

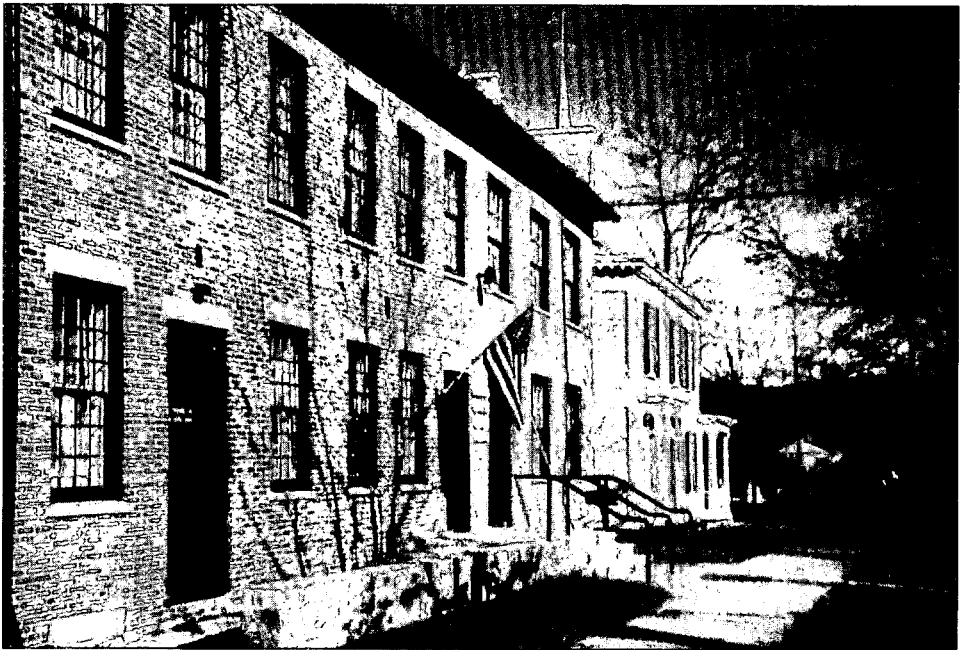
142ND ANNUAL REPORT

For Fiscal Year

JULY 01, 2002 – JUNE 30, 2003

Town of

CASTLETON, VERMONT



CASTLETON TOWN OFFICES

IMPORTANT TELEPHONE NUMBERS

FIRE - POLICE - RESCUE EMERGENCIES --- dial 9-1-1

Municipal Offices:	468-5319	Town Garage	468-2459
Town Manager		Transfer Station	468-3005
Town Clerk		Wastewater Treatment Facility	468-5315
Tax Dept.		Elementary School	468-5624
Listers		Village School	468-2203
Health Officer		Castleton Free Library	458-5574
Accounting			
Police (non-emergency)		E-mail: Castown @ Shoreham.net	
Zoning Administrator		Casclerk @ Shoreham.net	

BUSINESS HOURS

TOWN OFFICE HOURS

8:00 A.M. - 4:00 P.M.
Monday - Friday

TRANSFER STATION HOURS

8:00 A.M. - 4:00 P.M.
Tuesday - Thursday - Saturday
Closed Holidays
Summer Hours - as posted

We Recycle.

TOWN CLERK'S HOURS

8:00 A.M. - 12:00 P.M.
1:00 P.M. - 4:00 P.M.
Monday - Friday

LIBRARY HOURS

Monday	3:00 P.M. - 8:00 P.M.
Tuesday	2:00 P.M. - 6:00 P.M.
Wednesday	2:00 P.M. - 6:00 P.M.
Thursday	3:00 P.M. - 8:00 P.M.
Friday	10:00 A.M. - 6:00 P.M.
Saturday	10:00 A.M. - NOON

COVER CREDIT

The picture on the front cover is a view of the Castleton Town Office depicting a new handicap accessible ramp, which was completed during 2003.

DEDICATION



JEFFREY V. FREEMAN

The 2002-2003 Annual Report is being dedicated to "Jeffrey V. Freeman" who devoted his talents as our "Tree Warden" for twenty-four years. He was responsible for the revitalization of the Liberty Elm into our community. Jeff now serves as our Assistant Tree Warden. "THANK YOU" goes out to Jeff for being an environmentalist with true dedication.

IN MEMORY OF



ELLIS A. ANDERSON
1920 - 2003



HELEN V. SHEPARD
1916 - 2003



EDWARD J. DORAN, SR.
1922 - 2003

NANCY V. DORAN
1927 - 2003

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ELECTED TOWN OFFICIALS

(Name, Term, Expiration)

AUDITORS (3)

Christopher Cresci	3 Years	2006
Roy Lewis	3 Years	2004
Roland Smith	3 Years	2005
	Apptd.	

CLERK

Ellen LaFleche-Christian	3 Years	2006
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CONSTABLES

(1st) Silas Loomis	2 Years	2005
(2nd) Roy Litchfield	2 Years	2004

GRAND JUROR

Russell Penka	1 Year	2004
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LIBRARY TRUSTEES (5)

Richard Diehl	5 Years	2004
Rosemary Carter	5 Years	2008
Thomas Kearns	5 Years	2005
John Klein	5 Years	2007
Tina Rampone	5 Years	2006

LISTERS (3)

Barbara Ettori	3 Years	2004
April Morse	3 Years	2006
Nancy Trudo	3 Years	2005
	Apptd.	

MODERATOR

John D. Burke	1 Year	2004
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SCHOOL DIRECTORS

Castleton (5)

Stanley Curran	3 Years	2005
Ralph Young	3 Years	2004
Tim Gilbert	1 Year	2004
Mark Rampone	3 Years	2006
Robert Casey	1 Year	2004

Castleton/Hubbardton Union (7)

Robert Casey	3 Years	2005
Stan Curran	3 Years	2006
Timothy Gilbert	3 Years	2004
Phil Marcel	3 Years	2004
Mark Rampone	3 Years	2006
Paula Virgilio	3 Years	2004
Ralph Young	3 Years	2005

F.H.U.H.S. (4)

Mary Ann Bronson	3 Years	2005
	(Unexp)	
Charles Brown	3 Years	2006
F. (Pete) DeCarolis	3 Years	2005
Russ Penka	3 Years	2006
	Apptd	

SELECTMEN (5)

Joseph Bruno, Jr.	3 Years	2005
Jim Leamy	1 Year	2004
Robert Spaulding	1 Year	2004
Thomas Ettori	3 Years	2006
Elizabeth Shepard	3 Years	2004

TOWN AGENT

John Liccardi	1 Year	2004
	Apptd.	

TREASURER

Ellen Huntley	3 Years	2006
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TRUSTEES OF PUBLIC FUNDS (3)

John W. Rehlen	3 Years	2004
Frank Williamson	3 Years	2005

JUSTICES OF THE PEACE (12)

Eleanor Anderson	Beverly Mayo
Marilyn Auer	David Rogers
Charles Brown	Deborah Rosmus
Walter Ducharme	Janice Rousse
Barbara Forest	James Thomas
Alfred Kosloffsky	Ralph Young

All Justices serve as members of the Board of Civil Authority & Board of Abatement of Taxes.

TITLED POSITIONS

(Name, Term)

ANIMAL CONTROL OFFICER

Richard Church	2004
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EMERGENCY MGMT COORDINATOR

Paul Davoren

FIRE CHIEF

Kerry Fowler	2004
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FOREST FIRE WARDEN

Kerry Fowler	2005
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HEALTH OFFICERS

Joseph Bruno (Deputy)	2004
James P. Leamy	2005

HIGHWAY SUPERVISOR

Clarence Decker	Employee
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LIBRARIANS

Megaera Fitch	Employee
Janet Jones	Employee

PLANNING COMMISSION (5)

Claude LaPerle	2005
Scott Loddell	2006
John Lord	2004
Beverly Mayo	2006
James Thomas	2006

POLICE CHIEF

Gary Boutin	Employee
-------------	----------

RCSWD REPRESENTATIVES

Robert Spaulding	2004
Charles Brown, Alt.	2004

RECREATION COMMISSION (9)

(Three Years)

Mark Brown	2005
Martha Clifford	2004
Mary Guarino	2005
John Durfee	2006
Heather Houle	2005
Cindy Martin	2004
Mary McIntyre	2006
Alan Sulik	2006
Angela Woodbury	2005

ROAD COMMISSIONER

Beverly G. Davidson	Employee
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RUTLAND REGIONAL PLANNING**COMMISSION REPRESENTATIVES**

Clancy Maynard	2004
Thomas Etori, Alt.	2004

RUTLAND REGIONAL TRANSPORTATION**COUNCIL REPRESENTATIVES**

Patrick Eagan	2004
Thomas Etori, Alt.	2004

TAX COLLECTOR

Beverly G. Davidson	Employee
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TOWN MANAGER

Beverly G. Davidson	Employee
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TOWN SERVICE OFFICER

Ellen LaFleche-Christian	2004
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RUTLAND WEST NEIGHBORHOOD**HOUSING REPRESENTATIVE**

Marlene Cenate	2004
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REGIONAL AMBULANCE SERVICE**REPRESENTATIVE**

Nicole Fabian	2004
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TRANSFER STATION SUPERVISOR

Joseph Root	Employee
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TREE WARDEN

Chris Immel	2004
Jeffrey Freeman (Asst.)	2004

WASTEWATER TREATMENT FACILITY**SUPERVISOR**

Edward Tracey	Employee
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ZONING ADMINISTRATOR

Beverly G. Davidson	Employee
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ZONING BOARD OF ADJUSTMENT (5)

Claus Colm	2004
Barbara Etori	2004
Timothy Keller	2005
King Lowell Jr.	2004
Philip Marcell	2004

WARNING

The legal voters of the Town of Castleton, in the County of Rutland, and the State of Vermont, are hereby warned to meet at the Castleton Village School in the Town of Castleton, Monday, March 1, 2004 at 7:00 PM to act on Articles 1 - 5; and on the first Tuesday in March, being March 2, 2004 at 8:00 AM at the Castleton Village School in said town to vote by Australian Ballot on Articles 6 – 51. Polls close at 7:00 PM on March 2, 2004.

Article 1: Shall the Town accept the Town Report as printed?

Article 2: Shall the voters authorize payment of real and personal property taxes to the town treasurer in four (4) installments, with the dates for payment being August 31, November 30, February 28 (29 in a leap year), and May 31?

Article 3: Shall the Town authorize the Selectmen to borrow money in anticipation of taxes?

Article 4: Shall the Town at this meeting discuss the proposed Selectmen's budget for the expenses for the ensuing year?

Article 5: To act upon any business, which may properly come before this meeting?

THE FOLLOWING ARTICLES WILL BE VOTED ON MARCH 2, 2004, BY AUSTRALIAN BALLOT (ARTICLES 6 - 51).

Article 6: To elect all Town officers as required by law?

Article 7: Shall the Town appropriate the sum of \$14,574 for Legislating?

Article 8: Shall the Town appropriate the sum of \$3,600 for Ordinances & Proceedings?

Article 9: Shall the Town appropriate the sum of \$66,654 for Managing Municipalities?

Article 10: Shall the Town appropriate the sum of \$ 8,473 for Conducting Elections?

Article 11: Shall the Town appropriate the sum of \$32,639 for Collection, Custody & Disbursement of Funds?

Article 12: Shall the Town appropriate the sum of \$42,926 for Accounting?

Article 13: Shall the Town appropriate the sum of \$7,000 for Auditing?

Article 14: Shall the Town appropriate the sum of \$34,733 for Listing? (Less anticipated revenue of \$17,150)

Article 15: Shall the Town appropriate the sum of \$31,213 for Tax Collecting?

Article 16: Shall the Town appropriate the sum of \$44,716 for Document Recording/Issuing? (Less anticipated revenue of \$50,500)

Article 17: Shall the Town appropriate the sum of \$12,000 for Legal Services?

Article 18: Shall the Town appropriate the sum of \$24,815 for Municipal Planning & Zoning? (Less anticipated revenue of \$10,000)

Article 19: Shall the Town appropriate the sum of \$15,800 for General Government Buildings?

Article 20: Shall the Town appropriate the sum of \$10,944 for General Government Equipment?

Article 21: Shall the Town appropriate the sum of \$196,977 for the Police Department? (Less anticipated revenue of \$23,000)

Article 22: Shall the Town appropriate the sum of \$30,816 for Emergency Medical Service? (Includes Regional Ambulance Service, Inc. and RAS/Castleton First Responders)

Article 23: Shall the Town appropriate the sum of \$85,426 for the Fire Department?

Article 24: Shall the Town appropriate the sum of \$1,616 for Emergency Management?

Article 25: Shall the Town appropriate the sum of \$574,613 for the Highway Department? (Less anticipated revenue of \$140,250)

Article 26: Shall the Town appropriate the sum of \$4,650 for Town Lands?

Article 27: Shall the Town appropriate the sum of \$2,000 for Historic Cemeteries?

Article 28: Shall the Town appropriate the sum of \$6,000 for Hillside Cemetery?

Article 29: Shall the Town appropriate the sum of \$2,421 for Health Regulating & Inspecting?

Article 30: Shall the Town appropriate the sum of \$4,215 for Animal Control?

Article 31: Shall the Town appropriate the sum of \$16,099 for Constables?

Article 32: Shall the Town appropriate the sum of \$310,241 for the Disposal of Solid

Waste? (Less anticipated revenue of \$167,500)

Article 33: Shall the Town appropriate the sum of \$49,323 for Recreation, which excludes Concerts on the Green? (Less anticipated revenue of \$6,300)

Article 34: Shall the Town appropriate the sum of \$14,725 for Concerts on the Green? (Less anticipated revenue of \$11,725)

Article 35: Shall the Town appropriate the sum of \$675 for Memorial Day Decorations?

Article 36: Shall the Town appropriate the sum of \$73,774 for Library Administration?

Article 37: Shall the Town appropriate the sum of \$700 for Prevention/Control of Forest Fires?

Article 38: Shall the Town appropriate the sum of \$6,500 for Tree Warden?

Article 39: Shall the Town appropriate the sum of \$32,870 for Other Government (County Tax)?

Article 40: Shall the Town authorize the Selectmen to borrow up to \$100,000 interest free from unallocated monies in care of the Trustees of Public Funds in the event a cash shortfall occurs?

Article 41: Shall the Town appropriate up to \$20,000 from the Weed Harvesting Capital Reserve Fund (undesignated balance on 12/31/03 is \$46,000) to defray in part the estimated \$30,000 to \$35,000 cost of appealing the decision of the Vermont Water Resources Board to reclassify the north end of Lake Bomoseen as a Class I Wetland? (This appeal has been timely filed by the

Lake Bomoseen Association, which has borne the cost of the appeal to date)

Article 42: Shall the \$60,000 realized from the sale of aquatic weed harvesting equipment be applied in the following manner: \$30,000 to be deposited in the Town's Capital Reserve Fund for future capital improvements of the Town, \$10,000 to be deposited in a Capital Reserve Fund for projects related to Lake Bomoseen, and \$20,000 to reduce the amount to be raised by taxes for fiscal 2004-2005?

Article 43: Shall the Town appropriate the sum of \$475 for the support of Retired & Senior Volunteer Program? (Not included in the budget)

Article 44: Shall the Town appropriate the sum of \$300 for the support of the Vermont Green Up, Inc? (Not included in the budget).

Article 45: Shall the Town appropriate the sum of \$6,720 for the support of Rutland Area Visiting Nurses & Hospice? (\$550 to support Rutland Area Hospice & \$6,170 to support RAVNAH Home & Community Health Services). (Not included in the budget)

Article 46: Shall the Town appropriate the sum of \$2,000 for the support of Southwestern Vermont Council on Aging? (Not included in the budget).

Article 47: Shall the Town appropriate the sum of \$2,500 for the support of Association for Retarded Citizens - Rutland Area, d/b/a ARC-Rutland Area? (Not included in the budget)

Article 48: Shall the Town appropriate the sum of \$1,000 for the support of the Vermont Association for the Blind &

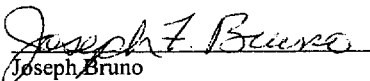
Visually Impaired? (Not included in the budget)

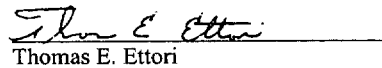
Article 49: Shall the voters direct the Select Board to present the Australian Ballot Articles in a consistent manner by combining individual departments into five (5) categories being General Government, Public Safety, Emergency Services, Public Works and Highway?


Article 50: Shall all the non-income producing real and personal property owned by the Castleton Community Seniors, Inc. be exempt from taxation, pursuant to 32 VSA §3832(7).

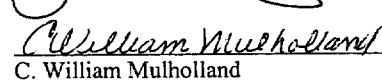
Article 51: Shall the Town appropriate the sum of \$20,000 for the support of the Castleton Community Seniors, Inc. for the operation of the Old Homestead Community Center? (Not included in the budget)

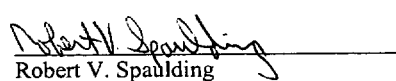
Approved by the Select Board at Castleton, Vermont this 23rd day of January 2004


Joseph Bruno


Thomas E. Ettori


James P. Leamy


C. William Mulholland


Robert V. Spaulding

SELECT BOARD

SELECT BOARD REPORT

The Board's goal for the year was to continue to hold down taxes while maintaining services the Town provides.

We are happy to report the Town Office is once again handicapped accessible. The electrical wiring was updated and R-36 insulation was installed in the attic.

In conjunction with the Recreation Commission, we discussed the installation of a bridge over the brook to join the former trailer park area with Crystal Beach and explored other uses of this property.

We are in the process of union negotiations. With health care costs up 20% and a 3% wage increase, the Board has spent a lot of time on this issue. Town employees have been working without a contract since June.

The Board wishes to "THANK" all town employees and citizen volunteers who helped make this a successful year.

The Board meets the second (2nd) and fourth (4th) Mondays of the month and invite all to stop by anytime.

Thomas Ettori, Chair
James Leamy, Vice Chair
Joseph Bruno, Jr.
C. William Mulholland
Robert Spaulding

SELECT BOARD



MUNICIPAL DEPARTMENTS AND ORGANIZATIONS

CASTLETON FIRST RESPONDERS

Castleton First Responders (CFR) is a volunteer arm of Regional Ambulance Service (RAS). CFR is made up of Castleton residents and Castleton State College students. CFR provides early treatment and medical assistance, which stabilizes and readies the patient for transport by RAS. This allows RAS to get the patient to the hospital faster. CFR also provides training and education as CPR, First Aid and safety issues. CFR and RAS work together to get a better outcome for our patients.

All CFR personnel are trained and tested according to Vermont State Department of Health standards. We have ECA (Emergency Care Attendants), and EMT (Emergency Medical Technician) on our team. EMT's are both basic and intermediate levels.

We currently have 9 active members and are in need of additional members. If you would like to help, please call 468-5319 ext 216 or 773-1746. We provide all necessary training and equipment.

During the fiscal year 2002/2003, CFR was called out 367 times. Our average response time to a call is approximately 4 minutes. The use of the E911 telephone locator service has been critical to improving response time. We strongly encourage everyone to post your 911 house number where it is easily visible day and night. If you do not know the number, please call the Castleton Town Office at (802) 468-5319.

We would like to thank the Castleton Police Department, Castleton Volunteer Fire Department, Vermont State Police, and Castleton Constables for their dependable, rapid and reliable help. The people with these agencies are vital to our efforts to help everyone. We also want to thank everyone who has donated time and money to us over the year.

Thank you also to the entire town for your support. We remain proud and willing to serve you.

