over Cash Disbursements</b>	<b>5,388</b>	<b>193,169</b>	<b>4,300</b>	<b>0</b>	<b>202,857</b>
<b>Other Financing Sources/(Uses):</b>					
Proceeds of Long-					
Term Debt - Note 12	1,487,884	0	0	0	1,487,884

	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>Capital Projects Funds</u>	<u>Expendable Trust Funds</u>	<u>Total</u>
Operating Transfers In	\$ 0	\$ 8,288	\$ 32,500	\$ 0	\$ 40,788
Operating Transfers Out	(8,288)	(32,500)	0	0	(40,788)
State School Taxes -					
Settlement - Note 12	(1,487,884)	0	0	0	(1,487,884)
<b>Total Other Financing</b>					
<b>Sources/(Uses)</b>	<b>(8,288)</b>	<b>(24,212)</b>	<b>32,500</b>	<b>0</b>	<b>0</b>
Excess/(Deficiency) of Cash Receipts and Other Financing Sources					
Over Cash Disbursements and					
Other Financing Uses	(2,900)	168,957	36,800	0	202,857
<b>Fund Balances -</b>					
<b>July 1, 2002</b>	<b>141,360</b>	<b>260,887</b>	<b>630,199</b>	<b>415</b>	<b>1,032,861</b>
<b>Fund Balances -</b>					
<b>June 30, 2003</b>	<b>\$ 138,460</b>	<b>\$ 429,844</b>	<b>\$ 666,999</b>	<b>\$ 415</b>	<b>\$ 1,235,718</b>

**Exhibit III**  
**TOWN OF WILMINGTON, VERMONT**  
**STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS**  
**AND CHANGES IN FUND BALANCE (RESULTING FROM CASH**  
**TRANSACTIONS) BUDGET AND ACTUAL GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2003**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<b>Cash Receipts:</b>			
Tax Collections - Note 12	\$ 2,479,842	\$ 932,062	\$ (1,547,780)
Delinquent Tax Collections	0	160,093	160,093
Delinquent Tax - Interest	55,000	53,216	(1,784)
Delinquent Tax - Penalty	35,000	31,356	(3,644)
State Education Fund Administration Fee	7,000	8,058	1,058
Building Code Fees	0	4,194	4,194
Glebe Land	18,528	18,675	147
Licenses	4,500	4,815	315
Zoning Fees	4,000	3,940	(60)
Permit Recording Fee	800	0	(800)

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Land Use	5,700	9,130	3,430
Miscellaneous Administrative	600	445	(155)
Act 60 Grand List Administrative	3,300	3,447	147
Davenport Legacy	8	3	(5)
Administrative Roads and Sewer	12,400	12,400	0
Town Clerk Fees	32,000	58,166	26,166
Green Mountain Forest	1,700	2,107	407
Police Department:			
Fees and Fines	41,300	47,522	6,222
Sale of Cruiser	0	6,652	6,652
Miscellaneous	500	106	(394)
Outside Employment	750	11,168	10,418
Alarm Registration Fees	6,750	2,425	(4,325)
Byrne Grant	0	49,516	49,516
Fire Department:			
Town of Searsburg	10,032	10,032	0
Somerset	3,900	0	(3,900)
Fees and Fines	50	25	(25)
Fire Equipment Grant	0	49,964	49,964
Fire Dept Pagers	0	650	650
Landfill User Fees	59,500	55,725	(3,775)
Recreation	5,000	4,514	(486)
Interest	23,000	12,998	(10,002)
Proceeds of Long-Term Debt - Note 12	0	1,487,884	1,487,884
State Grant	0	5,000	5,000
Sale of Property	0	3,723	3,723
<b>Total Cash Receipts</b>	<b>\$ 2,811,160</b>	<b>\$ 3,050,011</b>	<b>\$ 238,851</b>

#### Cash Disbursements:

##### Town Officers:

Moderator, Election Officials,  
and Ballot Clerk

	1,200	1,400	(200)
Selectmen	6,300	4,800	1,500
<b>Total Town Officers</b>	<b>7,500</b>	<b>6,200</b>	<b>1,300</b>

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Town Clerk:			
Salary	31,727	31,726	1
Assistant	6,000	7,386	(1,386)
Supplies and Postage	2,000	2,332	(332)
Training	1,600	279	1,321
Taping Town Meeting	500	500	0
Recording Supplies	1,500	861	639
Microfilm	540	605	(65)
Copier	1,800	6,936	(5,136)
Office Furniture	0	449	(449)
<b>Total Town Clerk</b>	<b>45,667</b>	<b>51,074</b>	<b>(5,407)</b>
Treasurer:			
Town Treasurer Salary	3,110	3,110	0
Finance Officer	28,005	28,004	1
<b>Total Treasurer</b>	<b>31,115</b>	<b>31,114</b>	<b>1</b>
Listers:			
Salary and Expenses	3,000	407	2,593
Programs	3,000	12,142	(9,142)
<b>Total Listers</b>	<b>6,000</b>	<b>12,549</b>	<b>(6,549)</b>
Building Inspector:			
Salary	0	1,120	(1,120)
Expenses	0	356	(356)
<b>Total Building Inspector</b>	<b>0</b>	<b>1,476</b>	<b>(1,476)</b>
Town Manager:			
Salaries	62,512	62,512	0
Town Manager Expenses	2,650	1,181	1,469
Postage and Supplies	8,700	8,663	37
<b>Total Town Manager</b>	<b>73,862</b>	<b>72,356</b>	<b>1,506</b>
Administration:			
Administrative Secretary	26,520	25,779	741
Zoning Administrator	36,225	36,225	0
Administration Part Time/Overtime	12,000	9,246	2,754
Computer Support/Equipment	3,700	4,722	(1,022)
Telephone	4,600	5,332	(732)

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Tax Bills	4,700	4,694	6
Training	500	734	(234)
Copier	2,500	2,951	(451)
Animal Control	25	0	25
Zoning	800	853	(53)
Petty Cash	50	38	12
<b>Total Administration</b>	<b>91,620</b>	<b>90,574</b>	<b>1,046</b>
Cemeteries:			
Riverview	8,288	8,288	0
Intervale	500	500	0
<b>Total Cemeteries</b>	<b>8,788</b>	<b>8,788</b>	<b>0</b>
Police Department:			
Chief's Salary	46,272	46,572	(300)
Sworn Payroll	139,731	123,258	16,473
Payroll and Benefits - Byrne Grant	0	45,102	(45,102)
Part-Time Payroll	8,500	21,537	(13,037)
Dispatchers	37,382	37,905	(523)
Overtime & Holiday	30,398	36,692	(6,294)
Outside Employment	500	11,309	(10,809)
Cruiser Replacement	0	20,936	(20,936)
Cruiser Operation	16,500	19,577	(3,077)
Photo Equipment	250	915	(665)
Film and Processing	400	66	334
Uniform Purchase	1,500	3,323	(1,823)
Uniform Maintenance	1,400	1,317	83
Firearm Ammunition	700	673	27
Radar	400	283	117
Civilian Police Academy	100	0	100
Telephone	3,800	4,855	(1,055)
Postage	550	659	(109)
Office Supplies	1,500	1,451	49
Office Equipment	500	284	216
Equipment Maintenance	1,700	1,413	287
Computer Hardware and Software	1,000	1,444	(444)

	<b><u>Budget</u></b>	<b><u>Actual</u></b>	<b><u>Variance Favorable (Unfavorable)</u></b>
Statewide Record Database	3,000	3,024	(24)
Copier	1,100	899	201
DMV Computer	1,800	2,045	(245)
Inservice Training	2,000	330	1,670
Training Aids and Materials	500	606	(106)
Equipment Replacement	1,500	1,686	(186)
Radio Maintenance	1,500	816	684
Association Fees	200	226	(26)
Chief's Expense	500	236	264
Police Department Code Compliance	100	108	(8)
Biohazard Prevention Supplies	150	843	(693)
Investigation Costs	1,000	1,226	(226)
Brattleboro Lockup	1,000	450	550
Towing	50	560	(510)
DARE Supplies	500	0	500
Applicant Advertising	100	1,789	(1,689)
<b>Total Police Department</b>	<b>308,083</b>	<b>394,415</b>	<b>(86,332)</b>

Fire Department:

Chief's Salary	38,553	35,383	3,170
Assistant Chief's Salary	1,800	1,800	0
Labor	13,000	13,776	(776)
Electricity	1,400	1,340	60
Pagers-Grant	0	49,964	(49,964)
Telephone	2,200	2,242	(42)
Fire Fighter's Association	450	244	206
Administration	1,200	2,162	(962)
Training	2,000	1,057	943
Radio Maintenance	1,500	1,932	(432)
Code Compliance	1,200	1,104	96
Air Packs	3,500	3,499	1
Water Rent	650	614	36
Sewer Rent	300	277	23
Fire Alarm	175	218	(43)
Truck Maintenance	4,500	4,419	81

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Gas and Oil	1,800	1,316	484
Building Maintenance	3,100	2,386	714
Extinguisher Recharge	200	216	(16)
Equipment (New & Replacements)	4,000	3,541	459
Helmet, Boot, Coat	2,750	2,422	328
Hose	1,600	1,445	155
Foam	300	125	175
Heating Oil	3,800	3,553	247
Fire Prevention	350	214	136
Travel Expenses	2,000	1,220	780
Communications	13,500	13,575	(75)
<b>Total Fire Department</b>	<b>105,828</b>	<b>150,044</b>	<b>(44,216)</b>
Green Mountain Beach:			
Green Mountain Beach Mowing	700	575	125
Maintenance and Improvement	400	90	310
Toilets	600	540	60
<b>Total Green Mountain Beach</b>	<b>1,700</b>	<b>1,205</b>	<b>495</b>
Insurance:			
Liability, Property, and Auto	17,000	16,344	656
Public Officials Liability	0	2,240	(2,240)
Firemen's Disability	1,200	1,200	0
Worker's Compensation	16,000	13,002	2,998
<b>Total Insurance</b>	<b>34,200</b>	<b>32,786</b>	<b>1,414</b>
Health and Social Services:			
Town Nurse	11,309	11,745	(436)
Council on Aging	450	450	0
Hospice	225	225	0
Helpline	90	90	0
Morningside	150	150	0
Mental Health	300	300	0
Retired Senior Volunteer Program	188	188	0
Windham County Youth Service	600	600	0
Women's Crisis Center	750	750	0
Visiting Nurse Alliance	3,321	3,321	0

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
SEVCA	263	263	0
Marathon House	525	525	0
Humane Society	150	150	0
Gathering Place	500	500	0
Pettee Library	63,076	63,076	0
<b>Total Health and Social Services</b>	<b>81,897</b>	<b>82,333</b>	<b>(436)</b>
Employee Benefits:			
Social Security	45,461	46,089	(628)
Health Care	61,856	56,570	5,286
Disability	2,934	2,129	805
Retirement	24,391	24,825	(434)
Employment Security	500	0	500
Merit Bonus	3,250	2,750	500
<b>Total Employee Benefits</b>	<b>138,392</b>	<b>132,363</b>	<b>6,029</b>
Interest	500	0	500
Grounds Keeper	13,785	5,444	8,341
Landfill:			
Operator	14,615	14,629	(14)
Windham County Solid Waste			
Management District Assessment	12,134	16,693	(4,559)
Electricity	1,000	1,132	(132)
Telephone	600	448	152
Post Closure Expense	6,000	4,400	1,600
Metal Recycling	500	500	0
Tire Recycling	1,500	1,021	479
Transport	8,500	7,020	1,480
Disposal & Containers	32,000	43,968	(11,968)
Igloo Cleanup	4,000	3,594	406
Miscellaneous	200	423	(223)
<b>Total Landfill</b>	<b>81,049</b>	<b>93,828</b>	<b>(12,779)</b>
Legal and Professional Fees	28,000	30,861	(2,861)
Memorial Day	400	400	0
Memorial Hall:			
Electricity	50	0	50



	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Water Rent	700	570	130
Sewer Rent	600	554	46
Maintenance	1,000	1,299	(299)
Heat	50	0	50
Fire Alarm	900	840	60
<b>Total Memorial Hall</b>	<b>3,300</b>	<b>3,263</b>	<b>37</b>
Planning Commission:			
Windham Region	3,026	3,026	0
Staff	1,000	500	500
Zoning Rewrite	2,700	5,905	(3,205)
Manuals/Codes	0	12	(12)
Public Notices	100	160	(60)
Postage	200	16	184
Miscellaneous	0	120	(120)
<b>Total Planning Commission</b>	<b>7,026</b>	<b>9,739</b>	<b>(2,713)</b>
Recreation Commission:			
Elementary Program Director	6,000	1,998	4,002
Elementary Arts/Crafts Director	0	1,260	(1,260)
Elementary Counselors	0	2,602	(2,602)
MHS Program Director	6,000	1,463	4,537
MHS Counselors	0	2,101	(2,101)
Elementary Programs	700	724	(24)
MHS Supplies	2,700	1,659	1,041
Drama Program	4,000	4,056	(56)
Fireworks	6,000	6,191	(191)
Portable Toilets	1,600	1,700	(100)
Green-Up Day	50	55	(5)
Grounds, Flowers, Tennis Courts	5,300	5,135	165
Valley Youth Sports	32,500	32,500	0
Community Tech Center	7,500	7,465	35
<b>Total Recreation Commission</b>	<b>72,350</b>	<b>68,909</b>	<b>3,441</b>
Selectpersons Contingency:			
Grant Matching Funds	6,000	0	6,000
Miscellaneous	3,500	1,337	2,163

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<b>Total Selectpersons Contingency</b>	<b>9,500</b>	<b>1,337</b>	<b>8,163</b>
Town Hall:			
Electricity/Heat	9,000	10,544	(1,544)
Supplies	800	973	(173)
Fire Alarm	900	1,320	(420)
Water Rent	700	709	(9)
Sewer Rent	700	643	57
Maintenance	4,500	5,073	(573)
Elevator	2,000	1,647	353
Janitorial and Carting	6,300	6,970	(670)
<b>Total Town Hall</b>	<b>24,900</b>	<b>27,879</b>	<b>(2,979)</b>
Other:			
Taxes - County Court	33,700	35,084	(1,384)
Street Lights	10,000	10,146	(146)
Town Reports	3,925	3,454	471
Vermont League of Cities and Towns Dues	1,446	1,446	0
Tree Planting/Removal	400	0	400
Web Site	550	360	190
Wilmington Water District	5,600	5,600	0
Wilmington School District	280,000	200,000	80,000
Extra Appropriation - Note 12	1,300,000	0	1,300,000
State School Tax - Settlement - Note 12	0	1,487,884	(1,487,884)
<b>Total Other</b>	<b>1,635,621</b>	<b>1,743,974</b>	<b>(108,353)</b>
<b>Total Cash Disbursements -Note 7</b>	<b>2,811,083</b>	<b>3,052,911</b>	<b>(241,828)</b>
Excess/(Deficiency) of Cash Receipts Over			
Cash Disbursements - Note 8	\$ 77	(2,900)	\$ (2,977)
<b>Fund Balance - July 1, 2003</b>		<b>141,360</b>	
<b>Fund Balance - June 30, 2003</b>		<b>\$ 138,460</b>	

**Exhibit IV**

**STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND  
CHANGES IN FUND BALANCE (RESULTING FROM CASH TRANSACTIONS)  
BUDGET AND ACTUAL SPECIAL REVENUE FUND - TOWN ROADS FUND  
FOR THE YEAR ENDED JUNE 30, 2003**

	<u><b>Budget</b></u>	<u><b>Actual</b></u>	<u><b>Variance Favorable (Unfavorable)</b></u>
<b>Cash Receipts</b>			
Tax Collections	\$ 837,552	\$ 837,552	\$ 0
Permits	500	360	(140)
Interest Income	6,500	2,223	(4,277)
State Aid	106,000	118,248	12,248
Grants	0	139,475	139,475
Miscellaneous	0	50	50
<b>Total Cash Receipts</b>	<b>950,552</b>	<b>1,097,908</b>	<b>147,356</b>
<b>Cash Disbursements</b>			
Salaries and Employee Benefits:			
Wages	313,869	313,969	(100)
Unscheduled Overtime	31,558	25,400	6,158
Administrative Transfer	9,300	9,300	0
Social Security	26,425	25,854	571
Health Care	60,479	65,182	(4,703)
Disability Insurance	2,400	1,847	553
Retirement	17,271	16,692	579
Uniforms	1,950	1,891	59
Merit Bonus	2,250	2,250	0
Workers Compensation	14,000	15,224	(1,224)
<b>Total Salaries and Employee</b>			
<b>Benefits</b>	<b>479,502</b>	<b>477,609</b>	<b>1,893</b>
Materials:			
Culverts	8,000	8,493	(493)
Rails	500	98	402
Chloride	33,000	14,414	18,586
Gravel/Stone/Fabric/Misc.	140,000	112,502	27,498
Resurfacing	100,000	144,128	(44,128)
Blasting/Stabilization	2,000	1,429	571

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Salt & Sand	80,000	89,933	(9,933)
Snow Removal	35,000	32,109	2,891
Sidewalks	1,000	1,268	(268)
Parking Lot Fence	5,000	4,599	401
Signs	800	1,553	(753)
<b>Total Materials</b>	<b>405,300</b>	<b>410,526</b>	<b>(5,226)</b>
Equipment:			
Maintenance	34,000	41,470	(7,470)
Fuel	24,600	22,708	1,892
Rental/Contracted	12,000	108,451	(96,451)
<b>Total Equipment</b>	<b>70,600</b>	<b>172,629</b>	<b>(102,029)</b>
Insurance:			
Property and Casualty Insurance	10,900	10,393	507
Garage:			
Electricity	2,800	2,746	54
Tools and Supplies	15,000	15,268	(268)
Telephone	2,400	2,307	93
Computer/Office Supplies	500	247	253
Water Rent	625	588	37
Sewer Rent	450	415	35
Building and Maintenance/ Improvements	1,000	999	1
Storage Building	500	0	500
Heating	5,000	4,394	606
Pagers	1,100	967	133
Fire Alarm Expense	825	2,540	(1,715)
<b>Total Garage</b>	<b>30,200</b>	<b>30,471</b>	<b>(271)</b>
<b>Total Cash Disbursements - Note 7</b>	<b>996,502</b>	<b>1,101,628</b>	<b>(105,126)</b>
Excess/(Deficiency) of Cash Receipts Over			
Cash Disbursements - Note 8	\$ (45,950)	(3,720)	\$ 42,230
Fund Balance - July 1, 2002		122,497	
<b>Fund Balance - June 30, 2003</b>		<b>\$ 118,777</b>	

**TOWN OF WILMINGTON, VERMONT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
JUNE 30, 2003

The Town of Wilmington, Vermont, (herein the "Town") operates under a Selectmen-Manager form of government and provides the following services, as authorized by state statutes: public safety (police and fire), highways and streets, sanitation, health and social services, culture and recreation, community/economic development, public improvements, planning and zoning, and general administrative services.

The Town, for financial reporting purposes, includes all of the funds and account groups relevant to the operations of the Town. The financial statements presented herein do not include agencies which have been formed under applicable state laws or separate and distinct units of government apart from the Town. The accounting policies of the Town conform to generally accepted accounting principles as applicable to governments, except as noted below. The following is a summary of the more significant policies.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. REPORTING ENTITY**

The criteria of oversight responsibility, special financing relationships and scope of public service was used in determining the agencies or entities which comprise the Town for financial reporting purposes. Oversight responsibility is determined by the extent of financial interdependency, control over the selection of the governing authority and management, ability to significantly influence operations and accountability for fiscal matters. Based on these criteria, there are no agencies or entities which should be combined with the financial statements of the Town.

**B. FUND ACCOUNTING**

The accounts of the Town are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenue, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into two (2) fund types and five (5) fund categories as follows:

**Governmental Funds**

**General Fund** - The General Fund is the general operating fund of the Town. It is used to account for all financial resources, except those required to be accounted for in another fund.

**Special Revenue Funds** - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or major capital projects) that are legally restricted or designated for expenditures for specified purposes.

**Capital Projects Funds** - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or assets (other than those financed by Proprietary Funds, Special Assessment Funds and Trust Funds).

## Fiduciary Funds

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the Town in a trustee capacity for individuals, other governments and/or other funds.

Expendable Trust Funds - These account for assets of which both principal and interest may be expended. The Town's only expendable trust fund is the Davenport Legacy Fund.

Agency Funds - Agency funds are used to account for assets held by the Town as an agent for individuals, other governments and/or other funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

## **C. CASH AND CASH EQUIVALENTS**

For the purpose of these financial statements, cash and cash equivalents are checking accounts and certificates of deposit maturing within three months or less from the date acquired.

## **D. FIXED ASSETS AND LONG-TERM LIABILITIES**

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All Governmental Funds and Expendable Trust Funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Governmental Fund operating statements present increases (revenue and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

The Town of Wilmington does not maintain the historical cost data needed for the establishment of a General Fixed Assets Account Group.

Due to the spending measurement focus, expenditure recognition for Governmental Fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as Governmental Fund type expenditures or fund liabilities. They are instead reported as liabilities in the General Long-Term Debt account group.

Long-Term liabilities expected to be financed from Governmental Funds are accounted for in the General Long-Term Debt account group, not in the Governmental Funds.

The General Long-Term Debt Account Group is not a "fund." It is concerned only with the measurement of financial position. It is not involved with measurement of results of operations.

## **E. BASIS OF ACCOUNTING**

Basis of accounting refers to when revenue and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

The Town's policy is to prepare its financial statements on the basis of cash receipts and disbursements; consequently, certain revenue and related assets are recognized when received rather than when earned, and certain expenditures and related liabilities are recognized when paid rather than when the obligation is incurred.

## **F. TOTAL COLUMNS ON THE COMBINED STATEMENTS - OVERVIEW**

The Total Columns on the Combined Statements - Overview are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

## **G. BUDGETS AND BUDGETARY ACCOUNTING**

The Town follows these procedures in establishing data reflected in the financial statements for the General and Town Roads Fund:

1. The Town Manager submits to the Town Selectmen a proposed operating budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them.

2. The Town Selectmen then reviews the Town budget and adopts it with or without change.

3. The budget Committee reviews all budgets and makes recommendations to the voters on all monetary articles on the Town warning.

4. The proposed budget is distributed to the legal voters of the Town at least ten (10) days before the Town Meeting. The Town votes on the budgets for the General and Town Roads Funds at the annual Town meeting.

The budget of the Town is prepared and approved on the cash basis of accounting. This means that revenue is budgeted for when it is expected to be received and expenditures and transfers are budgeted for when they are expected to be paid.

## **H. OPERATING TRANSFERS**

Operating transfers are legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

## **I. FUND BALANCES**

Fund balances of Governmental Fund Types and Fiduciary Fund Types are classified in three separate categories. The categories, and their general meanings, are as follows:

Restricted Fund Balance - Indicates amounts that are not appropriable or are legally restricted for specific purpose.

Unrestricted - Designated Fund Balance - Indicates that portion of fund equity for which the Town has made tentative plans.

Unrestricted - Undesignated Fund Balance - Indicates that portion of fund equity which is available for appropriation and expenditure in future periods.

## **Note 2: CASH AND CERTIFICATES OF DEPOSIT**

Cash and Certificates of Deposit are placed in the custody of the Town Treasurer who is elected. The deposits in the Town Accounts as of June 30, 2003 consisted of the following:

	<u>Book Balance</u>	<u>Bank Balance</u>
Insured (FDIC)/(SIPC)	\$ 378,319	\$ 476,592
Uninsured, Collateralized by U.S. Government Securities Held by the Bank's Trust Department with a Security Interest Granted to the Town	682,064	752,638
Uninsured, Collateralized by U.S. Government Agencies Securities	198,844	198,844
<b>Total</b>	<b>\$1,259,227</b>	<b>\$1,428,074</b>

The difference between the book balance and bank balance is due to reconciling items such as deposits in transit and outstanding checks.

Cash and cash equivalents is comprised of the following:

Cash	\$ 976,639
Certificates of Deposit	282,588
<b>Total</b>	<b>\$1,259,227</b>

### **Note 3: INVESTMENTS**

The Town's investments are categorized below to give an indication of the level of risk assumed. Category 1 includes investments that are insured or registered or for which the securities are held in the Town's name. Category 2 includes uninsured and unregistered investments for which securities are held by a counterparty's trust department or agent in the Town's name. Category 3 includes uninsured and unregistered investments for which the securities are held by a counterparty, or by its trust department or agent, but not in the Town's name. The Town has only Category 1 investments. An analysis of the Town's investments by category at June 30, 2003 is as follows:

		<u>Category</u>		<u>Market</u>
	(1)	(2)	(3)	<u>Value</u>
Certificates of Deposits	\$282,588	\$ 0	\$ 0	\$282,588
<b>Total Investments</b>				<b>\$282,588</b>

### **Note 4: NOTES AND BONDS PAYABLE**

#### **Long-Term Debt:**

Bond Payable, Vermont Municipal Bond Bank, Town Hall Renovations, Interest Currently at 6.8% payable June and December, Principal of \$25,000 due annually through December, 2010	\$ 200,000
Bond Payable, Vermont Municipal Bond Bank, Sewer Project, Interest Currently at 6.625%, payable June and December, principal of \$60,000 due annually in December through 2009	420,000



Note Payable, Vermont Agency of Natural Resources, Storage Tank, 0% Interest, Principal of \$1,636 Due Annually on June 30 through 2009	8,177
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Note Payable, Chittenden Bank, Tax Anticipation Note, Interest at 2.2%, Principal and Interest Due September 12, 2003, This Note was Refinanced and will be Repaid Over Four (4) Years	1,487,884
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<b>Total Long-Term Debt</b>	<b>\$2,116,061</b>
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The Town anticipates maturities to be the following:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2004	\$ 114,520	\$ 47,479	\$ 161,999
2005	573,303	65,692	638,995
2006	573,302	49,213	622,515
2007	573,301	32,707	606,008
2008	86,635	16,200	102,835
2009-2013	195,000	15,875	210,875
<b>Total</b>	<b>\$2,116,061</b>	<b>\$227,166</b>	<b>\$2,343,227</b>

The changes in the long-term debt during the year are as follows:

Long-Term Debt - July 1, 2002	\$ 738,813
Additional Debt Incurred During the Year	1,487,884
Debt Paid During the Year	(110,636)
<b>Long-Term Debt - June 30, 2003</b>	<b>\$ 2,116,061</b>

**Note 5: RESTRICTED FUND BALANCES**

The Restricted Fund Balances are as follows:

Special Revenue Funds:

Restricted for Cemetery Fund by Donations	\$28,505
Restricted for Start Grant Expenses by Grant Agreement	16,545
Restricted for Law Enforcement by Donations	2,868
Restricted for Recreation by Grant Agreement	6,638
<b>Total Special Revenue Funds</b>	<b>\$4,556</b>

Capital Projects Funds:

Restricted for FEMA Projects by Grant Agreement	5,285
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Fiduciary Funds:

Restricted by Bequest for the Davenport Legacy	415
<b>Total Restricted Fund Balances</b>	<b>\$60,256</b>

**Note 6: DESIGNATED FUND BALANCES**

The Designated Fund Balances are as follows:

**General Fund:**

Designated for Tennis Courts	\$ 9
<b>Total General Fund</b>	<b>9</b>

**Special Revenue Funds:**

Designated for Town Roads Fund Operations	110,987
Designated for Snow Emergency Expenses	7,790
Designated for Sewer Fund Operations	3,896
Designated for Cemetery Fund Operations	3,517
Designated for Reappraisal Expenses	29,380
Designated for Revenue Sharing Expenses	864
Designated for Sewer Bond	1,285
Designated for Town Hall Renovations Bond	452
Designated for Animal Control Expenses	5,898
Designated for Records Restoration Expenses	25,114
Designated for Police Special Funds Expenses	752
Designated for START Program Expenses	3,992
Designated for Economic Development Expenses	2,241
Designated for Hoot, Toot & Whistle Project Expenses	4,311
Designated for Skate Board Park Expenses	405
Designated for Green Mountain Beach Expenses	5,273
Designated for Planning Expenses	601
Designated for Wilmington Child Equal Opportunity Expenses	168,530
<b>Total Special Revenue Funds</b>	<b>375,288</b>

**Capital Projects Funds:**

Designated for Sewer Capital	\$ 367,719
Designated for Memorial Hall Capital	11,394
Designated for Fire Department Equipment	69,304
Designated for Dry Hydrant Program	1,004
Designated for Fire House Renovations	8,085
Designated for Town Road Equipment	92,753
Designated for Bridge Rehabilitation	25,230
Designated for Town Hall Renovations	4,072
Designated for School Field	896
Designated for Library Renovations	2,227

Designated for Garage Renovations	26,034
Designated for Garage Land Purchase	42,803
Designated for Town Road Projects	10,193
<b>Total Capital Projects Funds</b>	<b>661,714</b>
<b>Total Designated Fund Balances</b>	<b>\$1,037,011</b>

**Note 7: EXCESS OF CASH DISBURSEMENTS OVER APPROPRIATIONS**

For the year ended June 30, 2003, cash disbursements exceeded appropriations in the General Fund and Town Roads Fund by \$241,828 and \$105,126, respectively. This was funded with unbudgeted revenues and available fund balance.

**Note 8: BUDGETED SURPLUS/DEFICITS**

The General Fund budgeted a current year surplus of \$77. This amount is reflected as a budgeted excess of cash receipts over cash disbursements in Exhibit III.

The Town Roads Fund, Sewer Fund and the Cemetery Fund budgeted current year's deficits of \$45,950, \$23,609, and \$1,822, respectively, in order to utilize the previous years' anticipated surplus. These amounts are reflected as a budgeted deficiency of cash receipts over cash disbursements in Exhibit IV and Schedules 3 and 4, respectively.

**Note 9: PENSION EXPENSE**

All employees of the Town of Wilmington are covered under the State of Vermont Municipal Employees' Retirement System. This system requires that both the Town and employee contribute to the plan, which provides retirement, disability and death benefits. All but one employee contributes to Plan B which withholds 4.5% of gross wages. The other employee continues to be covered under the Group C plan, which withholds 9% of gross wages, however, the Town of Wilmington has withdrawn from the Group C Plan and costs associated with this one employee will be covered by the employee. The Town contributes 5.0% to Plan B and 6% to Plan C.

The Town of Wilmington pays all costs accrued each year for the plan. The premise of this plan is to provide a retirement plan covering municipal employees at a uniform state-wide contribution rate based upon an actuarial valuation of all State of Vermont municipal employees. Activity in this plan is done in the aggregate, not by municipality. Due to the nature of this pension plan, net assets available for benefits as well as the present value of vested and nonvested plan benefits by municipality are not determinable.

Total payroll for the year was \$1,054,147 while covered payroll by the Plan was \$917,317. The Town's contribution to the plan for the year ending June 30, 2003 was \$46,779.

Additional information regarding the State of Vermont Municipal Employees' Retirement System is available upon request from the State of Vermont.

The Town also administers a Section 125 cafeteria plan for all full time employees. The plan allows employees to pay for health related expenses and life insurance premiums pre-tax and pre-social security.

**Note 10: DEFERRED COMPENSATION PLAN**

The Town offers its employees a deferred compensation plan through the State of Vermont in accordance with Internal Revenue Code Section 457. The plan permits

employees to defer up to 100% of their current salary (not to exceed \$12,000 annually) until future years. Deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency. All of the investments are self-directed by each employee. The plan is administered by Great West Life and Annuity Insurance Company.

