

Highgate Vermont 2022



Town Reports



Photos: Defining Moments Photography - Natasha Carr

Dennis Nolan

2022

TOWN REPORT DEDICATION



Dennis Nolan was born on December 15th 1945, in St. Albans Vermont. He is the son of the late Raymond and Jeannette Nolan, and has 2 sisters, Joyce (Kemp) and Jackie (Timura). Dennis grew up working on the family farm, and soon realized that he wanted a farm of his own. After graduating Vermont Technical College in 1965, he married the love of his life, Patricia (West). In 1975, they bought and successfully ran the Nolan Dairy Farm on St. Armand Road for over 25 years. Along the way, Dennis and Patricia raised 3 children: Dennis Jr, who passed away in 1986, Amy (Ernest) Bouchard and Tina (Clayton) Forgan. Dennis is blessed with 4 grandchildren: Brandon, Sam, Erin & Nathan, and 1 great-grandson: Mason.

After many years of hard work on the farm, it was time for a new adventure. Dennis started working for the St. Albans Co-op, and recently ended his working career at Mississquoi Valley Union High School. Even though he is now retired, Dennis still enjoys tinkering on the farm, working on his tractors, researching Highgate History, spending time with family, and attending auctions.

Over the years, Dennis has served the Highgate community in a multitude of ways. He currently serves as a Cemetery Commissioner, President of the Highgate Historical Society, and Justice of the Peace. Dennis was a recipient representing the Town of Highgate at the 2016 Vermont Public Service Awards with over 30 years of service. Dennis is also a faithful parishioner of the Catholic Church.

Thank you, Dennis, for all you do! The greater Highgate community is very thankful and grateful for your service to our town.

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Highgate Justices of the Peace



Effective February 1, 2023 – January 31, 2025

Claude Chevalier
PO Box 35
Highgate Center, VT 05459
802-868-4604

Anne Harper
PO Box 100
Highgate Springs, VT 05460
802-868-3351

Patricia Rainville
528 Spooner Rd.
Franklin, VT 05457
802-285-6660

Dennis Nolan
1264 St. Armand Rd.
Highgate Center, VT 05459
802-868-9974

Connie Janes Beyor
PO Box 206
Highgate Center, VT 05459
802-868-3371

John Ferland
3565 Gore Rd.
Highgate Center, VT 05459
802-868-7650

Benjamin Lowell
2830 VT Route 78
Highgate Center, VT 05459
802-868-5871

2023 TOWN OF HIGHGATE ~ APPROVED MEETING SCHEDULE

SELECTBOARD – meetings start @ 6:30pm

DEVELOPMENT REVIEW BOARD – meetings start @ 6:00pm

PLANNING COMMISSION – meetings start @ 6:00pm

MONTH	SELECTBOARD	DEV. REVIEW	PLANNING
JAN. 2023	JAN. 5 + 19	JAN. 12 <small>APPLY BY DEC. 22 @ NOON</small>	JAN. 17
FEB. 2023	FEB. 2 + 16	FEB. 9 <small>APPLY BY JAN. 23 @ NOON</small>	FEB. 21
MAR. 2023	MAR. 2 + 16	MAR. 9 <small>APPLY BY FEB. 16 @ NOON</small>	MAR. 21
APR. 2023	APR. 6 + 20	APR. 13 <small>APPLY BY MAR. 27 @ NOON</small>	APR. 18
MAY 2023	MAY 4 + 18	MAY 11 <small>APPLY BY APR. 24 @ NOON</small>	MAY 16
JUNE 2023	JUNE 1 + 15	JUNE 8 <small>APPLY BY MAY 22 @ NOON</small>	JUNE 20
JULY 2023	JULY 20	JULY 13 <small>APPLY BY JUNE 26 @ NOON</small>	JULY 18
AUG. 2023	AUG. 3 + 17	AUG. 10 <small>APPLY BY JULY 24 @ NOON</small>	AUG. 15
SEPT. 2023	SEPT. 7 + 21	SEPT. 14 <small>APPLY BY AUG. 28 @ NOON</small>	SEPT. 19
OCT. 2023	OCT. 5 + 19	OCT. 12 <small>APPLY BY SEPT. 25 @ NOON</small>	OCT. 17
NOV. 2023	NOV. 2 + 16	NOV. 9 <small>APPLY BY OCT. 23 @ NOON</small>	NOV. 21
DEC. 2023	DEC. 7 + 21* <small>*BUDGET SESSION ONLY</small>	DEC. 14 <small>APPLY BY NOV. 27 @ NOON</small>	DEC. 19
JAN. 2024	JAN. 4 + 18	JAN. 11 <small>APPLY BY DEC. 21 @ NOON</small>	JAN. 16

www.highgatevt.org

www.facebook.com/TownofHighgateVT

Phone: 802-868-4697

www.instagram.com/townofhighgatevt

Most meetings listed will also offer a Zoom link whenever possible. Contact the town office or visit our website or social media pages for further information on specific meetings and how you can participate. Meetings may be subject to change based on availability of a quorum, weather conditions, or other factors. Please check our website or social media pages for updated information as it becomes available. Thank you.

TOWN POSITIONS – ELECTED & APPOINTED WITH TERMS

ELECTED ADMINISTRATIVE OFFICIALS

Wendi Dusablon, Town Clerk Term expires March, 2026
Shelley Laroche, Town Treasurer Term expires March, 2025
Vacant, Town Moderator Term expires March, 2023

APPOINTED OFFICIALS

Philip “Butch” Brosseau, Tree Warden Term expires March, 2023
David Desorcie, Fire Warden Term expires June, 2026
Shelby Barber, Animal Control Officer Term expires March, 2023
Kristy Brow, Asst. Animal Control Officer Term expires March, 2023
Merry Souza, Health Officer Term expires April, 2024
Richard Souza, Deputy Health Officer Term expires March, 2023
April St. Francis, NorthWest Solid Waste Dist. Rep. Term expires March, 2023
Vacant, NorthWest Regional Planning Comm. Rep. Term expires March, 2023
Vacant, NorthWest Regional Planning Comm. Rep. Term expires March, 2023
Vacant, Transportation Advisory Comm. Rep. Term expires March, 2023
Shelley Laroche, Delinquent Tax Collector Term expires March, 2023
Richard Flint, Road Commissioner Term expires March, 2023
Vacant, Fire Commissioner Term expires March, 2023

SELECTBOARD

Richard Flint, Member Term expires March, 2023
Chris Agan, Member Term expires March, 2023
Vacant, Member Term expires March, 2023
Vern Brosky III, Vice-Chair Term expires March, 2024
Sharon Bousquet, Chair Term expires March, 2025

BOARD OF LISTER

Vacant, Lister Term expires March, 2023
Peter St. Germain, Lister Term expires March, 2024
Aimee Reynolds, Lister & 911 Coord. Term expires March, 2025

CEMETERY COMMISSIONERS

Douglas Nye, Commissioner Term expires March, 2023
Keith Ploof, Commissioner Term expires March, 2024
Dennis Nolan, Commissioner Term expires March, 2025
Kevin Spear, Chair Term expires March, 2026
Benjamin Nye, Commissioner Term expires March, 2027

DEVELOPMENT REVIEW BOARD (appointed)

Richard Trombley, Chair Term expires March, 2023
Timothy Reynolds, Vice-Chair Term expires March, 2023
Courtney Veeder, Member Term expires March, 2024
Michael Kravetz, Member Term expires March, 2025
Woodbury Rouse, Jr., Member Term expires March, 2025

PLANNING COMMISSION (appointed)

Tom Conley, Member Term expires March, 2023
Scott Bessette, Member Term expires March, 2024
Ken Thompson, Vice-Chair Term expires March, 2024
Luc Dupuis, Chair Term expires March, 2025
Bruce Ryan, Member Term expires March, 2025

JUSTICES OF THE PEACE

Claude Chevalier, Justice
John Ferland, Justice
Anne Harper, Justice
Connie Janes Beyor, Justice
Dennis Nolan, Justice
Patty Rainville, Justice
Ben Lowell, Justice

Term expires January, 2025
Term expires January, 2025

LIBRARY TRUSTEES

Virginia Holiman, Trustee
Chelsea Pigeon, Trustee
Becky Johnson, Trustee
Rebecca Manning, Chair
Amber Machia, Trustee

Term expires March, 2023
Term expires March, 2023
Term expires March, 2025
Term expires March, 2026
Term expires March, 2027

RECREATION COMMISSION (appointed)

Mark Gilbert, Member
Randy Connelly, Member
Ty Choiniere, Vice-Chair
Tim Luneau, Member
Allen Jacobs, Member
Ryan Maskell, Chair
Karen Gagne-Fortin, Member

Term expires March, 2023
Term expires March, 2024
Term expires March, 2024

VILLAGE CORE MASTER PLAN COMMITTEE (appointed)

Woodbury Rouse, Jr., Chair
Alice (Sue) Cota, Member
Clarence Miller, Member
Mary Laroche, Member
Virginia Holiman, Member
Rebecca Manning, Vice-Chair
Chris Shepard, Member
Lura Jacques, Secretary
Dan Swainbank, Member

Term expires March, 2023
Term expires March, 2023

COMMUNICATIONS UNION DISTRICT (appointed)

3 Vacant Seats

Terms expire March, 2023

ZONING ADMINISTRATOR

Michael Johnston

PUBLIC MEETINGS CLERK

Wendi Dusablon

TOWN ADMINISTRATOR / PLANNER / GRANT WRITER

Heidi Britch-Valenta

HIGHGATE LIBRARY & COMMUNITY CENTER

Adah DeRosier, HLCC Director
Patti Snyder, Assistant

HIGHGATE RECREATION DEPARTMENT

Jessica Bombard, Program Coordinator
Robert Swoyer, Buildings & Grounds

HIGHGATE PUBLIC WORKS DEPARTMENT

Phillip "Butch" Brosseau, PW Director
Nick Scott, PW Crew Member
Luke Choiniere, PW Crew Member

RESULTS

Town Meeting Day, Tuesday, March 1, 2022

- ALL AUSTRALIAN BALLOT – NO FLOOR MEETING DUE TO CONTINUED PRECAUTIONS ASSOCIATED WITH THE COVID-19 PANDEMIC

ARTICLE #1 - ELECTED OFFICIALS

(there were no contested races)

Lister	3-year term	Aimee Reynolds	359
Cemetery Comm.	5-year term	Ben Nye	378
Library Trustee	5-year term	Amber Machia	363
Moderator	ensuing year	Kyle Lothian	376
Selectboard	1-year term	Christopher Agan	343
Selectboard	2-year term	Kyle Lothian	375
Selectboard	3-year term	Sharon Bousquet	344
Town Clerk	4-year term	Wendi Dusablon	382
Town Treasurer	3-year term	Shelley Laroche	373

ARTICLE #2 - SHALL THE VOTERS OF THE TOWN OF HIGHGATE SET THE FINAL DATE OF PAYMENT FOR FY2022-2023 PROPERTY TAXES TO BE THURSDAY, OCTOBER 27, 2022 WITH PAYMENTS TO BE RECEIVED IN THE TOWN OFFICE BY 4:00PM? YES 369 NO 14

ARTICLE #3 - SHALL THE VOTERS OF THE TOWN OF HIGHGATE AUTHORIZE THE SELECTBOARD TO SELL THE LAMKIN STREET PROPERTY LOCATED NEXT TO THE CEMETERY, PARCEL 0020005059 0.12 ACRES? YES 345 NO 39

ARTICLE #4 - SHALL THE VOTERS OF THE TOWN OF HIGHGATE APPROPRIATE \$407,500.00 TO MEET THE EXPENSES AND LIABILITIES OF THE CAPITAL IMPROVEMENT PLAN, WITH AN ESTIMATED \$407,500.00 TO BE RAISED BY TAXES? YES 217 NO 166

ARTICLE #5 - SHALL THE VOTERS OF THE TOWN OF HIGHGATE APPROPRIATE \$916,892.00 TO MEET THE EXPENSES AND LIABILITIES OF THE HIGHWAY FUND, WITH AN ESTIMATED \$765,892.00 TO BE RAISED BY TAXES? YES 273 NO 111

ARTICLE #6 - SHALL THE VOTERS OF THE TOWN OF HIGHGATE APPROPRIATE \$1,197,214.00 TO MEET THE EXPENSES & LIABILITIES OF THE GENERAL FUND, WITH AN ESTIMATED \$549,924.00 TO BE RAISED BY TAXES? YES 248 NO 135

*Wendi Dusablon
Town Clerk*

RESULTS

Town Meeting Day, Tuesday, March 1, 2022

- **ALL AUSTRALIAN BALLOT – NO FLOOR MEETING DUE TO CONTINUED PRECAUTIONS ASSOCIATED WITH THE COVID-19 PANDEMIC**

ARTICLE #7 - SHALL THE VOTERS OF THE TOWN OF HIGHGATE CONTRACT WITH AMCARE AMBULANCE SERVICE FOR ALL AMBULANCE SERVICES IN THE AMOUNT OF \$78,120.00, WITH SUCH SERVICES BEGINNING ON JULY 1, 2022, FOR A TERM OF FIVE (5) YEARS? **YES 197 NO 177**

ARTICLE #8 - SHALL THE VOTERS OF THE TOWN OF HIGHGATE CONTRACT WITH MISSISQUOI VALLEY RESCUE INC. FOR ALL AMBULANCE SERVICES, IN THE AMOUNT OF \$86,244.48, WITH SUCH SERVICES BEGINNING ON JULY 1, 2022, FOR A TERM OF THREE (3) YEARS? **YES 224 NO 130**

Total number of registered voters on the Highgate
Voter Checklist as of 3/1/22 **2,382**

Total number of ballots cast 3/1/22 **393** absentee 143 @ polls 250

The Missisquoi Valley School District budget (Swanton, Franklin, Highgate)
was defeated by 23 votes on 3/1/22
634 NO 611 YES

Missisquoi Valley School District budget (Swanton, Franklin, Highgate)
revote was held 4/26/22 and was approved by 29 votes
542 YES 513 NO

*Wendi
Dusablon
Town
Clerk*

NORTHWEST VERMONT SOLID WASTE MANAGEMENT DISTRICT
SPECIAL MEETING
MARCH 7, 2023
WARNING

on TUESDAY, March 7, 2023, between the hours of seven o'clock (7:00) in the forenoon (a.m.), at which time the polls will open, and seven o'clock (7:00) in the afternoon (p.m.), at which time the polls will close, to vote by Australian ballot upon the following Article of business:

ARTICLE I

Shall general obligation bonds of Northwest Vermont Solid Waste Management District in an amount not to exceed One Million, Five Hundred Thousand Dollars (\$ 1,500,000), subject to reduction by the application of, District reserve funds and federal and state grants-in-aid, be issued for the purpose of making certain public solid waste improvements, namely expansion of the Georgia Recycling Center and offices including commodity storage, waste collection, and household hazardous waste collection facilities, the aggregate-estimated cost of such improvements being One Million, Five Hundred Thousand Dollars (\$ 1,500,00), such debt service to be paid from NWSWD Operating Revenues? It is anticipated that revenues through District services will be sufficient to cover District obligations for repayment. If however these fees are insufficient to enable the District to make timely payments of any amount due, the District will collect any deficiency through increased rates to District provided services, assessments and surcharges in an equitable manner. As provided in the District Charter, obligations incurred under chapter 53 Title 24, VT Statutes Annotated, shall be the joint obligation of the District and Each Member Municipality.