Respectfully submitted,
Paul Davoren, Field Chief
MaryAnn Jakubowski,
Asst. Field Chief

CEMETERY OVERVIEWERS

We were appointed by the Select Board in 2002 to report on the condition of early burial sites in town. All sites were visited that summer.

The three (3) Town burial Grounds are:

Castleton Village – 400+ stones, 80% standing, but many are broken or chipped. Children often use this as a playground due to the open access off the Town Green. The \$2,000 approved by voters in 2002 will purchase much needed fencing.

Hydeville Cemetery – 25-30 stones visible, most down. The Castleton Lion's Club and other volunteers cut dense brush in April 2003. Access and fencing for this cemetery are under discussion.

Crystal Beach Cemetery – 40+ stones, 15 down and 5 broken. Access is from Crystal Beach parking lot. Sumacs ran rampant here until volunteers began cutting them out in May of 2003. Some posts from the original fencing are still standing.

The other early burial sites include private or family plots, which were abandoned and put into the care of the town under VT Statutes Chapter 121, Section 5321. All of these sites are in serious need of TLC. A few dedicated volunteers are holding back the forces of nature. We urge neighbors near these little gravesites to help keep them clear by voluntarily cutting the brush once or twice a year. If you are willing to volunteer, please call us: **Claire Burditt (468-5761), Ken Flowers (468-5830) or Charlie Brown (468-2297).**

Respectfully submitted,
Claire Burditt for the
Cemetery Overviews

DEVELOPMENT REVIEW BOARD

The Development Review Board (DRB) was formed in July by the Board of Selectmen. The DRB has all the functions of the old Zoning Board (which was disbanded) and assumed the site review and subdivision review functions of the Planning Commission. The board has 5 members and 1 alternate at the present time. It has 4 alternate positions open. The alternates participate in all hearings and discussions, but only vote in decisions when one of the board members is absent or has a conflict of interest.

The board meets on the first and third Tuesdays at 7 PM in the Town Office. The DRB functions as a court and testimony is limited to those people with party status (which is defined in state law). All meetings are taped and "on the record". All meetings are open to the public. Decisions of the board are done in executive session with all the findings published. Decision may be appealed to the Environmental Court.

Depending on the complexity and the controversy of the cases heard, the usual caseload is three or four cases per meeting.

Any person wishing to serve as an alternate to the DRB should submit their name to the Board of Selectmen. The current members are John Lord, Beverly Mayo, Robert Cross and Walter Ducharme. The alternate is Gordon Chader.

Respectfully submitted,
James Thomas, Chair

EMERGENCY MANAGEMENT DEPARTMENT

The Emergency Management Department is responsible for maintaining the emergency plan which coordinates all town departments, county and state agencies in the event of a large-scale emergency. The plan is updated yearly and new personnel, phone numbers and contact points are added.

Our plan was sent to Fair Haven, Poultney and Wells who maintain a copy and also used our plan to design their own plans.

This year the Emergency Management Department applied for and received a federal grant to purchase new radios which allow us to communicate with all relevant local, county and state agencies. The fire and police departments also received similar grants which were used to upgrade radios at the Emergency Operations Center (EOC) at the Fire Station. The radio equipment for police, fire and rescue are complimentary and all large-scale operations can be run out of the EOC.

The Emergency Management Department is applying for another federal grant which will be used for training and planning exercises.

We would like to thank all the town agencies for their continued cooperation.

Respectfully submitted,
Paul L. Davoren
Coordinator

FIRE WARDEN

The Fire Department responded to 4 calls classified as wild land fires during the fiscal year. One fire was a small strip on Route 4. Another fire was a brush pile that caught fire from wood stove ashes that were dumped on the pile. Our 2 other calls were mutual aid to Poultney and Hampton.

With a wet fall and early winter we had a quite fall fire season. Again wet weather in the spring helped the fire conditions, the rains helped green up the trees and grass making it harder for a fire to catch and spread.

No money from the fire warden budget was spent this year. The \$700.00 warden budget was returned to the town general fund.

It only takes a couple of minutes to obtain a burning permit. A phone call and a couple of questions and that's it. This call can save the fire department being dispatched for a controlled burn costing the department and our members time and money.

There were only 98 burning permits issued this 02-03 fiscal year which only covers a small portion of the burning being done. This is up from 84 last year. I would like to also remind

Fire Warden (Con't)

everyone that burning paper, cardboard or trash, even in a barrel, is illegal and is a citable offense under the Vermont law. The only things legal to burn are natural untreated wood, brush and leaves. You must receive a permit before you burn unless there is snow on the site. Please call for a permit; 24 hours in advance to receive a burn permit.

This is my last year as Fire Warden for the town of Castleton. I will resign this position as of 12/31/03. I have served in this position for 10 years and I thank everyone for their support.

This year Heath Goyette served as Assistant Fire Warden and I feel he will make an excellent Fire Warden if he chooses to accept the position.

Respectfully submitted,
Kerry Fowler
Fire Warden

GREEN UP COMMITTEE

During the early days of May many Castleton families and individuals took to the highways and by-ways of our community to collect the trash and garbage that had accumulated through the winter. All of us thank these dedicated persons for their service to the community. The persons who live along these highways have adopted most of the town roadways. Not only is this their community service but it is also a learning experience in environmental ecology for the whole family. Children become aware of the carelessness of those who litter and, hopefully, they will be more alert to their responsibility to keep their environment clean.

You can also help with this worthwhile project. Please call the Town Office, (802) 468-5319, to volunteer to take a short stretch of either of these highways.

The reward for all of us is to see and enjoy the beauty of spring - without the trash left by careless, thoughtless litterers who travel our roadways. Perhaps this message will reach them and cause them to think before they litter.

Respectfully submitted,
Eleanor Anderson
Chairman

HIGHWAY DEPARTMENT

The following projects were completed in 2002-2003:

The Float Bridge causeway was restored by the installation of gabion baskets to stop the erosion and then paved.

Piontek Road was rebuilt and made travelable as a Class 4 road.

Paving was done on Mechanic Street, Pine Street and Pine Street Loop.

Ditching and culvert replacements were completed on Pine Street and Pine Street Loop, Sheldon Road, River Street, Pond Hill Road, Griffin Road, Cemetery Road and South Street. We received HMGP grants for culvert replacement and ditching on Sugarwood Lane and Frisbie Hill Road. We received state culvert grants for Drake Road and Rice Willis Road.

Prep work was started on Rice Willis Road.

A large multi-plate bridge/culvert was installed on Grandpa's Knob to replace an old culvert that has continually washed out during the spring snowmelt run off and heavy rains. This was also an HMGP grant.

Set and removed weed boat for the Town of Hubbardton.

Crack sealed Sand Hill Road and Drake Road.

I would like to take this opportunity to thank the office personnel and the Select Board for their support and the Highway Crew for their dedication.

THANK YOU to Robert Kent, the Highway Crew and Kerry Fowler for their superior job during the time I was in the hospital and recuperating this past winter.

THANK YOU to Jerry Hadeka for the use of his loader and Garry Bowen for the use of his backhoe/loader when ours was not operable. Through the support of the Select Board we now have a new John Deere 444H Loader.

Highway Department (Con't)

Additionally, thank you to Pat Traverse and the CVPS Poultney crew for their help cutting trees near the power lines and Dave Camara Jr. for the trucking and slate fill used for the Rice Willis Road Project. Without their support this project would not have been possible.

Respectfully,
Clarence Decker
Highway Supervisor

LIBRARY TRUSTEES/LIBRARIANS

We close this year missing some very dear friends. After serving as a weekly volunteer for 20+ years, Emily Jennison "retired" and moved to Rutland. With sadness, we also said goodbye to devoted volunteer Shirley Bellew who died this year. These two women, along with all of our other volunteers, prove that the spirit of giving still thrives in our community. Our fifteen steady volunteers logged over 1,575 hours this fiscal year, representing a minimum of \$10,000 in donated wages. We give heartfelt thanks to these individuals as well as to the many student volunteers from Castleton Village School, and to Castleton State College for work-study students.

In partnership with CSC, the America Reads program continued this year with after school Reading Clubs meeting on three different days each week. College students paired with emergent readers for book sharing and art projects. Through a partnership with Vermont Adult Learning, tutoring sessions were provided to 478 people. Several other community organizations used the library on a regular basis in 02-03.

One hundred programs were presented this year including weekly Family Story Hour, Irish Night, Holiday Open House and an antiques appraisal (both cosponsored with the Woman's Club), a film festival, and children's summer reading programs (on topics such as architecture, beading, tea & cookies, air & water). 1,294 people attended these events.

Circulation of books and AV materials rose by 20% this year, and interlibrary loan activity

increased 8%. We made 26 deliveries (please call us at 468-5574 if you need special services). We have begun adding DVD and CD to our collection of 19,732 catalogued materials. There are 2,162 registered borrowers.

A wonderful free service is now available for accessing databases of full-text magazine and journal articles. The librarians received training in Vermont On-Line (VOL) researching, and are eager to get you started with passwords and instructions. You can use this service in the library or from your home computer.

Finally, the most exciting news from the library is the progress on our accessibility/expansion project. A capital campaign committee chaired by Lynsie Johnson officially began the fundraising efforts for our renovation and addition. Plans have been revised in response to community feedback and they are on display at the library. Please come in to learn more about the Help Us Grow (HUG) campaign and to get involved in the efforts to make your library a place where all citizens have easy access to resources and where we can continue to foster community, culture and connections.

Respectfully submitted,

Trustees:

John Klein
Richard Diehl
Tom Kearns
Tina Rampone
Deborah Rosmus

(filling out term for Rosemary Carter)

Librarians:

Jan Jones
Meg Fitch

BOARD OF LISTERS

2002-2003 was a very busy one for the Listing Department. We visited about 200 properties while out in the field. These included new construction, remodeling of existing structures, decks and garages to name a few of the reasons for our fieldwork. The grievance hearings were held July 10, July 14 and July 15, 2003. There were seventeen grievances: most of the people grieving simply needed an explanation of their assessments. Two cases went on to the Board of Civil Authority.

The greatest change in the Listing Office this past year has been the reappraisal company.

Board of Listers (Con't)

New England Municipal Consultants out of New Hampshire have actively been measuring and inspecting the properties around the town. The new values will be arriving in the mail in the next few months and there will be public forums to provide landowners with explanations of their property values. The reappraisal will maintain the integrity of the grand list and permit the town to receive continued support from the state. Once the reappraisal is complete, the Listing Office will be better able to serve the public.

The State of Vermont has made some changes for the current tax year. **Please be sure to file your Declaration of Vermont Homestead, Form HS-131.** This form needs to be filed by April 15, 2004 and refers to the piece of property where your home is located.

**April Morse, Chairman
Nancy Trudo
Barbara Ettori**

PLANNING COMMISSION

The Planning Commission has had a busy year. The 5-year revision of the Town Plan was accepted in September of 2002. The Commission has been working on rewriting the zoning law to conform to that plan.

The format will be changed to conform to the Rutland Regional Planning Commission format. The major difference will be that we will change from a written description of the different zones to map delineation. We currently have 4 commercial zones, 4 residential zones, a college campus zone and an industrial zone. We will reduce to 3 commercial zones in the new plan. The current Neighborhood Commercial zone will be split into a residential portion and the commercial portion will become Village Commercial. The permitted uses and conditional uses will be in one chart instead of 9 separate tables. Setback and coverage regulations will also be in table form. The definitions will be updated.

The Source Water Protection subcommittee has been working on a town wide source protection plan of all water systems defined as public water supplies. There are currently five wells in town that meet that description. There will also be a contingency water supply plan. The committee

recommended that the zoning include an overlay map that outlines the source protection areas with some zoning restrictions in those areas. The final recommendations are still pending. The committee is also looking at the storm water drainage as some of the drains are very near the well # 2 of Fire District # 1. The original plan was to finish the subcommittee work by the end of 2003, but that may not be possible. The committee members are Brad Bauman, Peter Billings, Art Vaughan, Chris Cresci, Clarence Decker, Paul Eagan, Richard Hall, Joe Howard, Clancy Maynard, Albert Rousse, Dan Seaman, Jim Leamy, James Thomas, and Rick Hall. Jennifer Palmiotto of the Northeast Rural Water Association was the major outside consultant. Diane Perley of RCAP SOLUTIONS, INC also assisted us. - The Northeast Rural Community Assistance Program and Ethan Swift from the Agency of Natural Resources. Two members of the committee (Delight Gartlein and Elizabeth Shepard) resigned because they left the area.

The Development Review Board took over the site review and subdivision review functions of the Planning Commission when it was formed in July. That has allowed us to devote more time in the zoning rewrite. The format change is requiring more time. We also have to update our regulations to state law changes. The ZBA to DRB change also means more editing changes.

The current board members are John Lord, Beverly Mayo, Claude LaPerle and Scott Lobdell.

**Respectfully submitted,
James Thomas, Chair**

POLICE DEPARTMENT

During the year 2003 your Police Department has continued the trend as being a "Police Department in transition". As in past years officers from the Castleton Police Department have moved on to more lucrative and prestigious jobs in law enforcement. In 2003 your Police Department has lost full-time Officers Justin Stedman and Mark Beezup to other police agencies and Special Officers Heather Beauregard and Todd Prevost have taken other employment. In today's competitive police job market it is becoming increasingly difficult to recruit and keep police officers in small town

Police Department (Con't)

departments when larger agencies offer more money, benefits, and of course, prestige. The good news is that the Police Department has had the good fortune of bringing Officer Bruce Sherwin from retirement into the Castleton Police Department. Sherwin is a 22-year veteran of police work and is a graduate of the FBI National Academy. Sherwin replaced Officer Justin Stedman in April of 2003.

In July of 2003, Officer Dennis Coughlin, a local Castleton lad and a graduate of Fair Haven Union High School was lured away from the Windham County Sheriff's Department to work in his hometown. Coughlin replaces Officer Mark Beezup.

Special Officer Aron McNeil, a full-time Rutland County Deputy Sheriff, replaced Special Officers Heather Beauregard and Todd Prevost in a part-time capacity.

As in past years, your Police Department has responded to around a thousand calls for service. Approximately 60% of these calls were service oriented requiring officer intervention only for a short period of time. The remaining 40% of these calls required detailed investigation resulting in volumes of paperwork and man-hours.

Information has been received from the Vermont Criminal Information Center which indicates that the serious crimes in Castleton i.e.: assaults, sexual assaults, arsons and murders, are down 75% from last year. This is an encouraging statistic, however these crimes were up 200% in the year 2002, therefore your police cannot afford to gloat over these percentages. If your police chief were a "true" politician, I would claim that this dramatic decrease was due to the fine police work being performed by your police department. The truth of the matter is that these types of crimes are most often not preventable as they are spontaneous events.

On a positive note, the Castleton Police Department has been able to stay within budget for the past two years. I would like to, as your police chief, tell you that this was due to my fiscal management skills, however, it was not. The slight budget surplus in the past two years was due to vacancies within your police department.

We are proud of the fact that the Castleton Police Department, despite the lack of resources and personnel, has provided the multi agency Southern Vermont Drug Task Force with information and informants. The drug task force has successfully used this information and these informants to make several drug arrests and these arrests impact our community as well as Rutland County and other areas. Your police department's participation and cooperation with the task force makes Castleton a safer place to live.

The Castleton Police Department has been identified as one of the most aggressive police departments in the State for the issuance of civil citations for underage consumers of alcohol. We have also been aggressive in identifying and prosecuting persons supplying minors with alcoholic beverages, including periodic surveillance of licensed establishments that legally sell alcoholic beverages.

The Castleton Police Department is committed to keeping our state and local roads safe: we intend to continue aggressive enforcement of the motor vehicle laws. The Police Department has been awarded a governor's highway safety grant. This translates into more patrols, paid for by this grant, and with the emphasis on alcohol related enforcement and aggressive enforcement of other motor vehicle moving violations.

During the past year your department has upgraded communications by purchasing radios for each police cruiser which allow the police officers to directly communicate with area fire departments, EMS and police officials in the state of New York. These radios were purchased with funds obtained through a Homeland Security grant. This enhancement of our communication abilities should result in better service to our community.

Your Police Chief and the Officers of the Castleton Police Department are dedicated to providing to our customers the best police protection our time and resources will allow. It is imperative that you, our customers, remember that we cannot be everywhere at once. We need your eyes, ears, information and cooperation to keep Castleton a safe place to live.

It is also imperative that you, our customers, understand that you may not always see

Police Department (Con't)

immediate results when you provide us information. The police are governed by a multitude of rules and procedures. The "bad guys" don't play by these rules. Your information is important to us and may be the one piece of the "puzzle" that allows us to go forward with a case.

During the past year minor controversies erupted relevant to your police department's proactive enforcement policies as well as the lack of enforcement action in areas where some folks thought that enforcement action should occur. As your Police Chief I have committed myself to the task of assuring that every person, resident or not, be treated equally under the law. You, our customers, must understand that your police department does not exist to support some political entity or special interest group and that we cannot take enforcement action without a specific law or ordinance violation. We shall continue proactive law enforcement when appropriate and needed.

In closing I find it abundantly necessary to thank the following people who have supported the efforts of the Castleton Police Department: The Board of Selectmen, Town Manager Beverly Davidson, Castleton Town Office staff, Constable Loomis, the Castleton First Responders, Castleton Fire Department, Vermont State Police and Fair Haven Police Department.

The personnel presently serving your community at the Castleton Police Department are: Officers Bruce Sherwin and Dennis Coughlin and Special Officers Dale Kerber, Scott Stevens and Aron McNeil. And the glue that holds us together and perhaps the most valuable member of the department is our administrative secretary, Allison Harvey.

Respectfully submitted,
Gary J. Boutin
Police Chief

RECREATION COMMISSION

As always, I would like to say **THANK YOU** to all the volunteer coaches and involved parents who make our youth programming possible. Time is a very valuable commodity and these dedicated parents **MAKE** the time to ensure that

healthy and safe activities are available for Castleton's youth. We couldn't do it without you!

Summer programming was heavily attended again this season. Our community has several soccer teams it places in the Greater Rutland Youth Soccer League. Boys and girls from the fifth through eighth grade have been representing our town this past season.

Youth baseball, always a mainstay of Castleton recreation, had 8 teams this year. For the younger children T-ball and an instructional level is offered. Children from grades K and 1 are involved in T-ball. Children in grades 2 & 3 play at the instructional level. At the middle age level Castleton entered 3 teams in the area Little League. This year for the girls Castleton had 2 teams between grades 3 and 8.

Castleton Recreation is proud to be involved with the "Concerts on the Green" series. Tuesday evenings through August can be spent at the Village Green enjoying a wide variety of musical presentations. The quality of talent taking part in this year's series was outstanding. Crystal Beach was host of one concert this year.

Outdoor movies were held at Crystal Beach this summer. Several features were shown, always with families in mind. Although these were limited in number, many people enjoyed the movies.

Adult recreational activities were offered throughout the year. Program opportunities occur for fall and winter. Some activities are on a rotating schedule and others are on going.

"Teen Nights" were held at CSC over the school year for the town's 6th, 7th and 8th graders. Teen Night provides a safe place for our young people to gather to socialize. A huge thank you goes out to CSC for being an active member in this endeavor and the parent chaperones who have helped us.

Martha Francis-Clifford
Chair

TOWN CLERK

Citizens of the Town of Castleton:

Following is the report of the Town Clerk for year ending June 30, 2003:

FY 2002-2003 Revenue generated by the Town Clerk's Office \$ 56,740

LAND RECORDS:

3,365 pages of land records were received and recorded by this office. The cost of recording land records is \$7.00 per page. The fee is set by state statute.

VAULT RECORDS:

652 people signed into the Town Clerk's vault to research land records and vital records. The vault is open to the public from 8:00 A.M. until 12:00 P.M. and 1:00 P.M. until 4:00 P.M. Monday through Friday at \$2.00 per hour.