#### **Note 11: PROPERTY TAXES**

Taxes are payable in two installments which were due for the 2002-2003 fiscal year on August 15, 2002 and February 6, 2003. The tax rate for the fiscal year is \$2.302 per \$100. Interest of 1% for three (3) months and 1 1/2% thereafter with an 8% penalty is charged for delinquent payments for each installment. Taxes to be raised for the Town were \$2,200,019. Actual collections of current and delinquent taxes were \$2,112,245. The delinquent tax list, which is carried in the General Fund, had an ending balance at June 30, 2003 of \$595,564. Interest and penalty receivable on delinquent taxes had an ending balance at June 30, 2003 of \$407,345.

#### **Note 12: STATESCHOOL TAX SETTLEMENT**

The Town had planned to utilize an "Extra Appropriation" to reduce the amount of property taxes that would need to be remitted to the Vermont Education Fund. This resulted in a disagreement with the State of Vermont regarding the amount of taxes to be raised and remitted. A settlement was reached in the amount of \$1,487,884. The Town borrowed this amount and intends to repay the note over three years. As a result of this, the Town did not raise the amount budgeted for taxes as evidenced by the variance between the amount budgeted and collected.

#### **Note 13: RISK MANAGEMENT**

The Town of Wilmington is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town of Wilmington maintains insurance coverage through the Vermont League of Cities and Towns Property and Casualty Intermunicipal Fund, Inc. covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Town of Wilmington. Settled claims have not exceeded this coverage in any of the past three fiscal years.

The Town must remain a member for a minimum of one year and may withdraw from the Fund after that time by giving sixty days notice. Fund underwriting and ratesetting policies have been established after consultation with actuaries. Fund members are subject to a supplemental assessment in the event of deficiencies. If the assets of the Fund were to be exhausted, members would be responsible for the Fund's liabilities.

In addition, the Town of Wilmington is a member of the Vermont League of Cities and Towns Health Trust. The Health Trust is a nonprofit corporation formed to provide health insurance and wellness programs for Vermont municipalities and is owned by the participating members. The agreement does not permit the Health Trust to make additional assessments to its members.

The Town has elected to pay actual unemployment claims instead of enrolling in an unemployment insurance program. The Town paid no unemployment claims during fiscal year 2003.

# Pettee Memorial Library

**Financial Report July 1, 2002 - June 30, 2003**

## **Cash Balance - July 01, 2002**

Chittenden Bank Checking Account	\$ 3,216	
Merchants Bank Money Market(Boyd Fund)	656	
<b>Total Balance - July 01, 2002</b>		<b>\$ 3,872</b>

## **Cash Receipts**

Town of Wilmington Appropriation		63,076
Gifts, Bequests:		
Fines and Donations	25	
Subtotal		25
Interest and Dividends Earned		
Stock Dividends	1,101	
Chittenden and Merchants Banks Interest	24	
Fleet Bank (C. Boyd Fund)	1,412	
Subtotal		2,537
Miscellaneous:		
Visitor Fee	10	
Reimbursement	20	
Books Sold	223	
Library Services	262	
Subtotal		515
<b>Total Receipts</b>		<b>66,153</b>

## **Cash Expenditures**

Books, Magazines, and Audio		8,223
Library Supplies		370
Building Maintenance & Repair:		
Maintenance & Repair	1,476	
Custodial	3,377	
Equipment Maintenance	571	
Yard	855	
Subtotal		6,279
Salaries - Library		34,568
Salaries - Other		300
Payroll Taxes		2,849
Health insurance		3,194
Telephone & Utilities		4,655
Fire Alarm		1,088
Insurance		1,321
Programs		300

Elevator	210
Advertising/Publicity	470
Automation Contract	249
Dues	35
Staff Development	698
Postage	637
Bank charges	111
On Line Services	547
<b>Total Expenditures</b>	<b>66,104</b>

**Cash Balance - June 30,2003**

Chittenden Bank Checking Account	2,847	
Merchants Bank Money Market(Boyd Fund)	1,074	
<b>Total Balance - June 30, 2003</b>		<b>\$ 3,921</b>

## **Pettee Memorial Library Revitalization Fund**

**Cash Balance - July 01, 2002**

Chittenden Bank Money Market - The Fund	23,294
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### **Cash Receipts**

Donations	8,505	
Interest	288	
<b>Total Receipts</b>		<b>8,793</b>

### **Cash Expenditures**

Automation Expenses	1,125	
Books	72	
New Copier	1,400	
Fund Letter	411	
Postage	445	
Bank Fees	5	
Shrubbery	90	
Video Cases	204	
Programs	458	
Printing	162	
Computer Expense	163	
Services	125	
Miscellaneous	503	
<b>Total Expenditures</b>		<b>5,163</b>

**Cash Balance - June 30,2003**

Chittenden Bank Money Market - The Fund	26,924
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## Pettie Memorial Library Investment Values as of June 30, 2003

Shares	Name	Value	Shares	Name	Value
40	Altria Group Ins.	\$ 1,818	36	Johnson and Johnson	1,861
25	Amgen Inc.	1,649	45	JP Morgan Chase Co.	1,538
62	Applied Materials Inc. Delawa	982	74	Microsoft Corp.	2,410
10	Bank of America Corp	1,581	118	Nasdaq 100	3,534
50	Bristol Myers Squibb	1,493	110	Neoware Systems	1,673
60	Cisco Sys. Inc.	1,007	40	Newmont Mining Corp.	1,298
55	Corning Inc.	406	65	Pfizer Inc.	2,220
95	EMC Corp-Mass	995	25	TEVA Pharmaceuticals	1,423
20	Forest Laboratories	1,093	20	UT Spicer Trust	1,953
70	Georgia Pacific	1,327	55	Wells Fargo	2,772
75	General Electric Co.	2,151			
45	Harley-Davidson Inc.	1,794		SB Money Funds Cash Port C1A	5,789
40	Home Depot Inc.	1,325		Fidelity Ginnie Mae	18,689
40	Intel Corp	832		Fleet Bank Christine Boyd Fund	129,276
15	Intl. Business Machines Corp.	1,238			
				<b>Total All Funds 6/30/03</b>	<b>\$ 194,127</b>

## Pettie Memorial Library Grant Fund

### Cash Balance - July 01, 2002

Chittenden Bank Checking Account	1,070
Chittenden Bank Savings Account	17,529

### Total Balance - July 1, 2002

**18,599**

### Cash Receipts

Interest	150
<b>Total Receipts</b>	<b>150</b>

### Cash Expenditures

Equipment	132
Child Librarian Salaries	528
Books	5,607
Shelving	2,200
Programs	250
<b>Total Expenditures</b>	<b>8,717</b>

### Cash Balance - June 30, 2003

Chittenden Bank - Checking Account	1,353
Chittenden Bank - Savings Account	8,679

### Total Balance - June 30, 2003

**\$ 10,032**

# C.C. Haynes Fund

The C.C. Haynes Fund was established with a bequest to the inhabitants of the Town of Wilmington from the late Clinton C. Haynes to be used "-- for the benefit of agriculture in said town --" and, among other things, for "-- such lectures as said trustee may deem advisable to improve the morals of the people of said town --". A trustee elected annually at Town Meeting manages the Haynes Hall building and the fund.

There were no applications for the William A. Pool Scholarship this year. The Pool Scholarship has been awarded for many years to a Wilmington resident.

To apply for this scholarship any person living in Wilmington may write a simple letter asking to be considered. The recipient may be anyone enrolled in a course of study beyond high school in an accredited institution. Please apply by May 31, 2004, by writing to C.C. Haynes Fund Trustee, Town of Wilmington, P.O. Box 217, Wilmington, VT. 05363, stating your school of choice, field of endeavor, and financial need. Preferences will be given to persons studying agriculture or related fields such as environmental studies.

## 2003 C. C. Haynes Fund Financial Statement

### Assets January 1, 2003

Cash on Hand	133.19	
Value Certificate of Deposit	50,195.90	
<b>Total Assets</b>		<b>\$ 50,329.09</b>

### Income

Interest from Certificate of Deposit	3,237.07	
<b>Total Income</b>		<b>3,237.07</b>

### Expenses

William A. Pool Scholarship	0	
Town of Wilmington Insurance	31.00	
<b>Total Expenses</b>		<b>31.00</b>

### Assets December 31, 2003

Cash on Hand	102.19	
Value Certificate of Deposit	53,423.97	
<b>Total Assets</b>		<b>\$ 53,535.16</b>

Respectfully submitted,

Mary Jane Q. Finnegan, *Trustee*



# **Treasurer/Finance Officer Report on GASB 34**

In 1999, the Governmental Accounting Standards Board (GASB) established new accounting regulations and audit requirements for state and local governments (#34). For small towns, the implementation date is 2004. One of the most important facets of this new regulation is that we must now list all of our fixed assets in the accounting records just like businesses do. We must list the assets at actual cost at the time the Town acquired them and then depreciate them. Since Wilmington was founded in 1751, some of these assets are quite old and the records are very difficult to find.

I've spent quite a few hours going through old Town Reports, Town Meeting Minutes and Lister records and have discovered some interesting facts. For example, as I looked for information on the town highway garage, I found no information on garage expenses such as electricity or heat, so where did they keep their equipment? After several years of defeating the establishment of a town garage, a committee was formed to study building or buying one. The committee reported that it was cheaper to rent space from the local garages to store the equipment than to have our own garage. It wasn't until 1959 that the current highway garage was built on land that was purchased in 1921 from O. O. Ware. In the 1922 Town Report, listed under Miscellaneous Expenses, I found this entry: "O. O. Ware, land near High School, \$600.00".

In 1938, a special town meeting was held to see if the town should buy property at Lake Raponda to create a recreational area. It passed by a vote of 112 to 60 and was purchased for \$3,700. Then in 1948, the selectmen held a contest to name the public beach, which until that time was called the Raponda Property. Carl Brown, son of Louis and Elsie Brown, won the contest by submitting the name of Green Mountain Beach.

The research has been time consuming and at times frustrating, but it has been very interesting looking back at the Town's past. I would recommend to anyone who is interested in the Town's history to look through these old records.

I still have more research to do, but next year you will see a change in the audit with the listing of these fixed assets. Also by 2008, we must list all roads, bridges and other infrastructure in the records.

Respectfully submitted,

Laurie Boyd, *Treasurer/Finance Officer*

# Town Finance Report Borrowed Money

<b>Outstanding Notes 7/1/02</b>		<b>\$ 33,814</b>
Borrowed in 2002-2003		
Act 60 Settlement		1,487,884
<b>Subtotal</b>		<b>1,521,698</b>
Repaid In 2002-2003		
Library Construction	24,000	
Town Road Equipment	1,636	25,636
<b>Total Notes Outstanding 6/30/03</b>		<b>\$ 1,496,062</b>

## Long Term Debt

### Town Hall Bond

Interest at 6.9%    20 Year Bond  
\$30,000 Per Year For The First 5 Years;  
\$25,000 Per Year For The Final 15 years

#### Year 12

Balance Due as of 7/1/02	\$225,000
02-03 Payment	25,000
<b>Balance Due as of 6/30/03</b>	<b>\$200,000</b>

### Sewer Bond

Interest at 6.75%    20 Year Bond  
\$65,000 Per Year For The First 10 Years;  
\$60,000 Per Year For The Final 10 Years

#### Year 13

Balance Due as of 7/1/02	\$ 480,000
02-03 Payment	60,000
<b>Balance Due as of 6/30/03</b>	<b>\$420,000</b>

## Status of Revenue Sharing January 1, 2004

Unexpended Restricted Funds	
Green Mountain Beach	\$ 504.00
Unrestricted Funds	364.35
<b>January 1, 2004 Balance</b>	<b>\$ 868.35</b>

## Fund Balances for the Year Ended June 30, 2003

	<u>General Fund</u>	<u>Highway Fund</u>	<u>Sewer Oper.</u>	<u>Cemetery Oper.</u>	<u>Town Hall Bond</u>	<u>Sewer Bond</u>
<b>Balance 7/1/02</b>	<b>113,516</b>	<b>114,788</b>	<b>23,662</b>	<b>7,454</b>	<b>432</b>	<b>1,242</b>
Receipts:						
Town Appropriation	1,028,579	837,552	0	8,288	39,750	90,273
Interest	12,998	2,142	375	314	21	47
Other Receipts	442,279	258,133	176,688	1,643	0	0
<b>Total Receipts</b>	<b>1,597,372</b>	<b>1,212,615</b>	<b>200,725</b>	<b>17,699</b>	<b>40,203</b>	<b>91,562</b>
Expenditures	1,458,921	1,101,628	196,829	14,203	0	0
Debt Service		0	0	0	39,750	90,277
<b>Balance 6/30/03</b>	<b>138,451</b>	<b>110,987</b>	<b>3,896</b>	<b>3,496</b>	<b>453</b>	<b>1,285</b>

	<u>Planning Grant</u>	<u>Economic Development</u>	<u>Sewer Capital</u>	<u>Bridge Rehab</u>	<u>Tn Road Equip</u>	<u>Fire Dpt. Equip</u>
<b>Balance 7/1/02</b>	<b>3,107</b>	<b>2,212</b>	<b>324,620</b>	<b>22,074</b>	<b>112,681</b>	<b>68,420</b>
Receipts:						
Town Appropriation	0	0	0	20,000	0	0
Interest	20	29	9,557	183	1,206	884
Other Receipts	2,319	0	76,640	0	0	0
<b>Total</b>	<b>5,446</b>	<b>2,241</b>	<b>410,817</b>	<b>42,257</b>	<b>113,887</b>	<b>69,304</b>
Expenditures	4,845	0	43,097	17,027	19,498	0
Debt Service	0	0	0	0	1,636	0
<b>Balance 6/30/03</b>	<b>601</b>	<b>2,241</b>	<b>367,720</b>	<b>25,230</b>	<b>92,753</b>	<b>69,304</b>

	<u>Town Hall Renov</u>	<u>Cemetery Trust Fund</u>	<u>Health Care Flex Plan</u>	<u>Reap- praisal</u>	<u>FEMA</u>	<u>Snow Event</u>
<b>Balance 7/1/02</b>	<b>432</b>	<b>28,444</b>	<b>853</b>	<b>8,557</b>	<b>5,229</b>	<b>7,708</b>
Receipts:						
Town Appropriation	0	0	0	0	0	0
Interest	1	0	11	141	55	82
Other Receipts	0	83	12,751	20,682	0	0
<b>Total</b>	<b>433</b>	<b>28,527</b>	<b>13,615</b>	<b>29,380</b>	<b>5,284</b>	<b>7,790</b>
Expenditures	433	0	12,580	0	0	0
Debt Service	0	0	0	0	0	0
<b>Balance 6/30/03</b>	<b>0</b>	<b>28,527</b>	<b>1,035</b>	<b>29,380</b>	<b>5,284</b>	<b>7,790</b>

# **Fund Balances** **for the Year Ended June 30, 2003**

	<u>Revenue Sharing</u>	<u>Davenport Legacy</u>	<u>Law Enforce Trust Fund</u>	<u>PD Con- flict Res.</u>	<u>PD Asset Forfeit.</u>	<u>Animal Control</u>
<b>Balance 7/1/02</b>	<b>853</b>	<b>415</b>	<b>2,531</b>	<b>6</b>	<b>736</b>	<b>4,581</b>
Receipts:						
Town Appropriation	0	0	0	0	0	0
Interest	11	5	15	0	10	60
Other Receipts	0	0	2,052	0	0	1,257
<b>Total</b>	<b>864</b>	<b>420</b>	<b>4,598</b>	<b>6</b>	<b>746</b>	<b>5,898</b>
Expenditures	0	5	1,730	0	0	0
Debt Service	0	0	0	0	0	0
<b>Balance 6/30/03</b>	<b>864</b>	<b>415</b>	<b>2,868</b>	<b>6</b>	<b>746</b>	<b>5,898</b>

	<u>Library Renovations</u>	<u>Tax Sale Escrow</u>	<u>Town Clerk Restorations</u>	<u>School Field</u>	<u>Garage Capital</u>	<u>Tennis Courts</u>
<b>Balance 7/1/02</b>	<b>2,196</b>	<b>26,289</b>	<b>18,682</b>	<b>884</b>	<b>25,761</b>	<b>9</b>
Receipts:						
Town Appropriation	24,792	0	0	0	0	0
Interest	29	0	231	12	273	0
Other Receipts	0	0	7,881	0	0	0
<b>Total</b>	<b>27,017</b>	<b>26,289</b>	<b>26,794</b>	<b>896</b>	<b>26,034</b>	<b>9</b>
Expenditures	0	0	1,680	0	0	0
Debt Service	24,790	0	0	0	0	0
<b>Balance 6/30/03</b>	<b>2,227</b>	<b>26,289</b>	<b>25,114</b>	<b>896</b>	<b>26,034</b>	<b>9</b>

	<u>Play- Ground</u>	<u>Garage Land Purc.</u>	<u>Hoot,Toot Whistle</u>	<u>Town Hall Capital</u>	<u>Fire House Capital</u>	<u>Town Rd Projects</u>
<b>Balance 7/1/02</b>	<b>399</b>	<b>42,278</b>	<b>4,255</b>	<b>4,020</b>	<b>4,020</b>	<b>10,086</b>
Receipts:						
Town Appropriation	0	0	0	0	4,000	0
Interest	6	525	55	52	65	107
Other Receipts	0	0	0	0	0	0
<b>Total</b>	<b>405</b>	<b>42,803</b>	<b>4,310</b>	<b>4,072</b>	<b>8,085</b>	<b>10,193</b>
Expenditures	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0
<b>Balance 6/30/03</b>	<b>405</b>	<b>42,803</b>	<b>4,310</b>	<b>4,072</b>	<b>8,085</b>	<b>10,193</b>

# **Fund Balances** **for the Year Ended June 30, 2003**

	<u>Green Mt. Beach Timber</u>	<u>Start Grant</u>	<u>Start Contrib</u>	<u>Recreation Grant Match</u>	<u>Dry Hydr. Grant</u>	<u>Comm. Tech Cent.</u>
<b>Balance 7/1/02</b>	<b>5,205</b>	<b>14,526</b>	<b>4,939</b>	<b>6,562</b>	<b>1,000</b>	<b>13</b>
<b>Receipts:</b>						
Town Appropriation	0	0	0	0	0	0
Interest	68	110	53	76	11	0
Other Receipts	0	16,500	0	0	0	0
<b>Total Receipts</b>	<b>5,273</b>	<b>31,136</b>	<b>4,992</b>	<b>6,638</b>	<b>1,011</b>	<b>13</b>
Expenditures	0	14,591	1,000	0	7	13
Debt Service	0	0	0	0	0	0
<b>Balance 6/30/03</b>	<b>5,273</b>	<b>16,545</b>	<b>3,992</b>	<b>6,638</b>	<b>1,004</b>	<b>0</b>

	<u>Child Equal Opport.</u>	<u>Mem. Hall Capital</u>	(*See below for breakdown)	<u>Grand Total</u> <u>All Funds</u>
<b>Balance 7/1/02</b>	<b>0</b>	<b>6,499</b>		<b>1,032,176</b>
<b>Receipts:</b>				
Town Appropriation	0	0		2,053,234
Interest	1,664	91		29,931
Other Receipts	215,600	4,804		1,023,712
<b>Total Receipts</b>	<b>217,264</b>	<b>11,394</b>		<b>4,139,053</b>
Expenditures	48,734	0		2,888,087
Debt Service	0	0		156,453
<b>Balance 6/30/03</b>	<b>168,530</b>	<b>11,394</b>		<b>1,094,513</b>

## **\*Memorial Hall Capital Account Breakdown**

<b>Balance 7/1/02</b>	<b>6,499</b>
<b>Receipts:</b>	
Memorial Hall Center for the Arts-Rent	3,000
Memorial Hall Center for the Arts-Fund Raiser	410
Memorial Hall Center for the Arts-Ticket Sales	1,086
Memorial Hall Center for the Arts-Concessions	307
Interest	92
<b>Total Receipts</b>	<b>4,895</b>
<b>Expenditures</b>	<b>0</b>
<b>Balance 6/30/03</b>	<b>11,394</b>

**(NOTE: These figures are for the Fiscal Year 7/1/02 - 6/30/03)**

## Highway Fund 3 Year Comparison

	FY 04-05 Proposed	FY 03-04 Budget	FY 02-03 Budget	FY 02-03 Actual	Variance
<b>Revenue</b>					
Taxes	\$813,788	\$764,303	\$837,552	\$837,552	\$0
Other Revenue	120,400	112,500	113,000	260,275	147,275
<b>Total Revenue</b>	<b>934,188</b>	<b>876,803</b>	<b>950,552</b>	<b>1,097,827</b>	<b>147,275</b>
<b>Expenditures</b>					
Wages	370,753	362,874	354,727	348,670	6,057
Employee Benefits	148,911	133,415	124,775	128,940	(4,165)
Professional Services	12,000	12,000	12,000	108,451	(96,451)
Materials	346,000	343,000	405,300	410,526	(5,226)
Equipment	56,000	54,000	58,600	64,178	(5,578)
Insurance	12,425	10,900	10,900	10,393	507
Pagers	600	600	1,100	967	133
Garage	29,650	28,850	29,100	29,503	(403)
<b>Total Expenditures</b>	<b>\$976,339</b>	<b>\$945,639</b>	<b>\$996,502</b>	<b>\$1,101,628</b>	<b>(\$105,126)</b>

## Cemetery Fund 3 Year Comparison

	FY 04-05 Proposed	FY 03-04 Budget	FY 02-03 Budget	FY 02-03 Actual	Variance
<b>Revenue</b>					
Appropriation	\$ 10,780	\$ 3,898	\$ 8,228	\$ 8,228	\$ 0
Other Revenues	4,520	6,020	6,025	2,099	(3,926)
<b>Total Revenues</b>	<b>15,300</b>	<b>9,918</b>	<b>14,253</b>	<b>10,327</b>	<b>(3,926)</b>
<b>Expenditure</b>					
Supplies	100	100	100	0	100
Insurance	100	100	125	91	34
Maintenance	3,500	3,000	3,000	3,862	(862)
Mowing	10,500	10,500	11,000	10,250	750
Road Surfacing	0	750	750	0	750
Expansion	1,000	1,000	1,000	0	1,000
Misc	100	100	100	0	100
<b>Total Expenditures</b>	<b>\$ 15,300</b>	<b>\$ 15,550</b>	<b>\$ 16,075</b>	<b>\$ 14,203</b>	<b>\$ 1,872</b>

## Sewer Fund 2 Year Comparison

	Budget 03-04	Budget 02-03	Actual 02-03	Variance
<b>Revenues</b>				
Sewer Rents	179,295	179,114	172,965	6,149
Other Revenues	4,000	5,100	4,098	1,002
<b>Total Revenues</b>	<b>183,295</b>	<b>184,214</b>	<b>177,063</b>	<b>7,151</b>
<b>Expenditures</b>				
Wages	87,311	77,483	78,090	(607)
Employee Benefits	28,530	25,940	27,350	(1,410)
Plant	43,950	44,200	36,268	7,932
Supplies	6,700	6,700	6,575	125
Insurance	1,500	1,000	1,395	(395)
Truck Maint/Insurance	2,000	2,000	1,280	720
Testing	6,000	6,000	5,886	114
Sludge Management	5,500	6,500	4,120	2,380
New Equipment	2,000	2,000	1,759	241
Engineering Consultant	750	1,000	0	1,000
Sewer Line Cleaning	1,500	2,000	1,506	494
Capital Reserve Account	950	32,500	32,500	0
Permits & Misc.	500	500	100	400
<b>Total Expenditures</b>	<b>187,191</b>	<b>207,823</b>	<b>196,829</b>	<b>10,994</b>

### Sewer Rents Due As of December 31, 2003

Name	Years	Amount Due
Brissette, Timothy & Sharon	1999-02	1005.00
Costello, Gerard & Kathleen	2002	277.00
Eramo, Elaine	2002	242.20
Gaines, Rebecca	2000-02	714.00
Hanson, Melissa	2001-02	990.50
Johnson, Keith & Ann	2000-02	9680.26
Kenefic, Linda Ann	1993-02	2627.75
Muscari, Meredith	2002	13.96
Rinaldi, Daniel & Kristen	2002	57.03
Rosso, Michael & Kelly	2001-02	566.00
Spiesicke, Hans	2002	661.42
Waldron, Charles	2002	1648.09
<b>Total Due</b>		<b>\$18,483.21</b>

# General Fund

## 3 Year Comparison

	<b>FY 04-05 Proposed</b>	<b>FY 03-04 Budget</b>	<b>FY 02-03 Budget</b>	<b>FY 02-03 Actual</b>	<b>Variance</b>
<b>Revenues</b>					
Taxes	\$1,053,521	\$1,037,092	\$2,415,958	\$1,028,579	(\$1,387,379)
Other Revenue	432,925	363,750	331,545	455,276	123,731
<b>Total Revenue</b>	<b>1,486,446</b>	<b>1,400,842</b>	<b>2,747,503</b>	<b>1,483,855</b>	<b>(1,263,648)</b>
<b>Expenditures</b>					
Administrative	319,180	282,758	255,739	259,903	(4,164)
Cemeteries	8,288	3,898	8,788	8,788	0
Police Department	426,275	363,444	308,083	372,025	(63,942)
Fire Department	112,180	106,080	105,828	150,042	(44,214)
Green Mountain Beach	2,875	1,700	1,700	1,205	495
Insurance	38,200	34,700	34,200	30,697	3,503
Health & Social Services	18,680	13,830	18,321	18,757	(436)
Employee Benefits	144,244	145,268	138,392	124,758	13,634
Interest Expense	0	500	500	0	500
Janitorial & Grounds	6,000	7,000	13,785	5,444	8,341
Transfer Station	97,953	89,819	81,049	93,826	(12,777)
Legal & Professional Fees	28,000	28,000	28,000	25,861	2,139
Memorial Hall	3,150	3,300	3,300	3,262	38
Planning Commission	7,093	7,093	7,026	9,739	(2,713)
Recreation Commission	28,725	25,000	27,000	23,753	3,247
Selectpersons Contingency	9,500	9,500	9,500	1,337	8,163
Streetlights	10,500	10,500	10,000	10,146	(146)
Taxes	38,808	37,000	33,700	35,084	(1,384)
Town Hall	31,925	25,350	24,900	27,877	(2,977)
Town Reports	4,000	3,925	3,925	3,454	471
Dues	1,843	1,600	1,446	1,446	0
Fuel Pump	4,000	0	0	0	0
Water District	5,600	5,600	5,600	5,600	0
School/Sports/Tech	154,220	302,120	1,620,000	239,965	1,380,035
Other Expenditures	10,142	6,375	6,725	5,952	773
<b>Total Expenditures</b>	<b>\$1,511,381</b>	<b>\$1,514,360</b>	<b>\$2,747,507</b>	<b>\$1,458,921</b>	<b>\$1,288,586</b>



# Taxes Due

Name	Amount	Year(s)	Name	Amount	Year(s)
Airport Development	2302.00	2002	Dunn, Margaret	330.73	1995-02
Aldrich, Stanley	1812.37	2001-02	Dupuis, Gary & Linda	570.33	1993-02
Antonicci, Frank	1522.37	2002	Eddy, Russell	43.06	1999-02
Attridge, John	443.08	1994-02	Elgart, Edmond	1022.73	1989-02
Austin, Garry	1289.00	2002	Ellis, Edward	1022.73	1989-02
Bahr, Raymond	570.33	1993-02	Eramo, Elaine	1215.54	2001-02
Baldwin, Priscilla	7104.66	1989-02	Esposito, John	1553.85	2002
Bartholomew, Robert	27.86	2000-02	Fennell, John	570.33	1993-02
Bartlett, Rebecca	2178.20	2001-02	Fernot, Nichole	345.30	2002
Bauchner, Burton	452.88	1994-02	Flaim, Edward	2992.60	2002
Beck, Russell	571.50	1992-02	Flanagan, George	202.32	1996-02
Berman, Eugene	25568.25	1989-02	Friends of Children	230.20	2002
Best, Graham	449.20	2001-02	Fuelling, Carl	452.88	1994-02
Blanc, Michael	1922.27	2001-02	Gagnon, Verna	214.27	1994-97
Blood, Danny	1381.20	2002	Gasiorowski, Shirley	1168.27	2002
Braun, Martin	801.75	1991-02	Gilbert, Terri	1397.12	2002
Brinckmann, Charles	121.16	1995-02	Giles, Charles M.	630.07	1992-02
Bryce, Stanley	281.99	2002	Giuliano, Carmine	1031.48	1991-98
Buckhout, John	859.16	1990-02	Glastetter, William	786.56	1994-02
Burmaster, Charles	68.80	1997-02	Golub, Benjamin	1784.05	2002
Bush, Edward	471.53	1982-84	Green, Jarred	2038.20	2001-02
Calasant, Russ	957.93	1997-02	Griffin, Richard	11.51	2002
Callahan, Charles	317.66	1982-84	Haines, Robert H.	1603.50	1991-02
Cape North Inc.	115.34	1991-95	Hamilton, G Wm	2508.45	2002
Catalucci, Herman	686.33	1992-02	Hamilton, Neil	272.64	2001-02
Charron, Michael	324.58	2001-02	Hannon, Helen	452.88	1994-02
Chevalley, Rene	3245.82	2002	Hansen, Henry	980.00	1999
Ciszewski, Michael	184.16	2002	Haskins, Janet	86.01	2002
Coldbrook F.D.	764.00	1989-98	Haystack Tn House	31021.65	1982-02
Cole, David & Ruth	915.43	1990-02	Heimberger, Wm.	801.75	1991-02
Costello, Gerard	23130.94	2001-02	Hescock, Ricky	2582.76	2001-02
Cotrone, Robert	207.18	2002	Hollingshead, Stuart	3932.46	2001-02
Cummings, Diane	517.95	2002	Hope Family Trust	11.51	2002
Cummings, Sheryll	4028.50	2002	Hughes, Wm	22.46	2001-02
Curcio Family Ltd	2718.75	2002	Hunt, Jeffrey	1915.07	1994-01
Dante, Anthony	20347.31	1989-02	J Rutledge Inc	5755.00	2002
Dantino, Armond	682.40	1998-01	Jacobson, Patricia	2912.14	2001-02
Davie, Kenneth	154.00	2002	Johnson, Keith	13119.90	2000-02
Delbene Family Trust	27.86	2000-02	Kelly, Richard	801.75	1991-02
Devyllder, Robert	632.23	1991-02	Kenefic, Jonathan J.	744.04	1991-02
Dion, Michael E.	111.86	1996-02	Lalli, Frank	230.20	2002
Duffy, Marguerite	135.56	1996-02	Lawton, Kathryn	447.39	1993-02
Dumeer, Arnold	202.32	1996-02	Leclerc, Leon	1636.12	1994-01
Dunleavy, Carol	113.51	2002	Liston, Robert	50.01	1998-02