The legal voters of the Northwest Vermont Solid Waste Management District are further notified that voter qualification, registration, and absentee voting relative to said special meeting identified in Article I shall be as provided in Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated. Absentee and early ballots will be available at the Town Clerks' offices beginning on February 4, 2023.

The legal voters of the Northwest Vermont Solid Waste Management District are further notified that an informational meeting will be held at the following location, date, and time for the purpose of explaining the subject proposed solid waste system improvements:

<u>DATE</u>	<u>LOCATION</u>	<u>TIME</u>
February 23, 2023	St. Albans City Hall	6:00 p.m.

Adopted and approved at a regular meeting of the Board of Supervisors of the Northwest Vermont Solid Waste Management District duly called, noticed and held on January 4, 2023. Received for record and recorded in the records of the Northwest Vermont Solid Waste Management District on January 4, 2023.

Dated at St. Albans, Vermont this 4th day of January, 2023.

- Mark Doremus
- Jim Richards
- Paul Lambert
- Joyce Tuck
- Dave Clark
- Bob Buermann
- Josie Henry
- Barry Kade
- Jaime Tibbits
- April St. Francis

Northwest Vermont Solid Waste Management District Board of Supervisors

ATTEST:

Pamela Babler / Northwest VT Solid Waste Management District
District Clerk

PUBLIC NOTICE



The Town of Highgate

TOWN MEETING INFORMATION SESSION

**Thursday, March 2, 2023 @ 6:30pm
Highgate Municipal Building**

OR

Join Zoom Meeting

<https://us02web.zoom.us/j/84598146900>

- *AS A REMINDER.....Town Meeting Day is Tuesday, March 7, 2023 @ Highgate Elementary School, 219 Gore Road, Highgate Center. The floor meeting will begin at 9am (please note the time change, as voted on back in 2020). Polls will be open from 7am -7pm, also at Highgate Elementary School. Absentee ballots will be available in early to mid-February and can be requested by contacting the Town Clerk, Wendi Dusablon, at 802-868-5002, wdusablon@highgatevt.org, or through the "My Voter Page" <https://mvp.vermont.gov/>.*

2023 Town Meeting Warning ~ Highgate Vermont

The legal voters of the Town of Highgate, Vermont, are hereby notified and warned to meet at the Highgate Elementary School Gymnasium in the Town of Highgate on Tuesday, March 7, 2023 between the hours of seven o'clock in the forenoon (7:00 am), at which time the polls will open, and seven o'clock in the evening (7:00 pm), at which time the polls will close, to vote by Australian ballot upon the following Articles of business:

ARTICLE #1: To elect the following town officers:

- a) One Cemetery Commissioner for a term of five (5) years
- b) One Library Trustee for a term of five (5) years
- c) One Library Trustee for a term of one (1) year remaining on a five (5) year term
- d) One Lister for a term of three (3) years
- e) A Moderator for the ensuring year
- f) One Selectboard Member for a term of three (3) years
- g) One Selectboard Member for a term of two (2) years
- h) One Selectboard member for a term of one (1) year remaining on a three (3) year term

The legally qualified voters of the Town of Highgate, Vermont are hereby warned and notified to meet at the Highgate Elementary School Gymnasium on Tuesday, March 7, 2023, at 9:00 am to transact the following business:

ARTICLE #2: To receive and act on the reports of the town officers for the past year.

ARTICLE #3: Shall the voters of the Town of Highgate set the final date of payment for FY2023/2024 property taxes to be **Tuesday, October 31, 2023**, with payments to be received in the town office by 4:00pm?

ARTICLE #4: Shall the voters of the Town of Highgate vote all public questions and budgets by Australian ballot?

ARTICLE #5: Shall the voters of the Town of Highgate appropriate **\$457,000** to meet the expenses and liabilities of the **Capital Improvement Plan**, with an estimated **\$357,000** to be raised by taxes?

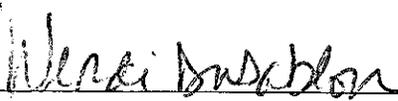
ARTICLE #6: Shall the voters of the Town of Highgate appropriate **\$1,024,387** to meet the expenses and liabilities of the **Highway Fund**, with an estimated **\$873,387** to be raised by taxes?

ARTICLE #7: Shall the voters of the Town of Highgate appropriate **\$1,274,114** to meet the expenses and liabilities of the **General Fund**, with an estimated **\$682,774** to be raised by taxes?

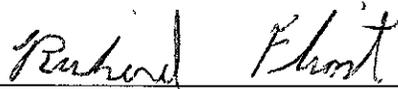
2023 Town Meeting Warning ~ Highgate Vermont

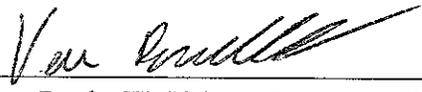
ARTICLE #8: To transact any other business legally authorized to be transacted, considered proper and necessary when met.

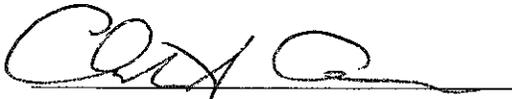
Dated at Highgate Center, Vermont this 19th day of January, 2023


Attest: Wendi Dusablon, Highgate Town Clerk


Sharon Bousquet, Highgate Selectboard Chair


Richard Flint, Highgate Selectboard Member


Vernon Brosky III, Highgate Selectboard Vice-Chair


Christopher Agan, Highgate Selectboard Member

Selectboard Report

Dear friends and neighbors,

Happy New Year! The last few years have been difficult for all of us – with increasing prices, long term health and safety concerns, and the general craziness of the world. But the Town of Highgate is a calm in the storm.

The Selectboard and all of the departments in town have been very careful with taxpayer dollars. Every department has continued to operate within their budget while making improvements to keep our town in excellent shape for the future.

Our large projects are continuing to take shape with additional grant funds being awarded to the Town. The airport infrastructure project has finished the design phase and is expected to go out to bid in February. We have applied for additional grant funding in order to lessen the taxpayer burden for this project.

The Machia Road stabilization project is in the contracting and easement stage. Bids for the project should go out soon. We have the majority of the funds for this project, but we are still applying for grant money to help with the Town's share of the cost. The Selectboard is pursuing a long-term plan for the erosion issue on the Machia Road.

The erosion at the Transfer Station/Landfill has been given a green light from the Federal Emergency Management Agency. We have the costs paid by a combination of FEMA, State of Vermont, and our Capital Improvement Plan. This federal project will take additional time to complete, so we do not expect it to start immediately.

The Village Core Committee has been working to move forward with optional scenarios for the development of the Machia Property. The committee has been awarded several grants to fund water and sewer for the project.

The ARPA money that the Town was awarded is being dispersed carefully. The Arena has been given \$135,000 to cover the losses experienced during COVID. The Selectboard has applied the sum of \$100,000 to the Capital Improvement Plan, pending voter approval at Town Meeting. And additional monies are being vetted for vehicle improvements that would extend the life of certain vehicles.

The Town of Highgate is in a good financial position for years to come, but it is not just about the money... We care about our residents!

If you require assistance:

Food:

Highgate Library and Community Center Food Panty (802) 868-3970

Highgate Methodist Church Food Pantry (802) 868-4921

Abenaki Food Shelf, Swanton (802) 868-6255

Community Action, St. Albans (802) 527-7392

Heat:

VT Fuel Assistance (800) 479-6151

Senior Helpline (800) 642-5119

Homelessness:

Pathways VT (888) 492-8218

Samaritan House (802) 527-0847

Mental Health:

National Suicide and Crisis Hotline **988**

VT Crisis Hotline (802) 524-6554

Northwest Counseling and Support Services (802) 524-6554

Property Tax Relief:

Highgate Town Treasurer, Shelley Laroche, (802) 868-4697 x 204

A special thank you to all of our town employees and volunteers for all they do. Highgate is a great place to live and work. Let's keep it that way!

Sharon Bousquet
Chair – Highgate Selectboard

PUBLIC WORKS REPORT 2022-2023

Highgate Public Works seek to provide essential services to our citizens in a prompt, courteous, safe, efficient, and cost-effective manner. The Highgate Public Works Department, through its dedicated employees, Butch Brosseau, Nick Scott and Luke Choiniere, strive to plan, design, build, maintain our town infrastructure in a manner that respects the environment and ability of government to adequately preserve these assets for succeeding generations. Our mission is to provide and maintain the public services necessary for the safety and continued growth and improvement of quality of life for the citizens of Highgate, Vermont.

2022 was another productive year for the Town of Highgate Public Works Department.

We replaced 8 culverts in 2022. One on the Rainville Road, one on the Tarte Road, one on the Jones Road, one on the Ballard Road and four on the Rollo Road.

We received grant money for the Rollo project which consisted of one 48" x 60' culvert and two 18" culverts. The project entailed culvert replacement, shoulder work, ditching, stone lining the ditches and seeding exposed areas.

We received grant money for the Durkee Road project and the Boucher Road project. They both entailed shoulder work, ditching, stone lining the ditches and seeding exposed areas.

We did not have grant money for paving in 2022. We were able to work with Pike Industries to pave the Rheume Road, the Country Club Road and the Campagna Road with town funds. It is necessary to keep repairing our infrastructure. We are always looking for grant monies to help with this costly expense. Our gravel roads are maintained throughout the year. You may see myself or Nick grading the gravel roads while Luke is hauling more gravel to maintain these roads. This is another reason why we keep the ditches well maintained also.

The new equipment purchased for 2022 was a 3-point disc-mower for our new John Deere tractor bought in 2021. We also purchased, with grant money, a set of forks with a safety work basket for our John Deere backhoe.

Looking ahead to 2023.....

We have grant money to replace a large culvert on the Ballard Road and two culverts on the Rice Hill Road. We are waiting on grant money to fix the land slide on the Machia Road. We also have a culvert on the Childs Road and on the Dunton Road to replace.

Thank you for your support in keeping our town of Highgate, Vt a great community.

Butch Brosseau

802-868-4697 ext. 207

TOWN ADMINISTRATOR'S REPORT FOR 2022

If I had to choose one word to describe 2023, it would be *unprecedented*. There is an unprecedented amount of public funding available to complete economic development projects which creates an unprecedented opportunity for Highgate to bring several projects to fruition with limited impact on the local tax burden. Many projects were already in the planning stage prior to Covid which puts Highgate in an excellent position to secure an unprecedented amount of funding.

AMERICAN RECOVERY AND PROTECTION ACT (ARPA) the Selectboard has only made minor commitments on the use of \$1,094,667 allotted to Highgate so far. They have put \$135,000 back into the Recreation Department to cover lost revenue and \$100,00 into the Capital Improvement Plan to offset tax impact for residents.

AIRPORT INFRASTRUCTURE PROJECT-Highgate received the Economic Development Administration (EDA) Grant for \$1,538,000 for this project and the engineers are completing final design and permitting. They intend to go to bid this spring and complete the project in 2023. See the full Highgate Airport Infrastructure Project (HAIP) report for more information.

MACHIA ROAD BANK SLIDE STABILIZATION- This project design was under right-of-way review, and it was determined that additional access from the river bottom would make the project construction bidding more competitive. We are in the process of securing those easements which has slowed the project down for a bit. This project was recommended to the state for funding through the Clean Water Funds for Missisquoi Bay for the balance of funding needed to complete the project and we will know in July if this is awarded. Additionally, Highgate has applied for a \$125,000 FEMA Building Resilience Infrastructure and Communities (BRIC) grant to study the best long-term solution to the perpetual erosion issues along the 0.77 mile stretch of the Machia Road that is dangerously close to the Missisquoi River.

VILLAGE CORE MASTER PLAN (VCMP) The Committee has been working on multiple components of the redevelopment of the property including schematic design and estimates for the library/community center, further evaluation of the Stinehour Hotel and the wastewater system design necessary to develop the property. See the VCMP report for further information.

ROAD GRANTS-Grants made it possible to complete drainage projects on Durkee Road and Boucher Rd and to replace a failing culvert on Rollo Road. The stone culvert on Ballard Road is scheduled to be replaced this summer. See the Public Works Department (PWD) Report for more information.

FEMA- HMG TRANSFER STATION STABILIZATION- We have been successful in getting FEMA funding to stabilize steep banks surrounding the transfer station, salt shed and capped landfill at 75% and Vermont Emergency Management(VEM) funding for the 25% of our estimates. \$2,871,892.

FEMA HOME BUYOUT- Highgate is still working with a Hazard Mitigation Grant to buy a mobile home on a crumbling riverbank on the Machia Road. This should go to demolition this summer.

COMMUNITY VISIT- the Vermont Council on Rural Development (VCRD) worked with our community to identify issues, solutions and determine priorities for the future. The full report is available at the website https://www.highgatevt.org/vertical/sites/%7B27DD8364-9602-460E-9A11-4C6436D74153%7D/uploads/highgate_reaching_new_heights_cv_report_action_plan.pdf

COMMUNICATIONS UNION DISTRICT (CUD) Highgate joined the CUD and is seeking a representative to participate in these important meetings. No prior knowledge or experience is necessary.

GRANT FUNDING- A full summary of 2022 grants is included with this report. You will see some grants that were on the list last year because many projects can take between 3 to 5 years to complete.

These projects are planned at public meetings and all residents are invited to participate. You can go to the website highgatevt.org for minutes, studies and a link to the Selectboard Meeting Videos. Please let me know if you would like to get email notifications of special events/meetings.

Stay safe!