VITAL RECORDS:

Certified copies of Castleton Town Vital Records are available at \$7.00 for each copy. These may be obtained by stopping into our office or by mail. If you stop in, it only takes a few minutes to receive a certified copy.

LICENSES:

This office issued the following licenses for the current licensing period:

- 8 First Class Liquor Licenses
- 7 Second Class Liquor Licenses
- 10 Tobacco Licenses

DOG LICENSES:

528 dog licenses were issued to date. I begin issuing dog licenses the first week in January of each year. All dogs 6 months or older must be licensed. The deadline for licensing dogs throughout Vermont is April 1st of each year. After April 1st, dogs must still be licensed but there is a penalty fee in addition to the regular license fee.

DOG LICENSE FEES:

On or Before April 1st:	
Spayed or Neutered Dogs	\$ 9.00
Un-Spayed or Un-Neutered Dogs	\$ 13.00

After April 1st:

Spayed or Neutered Dogs \$ 11.00

Un-Spayed or Un-Neutered Dogs \$ 17.00

To license a dog in Vermont you must provide the Clerk with an original Rabies Certificate and if the dog has been spayed or neutered, a Spaying or Neutering Certificate must be provided as well. Dogs can also be licensed through the mail by sending the certificate(s) and payment to this office.

MOTOR VEHICLE REGISTRATION RENEWALS:

This office processed 227 Motor Vehicle Registration Renewals. To renew your registration stop by this office with your renewal form, renewal fee (check or money order) and \$3.00 processing fee.

PASSPORTS:

24 Passports were handled this year. To process a passport you must bring the completed passport form, certified birth certificate, photo identification, passport photos and applicable fees to the office. Please allow for up to 20 minutes processing time for each passport.

HUNTING & FISHING LICENSES:

76 Hunting and Fishing Licenses were issued by this office. Hunting Vermont and Fishing Vermont Maps and Rule Books can be picked up free of charge during normal office hours.

ELECTIONS:

Changing your voting address or registering to vote:

If you are registered to vote in the Town of Castleton and have moved to a new address within the town, you may change your voting address over the phone by calling this office at 468-5319 ext. 214.

If you have moved here from another town or state, you can stop by this office up to 10 days before any election and register to vote. It only takes a few minutes.

Respectfully submitted,
Ellen P. LaFleche-Christian, CVC
Town Clerk

TOWN CLERK'S VITAL STATISTICS

Due to the laws regarding adoption and legitimization of children and the Town's liability exposure, the births will no longer be published in the Town Report. Anyone is welcome to view the birth records in the Town Clerk's Office if they would like to.

MARRIAGES - JULY 1, 2002 - JUNE 30, 2003

GROOM & RESIDENCE	BRIDE & RESIDENCE	DATE	PLACE
Reed, Carmi; Hydeville	Eschelbach, Sandra; Hydeville	07/06/02	Middletown Spgs
Tracy, Seth; Castleton	Hazen, Sheila; Castleton	08/03/02	Hubbardton
Worthing, Benjamin; Castleton	Robinson, Rebecca; Castleton	08/03/02	Fair Haven
Stannard, Michael; Castleton	Gulla, Karyn; Castleton	08/10/02	Castleton
Wiezalis, David; Castleton	Birenbach, Emily; Castleton	08/17/02	Killington
Seaman, Daniel; Castleton	Meyer, Debra; Castleton	08/17/02	Castleton
Thompson, Timothy; Canada	Catellier, Julie; Castleton	08/29/02	Dorset
Cain, William Jr.; Castleton	Conway, Jessica; Castleton	09/07/02	Rutland
Jones, Michael; New York	Leinfelder, Angela; New York	09/07/02	Castleton
McMahon, Clarence Jr.; Castleton	VanBuren, Candace; Castleton	09/07/02	Castleton
Doenges, Michael; Massachusetts	Atkins, Sara; Bomoseen	09/14/02	Rutland
Reed, Douglas II; Castleton	Bryant, Cheryl; Castleton	09/26/02	Clarendon
Carrara, Dana; Castleton	Trepanier, Valerie; Castleton	10/05/02	Proctorsville
Swihart, Russell; Canada	Glennen, Avril; New York	10/16/02	Bomoseen
Bishop, Jay; Castleton	Perry, Wendy; Castleton	10/19/02	Castleton
Kelly, Thomas; Castleton	Dickinson, Lisa; Castleton	10/19/02	Fair Haven
Barker, Carl; Castleton	Parker, Lisa; Castleton	10/26/02	Fair Haven
Monego, Robert Jr.; Castleton	Sweeney, Christine; Castleton	12/15/02	Bomoseen
Burt, Jarod; Bomoseen	Sheldon, Rebecca; Bomoseen	02/14/03	Castleton
Patenaude, Daniel; New Hampshire	Hobbs, Kimberly; Castleton	03/17/03	Castleton
Fortune, Adam; Castleton	Hitchcock, Holly; Castleton	05/24/03	Springfield

**TOWN CLERK'S VITAL STATISTICS
DEATHS - JULY 1, 2002 - JUNE 30, 2004**

NAME	SEX	AGE	DATE	PLACE OF DEATH	RESIDENCE
Tarris, Charles	M	59	07/16/02	Rutland	Castleton
Vaughan, Louise	F	65	07/21/02	Castleton	Castleton
Fish, John	M	89	08/01/02	Rutland	Castleton
Russell, Jeffrey	M	41	08/23/02	Castleton	Castleton
Pease, Dylan	M	Infant	10/18/02	Rutland	Castleton
Byrne, Helen	F	82	10/27/02	Rutland	Castleton
Harvey, George	M	74	10/30/02	Rutland	Castleton
Kent, Joseph Sr.	M	78	11/08/02	Rutland	Hydeville
Czarnecki, Walter Sr.	M	63	12/07/02	Castleton	Ira
Duffy, Anna Churchill	F	96	02/02/03	Bomoseen	Bomoseen
Berg, William	M	58	02/16/03	Castleton	Castleton
Yablonsky, Stanley	M	52	03/10/03	Hydeville	Hydeville
Egan, Florence	F	92	03/11/03	Hydeville	Hydeville
Mills, Jennie	F	81	03/24/03	Castleton	Castleton
Brough, Elizabeth	F	68	04/06/03	Castleton	Castleton
Ramson, Gertrude	F	92	04/18/03	Hydeville	Hydeville
Ellison Barry Jr.	M	21	05/02/03	Rutland	Castleton
Savage, Donna	F	47	05/21/03	Rutland	Castleton
Bizon, Marie	F	67	05/24/03	Rutland	Castleton
Boutwell, Joyce	F	69	06/07/03	Bomoseen	Bomoseen
Anderson, Ellis	M	83	06/08/03	Castleton	Castleton
Wilkins, Helen	F	74	06/28/03	Bomoseen	W Rutland

TREE WARDEN

During the fiscal year 07/01/2002 – 06/30/2003 as Tree Warden, I was asked to give my input on issues concerning the use and plans for the Crystal Beach and adjoining commission lands. For years there has not been enough maintenance done to the trees and now it shows in weedy growth and unsightly breaking trees. A lot of time and money has gone into these areas, but much more needs to be done. These areas are some of our town's greatest recourses.

There were three trees needing special attention. One was on Rice Willis Road and two on Suncrest Terrace. All three were threats to homes or utilities and were pruned or taken down.

I was able to get the crabapple pruning done just as the trees were budding and the flowering turned out really nice. The pruning of all the trees along the streets is done with an eye for pedestrian and vehicular traffic safety. The plowing of the roads and walks is also taken into consideration. I would like to thank Heath Goyette for his help in picking up the brush.

We had an accident of vandalism in May on Elm Street. A freshly planted Elm was uprooted and damaged. The police were called in on this incident and it is still under investigation.

I put together a takedown and prune list consisting of eight trees to be taken down and three to be pruned. The bid was given to Limbwalker Trees Service, and they did a great job.

I was able to buy the town 30 trees to be planted downtown, outside of town on Main Street and at Crystal Beach and adjoining commission lands. More on the planting will be discussed in next year's report. The money came from a fine paid for taking down a tree without permission and from Elm trees that Jeff Freeman sold. These trees increased our inventory by 10 new species. I also bought Tree Gator watering bags and fertilizer to give the trees a good start.

Two State sponsored functions, Keys to Sustainable Landscapes and the Annual Vermont Tree Wardens Meeting, were attended by me and proved very educational.

Future plans are to inventory the town's street trees to assess the needs and future care of our trees. I would like to thank the Select Board, people in the Town Office, the road crew, and the people of the town of Castleton for all the support I have gotten.

Respectfully submitted,
Chris Immel
Tree Warden

VOLUNTEER FIRE DEPARTMENT

The Fire Department responded to 77 calls this year. Some of the higher categories were 26 auto accidents, 10 structure fires, 6 heating system malfunctions, 6 car fires, and 4 wild land fires.

We also responded to 4 mutual aid calls to our neighboring fire departments, and they also responded to Castleton to aid our department with equipment and manpower whenever we needed their help.

The department currently has 24 members. In house and state offered training is continuing. The annual inspections of the air packs, pumpers and other equipment was completed this spring, all equipment passed inspections.

Thank you to Dr. Phil Sleeman for the donation of a house to be burnt for interior fire fighting training.

In the fall of 2002 we purchased a thermal imaging camera. The camera allows the operator to see in smoke filled buildings and total darkness. This is a valuable tool in search and rescue as well as finding hot spots and fires inside or behind walls. This purchase was made possible by generous donations from Castleton businesses, associations, and personal donations. A special thank you to the Donchian Foundation and Castleton State College. In about 2 months we raised over \$22,000.00. With this money we also purchased a CO2 detector/meter, this meter also checks oxygen, sewer gas, and flammable gases in the air. Thank you for all your help.

Volunteer Fire Department (Con't)

At the Fire Department Annual Meeting in January 2003, **James Doran** was named **Fireman of the Year**. Jim was the driving force in our fund raising program and without his efforts I feel we would still be waiting to make this purchase.

The Fire Department Truck Replacement Committee spent many hours with truck sales people and reviewing drawings in the winter of 2002-03. A quick attack pumper truck was ordered in June 2003, for delivery in December 2003.

In all Vermont and United States volunteer services, new members are needed. **Our department needs members too.** Please stop at the Fire Station any Wednesday evening to pick up an application or just get some information about the Fire Department.

Kerry Fowler
Chief

WASTEWATER TREATMENT FACILITY

The Sequencing Batch Reactor process at the Wastewater Treatment Facility has been operating reliably and is consistently producing a quality effluent. The versatility of this system has allowed peak flows to be handled with little incident. The Programmable Logic Controller controls the batching system and through operational changes made by the operators allows for a much more consistent effluent quality. An integral part of this system allows for automatic as well as manual modes for high flow conditions buffering these flows.

The certified operators at the facility handle alarm calls and emergency call-ins routinely. These alarms and emergencies occur at all times of the day and night and are handled as soon as possible. Automatic dialers have aided in quick response times on some of the larger pumping stations. The collection system consists of ten large pumping stations as well as sixty-two grinder stations. The installation of auto dialers on all these stations is impossible. Public reporting of any alarm is very important for a quick response. Should anyone experience a problem or notice an alarm it should be immediately reported to the emergency pager

number listed below. Your cooperation in this effort is greatly appreciated.

Only two certified operators maintain the facility and its stations as well as all other aspects of the system and one roustabout that is, at times, assigned duties other than wastewater throughout the town. Being as the facility and its stations run twenty four hours a day, seven days a week, three hundred sixty five days a year, this keeps this small staff busy day and night with routine daily activities as well as emergency call-ins.

As is usual, the staff at the Wastewater Treatment Facility extends an invitation to any interested parties to tour this fine facility. Please feel free to call ahead for an appointment so that we may schedule our workload to accommodate your visit.

Respectfully submitted,
Edward Tracey, Supervisor
Richard Hodyl
Colin Williams

**24-HOUR EMERGENCY RESPONSE
NUMBER**

773-5549

ZONING ADMINISTRATOR

With the creation of a Development Review Board (DRB) the process of zoning and planning has been shortened to a degree that can be handled. This shorter time allotted to processing has been very rewarding for clients.

The Planning Commission has been working to revise the rules and regulations, as they have not had a completed revision in a number of years.

There was another busy year with new homes, restorations, storage areas and garages. There were a number of permits for rising of roofs on summer homes in order to make a second story. This has been enhanced by interest rates remaining at low ebb.

Thank you to all board members for the help and hard work this year - remember it could not have been done without all of you.

Respectfully submitted,
Beverly G. Davidson
Town Mgr./Zoning Adm.

FINANCIAL REPORTS AND STATEMENTS

AUDITOR'S CERTIFICATION

We also certify that the financial statement of the Castleton Cemetery Association is in accordance with the books and disbursements for the twelve-month period, beginning January 1, 2003 and ending December 31, 2003. The respective balances in the bank statements are correct as stated.

Dated this 20th day of January, 2004.

Signed:


Christopher Cresci


Roy Lewis

AUDITORS

CASTLETON CEMETERY ASSOCIATION

January 1, 2003 – December 31, 2003

Beginning Balance – CHECKING ACCOUNT - 01/01/03

\$ 9,672.82

RECEIPTS:

Sale of Lots & Perpetual Care	\$ 8,610.00
Markers	390.00
Burials	8,850.00
Interest:	
Trustees of Public Funds	0.00
Bank	75.36
Town Appropriation	6,000.00
Returned Bank Fee	15.00
Transfer from Sinking Fund	<u>9,319.20</u>
Total Revenues	\$ 33,259.56

Castleton Cemetery Association (Con't)

EXPENDITURES:

Personnel Expenses	\$ 15,001.21
Operating Expenses	12,360.95
Office Expenses	88.30
Insurance	1,548.00
Professional Services	2,699.00
Trustees of Public Funds – 50% of Lot Sales	4,330.00
Check Returns Overpayment	175.00
Bank Fee & Check	465.00
Transfer to Sinking Fund	<u>2,165.00</u>
Total Expenditures	\$ 38,832.46

Ending Balance – CHECKING ACCOUNT - 12/31/03 **\$ 4,099.92**

Beginning Balance – SAVINGS ACCOUNT "SINKING FUND" - 01/01/03 **\$18,999.93**

RECEIPTS:

Yearly Interest	\$ 168.35
Deposit 25% of Lot Sales	<u>1,743.75</u>

EXPENDITURES:

Transfers to Checking Account	\$ 9,319.20
Service Charges	<u>20.00</u>

Ending Balance – SAVINGS ACCOUNT "SINKING FUND" - 12/31/03 **\$11,572.83**

The financial report above mirrors the fact that the Association does a great deal with the funding available to it. Much of this is a product of the hours the Trustees devote to the matters of administration and to our two employees, Mike Harvey, the Supervisor and Reggie Beayon. The Trustees appreciate their efforts and the comments and suggestions our lot owners and our citizens provide. Grateful Trustees thank Joyce Boutwell for years of dedicated service.

Respectfully submitted,

John D. Burke, President

TRUSTEES:

James Britt, 1st Vice President
Bruce Milo, 2nd Vice President
Charlie Perry, Sexton
Michael Eagan, Asst. Sexton
Martin Kelly, Treasurer
Joseph Grey, Lot Sales/Asst. Treasurer
Frances Gray
Richard Hall, Sr.
Mike Galvin

Jean Britt, Secretary (non-voting)

Roderic A. Sherman & Company, P.C.

Certified Public Accountants
26 State Street
P.O. Box 957
Montpelier, Vermont 05601-0957

Member: AICPA
Vt. Society of CPAs
Vt. Reg. #190
Telephone: (802) 229-5777
Fax: (802) 229-5778

January 21, 2004

Ms. Beverly Davidson, Town Manager
Town of Castleton, Vermont
P.O. Box 727
Castleton, Vermont 05735

Dear Ms. Davidson:

We have audited the general purpose financial statements of the Town of Castleton, Vermont as of and for the year ended June 30, 2003, and issued our report thereon dated December 23, 2003. The audit and general purpose financial statements are available for public inspection at the Castleton Town offices.

Sincerely,

RODERIC A. SHERMAN & COMPANY

Roderic A. Sherman

RAS:sh
Transmit/Castleton TO

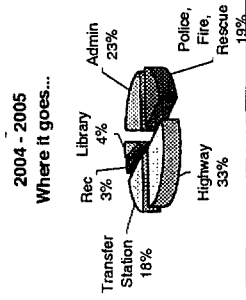
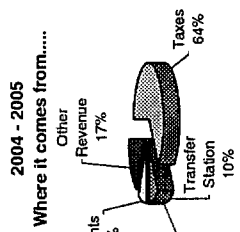
Town of Castleton
Financial Comparison
General Fund
For Informational Purposes Only

	BUDGET 2000/2002	ACTUAL 2001/2002	BUDGET 2002/2003	ACTUAL 2002/2003	BUDGET 2003/2004	PROJECTED 2003/2004	PROPOSED BUDGET 2004/2005
Balance July 1 surplus (deficit)	43,138	56,596	64,269	180,703	64,043	211,048	76,507
Add: Revenues	1,562,044	1,694,362	1,574,205	1,618,447	1,622,162	1,631,474	1,745,157
Less: Expenditures	-1,605,222	-1,572,254	-1,539,655	-1,588,104	-1,696,136	-1,766,013	-1,806,673
Prior year adjustments							
Balance June 30 surplus (deficit)	-40	180,703	-1,181	211,046	69	76,507	20,891

Town Budget	1,570,914
Foodridge	15,665
Social Services	18,643
Old Homestead Comm Ctr	1,505,222
Total Expenditures	-445,216
Less: Other Revenues	-52,440
Interest & Penalties	1,106,562
Total Expenditures less Other Revenues Int & Penalty	-43,138
Amount of prior yrs' surplus used to buy down tax rate	1,063,426
Subtotal	1,063,426
Amount to be Raised by Taxes	1,063,426
Tax Rate	0.5470

1,584,770	1,648,451
18,000 (foodridge)	16,685
18,685	20,000
20,000	1,686,136
1,639,655	-502,291
-465,315	-50,000
-52,000	1,128,845
1,132,340	-94,269
-94,269	1,064,802
1,068,071	1,064,802
1,068,071	1,064,802
0.5423	0.5463

Note: The projected tax rate is based on many assumptions.
It is an estimate, intended for informational purposes only.