# Taxes Due

Name	Amount	Year(s)	Name	Amount	Year(s)
Luboyeski, Thomas	5.47	2002	Schroeder, John	161.14	161.14
Maciag, Martin	261.93	1995-96	Schurman, Robert	10.95	2001
Mansfield, Virginia	80.57	2002	Seitler, Burton	474.45	2001-02
Maroney, John	801.75	1991-02	Shanley, James	449.20	2001-02
McCann, Thomas	202.32	1996-02	Shih, Louis	391.80	1994-02
McCarty, Thomas	970.40	2000-02	Snow Valley Auto	2009.99	1991-96
McNamee, Anne	4849.40	1999-02	Somers, Carl	452.88	1994-02
Meadowcroft, Doris	4665.26	2000-02	Stephens, Kevin	31702.93	2000-02
Meyer, Clifford	758.69	1991-98	Stratfield Assoc	79144.14	1987-02
Meyer, Paul	237.79	2002	Stucker, Brian	230.20	2002
Mezzanotte, John	2139.80	2002	Stucker, Frank Est.	230.20	2002
Mikolinski, James	80.57	2002	Sullivan, Arthur J.	452.88	1994-02
Mitchell, Sherry	570.33	1993-02	Sullivan, Barry A.	430.13	1992-01
Monaco, Florence	969.08	1989-02	Sullivan, E & Pauline	1162.51	1987-02
Morrow, Donald	791.95	1991-02	Sweeney, Peter	399.25	2002
Mullin, Francis	330.73	1995-02	Thomas, Randall	969.08	1989-02
Murphy, Thomas	460.40	2002	Tolles, Harold	22.46	2001-02
Myrick Mason	16606.33	1999-02	Tuttle, Elsie	11.51	2002
Napert, Irving	801.75	1991-02	Vongerst, Anna	43.06	1999-02
Nilsen & Barber	1772.32	1994-02	Wagg, Carole	10.36	2002
Nolte, Geo	11.51	2002	Waldhaus, Frank	978.35	2002
North, Robert	859.16	1990-02	Waldron, Charles	9208.00	2002
Old Ark Properties	4591.13	2000-02	Walsh, Charles	685.85	1982-84
Opotzner, Samuel	330.73	1995-02	Weiler, Joseph	1117.27	1988-02
Panettieri, Angelo	537.83	1993-02	Wiemer, Richard	56.96	1998-02
Papps, Francis	1381.20	2002	Wilcox, James	4147.80	1999-02
Paras, George	457.70	2002	Willis, Kenneth	15579.93	1999-02
Pearson, David	33.26	2000-02	Wright, Barbara	452.88	1994-02
Penson, Raymond	664.72	2002	Yule Enterprises	302.92	1990-91
Peters, Arthur	5.75	2002	Zabierek, Henry	43.06	1999-02
Piccolo, Anthony	806.49	1990-02			
Pierce, George	686.33	1992-02	<b>TOTAL TAXES DUE</b>	<b>\$ 412,923.79</b>	
Potter, James	11.51	2002			
Primestar Inc	333.16	2000			
Quallen, Raymond	744.04	1991-02			
Reese, Edward	511.60	1993-02			
RHR Develop.	5393.15	1999-02			
Riley, James	230.20	2002			
Robinson, Mary	1151.00	2002			
Rutlin, Joseph	915.43	1990-02			
Ryan, Michael	33.26	2000-02			
Sandor, Robert	389.66	1994-02			
Sanicki, Joseph	744.04	1991-02			
Schapira, Henri	1188.95	2001-02			

## Status of Delinquent Taxes

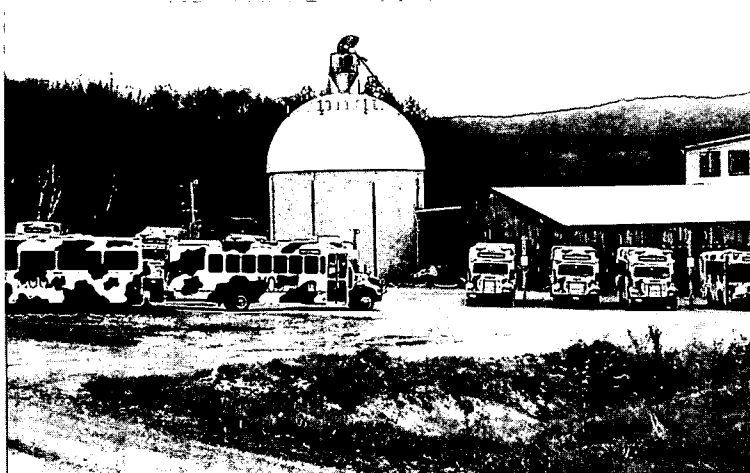
<b>Delinquent Taxes 1/1/02</b>	<b>\$ 379,366.67</b>
2002 Collections	<u>108,338.31</u>
<b>Subtotal</b>	<b>271,028.36</b>
2002-03 Delinquents Added	<u>141,895.43</u>
<b>Delinquent Taxes 1/1/04</b>	<b>\$ 412,923.79</b>

# Salaries Town Employees

## Full-time Salaried and Hourly with Overtime for Calendar Year 2003

Names and 2003 compensation is shown for full-time persons employed 6 or more months and part-time persons working 20 or more hours per week.

Sonia Alexander	64,557.70	Gary Lackey	38,654.32
Deborah Anderson	37,560.63	Steven Lazelle	42,938.87
David Berry	38,049.19	Steven Lazelle Jr.	38,506.94
Laurie Boyd	32,382.68	Susan Manton	32,765.12
Sheldon Brassor	37,620.60	Randy May	37,029.10
Bret Brown	37,725.04	Gregory Murano	6,870.84
Mark Denault	36,209.01	Dennis Oakes	38,217.91
William Dinunzio	38,737.64	Michael Penson	46,579.72
Jennifer Fitzgerald	12,028.88	Michael Raymo	19,156.14
Catherine Goodell	31,073.16	Michael Stevens	37,119.66
William Hunt	38,026.98	Joseph M Szarejko	66,223.58
Ethan Kipnes	44,168.11	Mary Towne	28,539.20



*The MOOver "Farm"?*  
*The old barnboard site is the site selected for their new home!*

Photo courtesy of the Deerfield Valley News

# Vehicle Inventory

## **Fire Department**

1986	Ford L-9000, 1250 GPM Pump and 1000 Gallon Tank
1993	Ford LN-8000 Utility Truck
1997	International 2674 Model, 1250 GPM Pump & 1250 Gallon Tank
1998	14 foot Rescue Boat and Trailer
2001	International 2674 4x2 Pumper

## **Police Department**

2001	Chevrolet Impala
2001	Chevrolet Impala
2003	Chevrolet Impala
2004	Chevrolet Impala
2000	Arctic Cat Snowmobile

## **Road Department**

1990	International Paystar 5070 4x4 Plow & Sander
1995	International Dump Truck
1998	International Dump Truck
1999	Ford F-550 Truck
2000	International 2574 Dump Truck
2001	Ford F-350 1 Ton 4x4
2001	Ford F-350 1 Ton 4x4
2002	International Truck
2003	Ford F-350 Truck
1966	Allis Chalmers DD100 Grader
1979	Joy Air Compressor
1984	John Deere Bulldozer JD350
1985	Case 1085 Excavator
1986	Bomag Roller Model BW142D
1988	Ford 555B Backhoe
1988	Caterpillar 130 Grader
1989	Hudson Trailer
1990	Eager Beaver Chipper
1998	Case 621B Loader
2003	Exmark Mower
2004	Karavan Utility Trailer

## **Wastewater and Compost Treatment Department**

1997	New Holland Tractor Model 4630DA5
1998	Dodge Pickup with Plow
2001	Load Rite Utility Trailer
2002	US Jetting Sewer Jetter

# Wilmington Town Departments Other Agencies Vital Statistics



*Summer Reading Challenge at DVES*

*Ms. Connell's Class*

Photo courtesy of DVES

# Wilmington Selectboard

Here are some of the highlights of 2004 from the Selectboard's perspective. They are not necessarily prioritized nor presented in chronological order.

In March we said good-bye to two veteran members, Mike Penson and John Redd, and welcomed new members Tella Penson and Andrew Palumbo, thus pleasantly creating a Selectboard and doing away with the Board of Selectmen.

There was some hope that with the passage of Act 68, we would find some relief from the mandates of Act 60. Under Act 68, the sharing pool or shark pool as it came to be known, was eliminated and replaced with another which, though less onerous, we still find ourselves subject to.

We are still pursuing the lawsuit against the state regarding Act 60. We had hoped that Act 68 would make pursuit of the lawsuit a moot point. This was not to be the case. As of this time, the suit has been filed and we are awaiting a court date. As in all legal proceedings, there is a long "sit and wait" period. We are in it now.

The purchase of the town garage property is nearing finality. Among the stumbling blocks was refusal of State of Vermont to grant a curb cut, a pond erroneously identified by the federal government as a wetland, a requirement that Green Mountain Power obtain an Act 250 amendment in order to grant a right of way. Lengthy negotiations on the terms of the right of way have been agreed to and we hope to close in February.

The Selectboard is watching closely the state's consideration to buy the hydro-dams and property presently owned by US Gen. Our foremost concern is the tax revenue we realize from the property and how any change in ownership might affect that revenue. We have spoken to Governor Douglas about the matter, emphasizing that we do not want to be left out of the loop. We've made a special effort and hearings with affected local officials are being scheduled.

Following a non-binding mandate at last year's Town Meeting, the Board studied the possibility of a joint Wilmington-Dover police force. Ultimately, the Board agreed that this was neither economically feasible nor practical at the time. This decision was negatively received in Dover; they felt they were left out of the process. After a number of meetings to soothe ruffled feathers, the two boards agreed that this valley should be regarded as a single entity and not two separate towns, and that while keeping our individuality, we should strive to consider our actions as they affect one another.

An offshoot of this realization was the re-vitalization of the former Vision 2000 group, now simply called Vision. Both towns agreed that Vision could be the vehicle to bring the two towns together and that each town appoint a Selectperson as a permanent representative to the group.

After the requisite hearings and comment period, the Board created a Development Review Board (DRB). The DRB will replace the former Zoning Board and take

on some of the duties of the Planning Commission, thus streamlining the application process. The members of the former Zoning Board will assume the duties of the DRB. In addition, a full-time Zoning Administrator/Planning Coordinator was hired. That person is Bonnie Lorimer who has assumed the duties of the past zoning administrator, Debby Anderson, thus freeing up Debby to devote all her time to Lister duties.

Very few of you could not be aware of the re-paving of Route 9 east of town and, of course, the re-construction of Route 9 west of town. Both construction crews and the State did a tremendous job of accomplishing a very satisfactory result with a minimum of inconvenience.

The Board met with Governor Douglas while he was in town last fall. We discussed a number of topics of concern to us; among them, the hydro-dams purchase, the condition of route 100 north of town, the economic viability of the state, and the possible extension of the wind farm in Searsburg. He listened to our concerns and seemed to be in agreement or at least sympathetic to them.

In addition to the hydro-dam situation, the Board is following the possible expansion of the wind farm in Searsburg. There is great concern that the number and size of the turbines that are being proposed will have a negative impact on our scenic ridges and, although a source of renewable energy, will do more harm than good to the valley.

The Board re-adopted the Town Plan. This must be done every five years. Most of the wording and all of the intent stayed the same. The only major change came in the designation of commercial zones. No commercial zones cited in the previous plan were eliminated and in fact, a few more were created. The plan is available at the town offices for review.

Finally, the Board has placed on the warning four articles dealing with a local option tax. Wilmington has the option of imposing a 1% local tax on sales, meals and lodging, and alcohol and tobacco. We have the option of taxing one, two, or all of the above. The money raised goes directly to the state, but we then receive 70% of it back, the remainder of it stays with the state to further fund the PILOT program. The money that is refunded to the town can be used simply to relieve property taxes or it can be earmarked for special projects. It has its advantages and disadvantages. In presenting this article to the Budget Committee and to other groups such as the Chamber of Commerce and Vision, it was suggested that since this is such a complex issue, the articles should be neither accepted nor defeated but rather passed over until more can be determined of its effects. Look for notices of public meetings to discuss this topic both before and after Town Meeting.

We express our thanks and appreciation to town employees, elected officials, and volunteers for their excellent work and many contributions to the Town.

Respectfully submitted, *Wilmington Selectboard*

Fred J. Skwirut, Chair

Robert D. Wheeler

Andrew Palumbo

Paul Kasanoff

Zettella Penson

# Town Manager's Report

With the passage of Act 68 the tax rate for non-residents is down 18 cents or \$180.00 per \$100,000 evaluation compared to last year's rate. The tax rate for residents is down 1 cent. Were it not for the repayment of a portion of the 1.4+ million that the electorate voted to raise in the general fund for transfer to the schools, the resident tax rate would be down 16 cents or \$160.00 on a valuation of \$100,000. Although there were benefits from our encounter with the State Tax Department, the 1.4+ million must be repaid and that repayment will affect the tax rate for 3 years. The combined general fund and road budgets are down 2 cents but smaller surpluses reflect a 1 cent increase in the amount to be raised.

Memorial Hall is the recipient of a \$25,000 Preservation Grant from the partnership of the Freeman Foundation and Preservation Trust of Vermont. We appreciate the recognition of Memorial Hall by this outstanding partnership.

This year we shall be working on the Hoot, Toot, & Whistle Trail feasibility study. This trail when joined with the yet to be built River Walk will provide tremendous recreational and scenic opportunities for residents and visitors. The study is being financed by a \$32,000 enhancement grant. (See a view of Lake Whitingham from the Hoot, Toot, & Whistle Trail on Page 15 of this report.)

In 2003 we said goodbye to more than 25% of our co-workers including 75% of our department heads. Brian Johnson, longtime Wilmington Fire Chief left to work for the State of Vermont. Brian remains a member of the fire department. Steve Lazelle, Chief Operator of the award-winning Wilmington Wastewater & Compost Facility, retired after more than 30 years. Throughout his tenure with the town, Steve exhibited enormous devotion and ability in carrying out his work. Michael Penson, longtime road supervisor resigned in December. Under Mike's leadership, the road department has become increasingly proficient and I shall miss working with him. Four members of the police department also left in 2003. They were Sgt. Daniel Trudeau, and patrol officers Jeff Trudeau, Frank LaBombard, and Jaime Wright.

On a brighter note, Troy Johnson was hired as Fire Chief to replace Brian Johnson. John Lazelle was promoted to the position of Chief Operator to replace Steve Lazelle and Jeff Longe was hired to fill John Lazelle's former position. We were fortunate to hire Bill DiNunzio, Mark DeNault, Greg Murano, and Jeff Murano and now have a full complement of officers in the police department. Thanks are owed to Chief Joe Szarejko, Office Manager/Dispatcher Cathy Goodell, and part time officer Ethan Kipnes for carrying on the work of the department during a very trying time. Thanks are also owed to the fine officers of the excellent Wilmington Fire Department and especially to Acting Chief Richard Covey, for stepping up and assuming the duties of the Fire Chief during the 3-4 months of searching for a fire chief. We also welcome Bonnie Lorimer who is doing outstanding work as Zoning Administrator and Planning Coordinator.



My thanks and appreciation to Deb Anderson, Laurie Boyd, Mary Towne, Bonnie Lorimer, Pat Johnson and Lana Palumbo for their capable and generous assistance and support; to the men and women of all town departments and to the many volunteers who contribute so much to the operation of our town. My thanks and appreciation to Fred Skwirut for his levelheaded, thoughtful, and compassionate leadership as chair of the Selectboard. Thanks also to Paul Kasanoff, Robert Wheeler, Andrew Palumbo, and Tella Penson for their energy, ability, and enthusiasm on the Selectboard.

Respectfully submitted,

Sonia Alexander, *Town Manager*

## Road Supervisor's Report

In addition to routine maintenance and repairs, the following projects were completed during 2003.

<b>Aldrich Road</b>	Road was ditched and a portion was graveled.
<b>Atherton Road</b>	Road was ditched.
<b>Bossert Road</b>	Road was graveled.
<b>Boyd Hill Road</b>	A section was graveled.
<b>Brown Road</b>	Road was ditched.
<b>Castle Hill Road</b>	A section of bank and a section of ditch were stabilized with stone.
<b>Chimney Hill Road</b>	A 3200-foot section of the paved portion was shimmed and paved, and the gravel section was graveled.
<b>Coldbrook Road</b>	A portion was ditched.
<b>Corbat Road</b>	The road was graveled.
<b>Country Club Road</b>	A section was graveled.
<b>Davis Drive</b>	3 culverts were replaced.
<b>Gallup Pitch</b>	1 culvert was replaced.
<b>Haynes Road</b>	A section was ditched, several trees cut and the stumps removed.

<b>Higley Hill Road</b>	3 culverts were replaced, a 4500-foot section was shimmed and paved, and a section was shouldered.
<b>Howes Loop</b>	1 culvert was replaced and a section was graveled.
<b>Lake Raponda Road</b>	The road was ditched and a section graveled.
<b>Mann Road</b>	A 900-foot section of pavement was removed, 4 culverts were replaced, 3 under drains were installed, ledge was blasted and removed, road stabilization fabric laid down, new base gravel and crushed gravel was placed, and the section was repaved, and shouldered.
<b>Miller Road</b>	The road was graveled.
<b>Old Ark Road</b>	A section was graveled.
<b>Old Stage Road</b>	A portion was graveled.
<b>Old Town Road</b>	Road was ditched and a portion was graveled.
<b>Rist Road</b>	The road was ditched and graveled.
<b>Shearer Hill Road</b>	A portion was graveled.
<b>Smith Road</b>	Road was ditched.
<b>Steep Hill Road</b>	Road was ditched and graveled.
<b>Sun &amp; Ski Road</b>	A section was graveled.
<b>Upper Dam Road</b>	A section was graveled.
<b>Wilmington Hgts Road</b>	Several culverts were replaced.
<b>Winter Haven Road</b>	The road was graveled.

The road crew replaced a section of the rear wall and roof on the Town Garage that had deteriorated. New forms were constructed for building of culvert headers.

My thanks to the road crew, Town Manager, Selectboard, and other town departments for their support and cooperation.

Respectfully submitted,

Michael Penson, *Road Supervisor*

# Wilmington Fire Department

## ADMINISTRATION

2003 was an exciting and eventful year for the Wilmington Fire Department.

This last year we saw many changes. The first was the resignation of long time Fire Chief Brian Johnson. Brian has taken a position with the State Fire Marshal's office, under the Department of Labor & Industry, as an inspector and is still a very active member of the department. In his absence, the remaining officers stepped up and filled the vital role until a new chief was found. Assistant Chief Richard Covey, Captain Bill Spirka, Lieutenants Marty Goodell, Mark Shea, Matt Cole, and Scott Moore were all busy maintaining the operations of the department as well as preparing for the hiring process. The hiring process reviewed several qualified candidates and resulted in the hiring of Troy Johnson (no relation to Brian) from Georgia as the new Fire Chief. Troy arrived in Wilmington and started his transition to Chief in July.

## EQUIPMENT

This year we were able to purchase several new pieces of equipment with the aid of the Federal Fire Act Grant and the Homeland Security Grants. These grants allowed us to obtain equipment that will greatly increase the safety of our personnel as well as aid us in the performance of our duties. We were awarded three grants this year resulting in \$84,591.00 of new equipment at no cost to the community. The most important will be the purchase of new protective gear for our firefighters. This will include new helmets, coats, pants, and boots. Other items we have purchased include a Thermal Imaging camera, which has already proved useful, a "Res-Q-Jax" system which can be used to stabilize and secure overturned vehicles or used for a structural collapse or trench rescue, a "Foam Pro" foam system installed on our primary engine for use on a hazardous materials spill or to aid in fire suppression, a dual band mobile radio to aid in communications during large scale, multi-agency incidents. These grants are also allowing us to purchase a new gas meter, a "firefighter accountability system" and an additional thermal imaging camera.

## RESPONSE

During the past year, the Wilmington Fire Department responded to a total of 176 incidents. This was down from 188 in 2002. Add the 26 training session, three hose testing sessions, numerous meetings and work details and you end up with a tremendous amount of time that the members of the department and their families have given to the Town of Wilmington. I would like to express my sincere appreciation to all of you for your hard work and dedication and to your families for their continued support. The Town of Wilmington is very lucky to have as many dedicated people on this department as we do and I hope that your efforts are recognized.

## **JUNIOR FIREFIGHTERS**

The Junior Firefighter program was started in 1970 by then Chief John Willard, and has been providing Wilmington with trained firefighters since. Over half of our current members have come to us through this program. They meet each Wednesday after school to learn about the fire service and to train to assist us at incidents. They are an energetic and dedicated group. Their assistance has proven invaluable a number of times and we are lucky to have them. This year the Junior Firefighter Program saw the addition of three new members, Melissa Brown, Brian Tirrell, and James Tirrell. This brings us to 14 members in the program ages 14 to 17.

## **TRAINING**

Members attend regularly scheduled training sessions each month to learn new skills as well as maintain the basics. This last year additional training was acquired outside of the department's regular sessions. Jr. Firefighter Michael Cole attended the Cadet Firefighter Program at the Vermont Fire Academy this last summer. Congratulations to Michael for his successful completion of the course. Firefighters Jake White and Brian Johnson attended additional training in the areas of fire investigation and suppression. Fire Chief Troy Johnson successfully completed the Fire Service Instructor Course and an additional National Fire Academy Executive Skills course in the last part of 2003.

To the members of the Wilmington Fire Department and their families I can only express my sincere gratitude for what you do and all that you put on the line. You don't have to be here but yet you choose to. I can only say thank you and stay safe.

On behalf of the members of the Wilmington Fire Department, I would like to thank the Board of Selectmen, the Town Manager, the other town departments, members of Deerfield Valley Rescue and especially the townspeople for their continued assistance and support.

Respectfully submitted,

Troy Johnson

*Fire Chief*

# E-911 Report

***IF WE CAN'T FIND YOU, WE CAN'T HELP YOU!***

We still have a number of people that have not posted their locatable address numbers on their homes or at the end of their driveways. All telephone numbers have been assigned an address. This address consists of a house number and a road name. When an emergency is called in, the dispatcher will automatically have this address in front of them on their computer screen. You don't even have to tell them. As they call out the correct emergency response organization (fire, police, and ambulance) they will give that address to the responding people. **That is what the emergency service members will be looking for.** If you have not yet posted your house number, it may be more difficult to find the correct address quickly. Seconds Count!

If you do not know your locatable address please contact me at the fire station at 464-8022 and I will be happy to help you.

E-911 has proven itself as a life-saving system and with everyone's help it can be a positive part of the emergency response system in Wilmington.

Respectfully submitted,

Troy Johnson

*Fire Chief*



*West Main Street - Old Postcard*

*Maybe if we went back to this, it would deter big trucks!*

# Police Department

As I look back on what I would call a tough year, I can report that as of this writing we are once again at full staff. In January of 2003, the Wilmington Police Department lost three officers to the Vermont State Police, and lost a fourth officer in the spring to another agency. I knew that at best it would be optimistic to think we could rebuild in a year. The officers we lost were highly trained and, just as important, worked well with one another. To replace them was a monumental task. This year we ran three separate hiring processes. These processes are multi-phased and take a great deal of time in both planning and execution.

We were very fortunate to hire two-experienced full time certified officers from nearby departments in the first process. These two officers, Officer Mark Denault from Clarksburg and Officer William DiNunzio from Bennington, were hired in March. A part-time officer, Ethan Kipnes, had been hired in December 2002. Kipnes, worked as needed, whenever needed, and for as long as we needed him. He learned quickly and carried us through from January until December.

During the second process we hired two trained officers from other states, who did not work out at all. One even made the papers in his hometown and here in Wilmington, as you are well aware. We were very disappointed to say the least. In the third process we were able to hire Gregory Murano. Officer Greg Murano is from Dummerston and had previously worked for the Windham County Sheriff's Department. He was well along in the Vermont Police Academy's 16-week basic program when we picked him up. We had also hired his brother Matthew as a part-time officer. Matthew, who was a full-time officer and full time certified with the sheriff's department, was recently hired as the fourth Wilmington Police Officer, thus filling all of our vacancies. These officers are currently getting used to the area and working with each other, while learning our procedures and ways of doing business. The town manager and selectboard were very supportive during the entire year and played a key role in the quick replacement of personnel.

Since I've worked here, I can recall only brief periods of time when we were not looking to hire personnel. Traditionally in Wilmington, staff turnover has been considered a cost of doing business. A police officer's development of knowledge, skills and experience occurs at a substantial cost to the community. These skills make the officer highly attractive to other agencies that offer better benefits and higher salaries, as we saw January. When a single employee is lost little attention is paid to the cost of losing that one employee. However, in any department when you lose 75% of the work force in one shot it becomes immediately apparent. It also impacts the department in other ways. Our patrols became reactive rather than proactive; not only did we lose our training instructors, but we lost the ability to send new officers to the training they needed because they were busy filling shifts.

In the coming year I plan to utilize Officer Denault in the capacity of an investigator. He will follow up on crime reports that the patrol officers initially take.

We have demonstrated in the past that when we can assign an officer to work uninterrupted on specific cases, our solvability rate soars. This is evidenced by the rash of residential and business burglaries, which occurred a year and a half ago, that we solved when the Wilmington and Dover Police departments each assigned an investigator to work the case and gave them the time to do it. This practice was employed again this year, when we caught three burglars' red handed on surveillance cameras. We actually caught two more the same night, when they hit the building that had "*already been burgled*". What do you figure the odds are of catching five burglars in two separate burglaries on the same night on the same tape? But it didn't stop there—interviews and long hours by Wilmington Police Officer Denault and Detective Werner of the Dover Police wrapped up several more burglaries and larcenies in the Wilmington/Dover and Jacksonville area. As of this writing, all of the burglars have been convicted except for one who is currently awaiting trial.

I would also like to thank the dedicated officers and office staff who worked the hours and shifts to pull us through the year; our families for the support and understanding they gave us; and to the members of the community who helped us with their support. Instead of looking back, we are now looking forward to the coming year.

Respectfully submitted,

Joseph M. Szarejko, *Police Chief*



*Winter Wonderland*

Courtesy of the Deerfield Valley News

# Zoning Report

In 2003 (between January 1, 2003 and December 31, 2003) 119 permits were received in the Zoning Administrator's office. Below is a break down of the permit applications. All were approved unless otherwise noted.

Single Family Homes	30
Additions and Alterations	29
Subdivision Permits	7
Other (Camp, Barns, Sheds, Garages)	34
Other (Landfill)	5
Other	1
<b>Zoning Board of Adjustment</b>	<b>10</b>
8 Approved	
2 Denied	
<b>Development Review Board</b>	<b>3</b>
1 Approved	
2 Pending	
<b>Total</b>	<b>119</b>
Sign Board of Adjustment	1

On September 17, 2003 the Wilmington Select Board voted to create the Development Review Board (DRB), pursuant to 24 VSA Ch. 117. The DRB replaces the Zoning Board of Adjustment. Pursuant to §4401 of Ch. 117 the DRB "...shall exercise all of the functions otherwise exercised, under this chapter, by the board of adjustment. It also shall exercise the specified development review functions otherwise exercised, under this chapter; by the planning commission."

Respectfully submitted,

Deborah Anderson, *Administrator*

Bonnie L. Lorimer, *Administrator (from December 8, 2003)*



# Wastewater and Compost Department

For the calendar year of 2003 we discharged a total of 37,123,390 gallons of treated wastewater into the Deerfield River for a daily average of 101,700 gallons, which represents a 10.9% increase compared to last year. We recorded 58.2 inches of rain and 103.75 inches of snow for a total of 161.95 total inches of precipitation in 2003.

	2001	2002	2003
<b>Avg. Daily Flow (gallons per day)</b>	87,900	90,600	101,700
<b>Rain (inches)</b>	28.33	47.00	58.20
<b>Snow (inches)</b>	122.25	119.75	103.75
<b>Total Precipitation (inches)</b>	150.58	166.75	161.95

We are happy to report that we had no major breakdowns or unexpected expenses. We spent many hours flushing sewer lines using the trailer mounted sewer jetter we purchased in the fall of 2002, cleaning over 12,500 feet of sewer lines. We built a much needed storage building at the facility and continued to search for unwanted infiltration into the collection system.

In September a new Operator, Jeff Longe, was hired to fill a vacancy created by the retirement of long time Chief Operator Steve Lazelle, who retired in December. Steve was Chief Operator at the facility for 32 years and he will be greatly missed.

We would again like to remind all the users on the town sewer system, and especially our commercial users, that disposal of grease into the system is not permitted. Frequent cleaning of grease traps and proper disposal is required to keep the traps operating efficiently. Grease causes several problems, the worst of which is that grease builds up on the inside of the sewer pipes ultimately causing blockage.

If anyone has any questions about our facility, please feel free to give us a call at 464-3862, email us at [wilmwwtp@together.net](mailto:wilmwwtp@together.net) or visit our webpage at <http://homepages.together.net/~wilmwwtp/>.

We would like to close by thanking the Town Manager, Selectboard, townspeople and a special thank you to Mike Penson and the all the guys at the highway department for their continued assistance and support.

Respectfully Submitted,

John Lazelle, *Chief Operator*

Jeff Longe, *Operator*

# Board of Listers

With the passing of the new Act 68 the Listers office will be extremely busy in the next few months. Deborah Anderson, Ted Blackburn, and myself have been to numerous state seminars. In brief, starting with the tax year 2004 all towns will set two separate tax rates and apply them to all properties based upon their classification, i.e. homestead or non-residential.

By the time of your reading this you should have filed your declaration (Form HS-131) to the State Tax Department stating if you are a resident and that this homestead is or will be your principal dwelling as of April 1, 2004. **This must be filed and received by April 15, 2004.** If this is not filed it is assumed that the taxpayer is a non-resident and will be charged that tax rate. If your filing is late or incorrect a penalty may be incurred. The State will assemble a report and forward that information to us prior to May 15, 2004 and we are required to review all properties for the accuracy of the classification. The results of the homestead and non-residential classifications becomes our Grand List which will result in separate tax rates for the two classifications. If you have any questions regarding your property status please don't hesitate to contact the State Department of Taxes at 866-828-2865 prior to April 15.

This year the real estate market was a banner year. Low interest rates spurred the market for new homes and resales all over Town. Also there were many additions, garages and improvements to many properties. All of this growth and demand resulted in large appreciation of values. In general even though we just reappraised in 1999 at 100% evaluation our Grand List is estimated to be very close to 80% of value or less. This triggers a mandatory reappraisal, says the state.

To digress, a short history is important. The State raises education funds through several sources as well as property taxes. Taxes are based on grand lists in over 250 communities. The listers are required to appraise properties that have changed over the prior year at fair market value. Due to certain market conditions, be it strong demand, low interest rates, or whatever positive or negative conditions, the fair market value of properties can be in error. For example, Dick and Jane sold their house this fall for \$165,000. It is listed on the Grand List for \$132,000, so they would be at 80% of value. Since they are not at 100% they are not paying their fair share of taxes. The bigger picture is that the State not only looks at Dick and Jane's sale but also at the sales for the entire Town and all towns in the State. In order to treat all communities equally it is necessary to bring all Towns up to their fair market value.

This is done through the State's Equalization Study. This study is done yearly and comprises the last three years of property transfers/sales. The results show the transfer of all properties for all categories, as Dick and Jane above, and evaluates all sales for their accuracy. This results in total values throughout the State for each town and school districts and furthermore results in the calculation of our statewide and local share tax for education, homestead prebates, etc.