Heidi Britch-Valenta-Town Administrator/Grant Administrator/ Planner 868-4922 or hbyvalenta@highgatevt.org

TOTAL GRANTS 2022

FUNDING SOURCE	PROJECT NAME	GRANT AMOUNT	TOTAL PROJECT AMOUNT	CASH MATCH	IN-KIND MATCH	NOTES	PROJECT STATUS
AOT MUNI Hwy Stormwater Grant 2017/2019	Machia Rd River Bank Stabilization	\$ 1,394,800.00	\$ 2,697,646.00			Project is in Design/ROW review	Construction 2024
AOT/NRPC GRANT IN AID 2022	Durkee Rd Drainage	\$ 14,800.00	\$ 18,500.00		\$ 3,700.00		completed 2022
AOT GRANT-IN-AID	Rice Hill and Boucher Rd Drainage	\$ 27,000.00	\$ 33,750.00		\$ 6,750.00		scheduled for 2023/24
AOT BETTER ROADS	Rollo Rd Culvert	\$ 41,000.00	\$ 49,939.00		\$ 8,939.00		completed 2022
AOT BETTER ROADS	Road Erosion Inventory	\$ 8,000.00	\$ 10,000.00		\$ 2,000.00		completed 2022
AOT STRUCTURES	Ballard Rd Culvert	\$ 74,700.00	\$ 83,000.00		\$ 8,300.00		scheduled for 2023
FEMA- HAZARD MITIGATION	Transfer St. Stabilization Const.	\$ 1,784,850.00	\$ 2,871,892.00			VEM grant to cover local match/ will amend when bids are received	in progress
VT EMERGENCY MANAGEMENT	Transfer St. Stabilization Const.	\$ 594,950.00	same as above			FEMA TS Grant match	in progress
FEMA HOMEBUYOUT	Machia Rd Homebuyout	\$ 98,115.00	\$ 130,820.00		\$ 32,705.00	homeowner is responsible for match	In Progress
VCDP PLANNING GRANT	Village Core Planning	\$ 30,000.00	\$ 35,200.00	\$ 2,000.00	\$ 3,200.00	library design, structural assessment, site plans	in progress
CLEAN WATER STATE REVOLVING FUND	Village Core WW Design	\$ 118,300.00	\$ 118,300.00			Final design/ land option	In progress
CLEAN WATER STATE REVOLVING FUND	Village Core WW Construction	\$ 2,000,000.00	\$ 2,000,000.00			construction of system	in progress
NBRC INFRASTRUCTURE & ED	Airport Infrastructure project	\$ 507,107.76	\$ 3,500,000.00	\$ 12,604.76		Final Design/Permitting	In progress

ECONOMIC DEVELOPMENT ADMINISTRATION	Airport Infrastructure Project	\$ 1,538,000.00	same as above			construction for Airport Inf. Project	in progress
VT AGENCY OF TRANSPORTATION	Airport Infrastructure project	\$ 1,000,000.00	same as above			\$200,000 for state building hook ups- \$800,000 for construction budget	in progress
DEPT OF BUILDINGS AND GENERAL SERVICES (BGS) RECREATION GRANT	Arena Electrical Work & Ball Field Renovation	\$ 18,000.00	\$ 36,000.00	\$ 18,000.00			in progress
PACIF SAFETY GRANTS	forklift work basket and playground surfacing material	\$ 10,000.00	\$ 10,367.00	\$ 367.00			Completed 2022
VCHB RURAL ECON. DEV. INITIATIVE (REDI)	Library Capital Campaign	\$ 6,000.00	\$ 6,000.00			creating a capital campaign framework for the new Library/Community Center	in progress
	TOTAL GRANTS	\$ 9,265,622.76					
Shaded area below is pending applications							
VT ECON PROGRESS COUNCIL CCRP GRANT	Airport Infrastructure project	\$ 500,000.00				to lower local match for construction cost	application pending
MISSISQUOI BAY CLEAN WATER FUND	Machia Rd Stabilization Project	\$ 1,302,846.00	same as above Line # 2			to lower local match for construction cost	Application pending legislative approval
VCDP MUNICIPAL PLANNING GRANT	Village Core Planning project	\$ 16,000.00	\$ 17,600.00	\$ 1,600.00		further studies/ reports	application pending
FEMA BUILDING RESILIENT INFRASTRUCTURE & COMMUNITIES	Machia Rd Study of Erosion Issues	\$ 125,000.00	\$ 125,000.00			to determine the best long range solution to erosion threats to the road	application pending
	PENDING REQUESTS	\$ 1,943,846.00					

TOTAL GRANTS 2022

2022 TOWN CLERK'S REPORT – THE YEAR IN REVIEW

- **AT THE POLLS** – 2022 was an exceptionally busy year at the polls. The COVID-19 pandemic continued to make it necessary to alter the way we conduct business, including elections. All elections / voting in 2022 were conducted via Australian ballot, there were no floor votes.

~ Town Meeting Day	March 1, 2022	<u>393 ballots cast</u>
~ Missisquoi Valley School District Revote	April 26, 2022	<u>313 ballots cast</u>
~ State of Vermont Primary Election	August 9, 2022	<u>434 ballots cast</u>
~ State of Vermont General Election	November 8, 2022	<u>1,251 ballots cast</u>

We will be back on the floor for Town Meeting Day 2023, to be held at Highgate Elementary School on Tuesday, March 7th. The floor meeting will begin at **9:00am**, and polls will be open from 7:00am – 7:00pm. Our voter checklist continues to grow and stands at 2,405. As a reminder, it is now state law that all active registered voters in the State of VT will **AUTOMATICALLY RECEIVE A BALLOT IN THE MAIL FOR GENERAL ELECTIONS**. That is your ballot and should be used when you vote, either in-person or absentee.

- **LAND RECORDS DIGITIZATION PROJECT** – We continue to work towards digitizing our land records and maps and are currently back to 1971 which gives us 50+ years fully digitized and available online. Our recorded surveys / mylars are also fully digitized. Because we offer so much online, we have kept our research / genealogy / title work by appointment only. Contact me if you need an appointment, our office hours are 9-4 Monday-Thursday.

~ # of Documents Recorded in 2022	<u>1,209</u>
~ # of Pages Recorded in 2022	<u>3,754</u>
~ # of Properties Transferred in 2022	<u>174</u>
~ # of Mylars (maps) Recorded in 2022	<u>11</u>

- **DOGS** – We license a LOT of dogs here in Highgate ☺. For the calendar year 2022 there were **860** tags issued. Our 2023 vaccination clinic will be held March 25th @ Highgate Sports Arena from 9am-10am for Highgate residents and from 10am-Noon for anyone else interested in vaccinating their pets at a very reasonable cost. All info on the clinic can be found on the back cover of this report. Thank you for vaccinating and licensing your pets. This is the law in the State of VT and we appreciate the cooperation with this process.
- **VITAL RECORDS** – New marriage licenses, effective 7/1/22, can now be issued by ANY town clerk in the State of VT. You no longer are required to obtain a new marriage license in the town you live in. If we can assist you with a marriage license, please let us know. The application and more info is also on our website, www.highgatevt.org.

~ Birth Certificates 2022	<u>32</u> (14 male / 18 female)	~ Marriage Certificates 2022	<u>25</u>
~ Death Certificates 2022	<u>30</u>	~ Burial Permits 2022	<u>17</u>
- **OFFICE HOURS** – Our hours were amended in May of 2021 and we continue to offer hours to the public Monday through Thursday, 9am – 4pm. We are closed to the public on Fridays. As mentioned above, all research / genealogy / title work remains by appointment only, as we have 50+ years of land records and maps available online under “quick links” on our website www.highgatevt.org. Our online GIS program is also available there for tax maps, tax bills, and property cards.

2022 was a whirlwind of activity! We finally were able to get rid of the carpet in the meeting room, and are hopeful, with voter approval, that we will be able to do the same in the front half of the building in the summer of 2023. If you haven't had a chance to see that flooring project, stop by and take a look and/or attend a meeting at the same time. We have seen a gradual return to normalcy in 2022 with in-person meetings and events coming back for our residents. Most meetings also offer a Zoom option to participate virtually, and our minutes are always available on our website, as well as the link to watch Selectboard meetings. I want to thank the residents of Highgate for their continued support and, as always, I am reachable for comments / questions / concerns. January 2023 marks 12 full years in this position – already! I continue to attend various trainings and webinars as laws and protocols change, and I enjoy working with the various town boards and committees. We are always looking for more volunteers to serve on these boards, please reach out if you are interested! Thank you for the opportunity to continue to work right here in my community. HAPPY 2023! CHEERS!

Respectfully submitted, Wendi Dusablon, Town Clerk 802-868-5002 wdusablon@highgatevt.org

Town Treasurer Report

The FY2022 external audit was completed by Sullivan & Powers in August and the full report can be found on our website www.highgatevt.org. Judy Laroche continues to volunteer her time each month by reconciling the bank statements with me to meet the segregation of duties requirement, as there is no inhouse support staff to fulfill that duty. I want to thank Judy for her time!

As they do every year, each department worked diligently on their proposed budget. The current economy and high rate of inflation made it near impossible to level fund. The Selectboard carefully weighed the needs versus wants of each department while factoring in the inflation to provide as much as they could without significantly impacting the taxpayer's wallets. This is always a challenge as we are all taxpayers and nobody wants to pay more in taxes, yet increased operating costs are before us. Highgate also continues to struggle with major infrastructure problems directly related to erosion along the banks of the Missisquoi River. The Machia Road and Transfer Station are the two most prevalent areas of concern in town.

The difference in taxpayer dollars required to meet the needs of the 2022-23 approved budget and 2023-24 proposed budget is a total of \$189,845.00 (\$82,350.00 to the General Fund and \$107,495.00 to the Highway Fund to offset the increased operating costs of the departments.) If the proposed budget passes as is, the municipal tax breakdown is below. Please keep in mind this is all calculated on the current grand list figure, and that amount will change on April 1st 2023. The grand list continues to grow, which means the proposed municipal tax rate will likely decrease, the rate below is not set in stone, but is a very close estimate. Please also keep in mind the municipal portion of your tax bill is a very small piece of the grand total, the majority of your property tax payment goes to our local school district for education.

Assessment	<u>TOTAL MUNICIPAL TAX</u>		Difference
	Current	Proposed	
	0.4224	0.4657	
100000	422.40	465.70	43.30
150000	633.60	698.55	64.95
200000	844.80	931.40	86.60
250000	1056.00	1164.25	108.25
300000	1267.20	1397.10	129.90
400000	1478.40	1629.95	151.55
450000	1900.80	2095.65	194.85

Delinquent Tax Collector Report

The delinquent taxpayers of Highgate continue to amaze me in their strive to get caught up and out of the delinquent cycle. I add more people to a 'payment/budget' plan each year and this is a contributing factor to the steady decline in the delinquent tax balance. As of end of day 10/27/22 the outstanding amount for the 2022 taxes was \$208,172.91. As you'll see on page 34 as of 12/31/2022 the TOTAL (all years combined) delinquent amount is down to \$120,523.81 with many payments made since. I want to thank all the residents for mailing in tax payments, dropping payments in the town drop box, or making an appointment for in person cash payments. It made the process very smooth. Just a quick reminder to allow for plenty of extra time if you are utilizing the USPS to mail in your payments – postmarked payments are considered late. If you are interested in setting up a payment plan, please contact me to make arrangements! slaroche@highgatevt.org or 868-4697 x204

Thank you, Shelley Laroche
Town Treasurer and Delinquent Tax Collector

Lister Report

2021 Total Parcels	2,122
Taxable Parcels	1,739
Taxable Homesteads	1,058

Building Permits & Site Visits

New construction over 50 sq. ft. requires a building permit. Keep in mind that if a permit is not obtained before the start of construction the permit fee will be doubled. All building permits **require** a site visit. Site visits consist of taking measurements of the new construction, verifying the measurements to the permit, and taking a photo for the property owner's file. **Please contact our department when you have completed your building project, this helps us with scheduling site visits.**

Homestead Declarations

Homestead Declarations need to be filled annually. This will allow you to receive the lower residential tax rate on your Property Tax Bill. File your Homestead Declarations before the April deadline, a late file penalty is given for all filings after the deadline.

Removal of Taxable Structures

A written letter to the Lister Department is required when a taxable structure is removed from your property. This gives our department the information needed to make the correct adjustments to your property card. The letter should contain the name of the property owner, address the structure is being removed from, the date that the structure was removed, and a clear description and size of the structure.

Enhanced 9-1-1

18 new 911 addresses were updated in the Vermont Enhanced 9-1-1 system in 2022. The location of the driveway must be clearly marked when requesting a driveway permit or 911 address. Measurements need to be taken from the location of the proposed driveway for an accurate 911 number.

Current Use

93 current use files were validated in 2022. The state website www.tax.vermont.gov is a great resource for obtaining information about the current use program, pending applications, and application deadlines.

Online Mapping

The towns GIS map can be utilized by going to the website <http://www.axisgis.com/highgatevt/> Property cards, tax bills, and individual property maps are a few of the resources offered. System updates are completed yearly through our maintenance plan. As always, if you notice any inaccuracies when viewing this website please bring them to our attention so we can make the necessary corrections.

Feel free to contact us with any questions or concerns. Our contact information is 868-4697 x208 or email us at areynolds@highgatevt.org

Aimee Reynolds & Peter St. Germain

Zoning Report 2022

Permit Update: 103 permits issued in 2022 which shows a 6.2% increase from last year (2021). 17 of these permits were for new homes and the remainder consisted of rebuilds/replacements, pools, decks, storage areas, garages, additions, signs, and driveways.

Things to remember when planning a project:

- Before you build, check with the town to see if a permit is required. After the fact permitting is double the price!
- Contact the State of Vermont Permit Specialist, Jeff McMahon at 802-477-2241 or jeff.mcmahon@vermont.gov to see if there are any state permits required. Some areas (Shoreland, wetland, Native American sites, flood zone, etc. may require additional permits!)
- Plan ahead. Depending on your district and the type of development a conditional use review may be required.
 - The Town of Highgate, Vermont Development Regulations can be found on www.highgatevt.org on the Zoning Administrator page or by searching “regulations”.
 - Zoning permit applications and fee schedules can be found in multiple places on the town website. To locate them go either to the Zoning Administrator page, the Public Records & Documents tab or search “permit” or “fee schedule”.
 - More involved projects may require a Conditional Use Review by the Development Review Board. Details on what requires a conditional use review can be found in the Development Regulations starting on page 10. An application for conditional use can be found on the town website by searching for the word “conditional”.
 - In all districts a conditional use review is required for sub-divisions, boundary line adjustments and variances.
- Demolition and remodeling: The Vermont Department of Health requires that projects be inspected for asbestos and lead prior to the renovation/demolition of any project. Please call 802-863-7220 and they will walk you through the process.

Michael Johnston
Highgate Town Zoning Administrator
(802) 868-4697 x 209
zoning@highgatevt.org

Development Review Board Report 2022

Hearing Update: Total hearings was 16 for 2022 which is a 11.11% decrease from 2021. 6 of these hearings were Conditional Use Reviews, 4 for subdivisions, 5 waivers of setbacks, 2 for site plan review and 1 seasonal conversion. The Highgate Development Review Board members are Richard Trombley (Chair), Timothy Reynolds (Vice Chair), Woodbury Rouse Jr., Michael Kravetz, and Courtney Veeder

HIGHGATE LIBRARY & COMMUNITY CENTER

What a great year 2022 was! This year we offered lots of new programs and events, added new and exciting materials to our book, DVD, and “Library of Things” collection, lent out snowshoes and paddle boards to the community, gave away Chromebook laptops to community members thanks to a local school’s generous donation, and beyond. We collaborated with local community partners once again including the Highgate Arena, Highgate Elementary School, MVU, Operation Happiness, the Lake Champlain Watershed Alliance, Franklin Grand Isle Book Mobile, AgeWell, Jay Peak Resort, the Vermont Community Foundation, the Vermont Arts Council and many other community partners. We also worked in conjunction with other local libraries to provide our patrons access to shared collections and services. It has been a busy and bustling year here at Highgate’s library and community center and we are thrilled to continue to serve the community into this next year!

