

**Vermont Board of Land Surveyors**  
Secretary of State, Office of Professional Regulation  
89 Main Street, 3<sup>rd</sup> Fl  
Montpelier, VT 05620-3402

**Unapproved Minutes**  
**Meeting of Tuesday, February 17, 2015**

1. The meeting was called to order at 9:02 a.m.

Members present: Charles Rockwell, L.S., Chairman; Timothy Short, L.S. Vice-Chair; Jonathan R. Abts, L.S.; Joseph Nalette, L.S. and Dorothy Hayden. Absent: Susan Senning, Secretary and Joseph Flynn, L.S.

OPR Personnel present: Colin Benjamin, Director of OPR, Larry Novins, Board Counsel; Carla Preston, Case Manager; Peter Comart, Board Administrator; and Kara Shangraw, Licensing Board Specialist.

2. The Chair called for approval of the Minutes of the December 16<sup>th</sup> meeting. Ms. Hayden made a motion, seconded by Mr. Abts, to approve the Minutes of the December 16, 2014 meeting as presented. Motion passed unanimously.

3. **Legislation/Rulemaking:**

4. **Reports/Guests:**

5. **Hearings/Stipulation and Consent Orders:**

6. **Exam Question Databank Review:**

The Board reviewed and approved the State Specific examination questions for the April, 2015 exam.

7. **Reports of Concluded Investigations/Complaint Status/Follow up cases:**

Ms. Preston gave her case managers report. There are currently three pending cases.

Director Benjamin discussed the disciplinary process. Based on the information submitted Mr. Nalette, made a motion, seconded by Mr. Abts, to support the review and selection by the case manager of cases which should be heard by the Board. UC cases that do not involve practice issues, scope of practice issues, determination of what the standards of practice are or should be, or the role of Land Surveyors may be heard by an ALO. The Board authorizes utilization of title 3 § 129(f) for those cases. Motion passed unanimously.

2013-696 - The Board reviewed the updated report of concluded investigation. Mr. Abts, made a motion, seconded by Mr. Short, to strike the last sentence from paragraph five and strike paragraph eight in its entirety. Mr. Abts, made a motion, seconded by Ms. Hayden, to accept the Investigative Team's recommendation and concluded the case without formal prosecution as amended. Motion passed 5-0. Mr. Butts, Ad-Hoc Investigative Team member was not at the meeting.

**8. Applications / (See Appendix A):**

The Board members reported on applicants that they are assigned to (see appendix A).

The signing of the wall certificate from the previous meeting has been tabled.

**9. Continuing Education Courses - Education Committee to Report:**

**“New York’s Property Boundary Law”** submitted by NYSAPLS, requesting approval for multiple 8.0 hours of continuing education credit. The committee approved the request. Approval number issued - CE351-0215.

**“Erosion and Sedimentation Control”** submitted by NYSAPLS, requesting approval for multiple 1.5 hours of continuing education credit. The committee approved the request. Approval number issued - CE352-0215.

**“Resolving Boundary Disputes in VT”** submitted by NBI Inc., requesting approval for 6.0 hours of continuing education credit. The committee approved the request. Approval number issued - CE353-0215.

**“Bathymetric Surveying and Mapping”** submitted by NYSAPLS, requesting approval for 1.5 hours of continuing education credit. The committee approved the request. Approval number issued - CE354-0215.

**10. NCEES Correspondence:**

**11. Miscellaneous Correspondence:**

**12. Other Business:**

**13. Public Comment:**

**14. There being no further business the meeting was adjourned at 12:02 p.m.**

Respectfully submitted,

Kara Shangraw, Licensing Board Specialist  
Office of Professional Regulation

## Appendix A

Name of Board Member Assigned		Timothy Short
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
McGowan, Hugh, A	Brian Lavery	
MacCormack, Lloyd	Robert Townsend	Portfolio

Name of Board Member Assigned		Charles Rockwell
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Barnaby, Luke	Robert Townsend	Portfolio Approved August 19, 2014
Paradee, Andrew		
Tetreault, Stephen	Douglas Henson	02-19-13 / 936

Name of Board Member Assigned		Joseph Flynn
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Fortin, Edward	Dana Libby/Doug Henson	
Mulligan, Eamon	David Mance Jr.	Portfolio

Name of Board Member Assigned		Susan Senning
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Falk, Michael	David Rose	9-18-12 / 4427.75

Name of Board Member Assigned		Joseph Nalette
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Morris, Timothy	Russell Brown	10-15-13 / 950
Otis, Randall	Ronald Gauthier	05-24-05 / 309

Name of Board Member Assigned		Jonathan Abts
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Fuller, Aaron	Allen Newton	6-18-13 / 956
Rozeski, Michael	Endorsement	5-20-14 Ok to sit for State Exam
Gilson, Rebecca	Timothy Cowan	Portfolio Ok to sit for P&P and State Exam