We just received our 3-year Equalization Study for the period up to April 1, 2003. Our Common Level of Appraisal is 83.04% for that period. Sales this past summer, as we indicated earlier, have been strong. Therefore, we feel that we are now close to a state-mandated reappraisal and we are planning for a reappraisal.

Respectfully submitted,

Gerald B. Osler, *Chair, Board of Listers*

## Cemetery Commission

The Wilmington town-owned cemeteries saw very little change this past year, with regular maintenance and upkeep being the norm, there were no large expenditures. The Riverview Cemetery on Stowe Hill which is the only cemetery with available space for purchase saw a sharp decrease in sales and burials this past year, thus we have experienced a decline in anticipated revenue. This combined with an unusually wet mowing season has strained our budget, however since we had no major expenditures on other items, we will stay within our budget figures for this year. The Intervale (Cutting) cemetery saw some vast improvements such as clearing brush and trees from around the entire perimeter, exposing and repairing the stone wall surrounding the cemetery, filling in low areas, repairing many broken memorials and refurbishing the tool shed. We did experience some damage in this cemetery this year, during a wind storm a large tree came down and a moose wandered in and knocked down a couple of large memorials (apparently a male in velvet).

Our annual reminder to everyone regarding flowers – for safety and aesthetics **ALL FLOWERS MUST BE IN A CONTAINER OR THEY WILL BE REMOVED.**

We would like to acknowledge a few people who help us during the year including our Treasurer Laurie Boyd, Town Clerk Susan Manton and her staff, Town manager Sonia Alexander and Mike Penson and the entire road crew who are always willing to help without hesitation.

For cemetery information please contact our Operations Manager Mark Shea at 464-3782.

Respectfully submitted, *Wilmington Cemetery Commission*

Lisa Shea

Walter White

Florence Moore

Richard Covey

Mark Shea

# Planning Commission

This past year the Planning Commission saw months of hard work on a revised Town Plan come to a positive conclusion with its formal adoption in August. Among the more interesting changes is the creation of four Commercial Planned Development zones. It is hoped that these might provide opportunities for large-scale environmentally sound enterprises such that high tech developments might offer challenging employment opportunities to future generations. We also envision these dense zones as perhaps providing a more appealing alternative to strip development.

After successful adoption of the revised Town Plan the Commission resumed work on rewriting the Wilmington Zoning Ordinance. We are fortunate with the recent adoption of the Design Review Board. This board is now exclusively responsible for administering the cases that used to come before the Planning Commission as well as the Zoning Board of Adjustment, which has been supplanted. Our Commission welcomes the opportunity to focus on long-term planning issues as a result of this shift in responsibilities.

Our current zoning focus is on a document regulating towers such as wireless communications facilities and wind generating turbines. It is our goal to have put this before the Town this year as an amendment to the current zoning.

It is the hope of this report to remind our fellow citizens how effective they can be if they take the time to be heard. Each of us can be reached in and around town, at home, or by coming to one of our meetings. As always, the Planning Commission exists to be in service of the community and for this reason I would like to thank each of my fellow members, Steven E. Adams, Cynthia Beaudette, Arlene Palmiter, and Scott Reeves for their unfaltering dedication.

Respectfully submitted,

Joseph Cincotta, Chair

*Wilmington Planning Commission*

# Wilmington Town Nurse

It is my pleasure to be the Town Nurse, to provide nursing assessment and care in your home. Every resident in Wilmington qualifies for this service. To schedule an appointment, call me at 464-8321. A \$3 fee per visit is requested - payable to the Town of Wilmington. From January 1 to December 31, I made 144 home visits and collected \$438 in fees and donations that were turned in to the Town Treasurer.

Writing this report for the town is always a challenge for me. There are so many wonderful stories that grow out of the relationships with "my" patients and their families. When I first became the Town Nurse, many people wanted and needed "hands-on care" such as assistance with a bath, foot care or a blood pressure check. Those services are still provided as needed, but more and more of my time centers on working with families to create a "circle of care" to keep a loved one home when their primary care-giver is no longer living with them or is out of the home for long periods of the day. Finding creative ways to navigate that emotional terrain is thoughtful, and time-consuming. I am most grateful for the collaborative partnerships that I have formed with a variety of community based groups that offer meals, rides, friendly visiting, or have caregivers that are willing to be trained to provide the hands-on care that is needed when I am not available. To me, it is "community caring" at its very best.

The highlight for my year was working with the Elder Services Task Force (ESTF) that meets at the Health Center on the 2nd and 4th Monday every month from 9-10:30. This group was successful in creating a Senior Center at Shaw's, which now offers programs and classes to benefit our elders. Deborah Haslund deserves all our thanks because she saw an opportunity to turn a vacant space into a viable community resource, and worked so diligently to make it a reality. The "Caregiver Support Group" that meets every Wednesday from 5:30-6:30 has been its longest running program, and is a "must" for anyone that is providing emotional or physical caring for someone they love. Call 464-5156 for information. Jill Gentilin is organizing the Senior Center Board and may be reached at 464-7752.

The next initiative for the ESTF will focus on meeting the housing needs of elders in Wilmington. Our efforts will focus on the concept of a "Naturally Occurring Retirement Community" which modifies existing homes and links it with local services to enable elders to remain in our community as they age. To join this grass- roots effort please call Anne O'Sullivan at 464-9909.

Nursing Home Care continues to be the most expensive way to care for elders as they age. Serving on the Advisory Board for the Department of Aging and Disability each month in Waterbury, I realize how important the Department initiative is, to use the "savings" from unused nursing home beds for supports and direct-care services for people to stay at home. "Caring to Help Others", is a volunteer training program designed to educate people to provide quality homecare for a loved one,

friend or neighbor. If you are interested in this program, please contact me so we can begin as soon as possible. The training will make you feel confident in your ability to help others in very tangible ways. The "graduation" will include hosting groups that need volunteers or paid caregivers.

The State of Vermont began an inquiry process on July 1st to reorganize the Agency of Human Services. I participated in the Regional Forum and was a delegate to the Statewide Conference that brought consumers, advocates, legislators, employees and others together for dialogue, critique and understanding in order to develop initial recommendations to improve the human services delivery system. I have been very impressed with Secretary Charles Smith and his commitment to hear from every Vermonter that wanted to present an idea or challenge a process. The inquiry period ended December 31st and is being formulated in a report for the General Assembly within the next two weeks, ending Phase 1. This process has been dynamic, democratic, and enlightening. I have already observed more respectful service and trials to implement simpler forms and easier access. See the web page at [www.ahs.state.vt.us](http://www.ahs.state.vt.us) and click on "Reorganization site" and appreciate the work involved in this tremendous feat.

The Deerfield Valley Community Partnership promotes asset-building, leadership and prevention activities for students through programs in school and the community. Our efforts are even more important as we struggle to understand and cope with the tragic losses we have suffered from accidents and suicide. In our grief, our community is coming together in ways that educate and improve our understanding of depression, suicide, dependency issues and domestic violence, as we look at processes to enhance intervention before there is a crisis. As students, parents, school staff and the community look at these tough issues, please call Cindy Hayford at 464-1698 to share your ideas about ways you might become involved to make a difference. The real beauty of living in this small, rural area is that we show we CARE when we offer our time and our talents.

I wish to thank my patients and their families for allowing me to work with them, sharing the challenges as well as the joys. I appreciate that you invite me to be a guest in your home as well as a participant in your care.

Respectfully submitted,

Jennifer Fitzgerald, RN

*Wilmington Town Nurse*

# Green Mountain Beach

The green mountain beach had another productive year in 2003. The new parking lot started to be used, taking some pressure off the road parking. Water tests that were taken again showed that it was safe for swimming and fishing. Once again we thank the town road crew in their efforts to help maintain the Beach and associated facilities.

Traffic concerns continue to be an issue with the Lake Raponda Association. The group has requested more signage promoting the parking lot to reduce street parking and that there be some kind of long term plan to increase visibility of the area and reduce the speed of motorists along Lake Raponda Road.

The primary concerns of the beach committee for 2004 consist of replacing the safety lines and raft. In 2003, the safety lines that define the swimming area had to be first shortened to a triangle and then plastic bottles were added to keep the lines visible.

The floating raft is in need of work. Both the structure and the floats that provide buoyancy to the raft are in need of replacement or major repairs. Contractors have said that repairing the raft with the labor involved could cost more than building a new raft. Estimate for raft replacement is \$2,500.00.

Finally, the changing area has not been addressed in recent years and we plan to make some minimal improvements such as a coat of paint, a privacy curtain for each area and general clean up of the building. We estimate improvements will not exceed \$200.00 with labor for changing room renovation to be done by committee.

Your cooperation is needed in observing the following policies:

- Carry out your trash;
- No dogs or other pets; and
- Respect other visitors and the facilities.

Respectfully submitted, *Green Mountain Beach Committee*

John Redd      Jim Marchionna      Michele Monks Manton

# Memorial Hall Advisory Committee

In 2003, committee members reviewed existing documentation regarding Memorial Hall, including the Town's deed to the hall and the deeds of surrounding properties, an architect's report prepared previously by Mark Wesner of Keefe & Wesner Architects, and the Town's lease agreement with the Memorial Hall Center for the Arts.

The hall's deed and those of surrounding properties, include several rights of way, most hailing from the early 20th century, when one family owned the properties. When Memorial Hall was sold to the Town, the rights of way ensured access to and from the adjacent properties. Although the rights of way may represent restrictions on the Town's use of the property in the future, committee members found little reason to recommend further legal exploration of the matter in 2003.

Town Manager Sonia Alexander identified the installation ADA compliant rest rooms in the hall as a short-term priority. Committee members discussed several strategies for meeting this priority, eventually recommending the establishment of a long-term plan for the preserving and maintaining the hall, of which ADA rest rooms would be part. Committee members anticipated the plan would create a road map for the hall's future, allow long-term capital planning, and would provide a vehicle upon which to base future grant applications.

After discussing the committee's goals with architect Mark Wesner of Keefe & Wesner Architects, Wesner agreed to prepare a long-term, step by step plan for Memorial Hall based on his earlier report, a future inspection from the state department of labor and industry, and recognized preservation techniques. Wesner also agreed to work as consultant to the Town over the life of the project, providing guidance on available grants as well as actual preservation work. Wesner generously agreed to do the work at minimal cost to the Town.

Selectboard members approved the committee's recommendation, including the expenditure of \$800 for the first phase of Wesner's work. To date, we have received a state fire marshal's inspection report, and architectural plans for ADA rest rooms. The committee eagerly awaits receipt of the rest of Wesner's report, so a final recommendation can be forwarded to the selectboard and town manager.

The committee recently recommended the Town extend its current lease agreement with Memorial Hall Center for the Arts until the end of November 2004. During the next several months, the committee plans to negotiate a mutually beneficial long-term lease with MHCA. The committee envisions a lease that will allow increased opportunities for municipal and public use of the building during MHCA's off-season. MHCA's costs are likely to be greatly reduced as a result. As



part of the negotiations, the committee members also hope to define criteria for public use of the hall during the winter and spring of 2004.

The Memorial Hall Advisory Committee meets the first Monday of every month at 7 pm in the Pettee Memorial Library. Meetings are open to all, and committee members invite public input.

Respectfully submitted,

Peter Morris, *Chair*

Alan Davis

Fred Skwirut

Cynthia Beaudette

Mike Eldred

## Green Up Committee

Every year the Wilmington Green Up Committee sponsors our local Green Up Day. It is held on the first Saturday of May in conjunction with the state's Green Up Vermont campaign to promote litter-free communities. The 33rd annual Green Up Day was held on May 3, 2003.

Approximately 35 volunteers turned out to help clean up our town on Green Up Day this year. After a morning of picking up roadside litter throughout Wilmington, participants enjoyed complimentary hot dogs and soda. The soda was once again generously donated by C&S Beverage. C&S Beverage has supported Green Up Day for many years.

A special thanks to Mike Penson and the road crew, and to Mary Towne. Green Up Day would not succeed without their assistance.

Picking up trash and supporting those who do it on Green Up Day is a total community effort and very much appreciated. With everyone's help, it can become a year-round effort to take care of our beautiful landscape and promote civic pride. Green Up is supported at the schools but the more that families and community members can do to also help, the better.

We hope you will join us for Green Up Day on May 1, 2004 and throughout the year. Working together, we can keep this unique Vermont Green Up spirit growing.

Respectfully submitted:

Kathy Larsen and Rebecca Sweeney, *Green Up Co-coordinators*

# Pettee Memorial Library

Having started as Director in the final month of the fiscal year this report represents, I find myself reporting on a year I was not present for, a somewhat awkward position. However, though it is difficult to look back on a year that was over when I began, statistics confirm what observation indicates, all vital areas of the library are thriving; over 13,000 patron visits and almost 3,600 computer usages, a circulation of almost 17, 000 materials, just shy of 400 materials borrowed from other Vermont libraries and a collection which has grown to over 10,000 materials.

The end of the year saw a number of programs which focused on the summer reading program. African drummers from last year came back by popular demand; the Grafton Nature Museum and storyteller Michael Nethercott provided information and entertainment and both returned again later in the year for their own encore; and a weekly story hour were some of the offerings. Of course programs were not limited to the summer or to younger patrons. Book groups continued to meet monthly as did the Master Gardeners; independent groups also used the library as a meeting place, a service we are happy to provide.

Staff and volunteers continued to play a vital role in the continued success of the library this year. Erin Dean should be lauded, in absentia, for the work done in maximizing the effectiveness of the library's automation system and all other work done prior to handing over the controls of a well-run ship. Staff member Harriette Hamilton deserves special thanks as does volunteer June Simmons. Molly Dye, Nancy Dejong, Pat Larosa, Emily Beeman and a growing number of youth volunteers allow weekly projects to run smoothly and for large projects to become a reality. Additional thanks go to the community for its continued supply of patrons and suggestions, and of course to the library Board of Trustees for navigating the behind-the-scenes intricacies of running a library.

Respectfully submitted,

David Martel

*Library Director*

## ***Pettee Memorial Library Hours***

Monday .....	10 AM - 2 PM
Tuesday .....	12 PM - 6 PM
Wednesday .....	12 PM - 6 PM
Thursday .....	12 PM - 6 PM
Friday .....	10 AM - 2 PM
Saturday .....	10 AM - 2 PM

***Telephone 464-8557***

***Email: [info@petteelibrary.org](mailto:info@petteelibrary.org)***

# Pettee Memorial Library Trustees

Set on its little corner of Wilmington, next to the old Universalist Church, now a fashionable art gallery, and Janet Pool's house, the Pettee Memorial Library has become the focal point for reading and internet chatter in town. Every year more townspeople and summer visitors make use of our open stacks to pick a favorite novel or a new biography, to sit down at the long table in our reading room to pore over The New York Times or The Deerfield Valley News or The National Geographic or Consumer Reports, or to hook up with friends and the latest events around the world via one of our public computers. We've expanded our hours; now the library is open until six Tuesday, Wednesday and Thursday and part of every day except Sunday.

Every year we offer more programs, especially for children in our ever-expanding downstairs collection. We greatly miss Tom Johnston, fabulous storyteller, but a fund left in his name brings others in his place. The upstairs reading room continues to host many different literary, book club, and broad social and political discussion groups. Our library welcomes them all.

Thanks to the steadfast support of the Town Manager, the Selectboard, and the Town Meeting and all our wonderful patrons, the library flourishes. We enjoy the services of many volunteers, most particularly of June Simmons at the circulation desk. The library couldn't open or close without Harriette Hamilton, our assistant director. But Erin Dean, our cheerful and able director these last two years, is leaving us to go to law school. We wave good-bye sadly with warmest good wishes. Our new director, taking over on July 1, is David Martel, a specialist in library science and a computer whiz, previously associated with the Williamstown Library and a part-time instructor at the Graduate Center in Brattleboro. We thank all the people in town for making possible one of the finest little libraries around.

Respectfully submitted,

Adam Grinold

Ann Ottaviano, *Secretary*

Frank Reeve, *Chair*

Meg Streeter

Nancy Willard, *Treasurer*

# Vermont League Of Cities And Towns

The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Most government services used by Vermonters on a daily basis are those provided by its cities and towns. These include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of the non-federal taxes raised in the state.

In large part, volunteer elected and appointed municipal officials lead these governments. VLCT provides the following services to its member cities and towns, to strengthen the ability of these officials to provide quality services at affordable levels of taxation:

- Advocacy representation before the State Legislature, administration and judiciary, ensuring that municipalities have the resources and authority to serve their citizens. VLCT is a leader in the education finance debate and in securing revenues for town highway and bridge maintenance programs.

- Training, technical assistance and publications to strengthen the ability of municipal officials to serve their communities. In the past year, we have responded to almost 50,000 telephone calls, 21,200 of them from local officials on the toll-free telephone line available to them. Our Municipal Assistance Center and Group Services staffs provided over 750 workshops and small group training sessions attended by over 4,000 municipal officials and answered over 2,300 legal questions posed by municipal officials. VLCT distributed over 575 copies of local government publications and distributed over 3,200 hard copies or electronic mail versions of VLCT's Weekly Legislative Report to municipal officials each week during the legislative session.

- Purchasing opportunities to provide needed services at the lowest cost. These include an array of municipal insurance programs, among many others. Examples of how this saves local taxpayers dollars are the securing of municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to municipal employees. The value of VLCT PACIF to all our members was made painfully clear last year when the major re-insurer for the largest private sector option available for municipal property and casualty insurance was declared insolvent by the State of Pennsylvania, threatening the payment of claims made under those policies.

All 246 Vermont cities and towns are members of VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$.72 per capita plus a \$250 service fee per year. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3.0 million.

Individuals interested in finding out more about Vermont League of Cities and Towns, including reviewing its audited financial statements can visit its Web site at [www.vlct.org](http://www.vlct.org).

# Windham Regional Commission

The Windham Regional Commission works with 27 towns in southeastern Vermont to address regional issues and help towns to provide effective local government. Each town annually appoints two representatives to the commission. Wilmington's current representative is Matt Yakovleff with one vacancy. Commissioners serve on a number of committees that mirror the concerns of the region, including both standing committees and ones that are formed on an ad hoc basis to address specific issues.

2003 brought with it some new and extensive work for the WRC. Fitting those tasks into our already full schedule has not been easy, but we have nonetheless worked to address those important issues, and we will continue those efforts in the coming year. Examples of new and unanticipated tasks have included:

- Energy issues:

- Catamount Energy, Inc.—a Central Vermont Public Service subsidiary—is seeking to develop up to 50 megawatts of wind power on Glebe Mountain in Londonderry and Windham, which may mean construction of up to twenty-seven wind turbines. To date, the WRC has convened a series of public meetings to review and discuss major issues and worked with state and other regional organizations to better understand the potential impacts involved. We currently are participating in a series of community-based discussions, led by others, that are aimed at resolving some of the difficult conflicts that such a development presents.

- On a later schedule and therefore consuming less WRC staff time at present, is an anticipated proposal by Green Mountain Power to significantly expand the Searsburg wind farm, currently consisting of eleven turbines rated at about 6 megawatts, potentially adding up to 19 new turbines and 34 additional megawatts of rated power.

- Entergy Nuclear Vermont Yankee filed an application for Vermont Public Service Board approval to increase its power output by approximately 20%, from 540 to about 650 megawatts. The WRC is participating in this proceeding, which began in January 2003 and is expected to continue into spring 2004. At the same time, we anticipate that Entergy will apply in 2004 for approval of dry cask, on-site storage of spent nuclear fuel, which will extend this higher level of involvement well into 2005 or 2006.

- Public Transportation:

- This region, along with most of Windsor County, received public transportation services from Town and Village Transportation Services (TVTS) for several years. Also known as "Town & Village Bus," TVTS experienced severe financial difficulties and ceased to exist as a non-profit transit provider at the end of 2003. Throughout the fiscal year, the WRC and our counterpart to the north worked with the Vermont Agency of Transportation, at the Agency's request, to try and save the troubled transit provider, which efforts were not

successful. Since that time, we have helped to form a new corporate entity, Connecticut River Transit, Inc. which is filling the important role of providing transportation for human services, medical needs, and travel to work.

Other on-going work has included:

- Regional transportation efforts, which included work with many towns to conduct Road Surface Management System inventories; identification of bridge and culvert issues; helping the Vermont Agency of Transportation to develop and implement its highway access management system; continued work on the West River Trail project; continued management of the Route 121 reconstruction project in Rockingham and Grafton (with phase 1 being completed in 2003 and phase 2 to follow with bids in December 2003); help to towns on lower-scale but important projects like sidewalks and other bicycle/pedestrian improvements; and others.

- Natural resource planning, which is at the core of the WRC's mission and has included work with the West River Watershed Alliance and other "basin planning" groups, review of state programs and policies aimed at improving energy efficiency in Vermont; work to improve local and regional programs and policies that affect water quality, such as stormwater management and wastewater disposal rules; and others.

- Community development and related planning work, which included major efforts like the WRC's Brownfields Reuse Initiative which now has completed assessments on 14 of over 20 nominated sites (the Brownfield program received its 3<sup>rd</sup> block of funding from the USEPA this year) and will continue through 2004; municipal planning and land use regulation assistance, which included help with municipal planning and land use regulation projects in eleven towns; increased work to provide education and information for local officials, including five "Cross-Town Talks" educational sessions, four Zoning Administrator Workshops, sponsorship and participation in three state-wide sessions over Vermont Interactive Television; help to the Vermont Environmental Board as it considered changes to its rules and procedures; the "Livable Communities" education program which wrapped up later in calendar year 2003 with a highly successful two-day course for forty-six participants; continued help on Connecticut River Scenic Byway projects, including the now completed Bellows Falls Waypoint Interpretive Center; and others.

- Support of regional emergency planning and preparation efforts, which included continued work with towns and support of the Local Emergency Planning Committee; increased efforts to assist local governments to coordinate their responses to ever-increasing federal and state-sponsored security and emergency preparedness programs; efforts to continually improve homeland security and pre-disaster mitigation planning, which aim to minimize damage or disruption from reasonably predictable events, such as floods and severe storms; and others.

The WRC's core budget is partially funded by member town assessments, which are essential to receiving other state and federal support. The \$1.39 per resident rate for 2004, based on 2000 population estimates, results in a total assessment of \$3,093.00 from Wilmington for the new fiscal year. For information on the WRC and its programs, contact your Town Representative or the WRC office at 139 Main Street, Suite 505, Brattleboro, (802) 257-4547; e-mail [wrc@sover.net](mailto:wrc@sover.net). Visit our website at [www.rpc.windham.vt.us](http://www.rpc.windham.vt.us).

# Windham Solid Waste Management District

The Windham Solid Waste Management District Staff are pleased to report another successful year of operating the only large municipally owned and operated Material Recycling Facility in Vermont. The Staff also thanks the District residents and businesses for your continued support over the past year.

The rural drop-off recycling program continues to experience increased quantities over the previous year due to the conscientious recycling habits of the residents and area businesses. The District received approximately 7,000 tons of recyclables for the year. The actual expenditure for the Fiscal Year was \$276,885 without the surplus fund subsidy. The District provided the recycling drop-off and processing program, household hazardous waste collection, convenience center, universal waste and computer disposal for a net cost of \$39.55 per ton. This represents a \$367, 1 15 savings if all the recyclables were disposed of as refuse at the local commercial transfer station.

The District did experience problems due to recycling contamination from people putting garbage and other non-recyclable items in the recycling drop-off containers, resulting in having to close yet another drop-off site this past year along Route 30 in West Dummerston. Everyone's cooperation is needed to help keep these sites clean and used properly for recyclable materials.

The District once again obtained a federal grant to provide educational assistance to residents, businesses and institutions within the District. We provided book and textile recycling throughout the District and continue to accept textiles full time at the District Facility in Brattleboro. The thermometer exchange and hypodermic needle disposal from home use projects have also been highly successful and will continue to be available for District residents. Please call if there are questions about these programs.

The permanent paint drop-off program at the District facility in Brattleboro provides the resources to recycle paints year round rather than waiting for the Household Hazardous Waste Collection (HHW) day each year. We have eliminated one of the HHW days due to the new paint program.

As always, the District Convenience Center in Brattleboro is available for use by residents and accepts used crankcase oil, fluorescent tubes, batteries, ballasts and other materials on a daily basis. Call ahead for questions related to costs and a list of items that can be disposed of, or recycled through this program.

Please call the District at 257-0272 with any questions or to arrange a tour of the facility. Everyone is always welcome to view what happens to the recyclables once they arrive at the Materials Recycling Facility for processing.

# Vermont Coalition of Municipalities

**The organized effort to substantially reform Act 60 and reduce the reliance on the property tax to fund education is not over.** Despite the recent enactment of Act 60 reform, we believe the promise of lower education property taxes will be short term.

We contend that in July of 2004, when this new law goes into effect, the property taxes will be a good deal higher than estimated and will continue to rise rapidly over the next two years. When the rising tax impact is felt, the pressure to reform the statewide property tax system will greatly increase.

In a letter to all legislators in May of 2003, we stated the following reasons for our opposition to the changes in the reform legislation because it still retained many of the onerous features that were a part of Act 60 such as:

- Over-dependence on the property tax to fund education;
- Reliance on a flawed property valuation and equalization system;
- Rapidly rising property values, which under the Common Level of Appraisal (CLA) system, increase tax rates;
- A system based on tax rate instead of tax burden;
- Lack of cost controls over rising education costs; and
- Tax policy inhibiting economic development and job creation.

As noted above, there continue to be serious problems with the state system of financing education. The Coalition intends to continue to be an organized force fighting for property tax relief. In the coming year we also intend to monitor closely the studies on cost containment and grand list issues established by the law.

We will also work through the legislature and the administration to correct the inequities in the education equalization system and the problems caused in the way property values are determined.

Vermont Coalition of Municipalities, 63 Lakeshore Road, Ludlow, Vermont 05149  
For Information: 228-7601

Respectfully submitted,

Frank Wingate, *Administrator*  
and VCOM *Board of Directors*

David Lewis, *Chair; Killington*  
Sonia Alexander, *Wilmington*  
Bob Barry, *Dover*

Ted Friedman, *Winhall*  
Tom Glavin, *Dorset*  
Mike Kanfer, *Williston*

Tom Kenyon, *W. Windsor*  
John Neal, *Ludlow*  
Peter Webster, *Manchester*



# Vermont Department of Health

The Vermont Department of Health works to protect and improve the health of all citizens. Following are some of the services available to residents of Wilmington.

**Bioterrorism - Emergency Preparedness:** The Brattleboro District Office of the Vermont Department of Health is actively working with local, state and federal agencies to assure a rapid and effective response to bioterrorism and other public health threats or emergencies..

**Reportable Disease Case Investigations:** Infectious diseases continue to be a major source of illness, disability and death in the U.S. and Vermont, accounting for 25% of all doctor visits each year. The Health Department investigates all cases of disease such as meningitis, hepatitis, pertussis (whooping cough), and infectious diarrhea to determine their source, to recommend control measures (including current treatment standards) and to prevent further spread of the disease. In 2002, the department investigated 183 cases of disease in Windham County.

**West Nile Virus (WNV) Surveillance:** WNV first appeared in the U.S. in New York City in 1999 and has become well established in the United States. Birds, mammals and people can get WNV from the bite of an infected mosquito. In Windham County, there were 132 dead bird reports, 52 were tested and 23 were found to be infected with WNV. Three humans were positive (two from Addison County and one from Windham County). Four horses have tested positive (three from Addison and one from Windham.)

**Food & Lodging Inspections:** National surveys show that more people are eating out more often. Public health sanitarians inspect eating establishments (restaurants, schools, fairs) to decrease the risk of food borne disease outbreaks. Inspections include review of a 44-item checklist to evaluate food storage, preparation and handling as well as to identify where there is a high likelihood of practices contributing to illness if left uncorrected. Of the 48 establishments in Wilmington, 26 inspections were completed by a sanitarian during 2002.

**Special Supplemental Nutrition Program for Women, Infants and Children ("WIC"):** WIC improves the health of pregnant and postpartum women, infants and young children by assuring access to health care, teaching families about good nutritional practices, and providing an individually designed package of nutritious food to eligible individuals. During 2002, 64 women, infants and children living in Wilmington received WIC services. The average value of foods provided is \$35.00 per person per month.

If you would like more information or if you have a public health concern, please call the Brattleboro District Office at (802) 257-2880. Please visit our web site at [www.HealthyVermonters.info](http://www.HealthyVermonters.info) for information on health topics, public health emergency preparedness and response, news releases, publications, reports and general public health information.

# Wilmington Education Fund, Inc.

The Wilmington Education Fund has been in existence since August 1998 as a private, non-profit group that has received 501(c)(3) tax-exempt status from the Internal Revenue Service. The Education Fund was organized by volunteer citizens with the intention of supporting the Wilmington public schools and also providing taxpayer relief in the face of the statewide property tax program, Act 60, initiated by the Vermont Legislature in 1997. We have received support from the Freeman Foundation and from numerous Wilmington taxpayers over the years for which we are grateful. Our hope is that changes made in 2003 to Act 60 will stop the drain of dollars away from our schools and allow our small public schools to focus on providing a top-quality education once again.

During 2003 we met periodically. After Town Meeting we voted to contribute \$35,000.00 to the Wilmington Town School District for matching funds for the federally-funded technology grant for Wilmington Middle High School. John Lyddy offered his services as a fundraiser and sent out a fundraising letter to Wilmington residents and commercial property tax payers which brought in donations totaling \$15,090.00 with mailing expenses of \$391.02. On another educational matter, we voted to contribute up to \$1,000.00 over the next three years for scholarships for the Deerfield Valley Elementary School enrichment programs. Ginny Studer, a founding trustee, left our group; we miss her knowledge of and experience in education and her good-natured support for our town.

We currently have an account balance, on January 4, 2004, of \$25,429.95. Out of this, we will be making the above-mentioned donation to the town school district of \$15,090.

Our only expenses during 2003 were for costs associated with the fundraising mailing and for tax preparation, directors' insurance, and bonding.

We are glad that the towns of Wilmington and Whitingham have made the decision to start educating their middle and high school students together. Very small schools may soon be gone in Vermont due to the ever-increasing costs of public education and the change in public financing created by the Legislature in 1997. We urge all citizens to stay involved in the public dialogue about education and to see that educational standards continue to rise - we owe our next generation no less.

Respectfully submitted, *Wilmington Education Fund, Inc.*

Ann Boisvert, Vicki Capitani, John Conlon, Kathleen Hecht, Joan Henry, Frank Spencer, Meg Streeter

# Deerfield Valley Transit Association

The DVTA completed its seventh full year of operation in 2002-03, and has provided 1,250,000 rides since 1996.

The DVTA has made several internal savings to restore some of the operations funding that was cut by the state three years ago. We have saved enough funds to restore Route 100 MOOver service until 11 pm weekends year round, as well as daily in the winter.

There were smaller route cuts made by the state for our elderly or disabled routes which serve many Wilmington residents and businesses. Each week we provide rides for seniors to shopping, meal sites, adult day care, the doctors, and social events. We also provide them with rides to Town Meeting and on Election Day. This service has improved the quality of life for over 50 Valley residents by getting them out regularly and allowing them to live at home longer. We average over 125 trips a week.

The DVTA continues the process of finding a home in Wilmington. Currently our offices are in West Dover and the garage is in Wilmington. Through an earmark from Senator Leahy we were fortunate to secure a grant to plan for a transit center. This project will not include the large park and ride concept that it originally had, but instead will simply be a modest facility with maintenance facilities, offices, bus storage and limited passenger facilities. The planning, permitting, funding and construction process will take two-four years to complete.