COMPARATIVE BUDGET REPORT OF MISCELLANEOUS REVENUES
GENERAL FUND

DESCRIPTION	2001-2002		2002-2003		2003-2004		2004-2005
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	6 MOS ACTUAL	PROPOSED BUDGET
STATE OF VERMONT PILOT PROGRAM	51,708	50,396	50,000	61,577	101,966	102,055	105,000
STATE OF VERMONT CURRENT USE/STATE PROP	15,000	19,888	15,000	20,551	18,000	20,750	20,000
INTEREST & PENALTIES	52,440	58,054	52,440	47,337	55,000	16,967	50,000
TOWN CLERK FEES	37,520	50,272	36,600	56,740	42,150	34,746	50,500
ON-SITE SYSTEMS	400	857	400	680	500	365	500
MISC FEES - POLICE DEPT.	26,500	19,969	25,000	21,302	25,000	11,568	22,000
MISC FEES - CONSTABLES	100	15	100	0	100	0	100
MISC FEES - GENERAL GOVT.	1,600	621	1,600	1,062	500	2,269	500
MISC FEES - HIGHWAY DEPT.	500	874	250	2,833	250	4,142	250
SALE OF SURPLUS LANDS/EQPMT	0	1,125	0	0	0	0	0
ZONING FEES	4,000	10,113	3,800	5,748	3,800	3,471	10,000
STATE GRANT - POLICE	2,100	2,947	2,500	1,026	0	0	1,000
STATE GRANT - ACT 60 ASSIST	0	2,450	0	2,450	0	0	2,450
STATE GRANT - GRAND LIST MAINT/REAPPRAISAL	0	0	0	0	0	0	14,700
STATE GRANT/AIDE - HIGHWAYS	129,790	125,176	125,000	131,060	125,000	65,468	130,000
TRANSFER STATION	136,900	146,131	150,000	146,404	145,350	130,734	167,500
RECREATION PROGRAMS	6,100	3,879	7,890	5,598	5,100	3,465	6,300
CONCERT ON THE GREEN	1,000	5,232	4,175	7,679	4,175	7,946	11,725
COPIER CHARGES	500	181	500	250	150	147	150
SEWER ADMINISTRATION FEES	10,000	10,000	10,000	10,000	10,000	5,000	10,000
RAILROAD REVENUES	500	1,590	500	1,125	750	0	1,000
INTEREST & DIVIDENDS	8,000	9,840	8,000	5,772	5,500	1,139	5,000
REFUNDS	2,000	5,005	2,000	5,350	2,000	0	2,000
RENTAL INCOME	0	1,684	0	4,284	0	0	0
CSD BUS GARAGE FEES	10,000	10,000	10,000	10,000	10,000	10,000	10,000
OTHER INCOME FROM SCHOOLS	2,000	2,096	2,000	2,385	2,000	0	2,000
SHORTAGE/OVERAGE	0	-58	0	40	0	43	0
INS CLAIMS	0	6,436	0	838	0	0	0
GIFTS & DONATIONS	0	2,520	0	0	0	0	0
TOTAL MISC. REVENUES	498,658	547,294	507,755	552,092	557,291	420,295	622,675

Town of Castleton Comparative Budget Summary Report General Fund

For Informational Purposes Only

	UNANTICIPATED			ADJUSTED ACTUAL	BUDGET	6 MONTHS ACTUAL (unaudited)	PROPOSED BUDGET	INCREASE/DECREASE	
	BUDGET	ACTUAL	GRANTS, GIFTS, OTHER REVENUE					\$ +/-	% +/-
	2002/2003	2002/2003	2002/2003	2002/2003	2003/2004	2003/2004	2004/2005	2004/2005	2004/2005
LEGISLATING	14,180	12,678		12,678	14,347	4,449	14,574	227	1.96%
ORDINANCES & PROCEEDINGS	4,750	4,559		4,559	4,900	90	3,600	-1,300	-28.53%
MANAGING MUNICIPALITIES	65,000	71,319		71,319	66,654	32,452	66,654	0	0.00%
CONDUCTING ELECTIONS	5,382	7,569		7,569	5,195	517	8,473	3,278	63.10%
COLLECTING/STUDY/DISB. OF FUNDS	31,555	31,635		31,635	32,638	14,955	32,639	0	0.00%
ACCOUNTING	40,436	40,592		40,592	42,883	18,125	42,826	63	0.15%
AUDITING	6,000	6,005		6,005	6,180	0	7,000	820	13.27%
LISTING	17,164	20,548	-2,450	18,098	17,087	5,803	34,733	17,666	103.51%
TAX COLLECTING	28,294	25,959		25,959	30,063	16,722	31,213	1,150	3.83%
DOCUMENT RECORDING/ASSESS	48,239	45,139	-20,140	24,999	43,480	21,205	44,716	1,236	2.84%
LEGAL SERVICES	12,000	7,372		7,372	12,000	4,882	12,000	0	0.00%
MUNICIPAL PLANNING	7,905	6,342		6,342	8,081	4,729			0.00%
GENERAL GOVT BUILDINGS	8,435	6,657	-1,948	4,709	8,671	3,466	24,815 *	7,863	88.64%
GENERAL GOVT EQUIPMENT	16,125	14,044		14,044	15,900	4,197	15,900	0	0.00%
POLICE DEPARTMENT	10,938	10,503		10,503	15,344	11,874	10,844	-4,400	-28.68%
EMERGENCY MED SERVICES	30,775	30,037		30,037	196,000	77,616	196,977	977	0.50%
FIRE DEPT	75,305	76,111		76,111	31,420	10,386	30,816	-604	-1.92%
EMERGENCY MANAGEMENT	2,000	1,820		1,820	75,025	24,162	85,426	10,401	13.86%
HIGHWAY DEPT	518,456	506,554		506,554	1,400	432	1,616	216	15.43%
TOWN LAND	0	450		450	525,783	338,947	574,613	44,850	8.47%
HISTORICAL CEMETERIES	2,000	2,000		2,000	650	43	4,650	4,000	100.00%
HILLSIDE CEMETERY	5,600	5,600		5,600	2,000	0	2,000	0	0.00%
HEALTH REGULATING & INSPECTING	2,395	1,664		1,664	6,000	6,000	6,000	0	0.00%
ANIMAL CONTROL	5,102	3,264		3,264	2,478	150	2,421	-55	-2.22%
CONSISTABLES	12,179	8,952		8,952	5,102	1,671	4,215	-887	-17.39%
TRANSFER STATION	278,957	279,357		279,357	12,714	2,140	16,089	3,385	26.62%
RECREATION DEPT	63,029	40,063	-1,212	38,871	304,481	128,237	310,241	5,760	1.86%
CONCERTS ON THE GREEN					46,780	25,126	14,725 *	14,725	21.47%
HOLIDAY DECORATIONS	625	506		506	625	0	675	50	8.00%
LIBRARY ADMINISTRATION	70,000	70,000		70,000	73,500	18,341	73,774	274	0.37%
PREVENTION OF FOREST FIRES	700	0		0	700	0	700	0	0.00%
TREE HARVESTING	6,287	9,302	-3,020	6,282	6,287	1,937	6,500	203	3.22%
WEEED WARDENING	0	0		0	0	0	0	0	0.00%
OTHER GOVT-COUNTY TAX	25,968	26,728		26,728	31,034	31,034	32,670	1,636	5.28%
TOTAL OPERATING BUDGET:	1,692,770	1,551,219	-28,770	1,522,449	1,649,451	810,689	1,763,726	114,277	6.93%

* Municipal Planning & Zoning are combined
Concert on the Green is separate from Recreation

Town of Castleton
Comparative Budget Report
Sewer Fund

	Budget 2002-2003	Actual 2002-2003	Budget 2003-2004	6 months Actual 2003-2004	Proposed Budget 2004-2005	% Change
SEWER PLANT EXPENDITURES						
Personal Services	-102,989.00	98,062.29	-107,675.00	46,698.88	-107,675.00	0.00%
Hwy Dept Support Svcs	-100.00	974.45	-300.00	107.25	-500.00	66.66%
Employee Benefits	0.00	65.00	0.00	0.00	0.00	0.00%
Health Insurance	-18,783.00	19,726.59	-18,346.00	5,690.07	-18,346.00	0.00%
Retirement	-5,149.00	5,070.70	-5,384.00	2,336.95	-5,384.00	0.00%
Unemployment	-806.00	1,018.81	-960.00	509.48	-960.00	0.00%
Fica Expense	-7,879.00	7,738.09	-8,237.00	3,556.40	-8,237.00	0.00%
Workers Comp	-2,684.00	3,935.00	-3,543.00	0.00	-3,543.00	0.00%
Life Insurance	-876.00	857.16	-908.00	428.58	-908.00	0.00%
Uniforms	-2,899.00	2,460.51	-2,625.00	1,205.97	-2,624.00	-0.03%
Office Supplies	-1,000.00	1,318.64	-850.00	823.18	-1,200.00	41.17%
Operating Supplies	-5,400.00	4,878.46	-6,900.00	1,993.57	-6,900.00	0.00%
Fuel Sewer Plant	-2,400.00	2,751.28	-1,940.00	434.62	-2,500.00	28.86%
Chemical Supplies	-7,500.00	6,774.18	-7,140.00	3,341.31	-7,140.00	0.00%
Repair & Main. Supplies	-5,000.00	7,129.84	-14,800.00	9,029.45	-12,900.00	-12.83%
Small Tools & Equipment	-1,250.00	311.95	-1,250.00	486.31	-1,250.00	0.00%
Advertising	-250.00	83.54	-250.00	25.20	-250.00	0.00%
Telephone	-3,620.00	3,726.78	-4,080.00	1,121.58	-3,000.00	-26.47%
Postage	-500.00	533.14	-500.00	80.02	-500.00	0.00%
Paging Service	0.00	0.00	0.00	171.56	-600.00	100.00%
Dues, Subs, Meetings	-400.00	0.00	-400.00	100.00	-400.00	0.00%
Insurance	-8,900.00	9,411.00	-9,000.00	0.00	-9,000.00	0.00%
Other Purchased Services	-19,560.00	15,494.79	-19,600.00	8,965.35	-19,600.00	0.00%
Laboratory Testing Svc.	-4,050.00	3,726.85	-4,225.00	2,090.00	-7,225.00	71.00%
Professional Services	-500.00	0.00	0.00	0.00	0.00	0.00%
Refunds & Abatements	0.00	590.74	0.00	4,221.16	0.00	0.00%
Sludge Management	0.00	21,620.00	-5,587.00	0.00	-2,976.00	-46.73%
Sludge Engineering Svc	-1,000.00	0.00	-1,000.00	0.00	-1,000.00	0.00%
Sludge Other Purch Svc	-25,680.00	23,808.59	-34,140.00	15,477.01	-24,614.00	-27.90%
Sludge Oper. Supplies	-4,640.00	1,861.05	-4,874.00	0.00	-4,800.00	-1.51%
Rental of Equipment	-200.00	81.80	-200.00	108.60	-200.00	0.00%
Repair and Maintenance	-3,000.00	211.35	-4,000.00	9,093.08	-5,000.00	25.00%
Licenses, Fees, Assmnts	0.00	10.00	-420.00	0.00	-420.00	0.00%
Travel & Transport	-6,200.00	3,784.65	-3,000.00	353.52	-1,000.00	-66.66%
Utilities	-64,000.00	66,120.49	-75,000.00	27,210.32	-80,320.00	7.09%
Transfers	0.00	0.00	0.00	0.00	0.00	0.00%
Improvements to Buildings	0.00	0.00	0.00	0.00	-1,750.00	100.00%
Improv. other than Build.	-10,000.00	0.00	-10,000.00	0.00	-10,000.00	0.00%
Machinery & Equipment	-9,349.00	3,470.26	-9,349.00	1,310.13	-11,599.00	2406.00%
Principal Payments	-71,000.00	71,000.00	-74,000.00	25,000.00	-77,000.00	4.05%
Interest expense	-2,500.00	2,500.00	-838.00	837.50	0.00	-100.00%
Projects	-420.00	0.00	0.00	0.00	0.00	0.00%
Total Sewer Fund	-400,484.00	391,107.98	-441,321.00	172,807.05	-441,321.00	0.00%

Town of Castleton
Comparative Budget Report
Library Fund

	Budget 2002-2003	Actual 2002-2003	Budget 2003-2004	6 months Actual 2003-2004	Proposed Budget 2004-2005	% Change
LIBRARY						
Librarian Salary	-14,632.00	15,520.80	-15,066.00	7,801.94	-15,066.00	0.00%
Library Director	-16,160.00	15,564.00	-16,717.00	7,892.64	-16,717.00	0.00%
Substitute Salary	-2,000.00	2,929.75	-2,000.00	1,989.75	-2,000.00	0.00%
Employee Benefits	-3,115.00	2,792.85	-2,907.00	481.60	-2,907.00	0.00%
Fica Expense	-2,509.00	2,600.07	-2,584.00	1,292.63	-2,584.00	0.00%
Office Supplies	-1,400.00	843.21	-1,000.00	0.00	-1,000.00	0.00%
Operating Supplies	-400.00	1,604.54	-500.00	0.00	-1,000.00	100.00%
Fuel	-2,100.00	1,950.00	-2,100.00	0.00	-2,000.00	-4.76%
Adult Materials	-6,939.00	5,689.99	-7,000.00	0.00	-7,000.00	0.00%
Childrens Materials	-5,000.00	5,361.86	-5,000.00	0.00	-5,000.00	0.00%
Magazines	-675.00	578.72	-700.00	0.00	-700.00	0.00%
Software	-2,000.00	480.00	-1,750.00	0.00	-1,000.00	-42.85%
Repairs and Maintenance	-600.00	296.56	-426.00	0.00	-450.00	5.63%
Telephone	-1,700.00	1,271.39	-1,650.00	351.63	-1,500.00	-9.09%
Postage	-600.00	314.18	-550.00	0.00	-550.00	0.00%
Dues, Subs and Meetings	-450.00	1,099.95	-450.00	0.00	-450.00	0.00%
Insurance	-1,320.00	1,396.00	-1,500.00	0.00	-1,500.00	0.00%
Other Purchased Services	-3,600.00	3,693.35	-3,300.00	0.00	-4,000.00	21.21%
Prof Services\Programs	-1,000.00	959.40	-1,000.00	0.00	-1,000.00	0.00%
Repairs and Maint. Bldg.	-1,000.00	2,584.97	-1,500.00	0.00	-2,500.00	66.66%
Travel and Transportation	-500.00	441.40	-400.00	0.00	-400.00	0.00%
Electricity	-1,500.00	1,637.76	-1,600.00	0.00	-1,650.00	3.12%
Sewer Charges	-300.00	294.00	-300.00	0.00	-300.00	0.00%
Transfers	0.00	529.00	0.00	0.00	0.00	0.00%
Machinery and Equipment	-500.00	0.00	-3,500.00	0.00	-2,500.00	-28.57%
Total Library Fund	-70,000.00	70,433.75	-73,500.00	19,810.19	-73,774.00	0.37%

SALARY, WAGE & BENEFIT SCHEDULE
AS OF JUNE 30, 2003

NAME	POSITION	YRS	RATE OF PAY	WAGES PAID	FICA 7.65%	PENSION	HEALTH BENEFITS	TOTAL COST
ADLER, MICHELLE E	CRYSTAL BEACH GATE/MAINT	T	7.25	1,392.60	106.63			1,499.23
ADREON, RYAN R	CRYSTAL BEACH MAINT/SWIM	T	7.25	2,594.75	198.60			2,793.25
BATEASE, JULIE M	CRYSTAL BEACH MAINT	T	6.50	300.88	23.02			323.90
BEAUREGARD, HEATHER M	P/T POLICE OFFICER(RET)	U	11.00	511.50	39.13			550.63
BEEZUP, MARK W	POLICE OFFICER (RET)	H	14.30	32,861.30	2,513.89	1,643.07	3,573.53	40,591.75
BOUTIN, GARY J	POLICE CHIEF	S	35,000.00	34,407.69	2,632.20	1,720.39	713.40	39,473.89
BOUTIN, LINDA B	LISTER(RET)	H	10.00	2,600.00	191.25			2,891.25
BROWN, EMILY E	CRYSTAL BEACH GATE SUB	T	7.25	50.75	3.88			54.63
BROWNELL, JENNIFER L	LIBRARY SUB	T	7.00	94.60	7.23			101.73
COLM, CLAUD	ZONING BD OF ADJUSTMENT(RET)	S	5/mtg	65.00	4.97			69.97
COMBS, KATHRYN A	CRYSTAL BEACH GATE SUB	T	7.25	38.25	2.77			39.02
COMBS, MELANIE J	ACCOUNTANT	S	7	25,832.00	2,510.48	1,974.50	9,298.15	35,373.63
DAVIDSON, BEVERLY G	TOWN MGR/ZONING ADMIN	S	4	45,710.00	4,488.43	3,433.74	2,244.27	50,563.44
DECKER III, CLARENCE J	HIGHWAY SUPERVISOR	S	5	32,982.00	3,296.53	2,519.64	4,628.87	41,731.87
DOOLITTLE, LAWRENCE R	CRYSTAL BEACH MAINT	T	7.25	1,080.25	82.64			1,162.89
ETTORI, BARBARA D	LISTER	H	2	10.00	10,462.00	800.34		11,262.34
ETTORI, THOMAS E	SELECTPERSON	S	500.00	500.00	38.25			538.25
FITCH, HEATHER J	LIBRARY SUB	T	7.00	57.75	4.42			62.17
FITCH, MEGAN V	ASST LIBRARIAN	H	12	12.79	15,534.12	1,158.36	1,032.79	17,755.27
FOWLER, KERRY W	HWY DRIVER SUB	T	10.61	355.45	27.19			382.64
FRANCIS-CLIFFORD, MARTHA J	REC COMM CHAIR	S	1,000.00	1,000.00	76.50			1,076.50
GALVIN, THERESE	LIBRARY SUB	T	7.00	119.00	9.10			128.10
GILBERT III, WILLIAM N	PLANNING COMM(RET)	S	5/mtg	80.00	6.12			86.12
GOYETTE, HEATH C	HWY MAINT/EQPT OPER	U	6	12.77	28,976.50	2,216.70	1,446.83	39,848.30
GREY, SARA C	ASST TOWN CLERK	H	3	9.88	1,238.73	94.76		1,333.49
GRIFFIS, THERESA M	TS PERMIT SALES	T	7.00	1,319.50	100.94			1,420.44
HARVEY, ALLISON	SECTY - POLICE	U	3	8.66	5,834.97	446.38	3,417.30	9,699.65
HITCHCOCK, HOLLY E	PLANNING COMM(RET)	S	5/mtg	50.00	3.83			53.83
HOOYL, RICHARD	WWTP ASST OPER	U	14	13.13	38,626.46	2,954.92	1,931.32	50,716.98
HOULE, HEATHER J	REC COMM DIRECTOR	S		900.00	900.00	68.85		968.85
HUNTLEY, ELLEN	TREASURER	S	10	9,906.00	9,887.22	741.07		10,428.29
IMMEL, CHRISTOPHER A	TREE WARDEN	S	1	15.00	165.00	12.82		177.82
JAKUBOWSKI, MARYANN	SECTY-TAX COLLECTOR	U	25	14.18	30,522.49	2,334.97	1,526.12	41,589.65
JAMESON, JANET L	ANIMAL CONTROL OFFICER(RET)	H	2	10.92	810.81	62.03		872.84
JONES, JANET L	LIBRARIAN	H	13	12.96	14,880.04	1,138.32		16,018.36
KELLER, TIMOTHY	ZONING BD OF ADJUSTMENT(RET)	S	5/mtg	70.00	5.36			75.36
KENT, ROBERT	HWY MAINT/EQPT OPER	U	10	12.96	30,123.08	2,304.41	1,506.15	43,231.78
KERBER, DALE H	P/T POLICE OFFICER	H	3	11.00	3,553.00	271.80		3,824.80
LAFLECHE-CHRISTIAN, ELLEN P	TOWN CLERK	S	3	25,482.00	2,547.67	1,948.74	1,272.38	32,950.18
LEAMY, JAMES	HEALTH OFCR	S	13	1,000.00	1,000.00	76.50		1,076.50
LITCHFIELD, ROY L	2ND CONSTABLE	H		11.00	55.00	4.21		59.21
LOOMIS, SILAS R	1ST CONSTABLE	H		12.50	4,979.00	380.89		5,359.89
LOWELL, JR KING	ZONING BD OF ADJUSTMENT(RET)	S	5/mtg	70.00	5.36			75.36
MARCELL, PHIL H	ZONING BD OF ADJUSTMENT(RET)	S	5/mtg	50.00	3.83			53.83
MARCILLE, ROBERT A	PLANNING COMM(RET)	S	5/mtg	60.00	4.59			64.59
MARR, DAVID E	LIBRARY SUB	T	7.00	14.00	1.07			15.07
MARR, IVY M	LIBRARY SUB	T	7.00	1,522.50	116.47			1,638.97
MARR, ZOE W	LIBRARY SUB	T	7.00	303.00	23.18			326.18
MARTIN, CINDY	REC COMM DIRECTOR	S	500.00	500.00	38.25			538.25
MORSE, APRILE	LISTER	H	12.00	2,937.00	224.68			3,161.68
NAVIN, RUTH A	LIBRARY SUB	T	7.00	588.00	44.95			632.95
ODAY, JOHN M	SELECTPERSON(RET)	S	500.00	500.00	38.25			538.25
POTTER, JILL M	SECTY-TWN MGR	H	10	9.00	13,409.70	1,025.84	670.49	15,555.47
PREVOST, TODD M	P/T POLICE OFFICER(RET)	H	1	11.00	2,134.00	163.25		2,297.25
PRITCHARD, THOMAS	HWY MAINT/EQPT OPER	U	10	12.96	29,412.40	2,250.05	1,470.52	40,339.34
ROOT, JOSEPH E	TRANSFER STATION OPER	U	5	11.64	25,393.61	1,942.61	1,269.68	35,812.17
ROOT, MARY L	TS PERMIT SALES	T	7.00	752.50	57.57			810.07
SHEPARD, ELIZABETH C	SELECTPERSON(RET)	S	500.00	500.00	38.25			538.25
SHERWIN, BRUCE W	POLICE OFFICER	U	13.87	7,152.87	547.19	357.64	69.18	8,126.89
SPAULDING, ROGER V	SELECTPERSON	S	600.00	500.00	38.25			538.25
STEDMAN, JUSTIN H	POLICE OFFICER(RET)	U	14.30	22,629.32	1,731.14	1,131.47	2,311.44	27,803.37
STEVENS, SCOTT A	P/T POLICE OFFICER	H	4	11.00	2,739.00	206.53		2,945.53
TRACEY, EDWARD	WWTP SUPERVISOR	U	9	15.58	43,507.24	3,328.30	2,175.36	52,584.44
TRUDO, NANCY L	LISTER	H	10.00	2,477.50	189.53			2,667.03
WARD, ROBERT B	TOWN MECHANIC	U	3	14.30	32,078.99	2,454.12	1,604.00	45,436.26
WILLIAMS, COLIN	ROUSTAWWTP JR GR OPER	U	1	8.24	22,249.35	1,702.08	8,967.46	34,031.37
WILLIAMS SR, STEPHEN J	ROUSTABOUT TSHWY	U	2	8.53	19,369.82	1,481.78	966.49	31,118.25
TOTAL SALARIES, WAGES, & BENEFITS				636,727.45	48,709.65	26,990.10	106,244.40	818,671.51
NOTE: U = Union Employee S = Salaried Employee H = Hourly Position T = Temporary Position								