In 2022 the following items were borrowed by our wonderful HLCC patrons:

- 3,750 Books
- 11 Audiobooks
- 750 E-books
- 159 Inter-Library Loans
- 129 DVDs
- 35 Attraction Passes
- 34 Sets of Snowshoes
- 48 Paddle Boards
- 12 Chromebook Laptops
- 36 Story Time Backpack Kits
- 75 Launchpad Educational Learning Tablets
- 21 Items from our Library of Things (Baking Pans & Yard Games included!)

The library provided over 185 programs in 2022. Some of these programs included a weekly story time, monthly virtual book club for adults, weekly Older Vermonter Coffee & Conversation, monthly virtual adult book club, monthly adult craft nights, curbside craft kits and STEM kits, a Birds of Prey show, Scavenger Hunts, musical concerts, community summer Field Trips, a magic show and flea circus, Lego Building club, Music & Movement program, Spice World cooking program, Prom Dress Giveaway, Inflatables Party, Letters to Santa, an annual Harvest Festival and Santa’s Village event, our annual Jay Peak Ski program, , mini golf at the library, Chromebook laptop giveaway and more! We also continued to offer a weekly outreach program in collaboration with the Crossroads After School Program at the Highgate Elementary School.

The library worked hard to secure grant funding this past year as well. This funding went to support library programming and services as well as purchasing new materials for our collection. We used some funding to finance our second annual Highgate summer community field trips and we took community members to the Montshire Museum, the Shelburne Museum, and the Vermont Institute of Natural Science free of charge! We ran our annual prom dress giveaway and gave 25 dresses to community members. We have partnered again with Northwestern Counseling Services to provide free diapers and wipes at the library and we received grant funding to build a community food shelf here at the library that anyone can take food from free of charge.

Some of Our 2022 Noteworthy Grants and News:

- The second phase of the new library building’s master plan has been set into motion with gbArchitecture and we received a sizeable grant to fund a capital campaign consultant to help us continue to source funding for the new building.

- This was the first year we took over running the annual Highgate Craft Show at the elementary school and it was a great success with several thousand raised for the new library building.
- We also ran a successful fundraiser over the summer with the performer Rusty DeWees to raise money for the new library building.
- We began lending paddleboards out this summer and it was a great success.
- We received enough grant funding to purchase a mobile kitchen cart and we have since started offering cooking programs at the library.
- We received a large grant to fund humanities-based programming throughout the year and we were once again able to fund off-site and completely free community field trips over the summer.
- Thanks to grant funding we have been able to add more Large Print books to our collection. These books are great for those with limited vision!
- In partnership with AgeWell VT, we are still offering a free to-go meal every Thursday from 11:30am – 12:30pm for those over the age of 60. To register please call the library.

HLCC Services You May Not Be Aware Of:

- **Snowshoes and Paddleboards:** are always available to library card holders and are free to borrow.
- **E-books:** are available if you have an e-reader or smart phone. Stop into the library to seek assistance with account setup. We are always here to help!
- **Audio Book CDs and DVDs:** We have a great selection to choose from.
- **Library Passes:** We provide passes for discounted or free access to Echo, Shelburne Museum, Hard'ack Pool, Shelburne Farms, Maritime Museum, Vermont State Parks, St. Albans City Pool, Vermont Historic Sites, Birds of Vermont Museum, and the Vermont Historical Museum.
- **Baking Pans:** You can check-out many different fun shaped baking pans for events such as baby showers, birthdays, graduations, and more.
- **Laptops for Borrowing:** We have four Chromebook laptops that you can check out for up to a week for remote work or schooling and general web browsing.
- **Wifi:** FREE 24/7 access whether you are in or outside of the building. Our hotspot even extends the WiFi out into the park across the way.
- **Book Deliveries:** We deliver books to homebound residents and local daycare providers in Highgate.
- **Highgate Family Ski Program:** Discounted ski tickets to Jay Peak during each ski season for Franklin County residents. Visit highgatefamilyski.webs.com to learn more.
- **Tech Help:** Completely free assistance with tech issues ranging from using an iPhone, using the computer, using specific programs such as Microsoft Word, and more.
- **Resume Building Assistance:** We provide one-on-one appointments to help you create and build a resume to help you apply for a future career.

We had a total of 3,980 library visits this past year. That is 1,345 more visits than the previous year! The library applied for 18 different grant opportunities and secured a healthy \$24,633 of funding to support library programs, resources, and services. It has been a very productive and exciting year here in Highgate with a lot of positive change throughout the community. Thank you to all of our loyal patrons and all taxpayers for your continued support. A big thank you also goes out to all of the town departments, the select board, library trustees, Friends of the Library, local businesses, and volunteers. Thank you so much for all that you do for the betterment of Highgate!

Sincerely,

Adah DeRosier, Library Director, librarian@highgatevt.org
 17 Mill Hill Road – PO Box 76 Highgate, VT 05459 (802) 868-3970
 Highgate Center, VT 05459
 (802) 868-3970 ~ www.hlccvt.org



HIGHGATE PARKS and RECREATION

Our mission at the Highgate Parks and Recreation Department is to promote parks, recreation and program opportunities where people of all ages can gather, celebrate and engage in activities that encourage well-being and community!

The Highgate Recreation Commission was formed in July of 2014 and is ran through the Town of Highgate. The Highgate Recreation Commission focuses on programs, parks and services to help the needs of community members of all ages. 2022 has been a year of returning to normal operations. All recreation sports and programs have been released of any COVID restrictions. Numbers of participants are returning to Pre-Covid numbers and growing.

This year the Recreation Department has added two new employees. Jessica Bombard has stepped into the Recreation Programs Coordinator position and Robert Swoyer has joined as the Buildings and Grounds employee.

Jessica will be tasked with continuing to create strong programs and events for all of the Highgate community. Jessica grew up in New Jersey and attended Norwich University where she was a member of the Women's Soccer team. She has a background in participating and coaching multiple sports, worked as a Preschool assistant teacher and summer camp counselor.

Robert Swoyer grew up in Highgate Spring and attended MVU. After high school he joined the USMC and lived in California for several years. Then moved back home and joined the Army Guard for a few years. He finished his military career in the Air Guard as a jet engine mechanic and retired with 20 years in the military.

The Highgate Recreation Commission continues to run the Highgate Sports Arena, holding activities in and around the Arena year round.

- * The ice at the Highgate Sports Arena is utilized by MVU Boys and Girls Varsity Ice Hockey and Milton High School Hockey, Missisquoi Amateur Hockey Association (MAHA), Saint Albans Skating Association (SASA). Public Skate, Stick and Puck, private rentals are also offered. Schools from the surrounding area utilize the ice for PE class and school trips.
- * The turf is used by Northern Vermont Field Hockey Club, Northwest Little League as a practice area. Turf Tikes soccer program is also enjoyed by many tots in the community. Adults enjoy partaking in the Spring Corn Hole League.
- * The Arena hard surface is used for "Friday Night Flicks" family movie nights, roller skating, Arena Tikes Basketball, and Pickleball.
- * Outside the arena building during the summer, spring, and fall we offer Rec youth soccer, youth cross country, Little League baseball and soft-ball, Summer Sounds Concert Series, and a fleet of bicycles community members can rent.

The Recreation Department has also collaborated with the Highgate Elementary School PTKO for the Annual Easter Egg Hunt and Trunk or Treat.

With the awarding of the Recreational Facilities Grant from the state of Vermont, the Recreation Commission was able to upgrade electrical work in the Arenas snack bar, lobby and bathrooms.

The Recreation department also had the softball field renovated. The field was re-shaped, a premium infield material was laid, and a new home plate and pitchers mound were placed.

This upcoming year the Recreation department plans to add some programs to our line up.

- 3 v 3 Ice Hockey Tournament
- Turf soccer for adults and kids
- pick up street hockey/roller hockey

All programs offered can be found on our website at www.highgaterec.org.

Highgate Recreation Commission would like to thank all volunteers and coaches who have helped make our programs successful this year.

Thank you,

Jessica Bombard, Recreation Programs Coordinator

Ryan Maskell, Chair

Ty Choiniere, Vice Chair

Karen Fortin, Secretary

Mark Gilbert, Director

Robert Swoyer, Buildings and Grounds

Randy Connelly, Director

Allen Jacobs, Director

Tim Luneau, Director

HIGHGATE VOLUNTEER FIRE DEPARTMENT

2022 was a busy year for the Highgate Fire Department, with 118 calls responded to by Highgate Volunteer Firefighters. A breakdown of the calls responded to in 2022 include:

1 Suspicious odor	3 CO Alarms
3 Silo fire	10 Mutual Aid
1 Appliance fire	6 Power Lines Down
4 Vehicle fires	1 Nuisance
8 Trees down	1 Grease Fire
29 Vehicle Accidents	1 Garbage Fire
3 Chimney fires	1 Standby
7 Illegal burns	2 Chicken Coop Fires
4 Grass/Brush fires	1 Bike Accident
10 Fire Alarms	2 Loud Explosions
6 Good Intent	1 Furnace Issue
13 Medical Asst.	

As a reminder, if residents have a burn permit and are only burning clean wood/brush, the department may still be called to put it out. Why is this? Because the legal burn now has turned into a nuisance burn. The smoke from the fire might not bother you, but it could be a serious health threat to those neighbors who might have a respiratory illness. Please keep in mind that in Vermont it is illegal to burn cardboard, paper, garbage, tires/or other rubber products, along with treated painted or finished wood and asphalt shingles or tar paper. If you have questions about nuisance burns, please contact the Northwest Solid Waste District at (802-524-5986) or Highgate's Fire Warden David Desorcie at 802-868-2777 or 868-4409.

The Department is still researching the purchase of a side-by-side vehicle in the near future. We also will need to replace our tanker in the near future.

Should anyone need smoke or carbon monoxide detectors, please let us know at the station or contact Liza @ highgatefirevt@gmail.com

We are always interested in meeting with potential new members! The Department holds meetings and trainings on Monday evenings at the fire station. If you, or someone you know, might be interested in learning more, please stop by the station or contact one of our officers.

I'd would like to take this opportunity to express our thanks to the Highgate taxpayers and Selectboard, on behalf of the members of the Highgate Volunteer Fire Department, for their ongoing support. We would not be able to do what we do without the support of the community.

Thank you,
Gary Greenough
Fire Chief, Highgate Volunteer Fire Department

Contact Information

Chief: Gary Greenough, 802-582-2744 or 802-868-4697 x210 or firechief@highgatevt.org

Assistant Chief: Ralph Comiskey 802-782-1501

Captain: Dame Diette 802-458-2021

Lieutenant: Kermit Drown 802-752-7788

Outreach & Education Info: Liza L Comiskey highgatefirevt@gmail.com

Highgate Historical Society 2022 Report

In 2022 the Historical Society was open for visitors. The front porch is finally completed thanks to the generous donors and volunteers who made it possible. The Historical Society tries to help people seeking historical information here in Highgate and we encourage visits to the museum. It is here for everyone to enjoy. Please reach out to us with questions or if you require any information, we will do our best to assist you. The museum hours are May – October the 1st and 3rd Sundays of the month from 9am – 2pm or by appointment.

The Highgate Historical Society would like to thank and remember Mr. Gerard “Paul” Desorcie. Paul was a founding member of the Highgate Historical Society, and he passed away on December 18, 2022, at the age of 97. Paul was also a school board member and served as Town Agent in Highgate for several years.

Dennis Nolan	802-868-9974
Doug Nye	802-868-4923



Highgate Cemetery Commissioners Report

We want to thank the taxpayers of Highgate for their continued support. This past year most of our attention was focused on the East Highgate and Highgate Center Cemeteries. We have repaired the driveway in the Highgate Center Cemetery, completed a major grass reseeding in the East Highgate Cemetery, and cleaned up several limbs and fallen trees. Many thanks go to the Highway Crew for their assistance with these projects.

In 2023, we will focus a lot of our time and budget on the Highgate Center Cemetery, fixing several gravestones and fencing the perimeter of the cemetery grounds. This will be a 3-4 year process before completion. Other cemetery fences around town have also been damaged from fallen trees, we will be repairing these as well.

The Cemetery Commissioners are seeking out quotes for mowing of all the town cemeteries with the inclusion of a spring and fall cleaning of each location. If you are interested in putting in a bid or know of someone who might be please reach out to one of us for more details. We want to thank Ben Nye for his years of great care of our cemeteries.

Kevin Spears
Doug Nye
Ben Nye
Denis Nolan
Keith Ploof

VILLAGE CORE MASTER PLAN (VCMP) UPDATE

The Village Core Master Plan Committee has had a very productive year of planning for the revitalization of the Village Core property. We met more frequently this year because there was so much to do!

FORMULATING A VISION

The Committee is working on a few different components of the redevelopment simultaneously so we can keep everything on track. We have secured funding for schematic design of a new library and community center, design of the water source, and preliminary site engineering. The Committee has selected gbArchitecture for this work and will be seeking input from the community for the right direction for this work. The desire to have a new library and community center was reaffirmed during the Vermont Council on Rural Development (VCRD) Site Visit when participants ranked this as a top priority. The Library Trustees are working on a capital campaign framework and schematic design and estimates for the new Library and Community Center.

The Committee has spent very little of the money previously dedicated to this project in the Capital Improvement Plan (CIP), but we are asking for more this year to ensure there is adequate match funding available for each of the project as needed. Current inflation rates are making it challenging to plan expenses accurately. Please support the request at the Town Meeting floor vote to keep the project moving forward.

None of the proposed development on the property is possible without a wastewater system and the Committee and Selectboard are working on securing the necessary property to move forward. We are funded for design and construction as listed below.

- VCDP ACCD Public Facilities Planning Grant- \$30,000 awarded for the master plan
- Application for Municipal Planning Grant - \$16,000 grant application was submitted on December 1st
- Clean Water State Revolving Fund (CWSRF)- has approved \$118,300 (with no local match required) for final design, permitting, appraisal, and land option to get a solid estimate of what a system would cost the Town.
- CWSRF- \$2,000,000 has been awarded for construction of the wastewater system

Thank you to members: Steve Lafar and Richard Noel who have stepped off the Committee

Welcome to new members- Lura Jacques, Chris Shepard and Dan Swainbank

Committee members: Sue Cota, Virginia Holiman, Rebecca Howrigan-Vice Chair, Lura Jacques-Secretary, Mary Laroche, Clarence Miller, Woody Rouse-Chair, Chris Shepard, and Dan Swainbank, with support from Greta Brunswick, NRPC

Reports, agenda, and minutes are available on the website

https://www.highgatevt.org/index.asp?SEC=A768769F-AD44-4630-A35C-AB68113D3BC2&Type=B_BASIC

Meetings are the second Wednesday of every month at 6:00pm and open to the public

HIGHGATE AIRPORT INFRASTRUCTURE PROJECT

Extension of water and sewer infrastructure to Commercial/
Industrial District surrounding Franklin County Airport

CONSTRUCTION ESTIMATE		
WATER	SEWER	TOTAL
\$1,690,000	\$1,810,000	\$3,500,000

FUNDING PATH

NBRC- \$507,107- SECURED
VTRANS- \$800,000- SECURED
EDA- \$1,538,000 – SECURED
VEPC CRRP- \$500,000 - PENDING

The Town must match the EDA grant with equal local funds. We are permitted to use the Vtrans allocation toward that match amount leaving a Highgate match requirement of \$738,00. If we can secure the CRRP grant that amount would be reduced to \$238,000. This funding stack is based on project estimates. Actual bids may be significantly higher.

