



Board of Land Surveyors

Office of Professional Regulation, Vermont Secretary of State

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Tel. (802) 828-5434 • www.sec.state.vt.us/professional-regulation.aspx

Unapproved Minutes

Tuesday, June 18, 2019

1. The meeting was called to order at 9:00 a.m.

Members present: Timothy Short, L.S. Chair; Joseph Flynn, L.S. Vice-Chair; Joseph Nalette, L.S. Secretary; John Diebold, L.S.; Seth Kittredge, L.S.; Evelyn Wetzel; and Daniel Coane.

OPR Personnel present: Gabriel Gilman, General Counsel and Kara Shangraw, Licensing Administrator I.

Others present: John Adams, Tim Terway, Charles Rockwell, and Paul Tyrell.

2. The Chair called for approval of the Minutes of the April 16th meeting. Mr. Flynn made a motion, seconded by Mr. Diebold, to approve the Minutes of the April 16, 2019 meeting as presented. Motion passed.

3. **Disciplinary Matters:**

4. **Topics for Discussion:**

Tim Terway and John Adams with VCGI attended the Board meeting to discuss the content and rollout of Act 38 (H.526). The Board and VCGI will be working together for the implementation of the new legislation going into effect January 1, 2020.

Paul Tyrell, Northeast Zone Vice President, with the NCEES attended the Board meeting and discussed the services the NCEES has to offer with the Board.

5. **Applications / (See Appendix A):**

6. **Continuing Education Courses for Review:**

“VSLs 2019 Fall Conference” submitted by Kelly Collar, with the VSLs, requesting 16 hours of continuing education credit. The Board approved the course. Approval number issued CE641-0619.

7. **Administrative Updates:**

8. **Other Business:**

The Board Chair and Secretary signed the wall certificates

9. Correspondence:

10. Public Comment:

11. There being no further business, the meeting was adjourned at 12:00 p.m.

Respectfully submitted,

Kara Shangraw
Licensing Administrator I

Next Scheduled Meeting – Tuesday, August 20, 2019
Please check the office [website](#) for updates

Appendix A

Name of Board Member Assigned		Timothy Short
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
McGowan, Hugh, A	Brian Lavery	

Name of Board Member Assigned		Seth Kittredge
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Barnaby, Luke	Robert Townsend	Portfolio Approved August 19, 2014
Paradee, Andrew		
Tetreault, Stephen	Mark Day	02-19-13 / 936

Name of Board Member Assigned		Joseph Flynn
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Beauregard, Zachary		Portfolio
Fortin, Edward	Dana Libby/Doug Henson	
Peters, Seth	Carol Peters	Portfolio

Name of Board Member Assigned		
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Falk, Michael	David Rose	9-18-12 / 4427.75

Name of Board Member Assigned		Joseph Nalette
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Morris, Timothy	Russell Brown	10-15-13 / 950

Name of Board Member Assigned		John Diebold
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date