TREASURER'S REPORT

OPERATING ACCOUNT

Cash on Hand and In Banks 7/1/02		\$ 271,418.03
Plus Receipts 7/1/02-6/30/03	6,309,038.70	
Plus Deposits in Transit	<u>32,263.75</u>	
Total Cash Available		\$ 6,612,720.48
Less Expenditures 7/1/02-6/30/03	(6,174,493.98)	
Cash on Hand and In Banks 6/30/03		\$ 438,226.59

SINKING FUND

Cash in Banks 7/1/02		\$ 361,729.33
Plus Receipts 7/1/02-6/30/03	\$ 92,264.99	
Total Cash Available		\$ 453,994.32
Less Expenditures 7/1/02-6/30/03	(54,770.42)	
Cash in Banks 6/30/03		\$ 399,223.90

Ellen L. Huntley
Treasurer

TAX & SEWER COLLECTION SUMMARY

CURRENT REAL ESTATE & PERSONAL PROPERTY

Original Amount Billed \$5,049,025.28

Adjustments:

Additions	2,143.72
Deletions	<u>(2,740.63)</u>

Adjusted Total Amount to Collect \$5,048,428.37

Collections (4,855,488.91)

Refund Adjustment 0.00

Small Balance Adjustments (6.66)

Total Outstanding Delinquent Taxes as of 6/30/03 \$192,932.80

DELINQUENT REAL ESTATE & PERSONAL PROPERTY

For Collection 07/01/02 \$199,969.37

Adjustments:

Abatements	<u>0.00</u>
------------	-------------

Adjusted Total Amount to Collect \$199,969.37

Collections (190,869.76)

Small Balance Adjustments 0.00

Total Outstanding Delinquent Taxes as of 6/30/03 \$9,099.61

TOTAL OUTSTANDING TAXES AS OF 06/30/03 \$202,032.41



CURRENT SEWER

Original Amount Billed \$311,216.64

Adjustments:

Additions	76,917.69
Deletions	<u>(3,638.34)</u>

Adjusted Total Amount to Collect \$384,495.99

Small Balance Adjustment (2.25)

Collections (365,673.81)

Total Outstanding Sewer as of 06/30/03 \$18,819.93

DELINQUENT SEWER

For Collection 07/01/02 \$16,128.37

Adjustments:

Additions	0.00
Deletions	<u>0.00</u>

Adjusted Total Amount to Collect \$16,128.37

Small Balance Adjustments 0.00

Collections (12,744.87)

Total Outstanding Delinquent Sewer as of 06/30/03 \$3,383.50

TOTAL OUTSTANDING SEWER AS OF 06/30/03 \$22,203.43

GRAND LIST CATEGORIES

The following is a breakdown by categories of the 2003/2004 Grand List as of April 1, 2003:

	Number of Parcels	Grand List Value
Residential Properties	1,268	110,543,605
Seasonal Properties	544	53,421,277
Commercial Properties	125	19,829,890
Parcels of Open Land	443	9,992,432
Utilities Properties	6	2,756,856
Farm Properties	15	1,993,461
Industrial Properties	<u>7</u>	<u>2,709,005</u>
	2,408	201,246,526

TAX RATE CALCULATION 2003 - 2004

	School			Total
	Town	Statewide	Local	
Amount to be raised by taxes	1,064,802	2,993,669	1,249,587	5,308,058
Municipal & Education Grand List (@ 07/17/03)	2,014,512.15	2,015,908.86	2,015,908.86	
Tax Rate = $\frac{\text{Amt to be raised by taxes}}{\text{Grand List}}$	0.52857	1.48502	0.61986	2.63345
(rounded)	0.5286	1.485	0.6199	2.63350
Grand List	2,014,512.15	2,015,908.86	2,015,908.86	
x Tax Rate	0.5286	1.485	0.6199	2.63350
Total to be raised by taxes (rounded)	1,064,871.12	2,993,624.66	1,249,661.90	5,308,157.68
Variance (due to rounding)	69.12	-44.34	74.90	99.68

TRUSTEES OF PUBLIC FUNDS

I. DETAIL OF COMPONENT FUNDS:

	<u>Fund Balance</u> 6/30/02	<u>Component</u> Deposits	<u>Component</u> Withdrawal	<u>Interest</u> Credited	<u>Interest</u> Withdrawn	<u>Fund Balance</u> 6/30/03
BENEFITS:						
Town of Castleton (unallocated)	\$213,925.68		(1,155.14)	8,450.48	(8,450.48)	212,770.54
Castleton Free Library	14,723.98			594.85		15,318.83
Library - Hugh Cook Fund	122,958.52			4,967.52		127,926.04
Cemetery Association	105,896.06	3,010.00	(17,846.60)	3,903.40	(3,903.40)	91,059.46
Total in Components	457,504.24	3,010.00	(19,001.74)	17,916.25	(12,353.88)	447,074.87
Total in Reserve	517.79			1,414.30		1,932.09
TOTAL ASSETS	\$458,022.03	3,010.00	(19,001.74)	19,330.55	(12,353.88)	449,006.96

II. FUND PERFORMANCE:

Book Value of Securities, 6/30/02	\$332,428.87					
2002 Accrued Interest Received				(690.31)		
1 Security MAT				(47,000.00)		
Gain/Loss Over Book				(192.65)		
Book Value, Securities BOT				126,101.68		
2003 Accrued Interest Receivable				0		
Book Value of Securities, 6/30/03						\$410,647.59
Cash and Equivalents:						
Certificate of Deposit, 6/30/02	\$50,000.00					
Certificate of Deposit, 6/30/03						\$0.00
Money Market Account, 6/30/02	\$75,556.76					
New Component Funds				3,010.00		
Certificate of Deposit, MAT				50,000.00		
Interest & Dividends Deposited				6,415.96		
Transfer Interest from Brokerage Account				9,730.55		
Subtotal Receipts				69,156.51		
Brokerage Account, 6/30/02	\$36.40					
1 Securities MAT				47,000.00		
Interest & Dividends Deposited				13,797.55		
Transfer from Money Market Account				75,000.00		
Subtotal Receipts				135,797.55		
TOTAL RECEIPTS					204,954.06	
Money Market Account						
Component Interest Withdrawn				(12,353.89)		
Component Principal Withdrawn				(19,001.73)		
Transfer to Brokerage Account				(75,000.00)		
Subtotal Withdrawals				(106,355.62)		
Balance, 6/30/03						\$38,357.65
Brokerage Account						
Securities BOT				(126,101.68)		
Transfer Interest to Money Market Account				(9,730.55)		
Subtotal Withdrawals				(135,832.23)		
Balance, 6/30/03						\$1.72
TOTAL WITHDRAWALS					(242,187.85)	
TOTAL ASSETS, 6/30/02	\$458,022.03					
TOTAL ASSETS, 6/30/03						\$449,006.96

Frank S. Williams
8/1/03

[Signature]
8/1/03

CASTLETON
TOWN
SCHOOL DISTRICT

WARNING

Castleton Town School District Meeting

March 2, 2004

The legal voters of the Town School District of the Town of Castleton, in the County of Rutland and State of Vermont, are hereby warned to meet at the Castleton Village School in Castleton, Vermont on March 1, 2004 at 7:00 P.M. to transact the following business:

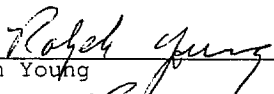
- Article 1. To act on the report of the Town School District Officers.
- Article 2. To establish salaries as budgeted and payment of other school related expenses for the Directors and other elected Officers of the Town School District.
- Article 3. To see if the Town School District will authorize the School Directors to borrow money to meet the current expenses of the District until funds can be realized from the State of Vermont.
- Article 4. To have presented by the Board of Directors their estimates of the expenses for the ensuing year. This is a public informational hearing regarding the budget and other articles (6 through 12).
- Article 5. To transact any other business that may lawfully come before the meeting.

The meeting will then be adjourned to March 2, 2004, for the purpose of voting by Australian ballot at the Castleton Village School on the remaining articles (6 through 12).

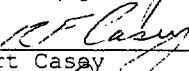
- Article 6. To elect two School Directors for a term of one year each, and one School Director for a term of three years to the Castleton Town School Board.
- Article 7. To elect three School Directors for terms of three years each to the Castleton/Hubbardton Union School Board.
- Article 8. To elect one School Director to fill the remaining unexpired two years of a three-year term to the Fair Haven Union High School Board.

- Article 9. To see if the Town School District will vote scholarship(s) totaling \$1,500 to a worthy Castleton student(s) seeking further education after completing high school.
- Article 10. To see if the Town School District will vote scholarship(s) totaling \$1,500 to a worthy Castleton student(s) seeking further education after completing high school - this scholarship to be titled the Athleen Wells Memorial Scholarship.
- Article 11. To see if the Town School District will authorize the Board of Directors to reserve an amount of \$27,500 in a special reserve fund to be utilized by the Board for the sole purpose of defraying the cost of purchasing a school bus whenever the Board deems it necessary.
- Article 12. Shall the voters of the Castleton Town School District appropriate \$469,150. necessary for the support of its schools for the year beginning July 1, 2004?

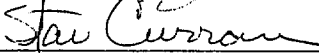
Dated at Castleton, Vermont this 7th day of January, 2004.



Ralph Young




Robert Casay



Stanley Curran



Timothy Gilbert



Mark Rampone

SCHOOL DIRECTORS

NOTE: Ballot boxes will be open at 8:00 A.M. and will close at 7:00 P.M. on Tuesday, March 2, 2004.

**MINUTES
TOWN SCHOOL DISTRICT MEETING
MARCH 3 & 4, 2003**

The legal voters of the Town School District of the Town of Castleton, in the County of Rutland and State of Vermont, met as warned at the Castleton Village School on March 3, 2003 and transacted the following business:

The meeting was called to order at 7:00 P.M. by Moderator John D. Burke.

ARTICLE 1: (REPORT OF OFFICERS) Motion was made by Ken Flowers and seconded to accept the report as printed. Motion voted on and so carried.

ARTICLE 2: (SALARIES) Motion made by Ken Flowers and seconded to establish salaries as budgeted and payment of other related expenses for the Directors and other elected Officers of the Town School District. Motion voted on and so carried.

ARTICLE 3: (BORROW MONEY) Motion made by Ellen Huntley and seconded to borrow money to meet the current expenses of the District until funds can be realized from the State of Vermont. Motion voted on and so carried.

ARTICLE 4: (DISCUSS EXPENSES) Motion made by Ken Flowers to discuss budget (articles 6 through 12). Motion seconded, voted on and so carried.

DISCUSSION OF THE FOLLOWING ARTICLES ARE ON TAPE IN THE TOWN OFFICE.

ARTICLE 10: (\$1000 SCHOLARSHIP)

Results:	YES 546	NO 110	So voted
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ARTICLE 11: (ATHLEEN WELL \$1000 MEMORIAL SCHOLARSHIP)

Results:	YES 544	NO 111	So voted
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ARTICLE 12: (BUS PURCHASE RESERVE FUND \$27,500)

Results:	YES 452	NO 205	So voted
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ARTICLE 13: (BUDGET 2003 - 2004 \$377,030)

Results:	YES 400	NO 257	So voted
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Respectfully submitted,



Ellen P. LaFleche, Clerk

SCHOOL BOARD REPORT

The Castleton School Board directs the transportation and special education needs of the town's resident school age children. We operate a fleet of fourteen busses, making nine daily runs and two mid-day runs to accommodate the district's kindergarten classes. We own twelve regular buses and two handicap-accessible vans. This gives us three regular spares and a spare van to cover breakdowns and emergencies. The busses are also used for many extracurricular trips and are compensated at a rate of \$1.50 per mile by the Castleton/Hubbardton Union School District.

Mrs. Judy Ouellette coordinates our drivers and routes. Our mechanic, Mr. Kelly Bissette, maintains our busses. The busses are based and maintained at the Castleton Highway Department garage. Out of our budget, \$10,000. is paid to the Town of Castleton to defray the costs of our use of the garage.

Much cooperation between the town crew and our bus crew is necessary to achieve the best results for the town residents. Conflicts arise periodically, but ongoing dialogue between the school board and select board, as well as communication between the Town Manager and School District Superintendent has resolved most difficulties.

Our goal is to best serve the town taxpayers, however that may be accomplished. Alternatives have been suggested, including creating a separate facility for our busses, particularly because both operations continue to expand. We believe, at least for the affordable and foreseeable future, our current system works best for our town.

For the 2004-2005 school year, the transportation expenditures in our budget total \$259,460. and the special education costs are budgeted at \$94,606. These two totals, along with the remaining Castleton Town School District expenditures, total a school district budget for 2004-2005 of \$469,150. All other assessments charged to our town, from the union schools to which we send our resident students, amount to a total budget of \$5,834,451.

After many years of awarding the two town scholarships in the amount of \$1,000. each, we have raised the award to \$1,500. These awards are given to selected students who wish to further their education beyond high school.

We also present a separate article asking for \$27,500. to put into a sinking fund toward the purchase of new busses as needed. This year we purchased a new seventy-seven-passenger bus at a cost of \$58,418. The sinking fund balance currently stands at \$19,790.

We welcome residents at our monthly meetings, held the first Wednesday of every month at the Castleton Elementary School, at 6:30 p.m. We are open to comments, questions, criticisms, and suggestions any time, as we pursue our goals of efficient service to the taxpayers and safe transportation to our students.

Respectfully submitted,
Ralph Young, Chair
Robert Casey
Stanley Curran
Timothy Gilbert
Mark Rampone

SUPERINTENDENT'S REPORT

With the start of a new school year, we have begun to understand the implications of the Federal No Child Left Behind Act, which was enacted in January 2002. This law dramatically increases the Federal Government's role in four areas of K – 12 education:

- 1) Accountability for what every child should learn in reading, math, and science (as reflected in test results);
- 2) Local control over federal education dollars;
- 3) Funding for teaching programs and methods that work; and
- 4) Parental options.

One of the areas that the No Child Left Behind Act places significant emphasis on is teacher quality as a factor in improving student performance. As such, the law imposes standards requiring teachers of core academic subjects (English, reading or language arts, mathematics, science, foreign languages, civics and government, economics, arts, history, and geography) to be "highly qualified".

Paraprofessionals are also affected by this law, referring to highly qualified staff. They must have completed at least two years of study at an institution of higher education or obtained an associate's degree or pass a rigorous assessment. The No Child Left Behind Act will have an increasingly profound influence on public education over the next decade as each area of implementation is reached. In the end, all students must be proven proficient in all of the State's academic standards within the next 12 years. High-stakes testing, federal government intervention, accountability, and curriculum uniformity will be regular discussion topics in schools.

There is a new education finance law in effect. This law, called Act 68, is the new education funding law, which replaces Act 60 of 1997. It creates a simpler education funding system, based on a split grand list. The new system begins in fiscal year 2005 and will affect property tax bills beginning in the summer of 2004. The new act:

- Repeals the "sharing pool";
- Splits the education grand list into two parts: homestead and all other property;
- Taxes homesteads at an adjustable rate, adjusted within each district to correspond to the district's education spending;
- Taxes non-residential property at a uniform statewide rate;
- Maintains income sensitivity with very few changes.

Assessment/Student Performance

The No Child Left Behind (NCLB) Act requires states to put into place a series of measurable objectives about student performance that states, school districts and schools are expected to meet, as well as a series of reporting mechanisms to measure progress. Performance is measured by the progress of schools and districts in making adequate yearly progress in applying the same high standards of academic achievement to all public elementary and secondary school students.

The NCLB Act is designed to help all students meet high academic standards by requiring that states create annual assessments that measure what children know and can do in reading and math in grades three through eight. These tests, based on challenging state standards, will allow parents, educators, administrators, policymakers, and the general public to track the performance of every school in the nation. Data will be disaggregated for students by poverty levels, race,

ethnicities, disabilities, and limited English proficiencies to ensure that no child – regardless of his or her background – is left behind.

The Addison-Rutland Supervisory Union (ARSU) is committed to helping all children achieve state standards and to using different types of data to help make decisions that improve student and school performance. Through the use of data-driven decision-making, the Supervisory Union will be able to make comparisons and to develop goals that more clearly identify our strengths and weaknesses, a vital ingredient in efforts to improve teaching and learning. In addition, the decision-making process will allow us to focus on the following important components of effective school improvement:

- Changing Beliefs and Attitudes That All Children Can Learn
- Professional Development
- Interventions and Curricular Decisions
- Using Data to Create School Improvement Plans and Assess Programs
- Allocating District Resources

What follows are a few of the results of the assessments given to students in ARSU, including the New Standards Reference Examination (NSRE) in English/Language Arts and Mathematics for grades 4, 8, and 10; the Vermont Developmental Reading Assessment (VT – DRA) for grade 2; and the Stanford Achievement Test – Ninth Edition (SAT-9) for grades 1, 3, 5, 6, 7, 9, and 11. District demographic summaries are also provided in the areas of gender and free and reduced lunch/milk status.