Construction scheduled 2023/2024

PROGRESS UPDATE

The NBRC funding has been covering the engineering work for final design, easements, permitting and bid documents. The engineers are hopeful this can be constructed in 2023 but supply chain delays may create challenges. The grant deadlines allow us until December of 2024 to complete the project.

ANTICIPATE OUTCOMES OF THE PROJECT

- Estimate 1,200 jobs within 10-20 years of build out
- Improved job training opportunities, High School Internships at businesses
- Marketable business property 3 miles from I-89 and 7 miles from Canadian Border
- Increased non-residential tax revenue from new business development and privately owned airplane hangars.
- Potable water to area with poor water quality
- Sewer service to area to increase manufacturing potential

More information is available on the website highgatevt.org or by contacting Heidi Britch-Valenta at hbvalenta@highgatevt.org or 868-4922.

2022 TOWN HEALTH OFFICER REPORT

The COVID Pandemic, RSV and the Flu has continued to plague many across the state. If you plan to get together will people who are risk of severe disease it is encouraged to take a COVID home test prior to gathering or if you begin having symptoms like fever, sore throat, runny nose, or loss of taste or smell. If you have been in close contact with someone who had COVID 19, test 5 days after. Every home in the U.S. is again eligible to order a new round of free at-home tests from COVIDtests.gov.

The drug overdose epidemic is impacting communities across the state, affecting people of all ages in both ethnic and racial groups. If you or anyone you know needs help, resources can be found at Vermont Helplink for Alcohol & drug support center (vthelplink.org)

Suicide affects all ages. Suicide was among the top 9 leading causes of death for people ages 10-64. Suicide was the 2nd leading cause of death for people ages 10-14 and 25-34. If you or someone you know shows these signs please call 988. This number has been designated as the new three-digit dialing code that will route callers to the National Suicide Prevention Lifeline.

- Has trouble eating or sleeping
- Exhibits drastic changes in behavior
- Withdraws from friends or social activities
- Loses interest in school, work or hobbies
- Prepares for death by writing a will and making final arrangements
- Gives away prized possessions
- Has attempted suicide before
- Takes unnecessary risks
- Has recently experienced serious losses
- Seems preoccupied with death and dying
- Loses interest in his or her personal appearance
- Increases alcohol or drug use.

We continually work with tenants and landlords to complete rental home inspections and offer assistance to bring them into compliance. We often to resource with with Vermont Fire Marshall and the State of Vermont Environmentalist. We are happy to report that burning issues were minimal this year, we appreciate the assistance from the Highgate Volunteer Fire Dept. We investigated and picked up of roadside trash and participated green up day. We have inspected and investigated properties for wastewater and solid waste issues, though we continue to make strides both those area's, many of these issues take time and there often there are obstacles or circumstances that delay completion.

The animal bites are initially reported and investigated by the health officers and then if necessary referred to animal control Shelby Barber for further evaluation. Shelby continues to do an outstanding job for the town.

Ordinances can be found at <https://highgatevt.org/>

Assistance can also be found at <https://www.healthvermont.gov>

We would to thank Wendi Dusablon, the Selectboard, Heidi Valenta, Shelley Laroche and Mike Johnston for their invaluable assistance.

Merry Souza
Town Health Officer
merrysouza@comcast.net
802-582-2288

Richard Souza
Deputy Town Health Officer
papafireman17@gmail.com
802-370-0820

Highgate Animal Control Officer Report

In the year 2022, 860 dogs were licensed to the town of Highgate. There was a decrease in the amount of complaint calls and less dogs getting loose this year. Keep up the good work Highgate! Always remember how important it is to spay/neuter pets as well as keep up with vaccinations. If you have any questions or help with an animal, please contact the Highgate Animal Control Officer:

Shelby Barber: Cell: 802-210-5404 ~ Home: 802-285-6354
Email: aco@highgatevt.org

NOTICE!

The Town of Highgate's
Forest Fire Warden is:

David Desorcie

David can be reached at:
Home: (802) 868-2777
Work: (802) 868-4409

By state law, if you wish to burn natural wood or debris outdoors, you must obtain a burning permit from the Town Forest Fire Warden. The Town Warden will be able to advise you on local burning regulations and current conditions.

Remember, "Only you can prevent forest fires!"

PLANNING COMMISSION REPORT FOR YEAR 2022

The Highgate Planning Commission (PC) had a busy year planning for the Town needs. Primary topics included Town Plan Update, Bylaw updates and the Capital Improvement Budget (CIP).

January 18th joint meeting with the DRB was cancelled.

February 15th we had a joint meeting with the Village Core Master Plan Committee (VCMP) to update the progress on the waste water system needed for the development of the property. This project is on the Clean Water State Revolving Fund. We had a Brownfields update from Greta of NRPC for the Village Core property. The VCMP voted to apply for the Vermont Community Development Planning Grant (\$55,000) and a letter of support for the grant was signed by the PC. The PC discussed chapter #7 as part of our continuing Town Plan Update.

March 15th Bruce Ryan and Luc Dupuis were re-appointed to 3 year terms. The PC elected Luc Dupuis to be Chair and Ken Thompson to be Vice-Chair. We had some discussions on the Bylaw Modernization Grant that would help us in reviewing our bylaws and NRPC plans to meet with the PC in our May or June meeting. Town Plan updates, we continued to review chapter #7 and noted what needed to be updated.

April 14th joint meeting with the DRB. We had discussions about revisions, edits, additions and corrections to the town zoning bylaws.

May 17th Emily Klofft from NRPC gave a brief overview of the process for the Bylaw Modernization Grant. The overall goal is to go over housing needs and zoning regulations and identify areas that may be creating barriers. If the town meets the timeline on the updates, it will be eligible for a refund of our matching funds. We reviewed chapter #8 of the Town Plan (All Hazards Resiliency) and we will also need to update the Hazard Mitigation Plan.

June 21st Emily was present to give a more detailed Bylaw update, discussions on current town wide lot size of one acre and not having town water or sewer makes developing on smaller lots more complicated. Different housing options were discussed. We also discussed the proposed schedule to complete the Town Plan Updates.

July 19th meeting was cancelled.

The August 16th we continued the Town Plan Update with Emily & Wright Frost (NRPC) went over chapters #7, 8, 9 and 10. We accepted and signed the Agreement for Planning Services with NRPC not to exceed \$5,000.00 to update our Municipal Plan.

September 20th meeting was a series of updates from Heidi on various town projects with questions and discussions.

October 18th, we continued the Town Plan Update with Emily on chapter's #1 – 4. We discussed pursuing an enhanced energy chapter and were in agreement that it should be discussed more.

November 15th we met with Town representatives for the Highgate Library & Community Center, Highgate Vol. Fire Dept., Municipal Complex and Around the Town Projects, (there were no representatives for the Highgate Parks & Recreation & Public Works Dept) to discuss the Capital Improvement Plan budget. Everyone was very conscious of keeping expenses down, while making sure each department tries to stay on track with planning for large expenses now and in the future. After much discussion, the final amount being presented to the Select Board for their meeting on 12/1/22 was \$472,000.00 – up from last year's CIP of \$407,500.00.

December 20th Emily was present for discussions for the Town Plan Update for chapter #3 and 6. We will meet again for the Energy chapter at the January meeting. The Bylaw Modernization was tabled to the January meeting.

We meet on the third Tuesday of the month, at 6:00pm and the public is encouraged to attend.

Thank you to the dedicated members of the Board – Ken Thompson (Vice Chair), Bruce Ryan, Scott Bessette and Tom Conley Jr.

Thank you,

Luc Dupuis (Chair)



NORTHWEST REGIONAL PLANNING COMMISSION

Town Report, 2022 - Highgate

Northwest Regional Planning Commission (NRPC) is a multi-purpose governmental organization created by the municipalities of Franklin and Grand Isle Counties. NRPC implements a variety of projects and programs tailored to local, regional and statewide needs. All municipalities in the region are entitled to equal voting representation by two locally appointed members to the Board of Commissioners.

2022 HIGHGATE TOWN PROJECTS

- Updated the locally adopted Emergency Management Plan which will help the town respond to future disasters.
- Provided support services for implementing phase 2 design of a Village Wastewater System to primarily serve the Village Core property.
- Provided technical assistance to the Village Core Steering Committee on redevelopment planning, including a Vermont Community Development Program and Municipal Planning Grant application.
- Provided technical assistance for the redevelopment of the former Young Landfill, including funding a Phase 2 Environmental Assessment.
- Consulted with local officials, identified projects and provided technical assistance for Municipal Roads Grants-in-Aid construction projects.
- Supported the Northwest Communications Union District, in which Highgate is a member.
- Healthy Roots Collaborative provided market access assistance and grant support to one farm business in Highgate.
- Provided zoning administrator services.
- Provided technical assistance for Franklin County Airport expansion project, which includes water/wastewater extension.
- Provided grant administration for Northern Borders Regional Commission Grant for the Airport expansion.
- Worked with local and state partners to determine eligible uses of local funds from the American Rescue Plan Act.
- Provided draft updates for the Highgate Town Plan, an updated draft is expected to be completed by July 2023.
- Collaborated with the Highgate Planning Commission to modernize Highgate's zoning bylaws to allow for increased housing choice and affordability funded by a Bylaw Modernization consortium grant.

This year the Commission will assist our member municipalities with maximizing local, state and federal COVID recovery and infrastructure funds, Municipal Roads General Permit compliance, water quality project implementation, local energy and climate planning, emergency preparedness, brownfields redevelopment and other needed services. NRPC will help promote the Missisquoi and Lamoille Valley Rail Trails, support local farm and food businesses through its Healthy Roots Collaborative, assist the Northwest Communications Union District in expanding broadband access in the region, and coordinate Housing For All, a three-year housing development campaign. The Commission has no regulatory or taxing authority; however, each year we do request a per capita assessment in support of local and regional activities and to provide matching funds for state and federal programs.

Your continued support for local and regional planning is greatly appreciated. NRPC is your resource - please call on us for assistance with planning, zoning, transportation, mapping or other needs.

Highgate Town Regional Commissioners - vacant seats

Transportation Advisory Committee - vacant seat

NRPC Projects & Programs

Municipal plan and bylaw updates, technical assistance for local permitting

Brownfields site assessments, clean-ups and redevelopment plans

Transportation planning, coordination and project development

Bike and pedestrian planning and project management

Emergency preparedness, disaster recovery and resilience

Energy conservation, renewable energy plans and projects

Watershed planning and stormwater project management

Regional plans for growth and development

Geographic Information System maps and data

Downtown and village revitalization and community development

Grant writing and administration

Associated Projects & Programs Managed by NRPC

Healthy Roots Collaborative

Northern Vermont Economic Development District

Missisquoi Valley Rail Trail

Northwest Vermont Regional Foundation, Inc.

Clean Water Service Provider: Missisquoi and Lamoille River Basins

Address: 75 Fairfield Street,
St. Albans, VT 05478

Phone: (802) 524-5958

Fax: (802) 527-2948

Website: www.nrpcvt.com

Capital Improvement Payment Allocations for 2023 - 2028

DEPARTMENTAL Capital Projects & Assets	Estimated Total Cost of Project	Available Funding			Annual Payments to be Raised by Taxes					Estimated Year of Replacement	Net Cost to Town	
		*Capital Reserve	Potential Grants, Donations, Other	Estimated Resale	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28			
Municipal Complex												
Town Office	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
TOTAL COMPLEX	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Parks & Recreation Department												
Zamboni	\$ 120,000	\$ 22,500	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	2030	\$ 120,000
Indoor Turf / Field House	\$ 75,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 75,000
Arena Parking Lot	\$ -	\$ 20,000	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	2023	\$ -
Arena Roof	\$ -	\$ 5,000	\$ -	\$ -	\$ 20,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000		\$ -
72" Zero Turn Mower	\$ 25,000	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	2027	\$ 25,000
Department Vehicle /Truck	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000						\$ 50,000
Gazebo / Stage	\$ 17,000	\$ 260	\$ -	\$ -	\$ 17,000							\$ 17,000
TOTAL PARKS & REC	\$ 287,000	\$ 77,500	\$ -	\$ -	\$ 62,000	\$ 45,000	\$ 45,000	\$ 50,000	\$ 50,000	\$ 50,000		\$ 287,000
Highgate Public Library												
Library Relocation	\$ 1,000,000	\$ 175,000	\$ -	\$ 200,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		\$ 800,000
TOTAL HPL	\$ 1,000,000	\$ 175,000	\$ -	\$ 200,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		\$ 800,000
Highgate Volunteer Fire Department												
Replace (2021) Fire Engine 1	\$ 360,000	\$ 5,000	\$ -	\$ 75,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 30,000	\$ 30,000	\$ 30,000	2040	\$ 285,000
Replace (2006) Fire Engine 2	\$ 350,000	\$ 75,000	\$ 50,000	\$ 25,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	2030	\$ 275,000
Replace (1998) Tanker	\$ 300,000	\$ 2,500	\$ -	\$ -	\$ 35,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	2028	\$ -
Replace (2015) Utility Truck	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	2026	\$ -
TOTAL HVFD	\$ 1,010,000	\$ 82,500	\$ 50,000	\$ 100,000	\$ 85,000	\$ 100,000	\$ 100,000	\$ 120,000	\$ 120,000	\$ 120,000		\$ 860,000
Public Works - Highway												
Replace (1991) Caterpillar 120G Grader	\$ 300,000	\$ 130,000	\$ -	\$ 15,000	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	2030	\$ 285,000
Replace (2001) John Deere 444H Loader	\$ 300,000	\$ 90,000	\$ -	\$ 20,000	\$ 15,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 10,000	\$ 10,000	2026	\$ 280,000
Replace (2004) John Deere 410G Backhoe	\$ 300,000	\$ 85,000	\$ -	\$ 25,000	\$ 30,000	\$ 40,000	\$ 40,000	\$ 45,000	\$ 10,000	\$ 10,000	2025	\$ 275,000
Replace (2014) Western Star 4900 Tandem Truck	\$ 300,000	\$ 110,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	2024	\$ 200,000
Replace (2015) FordF550 Compact Dump Trk Plow/Sand	\$ 75,000	\$ 35,000	\$ -	\$ 15,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 25,000	\$ 25,000	\$ 25,000	2027	\$ 60,000
Replace (2016) International 7400 Single Axle Truck	\$ 300,000	\$ 115,000	\$ 50,000	\$ 50,000	\$ 35,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 25,000	\$ 25,000	2026	\$ 200,000
Replace (2020) International Tandem Truck	\$ 250,000	\$ 25,000	\$ 50,000	\$ 50,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	2029	\$ 150,000
Replace (2021) John Deere Road Mower	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	2041	\$ -
Side Arm Mower	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	2033	\$ -
Disc Mower	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	2033	\$ -
TOTAL HWY	\$ 1,825,000	\$ 590,000	\$ 150,000	\$ 225,000	\$ 185,000	\$ 235,000	\$ 215,000	\$ 210,000	\$ 155,000	\$ 155,000		\$ 1,450,000
IN & AROUND TOWN Capital Projects												
Total Estimated Capital Cost	*Gross Capital Reserve	Potential Grants, Donations, Other	Resale	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	est. Year of Project	Total Cost to Town		
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
Transfer Station Slope Stabilization Phase I	\$ 63,000	\$ -	\$ 47,250	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 15,750		
** Transfer Station Slope Stabilization Phase II	\$ 2,871,892	\$ 192,050	\$ 2,153,919	\$ -	\$ 25,000	\$ -	\$ -	\$ -		\$ 717,973		
** Machia Road Slide	\$ 2,647,460	\$ 439,500	\$ 1,394,800	\$ -	\$ 25,000	\$ -	\$ -	\$ -		\$ 1,252,660		
Village Core Master Plan	\$ -	\$ 15,000	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -		\$ -		
Stormwater Grant Match	\$ -	\$ 32,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
Sidewalk Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
Highgate Airport Infrastructure Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
Village Wastewater Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
TOTAL TOWN PROJECTS	\$ 5,582,352	\$ 679,350	\$ 3,595,969	\$ -	\$ 75,000	\$ -	\$ -	\$ -		\$ 1,986,383		
Total Departmental Projects	\$ 4,122,000	\$ 925,000	\$ 200,000	\$ 525,000	\$ 382,000	\$ 430,000	\$ 410,000	\$ 430,000	\$ 375,000	\$ 3,397,000		
Total Town Projects	\$ 5,582,352	\$ 679,350	\$ 3,595,969	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 1,986,383		
Total Expenditures	\$ 9,704,352	\$ 1,604,350	\$ 3,795,969	\$ 525,000	\$ 457,000	\$ 430,000	\$ 410,000	\$ 430,000	\$ 375,000	\$ 5,383,383		