In August 1999 the company filed a grant application to restore public transit service from Brattleboro to Bennington. In 2001 we completed a yearlong feasibility study on restoring the service. In 2003 we submitted another grant application for this key route to the state at their request. We hope that the state will reverse its policy of tabling all new route requests and find a way to fund this much-needed route.

The DVTA operates on a blend of 80-90% public and 10-20% private funding. The private contributions from Mount Snow, hotels, condominium associations, businesses along our route, and advertisers remain key to our existence and to our growth, for they trigger both the state and federal operating grants and any capital we are given. Local support, then, remains key to our future for new routes and more types of community transit service.

The DVTA Board remains a very dedicated group, and Wilmington's members are Diane Cummings and Susie Manton. Their input has been invaluable to our operation. We also appreciate the support from the Wilmington Planning Commission and Selectboard, the Fire and Police Departments, the town administrators and the highway crew who have always been there to help us.

We also thank the residents of Wilmington for their support. Please call us with questions/comments at 464-8487, and thanks for riding the MOOver!!!

Respectfully submitted,

Randy Schoonmaker

*General Manager*

# The Elder Services Task Force Of The Deerfield Valley

Mission Statement: *To initiate a wide range of housing and service alternatives throughout the Deerfield Valley which provide elder community members with options that support an "aging in place" philosophy and allow our older residents to remain in their homes as they age or, if that becomes impractical, assist them in remaining in the community for as long as possible. To advocate for policy changes and resources which will support these initiatives.*

The Elder Services Task Force of the Deerfield Valley was formed in 2001 and meets twice monthly on the second and fourth Monday at 9:00 a.m. in the Wellness Room of the Deerfield Valley Health Center. The public is invited to attend. The Task Force serves: Wilmington, East Dover, West Dover, Dover, Whitingham, Jacksonville, Readsboro, Halifax, the Wardsboros, and Searsburg. Most of the current Task Force members are from Wilmington and we are actively recruiting additional members to represent the other towns identified.

The Task Force developed the following short-term goals (1-3 years): Organizational Issues, Housing, Services, Community Relations, and Financial Resources.

The new Senior Center in the Shaw's shopping area had its official opening in April. Deb Haslund, spearheaded this project and organized a concert as a joint fundraiser with RSVP. It was the first of several activities, parties and celebrations during 2003. In October an independent Board of Directors was selected to run the Senior Center.

We were privileged to have Edi Mas, who has donated the land for the project, come and describe the proposed Butterfield Commons senior housing project on Handle Road in Dover. The Brattleboro Area Community Land Trust is developing the project, which includes 26 units of senior housing along with 7 rental units and 7 privately owned units. We discussed ways we might work together once the project has been completed to assist the residents and help them stay connected to the broader community. The Task Force submitted a letter of support for the project.

In November we hosted a well-attended Legislative Breakfast that included representatives from state and local government and agencies that provide elder services. The focus was on fostering communication among service providers and governmental representatives and identifying ways in which we can all work together to meet the needs of our older residents.

In the coming year we will be focusing on two major initiatives. (1) Conducting a needs assessment and compiling statistics related to older persons in the Deerfield Valley; and (2) Exploring the feasibility of developing a Naturally Occurring Retirement Community (NORC) in downtown Wilmington. This model supports a neigh-

borhood of older persons living in their own homes by providing joint access to services and modifying the physical environment as the need arises.

This report had to be shortened due to space constraints, but the full report can be found at the town website [www.wilmingtonvermont.us](http://www.wilmingtonvermont.us) under Local Organizations. We welcome support from our community. Donations may be sent to: Elder Services Task Force of the Deerfield Valley, PO Box 214, Wilmington, VT 05363. Anne O'Sullivan can be reached by phone at 464-9909.

Respectfully submitted,

Anne O'Sullivan, *Chair*; Claudette Hollenbeck, *Vice Chair*; Deborah Haslund, *Secretary/Treasurer* (resigned); Jennifer Fitzgerald; Bettina Krampetz; Mary Harry; and Hilary Cooke and Stacia Sirois, *Representatives to the Council on Aging*.

## Deerfield Valley Health Center Advisory Board

The Deerfield Valley Health Center Advisory Board is still in existence. There are currently 14 members on our board. We meet on a quarterly basis and are joined by Dr. Peter Park, Carolyn Schuck and Rich Albrecht from SVMC. This enables us to voice our opinions on what is happening at the Health Center. We are here to be the eyes and ears of the community. We hope that you will come to us with concerns or questions.

This past year we held a very successful health fair at the Center. The health fair was under the direction of Mark Shea and Cammie Swanson. We hope that future fairs will be even more successful and would appreciate any input any of you may have.

The Health Center Advisory Board continues to administrate the Guy Hawkins Cancer Fund. This past year assistance was given to 25 area cancer patients and their families. This fund continues to be strongly supported by the community and this is greatly appreciated. If you would like to make a referral to this fund you may contact Monique Covey or Herb Hillman.

Remember that we are here for you, and that the Deerfield Valley Health Center and staff is here "To care for and comfort our patients, residents, and their loved ones and to improve the health status of the communities we serve".

Health and happiness,

Monique Covey, *Co-President*  
Shirley Kasanoff, *Co-President*  
Mark Shea, *Vice President*  
Heidi Taylor, *Treasurer*  
Jennifer Fitzgerald, *Secretary*

Francis Alfieri  
Dan Fascilla  
Gwen Harris  
Mike Linnehan  
Marvin Neuman

Cheryl Rothman  
Lynn Redd  
Dr. Robert Ruhl  
Cammie Swanson

# Historical Society of Wilmington

The Historical Society of Wilmington is an active twenty-seven year old organization dedicated to preserving Wilmington's history. We have been collecting and preserving items of historical significance for our present and future generations.

The year 2003 has been a year of accomplishments. Our second newsletter was mailed in February to over sixteen hundred former and present Wilmingtonians. Our endeavor raised thirty-five hundred dollars. A second fundraiser was a raffle that generated twelve hundred dollars.

In March, the Society purchased equipment for our oral history project. The intent is to interview and record individuals who can share their memories of earlier times. As of this date, twelve people have been interviewed and recorded.

In April, the Society received an anonymous donation of \$10,000 for the preservation of photographic history of Wilmington to be known as the Andrew and Kathleen Crawford Photography Archive Fund. The fund has been used to clean and restore a Civil War picture depicting a battle scene that Hardy Barber and C.M. Russell fought in at Gettysburg. Both these gentlemen were from Wilmington, and Hardy Barber is Mrs. Janet Pool's grandfather. Six Civil War portraits stored at Memorial Hall were also updated with archival matting and glass.

Our proudest accomplishment was the purchase of a building to be used as a museum, meeting place, and library. Known as the Merton Barber House, it is located at 5 Lisle Hill Road. Early in 2003, negotiations were begun to purchase the 8-room Colonial building on one acre of land with barn. July saw the changing of titles from Mrs. Muriel Barber Manning of Hinesburg, Vt. to the Historical Society of Wilmington. Our first meeting was held at our new museum in August with a potluck supper. Through the very hard work of the Society's volunteers, the building, barn and grounds have been cleaned and partially repaired. The former home will be used as a background for our collection of items being housed at Memorial Hall.

The Society has held two social functions at the Barber House, a September Ice Cream social and a December Christmas sing-a-long with Lensey "Buzz" Cole.

The town clock, which has been neglected in recent years, needed a fresh coat of paint. Through the efforts of one of our members who spearheaded the project, the Society, coupled with Crafts Inn and the Wilmington Home Center supplied the financial means to pay for the project.

The Society is appreciative of the support of its members who have been so instrumental in making this a successful year. The individuals who donned work clothes, scrubbed floors, hacked weeds, and raked and repaired the Barber Building were phenomenal. The craftsmen who gave of their services and the companies who gave us discounts have all helped us in measurable ways. We are proud of what we have accomplished and will strive to make Wilmington proud of us.

Respectfully submitted, Pat Morris, *Secretary*



*Historical Society of Wilmington's New Home*

Photo Courtesy of the Historical Society



*Betty Adams, Janet Barber Pool, and Eleanor Davis enjoy an Ice Cream Social at the Historical Society's new home formerly owned by the Barber family.*

Photo Courtesy of the Deerfield Valley News

# Memorial Hall Center for the Arts, Inc.

In our seventh season, the Program Committee and Board of Directors of Memorial Hall Center for the Arts, Inc. (MHCA) elected to heavily invest in programming. A deficit budget of \$5000 was proposed and approved. To attract new visitors and patrons, the marketing budget was increased from \$14,000 to \$20,000 and included advertisements in newspapers, radio stations, magazines and programs, as well as 14,500 mailed brochures. MHCA again participated with the Chamber of Commerce at the highest level, gold, sharing with area businesses in advertising the Mount Snow Valley. By the close of the season it was evident that we had turned a new page. New patrons from far and wide had partially replaced the greatly reduced number of summer Floridian guests who had been our mainstay. Our attendance numbers were distributed differently than in the past, buoyed by sell-outs or near sell-outs on the Independence and Labor Day weekends. Had the community play been as strong as last year, we would have been within 35 of last year's total paid attendance of 3980, which was the highest ever. Had the Floridians been here in greater numbers (it is estimated that at least 40 couples were not here), we would have easily established a new attendance record. MHCA is poised to capitalize on this success and is planning a season like none other for 2004.

2003 brought a wonderful and prestigious accolade. The Mount Snow Valley Chamber of Commerce honored MHCA as Chamber Entity of the Year, with the chair as Chamber Person of the Year. It is with the deepest gratitude that the Program Committee, the Board of Directors, and the chair accept this great honor on behalf of board and committee members past and present, as well as our other volunteers, and especially on behalf of the founders of MHCA, i.e., Peggy Hayes, Tim McKay, Julie Lineberger, and Ned Wilson, and its facilitators: the Gateway Committee of the Chamber of Commerce, Sonia Alexander, and the Selectboard of Wilmington.

In 2003, MHCA, for the second year, proudly hosted and fully sponsored, by providing all equipment and services and forgiving all rental fees, the community Christmas events and the Ecumenical Sunday. As well, MHCA produced a Christmas capital fundraiser for the restoration of Memorial Hall. In addition, a needs assessment grant sponsored by MHCA bore fruit: The Preservation Trust of Vermont and The Freeman Foundation awarded a \$25,000 grant for the restoration of Memorial Hall to the Town of Wilmington. Special thanks goes to Ann Cousins of the Preservation Trust and to Sonia Alexander for their collaboration.

In 2004, the Board looks forward with optimism to achieving a lease that is fair, equitable, and acceptable to all. We will strive to continue the legacy of Frederick Childs, initiated 100 years ago, of providing "innocent diversion from the more exacting things of life." While we are proud of our accomplishments, we are highly cognizant that we are deeply indebted to the many people who volunteer their time and their expertise towards the success of our endeavors, and to the corporate sponsors and individual members who provide their financial support. To these, the Board of Directors expresses a collective thank you.

Respectfully submitted, Daniel A. Facilla, *Chair, For the Board of Directors, MHCA*



# Deerfield Valley Farmers' Day Association

The 86th Deerfield Valley Farmers' Day was held on August 21st - 24th 2003

This year the weather held out in our favor throughout most of the fair schedule. Family Night was a great success and Moe Harrington and the White Chapel Band provided a mix of Old time Country and Bluegrass music for the fairgoers enjoyment. The Lip Sync Contest, sponsored in part by Mount Snow, continues to be enjoyed by participants and spectators as everyone enjoys watching the talented contestants. Friday evening allowed fairgoers a chance to enjoy rides on the midway and the ever-popular Antique Tractor Pull plus a chance to win big on Casino night. The Bluegrass Jam session, at the cattle shed offered an opportunity to enjoy a lot of local talent. This year's "Play Bingo for Local Charities" was a success and allowed healthy contributions to three local charities. The traditional events and contests occurred on Saturday where there was certainly something of interest for all fairgoers, with the inclusion of our annual Horse Draw. The Horse Draw was always a favorite of our late long time Trustee, Rex Bartlett. Rex's family came forward with a sizable donation which provided the premiums for the Horse Draw to be twice that of usual, in Rex's honor. With great pride and enthusiasm participants of all ages competed in the horse show, cattle judging, horse pulling, games, demonstrations, and for exhibit prizes. Special thanks to the volunteers who jumped in at the last minute to coordinate and deliver successful events. On Saturday evening admission to the Fair grounds was free after 6:30 in honor of Rex Bartlett, The Flying Garbanzo's Band provided the music for the Square Dancing on the Grass.

Like many volunteer organizations, finding volunteers to pull off this community event is a treasure. The pride of being a part of this community event as it all unfolds on those sunny days in August warms the heart. Whether it's seeing the smiles on the youngsters when they see their blue ribbons and collect their premiums, or the smiles on the faces of a couple in their golden years watching the horse pull, it all instills us to hit the ground running in preparation for next year's event. The Fair Association is grateful to all participants and volunteers whose hard work and participation contribute to the continued success of the fair. It takes many hours and people to put on the Fair each year. The Wilmington Town Office, School District, Police, Fire, and Highway Departments all help out, as well as both Whitingham and Deerfield Valley Rescue. Many businesses and individuals donate prizes, materials and equipment. Literally thousands of volunteer hours are donated by individuals and the officers and trustees of the fair association all year long. A special thank you to you all for keeping this local traditional fair a part of our local history.

It is also important to thank the taxpayers of Wilmington and Dover. Last year the voters of Wilmington granted an Article in the town warning to raise funds to offset the cost of the law enforcement provided by Wilmington's Police force. Later in the year, the Dover Selectboard also contributed the expense of its Police Department's involvement with the Fair Association as well. These simple items can become rather expensive for our small organiza-

tion, and we sincerely thank the community for it's generous contribution to help keep the Fair an enjoyable and safe event.

Planning for the 2004 fair has already begun and is expected to run from Aug. 19-22, 2004. We welcome your ideas and comments for events and improvements to the Fair or your volunteer time at the fair to setup, operate, and clean up after the fun is over. If you are interested, please contact any of the fair association trustees. Our regular monthly meetings are held the 2nd Tuesday of the month at 7:00 pm, at the Wilmington Fire Station. I'll see you at the fair!

Steven E. Adams, *President*

*Trustees:* Roscoe Shippee, Phil Bartlett, Stanley Cross, Cathy Flower, John Wheeler, Steven Adams, Diana Brown, Rusty Lackey, Gail Look, Barbara Cole, and Melissa Powers.

***See you at the Fair August 19 - thru 22, 2003!***

## Deerfield Valley Rescue

Deerfield Valley Rescue, Inc. is a non-profit organization dedicated to providing 24-hour quality pre-hospital emergency medical care and transport to the people of our Valley. Deerfield Valley Rescue answered 560 calls in 2003.

The first of March we will be talking delivery of a new ambulance that will be replacing our two oldest ambulances. In February we received two automated external defibrillators that will be placed with our members out in the community. This was provided to us from the State of Vermont through a grant. We also received a grant through Homeland Security in the amount of \$33,695.00 this was used for protective equipment, new radios, oxygen equipment, and new blood pressure machines.

At this time we currently have 26 volunteer members, 2 junior members (students at Wilmington High School), and two full time paid staff. As always, we continue to seek people interested in becoming members from the communities that we serve. Anyone interested in helping this vital community service please contact our office (464-5557), or stop by for a visit.

On behalf of Deerfield Valley Rescue, Inc. I would like to thank the Wilmington Fire Department, Wilmington Police Department, the staff of the Deerfield Valley Medical Center, and the Wilmington Highway Department for all the support and help they give us throughout the year.

It would not be possible for Deerfield Valley Rescue to continue to maintain and provide the quality of patient care without the continued community support we are given.

Respectfully submitted,

Heidi Taylor, *Business Administrator, DVR*

# Valley Youth Sports

Valley Youth Sports provides organized sports programs such as soccer, basketball, golf, baseball, softball, lacrosse and t-ball to area youth. Our program enables children to participate in worthwhile activities while learning sportsmanship, teamwork, and skills of the sports. Above all, Valley Youth Sports' mission is "Kids First, Winning Second."

Under the guidance of the Board of Directors, a part-time Administrator organizes program, recruits volunteers, and implements programs designed for children in grades kindergarten through six. The recruitment of volunteers is essential. Our volunteers are asked to referee youth games, umpire, keep score, bake and pitch in at the concession stands. These volunteers consist of neighbors, parents, family members, high school students and other community members.

Valley Youth Sports continues to sponsor athletic teams for Middle School children ages 12 to 14. With money raised and appropriated at Town Meeting, we field teams in soccer, basketball, golf, lacrosse, baseball, and softball. The money provided by the town defrays the cost of administration, coaching, refereeing, transportation, and equipment. This past year, 76% of all 7<sup>th</sup> graders and 83% of all 8<sup>th</sup> graders participated in one or more sports. Buddy Hayford is administrator for this age group.

Valley Youth Sports is a nonprofit agency supported also by donations and registration fees.

Valley Youth Sports would like to thank all the volunteers for their many hours of service. It is because of your support that the children of this community are so successful. For more information on participation as an athlete, coach or volunteer, call Kevin Beach, VYS Administrator, at 464-6465.

Respectfully submitted,

Kevin Beach, *Administrator*

Leland Hayford, *Administrator*

Doug Swanson, *President*

Chad Lackey, *Vice President*

Emily Beeman, *Secretary*

Daryl Spirka, *Treasurer*

Marc Balch

Laurie Cole

Leitha Ciprano

Wieska Halbur

Cindy Hayford

Rebecca Paige

Tallu Pelletier

# Valley Youth Sports

## 2003 Participation

Spring		Fall-Soccer		Winter-Basketball	
K-Gr. 1 T-Ball	28	Gr. K-2	42	Gr. 1-2	15
Gr. 2-3 Baseball	11	Gr. 3	18	Gr. 3-4 (Wilmington)	20
Gr. 4-6 Baseball	14	Gr. 4	22	Gr. 3-4 (Other towns)	27
Gr. 7-8 Baseball	12	Gr. 5/6 Boys	15	Gr. 5-6 (Wilmington)	31
Gr. 7-8 Softball	12	Gr. 5/6 Girls	14	Gr. 5-6 (Other towns)	21
Gr. 7-8 Golf	7	Gr. 7/8 Boys	14	Gr. 7-8 Boys	11
Lacrosse	9	Gr. 7/8 Girls	19	Gr. 7-8 Girls	13
<b>Spring total</b>	<b>93</b>	<b>Fall total</b>	<b>144</b>	<b>Winter total</b>	<b>138</b>



*Valley Youth Sports not only provides fun but also prepares children for high school sports like WMHS Seniors Ally Reilly, Chris Davey, Jesse DeJong, and Kathleen Fitzgerald.*

Photo Courtesy of the Deerfield Valley News

# Deerfield Valley Community Partnership

The Deerfield Valley Community Partnership (DVCP) continues to work on the development and implementation of programming with a goal of preventing alcohol, tobacco and other drug use among our youth.

One area we continue to see improvement in is tobacco use. According to the 2003 Vermont Youth Risk Behavior Survey, there was an 11% decrease in the use of tobacco by 8<sup>th</sup> graders in the Windham Southwest Supervisory Union: Only 4% of our 8<sup>th</sup> graders smoked in the past 30 days, down from 15% in 2001 and 25% in 1999.

We have seen a slight increase in alcohol and marijuana use by our 8<sup>th</sup> grade in the past two years, but still much improved from 4 years ago. Alcohol use in the past 30 days was 19%- up from 14% in 2001 (but still down from 23% in 1999). Marijuana use in the past 30 days was 9%-up from 4 % in 2001 (but down from 48% in 1999).

Drug and Alcohol statistics for WSSU high school students showed insignificant change from 2001 to 2003. Alcohol use in the past 30 days was 42%- down from 49% in 1999. Marijuana use in the past 30 days was 20%- down from 30% in 1999, and tobacco use was 15%-down from 34% in 1999.

As can be seen by the current data, there is still much work to be done. The Partnership meets once a month and all (adults and youth) are encouraged to attend! Successful prevention is a community effort! Partnership meetings include dinner, hearing reports of activities that have happened over the past month, brainstorming new ideas, and making decisions on use of grant funds. Our goal is to bring adults and youth together, so we are always looking for volunteers and new members.

DVCP continues to offer a variety of programs and activities for youth and adults in our community. The following programs and activities are offered in the Deerfield Valley:

***Big Brothers/Big Sisters Mentoring Program:*** this program is designed to connect young people with a caring adult in our community. In- school and 1-2-1 matches are made for students in grades 2-8.

***Student Assistance Program:*** this program is education and counseling at Wilmington Middle High School and the Whitingham School.

***Student Network Video Program:*** educational, hands-on video production for student's grades 8-12.

***High School Leadership Program:*** a program to encourage communication between teens and adults, boost self-esteem of all participants, train student leaders in a variety of skills, promote individuality and respect for differences and promote healthy decision making among members, peers and younger teens.

**Project Northlands:** a school-based prevention curriculum for all students grades 6-8.

**Media Campaign:** youth and adults working together to send out messages about the harmful effects of alcohol, tobacco, and other drugs, youth issues and parenting tips.

**The Nurturing Program:** a 14-week parenting course that involves the whole family.

**Guiding Good Choices:** a 5-session parenting program focused on improving family communication, support for parents, and increasing opportunities for networking with other parents

**Gorilla Theater South:** a teen theater group that performs improvisation on teen issues.

**Vermont Kids Against Tobacco:** a middle school group focused on tobacco prevention.

If you are interested in participating in any of our programs, volunteering as a mentor, attending our meetings or would like more information about DVCP, please call 464-1698 and check our website at DVCP.org

Respectfully submitted,

Cindy Hayford, *Coordinator*



*WMHS Outing Club on a Saco River Canoe Trip*

Photo Courtesy of Cindy Hayford

# Morningside

Morningside Shelter provides temporary shelter, service enriched housing, outreach services to prevent homelessness, and other related services at no or nominal cost to families and individuals who, because of family breakup, loss of employment, eviction, mental illness, substance abuse or other personal crisis, are without housing.

The shelter offers safe, clean, supportive temporary housing to the homeless, an emergency food shelf, advocacy, and assistance with finding employment and housing.

The Service Enriched Program provides safe, clean and affordable long-term housing and support (30-36 mo.) to individuals and families leaving the shelter who are committed to making positive changes in their lives. Clients and advocates meet once weekly or more if needed to discuss progress and address important issues and concerns.

Outreach services provide short-term support to make the transition from Morningside to the community. Outreach services target individuals leaving the shelter and offer intervention services to those living in the community who have been identified as at risk of becoming homeless.

## SEVCA

Southeastern Vermont Community Action is an anti-poverty, community based, nonprofit organization serving Windham and Windsor counties since 1965. Our mission is to work in collaboration to foster sustainable self-sufficiency, to strengthen our communities, and to eliminate the root causes of poverty. SEVCA has a multitude of programs and services to meet this end. They include: Transportation, Weatherization, emergency services (fuel/utility assistance, food, shelter), crisis intervention, Parent Education, Micro-Business Development, Employment Preparation, Individual Development Accounts (IDA), Head Start, and thrift stores.

In Wilmington we have provided the following services during FY02: Weatherization of 3 homes @\$21,099.00, Micro-Business Development to 3 individuals, Family Services (outreach) to 13 families (83 services), and Fuel/Utility Assistance to 8 families @\$1,823.00

Community support through town funding helps to build a strong partnership. The combination of community action funds and town funds allows us to not only increase, but also improve service. We thank the residents of Wilmington for their support.

Respectfully submitted,

Deborah M. Osienski, *Executive Director*

# Phoenix House Brattleboro

Phoenix House Brattleboro, at 435 Western Avenue, is a private, non-profit agency dedicated to the prevention and treatment of substance abuse and dependence. We are approved by the Vermont Office of Drug and Alcohol Programs and accredited by the Commission on Accreditation of Rehabilitation Facilities (CARF). Phoenix House Brattleboro is a division of Phoenix Houses of New England which is an affiliate of Phoenix House Foundation of New York.

Phoenix House Brattleboro (Telephone: (802) 257-4677) provides the following general public services:

**RISE:** (Recovery through an Independent, Sober Environment) A 24 bed residential program for adult men and women in the early stages of recovery from drug and alcohol addiction. Residents are required to work and be productive members of the community and pay \$60 a week to the facility as "rent". RISE is also partially funded by a grant from the Vermont Office of Alcohol and Drug Abuse Programs.

**Drinking Driver Rehabilitation Program:** Substance abuse screenings, education and counseling for individuals arrested on charges of Driving While Intoxicated.

The following two programs are under contract with the Vermont Department of Corrections.

**Doc Intensive Outpatient Programs (ISAP):** An intensive outpatient program for drug and alcohol involved offenders as an alternative to prison.

**Tapestry Program:** A 17 bed women's residential program operated in collaboration with the Brattleboro Retreat, Matrix Health Systems and Phoenix Houses of New England.

## Youth Services

For over thirty years, Youth Services has helped Windham County youth and families overcome life's challenges and learn healthy new ways to live. Whether it be problems such as substance abuse, family crisis, or general issues of growing up, our organization's staff helps youth and families find solutions. Youth Services works in partnership with local service providers, schools, private and public funding sources and community and state groups to deliver services that help our area's youth and families, regardless of their ability to pay.

Some of the services our agency provides include Substance Abuse Prevention and Treatment, Youth and Family Counseling, Home-Based Family Services, and the Big Brothers Big Sisters Program. We offer crisis intervention through our Youth



Outreach, Transitional Living Services and Runaway Programs and alternatives to the court system through our Juvenile and Adult Court Diversion and Restorative Programs.

This past year, Youth Services' programs assisted over 2,019 local youth and family members overall and 55 of those individuals were from the Town of Wilmington. Support from communities such as yours helps make it possible for Youth Services to be responsive to the ever-changing needs of our area's residents.

Respectfully submitted, Leitha Cipriano, Executive Director

## Visiting Nurse Alliance of VT & NH, Inc.

The Visiting Nurse Alliance is like the local police and fire departments - a strategic part of the community's safety net with services that must be continuously available to anyone in need. The need varies dramatically from month to month and year to year. The VNA provides a comprehensive range of care, requisitioned by hospital staff and physicians, for everyone, regardless of ability to pay.

We value the continued partnership with the Town of Wilmington to help us meet your residents' home care, hospice and family health needs. Town funding accomplishes the following:

- Enables your family, friends and neighbors to remain independent and at home as they receive skilled clinical care during times of injury, recovery from surgery or accidents, or disability

- Provides emotional support plus pain and symptom management during terminal illness. Hospice care extends to family members as well. More and more patients want to be at home during their end of life, and through hospice they have that control.

- Provides community-wellness programs and assistance to young families at risk. Clients range from fathers and/or mothers who want to be more effective parents through learning parenting skills or providing a balanced diet; infants who require hi-tech health care; and children who grow and learn through play groups that offer interaction with other children.

In the past year, VNA provided the following services to Wilmington residents: 511 Skilled Nursing, 153 Physical Therapy, 21 Occupational Therapy, 9 Medical Social Worker, 659 Home Health Aide, 22 Homemaker, for a total of 1,375 visits. Also MCH for 7 Children and 32 Home Visits. On behalf of the people we serve in your community, thank you for your continued confidence.

Respectfully submitted, Susan H. Larman, BSN, MBA

*President and Chief Executive Officer*

# Council on Aging of Southeastern Vermont

The Council on Aging for Southeastern Vermont, Inc. (COASEV, Inc.) supports successful aging of seniors in Wilmington and throughout Windham and Windsor Counties. COASEV staff, along with seniors and other community members, develop, advocate, coordinate, and assure access to services which enhance the quality of their lives. In Wilmington we provide direct services as well as work collaboratively with other organizations.

**Information and Assistance** - The Senior Helpline at 1-800-642-5119 provides resources, tips, applications for benefits, and assistance with health insurance information.

**Senior Nutrition** - Home delivered meals are arranged and congregate meals are available twice a week at the Jacksonville meal site.

**Transportation** - Door-to-door accessible transportation for shopping, medical appointments and to the congregate meal site through a contract with Deerfield Valley Transit Association.

**Case Management** - One-on-one case management for those who wish to stay in their community and management of the Medicaid Waiver program. With self-neglect referrals we assist the individual to become aware of and access services. 28 Clients are currently receiving these services at an annual cost of \$21,868.

**Advocacy** - Assistance with accessing benefits such as VHAP pharmacy, fuel assistance, food stamps, telephone lifeline, tax rebates, and Supplemental Security Income. These services are provided through home visits.

**Care Giver Respite** - Through grants we provide respite assistance for caregivers of those diagnosed with dementia and other chronic diseases.

**Senior Companion Program** - Provides friendly visiting as well as a stipend employment opportunity for older, limited income workers.

**Planning** - for seniors is accomplished by working with legislators, other agencies, and the communities we serve.

**Successful Aging Initiatives** - Provides small community grants for groups and organizations to create and expand their programs.

Services are provided at no cost but participants are encouraged to make anonymous, voluntary contributions. The support of Wilmington citizens as well as that of the hundreds of volunteers and dedicated staff make these services possible.

Respectfully submitted

Marie Saunders, *Executive Director*

# Retired and Senior Volunteer Program

RSVP recruits people 55 and older and matches them with volunteer jobs at non-profit organizations throughout Windham County. By doing so, we help solve local problems and improve the quality of life in all of our communities. Volunteers receive training, assessment, supplemental insurance coverage, and recognition for their contributions. RSVP's affiliated "Volunteer Connection" (VC) refers people under 55 who wish to volunteer. RSVP is a part of the National Senior Service Corps, is a United Way member agency, and is sponsored by Health Care & Rehabilitation Services of Southeastern Vermont, Inc.

Last year 496 RSVP volunteers contributed 76,928 hours of service in Windham County through 129 non-for-profit community agencies. Wilmington residents received an estimated 3,846 hours of service through the work of those volunteers, which in dollars equates to approximately \$57,388.

RSVP volunteers make a difference for Wilmington residents. They volunteer for America Reads Literacy at DVES, help with mailings for local organizations like Deerfield Valley Rescue and town tax bills, assist with office work at Families First and the Town Clerk's office, assist at Bonnyvale Environmental Education Center, Twice Blessed thrift shop, and the Deerfield Valley Nutrition Program and Senior Center at Shaws, assist elderly citizens with their tax forms, deliver meals-on-wheels, provide transportation to medical appointments, senior nutrition programs, etc., and knit or crochet sweaters, mittens and baby sets for local children through the Reformer Christmas Stocking.

RSVP would like to thank Wilmington voters for your investment in our program.

Phone: 802-254-7515 Email: [rsvpvc@sover.net](mailto:rsvpvc@sover.net) Website: [www.volunteertoday.org](http://www.volunteertoday.org)

Respectfully submitted, Virginia A. Milkey, *Director*  
and Ray Warren, *Deerfield Valley Coordinator*

## Brattleboro Area Hospice, Inc.

Brattleboro Area Hospice is an independent, community-based, non-profit volunteer hospice organization. BAH provides volunteer-staffed programs to supplement and provide alternatives to professional services utilized by dying and grieving community members. We also provide education and outreach to increase our community's understanding of and ability to cope with the issues of death and dying. All of our services are free of charge. A physician, hospital, home health care provider, nursing home, or family members can make referrals to any of our programs.