New Standards Reference Examination

The NSRE represents a way to measure student achievement using Performance Standards, which say what students should be able to do at different points in their educational careers. This reference to standards differs from reference to norms that assess how well students perform compared to other students. For example, a low score in Mathematics Conceptual Understanding on the NSRE means that a student may not have understood the concepts they should have at their grade level. The same student might score above national averages on a norm-referenced test if students across the nation are weak in conceptual understanding.

The NSRE results are reported as profiles. The profiles map directly to the Performance Standards or to clusters of standards. In mathematics the profile has three parts:

- 1.) Skills
- 2.) Conceptual Understanding
- 3.) Problem Solving

In English/Language Arts, the profile has four parts:

- 1.) Reading: Basic Understanding
- 2.) Reading: Analysis & Understanding
- 3.) Writing: Effectiveness
- 4.) Writing: Conventions

Scores for the NSRE are reported for each cluster and determined according to the following scale:

- *Achieved the Standard With Honors*
-A student performs at a higher level than the standard on a consistent basis.
- *Achieved the Standard*
-A student performs at the level of the standard on a consistent basis.

- *Nearly Achieved the Standard*
-A student shows some evidence of performing at the level of the standard, but overall, the performances do not consistently meet the standard.
- *Below the Standard*
-A student shows some attempt to respond but the number of successful responses is minimal, and, all too often, the responses are incomplete.
- *Little Evidence of Achievement*
-A student shows almost no attempt to respond, as evidenced by numerous blank answers, entirely unsuccessful answers, and incomplete answers.

Vermont Developmental Reading Assessment

The VT-DRA is an individually administered, standards-based reading assessment given to 2nd graders. It requires a student to demonstrate evidence of the ability to comprehend grade-appropriate materials and to make connections among various parts of the text. The VT-DRA assesses the following standards:

***VT Standard 1.2 – Reading Accuracy**

- Students read grade-appropriate material with at least 90% accuracy, in a way that makes meaning clear.

***VT Standard 1.3 – Reading Comprehension**

- Students read for meaning, demonstrating both initial understanding and personal response to what is read.

Proficiency levels on the VT-DRA include:

<u>Level</u>	<u>Students successfully:</u>
Achieved the Standard With Honors	Read with 94% accuracy at a third grade level or higher and demonstrate fluency in oral reading.
Achieved the Standard	Read with 94% accuracy at a late second grade level of difficulty.
Nearly Achieved the Standard	Read with at least 92% accuracy at late first to mid-second grade level of difficulty.
Below the Standard	Read with at least 90% accuracy at a primer to mid-first grade level of difficulty.
Little or No Evidence of Meeting the Standard	Read with at least 90% accuracy at a pre-primer level of difficulty or respond to familiar print.

Stanford Achievement Test

The Stanford Achievement Test, Ninth Edition (SAT 9) includes both multiple-choice and open-ended assessments for greater coverage of the depth and breadth of student achievement. Scores are reflected using national Normal Curve Equivalent (NCE) scores and Performance Standard percentages.

A Normal Curve Equivalent score is a direct conversion from percentile rank and is a standard score resulting from the division of the normal curve into 99 equal units. It is a standard score with a known mean and standard deviation, such that NCE scores of 1, 50 and 99 correspond to percentile ranks of 1, 50 and 99 respectively.

Performance Standards on the SAT 9 are content-referenced scores that reflect what students know and should be able to do in given subject areas. There are four categories or levels of student performance.

Level 1 - indicates little or no mastery of fundamental knowledge and skills.

Level 2 - denotes partial mastery of the knowledge and skills that are fundamental for satisfactory work. At the high school level, that is higher than minimum competency skills.

Level 3 - represents solid academic performance, indicating that students are prepared for the next grade level. At the high school level, this indicates preparedness for democratic citizenship, responsible adulthood, and productive work.

Level 4 - signifies superior performance beyond grade-level mastery. At the high school level, this shows readiness for rigorous college courses, advanced technical training, or employment requiring advanced academic achievement.

Overview of 2003 Assessment Results

Reading

- 75% of ARSU grade two students met or exceeded the standard with 41% reading and comprehending at the third grade level or higher. In addition, fewer than 15% of all students fell below the standard.
- ARSU students in grade four have shown consistently strong performance in basic reading skills, with more than 75% meeting the standard or achieving it with honors. 10% of student fell below the standard.
- 65% of ARSU eighth graders met the basic standard, and 10% fell below the standard.
- Only 47% of ARSU tenth grader students met or exceeded the standard compared to 55% at the State level. 9% fell below the standard. Significant improvement still needs to happen at this level.

Writing

- Approximately 38% of our grade four students met the writing standard in Effectiveness and 59% met the standard in Conventions, compared to State averages of 48% in both. We are concerned that an average of 29% fell below the standard in the last two years.
- 59% of ARSU eighth graders met the standard in Effectiveness, 51% met the standard in Conventions. 4% fell below the standard in Effectiveness, 11% in Conventions.
- 37% of ARSU tenth graders met the standard in Effectiveness, 76% in Conventions. 4% fell below the standard in Effectiveness and 6% in Conventions.

Mathematics

- 73% of ARSU fourth graders met the standard for Skills, 40% for Concepts, and 37% for Problem Solving. The State averages were 73% (Skills), 46%(Concepts), and 41% (Problem Solving).
- 68% of ARSU eighth graders met the standard for Skills, 44% for Concepts, and 54% for Problem Solving. The State averages were 67% (Skills), 40% (Concepts), and 48% (Problem Solving).
- 54% of ARSU tenth graders met the standard for Skills, 33% for Concepts, and 32% for Problem Solving. The State averages were 62% (Skills), 42% (Concepts) and 42% (Problem Solving). These scores were an improvement from 2002, but are still of great concern, especially when looking at the percentages of students who did not meet the standard at the 10th grade level (35% in Skills, 34% in Concepts, and 63% in Problem Solving).

Stanford Achievement Test

- The following percentage of students scored in the solid academic to superior performance levels on the Stanford Achievement Tests:

<u>Grade</u>	<u>Reading</u>	<u>Writing</u>	<u>Math</u>
1	71%	63%	73%
3	55%	36%	36%
5	45%	37%	38%
6	38%	22%	32%
7	53%	35%	37%
9	36%	17%	33%
11	35%	20%	11%

Gender & Free and Reduced Lunch/Milk Status

- In 2003, females outperformed males in every category at each level on the NSRE's with the exception of Math Concepts in grade 10. The most significant differences were seen in English/Language Arts at the 10th grade level.
- Students participating in the Free and Reduced Lunch/Milk programs tended to have higher percentages of students falling below the standard in reading, writing and mathematics, scoring as follows in 2003:

		<u>% Below the Standard</u>		
		<u>Reading</u>	<u>Writing</u>	<u>Mathematics</u>
Free and Reduced Lunch/Milk	4th	18%	45%	39%
	8th	25%	18%	43%
	10th	18%	6%	55%
No Assistance	4th	11%	32%	26%
	8th	7%	4%	22%
	10th	15%	3%	30%

Concluding Summary

The Addison-Rutland Supervisory Union Office has seen a few new changes this year. One big change is that our office has relocated from the Town Hall building in Fair Haven to 49 Main Street in Fair Haven. This move has culminated with the ARSU School Board looking at space, facilities, and location for the past five years. This new location has provided the district with sufficient office space for their workers, storage space, conference space, and easy accessibility.

I would also like to welcome Wendy Savery, the new Assistant Superintendent, to the district. Wendy has been a high school social studies teacher, learning specialist, and special education administrator. She comes to us from Middlebury, Vt., where she lives with her husband and two children.

We commend and congratulate the following recipients of this year's special awards. Laurel Cecil and Tricia Dudley each received the UVM Outstanding Teacher Award. Sally deLancey, Maureen Faryniarz, Susan McKelvie, Robin Herrick, and Dick Luzer, each received the ARSU Outstanding Teacher Award. The Benson Even Start Program and The Fair Haven Grade School's Student Support Team, each received the ARSU Executive Award. Linda Blackbird, Christy Alger, Danielle Sweatt, Sally Corey, and Gail McGann, each received the ARSU Instructional Assistant Award. Steve Bruyneel, Sally Moore, Fran Bowen, Marion Munger, Judy Ouellette, and Bea Laramie of the Fair Haven Rescue Squad, each received the ARSU Special Service Award. Jacquelyn Sawin, Tracy Hardiman, Ed Dechen, Paul Christensen, and Barbara Papandrea, each received the ARSU Substitute of the Year Award.

Respectfully submitted,

Ronald C. Ryan
Superintendent of Schools

ADDISON-RUTLAND SUPERVISORY UNION
District Assessment Summary
2002 & 2003

New Standards Reference Examination – English/Language Arts

Percentages at Each Performance Level

Year & Number of Students Reported (N) & Grade	READING			WRITING		
	<i>Basic Understanding</i>			<i>Effectiveness</i>		
	Little	Nearly	Standard Honor	Little	Nearly	Standard Honor
2003						
Gr. 4, N = 125	0%	14%	10%	57%	20%	1%
STATE	0%	8%	11%	57%	23%	0%
Gr. 8, N = 146	0%	10%	24%	64%	1%	0%
STATE	0%	9%	29%	60%	2%	0%
Gr. 10, N = 146	1%	8%	45%	43%	4%	1%
STATE	1%	10%	34%	50%	5%	0%
2002						
Gr. 4, N = 143	0%	10%	16%	64%	10%	1%
STATE	0%	6%	13%	63%	17%	0%
Gr. 8, N = 129	0%	9%	26%	65%	0%	0%
STATE	0%	10%	25%	63%	2%	0%
Gr. 10, N = 115	3%	8%	37%	51%	2%	0%
STATE	1%	10%	36%	51%	2%	0%
Conventions						
	Little	Below	Nearly	Standard Honor	Little	Below
	0%	30%	11%	56%	3%	4%
	0%	27%	11%	58%	4%	1%
	1%	10%	38%	50%	1%	3%
	3%	10%	35%	48%	4%	0%
	0%	4%	19%	60%	16%	0%
	0%	6%	17%	53%	24%	0%
Effectiveness						
	Little	Below	Nearly	Standard Honor	Little	Below
	1%	43%	18%	38%	0%	0%
	0%	23%	17%	57%	3%	0%
	0%	4%	37%	55%	4%	0%
	1%	4%	29%	64%	2%	1%
	1%	11%	51%	35%	2%	0%
	1%	13%	44%	39%	5%	0%
Interpretation						
	Little	Below	Nearly	Standard Honor	Little	Below
	1%	13%	24%	55%	7%	0%
	0%	7%	23%	60%	10%	0%
	0%	18%	43%	32%	6%	0%
	0%	17%	47%	29%	7%	0%
	1%	18%	43%	38%	1%	0%
	0%	18%	38%	43%	1%	0%
Analysis & Interpretation						
	Little	Below	Nearly	Standard Honor	Little	Below
	1%	10%	31%	55%	4%	0%
	0%	8%	24%	62%	5%	0%
	0%	16%	47%	33%	3%	0%
	0%	18%	42%	36%	5%	0%
	0%	12%	43%	44%	1%	0%
	0%	18%	34%	47%	1%	0%
Effectiveness						
	Little	Below	Nearly	Standard Honor	Little	Below
	1%	35%	17%	43%	5%	1%
	0%	24%	19%	46%	11%	0%
	0%	4%	39%	52%	5%	2%
	0%	5%	37%	58%	4%	1%
	1%	6%	43%	44%	6%	0%
	1%	9%	47%	39%	4%	0%
Conventions						
	Little	Below	Nearly	Standard Honor	Little	Below
	1%	30%	21%	44%	4%	0%
	0%	18%	22%	55%	5%	0%
	2%	10%	38%	49%	2%	0%
	1%	8%	38%	50%	3%	0%
	0%	3%	17%	61%	18%	0%
	0%	4%	21%	56%	19%	0%

ADDISON – RUTLAND SUPERVISORY UNION
District Assessment Summary
2002 & 2003

New Standards Reference Examination – Mathematics

Percentages at Each Performance Level

Year & Number of Students Reported (N) & Grade		Mathematical Skills				Mathematical Concepts				Mathematical Problem Solving						
		Little Below Nearly Standard Honors				Little Below Nearly Standard Honors				Little Below Nearly Standard Honors						
2003																
Gr. 4, N = 128	ARSU	1%	8%	19%	63%	10%	1%	30%	29%	27%	13%	13%	43%	7%	23%	14%
	STATE	0%	7%	20%	55%	18%	0%	25%	29%	34%	12%	7%	45%	8%	24%	17%
Gr. 8, N = 144	ARSU	2%	8%	22%	42%	26%	12%	26%	18%	30%	14%	13%	21%	13%	44%	10%
	STATE	1%	12%	20%	43%	24%	13%	26%	21%	24%	16%	14%	25%	13%	37%	11%
Gr. 10, N = 140	ARSU	11%	24%	10%	36%	18%	2%	32%	33%	29%	4%	14%	49%	4%	29%	3%
	STATE	8%	24%	6%	35%	27%	4%	22%	32%	33%	9%	15%	35%	8%	36%	6%
2002																
Gr. 4, N = 143	ARSU	0%	9%	20%	58%	13%	1%	28%	38%	32%	1%	15%	51%	17%	15%	3%
	STATE	0%	8%	21%	47%	24%	0%	19%	36%	38%	7%	8%	40%	19%	21%	11%
Gr. 8, N = 130	ARSU	1%	9%	19%	38%	33%	14%	26%	22%	27%	12%	16%	32%	11%	33%	8%
	STATE	1%	10%	21%	33%	36%	15%	27%	19%	24%	14%	15%	32%	10%	31%	11%
Gr. 10, N = 108	ARSU	3%	22%	12%	19%	44%	6%	24%	28%	24%	18%	18%	27%	15%	29%	12%
	STATE	4%	23%	10%	31%	32%	5%	30%	26%	26%	13%	17%	34%	14%	27%	8%

Vermont Developmental Reading Assessment (VT-DR4)

Percentage at Each Performance Level

Year & # Students Reported (N)		Little Evidence of Achievement		Below the Standard		Nearly Achieved the Standard		Achieved the Standard		Achieved the Standard With Honors	
		ARSU	STATE	ARSU	STATE	ARSU	STATE	ARSU	STATE	ARSU	STATE
2003	N = 119	5%	4%	9%	4%	11%	10%	34%	35%	41%	47%
2002	N = 120	6%	4%	4%	4%	10%	11%	36%	35%	44%	46%

Stanford Achievement Test, Ninth Edition – Total Reading & Language

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ADDISON – RUTLAND SUPERVISORY UNION
District Assessment Summary
2002 & 2003

Stanford Achievement Test, Ninth Edition

Subtests / Grade / Year / # Students Reported (N) / National NCE	Performance Standards Percent in Each			
	Level 1	Level 2	Level 3	Level 4
TOTAL MATHEMATICS				
Gr. 1 2003 N = 104; NCE = 67.8	4%	23%	44%	29%
Gr. 1 2002 N = 77; NCE = 60.4	6%	30%	47%	17%
Gr. 3 2003 N = 115; NCE = 61.8	28%	35%	26%	10%
Gr. 3 2002 N = 115; NCE = 58.5	16%	34%	34%	17%
Gr. 5 2003 N = 139; NCE = 49.1	26%	36%	34%	4%
Gr. 5 2002 N = 120; NCE = 52.7	30%	29%	34%	7%
Gr. 6 2003 N = 111; NCE = 53.7	35%	32%	25%	7%
Gr. 6 2002 N = 139; NCE = 59.4	26%	32%	38%	4%
Gr. 7 2003 N = 164; NCE = 61.4	23%	39%	35%	2%
Gr. 7 2002 N = 156; NCE = 61.0	28%	37%	29%	7%
Gr. 9 2003 N = 135; NCE = 62.5	29%	38%	26%	7%
Gr. 9 2002 N = 153; NCE = 59.5	22%	43%	31%	3%
Gr. 11 2003 N = 113; NCE = 56.7	58%	31%	9%	2%
Gr. 11 2002 N = 143; NCE = 51.1	68%	20%	10%	2%

ADDISON – RUTLAND SUPERVISORY UNION District Demographic Summary 2002 & 2003

GENDER – NSRE English/Language Arts

Percentage Performing at Each Level – Female/Male

Year & % Students Reported (N)	READING										WRITING										Conventions													
	Basic Understanding										Analysis & Interpretation										Effectiveness										Little Below Nearly Stndr Honor			
	Little	Below	Nearly	Stndr	Honor	Little	Below	Nearly	Stndr	Honor	Little	Below	Nearly	Stndr	Honor	Little	Below	Nearly	Stndr	Honor	Little	Below	Nearly	Stndr	Honor									
2003																																		
Gr. 4 Female 46%/Male 54%	0/0	11/16	9/10	54/59	26/15	0/1	12/13	21/26	53/57	14/1	0/1	28/56	19/18	53/25	0/0	0/0	25/34	12/10	60/53	4/3														
Gr. 8 Female 49%/Male 51%	0/0	11/9	19/28	67/62	3/0	0/0	19/18	35/51	38/27	8/4	0/0	3/5	35/39	58/51	4/4	0/1	8/12	39/56	51/49	1/1														
Gr. 10 Female 47%/Male 53%	0/1	6/9	35/53	50/37	9/0	0/1	12/23	35/50	51/26	1/0	0/3	4/17	49/53	43/28	4/0	0/0	3/5	13/24	57/63	2/6/8														
2002																																		
Gr. 4 Female 48%/Male 52%	0/0	7/14	12/20	68/59	13/7	0/1	9/11	26/35	59/50	6/3	0/1	17/51	17/16	57/30	9/1	1/0	20/39	16/26	55/34	7/1														
Gr. 8 Female 50%/Male 50%	0/0	6/11	20/33	74/56	0/0	0/0	12/20	38/56	43/23	6/0	0/0	0/8	35/42	57/47	8/3	0/3	6/14	63/26	32/6	2/2														
Gr. 10 Female 53%/Male 47%	2/4	5/11	33/41	57/44	3/0	0/0	11/13	39/46	49/39	0/2	0/2	5/7	33/54	56/31	7/6	0/0	3/4	10/26	67/54	20/17														

GENDER – NSRE Mathematics

Percentage Performing At Each Level – Female/Male

Year & % Students Reported (N)	Mathematical Skills					Mathematical Concepts					Problem Solving				
	Little	Below	Nearly	Standard	Honors	Little	Below	Nearly	Standard	Honors	Little	Below	Nearly	Standard	Honors
2003															
Gr. 4 Female 45%/Male 55%	0/1	11/6	14/23	68/58	7/13	0/1	30/30	30/28	25/30	16/11	11/14	30/54	11/4	35/14	14/14
Gr. 8 Female 50%/Male 50%	3/1	7/8	17/28	46/39	28/24	14/10	29/24	15/21	33/26	8/19	11/14	21/21	13/13	50/38	6/15
Gr. 10 Female 46%/Male 54%	6/16	22/27	11/9	42/32	20/16	3/1	26/37	31/35	34/25	6/1	11/17	49/49	2/7	35/24	3/3
2002															
Gr. 4 Female 45%/Male 55%	0/1	11/6	14/23	68/58	7/13	0/1	30/30	30/28	25/30	16/11	11/14	30/54	11/4	35/14	14/14
Gr. 8 Female 50%/Male 50%	3/1	7/8	17/28	46/39	28/24	14/10	29/24	15/21	33/26	8/19	11/14	21/21	13/13	50/38	6/15
Gr. 10 Female 53%/Male 45%	2/4	19/27	14/6	23/16	42/47	2/12	23/24	35/18	26/22	14/22	14/22	25/27	18/12	33/24	11/14