** Grant Funds that the Town has applied for or is planning to apply for. Funds not secured by Town

~ Grant Funds that have been awarded to the Town. Funds are secured and may require a monetary match.

Capital Reserve Amount is what has been raised in total for said project, it may not be the current cash on hand value if a grant is involved

TOWN OF HIGHGATE
FY 2022-2023 DELINQUENT TAX REPORT

	FIRST NAME	LAST NAME	ADDRESS	2022	2021	2020	ALL OLDER	TOTAL DUE
	1615 TARTE RD LLC	(STANISLAS)	TARTE RD	4236.93				\$ 4,236.93
	JEREMY	ALLARD	FOX DEN RD	1848.89				\$ 1,848.89
T	ESTATE OF DORIS	BARD	HIGHGATE RD	3036.01	3499.06			\$ 6,535.07
	MICHAEL	BENOURE	SPOONER RD	1498.19				\$ 1,498.19
	MARY	BERGTOLD	PLATT RD	2575.46				\$ 2,575.46
	CHRISTOPHER	BERTRAND	BEAULIEU RD	43.94				\$ 43.94
	TIMOTHY & RENA	BLUTO	TARTE RD	305.85				\$ 305.85
	BRUCE	BOMBARD	LYNN LOU DR	678.60				\$ 678.60
P	ESTATE OF CHESTER	BRAY	LUKE ST	1886.89	465.05			\$ 2,351.94
	JONATHAN	BRIGGS	MONUMENT RD	1514.29				\$ 1,514.29
P	CHRISTIE	BRUYETTE	DECKER RD	358.28				\$ 358.28
U	ESTATE OF HOWARD	CHANDLER	VIRGINIA LANE	243.70	275.97	287.50	987.70	\$ 1,794.87
	SHAWN	CHENEY	BEYOR RD	36.24				\$ 36.24
	LORRAINE	COMBS	CARTER HILL RD	871.79				\$ 871.79
	JESSICA	COMMO	GAGNE RD	1614.13				\$ 1,614.13
	RONALD	DURENLEAU	PARIZO RD	2678.32				\$ 2,678.32
	JOHN & CONNIE	FONTAINE	ROUTE 78	1284.13				\$ 1,284.13
	DAVID	FOSGATE	ROUTE 78	500.78				\$ 500.78
	CHRISTIE	FREEMAN	BROSSEAU RD	1455.34				\$ 1,455.34
P	ALEX	GAGNE	RICE HILL RD	3551.07				\$ 3,551.07
	MARTHA	GRAHAM	LAMKIN ST	3782.74				\$ 3,782.74
	JOSEPH & CRYSTAL	GREENIA	RHEAUME RD	2442.09				\$ 2,442.09
	JOSEPH	GREENIA	LAMKIN ST	2141.77				\$ 2,141.77
	MELANIE	GREENIA	LAMKIN ST	1589.55				\$ 1,589.55
P	MICHAEL & CARMEN	GUTTILLA	CHARLES CIR	515.94	1118.29	3827.04		\$ 5,461.27
P	ROGER	HAUGHEY	RANDOLPH RD	2068.35				\$ 2,068.35
	JEFFREY & LORI	HOUGHTON	MACHIA RD	5247.78				\$ 5,247.78
P	BECKY	JOHNSON	BALLARD RD	639.05				\$ 639.05
	TERRY & SHARON	KOONS	CARTER HILL RD	2739.04				\$ 2,739.04
	MARC	LAFONTAINE	VIRGINIA LANE	203.43				\$ 203.43
U	MELISSA	LESPERANCE	ARTHUR DRIVE	1010.50	1144.72	1252.13	1635.90	\$ 5,043.25
U	CHRISTOPHER JR.	LESPERANCE	ARTHUR DRIVE	236.96	268.40	316.20		\$ 821.56
	ESTATE OF WILLIAM	LETOURNEAU	ROUTE 78	250.12				\$ 250.12
	ESTATE OF BONNY	LOCKE	LAMKIN STREET	3483.15	513.00			\$ 3,996.15
	ESTATE OF COREY	MACHIA	COOK ROAD	3299.82	93.18			\$ 3,393.00
	SCOTT	MORGAN	LAMKIN ST	1598.49				\$ 1,598.49
	ANTHONY & KIM	NICHOLS	HIGHGATE RD	3331.12				\$ 3,331.12
P	HEATHER	OLDS	OLDS DRIVE	1488.93	1413.82			\$ 2,902.75
T	ERIC & FAYE	PELICAN	OLDS DRIVE	1913.72	2227.70			\$ 4,141.42
P	ANGELA	PFEIFFER	COUNTRY CLUB	2795.84				\$ 2,795.84
T	JONATHAN	ROBINSON	BROSSEAU RD	2347.15	4692.93			\$ 7,040.08
	WILLIAM	SCARPINATO	CARMEN BROOK RI	2670.20				\$ 2,670.20
T	EDWIN	SMITH	SPOONER RD	4783.95	4205.27			\$ 8,989.22
	TYLER (SAND PIT)	STANISLAS	FRONTAGE RD	6794.15				\$ 6,794.15
	ANDREW	SWEET	GORE RD	1216.20				\$ 1,216.20
	ANDREW	TIPPER	MAIZEFIELD DR	3391.57				\$ 3,391.57
	DUANE	TIPPER	COOK RD	99.51				\$ 99.51
			TOTALS BY YEAR:	92299.95	19917.39	5682.87	2623.60	120523.81
P =	PAYMENT PLAN							
T =	TAX SALE							
U =	UNCOLLECTIBLE							
	TOTAL OUTSTANDING DELINQUENCIES as of 12/31/2022:						\$	120,523.81

JEDWARE PROPERTY ROUTE 78			<u>TOTAL</u>	<u>PRINCIPAL</u>
U	RENEWABLE RESOURC	#0012078169 893 ROUTE 78	233408.35	65687.78
U	RENEWABLE RESOURC	#0012078165 893 ROUTE 78	36456.65	23315.57
U	JEDCO INC	#0018078173 893 ROUTE 78	19645.24	11813.31
		Subtotal:	289510.24	100816.66

Combined Total: 410,034.05

TOWN OF HIGHGATE, VERMONT
COMBINING BALANCE SHEET
NON-MAJOR GOVERNMENTAL FUNDS
JUNE 30, 2022

	Special Revenue Funds	Capital Projects Fund Arena Project Fund	Permanent Fund Trustee of Public Funds Fund	Total
<u>ASSETS</u>				
Cash	\$ 0	\$ 41,591	\$ 10,419	\$ 52,010
Investments	0	0	42,270	42,270
Due from Other Funds	<u>338,285</u>	<u>95,566</u>	<u>0</u>	<u>433,851</u>
Total Assets	<u>\$ 338,285</u>	<u>\$ 137,157</u>	<u>\$ 52,689</u>	<u>\$ 528,131</u>
<u>LIABILITIES AND FUND BALANCES</u>				
Liabilities:				
Due to Other Funds	\$ <u>0</u>	\$ <u>0</u>	\$ <u>25,988</u>	\$ <u>25,988</u>
Total Liabilities	<u>0</u>	<u>0</u>	<u>25,988</u>	<u>25,988</u>
Fund Balances:				
Nonspendable	0	0	1,200	1,200
Restricted	89,749	41,591	25,501	156,841
Assigned	<u>248,536</u>	<u>95,566</u>	<u>0</u>	<u>344,102</u>
Total Fund Balances	<u>338,285</u>	<u>137,157</u>	<u>26,701</u>	<u>502,143</u>
Total Liabilities and Fund Balances	<u>\$ 338,285</u>	<u>\$ 137,157</u>	<u>\$ 52,689</u>	<u>\$ 528,131</u>

See Disclaimer in Accompanying Independent Auditor's Report.

TOWN OF HIGHGATE, VERMONT
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES
 NON-MAJOR GOVERNMENTAL FUNDS
 FOR THE YEAR ENDED JUNE 30, 2022

	Special Revenue Funds	Capital Projects Fund Arena Project Fund	Permanent Fund Trustee of Public Funds Fund	Total
Revenues:				
Intergovernmental	\$ 16,758	\$ 0	\$ 0	\$ 16,758
Permits, Licenses and Fees	38,500	0	0	38,500
Investment Income/(Loss)	<u>266</u>	<u>8</u>	<u>(5,023)</u>	<u>(4,749)</u>
Total Revenues	<u>55,524</u>	<u>8</u>	<u>(5,023)</u>	<u>50,509</u>
Expenditures:				
General Government	25,241	0	0	25,241
Debt Service:				
Principal	0	66,000	0	66,000
Interest	<u>0</u>	<u>11,894</u>	<u>0</u>	<u>11,894</u>
Total Expenditures	<u>25,241</u>	<u>77,894</u>	<u>0</u>	<u>103,135</u>
Excess/(Deficiency) of Revenues Over Expenditures	<u>30,283</u>	<u>(77,886)</u>	<u>(5,023)</u>	<u>(52,626)</u>
Other Financing Sources:				
Transfers In	<u>0</u>	<u>79,480</u>	<u>0</u>	<u>79,480</u>
Total Other Financing Sources	<u>0</u>	<u>79,480</u>	<u>0</u>	<u>79,480</u>
Net Change in Fund Balances	30,283	1,594	(5,023)	26,854
Fund Balances - July 1, 2021	<u>308,002</u>	<u>135,563</u>	<u>31,724</u>	<u>475,289</u>
Fund Balances - June 30, 2022	<u>\$ 338,285</u>	<u>\$ 137,157</u>	<u>\$ 26,701</u>	<u>\$ 502,143</u>

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TOWN OF HIGHGATE, VERMONT
 COMBINING BALANCE SHEET
 NON-MAJOR SPECIAL REVENUE FUNDS
 JUNE 30, 2022

	<u>Reappraisal Fund</u>	<u>Preservation Fund</u>	<u>Computerization Fund</u>	<u>Total</u>
<u>ASSETS</u>				
Due from Other Funds	\$ <u>248,536</u>	\$ <u>44,736</u>	\$ <u>45,013</u>	\$ <u>338,285</u>
Total Assets	\$ <u><u>248,536</u></u>	\$ <u><u>44,736</u></u>	\$ <u><u>45,013</u></u>	\$ <u><u>338,285</u></u>
<u>LIABILITIES AND FUND BALANCES</u>				
Liabilities:	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
Fund Balances:				
Restricted	0	44,736	45,013	89,749
Assigned	<u>248,536</u>	<u>0</u>	<u>0</u>	<u>248,536</u>
Total Fund Balances	<u>248,536</u>	<u>44,736</u>	<u>45,013</u>	<u>338,285</u>
Total Liabilities and Fund Balances	\$ <u><u>248,536</u></u>	\$ <u><u>44,736</u></u>	\$ <u><u>45,013</u></u>	\$ <u><u>338,285</u></u>

See Disclaimer in Accompanying Independent Auditor's Report.