Brattleboro Area Hospice is one of less than 200 volunteer hospices left in the United States. Although the hospice movement in this country was originally

volunteer-focused, today many agencies offer complex medical services while overlooking the crucial role of the volunteer. The compassionate assistance of neighbors helping neighbors during the difficult journey of terminal illness and grief cannot be underestimated. Given the dramatically increasing elder population in the United States, hospice volunteers are and will continue to be a vital component in maintaining quality end-of-life and bereavement care.

Many of our clients tell us that Hospice is one of the rare places where people who are dealing with death and grief are unconditionally supported. We are deeply grateful for the support of the towns we serve, which allows us to offer these free services for the dying and grieving. Telephone 257-0775.

Respectfully submitted,

Susan Parris, *Executive Director*

## Women's Crisis Center

The mission of the Women's Crisis Center is to end physical, sexual and emotional violence against the women and children of Windham County. Since 1977, we have provided intervention services to survivors of these crimes, as well as prevention and education services to help create a community in which violence is not tolerated.

Emergency services such as shelter, crisis intervention, emotional support, and information and referral are available 24 hours a day, 365 days a year. Legal and welfare advocacy, individual and group support for both women and children, and referral and cooperative work with other agencies are provided during the week.

During the fiscal year July 1, 2002 - June 30, 2003, the Women's Crisis Center responded to over 975 crisis calls. Fifty-three women and their 87 children have been sheltered for a total of 1,231 shelter-days. In addition, many hundreds of hours of individual and group support, advocacy, outreach and childcare have been provided to more than 200 women and 100 children who have been emotionally, physically, and/or sexually abused. The Women's Crisis Center continues to provide education about domestic violence and sexual assault to groups in our community. As always, Windham County residents make up a large majority of the women and children who utilize our services.

The Women's Crisis Center is a private, non-profit organization relying heavily on community support to provide free and confidential services. We thank you for your Town's contribution to the Crisis Center, and hope you will look upon it as an investment in creating the safe and productive future that each of us deserves.

Telephone: Business (802) 257-7364 • Crisis 254-6954

Respectfully submitted,

Susan Friedelson, *Administrative Coordinator*

# Health Care & Rehabilitation Services of Southeastern VT

In FY 2003 our agency provided a comprehensive range of community-based services to 4,424 residents of Windsor and Windham counties. The services that are available to the residents of your community are as follows:

***Outpatient Mental Health Services:*** Our staff help individuals and families cope with stress and anxiety, develop their full potential and maximize control of their lives. We offer walk-in clinics to anyone who has an urgent need to see a counselor.

***Alcohol & Drug Treatment Services:*** For those affected by the use of alcohol or drugs, we offer a program of assessment, inpatient referral, outreach, outpatient treatment and aftercare.

***Community Rehabilitation & Treatment Program:*** This program provides services to adults over 18 who have a mental illness so serious that it interferes with that person's capacity to function in the community.

***Community Services Division:*** This provides services to people with developmental disabilities and their families. Each person receives an individually written program to meet his or her needs.

***The Alternatives Program:*** The Alternatives Program provides crisis stabilization, respite and support to clients with psychiatric disabilities or to any adult experiencing an acute mental health crisis.

***Emergency Services:*** Mental health professionals are available 24 hours a day for emergencies. Anyone may use this service including individuals of any age, family or friends of an individual in crisis; hospitals and nursing homes; police; schools; clergy; businesses and other community agencies.

We thank the citizens of Wilmington for your support. Phone (802) 254-6028.

## Windham County Humane Society

The Windham County Humane Society is a non-profit organization founded for the purpose of caring for the homeless, unwanted, abused, and neglected animals of the county. A new shelter on Route 30 in Brattleboro was completed in June of 2000 to for the ever-growing pet population in our county and to expand our programs.

Our programs include Spay/Neuter Assistance, Pet Food Assistance, Low Cost Rabies Clinics, Taking in Unwanted Pets, Pet Adoption Services, Humane Education

Programs, Animal Abuse, Neglect or Cruelty Investigations, Behavioral Counseling, and Pet Therapy at Local Nursing Homes.

In the past year, the Windham County Humane Society has served approximately 35 residents of the town of Wilmington - Animal Intake: 16, Low-Cost Spay/Neuter Assistance: 11, Low-Cost Rabies Clinic: 2, Pet Food Assistance Program: 4, Cruelty Call Responses: 2.

Residents of Wilmington are encouraged to participate in our programs such as the pet food assistance for people on public assistance or with a fixed income, and our behavior-counseling program in which we give advice on pet behavioral problems. Phone 802-254-2232

Respectfully submitted,

Tracey Tryba, *Executive Director*

## The Gathering Place

The Gathering Place (TGP) provides adult day services for residents who are frail, isolated, or disabled. TGP helps participants remain respected community members by encouraging their independence, and challenging them to reach and maintain their maximum levels of physical strength and mental well-being. TGP is a cost-effective way to minimize the stress of providing home care, and an affordable alternative to nursing home placement.

TGP offers on-site physical and occupational therapies, counseling, and a daily exercise program. Personal services include hairdressing, showers, podiatry, and assistance with the activities of daily living. Our staff includes a full-time nurse, recreational therapist, and occupational therapist. We can also arrange transportation to and from doctors' appointments. Scholarships are available based on an income-sensitive, flexible fee schedule; we are a Medicaid and VA provider. Our program is open Monday through Friday, 8 am to 5 pm. Transportation is available via wheel-chair accessible vans.

The Gathering Place is located in downtown Brattleboro at 30 Terrace Street in a lovely Victorian home with a large deck and outside area for games, relaxation and gardening, and other stimulating and varied activities. Aside from respite, TGP offers caregivers support, education, assistance with outreach, and the ability to remain employed. TGP sponsors a Parkinson's Disease Support Group and a Caregivers' Support Group - both free and open to the public.

Phone 254-6559 Website [www.gatheringplaceadulthood.org](http://www.gatheringplaceadulthood.org)

Respectfully submitted, Lynn Bedell, *Executive Director*

# 2003 Vital Statistics

## Births

Date	Name	Parents
Feb 25	Kathryn Ellen Jones	Jennifer Ellen C. Jones Richard Charels Jones
Apr 25	Connor Alexander Page	Jaime Lyn Swaun Russell Allen Page
Apr 18	Sierra Lynne Lazelle	Jennifer L. Lazelle Edward J. Lazelle
May 1	Emeline Lucina Stewart	Lynn Margaret Stewart Allan Merrill Stewart
May 16	Liana May Abedon	Lori-Anne Russo Bruce G. Abedon
May 22	Sophia Rose Alfieri	Shelly Annette Alfieri Francis Joseph Alfieri
May 26	Joseph James Sullivan	Bridgett Marie Dicey Adam Travis Sullivan
May 27	Dustin Wade Boos	Jeanette Rae Boos Jonathan David Boos
Jun 1	Tanya Louise Wheeler	Lisa Atherton Wheeler Paul Nathan Wheeler
Jun 5	Allyson Jean Taylor	Lisa Florence Sullivan Philip James Taylor
Jun 6	Jayden Irwin Crawford	Phyllis Elaine Crawford Todd Travis Crawford
Jun 10	Emma Louise Kelly	Cynthia L. DellaPietro James Kelly
Jul 18	Isabelle Roslyn Beckwith	Michelle Christen Webb Thomas Arthur Beckwith, Jr.
Jul 29	Colin Theodore McHale	Ashley G. McHale John F. McHale
Aug 18	Logan Nicholas Lavoy	Tracy Marian Milewski Mark Douglas Lavoy
Aug 27	Miranda Lee Betit	Samantha Ann Moore Bradley Jacobs Betit

## Births

Date	Name	Parents
Aug 30	Mary Elizabeth Hard	Sarah Hard E. Matson Hard
Sept 3	Alyssa Lynn Bird	Elicia Marie Hescocock David Carroll Bird, Jr.
Sept 15	Alexis Michelle Fleischer	Mariann Fleischer Darin Todd Fleischer
Oct 20	William Andrew Palumbo	Kristina C. Palumbo Andrew J. Palumbo
Dec 10	Hunter John Meachem	Dawn Leanne Meachem John S. Meachen
Dec 24	Paige Lucy Mann	Rebecca Jane Mann J. Christopher Mann
Dec 30	Gavin Arthur White	Laura Dale White Alexander Frederick White



*William Andrew Palumbo*  
Born October 20, 2003

Photo Courtesy of Granny!



## Burials And Deaths

<b>Date of Death</b>	<b>Date of Disposition</b>	<b>Name</b>	<b>Age</b>	<b>Residence</b>
Jan 20	Jan 23	Elaine C. Dougherty	89	Dover
Jan 23	Jan 27	Anne Marie Butler	53	Wilmington
Jan 23	Aug 15	Mary C. Iannotti Tursi	74	Pennsylvania
Jan 24	Apr 12	Neil H. Boyd	74	Marlboro
Feb 4	Feb 7	Larry Michael Fleischer	44	Wilmington
Mar 20	Mar 25	Donald Michael Walsh	60	Manamassa, NJ
Mar 25	Mar 28	Marjorie Louise Rice	91	Brattleboro
Apr 29	Aug 11	Burdys Viola Page	85	Hawaii
May 19	May 20	Emanuel Wedeen	99	Wilmington
Jun 2	Jun 6	Eric Alan Davis	18	Wilmington
Jun 6	Jun 12	Gertrude N. Bickford	76	Brattleboro
Jun 13	Jun 16	Frank Shaffer	79	Wilmington
Jun 21	Jun 24	Walter R. Schneider	79	Wilmington
Jul 4	Jul 8	Elsie Louise Brown	94	Wilmington
Jul 13	Jul 17	Elaine J. Libby	79	Wilmington
Sep 10	Sep 16	Theodore A. Bonneau	45	Connecticut
Sep 25	Sep 29	Daniel DeJong	48	Wilmington
Oct 4	Oct 24	Earle C. Lyman		Florida
Nov 5	Nov 7	Helen M. Avery	63	Wilmington
Nov 27	Dec 1	Margaret N. Gorman	73	Wilmington
Dec 28	Jan 2 (04)	Mary Anne K. Angell	75	Wilmington

## Marriages

<b>Date</b>	<b>Bride And Groom</b>	<b>Residence</b>
Jan 12	Anne Marie Kelleher Harry Stephen Butler	Wilmington Wilmington
Jan 23	Monique Jean Moreno Lance E. Ricci	Needham, MA Plainville, MA
Jan 31	Donna Marie Mason Warren Thomas Kimberly	Wilmington Wilmington
Feb 16	Pamela Melissa Henry Allen Joesph Sojka	Watertown, CT Watertown, CT
Feb 16	Julie Colleen Wheeler Todd Leon Dubreuil	Shelburne, MA Shelburne, MA
Feb 19	Tara E. Toolan Peter Barrere Wadelton	East Marion, NY East Marion, NY
Feb 21	Charlene Louise Tsionis Pirro Deftos	Peabody, MA Peabody, MA
Mar 6	Jennifer Sue Danklef Mark Adam Ratliff	Newburgh Hgts., OH Newburgh Hgts., OH
Mar 9	Jessica Grace Wainfor Julio Roberto Oliva	Wilmington Wilmington
Mar 21	Monica Mejia Javier Carreno	COLUMBIA COLUMBIA
Mar 21	Jolene Louise Delcour Edward J. Tetreault	Shelburne Falls, MA Shelburne Falls, MA
Apr 11	Crystal Lyn Lee Raymond Lee Keener	Whitinsville, MA Whitinsville, MA
Apr 16	Danara Raye Mayle Nicholas Seth Anderson	Wilmington Wilmington
May 24	Christa Kirby Schmidt Ian Lawrence Sikora	Kansas City, MO Kansas City, MO
May 24	Mary Cornelia Robinson Ronald Michael Kmec	Wilmington Agawam, MA
May 25	Heather Jo Smith Scott Derek Martin	Brighton, MA Brighton, MA
June 2	Elizabeth Mary Turner Matthew David Myers	Pittsburgh, PA Pittsburgh, PA
June 7	Andrea Marie Dermody David Scott White	Canton, MA Canton, MA
June 14	Megan Chase Libby Cory Michael Waterhouse	Wilmington South Burlington
June 14	Michelle Suzanne Munyon George Hutchinson Mix	Norwood, MA Norwood, MA

## Marriages

<b>Date</b>	<b>Bride And Groom</b>	<b>Residence</b>
June 21	Alecia L. Domer Warren J. MacGillivray	Stamford, CT Stamford, CT
June 21	Stacey Ann Mangino David Thomas Froberg	Glen Ridge, NJ Glen Ridge, NJ
June 21	Betty Lou Anderson Allen Claye Scott	Wilmington Wilmington
June 28	Sarah Sue Baker Jackson Peter Charlebois	Wilmington Potsdam, NY
June 28	Catherine Ann Buccellato Jeffrey John Carlson	New York, NY New York, NY
July 4	Tessa McAuliffe Atwood Gary F. King	Wilmington Wilmington
July 17	Breta Elizabeth Yvars Mikael Aldo Petraccia	North Adams, MA North Adams, MA
July 19	Karen Marie Nicholson Brian Joseph Buchichio	New York, NY New York, NY
Aug 2	Tara Beth Eisenberg Bradley David Kerner	New York, NY New York, NY
Aug 7	Marie Quinn Flanigan Richard Stiles Dobbs, Sr	Carol Gables, FL Miami, FL
Aug 9	Erin Blythe Neel Beau Griffin Kilmer	Cambridge, MA Cambridge, MA
Aug 9	Jessica Erin Klein Keith Stanleigh Tylecki	Arlington, VA Arlington, VA
Aug 16	Margaret Ann Young Andrew Silwanowicz	Princeton, NJ Princeton, NJ
Aug 23	Wendy Lee Youngs Roland Lee Chase	Wilmington Wilmington
Aug 30	Alicia Ann Monroe Jacob Allen Amidon	Wilmington Wilmington
Sept 6	Johanna Elisabeth V. Howard Lavatus Von Powell	Brooklyn, NY Brooklyn, NY
Sept 9	Sulakshana Hegde Erik S. Durie	Reading, MA Reading, MA
Sept 12	Patrice Ginley Monaghan Roland Norman L. Schneider	Wilmington Wilmington
Sept 13	Danielle Joan Le Blanc Christopher Scott Ruggiero	Littleton, MA Littleton, MA
Sept 20	Miranda Dionne Wheeler Brandon Sheldon Brassor	Wilmington Wilmington

## Marriages

<b>Date</b>	<b>Bride And Groom</b>	<b>Residence</b>
Sept 27	Angela Marie Thomas David Anthony Antonelli	Farmington, CT Farmington, CT
Oct 6	Catharine Anne Fox David John Buggie	Beacon Falls, CT Beacon Falls, CT
Oct 7	Irene Joan Lussier Gregory Allen Peterson	E. Granby, CT E. Granby, CT
Oct 11	Susan Marlene Disorobo Bradley Nelson Casper	Amherst, NY Amherst, NY
Oct 14	Wendy Kay Brogan Martin John Krueck	Perrysburg, OH Perrysburg, OH
Oct 21	Renee Marie Fernandes Scott A. Norris	Woburn, MA Woburn, MA
Oct 25	Nancy Jane White Christopher Richard Del Bene	New York, NY New York, NY
Nov 6	Michele Jeanne Agan Wayne Clinton Hazeltine	Southwick, MA Southwick, MA
Dec 6	Susan Eleanor McBride Paul Andrew Brown	Peabody, MA Jamaica Plain, MA
Dec 14	Cynthia Marie Johnson Gregory David Straub	Wilmington San Antonio, TX
Dec 19	Theresa Rose Healey Edwin Francis Collins II	Wilmington Wilmington
Dec 27	Susan Joy Manton Mark William Haughwout	Wilmington Wilmington
Dec 30	Delaine Lynn Krist Fred William Beam	Keyport, NJ Keyport, NJ

## Civil Unions

<b>Date</b>	<b>Party A and Party B</b>	<b>Residence</b>
May 19	Kathleen Margaret Myrman Traci Theresa Nagy	Cuyahoga Falls, OH Cuyahoga Falls, OH
June 10	Dennis Charles Enloe Edward Ray Morris	Rolla, MO Salem, MO
June 11	Malissa Rene Knott Lori Marie Hines	Kankakee, IL Kankakee, IL
June 11	Debra Sue Wendling Nanette Rose Freeman	Kankakee, IL Kankakee, IL
June 14	Traci Jo Kujath Kristin Sue Gandara	Lincoln, NE Lincoln, NE
June 14	Kimberly Ann Webster Sandra Ann Scoville	Bristol, CT Bristol, CT
June 24	Camille F. Harr Robin Ann Wright	Toms Brook, VA Toms Brook, VA
July 1	Carol Ann Levy Gail Eileen Berkowitz	Memphis, TN Memphis, TN
July 5	Heather Donna Grant Dixie Lee Blades	Easthampton, MA Easthampton, MA
July 17	Michael Anthony Thomas Randy Anthony Faria	New York, NY New York, NY
July 20	Theresa Anne Tandaric Dawn Michelle Lamb	Scotch Plains, NJ Scotch Plains, NJ
Aug 9	Jennifer Lynn Schendel Michelle Renee Fellows	Mayfield Hts, OH Leavittsburg, OH
Aug 29	Barry Steve Podgors Gregg Allan Lhotsky	New York, NY New York, NY
Aug 30	Thais June Graham Tracy Clair Lamb	Jackson, WY Jackson, WY
Sept 9	Syrilyn Ann Tong Kathy Deanne Ferrell	Fairbanks, AK Fairbanks, AK
Oct 2	Candace Rhine Silver Laura Elizabeth Stadler	Shelburne Falls, MA Albany, NY
Oct 4	Stephen R. McMurray Daniel Robert Moore	Alpharetta, GA Alpharetta, GA
Oct 8	Joyce Marie Cross Pamela Sue Morgan	Delray Beach, FL Delray Beach, FL
Oct 15	M. Debra Sant Vicki Lynn Jones	Mesa, AZ Mesa AZ
Oct 11	Ertha Vanett Walters Mary Patricia Bowles	Orlando, FL Orlando, FL

## Civil Unions

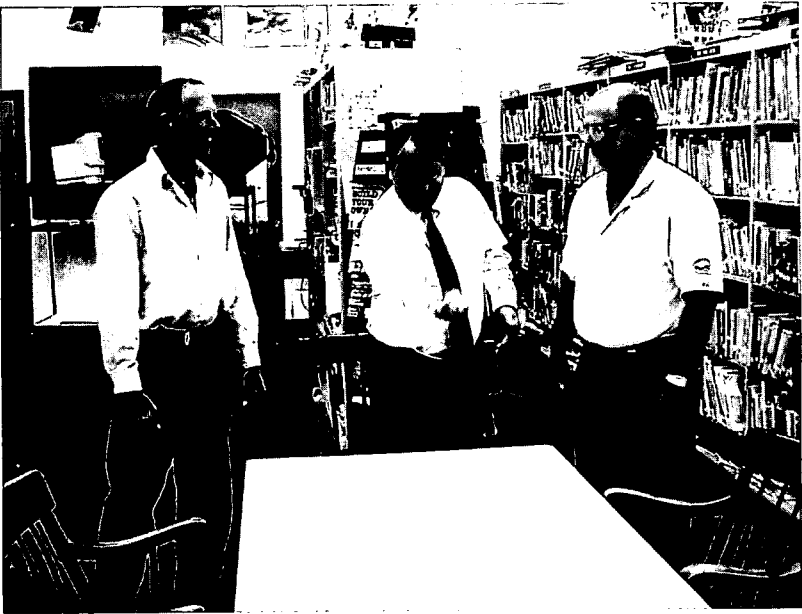
Date	Party A and Party B	Residence
Oct 14	Janet Marie Shown Marsha Lynne Petry	Littleton, CO Littleton, CO
Oct 18	Valerie Jo Mason Debra Jo Laing	Monroeville, NJ Monroeville, NJ
Nov 18	Angela Christine Rowe Debra Dawn Owens	Cordova, TN Cordova, TN



*A Foal at Brookside Stables*

Courtesy of the Deerfield Valley News

# Wilmington School District Report



## *The Famous Coin Toss*

*School Board members Doug Bartlett of Whitingham and John Conlon of Wilmington watch as Dr. Peter Wright tosses a coin to decide where the first annual joint school district meeting will be held. (Whitingham won!)*

Courtesy of the Deerfield Valley News

# 2003 School District Meeting

**March 04, 2003**

## **Abstract of Minutes**

- ARTICLE I** Election of Town School District Officers.
- ARTICLE II** Voted to expend \$347,973 for the proposed Wilmington middle high school heating and ventilation renovations in the 1956/1981 section of the building, of which \$173,986.46 will be funded by federal grants-in-aid and \$173,986.54 will be funded by district appropriation.
- ARTICLE III** Voted as provided in section 43(a) of no. 144 of the acts of the 2002 general assembly, shall Wilmington Town School District to remove from the calculation of "local education spending" the above capital school construction costs of heating and ventilation renovations that is certified by the commissioner of education 16 V.S.A. §3448(a)(8).
- ARTICLE IV** Voted to expend no money for proposed technology expenditures.
- ARTICLE V** Voted to indefinitely postpone voting on support of its schools for the year beginning July 1, 2003.
- ARTICLE VI** Non-binding business.

## **Special School District Meeting**

**May 5, 2003**

## **Abstract of Minutes**

- ARTICLE I** Voted to authorize the Board of School Directors to acquire technology improvements in an amount not to exceed \$100,000 lease/purchase agreement having a term of three years with the first appropriation year to occur in the 2004-2005 school year.
- ARTICLE II** Passed over article to appropriate funds for proposed technology expenditures in the event that Article I was not approved.
- ARTICLE III** Voted to appropriate the sum of \$5,115,156 necessary for the support of its schools for the year beginning July 1, 2003.
- ARTICLE IV** Voted to vote on a joint school contract by Australian ballot.
- RTICLE V** No other business.



**Special School District Meeting**  
**November 4, 2003**  
**Abstract of Minutes**

- ARTICLE 1** Voted by Australian Ballot that the Town School District, pursuant to the provisions of 16 V.S.A. § 571, authorize the board of school directors to enter into a contract with the Whitingham Town School District to operate and maintain a joint school district for grades 6-12 upon the terms and conditions negotiated by the board of school directors and detailed in a proposed contract between the two school districts, a copy of which is on file at the town clerk's office.  
Vote: YES-482, NO-103.

**Budget Committee**  
**Recommendations**  
**2004 School Warning**

- ARTICLE II** That the Wilmington Town School District vote to appropriate the sum of \$2,320,983 necessary for the support of its schools for the year beginning July 1, 2004. (Vote 9 Yes, 0 No)
- ARTICLE III** That the Wilmington Town School District vote to expend \$25,714 for the purpose of correcting Building Drainage Problems at the Deerfield Valley Elementary School, of which an estimated \$7,714 is to be funded by state construction aid and \$18,000 will be funded by District appropriation for such purpose. (Vote 9 Yes, 0 No)

Respectfully submitted, *Wilmington Budget Committee*

Steven E. Adams, *Chair*

Christopher Adams, *Clerk*

Charles "Ted" Blackburn, *School Director*

Fred Craven

Clifford Duncan

Paul Myers

Andrew Palumbo, *Selectboard*

Jacob White

John Willard, Jr.

# 2004 Warning Wilmington School District

The legal voters of the Town School District of Wilmington, Vermont are hereby notified and warned to meet at the High School Gymnasium in said Wilmington, Vermont on Tuesday, March 2, 2004.

The Annual Town School District Meeting is called for 10:00 a.m. for the purpose of voting by Australian Ballot between the hours of 10:00 a.m. (at which time the polls open) and 7:00 p.m. (at which time the polls will close) on Article I. All other articles to be taken up at 10:00 a.m.

**ARTICLE I** To elect all Wilmington Town School District officers required by law and the Town. (Australian Ballot Polls open at 10:00 a.m. until 7:00 p.m.)

**ARTICLE II** To see if the Wilmington Town School District will vote to appropriate the sum of \$2,320,983 necessary for the support of its schools for the year beginning July 1, 2004.

**ARTICLE III** To see if the Wilmington Town School District will vote to expend \$25,714 for the purpose of correcting Building Drainage Problems at the Deerfield Valley Elementary School, of which an estimated \$7,714 is to be funded by state construction aid and \$18,000 will be funded by District appropriation for such purpose.

**ARTICLE IV** To transact any other business that may legally come before the meeting.

Dated at Wilmington, Vermont this 22nd day of January 2004.

John Conlon, *Chairperson*

Doug Swanson

Charles Blackburn

Leitha Cipriano

Thomas Manton

*School Directors*

# Wilmington School Budget

## Expenditures

	FY 02-03	FY 03-04	Variance	FY 04-05	Variance
Personnel Costs	Actual	Budget	%	Budget	%
Salaries	2,545,225.50	2,705,955		1,117,683	
FICA	190,721.34	209,528		85,506	
Hospitalization	338,882.67	423,641		162,672	
Non-prof. Retirement	19,337.28	24,113		8,713	
Workmen's Comp.	14,027.32	23,289		9,704	
Unemployment Comp.	5,063.34	4,500		2,500	
Credit Reimbursement	23,831.00	23,422		11,403	
Life & Disability	12,884.06	15,421		6,698	
Dental	33,198.42	37,773		16,175	
<b>Subtotal</b>	<b>3,183,170.93</b>	<b>3,467,642</b>	<b>68.3%</b>	<b>1,421,054</b>	<b>61.2%</b>
<b>Instructional Related Costs</b>					
Ex. Cur. Athl/Activ (Salaries)	32,657.00	35,478		0	
Prof. Ed. Services	14,918.17	33,992		4,732	
Repairs & Maintenance	18,778.19	27,726		9,550	
Rentals	30.00	0		0	
Field & Athletic Trips	18,507.59	20,825		0	
Travel	4,509.36	8,425		1,675	
Supplies	66,533.26	66,539		21,625	
Books	23,425.54	21,496		7,400	
Audio Visual	9,281.33	8,590		5,900	
Manipulative Dev.	2,096.07	1,489		0	
Equipment	25,207.56	28,002		14,100	
Technology Equipment	15,933.34	12,000		6,500	
Technology Grant Expenses	37,966.66	0		0	
Dues & Fees	21,753.03	30,770		5,850	
Misc. Expense	11,990.83	14,450		2,400	
Postage	6,323.98	6,637		1,000	
Inservice Training	4,201.80	7,500		2,500	
Tuition	2,247.00	8,000		0	
Drivers Ed Rental & Gas	2,355.15	3,400		0	
<b>Subtotal</b>	<b>318,715.86</b>	<b>335,319</b>	<b>6.6%</b>	<b>83,232</b>	<b>3.6%</b>

	<b>FY 02-03</b>	<b>FY 03-04</b>	<b>Variance</b>	<b>FY 04-05</b>	<b>Variance</b>
	<b>Actual</b>	<b>Budget</b>	<b>%</b>	<b>Budget</b>	<b>%</b>
<b>Transportation</b>	140,144.28	153,150	3.0%	133,122	5.7%
(Regular & Sp. Ed)					
<b>WSSU Assessment</b>	352,280.00	384,552	7.6%	143,979	6.2%
<b>Debt Service</b>	57,489.96	0	0.0%	0	0.0%
<b>Cafeteria</b>	32,117.27	27,000	0.5%	16,000	0.7%
<b>School Board Expense</b>	13,112.76	17,700	0.3%	7,251	0.3%
<b>Special Ed Misc</b>	276,305.45	387,020	7.6%	240,253	10.4%
<b>Vocational Ed</b>	35,275.19	59,388	1.2%	161,593	7.0%
<b>Property Management</b>					
Water Tests & Asbestos	117.00	2,250		1,750	
Site Improvement	4,820.33	3,000		3,000	
Multi-peril/prop. Insurance	12,162.67	14,595		6,049	
Grounds Maintenance	16,579.98	18,300		7,000	
Utilities	120,244.93	123,940		58,250	
Repairs & Maintenance	94,840.42	57,000		27,000	
Custodian Travel	152.50	800		450	
Custodial Supplies	17,241.13	16,500		8,000	
Equipment	4,162.97	7,000		3,000	
<b>Subtotal</b>	<b>270,321.93</b>	<b>243,385</b>	<b>4.8%</b>	<b>114,499</b>	<b>4.9%</b>
<b>Total</b>	<b>4,678,934</b>	<b>5,075,156</b>		<b>2,320,983</b>	
Payment to State of VT	83,994.00				
<b>Total Expenditures</b>	<b>4,762,927.63</b>				
Dves Drainage Article				18,000	
Joint School District Assessment				2,392,899	
Construction Expenditures	42,646.00	213,986			
<b>Total With Construction</b>	<b>4,805,573.63</b>	<b>5,289,142</b>		<b>4,731,882</b>	

# Wilmington School Budget

## Anticipated Revenues and Tax Rate Comparison

	02-03 Actual	03-04 Budget	04-05 Budget
<b>Local Revenues</b>			
Tuition	\$ 439,678.30	\$ 375,000	\$ 16,000
Special Education Excess Cost	80,489.71	36,000	-
Interest Income	11,856.14	20,000	15,000
User Fees	200,000.00	150,000	139,500
Private Donations	800.00	-	-
Services to VT LEA's	11,242.08	-	-
E-Rate Refund	4,265.72	-	-
School Forest Timber Sale	2,686.02	-	-
Insurance Claims Reimbursement	2,225.70	-	-
Misc. Receipts	143,603.47	110,000	-
<b>Federal Revenues</b>			
Title I	23,779.00	22,315	16,330
Federal Forest	1,503.30	1,500	1,500
School Renovation Technology Grant	37,966.66		
Fund Balance	204,526.14	225,605	95,128
State Funds:			
Special Education	489,300.85	681,784	539,745
Vocational Transportation	10,920.00	7,500	7,500
Transportation	46,933.00	44,857	47,709
Other State (Driver Ed, etc.)	2,328.00	2,500	2,500
<b>Total Revenues</b>	<b>1,714,104.09</b>	<b>1,677,061</b>	<b>880,912</b>
<b>School District Budget</b>	<b>5,075,156.00</b>	<b>5,075,156</b>	<b>2,320,983</b>
Joint School District Assessment +			2,392,899
DVES Drainage Article			18,000
Block Grant to Tech Center		86,860	
<b>Gross Act 68 Budget</b>		<b>5,162,016</b>	<b>4,731,882</b>
Anticipated Revenues	1,714,104.09	1,677,061	880,912
Capital Debt Aid +	34,049.00	-	
Less: Adjusted Revenues	1,748,153.09	1,677,061	880,912
<b>Local Education Cost</b>	<b>3,327,002.91</b>		
Netted Support Grant	2,029,197.00		
Local Share	1,222,317.00		
Property Taxes to State	83,994.00		
Federal Renovation Grant	\$ 42,646.00		
<b>Education Spending (Act 68)</b>		<b>3,484,955</b>	<b>3,850,970</b>
Equalized Pupils		365.94	353.13
<b>Spending Per Pupil (Act 68)</b>		<b>\$ 9,523</b>	<b>\$ 10,905</b>

**Estimated School Tax Rate for FY 2005**

	<b>FY 2004</b>	<b>Estimated FY 2005</b>	<b>Increase (Decrease)</b>
School Tax	\$ 1.201	\$ 2.124	\$ 0.923
School Local Share Tax	0.987	-	(0.987)
Act 144 Construction Tax	0.066	-	(0.066)
Town Tax (Level Funded)	0.633	0.633	(0.000)
<b>Total Tax</b>	<b>\$ 2.888</b>	<b>\$ 2.757</b>	<b>\$ (0.131)</b>

**FY 2005 Tax rate is figured at a Common Level of Appraisal of 83.04%.**

\*\*\*\* Tax rate estimates are based on pending legislature bill H.540. The bill is expected to proceed through the House & Senate in the next two weeks. If the bill does not pass, estimated tax rates will change, new information will be available at town meeting but it may not be possible to estimate the tax rate accurately. Another factor that could change these rates would be an appeal from the town of the property valuation.