GENDER – VT-DR4

Number Performing At Each Level

Year & % Students (N)	Little	Evidence Achievement	Below the Standard	Nearly Achieved Standard	Achieved Standard	Achieved Stand. w/ Honors
2003 Female 45%	1		4	7	18	20
Male 53%	5		6	5	18	25
2002 Female 43%	2		1	3	23	22
Male 58%	5		4	9	20	31

2002 & 2003

Percent Performing at Each Level

FREE & REDUCED LUNCH/MILK STATUS – Free/Reduced Lunch – NSRE Mathematics

Percent Performing at Each Level

FREE & REDUCED LUNCH STATUS - Free/Reduced Lunch - VT-DRA

Number at Each Performance Level

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ADDISON – RUTLAND SUPERVISORY UNION
District Demographic Summary
2002 & 2003

FREE & REDUCED LUNCH/MILK STATUS – No Assistance - NSRE English/Language Arts
 Percentage at Each Performance Level

Year & % Students Reported (N)	READING						Analysis & Interpretation						WRITING Effectiveness						Conventions					
	Basic Understanding						Little Below Nearly Stndr Honor						Little Below Nearly Stndr Honor						Little Below Nearly Stndr Honor					
	Little	Below	Nearly	Stndr	Honor		Little	Below	Nearly	Stndr	Honor		Little	Below	Nearly	Stndr	Honor		Little	Below	Nearly	Stndr	Honor	
2003																								
Gr. 4	61%	0%	9%	11%	54%	26%	1%	11%	21%	58%	9%	0%	42%	18%	39%	0%	0%	21%	16%	59%	4%			
Gr. 8	73%	0%	7%	22%	70%	2%	0%	14%	42%	38%	6%	0%	0%	32%	62%	6%	0%	8%	36%	55%	2%			
Gr. 10	74%	1%	8%	43%	44%	5%	1%	19%	43%	37%	1%	2%	9%	56%	31%	2%	0%	6%	18%	59%	18%			
2002																								
Gr. 4	67%	0%	6%	16%	65%	14%	0%	4%	31%	60%	4%	1%	30%	16%	49%	4%	0%	26%	23%	47%	4%			
Gr. 8	81%	0%	6%	23%	71%	0%	0%	13%	46%	38%	4%	0%	3%	38%	53%	6%	1%	9%	37%	52%	2%			
Gr. 10	85%	3%	6%	36%	53%	2%	0%	11%	41%	47%	1%	0%	6%	39%	48%	7%	0%	3%	16%	61%	19%			

FREE & REDUCED LUNCH/MILK STATUS – No Assistance - NSRE Mathematics

Percentage at Each Performance Level

Year & % Students Reported (N)	Mathematical Skills			Mathematical Concepts			Problem Solving								
	Little	Below	Nearly Standard	Honors	Little	Below	Nearly Standard	Honors	Little	Below	Nearly Standard	Honors			
2003															
Gr. 4 61%	1%	5%	15%	64%	14%	1%	23%	28%	28%	19%	8%	41%	4%	31%	17%
Gr. 8 74%	1%	6%	18%	47%	28%	7%	25%	21%	31%	15%	8%	19%	12%	48%	13%
Gr. 10 74%	11%	26%	10%	35%	19%	2%	31%	33%	30%	5%	14%	47%	5%	32%	2%
2002															
Gr. 4 67%	0%	5%	17%	65%	14%	0%	24%	39%	36%	1%	16%	51%	15%	16%	3%
Gr. 8 82%	0%	6%	17%	42%	35%	9%	25%	24%	28%	14%	10%	35%	10%	35%	9%
Gr. 10 87%	2%	19%	13%	20%	46%	5%	22%	28%	24%	20%	15%	27%	16%	29%	14%

FREE & REDUCED LUNCH STATUS – No Assistance - VT-DRA

Number at Each Performance Level

Year & % Students (N)	Below the Standard			Nearly Achieved Standard			Achieved Standard			Achieved Stand. w/ Honors		
	Little	Evidence	Achievement	Little	Below	Standard	Nearly	Achieved	Standard	Achieved	Standard	w/ Honors
2003 N = 64%	1							9		21		36
2002 N = 64%	3					2		7		27		38

Benson – Castleton – Fair Haven – Fair Haven Union High – Hubbardton – Orwell – West Haven

ADDISON-RUTLAND SUPERVISORY UNION

49 Main Street

Fair Haven, Vermont 05743-1094

Phone (802) 265 – 4905

Fax (802) 265 – 2158

Ronald C. Ryan, Superintendent

Kristin H. Benway, Director of Special Services

Wendy M. Savery, Assistant Superintendent

Laura Z. Jakubowski, Business Manager

We congratulate the following recipients of the 2002-2003 scholarships.

Castleton Town Scholarship

Glen Hayward \$500.00

Gina Lucarino \$500.00

Athleen Wells Memorial Scholarship

Stacey Corliss \$1000.00

CASTLETON TOWN SCHOOL DISTRICT

SCHOOL DIRECTORS

Ralph Young, Chair

Robert Casey

Stanley Curran

Timothy Gilbert

Mark Rampone

Castleton students at Fair Haven Union High School (10/15/03):

Grade 9	49
Grade 10	56
Grade 11	42
Grade 12	50
Total	197

Note: For information regarding Castleton students attending Castleton/Hubbardton Union Schools, see the Castleton/Hubbardton Union Annual Report.

CASTLETON TOWN SCHOOL DISTRICT

PERSONNEL INFORMATION
2002-2003

BUS DRIVERS

NAME	HOURLY RATE	TOTAL HOURS	SALARY	FICA	RETIRE	HEALTH INS.	TOTAL
EAGAN, MICHAEL	12.56	1138	14,287	1,093	571	7,089	23,040
ERWIN, MICHAEL	12.56	35	434	33	-	-	467
KOONITSKY, DENNIS	12.56	262	3,291	252	-	-	3,543
MONETTE, THERESA	12.56	1069	13,427	1,027	537	7,089	22,080
OUELLETTE, JUDITH	12.56	1325	16,639	1,273	666	7,089	25,666
PERRY, SANDRA	12.56	1032	12,962	992	-	1,500	15,454
PRITCHARD, KATHRYN	12.56	524	6,581	503	-	-	7,084
PROCTOR, CHARLES	12.56	728	9,144	700	-	-	9,844
SAMPSON, LIONEL	12.56	718	9,018	690	-	-	9,708
STEVENS, PAULINE	12.56	756	9,495	726	-	-	10,221

BUS MECHANIC

BISSETTE, KELLY	16.93	2202	37,282	2,852	1491	9,534	51,159
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ANGOLANO & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

P. O. BOX 639
SHELBURNE, VERMONT 05482

TELEPHONE (802) 985-8992
(800) 540-8992
FAX (802) 985-9442

LOCATED AT:
2834 SHELBURNE ROAD

DAVID H. ANGOLANO, CPA
HEATHER L. ANGOLANO, CPA
DAVID J. ANGOLANO

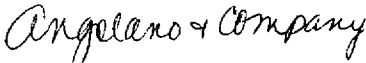
Independent Auditors' Report

To The School Board
Castleton School District

We have audited the accompanying general-purpose financial statements of Castleton School District, Vermont, as of and for the year ended June 30, 2003, as listed in the table of contents. These general-purpose financial statements are the responsibility of Castleton School District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of Castleton School District, Vermont, as of June 30, 2003, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.



Angolano & Company
Shelburne, Vermont
Firm Registration Number 92-0000141

August 5, 2003

Castleton School District
Combined Balance Sheet
All Fund Types and Account Groups
June 30, 2003

EXHIBIT I

	Governmental Fund Types		Account Group	Totals
	General Fund	Capital Project Fund	General Fixed Assets	(Memorandum Only)
ASSETS:				
Current Assets:				
Cash	\$ 26,104	\$ 50,581		\$ 76,685
Accounts Receivable - State	28,316	-	-	28,316
Total Current Assets	<u>54,420</u>	<u>50,581</u>	<u>\$ -</u>	<u>105,001</u>
Other Assets:				
Fixed Assets	-	-	439,340	439,340
TOTAL ASSETS	<u>\$ 54,420</u>	<u>\$ 50,581</u>	<u>\$ 439,340</u>	<u>\$ 544,341</u>
LIABILITIES AND FUND EQUITY:				
Liabilities:				
None	\$ -	\$ -	\$ -	\$ -
Total Liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Equity:				
Investment in General Fixed Assets			439,340	439,340
Fund Balance, Reserved	54,420	50,581	-	105,001
Total Fund Equity	<u>54,420</u>	<u>50,581</u>	<u>439,340</u>	<u>544,341</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$ 54,420</u>	<u>\$ 50,581</u>	<u>\$ 439,340</u>	<u>\$ 544,341</u>

The accompanying notes are an integral part of these financial statements

Castleton School District
Combined Statement of Revenues, Expenditures
and Changes in Fund Balances
All Governmental Fund Types
For The Year Ended June 30, 2003

EXHIBIT II

	General Fund	Capital Project Fund	Totals (Memorandum Only)
REVENUES:			
Local Tax	\$ 1,352,809		\$ 1,352,809
Transportation	33,145		33,145
Investment Income	1,695	\$ 449	2,144
State	<u>4,233,464</u>	<u>-</u>	<u>4,233,464</u>
TOTAL REVENUES	<u>5,621,113</u>	<u>449</u>	<u>5,621,562</u>
EXPENDITURES:			
Direct Services	5,290,478		5,290,478
Support Services:			
Students	532		532
General Administration	9,731		9,731
Area Administration	538		538
Fiscal Services	2,165		2,165
Transportation	<u>262,166</u>	<u>-</u>	<u>262,166</u>
TOTAL EXPENDITURES	<u>5,565,610</u>	<u>-</u>	<u>5,565,610</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	55,503	449	55,952
OTHER FINANCING SOURCES (USES):			
Transfers In (Out)	<u>(25,000)</u>	<u>25,000</u>	<u>-</u>
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	30,503	25,449	55,952
FUND BALANCES, JULY 1, 2002	<u>23,917</u>	<u>25,132</u>	<u>49,049</u>
FUND BALANCES, JUNE 30, 2003	<u>\$ 54,420</u>	<u>\$ 50,581</u>	<u>\$ 105,001</u>

The accompanying notes are an integral part of these financial statements

FUND BALANCE REPORT

School District of Castleton as of June 30, 2003

Fund balance as of July 1, 2002	\$ 23,916
Total receipts	<u>5,621,113</u>
Total receipts and balance	5,645,029
Total expenditures	<u>5,590,610</u>
Fund balance as of June 30, 2003	\$ 54,419

Checking account balance	\$ 26,104
Accounts receivable	<u>28,315</u>
Total fund balance	\$ 54,419

Ellen L. Huntley
Treasurer

School Indebtedness-Schedule of Maturities

The Castleton Town School district has no debt.

The Castleton/Hubbardton Union School District Indebtedness-Schedule of Maturities will be included in their own annual report.

**CASTLETON SCHOOL DISTRICT
ITEMIZED EXPENDITURES
FOR FISCAL YEAR ENDING JUNE 30, 2003**

	EXPENDITURES	BALANCE
BOARD OF EDUCATION		
RECORDING SECRETARY	268.77	
BOARD SALARIES	1,100.00	
SOCIAL SECURITY	89.89	
INSURANCE(UMBRELLA/LIABILITY)	3,699.18	
DUES & FEES	250.00	
ADVERTISING	346.84	
TOTAL BOARD OF EDUCATION		<u>5,754.68</u>
AUDIT		
ANGOLANO & COMPANY		<u>1,200.00</u>
LEGAL FEES		
RYAN SMITH & CARBINE		<u>1760.50</u>
FISCAL SERVICES		
TREASURER STIPEND	200.00	
SOCIAL SECURITY	15.30	
PRINTING/BALLOTS/BINDING	964.96	
CENSUS	538.25	
TOTAL FISCAL SERVICES		<u>1,718.51</u>
TRANSPORTATION		
BUS DRIVER SALARIES		
BISSETTE, KELLY	37,281.59	
ERWIN, MICHAEL	433.55	
KOONITSKY, DENNIS	3,290.72	
MONETTE, THERESA	13,426.51	
OUELLETTE, JUDITH	16,638.84	
PERRY, SANDRA	12,961.92	
PRITCHARD, KATHRYN	6,581.44	
PROCTOR, CHARLES	9,143.68	
SAMPSON, LIONEL M.	9,017.95	
STEVENS, PAULINE	9,495.36	
SUBSTITUTES	13,427.60	
TOTAL SALARIES	<u>131,699.16</u>	
BENEFITS		
HEALTH INSURANCE	23,712.78	
SOCIAL SECURITY	10,215.22	
RETIREMENT	2,693.88	
WORKER'S COMPENSATION	9,114.95	
UNEMPLOYMENT COMPENSATION	136.00	
OTHER BENEFITS	2,293.00	
TOTAL BENEFITS	<u>48,165.83</u>	
TOTAL SALARIES AND BENEFITS		<u>179,864.99</u>

TRANSPORTATION EXPENSES

INSURANCES - BUSES	8,274.87
- TOOLS	164.40
BUS GARAGE PHONE	1,141.44
TRAVEL	1,358.19
BUS GARAGE RENT	10,000.00
UNIFORMS	992.29
ELECTRICITY	2,518.82
FUEL	11,360.52
DRUG/ALCOHOL TESTING	425.00
PARTS	

Adirondack Two Way Radios	65.00
Alderman's Chevrolet	92.14
B & B	49.00
Bus Parts Warehouse	207.01
CBS Trucks	50.00
Charlebois Truck Parts	176.78
Commercial Tire	222.50
Dexsil Corp.	131.71
Duane Carrera	975.00
G.Stone Motors	480.58
Gilmore Home Center	583.54
Howard's Fire Control	69.50
Hunter North Assoc.	650.00
OEC Corp.	133.49
RC Allen Communications	329.00
Ray Beane Inc.	2,148.44
Seward Sales & Service	6,802.21
Silent Witness	17.61
Smith's Auto Center	1,367.87
Thomas Built Buses of VT	334.15
Unifirst Corp	21.53
Unity School Bus Parts	160.00
Westside Napa	1,973.86
Young's Spring, Inc.	367.80

TOTAL TRANSPORTATION EXPENSES53,645.25**SCHOLARSHIPS**

Corliss, Stacy	1,000.00
Hayward, Glen	500.00
Lucarino, Gina	500.00

TOTAL SCHOLARSHIPS2,000.00**CASTLETON/HUBBARDTON ASSESSMENT**3,271,683.00**FAIR HAVEN UNION HIGH SCHOOL ASSESSMENT**1,869,038.00

SPECIAL EDUCATION PROGRAMS

TUITION VERMONT ACH.CENTER	31,962.13
TRAVEL	948.23
OT/PT SERVICES	531.80
BUS DRIVER SALARY	14,287.00
SOCIAL SECURITY	1,092.95
HEALTH INSURANCE	7,089.45
RETIREMENT	571.48
PUPIL TRANSPORTATION	5,615.20

TOTAL SPECIAL EDUCATION PROGRAMS62,098.24**ESSENTIAL EARLY EDUCATIONS COSTS**73,360.00**VOCATIONAL TUITION**43,486.66**TRANSFER TO BUS FUND**25,000.00**TOTAL EXPENDITURES CASTLETON TOWN SCHOOL DISTRICT****5,565,609.83**

Three Prior Years Comparisons

PRELIMINARY

District: **Castleton**
County: **Rutland**

LEA: **042**
S.U.: **Addison - Rutland**

Expenditures	FY2002				FY2003				FY2004				FY2005			
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Budget (local budget approved in prior years)	701,065	375,030	403,885	375,030	469,150	1	2	3	4	5	6	7	8	9	10	11
82% of base payment per FTE paid to tech centers by the State on behalf of the district in FY2005	not applicable	not applicable	not applicable	not applicable	not applicable	not applicable	not applicable	not applicable	not applicable	not applicable	not applicable	not applicable	not applicable	not applicable	not applicable	not applicable
S.U. assessment (included in local budget)	54,480	71,412	71,412	72,625	27,500	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Deficit (if included in local budget)	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Block grant paid by State to tech center in prior years	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
1. Separately warned article passed at town meeting	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
2. Separately warned article passed at town meeting	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
3. Separately warned article passed at town meeting	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Act 144 Expenditures, (excluded from "Education Spending")	782,545	502,297	502,297	477,155	499,650	10	11	12	13	14	15	16	17	18	19	20
Act 68 local adopted budget	4,714,788	5,214,081	5,214,081	5,080,777	5,365,301	11	12	13	14	15	16	17	18	19	20	21
Union school or joint school district assessment	5,497,333	5,716,378	5,716,378	5,557,932	5,864,951	14	15	16	17	18	19	20	21	22	23	24
Deficit if not included in budget or revenues																
Special programs expenditures (if not included in local budget)																
Gross Act 68 Budget																
Act 144 expenditures (if any - excluded from "Education Spending")																
Revenues	761,045	729,775	729,775	770,985	744,625	16	17	18	19	20	21	22	23	24	25	26
Local revenues (categorical grants, donations, tuition, surplus, etc., including Act 144 revenues)	25,405	26,178	26,178	18,909	18,909	17	18	19	20	21	22	23	24	25	26	27
Capital debt aid																
Special program revenues (if not included in local budget)																
Deficit if not included in budget or expenditures																
Act 144 revenues	786,450	755,953	755,953	789,894	744,625	21	22	23	24	25	26	27	28	29	30	31
Total revenues	786,450	755,953	755,953	789,894	744,625	21	22	23	24	25	26	27	28	29	30	31
Fund raising (if any)																
Adjusted local revenues	786,450	755,953	755,953	789,894	744,625	21	22	23	24	25	26	27	28	29	30	31
Education Spending (Act 68 definition)	4,710,883	4,960,425	4,960,425	4,768,038	5,120,326	24	25	26	27	28	29	30	31	32	33	34
Equalized Pupils	665.24	641.96	641.96	619.49	596.81	25	26	27	28	29	30	31	32	33	34	35
Education Spending per Equalized Pupil	7,081	7,727	7,727	7,697	8,579	26	27	28	29	30	31	32	33	34	35	36
Excess Spending per Equalized Pupil (if any)																
Per pupil figure used for calculating District Adjustment																
District spending adjustment (minimum of 100%)																
Anticipated homestead tax rate, equalized																
(126.162% x \$1.10)																
Household Income Percentage for income sensitivity																
(126.162% x 2.0%)																

FINANCIAL SUMMARY

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EXPENDITURES

ACCOUNT	2004-2005 Budget	2003-2004 Anticipated	2003-2004 Budget	2002-2003 Actual
2311 BOARD OF EDUCATION				
114 Board Minutes	350.00	350.00	350.00	268.77
119 Board Salaries	1,100.00	1,100.00	1,100.00	1,100.00
220 Social Security	110.00	110.00	110.00	89.89
522 Liability Insurance	1,370.00	1,190.00	740.00	644.78
522 Umbrella Insurance	2,800.00	2,425.00	3,500.00	3,054.40
540 Advertising	500.00	500.00	500.00	346.84
590 Other	100.00	100.00	100.00	0.00
810 Dues & Fees	250.00	250.00	250.00	250.00
2311 TOTAL BOARD OF ED.	6,580.00	6,025.00	6,650.00	5,754.68
2313 TREASURER	215.00	215.00	215.00	215.30
2315 LEGAL FEES	1,500.00	1,000.00	1,000.00	1,760.50
2490 CENSUS	540.00	540.00	540.00	538.25
2523 CURRENT INTEREST	1,500.00	0.00	1,500.00	0.00
2526 AUDIT SERVICE	1,410.00	1,200.00	1,200.00	1,200.00
2574 PRINTING	1,000.00	1,000.00	1,000.00	964.96
2711 TRANSPORTATION				
117 Driver Salaries	131,790.00	145,960.00	145,460.00	132,558.56
127 Substitutes	3,500.00	3,500.00	3,500.00	13,427.60
210 Health Insurance	42,155.00	36,655.00	36,655.00	30,802.23
220 FICA	11,995.00	11,549.00	11,510.00	11,308.17
240 Retirement	3,556.00	3,395.00	3,390.00	3,265.36
250 Workmen's Comp.	12,470.00	10,845.00	9,500.00	9,114.95
260 Unemployment Comp.	500.00	135.00	2,000.00	136.00
290 Other Benefits	1,500.00	2,335.00	2,335.00	1,835.00
330 Driver Drug/AICh Test	1,100.00	900.00	900.00	883.00
430 Permit Underground Tank	0.00	0.00	0.00	0.00
442 Bus Rental	0.00	0.00	0.00	0.00
511 SPED Pupil Transportation	12,000.00	16,400.00	11,000.00	5,615.20
523 Tool Insurance	200.00	165.00	200.00	164.40
524 Bus Insurance	10,000.00	8,695.00	9,515.00	8,274.87