TOWN OF HIGHGATE, VERMONT
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES
 NON-MAJOR SPECIAL REVENUE FUNDS
 FOR THE YEAR ENDED JUNE 30, 2022

	Reappraisal Fund	Preservation Fund	Computerization Fund	Total
Revenues:				
Intergovernmental	\$ 16,758	\$ 0	\$ 0	\$ 16,758
Permits, Licenses and Fees	0	19,247	19,253	38,500
Investment Income	<u>190</u>	<u>46</u>	<u>30</u>	<u>266</u>
Total Revenues	<u>16,948</u>	<u>19,293</u>	<u>19,283</u>	<u>55,524</u>
Expenditures:				
General Government	<u>0</u>	<u>23,115</u>	<u>2,126</u>	<u>25,241</u>
Total Expenditures	<u>0</u>	<u>23,115</u>	<u>2,126</u>	<u>25,241</u>
Net Change in Fund Balances	16,948	(3,822)	17,157	30,283
Fund Balances - July 1, 2021	<u>231,588</u>	<u>48,558</u>	<u>27,856</u>	<u>308,002</u>
Fund Balances - June 30, 2022	<u>\$ 248,536</u>	<u>\$ 44,736</u>	<u>\$ 45,013</u>	<u>\$ 338,285</u>

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TOWN OF HIGHGATE, VERMONT
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2022

	General Fund	Highway Fund	Capital Fund	ARPA Fund	Non-Major Governmental Funds	Total
<u>ASSETS</u>						
Cash	\$ 4,014,346	\$ 0	\$ 0	\$ 0	\$ 52,010	\$ 4,066,356
Investments	0	0	0	0	42,270	42,270
Receivables (Net of Allowance for Uncollectibles)	69,705	47,165	40,976	0	0	157,846
Due from Other Funds	<u>0</u>	<u>151,284</u>	<u>1,381,130</u>	<u>547,699</u>	<u>433,851</u>	<u>2,513,964</u>
Total Assets	<u>\$ 4,084,051</u>	<u>\$ 198,449</u>	<u>\$ 1,422,106</u>	<u>\$ 547,699</u>	<u>\$ 528,131</u>	<u>\$ 6,780,436</u>
<u>LIABILITIES</u>						
Accounts Payable	\$ 79,437	\$ 0	\$ 0	\$ 0	\$ 0	\$ 79,437
Accrued Payroll and Benefits Payable	12,608	6,716	0	0	0	19,324
Due to Other Funds	2,517,370	0	0	0	25,988	2,543,358
Unearned Revenue	8,291	0	0	547,334	0	555,625
Due to Delinquent Tax Collector	11,447	0	0	0	0	11,447
Due to Others	<u>20,026</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>20,026</u>
Total Liabilities	<u>2,649,179</u>	<u>6,716</u>	<u>0</u>	<u>547,334</u>	<u>25,988</u>	<u>3,229,217</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>						
Prepaid Property Taxes	77,128	0	0	0	0	77,128
Unavailable Property Taxes and Interest	32,000	0	0	0	0	32,000
Unavailable Grants	<u>2,508</u>	<u>7,213</u>	<u>40,976</u>	<u>0</u>	<u>0</u>	<u>50,697</u>
Total Deferred Inflows of Resources	<u>111,636</u>	<u>7,213</u>	<u>40,976</u>	<u>0</u>	<u>0</u>	<u>159,825</u>
<u>FUND BALANCES</u>						
Nonspendable	0	0	0	0	1,200	1,200
Restricted	0	0	0	0	156,841	156,841
Committed	0	184,520	1,381,130	0	0	1,565,650
Assigned	373,422	0	0	365	344,102	717,889
Unassigned	<u>949,814</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>949,814</u>
Total Fund Balances	<u>1,323,236</u>	<u>184,520</u>	<u>1,381,130</u>	<u>365</u>	<u>502,143</u>	<u>3,391,394</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 4,084,051</u>	<u>\$ 198,449</u>	<u>\$ 1,422,106</u>	<u>\$ 547,699</u>	<u>\$ 528,131</u>	
Amounts Reported for Governmental Activities in the Statement of Net Position are Different Because:						
Capital Assets Used in Governmental Activities are not Financial Resources and, Therefore, are not Reported in the Funds.						9,665,429
Other Assets are not Available to Pay for Current-Period Expenditures, and, Therefore, are Deferred in the Funds.						82,697
Long-term and Accrued Liabilities, Including Bonds Payable and the Net Pension Liability, are not Due or Payable in the Current Period and, Therefore, are not Reported in the Funds.						(630,830)
Deferred Outflows and Inflows of Resources relating to the Town's Participation in VMERS are applicable to Future Periods and, Therefore, are not Reported in the Funds.						<u>(9,347)</u>
Net Position of Governmental Activities						<u>\$ 12,499,343</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF HIGHGATE, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2022

	General Fund	Highway Fund	Capital Fund	ARPA Fund	Non-Major Governmental Funds	Total
Revenues:						
Property Taxes	\$ 895,924	\$ 736,978	\$ 0	\$ 0	\$ 0	\$ 1,632,902
Penalties and Interest on Delinquent Taxes	24,072	0	0	0	0	24,072
Payments in Lieu of Taxes	449,678	0	0	0	0	449,678
Intergovernmental	133,359	241,806	71,860	0	16,758	463,783
Charges for Services	290,030	0	0	0	0	290,030
Permits, Licenses and Fees	49,991	1,190	0	0	38,500	89,681
Fines and Forfeits	1,739	0	0	0	0	1,739
Investment Income/(Loss)	1,370	582	1,134	365	(4,749)	(1,298)
Donations	17,841	0	10,500	0	0	28,341
Other	2,342	0	0	0	0	2,342
Total Revenues	1,866,346	980,556	83,494	365	50,509	2,981,270
Expenditures:						
General Government	517,520	0	84,622	0	25,241	627,383
Public Safety	245,944	0	0	0	0	245,944
Highways and Streets	0	571,908	18,757	0	0	590,665
Culture and Recreation	359,037	0	0	0	0	359,037
Cemetery	32,892	0	0	0	0	32,892
Solid Waste	3,654	0	0	0	0	3,654
Capital Outlay:						
General Government	8,320	0	41,827	0	0	50,147
Public Safety	5,958	0	0	0	0	5,958
Highways and Streets	0	640,472	85,529	0	0	726,001
Culture and Recreation	12,000	0	0	0	0	12,000
Debt Service:						
Principal	7,200	0	0	0	66,000	73,200
Interest	0	0	0	0	11,894	11,894
Total Expenditures	1,192,525	1,212,380	230,735	0	103,135	2,738,775
Excess/(Deficiency) of Revenues Over Expenditures	673,821	(231,824)	(147,241)	365	(52,626)	242,495
Other Financing Sources/(Uses):						
Insurance Proceeds	1,339	0	0	0	0	1,339
Proceeds from Sale of Equipment	5,900	1,418	0	0	0	7,318
Transfers In	0	0	411,000	0	79,480	490,480
Transfers Out	(490,480)	0	0	0	0	(490,480)
Total Other Financing Sources/(Uses)	(483,241)	1,418	411,000	0	79,480	8,657
Net Change in Fund Balances	190,580	(230,406)	263,759	365	26,854	251,152
Fund Balances - July 1, 2021	1,132,656	414,926	1,117,371	0	475,289	3,140,242
Fund Balances - June 30, 2022	\$ 1,323,236	\$ 184,520	\$ 1,381,130	\$ 365	\$ 502,143	\$ 3,391,394

The accompanying notes are an integral part of this financial statement.

STATEMENT OF REVENUES EXPENDITURES w/ PROPOSED CHANGES
BUDGET AND ACTUAL FY 21-22 TO FY 23-24

GENERAL FUND REVENUE	Budget FY21-22	Actual FY21-22	Budget FY22-23	Year to Date FY22-23	Proposed Budget FY23-24	Budget Change
<u>PROPERTY TAXES</u>						
Current Property Taxes	1643341.00	895924.08	1723316.00	1680437.72	1913161.00	189845.00
Property Tax Adjustment	0.00	0.00	0.00	22013.00	0.00	0.00
Delinq Prop Tax - Interes	15000.00	8775.40	12000.00	10812.36	9000.00	-3000.00
Delinq Prop Tax - Penalty	15000.00	15296.90	14000.00	16653.81	15000.00	1000.00
Tax Sale Exp Recovered	0.00	0.00	0.00	755.92	0.00	0.00
EDU Billing Fee Retained	10000.00	11923.39	10000.00	0.00	10000.00	0.00
	-----	-----	-----	-----	-----	-----
	1683341.00	931919.77	1759316.00	1730672.81	1947161.00	187845.00
<u>INTERGOVERNMENTAL</u>						
Swanton Village	375000.00	430694.96	400000.00	345768.49	345000.00	-55000.00
Current Use	60000.00	76360.00	70000.00	82418.00	70000.00	0.00
PILOT	18000.00	18983.46	18000.00	21758.49	18000.00	0.00
Fish & Wildlife	1600.00	1464.00	1500.00	0.00	1500.00	0.00
	-----	-----	-----	-----	-----	-----
	454600.00	527502.42	489500.00	449944.98	434500.00	-55000.00
<u>OTHER REVENUES</u>						
GF Interest Income	2500.00	913.11	1500.00	4089.00	1000.00	-500.00
Insurance Recoveries	0.00	1339.00	0.00	0.00	0.00	0.00
Waugh Farm Lease	1000.00	1000.00	1000.00	0.00	1000.00	0.00
Cell Tower Lease	17900.00	17903.83	18430.00	9216.88	18980.00	550.00
TO Casella Host Fees	60000.00	60342.22	60000.00	22823.06	60000.00	0.00
EV Charge Station	0.00	105.97	0.00	0.00	0.00	0.00
Other Income	300.00	5550.00	150.00	1715.36	150.00	0.00
Town Land Sales	0.00	0.00	0.00	5000.00	0.00	0.00
VLCT Equip Grant	0.00	5000.00	0.00	0.00	0.00	0.00
	-----	-----	-----	-----	-----	-----
	81700.00	92154.13	81080.00	42844.30	81130.00	50.00
<u>CLERKS FEES</u>						
TO Recording Fees	15000.00	19445.00	16000.00	7660.00	18000.00	2000.00
TO Research Fees	500.00	590.00	500.00	231.00	500.00	0.00
TO Photocopies	5000.00	3446.50	2000.00	1267.00	2000.00	0.00
TO Beverage Licenses	395.00	395.00	395.00	0.00	395.00	0.00
TO Marriage Licenses	150.00	220.00	150.00	80.00	150.00	0.00
TO Green Mtn Passports	0.00	20.00	0.00	16.00	0.00	0.00
TO Land Postings	100.00	165.00	100.00	105.00	100.00	0.00
TO Salvage Yard Certific	25.00	25.00	25.00	0.00	25.00	0.00
	-----	-----	-----	-----	-----	-----
	21170.00	24306.50	19170.00	9359.00	21170.00	2000.00
<u>PUBLIC SAFETY</u>						
TO Civil Fines	6000.00	1739.16	3000.00	1578.31	3000.00	0.00
TO Animal Licenses - New	800.00	1651.00	1000.00	284.00	1000.00	0.00
TO Animal Licenses -Renew	7000.00	7283.03	8000.00	394.00	7000.00	-1000.00
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	13800.00	10673.19	12000.00	2256.31	11000.00	-1000.00

STATEMENT OF REVENUES EXPENDITURES w/ PROPOSED CHANGES
BUDGET AND ACTUAL FY 21-22 TO FY 23-24

GENERAL FUND REVENUE CONTINUED	Budget FY21-22	Actual FY21-22	Budget FY22-23	Year to Date FY22-23	Proposed Budget FY23-24	Budget Change
DEVELOPMENT FEES						
TO Zoning Permit	7500.00	11065.60	7000.00	3691.56	7000.00	0.00
TO Letter of Compliance	700.00	960.00	800.00	435.00	800.00	0.00
TO Subdivision Applicatio	800.00	1625.00	800.00	770.00	800.00	0.00
TO Conditional Use Review	300.00	1080.00	300.00	540.00	300.00	0.00
TO Site Plan Review	140.00	270.00	140.00	0.00	140.00	0.00
TO Boundry Line Adjustmen	500.00	285.00	500.00	0.00	500.00	0.00
	9940.00	15285.60	9540.00	5436.56	9540.00	0.00

TOTAL GENERAL FUND REVENUE	2264551.00	1601841.61	2370606.00	2240513.96	2504501.00	133895.00
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GENERAL FUND EXPENDITURES	Budget FY21-22	Actual FY21-22	Budget FY22-23	Year to Date FY22-23	Proposed Budget FY23-24	Budget Change
SELECTBOARD						
Selectboard Stipend	5250.00	5250.00	5250.00	5250.00	5250.00	0.00
SB SS & Medicare	402.00	401.63	402.00	401.63	402.00	0.00
	5652.00	5651.63	5652.00	5651.63	5652.00	0.00

TOWN ADMINISTRATION						
Town Administrator	50142.00	50421.67	52649.00	24502.02	57335.00	4686.00
Grant Administrator	13972.00	14049.79	14670.00	6827.18	15976.00	1306.00
Zoning Administrator	14568.00	16627.70	14500.00	12346.28	17000.00	2500.00
TA Group Insurance	9000.00	9000.00	9000.00	4500.00	9000.00	0.00
TA SS & Medicare	6784.00	5279.06	5150.00	2208.06	5608.00	458.00
TA Retirement Contrib	3761.00	3304.21	3484.00	1605.67	3812.00	328.00
TA Professional Develop	0.00	68.00	60.00	0.00	0.00	-60.00
TA Travel Expenses	250.00	0.00	100.00	24.38	100.00	0.00
	98477.00	98750.43	99613.00	52013.59	108831.00	9218.00

TOWN CLERK						
Town Clerk Salary	48070.00	48391.02	52000.00	24200.00	56628.00	4628.00
Public Meetings Clerk	10500.00	10500.00	10500.00	4886.59	11435.00	935.00
TC Group Insurance	9000.00	8483.26	9000.00	4372.54	9000.00	0.00
TC SS & Medicare	3677.00	3701.99	4782.00	2225.18	5207.00	425.00
TC Retirement Contrib	2283.00	2781.64	3282.00	1454.30	3573.00	291.00
TC Professional Dues	0.00	27.50	0.00	35.00	35.00	35.00
TO Election Expenses	4500.00	2948.00	5000.00	794.09	4500.00	-500.00
TC Travel Expenses	100.00	356.40	100.00	125.52	400.00	300.00
	78130.00	77189.81	84664.00	38093.22	90778.00	6114.00

STATEMENT OF REVENUES EXPENDITURES w/ PROPOSED CHANGES
BUDGET AND ACTUAL FY 21-22 TO FY 23-24

GENERAL FUND EXPENDITURES CON'T	Budget FY21-22	Actual FY21-22	Budget FY22-23	Year to Date FY22-23	Proposed Budget FY23-24	Budget Change
<u>LISTERS</u>						
Lister Salaries	44172.00	18724.69	39370.00	5870.56	33816.00	-5554.00
LS SS & Medicare	3379.00	1432.41	3012.00	449.09	2587.00	-425.00
LS Professional Dues	60.00	0.00	0.00	0.00	60.00	60.00
LS Professional Develop	100.00	50.00	100.00	0.00	100.00	0.00
LS Technical Services	9000.00	6845.00	9000.00	2050.00	9000.00	0.00
LS Travel Expenses	500.00	257.68	500.00	0.00	300.00	-200.00
	-----	-----	-----	-----	-----	-----
	57211.00	27309.78	51982.00	8369.65	45863.00	-6119.00
<u>TOWN TREASURER</u>						
Town Treasurer Salary	48223.00	48491.95	50635.00	23564.75	55142.00	4507.00
TT Insurance Buyout	4800.00	4818.58	4800.00	2233.90	4800.00	0.00
TT SS & Medicare	4056.00	4078.25	4241.00	1973.60	4586.00	345.00
TT Retirement Contributio	2519.00	2540.32	2910.00	1655.92	3147.00	237.00
TT Professional Dues	0.00	27.50	0.00	20.00	0.00	0.00
TT Travel Expenses	1000.00	1113.60	1000.00	593.60	1200.00	200.00
	-----	-----	-----	-----	-----	-----
	60598.00	61070.20	63586.00	30041.77	68875.00	5289.00
<u>DELINQUENT TAX COLL.</u>						
DTC Compensation	15000.00	14018.54	14000.00	7259.10	15000.00	1000.00
DTC SS & Medicare	1148.00	1072.42	1071.00	555.33	1148.00	77.00
DTC Retirement	713.00	665.88	735.00	0.00	788.00	53.00
	-----	-----	-----	-----	-----	-----
	16861.00	15756.84	15806.00	7814.43	16936.00	1130.00
<u>ANIMAL CONTROL</u>						
ACO Compensation	6000.00	6023.09	6300.00	2930.80	6500.00	200.00
ACO SS & Medicare	460.00	460.92	482.00	224.13	497.00	15.00
Impound Animal Expense	3500.00	365.61	3000.00	422.23	3000.00	0.00
ACO Travel Expense	300.00	237.44	300.00	0.00	300.00	0.00
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	10260.00	7087.06	10082.00	3577.16	10297.00	215.00
<u>HEALTH OFFICER</u>						
Health Officer Stipend	6000.00	6000.00	6300.00	3150.00	6500.00	200.00
HO SS & Medicare	460.00	459.00	482.00	240.98	497.00	15.00
HO Professional Services	0.00	0.00	500.00	0.00	500.00	0.00
HO Travel Expenses	200.00	0.00	200.00	0.00	200.00	0.00
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	6660.00	6459.00	7482.00	3390.98	7697.00	215.00
<u>PLANNING COMM.</u>						
Planning Comm Stipend	1300.00	1440.00	1625.00	1360.00	1625.00	0.00
PC SS & Medicare	100.00	110.16	125.00	104.04	125.00	0.00
PC Professional Develop	120.00	0.00	0.00	0.00	0.00	0.00
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	1520.00	1550.16	1750.00	1464.04	1750.00	0.00