	<b>State Rate</b>	<b>CLA</b>	<b>Adjusted Tax Rate</b>
Non-residential School Tax Rate	1.59	83.04%	\$ 1.91
Residential School Tax Rate (\$1.10)	1.764	83.04%	\$ 2.124

Additionally, included in H.540 is a decrease in the base rate of .05 as refelected below and if passed would result in a tax rate savings.

	<b>State Rate</b>	<b>CLA</b>	<b>Adjusted Tax Rate</b>
Non-residential School Tax Rate	1.54	83.04%	\$ 1.85
Residential School Tax Rate (\$1.05)	1.68	83.04%	\$ 2.028

Expenditures		FY2002	FY2003	FY2004	FY2005
<b>Budget (local budget approved in prior years)</b>		4,579,373	5,075,156	5,075,156	2,320,983
82% of base payment per FTE paid to tech centers by the State on behalf of the district in FY2005		2,977,000	3,258,100	3,258,100	79,179
S.U. assessment (included in local budget)		784,574	352,323	394,552	143,978
Deficit (if included in local budget)		-	-	-	-
Block grant paid by State to tech center in prior years		80,794	81,486	86,860	18,000
1. Separately warned article passed at town meeting		-	-	-	-
2. Separately warned article passed at town meeting		-	-	-	-
3. Separately warned article passed at town meeting		-	-	-	-
Act 144 Expenditures, (excluded from "Education Spending")		-	-	427,973	-
<b>Act 68 local adopted budget</b>		4,660,167	5,156,642	5,162,016	2,338,983
Union school or joint school district assessment		-	-	-	2,392,899
Deficit if not included in budget or revenues		-	-	-	-
Special programs expenditures (if not included in local budget)		-	37,967	97,033	-
<b>Gross Act 68 Budget</b>		4,660,167	5,194,609	5,259,049	4,731,882
Act 144 expenditures (if any - excluded from "Education Spending")		-	-	427,973	-
<b>Revenues</b>					
Local revenues (categorical grants, donations, tuitions, surplus, etc., including Act 144 revenues:		2,242,964	2,946,593	1,891,047	880,912
Capital debt aid		36,190	34,049	-	-
Special program revenues (if not included in local budget)		-	37,967	97,033	-
Deficit if not included in budget or expenditures		-	-	-	-
Act 144 revenues		2,278,154	3,018,609	213,986	880,912
<b>Total revenues</b>		4,521,118	5,965,209	2,102,066	1,761,822
Fund raising (if any)		953,000	1,300,000	-	-
<b>Adjusted local revenues</b>		1,326,154	1,718,609	1,774,094	880,912
<b>Education Spending (Act 68 definition)</b>		3,334,013	3,476,000	3,484,955	3,850,970
Equalized Pupils		392.96	379.21	365.94	353.13
<b>Education Spending per Equalized Pupil</b>		8,484	9,166	9,523	10,905
Excess Spending per Equalized Pupil (if any)		not applicable	not applicable	not applicable	not applicable
Per pupil figure used for calculating District Adjustment		not applicable	not applicable	not applicable	not applicable
<b>District spending adjustment (minimum of 100%)</b>		not applicable	not applicable	not applicable	not applicable
(\$10,905 / \$6,800)		not applicable	not applicable	not applicable	not applicable
<b>Anticipated homestead tax rate, equalized</b>		not applicable	not applicable	not applicable	not applicable
(160.368% x \$1.10)		not applicable	not applicable	not applicable	not applicable
<b>Household Income Percentage for income sensitivity</b>		not applicable	not applicable	not applicable	not applicable
(160.368% x 2.0%)		not applicable	not applicable	not applicable	not applicable

# Financial Summary Of Windham Southwest Supervisory Union

## General Fund

	Actual 02-03	Budget 03-04	Budget 04-05
<b>Revenues</b>			
Interest	\$ 705.29	\$ 1,500	\$ 1,000
Federal Revenues	22,184.00	24,542	25,204
Assessments	748,569.00	824,301	802,698
Misc. Income	33.81	0	0
<b>General Fund Revenues</b>	<b>771,492.10</b>	<b>850,343</b>	<b>828,902</b>
Fund Balance	39,759.16	24,310	86,173
<b>Total Gen Fund Revenues</b>	<b>811,251.26</b>	<b>874,653</b>	<b>915,075</b>
<b>Expenditures</b>			
Curriculum Development	62,727.63	66,826	72,251
Superintendent's Office	256,654.65	267,029	273,979
Fiscal Services	67,258.05	73,002	77,418
Speech Services	110,131.78	118,911	123,887
Alternative Program	58,585.74	200,930	210,682
EEE Program	66,618.09	65,457	70,836
Title I Administration	7,656.25	7,911	8,213
Special Education	71,135.92	74,587	77,809
<b>Total Gen Fund Expenditures</b>	<b>\$ 700,768.11</b>	<b>\$ 874,653</b>	<b>\$ 915,075</b>
<b>Excess/(Deficiency)</b>	<b>\$ 110,483.15</b>	<b>0</b>	<b>0</b>

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The Windham Southwest Supervisory Union expects the financial budget for the current year (2003-2004) to be as budgeted.

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## Special Revenue Funds

	Actual 02-03	Budget 03-04
<b>STATE FUNDS</b>		
<b>Revenues</b>		
BEST Grant	\$ 7,500.00	\$ 0
New Directions State Grant	92,399.22	76,056
Other State Revenues	4,426.62	5,024
<b>Total State Revenues</b>	<b>104,325.84</b>	<b>81,080</b>
<b>Expenditures</b>		
BEST Grant	7,500.00	0
New Directions State Grant	53,094.03	76,056
Other State Grants	1,821.12	5,024
<b>Total State Expenditures</b>	<b>62,415.15</b>	<b>81,080</b>
<b>Excess/(Deficiency)</b>	<b>41,910.69</b>	<b>0</b>
<b>FEDERAL FUNDS</b>		
Special Programs Fund Revenues:	921,788.16	742,735
Local & Private Funds	25,950.76	24,675
<b>Total Revenues</b>	<b>947,738.92</b>	<b>767,410</b>
Special Programs Fund Expenditures	616,032.73	742,735
Local & Private Expenditures:	13,734.35	24,675
<b>Total Expenditures</b>	<b>629,767.08</b>	<b>767,410</b>
<b>Excess/(Deficiency)</b>	<b>317,971.84</b>	<b>0</b>
Title I Fund Revenues	83,816.64	203,543
Title I Fund Expenditures:	7,090.00	143,513
Title I Transfer to Towns	75,926.00	60,030
<b>Excess/(Deficiency)</b>	<b>800.64</b>	<b>0</b>
Title V Fund Revenues:	17,850.00	21,479
Title V Fund Expenditures:	10,287.77	21,479
<b>Excess/(Deficiency)</b>	<b>\$ 7,562.23</b>	<b>\$ 0</b>

Federal Revenues for 2002-2003 include carryover from 2001-2002.

Budgeted Federal Revenues for 2003-2004 include carryover from 2002-2003, and are restricted for use in those programs only.

# Wilmington School Salary Schedule 2002-2003

	<u>BA</u>	<u>BA+15</u>	<u>BA+30</u>	<u>MA</u>	<u>MA+15</u>	<u>MA+30</u>
1	25,088	26,342	27,597	28,851	30,106	31,360
			*	*		
2	26,342	27,597	28,851	30,106	31,360	32,614
				*		
3	27,597	28,851	30,106	31,360	32,614	33,869
	*	**		****		
4	28,851	30,106	31,360	32,614	33,869	35,123
	*****	*	****	**	*	
5	30,106	31,360	32,614	33,869	35,123	36,378
				*		
6	31,360	32,614	33,869	35,123	36,378	37,632
						*
7	32,614	33,869	35,123	36,378	37,632	38,886
		*				*
8		35,123	36,378	37,632	38,886	40,141
				*		
9		36,378	37,632	38,886	40,141	41,395
10			38,886	40,141	41,395	42,650
11			40,141	41,395	42,650	43,904
12			41,395	42,650	43,904	45,158
			*			
13			42,650	43,904	45,158	46,413
					***	**
14					46,413	47,667
15						48,922
						*
16						50,176
				*	*	*
m1	33,354	37,118	43,390	44,644	47,153	50,916
	*				***	*
m2	34,094	37,858	44,130	45,384	47,893	51,656
	*		**			
m3	34,834	38,598	44,870	46,124	48,633	52,396
m4	35,574	39,338	45,610	46,864	49,373	53,136

## School Salary Schedule (Continued)

	<u>BA</u>	<u>BA+15</u>	<u>BA+30</u> *	<u>MA</u>	<u>MA+15</u>	<u>MA+30</u>
m5	36,314	40,078	46,350	47,604	50,113	53,876 ***
m6	37,054	40,818	47,090	48,344	50,853 *	54,616 *
m7	37,794	41,558	47,830	49,084	51,593	55,356

The above chart is the Wilmington Teacher Salary Schedule with asterisks indicating the number of teachers receiving a particular salary based on experience. These salaries are contract negotiated, normally for several years and cannot be arbitrarily adjusted. A compilation of all school employee salaries by individual name is available at both the Superintendent's office as well as Town Hall.

## Salaries For School Employees Regularly Employed for Calendar Year 2003

Angell, Heather I.	16,677.27	Feal-Staub, Kevin R.	30,014.55
Appel, Patricia D.	51,426.12	Giddings, Cherie L.	42,862.22
Appel, Randall C.	17,756.34	Gilbeau, Lisa	5,725.20
Arsenault, Stephanie R.	24,905.65	Grandy, Marilyn, J.	30,285.09
Bacon, Julie L.	32,583.93	Gundersen, Carol N.	39,661.41
Bauman, Adam D.	8,804.12	Hall, Stanley J.	28,291.34
Bernard, Darren S.	34,584.05	Hammes, Robbin	3,067.37
Bernard, Tanya	11,092.26	Hammond, Jessica M.	33,083.93
Blackburn, Charles F.	2,279.25	Hanlon, Kevin J.	36,443.51
Bolduc, Rosalie A.	9,534.53	Hayford, Leland G.	57,802.22
Borys, Dawn M.	13,111.21	Hiebert, Lon W.	27,614.63
Bostrom, Kyle A.	24,011.81	Hodgkins, Jean	55,095.78
Boyd, Earlene M.	8,723.49	Hughes, Barbara	47,072.80
Boyd, Pamela	23,510.24	Hughes, Linda K.	48,470.36
Brisette, Sharon	4,484.16	Kalisz, Andrew	28,716.14
Brodie, Beth S.	48,568.88	Keir, Kristy L.	18,044.22
Bugbee, Patricia A.	16,610.63	King, Caryn	18,009.11
Carroll, Curtis	17,869.63	Knauer, Karen A.	36,153.63
Chase, Karen M.	35,515.66	Kolkebeck, David	10,405.58
Clifford, Robin	12,079.30	Kunz, William J.	60,837.59
Clukay, Jane	35,885.95	Kurucz, Christine	39,634.78
Connell, Marie K.	47,116.37	Larsen, David C.	22,820.12
Craven, Meredith J.	22,650.83	Larsen, Kathryn B.	67,292.97
Crosier, Joanne E.	13,316.54	Libby, Megan C.	7,642.93
D'Alessio, Yolanda D.	48,001.32	Lyman, Yolanda L.	30,943.43
Ethier, Carol A.	45,472.71	Mahoney, Daniel F.	37,696.58

# Salaries For School Employees

Regularly Employed for Calendar Year 2003 (cont)

Mahoney, Joan	10,086.68	Simpson, Christine A.	54,756.11
Mandracchia, Carol	28,729.82	Speer, Garrett S.	36,964.67
Marchese, Eric J.	32,339.28	Spencer, Frank P.	76,290.24
Marsh, Jamie	32,583.93	Staib, Helen G.	12,397.29
McKenzie, Amy M.	33,868.68	Story, Nancy K.	11,745.63
Mehlhop, Patricia A.	55,854.75	Sullivan, Melissa	31,742.39
Mellet, Valerie	3,897.24	Sumner, Andrea	5,480.44
Moffitt, Larry	6,882.70	Sweeney, Rebecca	13,474.45
Molina, Karen	55,704.73	Tamburrino, Joseph H.	9,862.94
Molnar, Kerry A.	38,187.83	Tiffany, Margaret	16,951.25
Moore, Julie C.	13,825.45	Trudeau, Angela A.	32,583.93
Moriarty, Philip M.	46,716.37	Underwood, Joshua	1,619.23
Murphy, Patricia C.	9,275.92	Walling, Christopher	38,552.21
Nichols, Martha	14,536.80	Wax, Ilene L.	51,665.17
Olsen, Kathy	8,728.24	Wein, Marlene	46,716.35
Palmiter, Hannah	7,377.00	Wheeler, Karen C.	20,026.45
Pierpont, Nancy S.	7,475.09	Whitney, Kathryn D.	20,099.15
Pike, Byron	30,603.44	Willett, Louise H.	21,953.10
Pike, Diane	4,952.59	Wilson, Scott A.	33,868.68
Pike, Stephanie M.	15,905.49	Wirstrom, Sandra E.	53,971.35
Ranker, Aimee D.	2,899.78	Wolf, Robert J.	33,083.95
Rice, Jennifer A.	15,036.62	Worobel, Dorie	12,666.43
Rogers, Susan N.	29,479.72	Yagjian, Crista	11,614.80
Rosso, Keli B.	30,014.53		

## Wilmington School District Enrollment

As of December 31, 2003

Elementary		Secondary	
Grade	Total	Grade	Total
		6	24
K	19	7	25
1	21	8	25
2	26	9	52
3	11	10	40
4	32	11	41
5	<u>26</u>	12	<u>41</u>
<b>Total Elementary</b>	<b>135</b>	<b>Total Secondary</b>	<b>248</b>

**Total Enrollment 383**

28 Pre-School students enrolled at Deerfield Valley Elementary School.

75 Tuition students (9 D.V.E.S, 66 W.M.H.S.)

# Annual Report Of The Superintendent Of Schools

## Windham Southwest Supervisory Union

Two of the major and significant highlights of the 2002-2003 year involved the passage of the Joint Contract by the Whitingham and Wilmington Town School Districts and the passage of Act 68 replacing Act 60.

The Joint School District Contract was passed by a plurality of both the Towns of Whitingham and Wilmington on 4 November 2003. This event was the watermark of over two years of meetings, negotiations and planning between both school boards and the school administration. The passage of the Joint Contract Agreement was historically significant not only because of several efforts to combine the school districts in the past decade but also because of over fifty years of on and off debate regarding the merits of combining both school districts. The combining of grades 6-12 was manifested in the impracticality of having two small high schools eight miles apart and the increased academic and extra curricular opportunities that are possible.

The 2003 legislature finally dealt with the financial inequities inherent in Act 60 for the past six years especially for the school districts of Halifax, Whitingham, Wilmington and Searsburg. The technical revisions in Act 68 essentially eliminated the "shark pool" for these towns and the potential for a favorable impact on property tax rates.

In spite of the continued financial penalties of Act 60 on the towns of Halifax, Searsburg, Whitingham and Wilmington their FY '04 budgets were all approved. Readsboro approved a budget amount that was actually lower than the school budget in 2002-2003. This was attributable to a major shift in tuition costs with a large twelfth grade graduation class and a small eighth grade graduating class.

The Wilmington School District, matched by Federal and State grant monies, approved \$427,000 in WMHS building renovations as well as \$200,000 in technology improvements including a "state of the art" wireless computer laboratory. Whitingham, while passing their budget, also approved an additional \$57,000 for a roof replacement and a new fire alarm system. The Halifax School Directors' were assisted by a group of volunteers called the "Friends of Halifax" who raised \$10,600 to renovate and rebuild the Halifax School playground. Searsburg, also struggling under Act 60, debated the issue of withholding state education payments to the state and the costs of special education.

Seven new board members also joined the WSSU, two each from Searsburg, Whitingham and Wilmington and one to Halifax.

Academically much progress was made with the second year of implementation of alternative special education programs at the WSSU level (grades K-5) and the Pioneer Program at WMHS (grades 9-12). With the passage of the Joint School

District the intent is to restructure alternative special education programming at the middle school level with the objectives of improving services as well as cost effectiveness.

In respect to student performance and progress our WSSU scores on the New Standards Reference Exams (NSRE's) remained equal or better than the state averages. However, some uneven scores in certain areas have precipitated a closer examination and we have already begun an analysis and have begun working with some schools which are intended to lead to interventions designed to remedy any weaknesses in our curriculum and instruction.

The Whitingham Wings Program, initiated and directed by Elizabeth McEwen, and funded by a federal 21<sup>st</sup> Century Grant, is also an example of programming which has united the community and school providing after school enrichment and homework support has been instrumental for laying the foundation for academic improvement in the community which is supported by data from teacher surveys.

Extensive training for teachers, as well as paraeducators across the districts in the supervisory union, has also been provided in the areas of Thinking Maps and Portfolio Scoring.

An Asian Studies Program has been initiated in most of the schools in the WSSU through a Freeman Foundation shared with Brattleboro (WSESU) and has provided the services of two Chinese teachers to work with our children in the areas of Chinese language and culture.

There continues to be new educational, financial and human resource challenges every year and the implementation of the federal mandate of No Child Left Behind and the measures of determining "highly qualified" teachers and support staff will be most challenging across the supervisory union as well as the state and country in 2004-2005.

The integration of the two school districts of Whitingham and Wilmington grades 6-12 will be probably our greatest challenge locally and hopefully our greatest success.

Special thanks to Arnold Coombs, Ann Betit, Susan Andrews, Lorraine Janowski, David Wheeler and Matthew Yakovleff for their service to their respective communities over the past years which ended in 2003.

Special thanks to the members of the Wilmington Board of School Directors: John Conlon, Chairperson, Doug Swanson, Vice-Chair, Colleen Doyle, Clerk, Leitha Cipriano, Charles (Ted) Blackburn and newly appointed Thomas Manton.

I would also like to thank the Town Selectboard: Fred J. Skwirut, Chairperson, Robert Wheeler, Zettella Penson, Paul Kasanoff, and Andrew Palumbo. Ongoing thanks to Town Manager Sonia Alexander, Town Clerk Susan Manton and Town Treasurer Laurie Boyd for their continued cooperation with the school district.

Respectfully submitted,

Dr. M. Peter Wright, *Superintendent of Schools*

# Wilmington

## Middle/Senior High School

### Principal's Report

On June 14, 2003, Wilmington Middle/Senior High School held its 102nd Commencement exercises. Members of the Class of 2003 were:

Kevin Gregory Adams	Katelyn Marie Hampshire	Allyson Carol Reilly *
Tina Marie Andrews	Jonathan Richard Hughes	Lia José Ritchott
Molly Sara Bardwell	Leslie Ann Kingsley *	Stefanie Leanne Rosso*
Ronald Jay Beckwith	Lacey Mae LaBonte *	Caitlyn Elizabeth Sanderson*
Carla Lea Bronson	Taryn Elizabeth Lawrence	Ethan Dale Schoonmaker
Jennifer Ann Coon	Alana Rose Mahoney*	Theodora Joan Spicer*
Marlene R. Coon	Lora Anne Marchegiani	Sheena Káynólia Velia Squiers
Jesse Daniel DeJong	Jonathan Michael May	Annelise deBourbon Strom-Henriksen
Dani Leslie Dyas *	Shannon Anne McGann	Kristen Anne Tsetseranos *
Kathleen Erin Fitzgerald*	Charlotte Ida Moeller	Andrea Marie Wheeler
Jessica Lynne Genella	Sara Beth Neuman	Ashlee Patricia White *
Katina Michelle Grush	Naomi Dawn Pellerin	

\* Helen K. Allen Chapter National Honor Society

As of January 1, 2004, 70% of the graduates were continuing their education at college or in technical programs, 3% had joined the military service, and 27% had joined the work force.

In December, our enrollment was 247. This was three fewer than the previous year. Of these, 27% (66) were tuition students. This includes two private tuition students and is an increase of 8 from the previous year. These figures include 11 who are part of the Pioneer Individual Education Center (PIEC) program. This does not include 6 special education students attending out of district schools.

We are in the third year of a regional school choice program for high school students. We have agreements in place with Brattleboro, Leland and Gray, Mt. Anthony, and Whitingham. Under this program, two students became WMHS students and one student left. Under state law there are several restrictions governing these agreements and no money is transferred between districts when a child opts to attend a different school.

In February the state released school accountability scores. These scores are intended to illustrate a school's overall achievement on state mandated assessments and to measure the school's progress toward the state goal of all students meeting standards in language arts, mathematics and science. In this system scores range from 0 to 600. If all students were to meet or exceed the standards a school's score would be 500. All schools are required to reach this

level by 2008 and all schools are expected to make steady progress toward the goal. Our accountability score was 395 and it met the sufficient progress standards. Because there is such a wide variety of grade configurations among Vermont's schools it is impossible to provide a highly reliable comparison with them. It was, however, a positive sign that, of the twelve middle-high schools in the state, our score was the third highest.

In March students in grades 8 and 10 completed the Vermont New Standards Reference Examinations in language arts and mathematics. In addition, students in grade 9 and 11 completed the Vermont-PASS science assessment. This was the first year that the VT-PASS was given to the 9th grade.

Test	Grade	02/03	01/02	Net State	02/03	Variance
<b>(Reading/Writing)</b>						
Basic Understanding	8	76	85	-9	62	+13
Analysis/Interpretation	8	51	63	-12	36	+15
Effectiveness	8	97	97	NC	66	+20
Conventions	8	73	88	-15	52	+21
Basic Understanding	10	48	49	+1	55	-7
Analysis/Interpretation	10	36	40	-4	44	-8
Effectiveness	10	36	46	-10	44	-8
Conventions	10	73	63	+10	77	-4
<b>(Mathematics)</b>						
Skills	8	76	100	-24	67	+9
Concepts	8	38	58	-20	40	-2
Problem Solving	8	59	80	-21	48	+11
Skills	10	63	60	+3	62	+1
Concepts	10	37	36	+1	42	-5
Problem Solving	10	34	31	+3	42	-8
VT-PASS (Science)	9	69	NA	—	56	+13
VT-PASS (Science)	11	34	40	-6	39	-5

[Scores indicate the percentage of students who met or exceeded the standards in each area.]

The results from the 2002-2003 assessments were mixed. Although the percentage of students meeting or exceeding the standards declined in several areas, WMHS results remained significantly higher than state averages in six areas. Some of the decreases were a result of the unusually high scores achieved on the 2001-2002 tests. The 2002-2003 results appear to be more consistent with the average scores over several years. In almost every area that has been tested for four or more years, the scores from 2003, even when they showed a decrease, still indicate a trend for improved scores over the last four years. Of significant note were the continued strong results in the middle school scores in the percentage of students meeting or exceeding the standard. The scores were significantly higher than the state average in five of seven areas. WMHS ninth graders also scored significantly higher than the state



average on the science exam. Increases were noted in all areas with substantial increase noted in several areas. (A full report and analysis of standardized test results are available at the school.)

Despite our success (both relative to the state and overall) in many areas, the low overall results in some areas such as reading analysis and interpretation and math concepts, remain a significant concern and we continue to look for ways to further improve student achievement. In mathematics we continue the expansion of the Interactive Mathematics Program (IMP). This fall we also adopted the Connected Mathematics curriculum for grades 6 and 7. Both of these programs have proven successful in helping students develop complex connections essential to understanding mathematical concepts and problem solving skills. Teachers also continue to review and revise curriculum to improve skills in reading analysis and writing effectiveness. The introduction of tenth grade writing portfolios is one result of this effort. Our ultimate goal remains to have all students meet or exceed the standards in all areas. [It is critical to remember in reviewing the results on the Vermont New Standards Reference Examinations and the VT PASS science assessment that, while scores are reported at certain grade levels, the scores are not an assessment of that specific grade level or the teachers at those grades. The examinations are intended to assess the overall level of achievement up to that point.]

We saw two substantial improvements at the start of this school year. During the summer the heating and ventilation system in the 1956 wing was overhauled significantly improving the learning environment in those classrooms. We also went wireless as we began using mobile laptop computers for students. Approximately 50 laptops are available for students to access the internet and to work on their school files. Because the laptops connect wirelessly to the network every classroom can now be a computer lab as teachers can arrange for every student to have a laptop for that class. By substantially improving access to the network and the internet we have significantly improved the learning opportunities for students. Thank you to the community for your support of these two efforts.

The results of the first year of the Pioneer Individual Education Program have been especially encouraging. Enrollment was at capacity and we received inquiries from three other communities asking if their students might enroll. Although it is still in its infancy, the PIEC has been able to provide students with viable alternative educational opportunities close to home. It will be at least another year before the full economic impact can be demonstrated but every indication is that the creation of the program has allowed the district to gain control over and limit the growth of extraordinary special education costs.

Community partnerships continue to strengthen the opportunities for our students. A wide range of businesses and agencies again took on student interns allowing students to gain valuable knowledge and insight. In May we held our first internship presentation which allowed students to showcase what they had learned. Thank you to everyone who helped enrich the opportunities for our students.

We continue to make service learning and community outreach an important part of the educational experience for students. We again hosted monthly luncheons and special programs for area senior citizens. In May, WMHS Student Council sponsored and organized the annual Red Cross Blood Drive. The drive met its quota, as over a third of the donors were again students. In October and December students collected food items for the local food

pantry. The October collection was part of our annual Halloween Pledge to Make a Difference which emphasizes demonstrating respect for the community and helping others. With the assistance of the Deerfield Valley Community Partnership, many students were involved in local, regional, and statewide conferences and programs designed to promote healthy choices by young people.

Co-curricular activities continue to play an important part in the life of WMHS. Approximately 54% of the student body participated in athletics, playing at least one sport. Overall, about 70% of the students participated in at least one extracurricular activity. Both on and off the athletic fields students earned honors for outstanding achievement. Lorren Laffoon (Costa Rica), and Bridget Shea (Australia) received fellowships for foreign travel. Jessica Lanoue, Taryn Lawrence, Amy Johnson, Casey Rusin, Sara Moore had works chosen for inclusion in the Congressional Art Caucus. For the fifth year in a row, Third Floor West, the student literary and art journal received awards at the New England Scholastic Press competition. In the fall, the girls' soccer team captured its fifth straight state championship. The boys' soccer team finished as runners-up in their tournament. The Varsity girls' basketball team had another outstanding season as they lost in the state finals after going undefeated during the regular season. In the summer Alana Mahoney and Kristen Tsetseranos, represented Vermont in the Twin State all star soccer game against New Hampshire.

In December the high school core staff included Kevin Feal-Staub (Mathematics), Carol Gundersen (Mathematics, and Business), Kevin Hanlon (Media Studies), Jean Hodgkins (Special Education/PIEC), Linda Hughes (English), Christine Kurucz (English) Yolanda Lyman (Science), Eric Marchese (PIEC), Philip Moriarty (Social Studies), Garrett Speer (Driver Education/part-time), Ilene Wax (Special Education), and Robert Wolf (Science). Unified arts teachers working in both middle and high schools included Kyle Bostrom (Industrial Technology/part-time), Beth Brodie (Foreign Language), Jane Clukay (Information Technology, shared with DVES), Leland Hayford (Physical Education), Andy Kalisz (Choral and General Music/part-time), William Kunz (Guidance), Karen Molina (Foreign Language), Jennifer Rice (Instrumental Music/part-time), Susan Rogers (Family and Consumer Science, Health), Chris Simpson (Art), and Sandra Wirstrom (Librarian). David Kolkebeck is the part-time Internship Coordinator and Kathy Whitney is the part-time school nurse. Middle School Core teachers included Yolanda D'Alessio, Jessica Hammond, Karen Knauer, David Larsen, Jamie Marsh, Keli Rosso, and Marlene Wein (Special Education). Instructional support staff included special education paraprofessionals Heather Angell, Tanya Bernard, Dawn Borys, Patricia Bugbee, Curtis Carroll, Joanne Crosier, Lisa Gilbeau, Valerie Mellett, Larry Moffitt, Diane Pike, Stephanie Pike, Rebecca Sweeney, Karen Wheeler, and Dorie Worobeil. The administration included Frank Spencer (Principal), Kevin Hanlon (Dean of Students), and Leland Hayford (High School Athletic Director). The support staff included Adam Bauman (Part-time Custodian), Earlene Boyd (Cafeteria), Pam Boyd (Cafeteria), Meredith Craven (Secretary), Stanley Hall (Custodian), Kathy Olsen (Secretary) and Dan Mahoney (Custodian).

In October, Linda Hughes was recognized as a Vermont Outstanding Teacher by the University of Vermont. Ms. Hughes has taught English at WMHS since 1980 and was honored for her excellent service to the students. From March through November David Larsen was on leave so that he could serve as Interim Commissioner of Education. While he was missed at WMHS, his steady guidance and wisdom in Montpelier allowed the Department of

Education to have a smooth transition following the sudden departure of Commissioner McNulty.

On November 4, 2003, the future of our school was forever altered when the voters of Wilmington, after decades of discussion, decided to combine resources with Whitingham to provide their children with a quality, comprehensive education while gaining control over steadily increasing costs. The approval of the joint contract will result in far-reaching changes in the organization of our schools as well as the manner in which they are governed. In September 2004 all middle school students will attend classes in Whitingham while the Wilmington facility will house all high school students. The 6-12 system will be governed by a new joint school board composed of members of the existing Wilmington (3) and Whitingham (2) school boards. Budgets for the middle and high school will be voted on at annual meetings held in January and open to all voters of the two towns. When we open in the fall there will be new school names, new mascots, and new colors. Most importantly, we will also have much stronger and diverse curricular and co-curricular opportunities for our students. The number of honors courses and electives will increase. There will be more sections of required classes allowing for more flexibility in student schedules. There will be new sports teams and clubs. All of these improvements will be made using the existing resources of the two towns. Blending two schools in such a short period of time is a massive undertaking. To be successful it requires the involvement, cooperation, and tolerance of everyone. In the next year there will be many opportunities for citizens to join committees, attend public forums, and to help with the transition. When the time comes, please help.

Despite recent improvements, the condition of our facility remains a major concern. Most deficiencies documented in 2000 remain and continue to grow worse. It has been almost twenty-five years since the last major work was done to the facility. The joint school board has charged a citizens committee to study our educational needs and the state of the facility, and to recommend a course of action. The target for these recommendations is next year's annual joint district meeting.

On June 19, 2004 Wilmington High School will hold its 103rd and last commencement. Our community can be proud of the opportunities it has given its children and of their achievements. In recent years it has been extremely difficult for the taxpayers to find the resources necessary to maintain a quality school. Each year you have found those resources. Even though Wilmington High School will officially cease to exist, it will live on in the hearts and minds of its graduates and the community. I am confident that the commitment of the citizens will also live on and that we will begin a new tradition of quality education for our children.