EXPENDITURES

	2004-2005 Budget	2003-2004 Anticipated	2003-2004 Budget	2002-2003 Actual
TRANSPORTATION (CONT)				
530 Telephone	1,200.00	1,200.00	1,200.00	1,141.44
580 Travel	1,500.00	1,500.00	1,500.00	1,358.19
590 Town Garage	10,000.00	10,000.00	10,000.00	10,000.00
610 Parts	18,500.00	18,500.00	18,500.00	17,488.72
611 Uniforms	1,100.00	1,100.00	1,100.00	992.29
622 Electricity	2,500.00	2,500.00	2,500.00	2,519.82
626 Fuel	12,000.00	12,000.00	12,000.00	11,360.52
730 Bus	0.00	58,418.00	0.00	0.00
733 Equipment	0.00	0.00	0.00	0.00
2711 TOTAL TRANSPORT.	297,566.00	345,752.00	282,765.00	262,166.32
5300 TRANSFER TO BUS FUND	0.00	19,082.00	27,500.00	25,000.00
1100 INSTRUCTION				
560 Union #42 Assessment	3,434,610.00	3,311,270.00	3,311,270.00	3,271,683.00
560 Union #16 Assessment	1,845,611.00	1,687,438.00	1,687,438.00	1,869,038.00
1100 TOTAL INSTRUCTION	5,280,221.00	4,998,708.00	4,998,708.00	5,140,721.00
2390 SCHOLARSHIP	0.00	2,000.00	2,000.00	2,000.00
1200 SPECIAL EDUCATION				
310 Prof. Services	2,500.00	0.00	2,500.00	0.00
565 Tuition	52,000.00	70,200.00	31,500.00	31,962.13
580 Travel	1,000.00	1,000.00	1,000.00	948.23
610 Supplies	0.00	0.00	0.00	0.00
1200 TOTAL SPECIAL ED.	55,500.00	71,200.00	35,000.00	32,910.36
2136 OT/PT Services	500.00	500.00	500.00	531.80
2150 Speech Services	500.00	0.00	500.00	0.00

EXPENDITURES

	2004-2005 Budget	2003-2004 Anticipated	2003-2004 Budget	2002-2003 Actual
1214 EEE ASSESSMENT	85,080.00	82,069.00	82,069.00	73,360.00
1300 Vocational Tuition	40,055.00	41,950.00	44,160.00	43,486.66
1300 Base ED Amt Tech FTE	62,284.00	0.00	0.00	0.00
TOTAL VOCATIONAL TUITION	102,339.00	41,950.00	44,160.00	43,486.66
TOTAL EXPENDITURES	5,834,451.00	5,571,241.00	5,485,307.00	5,590,609.83

Castleton Village School Graduates



ADDISON-RUTLAND
SUPERVISORY
UNION

ANGOLANO & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

P. O. BOX 639
SHELBURNE, VERMONT 05482

TELEPHONE (802) 985-8992

(802) 540-8992

FAX (802) 985-9442

LOCATED AT:
2834 SHELBURNE ROAD

DAVID H. ANGOLANO, CPA

HEATHER L. ANGOLANO, CPA

DAVID J. ANGOLANO

Independent Auditors' Report

To The School Board
Addison Rutland Supervisory Union

We have audited the accompanying general-purpose financial statements of Addison Rutland Supervisory Union, Vermont, as of and for the year ended June 30, 2003, as listed in the table of contents. These general-purpose financial statements are the responsibility of Addison Rutland Supervisory Union's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of Addison Rutland Supervisory Union, as of June 30, 2003, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 8, 2003 on our consideration of Addison Rutland Supervisory Union's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the general-purpose financial statements of Addison Rutland Supervisory Union taken as a whole. The schedules listed in the table of contents are presented for purposes of additional analysis and is not a required part of the general-purpose financial statements of Addison Rutland Supervisory Union. The accompanying schedule of expenditures of federal awards is presented for purposes of additional

analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

Angolano & Company

Angolano & Company

Shelburne, Vermont

Firm Registration Number 92-0000141

August 8, 2003

ADDISON-RUTLAND SUPERVISORY UNION 2004-2005 BUDGET

FINANCIAL SUMMARY

	2004-2005 Budget	2003-2004 Anticipated	2003-2004 Budget	2002-2003 Actual
Balance, July 1				
Add: Revenue	0.00	\$0.00	\$0.00	\$0.00
Total Balance+Revenue	720,270.00	731,605.00	734,605.00	614,097.32
Less: Expenditures	720,270.00	\$731,605.00	\$734,605.00	\$614,097.32
Balance, June 30	\$0.00	\$10,000.00	\$0.00	\$0.00

ACCOUNT

	R E V E N U E			
1500 Interest	2,000.00	2,000.00	5,000.00	2,039.65
1931 Benson Assessment	51,469.00	48,597.00	48,597.00	41,658.00
1931 Cast/Hubb Assessment	165,370.00	182,704.00	182,704.00	152,897.00
1931 Fair Haven Assessment	154,546.00	154,181.00	154,181.00	124,126.00
1931 FHHS Assessment	194,887.00	199,186.00	199,186.00	164,138.00
1931 Orwell Assessment	50,784.00	50,632.00	50,632.00	42,761.32
1931 West Haven Assessment	5,970.00	5,970.00	5,970.00	5,970.00
1932 Sp. Ed. Assmt. Benson	4,044.00	3,529.00	3,529.00	3,253.00
1932 Sp. Ed. Assmt. C/H	12,950.00	13,269.00	13,269.00	11,942.00
1941 Sp. Ed. Assmt. F.H.	12,116.00	11,197.00	11,197.00	9,698.00
1932 Sp. Ed. Assmt FHHS	15,403.00	14,463.00	14,463.00	12,947.00
1932 Sp. Ed. Assmt. Orwell	3,971.00	3,677.00	3,677.00	3,340.00
1932 Sp. Ed. Assmt. W.H.	740.00	740.00	740.00	740.00
1960 Sale of Asset	0.00	0.00	0.00	0.00
1980 Prior Year	0.00	0.00	0.00	0.00
4226 Leap (IDEA B)	46,020.00	41,460.00	41,460.00	38,360.00
5900 Insurance Claim Reimb	0.00	0.00	0.00	0.00
TOTAL REVENUE	720,270.00	731,605.00	734,605.00	614,097.32

EXPENDITURES

	2004-2005 Budget	2003-2004 Anticipated	2003-2004 Budget	2002-2003 Actual
2213 Professional Development	2,000.00	1,500.00	1,500.00	0.00
2225 COMPUTER SERVICES				
330 Contract Service/Training	2,500.00	500.00	500.00	822.60
430 Service Contract	2,000.00	2,000.00	2,000.00	1,621.97
580 Travel	250.00	250.00	250.00	0.00
610 Supplies	4,000.00	4,500.00	4,500.00	3,645.93
650 Software	3,500.00	1,000.00	1,000.00	45.00
730 Equipment	3,500.00	4,000.00	4,000.00	3,268.00
2225 TOTAL COMPUTER SERVICES	13,250.00	12,250.00	12,250.00	9,403.50
2311 BOARD OF EDUCATION				
522 Liability Insurance	2,350.00	2,065.00	1,165.00	916.66
522 Umbrella Insurance	1,080.00	940.00	1,245.00	1,182.19
540 Advertising	3,000.00	3,000.00	3,000.00	3,969.77
580 Travel	1,500.00	1,500.00	1,500.00	1,320.00
590 Other	200.00	200.00	200.00	21.10
2311 TOTAL BOARD OF EDUCATION	8,130.00	7,705.00	7,110.00	7,409.72
2312 BOARD SECRETARY				
114 Salary	800.00	800.00	800.00	650.00
220 Social Security	60.00	60.00	60.00	49.77
2312 TOTAL BOARD SECRETARY	860.00	860.00	860.00	699.77
2315 LEGAL FEES	2,000.00	2,000.00	2,000.00	4,643.93
2321 GENERAL ADMINISTRATION				
110 Superintendent	90,000.00	87,000.00	87,000.00	79,999.92
110 Assistant Superintendent	75,745.00	72,140.00	72,140.00	70,040.10
110 Business Manager	55,125.00	52,500.00	52,500.00	49,000.12
110 Staff Salaries	124,800.00	117,300.00	117,300.00	112,595.06
120 Sub Salary	1,000.00	1,500.00	1,500.00	0.00
210 Health Insurance	74,695.00	64,425.00	67,205.00	52,668.39
220 Social Security	26,755.00	25,400.00	25,500.00	23,848.59

EXPENDITURES

	2004-2005 Budget	2003-2004 Anticipated	2003-2004 Budget	2002-2003 Actual
2321 GENERAL ADMIN. (cont.)				
240 Retirement	8,995.00	8,490.00	8,490.00	8,079.32
250 Workers Compensation	4,500.00	3,960.00	1,900.00	3,327.98
260 Unemployment Comp.	2,100.00	2,025.00	200.00	168.00
290 Other Benefits	2,570.00	2,100.00	2,100.00	1,875.60
290 Awards	1,700.00	1,700.00	1,700.00	1,840.17
290 Section 125 Plan	250.00	230.00	210.00	228.75
290 District Bus Physicals	200.00	200.00	0.00	0.00
441 Rent	18,600.00	19,800.00	18,600.00	15,400.00
530 Postage	8,000.00	7,500.00	7,500.00	7,898.12
530 Telephone	5,000.00	5,000.00	5,000.00	3,906.76
580 Travel	3,500.00	3,500.00	3,500.00	3,213.50
610 Supplies	8,500.00	8,500.00	8,500.00	6,937.53
640 Books & Periodicals	500.00	500.00	500.00	678.44
733 Equipment	2,500.00	7,325.00	6,500.00	191.47
810 Dues & Fees	4,000.00	3,775.00	4,000.00	3,659.00
2321 TOTAL GENERAL ADMINISTRATION	519,035.00	494,670.00	491,845.00	445,556.82
2574 Printing	900.00	900.00	900.00	741.69
2520 FISCAL SERVICES				
310 Audit	2,850.00	2,300.00	2,500.00	2,375.00
320 Fixed Assets	525.00	525.00	525.00	525.00
2520 TOTAL FISCAL SERVICES	3,375.00	2,825.00	3,025.00	2,900.00
2542 BUILDING SERVICES				
116 Custodial Salary	0.00	265.00	4,680.00	2,297.88
220 Social Security	0.00	20.00	360.00	175.76
240 Retirement	0.00	0.00	235.00	0.00
330 Contract Services	0.00	3,290.00	0.00	0.00
330 Cleaning Services	5,200.00	4,000.00	0.00	0.00
411 Water/Sewage	500.00	500.00	500.00	0.00
421 Rubbish Removal	1,200.00	1,200.00	1,200.00	0.00
450 Construction Costs	0.00	35,490.00	55,000.00	5,278.07
521 Property Insurance	350.00	305.00	500.00	196.49
610 Supplies	500.00	500.00	500.00	169.92
622 Electricity	4,000.00	4,000.00	3,000.00	152.05
624 Oil	3,000.00	2,000.00	2,000.00	569.59
730 Equipment	500.00	500.00	500.00	149.98
2542 TOTAL BUILDING SERVICES	15,250.00	52,070.00	68,475.00	8,989.74

EXPENDITURES

	2004-2005 Budget	2003-2004 Anticipated	2003-2004 Budget	2002-2003 Actual
2640 UPKEEP OF EQUIPMENT				
430 Equipment Repair	2,500.00	3,000.00	3,000.00	1,618.17
430 Copier/Maintenance	4,500.00	4,000.00	4,000.00	4,466.40
2640 TOTAL UPKEEP OF EQUIPMENT	<u>7,000.00</u>	<u>7,000.00</u>	<u>7,000.00</u>	<u>6,084.57</u>
1100 STUDENT SUPPLIES	400.00	400.00	400.00	0.00
2225 DISTRICT TECHNOLOGY COORD.				
110 Salary	45,215.00	43,060.00	43,060.00	41,600.00
110 Sub	0.00	120.00	0.00	0.00
210 Health Insurance	13,050.00	11,345.00	11,345.00	9,533.88
220 Social Security	3,460.00	3,305.00	3,295.00	3,101.28
240 Retirement	2,260.00	2,155.00	2,155.00	2,080.00
530 Cell Phone	550.00	550.00	550.00	516.34
580 Travel	2,500.00	2,500.00	2,500.00	2,466.50
610 Supplies	300.00	300.00	300.00	469.68
640 Books	0.00	0.00	0.00	0.00
770 Software	0.00	0.00	0.00	269.96
733 Equipment	0.00	0.00	0.00	0.00
2225 TOTAL TECHNOLOGY COORD	<u>67,335.00</u>	<u>63,335.00</u>	<u>63,205.00</u>	<u>50,037.64</u>
2390 SCHOLARSHIP	1,000.00	1,000.00	1,000.00	1,000.00
2420 SPECIAL SERVICES DIRECTOR				
110 Salary	65,625.00	62,500.00	62,500.00	56,000.10
210 Health Insurance	5,465.00	4,420.00	4,420.00	3,715.26
220 Social Security	5,020.00	4,590.00	4,590.00	4,242.68
610 Supplies	0.00	0.00	0.00	0.00
2420 TOTAL SPEC. SERVICES DIR.	<u>76,110.00</u>	<u>71,510.00</u>	<u>71,510.00</u>	<u>63,958.04</u>
1420 DISTRICT 7th & 8th FOOTBALL				
119 Coaches Salaries	1,700.00	1,500.00	1500.00	1500.00
119 Officials	360.00	360.00	360.00	240.00
220 Social Security	160.00	115.00	260.00	114.75
430 Repairs	200.00	200.00	200.00	0.00
610 Supplies	345.00	345.00	345.00	270.50
1420 TOTAL FOOTBALL PROG	<u>2,765</u>	<u>2,520.00</u>	<u>2665.00</u>	<u>2125.25</u>
2720 FOOTBALL TRANSPORTATION				
127 Drivers Salaries	800.00	800.00	800.00	546.65
220 Social Security	60.00	60.00	60.00	0.00
2720 TOTAL TRANSPORTATION	<u>860</u>	<u>860.00</u>	<u>860.00</u>	<u>546.65</u>
TOTAL EXPENDITURES	<u>720,270.00</u>	<u>721,605.00</u>	<u>734,605.00</u>	<u>614,097.32</u>

**STATE SPECIAL EDUCATION FUNDS
BLOCK GRANTS**

	<u>2002-2003</u>	<u>2003-2004</u>	<u>Estimated 2004-2005</u>
Benson	48,998	49,954	54,883
Castleton	170,831	171,072	168,669
Fair Haven	155,849	151,492	165,514
Hubbardton	35,604	35,602	35,350
Orwell	59,977	65,110	66,949
West Haven	<u>13,926</u>	<u>12,152</u>	<u>12,079</u>
Totals	485,185	485,382	503,444

**STATE ESSENTIAL EARLY EDUCATION FUNDS
BLOCK GRANTS**

	<u>2002-2003</u>	<u>2003-2004</u>	<u>Estimated 2004-2005</u>
Benson	10,240	9,808	11,257
Castleton	25,957	23,375	22,093
Fair Haven	20,117	20,220	22,569
Hubbardton	5,572	6,405	5,218
Orwell	10,387	10,610	11,648
West Haven	<u>1,143</u>	<u>1,200</u>	<u>631</u>
Totals	73,416	71,475	73,416

PERMITS TO BE OBTAINED

TYPE

LOCATION

LICENSES:

Dog License	Town Office/Town Clerk
Hunting/Fishing	Town Office/Town Clerk
Liquor/Tobacco	Town Office/Town Clerk
Marriage	Town Office/Town Clerk
Passport	Town Office/Town Clerk

RENEWALS:

Motor Vehicle Registrations	Town Office/Town Clerk
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PASSES:

Town Beach – Crystal Beach	Crystal Beach
Trash/Recycling	Transfer Station

PERMITS:

Building - Zoning/Subdivision	Town Office/Zoning Administrator
Burning Permit	Forest Fire Warden
Highway Right-of-Way	Town Office/Highway Supervisor
Municipal Sewer Allocation	Town Office /WWTF Supervisor
Municipal Sewage Disposal	Town Office/WWTF Supervisor
On-Site Septage	Town Office/Health Officer
Parade Permit	Town Office/Police Dept.
School Building/Grounds Usage	Elementary & Village Schools
Water Connection – Municipal	Castleton Fire District # 1
	Castleton Fire District # 3

GENERAL INFORMATION

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DATES TO REMEMBER

- | | |
|--------------|---|
| February 23 | Last day to register to vote on March 2nd election at Town Clerk's office from 8:00 A.M.- 12:00 P.M. |
| February 29 | Final due date for the 3 rd quarter of the 2003/2004 taxes. |
| March 1 | Business portion of Town & School District Meeting 7:00 P.M. at Village School. |
| March 2 | Election of Town & School, District Officers and Budget Vote 8:00 A.M. to 7:00 P.M. at the Village School. |
| March 20 | Rabies Clinic & Registration of Dogs at the Town Garage on Staso Road from 9:00 A.M. - 12:00 P.M. rabies shots are also available for cats. |
| March 31 | Final due date of the 2 nd half of the 2003/2004 sewer service charges. |
| April 1 | Last day to register dogs without 50% penalty charge. |
| April 1 | Base date for setting appraisal value and determining ownership for real estate property. |
| May 1 | Last day for Listers to receive application for tax exemption due to Veteran's Exemption Eligibility Statements. |
| May 31 | Final due date of the 4 th quarter of the 2003/2004 taxes. |
| July 4 | Governor's Institute on the Arts Parade. |
| August 4 & 5 | Lion's Club Auction. |
| August 31 | Final due date of the 1 st quarter of the 2004/2005 taxes. |
| September 30 | Final due date of the 1 st half of the 2004/2005 sewer service charges. |
| November 30 | Final due date for the 2 nd quarter of the 2004/2005 taxes. |

MEETINGS

BOARD OF SELECTMEN

2nd & 4th Mondays
7:00 P.M.

PLANNING COMMISSION

1st & 3rd Wednesdays
of each month at 7:30 P.M.

RECREATION COMMISSION

1st Tuesdays of each month
6:30 P.M. at the Castleton
Elementary School

DEVELOPMENT REVIEW BOARD

1st & 3rd Tuesdays of each month
at 7:00 P.M. as warned.

MEETING PLACE AT THE CASTLETON TOWN OFFICE

SPECIAL MEETINGS - AGENDA POSTED IN TOWN MANAGER/TOWN CLERK OFFICES

U.S. POSTAGE
0120:
METER 172161



STATE DEPT OF LIBRARIES
109 STATE STREET
MONTPELIER VT 05609-0601