Thank you for all your sacrifices and for all of your support this year and in the past. I offer a sincere thank you, as well, to everyone who has supported us in the day-to-day business of school. I look forward to working with you to build an even better and brighter future for children of Wilmington and Whitingham.

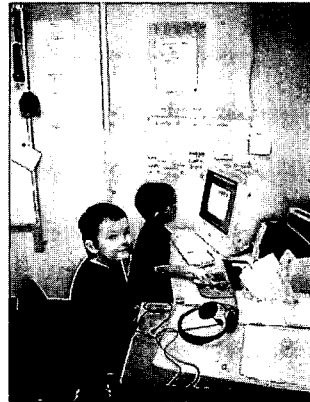
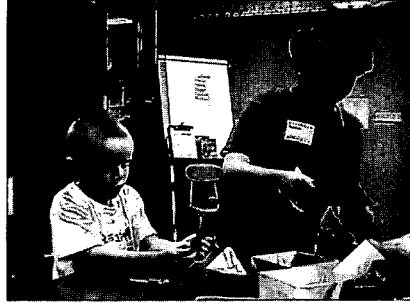
Respectfully submitted,

Frank Spencer

*Principal*



*Fun times at DVES with Art Day,  
Kindergarten, & sloppy slidey!*



Photos courtesy of DVES and the  
Deerfield Valley News

# Deerfield Valley Elementary School

## Principal's Report

The current staff and faculty at Deerfield Valley Elementary School (DVES) include: secretary, Stephanie Arsenault; custodians, Butch Pike and Joan Mahoney; cooks, Randy Appel and Rosie Bolduc; preschool, Carol Mandracchia and Nancy Story; kindergarten, Melissa Sullivan and Marilyn Grandy; first grade, Amy McKenzie and Barbara Hughes; second grade, Karen Chase and Patsy Mehlhop; third grade, Marie Connell; fourth grade, Julie Bacon and Angela Trudeau; fifth grade, Scott Wilson and Trisha Appel; physical education, Chris Walling; music, Cherie Giddings; art, Caryn King; librarian, Carol Ethier; special education teachers, Crista Yagjian, Kerry Molnar and Darren Bernard; special education paraprofessionals, Julie Moore, Helen Staib, Sherry Brissette, Robbin Hammes and Barbara Lady; technology, Jane Clukay and Curtis Carroll; guidance, Inger Strom-Henriksen; speech and language services, Judy Edberg and Mary Pike-Sprenger; behavior consultant, Sandy Pentak; and nurse, Lon Hiebert. Chris Walling is the assistant principal and Kathy Larsen is the principal.

We also have several Windham Southwest Supervisory Union (WSSU) employees at DVES as part of the WSSU alternative program for special needs students from preschool through second grade. Sue Owings is the teacher of this center-based program which is housed in the modular classroom. Ms. Owings also supervises the partial inclusion program where students are placed in DVES classrooms for different portions of their day. Sherrie Lind, Shelly LaBrecque, Cheryl Flett, Joy Gess, Angela Lacross, Betty Sucharzewski, Catherine Boyd and Karen LaBonte are the paraprofessionals for the alternative program. Another WSSU employee in our building this year is our new second through fifth grade Title One teacher, Crystal Griswold.

The goal of all our work is to improve student performance. This performance is assessed and reported in many ways throughout the year to both parents and the community. The New Standards Reference Exams (NSREs) are one measure of our progress. These tests are given each year to all the fourth graders in Vermont. The percentage of DVES fourth graders who achieved or exceeded the standards in each NSRE area were:

Basic understanding of reading	74%
Analysis and interpretation in reading	74%
Writing effectiveness	52%
Writing conventions	57%
Mathematical skills	54%
Mathematical concepts	50%
Mathematical problem solving	50%

All second graders in Vermont are given the Developmental Reading Assessment (DRA) each year. Last spring, 90% of our second graders achieved or exceeded the standard on this test of their reading ability.

New to the statewide assessment program is a science test given to all fifth graders. This is the second year we have taken the test. 41% of our students met the standard and 41% exceeded the standard.

Except for science, the above scores do represent decreases in all areas over last year. Although test scores fluctuate each year depending on a variety of factors, we use the results of all these tests, along with regular classroom assessments at every grade level, to help us target areas needing improvement and include them in our annual Action Plan.

Each year every school in Vermont is required to designate annual goals and write an Action Plan that will help accomplish the goals. Our Action Plan goals for this year are: continue work on our math, reading and writing programs to insure schoolwide consistency; continue to improve our schoolwide discipline plan; and investigate the concept of differentiated instruction.

Regular and open communication about our school is very important. Throughout the year, parents participate in parent conferences and receive report cards to keep them informed about their individual child's progress. For general information, a Parent Handbook is published each fall and a Parent Bulletin Board is maintained at the school. A weekly newsletter is sent home with every student. We have a school web site ([www.dves.k12.vt.us](http://www.dves.k12.vt.us)) which is open to all. Parents and community members are welcome at the school. Anyone may call to arrange a school visit or to volunteer their services. We have over thirty volunteers who serve in a range of capacities but more are always welcome.

To supplement our budget so we can offer field trips and extra programs, DVES staff and parents have put in many volunteer hours organizing raffles and sales. They solicit donations and make many donations themselves. Grant money is also sought from charitable organizations. Everyone's efforts in these areas are deeply appreciated. The benefits are widely felt both at school and throughout the community.

There are two new programs this year at DVES. One is an after school enrichment program which has been run mostly by volunteers. It has provided many activities for students ranging from athletics and dance to cooking and editing a newspaper. In addition, DVES has been able to benefit from an Asian Studies grant. Students at nearly every grade level have been exposed to Chinese language and culture. We hope both of these programs will continue next year. Funding for a portion of them is included in the budget.

Even though there is currently conflict in other parts of our world, we can fortunately report that our school is safe. Along with maintaining academic standards, we also work hard to provide a secure, caring environment. The success of our schools and their programs depends on the continued support of all the people in Wilmington. The DVES students, parents, faculty and staff thank you for showing that support, both at Town Meeting and throughout the year.

Respectfully submitted,

Kathryn B. Larsen, *Principal*

# WILMINGTON TOWN SCHOOL DISTRICT FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

JUNE 30, 2003  
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**Roderic A. Sherman & Company, P.C.**

*Certified Public Accountants*

26 State Street

P.O. Box 957

Montpelier, Vermont 05601-0957

Member: AICPA

Vt. Society of CPAs

Vt. Reg. #190

Telephone: (802) 229-5777

Fax: (802) 229-5778

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August 1, 2003

Board of School Directors  
Wilmington Town School District  
Wilmington, Vermont 05363

Independent Auditor's Report

We have audited the accompanying general purpose financial statements of Wilmington Town School District as of and for the year then ended June 30, 2003, as listed in the Table of Contents. These general purpose financial statements are the responsibility of Wilmington Town School District management. Our responsibility is to express an opinion on the general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed asset account group, which should be included in order to conform with accounting principles generally accepted in the United States of America. The amount that should be recorded in the general fixed asset account group is not known.

In our opinion, except for the effect on the general purpose financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of Wilmington Town School District as of June 30, 2003, and the results of its operations and cash flows of its nonexpendable trust funds for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

*Roderic A. Sherman & Company*



**EXHIBIT A**  
**WILMINGTON TOWN SCHOOL DISTRICT**  
**COMBINED BALANCE SHEET**  
**ALL FUND TYPES AND ACCOUNT GROUPS**  
**JUNE 30, 2003**

	<u>Governmental Fund Types</u>		<u>Fiduciary</u> <u>Fund Type</u>	<u>Acct Group</u>	<u>Totals</u>
	<u>General</u> <u>Fund</u>	<u>Special</u> <u>Revenue</u>	<u>Trust And</u> <u>Agency</u>	<u>Long Term</u> <u>Debt</u>	<u>(Memo</u> <u>Only)</u>
<b>ASSETS</b>					
Cash	\$ 878,913	\$ 171	\$ 254,142	\$ 0	\$ 1,133,226
Accounts receivable	2,747	0	0	0	2,747
Due from other					
governments	3,977	8,856	0	0	12,833
Due from other funds	9,552	0	12,456	0	22,008
Inventory	0	2,216	0	0	2,216
Prepaid expenses	1,000	0	0	0	1,000
Amount to be provided					
for retirement of					
long-term debt	0	0	0	17,415	17,415
<b>Total Assets</b>	<b>\$ 896,189</b>	<b>\$ 11,243</b>	<b>\$ 266,598</b>	<b>\$ 17,415</b>	<b>\$1,191,445</b>
<b>LIABILITIES AND FUND BALANCES</b>					
<b>Liabilities:</b>					
Accounts payable	\$ 131,020	\$ 0	\$ 0	\$ 0	\$ 131,020
Accrued salaries	231,618	0	0	0	231,618
Employees' withhold-					
ings, benefits and other					
accrued expenses	28,968	0	0	0	28,968
Due to student groups					
& others	0	0	39,663	0	39,663
Due to other govern-					
ments	93,040	0	0	0	93,040
Due to other funds	12,456	9,027	525	0	22,008
Deferred revenues	77,354	0	0	0	77,354
Other liabilities	1,000	0	0	0	1,000
Accrued compensated					
absences	0	0	0	17,415	17,415
<b>Total Liabilities</b>	<b>575,456</b>	<b>9,027</b>	<b>40,188</b>	<b>17,415</b>	<b>642,086</b>

	<u>Governmental Fund Types</u>		<u>Fiduciary Fund Type</u>	<u>Acct Group</u>	<u>Totals</u>
	<u>General Fund</u>	<u>Special Revenue</u>	<u>Trust And Agency</u>	<u>Long Term Debt</u>	<u>(Memo Only)</u>
<b>Fund Balance:</b>					
Reserve for inventory	0	2,216	0	0	2,216
Reserved for prepaid expenses	1,000	0	0	0	1,000
Reserved for endowments	0	0	67,308	0	67,308
Designated for subsequent year's appropriation	225,605	0	0	0	225,605
Undesignated	94,128	0	159,102	0	253,230
<b>Total Fund Balance</b>	<b>320,733</b>	<b>2,216</b>	<b>226,410</b>	<b>0</b>	<b>549,359</b>

**Total Liabilities And**

**Fund Balances    \$   896,189   \$   11,243   \$   266,598   \$   17,415   \$1,191,445**

The accompanying notes are an integral part of this financial statement.



*Jacob and Emily Furlon greet their Mom, Barbara after the first day of school.*

Courtesy of the Deerfield Valley News

**EXHIBIT B**  
**WILMINGTON TOWN SCHOOL DISTRICT**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCES; ALL GOVERNMENTAL FUND TYPES AND**  
**EXPENDABLE TRUST FUNDS FOR THE YEAR ENDED JUNE 30, 2003**

	<u>Governmental Fund Types</u>		<u>Fiduciary</u> <u>Fund Type</u> <u>Expendable</u> <u>Trust</u>	<u>Totals</u> <u>(Memo</u> <u>Only)</u>
	<u>General</u> <u>Fund</u>	<u>Special</u> <u>Revenue</u>		
<b><u>Revenues:</u></b>				
Taxes	\$ 1,306,311	\$ 0	\$ 0	\$ 1,306,311
Intergovernmental:				
Federal	105,895	40,231	0	146,126
State	2,741,356	1,707	0	2,743,063
Tuition	439,678	0	0	439,678
User fees	200,000	0	0	200,000
Food sales	0	48,171	0	48,171
Interest income	11,856	0	1,532	13,388
Private donations	800	0	126,468	127,268
Services	91,732	0	0	91,732
Refund of prior year's expenditures	6,491	0	0	6,491
Miscellaneous	146,289	0	0	146,289
<b>Total Revenues</b>	<b>5,050,408</b>	<b>90,109</b>	<b>128,000</b>	<b>5,268,517</b>
<b><u>Expenditures:</u></b>				
Districtwide	510,611	0	0	510,611
Elementary	1,496,999	0	0	1,496,999
Secondary	2,765,846	0	0	2,765,846
Food Service	0	121,901	0	121,901
Miscellaneous	0	0	6,500	6,500
Other	128,628	0	0	128,628
<b>Total Expenditures</b>	<b>4,902,084</b>	<b>121,901</b>	<b>6,500</b>	<b>5,030,485</b>
Excess of revenues over (under) expenditures	148,324	(31,792)	121,500	238,032
Other financing sources (uses):				
Transfers in (out)	(32,117)	32,117	1,836	1,836
Excess of revenues and other financing sources over (under)				
expenditures and other uses	116,207	325	123,336	239,868
<b>Fund balance - July 1, 2002</b>	<b>204,526</b>	<b>1,891</b>	<b>35,766</b>	<b>242,183</b>
<b>Fund balance -     June 30, 2003</b>	<b>\$ 320,733</b>	<b>\$ 2,216</b>	<b>\$ 159,102</b>	<b>\$ 482,051</b>

**EXHIBIT C**  
**WILMINGTON TOWN SCHOOL DISTRICT**  
**STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND**  
**BALANCES, BUDGET AND ACTUAL GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2003**

	<b><u>Budget</u></b>	<b><u>Actual</u></b>	<b><u>Variance Favorable (Unfavorable)</u></b>
<b><u>Revenue:</u></b>			
Property taxes	\$ 65,317	\$ 1,306,311	\$ 1,240,994
Tuition and fees	348,400	439,678	91,278
Interest income	42,000	11,856	(30,144)
User fees	280,000	200,000	(80,000)
Private donations	1,300,000	800	(1,299,200)
Services to VT LEA's	27,800	91,732	63,932
Refund of prior year's expenditures	0	6,491	6,491
Miscellaneous	0	146,289	146,289
General State support grant	2,029,197	2,029,197	0
State aid - transportation	45,464	46,933	1,469
State aid - capital debt	34,049	34,049	0
State aid -vocational education			
transportation	2,400	10,920	8,520
State aid -special education	737,588	489,301	(248,287)
State aid - driver education	3,000	2,328	(672)
Federal aid - School renovation & repair	0	42,646	42,646
Federal aid - School renovation technology	0	37,967	37,967
Federal aid - Green Mountain Forest	0	1,503	1,503
Federal aid - Title I	16,520	23,779	7,259
<b>Total Revenue</b>	<b>4,931,735</b>	<b>4,921,780</b>	<b>(9,955)</b>
<b><u>Expenditures:</u></b>			
<b>Districtwide:</b>			
School board services	24,066	16,847	7,219
Superintendent's office	352,323	352,280	43
Payment to State Education fund	0	83,994	(83,994)
Debt service - interest	246	246	0
Debt service - bond payment	57,244	57,244	0
<b>Total District Wide</b>	<b>433,879</b>	<b>510,611</b>	<b>(76,732)</b>

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<b>Elementary:</b>			
Instruction	725,849	702,523	23,326
Technology instruction	63,858	49,682	14,176
Remedial Specialist	62,059	52,213	9,846
Special education	316,874	219,251	97,623
Guidance	50,847	50,609	238
Health services	21,081	17,547	3,534
Psychological services	1,000	1,573	(573)
In-service education	2,500	1,476	1,024
Library service	60,528	57,913	2,615
Principal's office	126,478	124,757	1,721
Maintenance of plant	168,672	170,979	(2,307)
Pupil transportation	48,729	48,476	253
Food service	10,000	16,144	(6,144)
<b>Total Elementary</b>	<b>1,658,475</b>	<b>1,513,143</b>	<b>145,332</b>
<b>Secondary:</b>			
Middle School	300,475	301,074	(599)
Instruction	43,076	57,246	(14,170)
Art	69,842	70,337	(495)
Business education	23,660	22,796	864
English	99,780	98,724	1,056
Foreign language	124,922	123,220	1,702
Physical education	70,517	69,251	1,266
Driver education	45,603	44,983	620
Home economics	39,095	34,929	4,166
Industrial arts	39,389	30,489	8,900
Mathematics	82,043	78,343	3,700
Music	45,260	55,398	(10,138)
Science	75,976	76,693	(717)
Social studies	58,316	57,779	537
Technology	56,258	77,756	(21,498)
General education (Choices)	10,000	11,121	(1,121)
Special education	932,180	713,016	219,164

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Remedial Specialist	17,083	48	17,035
Vocational education	25,301	27,626	(2,325)
Student activities	7,752	7,703	49
Athletics	54,149	49,509	4,640
Guidance	109,094	108,592	502
Health services	16,230	15,797	433
Professional services	19,000	8,930	10,070
In-service education	4,000	2,726	1,274
Library services	65,367	64,518	849
Principal's office	199,258	183,590	15,668
Maintenance of plant	266,697	257,602	9,095
Pupil transportation	73,479	73,404	75
Food service	9,000	15,973	(6,973)
Miscellaneous	0	0	0
Facilities acquisition and construction activities	0	42,646	(42,646)
<b>Total secondary</b>	<b>2,982,802</b>	<b>2,781,819</b>	<b>200,983</b>
<b>Total expenditures</b>	<b>5,075,156</b>	<b>4,805,573</b>	<b>269,583</b>
Excess of revenues over (under) expenditures	(143,421)	116,207	259,628
Fund balance at July 1, 2002	143,421	204,526	61,105
<b>Fund Balance at June 30, 2003</b>	<b>\$ 0</b>	<b>\$ 320,733</b>	<b>\$ 320,733</b>

**EXHIBIT D**  
**WILMINGTON TOWN SCHOOL DISTRICT**  
**COMBINED STATEMENT OF REVENUES, EXPENSES**  
**AND CHANGES IN RETAINED EARNINGS/FUND BALANCES -**  
**ALL PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2003**

	<b><u>Fiduciary</u></b> <b><u>Fund Type</u></b> <b><u>Nonexpendable</u></b> <b><u>Trust Fund</u></b>
Operating Revenues:	
Interest	\$ 1,836
Donations	0
<b>Total operating revenues</b>	<b>1,836</b>
Operating Expenses	0
Operating income before operating transfers	1,836
Operating transfers in (out)	(1,836)
<b>Net income (loss)</b>	<b>0</b>
Retained Earnings/Fund Balances - July 1, 2002	67,308
<b>Retained Earnings/Fund Balances - June 30, 2003</b>	<b>\$ 67,308</b>

**EXHIBIT E**  
**WILMINGTON TOWN SCHOOL DISTRICT**  
**COMBINED STATEMENT OF CASH FLOWS -**  
**ALL PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2003**

	<b><u>Fiduciary</u></b> <b><u>Fund Type</u></b> <b><u>Nonexpendable</u></b> <b><u>Trust Fund</u></b>
Cash flows from operating activities:	
<b>Net income (loss)</b>	<b>\$ 0</b>
Adjustments to reconcile net income to net cash provided by operating activities:	
Decrease in due to other funds	(769)
<b>Net cash provided by operations</b>	<b>(769)</b>
Cash at beginning of year	69,855
<b>Cash at end of year</b>	<b>\$ 69,086</b>

The accompanying notes are an integral part of this financial statement.

**WILMINGTON TOWN SCHOOL DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2003**

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Wilmington Town School District is a legally separate Vermont entity that provides education services for Deerfield Valley Elementary School and Wilmington High School. It provides assistance for vocational education outside the District. The voters of the Town of Wilmington elects five (5) members of the Town School Board at large. The District is a member of Windham South Supervisory Union from which it receives superintendent and business services.

Except where noted, accounting policies of the Wilmington Town School District conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies:

**A. THE REPORTING ENTITY**

The School District, which is a separate entity for financial reporting purposes, includes all of the funds and account groups relevant to the operations of the Wilmington Town School District. The financial statements presented herein do not include agencies which have been formed under applicable state laws or separate and distinct units of government apart from the Wilmington Town School District.

The financial statements of the School District include those of separately administered organizations that are controlled by or dependent on the Wilmington Town School District. Control or dependence is determined on the basis of the budget adoption, taxing authority, funding and appointment of the respective governing board.

**B. FUND ACCOUNTING**

The accounts of the School District are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenue and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into four generic fund types and three fund categories as follows:

**Governmental Funds**

**General Fund**

The General Fund is the general operating fund of the School District. It is used to account for all financial resources except those required to be accounted for in another fund.

**Special Revenue Funds**

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes. The special revenue fund of the Wilmington Town School District is the Hot Lunch Fund.



### Fiduciary Funds

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the Schools in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include Expendable Trust, Nonexpendable Trust and Agency Funds. Nonexpendable Trust Funds are accounted for essentially the same manner as proprietary funds, since capital maintenance is critical. Expendable Trust Funds are accounted for in essentially the same manner as governmental funds. Agency funds are custodial in nature and do not involve measurement of results of operations.

### Long-Term Liabilities

Long-term liabilities expected to be financed from Governmental Funds are accounted for in the General Long-term Debt Account Group, not in the Governmental Funds.

The account group is not a "fund." It is concerned only with the measurement of financial position. It is not involved with measurement or results of operations.

Because of their spending measurement focus, expenditure recognition for Governmental Fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as Governmental Fund type expenditures or fund liabilities. They are instead reported as liabilities in the General Long-term Debt Account Group.

### **C. FIXED ASSETS:**

The School has not established a record of the cost of its general fixed assets as required by generally accepted accounting principles. Therefore, property, plant, equipment and furniture expenditures are charged to current operations and are not controlled through general fixed asset records.

If generally accepted accounting principles were applied, fixed assets used in governmental fund type operations (general fixed assets) would be accounted for in the General Fixed Asset Account Group rather than in governmental funds.

All fixed assets would be valued at historical cost or estimated historical cost if actual historical cost is not available. Donated fixed assets would be valued at their estimated fair value on the date donated.

### **D. MEASUREMENT FOCUS/BASIS OF ACCOUNTING**

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financial uses) in net current assets.

The modified accrual basis of accounting is followed by the governmental fund types and the agency fund. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than principal and interest on long-term debt, are recorded when the related fund liability is incurred, if measurable. Principal and interest of general long-term debt is recognized when due.

Revenues from local sources consist primarily of property taxes. Property tax revenues and revenues received from the State of Vermont are recognized when susceptible to accrual. Miscellaneous revenues are recorded as revenue when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available.

Cost reimbursement grant funds are considered to be earned to the extent of expenditures made under the provisions of the grant and, accordingly, when such funds are received they are recorded as deferred revenues until earned.

The proprietary fund type is accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of this fund are included on the balance sheet. Fund equity (i.e., net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total assets. The accrual basis of accounting is utilized by the proprietary fund type. Under this basis of accounting revenues are recognized when earned and expenses are recognized when the related liability is incurred.

## **E. BUDGETS AND BUDGETARY ACCOUNTING**

The School District follows these procedures in establishing the budgetary data reflected in the financial statements:

1. The School Coordinator of Business Services submits to the School Board in November a proposed operating budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them.
2. The School Board reviews the school budget and adopts it with or without revisions.
3. In February, an informational meeting is held to present the budget to the taxpayers, and the taxpayers then vote on the budget in Town Meeting in March.
4. Formal budgetary integration is employed as a management control device during the year for the General Fund.
5. The budget is prepared based on generally accepted accounting principles, except that interfund transfers to support food service funds are budgeted as expenditures in the General Fund, and payments on behalf of the District by the State of Vermont to Vermont State Teachers Retirement System as further explained in Note 4 are not budgeted for and are included as revenue and expenditures only on Exhibit B.

## **F. FUND BALANCES**

The District utilized reserves to denote that portion of fund balance, which is not appropriate for expenditures or is legally segregated for specific use. Reserves are as indicated on the balance sheet.

## **G. INVENTORY**

Inventory is valued at the lower of cost (first-in, first-out) or market. Inventory in the Special Revenue (Food Service) Fund consists of food and expendable supplies held for consumption.

## **H. CASH**

At June 30, 2003 the carrying amount of the School District's deposits was \$1,133,226 and the bank balance was \$1,163,236. Of the bank balance, \$175,638 was

covered by federal depository insurance and \$126,892 was uninsured, and \$860,706 was collateralized by securities of the United States Government or its instrumentalities subject to repurchase agreement with the Chittenden Bank. The securities are held by the bank in its name for the District.

## **I. TOTAL COLUMNS ON COMBINED FINANCIAL STATEMENTS**

The total columns presented in the combined financial statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. No consolidating entries or other eliminations were made in the aggregation of the totals; thus, they do not present consolidated information and do not purport to present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles.

## **J. CASH AND CASH EQUIVALENTS**

For the purposes of the Statement of Cash Flows, the nonexpendable Trust Fund considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

### **Note 2: REVENUES**

The District receives a per pupil general state support grant and other state grants for education costs. Budgeted expenditures in excess of the general state support grant and other anticipated revenues are raised from local property taxes, which are levied on behalf of the District by the Town of Wilmington. The Town is required by State Statute to annually remit this amount to the District.

In addition, the District may receive from, or be required to contribute to, the state education fund an amount calculated by the State Commissioner of Education using the statewide equalized yield funding formula established under Title 16, Sec. 4027.

The Wilmington Town School District contributed \$83,994 to the state education fund based on the state formula.

### **Note 3: GENERAL LONG-TERM DEBT**

The following is a summary of long-term debt transactions for the District for the year ended June 30, 2003:

	<b>Accrued Compensated Absences</b>	<b>Bonds Payable</b>	<b>Total</b>
Long-term debt as of July 1, 2002	\$ 10,425	\$ 57,244	\$ 67,669
Increase in accrued compensated absences	6,990	0	6,990
Principal payments	<u>0</u>	<u>(57,244)</u>	<u>(57,244)</u>
<b>Long-term debt as of June 30, 2003</b>	<b>\$ 17,415</b>	<b>\$ 0</b>	<b>\$ 17,415</b>

General long-term debt at June 30, 2003, consist of:

Accrued compensated absences consist of a liability to pay instructional staff who retire with fifteen years of service in the School District, pay at one-half the then existing substitute teachers daily rate for up to 120 days of unused sick leave.

17,415

The District entered into a capital lease for computer equipment that begins in July 2003. The lease is for thirty-six (36) months and requires annual lease payments of \$35,247.32.

**Note 4: PENSION PLANS**

Of the District's total payroll of \$2,634,670, \$1,757,212 was covered under the Vermont State Teacher's Retirement System, and \$443,519 was covered under the Vermont Municipal Employee Retirement System, (Group A, \$48,424 and Group B \$395,095) which are public employee retirement systems (PERS).

**Vermont State Teachers Retirement System**

*Plan Description* - The Vermont State Teachers Retirement System (System) is a multi-employer plan administered by an autonomous board, is funded by contributions from the State of Vermont, and, effective July 1, 2001, contributions of 3.54% of annual compensation from eligible employees. Eligible employees include teachers and licensed professional educational support staff. There is no waiting period for participation in the plan. Eligible employees are fully vested after five years. (There is no partial vesting). The District has no liability for contributions or benefits under this plan. Benefit and contribution provisions are established by Chapter 55 of Title 16 Vermont Statutes Annotated, and the System is administered by a Board of Trustees. The System issues a publicly available financial report which may be obtained from the Vermont State Treasurer's Office, Montpelier, Vermont 05602.

For the year ended June 30, 2003 the State of Vermont contributed payments estimated at 7.32% of covered payrolls to the plan \$128,628 on behalf of the District.

**Vermont Municipal Employees Retirement System**

*Plan Description* - The District contributes to the Vermont Municipal Employees Retirement System (VMERS), a cost sharing multiple employer plan administered by a Board of Trustees. The VMERS provides retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members who are municipal employees other than teachers and licensed professional education support staff, and their beneficiaries. Chapter 125 of Title 24 Vermont Statutes Annotated established VMERS and its benefit levels. The Board of Trustees establishes contribution rates based on advice of actuaries. Vermont municipalities, including school districts, may voluntarily participate in the plan. There are three levels of contributions and benefits in VMERS called Group A, Group B and Group C. The District participates in Group A and Group B. VMERS issues a publicly available financial report which may be obtained from the Vermont State Treasurer's Office, Montpelier, Vermont 05602.

*Funding Policy* - Currently, both employees and employers contribute a fixed percentage of employees' gross earnings. The rates, adopted by VMERS's Board of Trustees, for the year were:

	Adopted Rates		
	<u>Group A</u>	<u>Group B</u>	<u>Group C</u>
Employer contributions	4.0%	5.0%	6.0%
Employee contributions	<u>2.5%</u>	<u>4.5%</u>	<u>9.0%</u>
<b>Total</b>	<b>6.5%</b>	<b>9.5%</b>	<b>15.0%</b>

The District's contributions to VMERS for the years ended June 30, 2003, 2002 and 2001 were \$21,692, \$20,562, and \$17,299, respectively, equal to the required contributions for each year.

## **Note 5: RISK MANAGEMENT/CONTINGENT LIABILITIES**

The District covers its significant risks of loss, which are identified with the assistance of insurance agents, by commercial insurance. There have been no significant reductions in insurance coverage or settlement amounts exceeding insurance coverage for the current or three (3) prior years.

Wilmington Town School District participates in a number of federal and state programs which are subject to program compliance audits by the grantors or their representatives. The audits of these programs for or including the year ended June 30, 2003, have not yet been completed. Accordingly the District's compliance with applicable program requirements may be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the District expects such amounts, if any, to be immaterial.

The District receives tuition revenue from other districts and private individuals. Tuition rates are limited to the District's net cost per pupil as defined by the Vermont Department of Education. Excess charges are refundable. The net cost and allowable tuition are not determinable until the subsequent year. Amounts receivable or refundable, if any, are accounted for as revenue and expenditures in the subsequent year. For the year ended June 30, 2003 the District received \$84,283 of tuition revenue from prior years under billed amounts.

## **Note 6: LEASES**

The District has operating leases for copier equipment. Rental expense under all operating leases was \$6,489 for the year ended June 30, 2003.

Future minimum rental payments under operating leases, subject to the availability of funds, are as follows:

### **Year Ending June 30**

2004	\$ 3,420
2005	2,397
2006	<u>2,397</u>
<b>Total</b>	<b>8,214</b>

## **Note 7: BUS TRANSPORTATION AND MOWING CONTRACTS**

The School District entered into a transportation contract expiring June 30, 2006 and a mowing contract expiring June 30, 2004. Future payments required under these contracts as of June 30, 2003 are as follows:

	<b><u>Bus</u></b> <b><u>Transportation</u></b>	<b><u>Mowing</u></b>
2004	\$ 95,071	\$ 7,800
2005	97,923	0
2006	<u>100,861</u>	<u>0</u>
<b>Total</b>	<b>\$ 293,855</b>	<b>\$ 7,800</b>

**Note 8: DEFERRED REVENUE**

Deferred revenue at June 30, 2003 of \$77,354 consists of unexpended Federal School Renovation Grant Funds. The District's voters have authorized \$213,986 in taxes to match a Federal Grant for this renovation project which will be completed in the fiscal year ending June 30, 2004.

**Note 9: OTHER MATTERS**

During the year ended June 30, 2003 the District received user fee revenue of \$200,000 and reimbursement for miscellaneous expenses of \$143,000 from the Town of Wilmington.

**The ADM Count is available at Windham Southwest Supervisory Union**



*Warrior Girls' Basketball Action*


Courtesy of the Deerfield Valley News

2003 Wilmington Town Report layout  
by Mary Towne, Administrative Assistant

Front cover photo - *Down a Country Lane*  
by Nicki Steel

Back cover photo - *The Class of 1971 (in 1967-68)*  
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