STATEMENT OF REVENUES EXPENDITURES w/ PROPOSED CHANGES
BUDGET AND ACTUAL FY 21-22 TO FY 23-24

GENERAL FUND EXPENDITURES CONT	Budget FY21-22	Actual FY21-22	Budget FY22-23	Year to Date FY22-23	Proposed Budget FY23-24	Budget Change
<u>DEVELOP.REVIEW BOARD</u>						
DRB Stipend	1300.00	560.00	1625.00	860.00	1625.00	0.00
DRB SS & Medicare	100.00	42.84	125.00	65.79	125.00	0.00
DRB Professional Develop	120.00	0.00	0.00	0.00	0.00	0.00
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	1520.00	602.84	1750.00	925.79	1750.00	0.00
<u>PUBLIC SAFETY & SERVICES</u>						
Ambulatory Services	89770.00	89767.56	86250.00	43124.40	87970.00	1720.00
Ambulatory Dispatch Fee	10000.00	10645.00	8000.00	2325.00	10000.00	2000.00
Police Patrol Services	100633.00	93288.00	104659.00	54512.65	115000.00	10341.00
Solid Waste Membership	3654.00	3654.00	3820.00	3819.20	3820.00	0.00
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	204057.00	197354.56	202729.00	103781.25	216790.00	14061.00
<u>CULTURAL SERVICES</u>						
Historical Society	1000.00	1000.00	1000.00	1000.00	1000.00	0.00
Memorial Day	1000.00	1666.29	1000.00	0.00	1000.00	0.00
Summer Concert Series	3000.00	4484.98	5000.00	8075.00	10000.00	5000.00
Holiday Expense	1000.00	564.94	2000.00	188.94	2000.00	0.00
Highgate Little League	1000.00	0.00	1000.00	0.00	0.00	-1000.00
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	7000.00	7716.21	10000.00	9263.94	14000.00	4000.00
<u>SOCIAL SERVICES APPROP</u>						
FranklinCounty HomeHealth	7423.00	7423.00	7423.00	7423.00	7423.00	0.00
VT Council Rural Devel.	150.00	150.00	150.00	150.00	150.00	0.00
VT Ctr Independent Living	380.00	380.00	380.00	380.00	380.00	0.00
American Red Cross	0.00	0.00	950.00	950.00	950.00	0.00
FCIDC	995.00	995.00	1000.00	1000.00	1000.00	0.00
CVAA Age Well	999.00	999.00	999.00	999.00	1000.00	1.00
NWUSI - Special Invest. U	1500.00	1500.00	1500.00	1500.00	1000.00	-500.00
Association for The Blind	500.00	500.00	500.00	500.00	500.00	0.00
VT Adult Learning	0.00	0.00	0.00	0.00	300.00	300.00
Tim's House	950.00	950.00	0.00	0.00	0.00	0.00
Vermont Green Up	200.00	200.00	200.00	200.00	200.00	0.00
Friends of Lake Champlain	999.00	999.00	999.00	999.00	1000.00	1.00
Green Mountain Transit	950.00	950.00	950.00	950.00	1000.00	50.00
Lauire's House VAV	990.00	990.00	990.00	990.00	1000.00	10.00
VACD - VT Rural Fire Prot	100.00	100.00	100.00	100.00	100.00	0.00
VT Family Network	500.00	500.00	500.00	500.00	500.00	0.00
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	16636.00	16636.00	16641.00	16641.00	16503.00	-138.00

STATEMENT OF REVENUES EXPENDITURES w/ PROPOSED CHANGES
BUDGET AND ACTUAL FY 21-22 TO FY 23-24

GENERAL FUND EXPENDITURES CON'T	Budget FY21-22	Actual FY21-22	Budget FY22-23	Year to Date FY22-23	Proposed Budget FY23-24	Budget Change
<u>TOWN OPERATIONS</u>						
TO Consulting Services	1000.00	0.00	1000.00	0.00	1000.00	0.00
TO Professional Audit	21400.00	21655.00	22500.00	22140.00	24000.00	1500.00
TO Legal Services	25000.00	15928.73	25000.00	8377.14	25000.00	0.00
TO Technical Services	15000.00	13020.68	15000.00	12415.75	15000.00	0.00
TO Custodial Services	7800.00	7200.00	10400.00	3300.00	10400.00	0.00
TO Bldgs/Grnds Maintenanc	16000.00	23619.10	10000.00	5208.95	5000.00	-5000.00
TO Equipment Maintenance	1000.00	0.00	1000.00	0.00	1000.00	0.00
TO Construction Service	0.00	0.00	0.00	0.00	16000.00	16000.00
TO PACIF Insurance	24984.00	24984.00	23775.00	17121.35	24532.00	757.00
TO Workers Comp Insuranc	1708.00	725.90	1663.00	1067.50	1542.00	-121.00
TO Unemployment Comp	279.00	262.58	211.00	230.00	272.00	61.00
TO Communications	12000.00	14340.96	13000.00	4292.18	14000.00	1000.00
TO Postage	6500.00	6332.79	8500.00	3333.06	10000.00	1500.00
TO Advertising	5500.00	7545.61	7000.00	3218.60	8000.00	1000.00
TO Printing & Binding	2500.00	3423.85	3000.00	190.00	5000.00	2000.00
NRPC Dues	4030.00	4030.00	3889.00	3889.00	4028.00	139.00
VLCT Dues	5500.00	5479.00	5479.00	5479.00	5678.00	199.00
FranklinCountyAssessment	33000.00	33262.80	34000.00	34932.68	35500.00	1500.00
TO General Supplies	9000.00	6823.90	9000.00	3225.46	9000.00	0.00
TO Natural Gas	4500.00	5613.48	5000.00	711.86	5600.00	600.00
TO Electricity	7000.00	4645.30	6000.00	2467.36	5500.00	-500.00
TO Furniture/Equipment	2500.00	0.00	2000.00	222.57	500.00	-1500.00
TO Tax Abatement	7830.00	0.02	1530.00	0.00	0.00	-1530.00
TO Other Expenses	500.00	427.00	300.00	120.00	300.00	0.00
MPG Grant Expense	6000.00	0.00	6000.00	2360.40	6000.00	0.00
FEMA Buyout	0.00	2508.00	0.00	0.00	0.00	0.00
VLCT Equip Grant	5000.00	0.00	5000.00	0.00	5000.00	0.00
	225531.00	201828.70	220247.00	134302.86	237852.00	17605.00
<u>DEPARMENT TRANSFERS</u>						
Fire Dept Tax Revenue	61501.00	61501.00	55587.00	55587.00	53406.00	-2181.00
Highway Tax Revenue	736978.00	0.00	765892.00	765892.00	873387.00	107495.00
Cemetery Tax Revenue	9000.00	9000.00	50000.00	50000.00	61600.00	11600.00
Parks/Rec Tax Revenue	19453.00	19453.00	69858.00	69858.00	0.00	-69858.00
Library Tax Revenue	109581.00	109581.00	116804.00	116804.00	128639.00	11835.00
Arena Tax Revenue	47885.00	47885.00	36412.00	36412.00	111755.00	75343.00
Arena Bond Payment	79480.00	79480.00	76569.00	71688.97	75140.00	-1429.00
CIP Tax Revenue	411000.00	411000.00	407500.00	407500.00	357000.00	-50500.00
	1474878.00	737900.00	1578622.00	1573741.97	1660927.00	82305.00
GRAND TOTAL EXPENDITURES	2264991.00	1462863.22	2370606.00	1989073.28	2504501.00	133895.00

STATEMENT OF REVENUES EXPENDITURES w/ PROPOSED CHANGES
BUDGET AND ACTUAL FY 21-22 TO FY 23-24

FIRE DEPARTMENT FUND	Budget FY21-22	Actual FY21-22	Budget FY22-23	Year to Date FY22-23	Proposed Budget FY23-24	Budget Change
<u>FIRE DEPT REVENUE</u>						
FD Sale of Surplus Equip	0.00	5900.00	0.00	0.00	0.00	0.00
FD Interest Income	0.00	71.00	0.00	0.00	0.00	0.00
FD Other Income	0.00	5.00	0.00	0.00	0.00	0.00
HVFD Donations	0.00	1260.00	0.00	11709.16	0.00	0.00
HVFD Fundraising	0.00	5748.00	0.00	0.00	5000.00	5000.00
FD Tax Revenue	61501.00	61501.00	55587.00	55587.00	53406.00	-2181.00
	61501.00	74485.00	55587.00	67296.16	58406.00	2819.00
<u>FIRE DEPT EXPENDITURES</u>						
FD Workers Compensation	1467.00	341.65	367.00	531.00	367.00	0.00
Fire Dept Stipend	9000.00	7250.00	9000.00	8250.00	9000.00	0.00
FD SS & Medicare	689.00	554.64	689.00	631.13	689.00	0.00
FD Professional Develop	250.00	998.00	1000.00	120.00	1000.00	0.00
FD Bldg/Ground Maint	7500.00	7449.05	1000.00	241.79	1000.00	0.00
FD Personal Protective Eq	4000.00	1749.36	4000.00	2207.66	3000.00	-1000.00
FD Air Packs & Tanks	2500.00	3667.96	2500.00	0.00	2500.00	0.00
FD Pagers & Radios	1500.00	1596.52	1500.00	738.75	1500.00	0.00
FD Hose Maintenance	1500.00	2208.00	2000.00	921.00	2000.00	0.00
FD Poseidon System	700.00	0.00	700.00	0.00	700.00	0.00
FD Fire Extinguishers	1500.00	1060.00	1500.00	78.33	1000.00	-500.00
FD Small Equipment Repair	400.00	54.78	1000.00	0.00	500.00	-500.00
FD 2020 Engine1	1000.00	953.61	1000.00	28.91	1000.00	0.00
FD Freightline -Tanker	2000.00	606.04	2500.00	342.19	2000.00	-500.00
FD 2005 MFG Rescue Boat	500.00	0.00	0.00	0.00	0.00	0.00
FD 2005 Karavan Trailer	125.00	0.00	0.00	0.00	0.00	0.00
FD 2006 Engine2	2500.00	2047.01	2500.00	492.56	2500.00	0.00
FD 2015 Ford F-350	1000.00	720.20	1000.00	0.00	1000.00	0.00
FD Small Engine Repair	500.00	102.83	0.00	0.00	500.00	500.00
FD Equipment Rental	100.00	0.00	100.00	0.00	0.00	-100.00
FD PACIF Insurance	4970.00	4970.00	5031.00	3062.90	5499.00	468.00
HVFD Unemployment	0.00	65.15	0.00	0.00	0.00	0.00
FD Dispatching Fees-SAPD	11000.00	10905.00	11000.00	0.00	11451.00	451.00
FD Public Relations	1000.00	4675.18	1000.00	1246.91	5000.00	4000.00
FD Outreach/Support	1000.00	61.00	1000.00	248.27	1000.00	0.00
FD Annual Dues	500.00	402.00	500.00	208.00	500.00	0.00
FD Maintenance Supplies	500.00	1.24	500.00	252.98	500.00	0.00
FD Gasoline	500.00	723.75	500.00	313.30	500.00	0.00
FD Diesel	1000.00	2019.38	1200.00	785.03	1200.00	0.00
FD Uniforms	300.00	0.00	500.00	95.47	500.00	0.00
FD Furniture, Fixtures &	500.00	1760.00	500.00	6590.00	500.00	0.00
FD General Supplies	1500.00	1256.59	1500.00	1228.83	1500.00	0.00
	61501.00	58198.94	55587.00	28615.01	58406.00	2819.00

STATEMENT OF REVENUES EXPENDITURES w/ PROPOSED CHANGES
BUDGET AND ACTUAL FY 21-22 TO FY 23-24

CEMETERY FUND	Budget FY21-22	Actual FY21-22	Budget FY22-23	Year to Date FY22-23	Proposed Budget FY23-24	Budget Change
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CEMETERY REVENUE

C Interest Income	0.00	10.00	0.00	0.00	0.00	0.00
C Sale of Lots	0.00	1112.09	0.00	700.00	0.00	0.00
Cemetery Tax Revenue	9000.00	9000.00	50000.00	50000.00	61600.00	11600.00
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	9000.00	10122.09	50000.00	50700.00	61600.00	11600.00

CEMETERY EXPENDITURES

C Mowing	8000.00	19025.00	29650.00	14825.00	32000.00	2350.00
C Tree Removal	0.00	2250.00	3000.00	0.00	3000.00	0.00
C Grounds Repair/Maintena	500.00	9636.65	7350.00	2082.10	5500.00	-1850.00
C Stone Cleaning	0.00	900.00	0.00	0.00	8100.00	8100.00
C Fence Install & Repair	500.00	960.00	10000.00	0.00	13000.00	3000.00
C Corner Stones	0.00	120.00	0.00	0.00	0.00	0.00
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	9000.00	32891.65	50000.00	16907.10	61600.00	11600.00

*PARKS & REC FUND	Budget FY21-22	Actual FY21-22	Budget FY22-23	Year to Date FY22-23	Proposed Budget FY23-24	Budget Change
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PARKS & REC REVENUE

PR Tax Revenue	19453.00	19453.00	69858.00	69858.00	0.00	-69858.00
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	19453.00	19453.00	69858.00	69858.00	0.00	-69858.00

PARKS & REC EXPENDITURES

Parks & Rec Wages	2000.00	2876.00	38563.00	12130.00	0.00	-38563.00
Insurance Buyout	0.00	0.00	4800.00	1107.72	0.00	-4800.00
PR SS & Medicare	153.00	220.03	3318.00	1012.73	0.00	-3318.00
Retirement Contribution	0.00	0.00	2277.00	517.38	0.00	-2277.00
PR Building/Grounds Maint	9000.00	0.00	10000.00	13941.00	0.00	-10000.00
PR John Deere GT 235	100.00	521.23	300.00	0.00	0.00	-300.00
PR John Deere ZTurn	200.00	572.09	300.00	0.00	0.00	-300.00
PR JD 3033R	7500.00	7271.43	8000.00	3808.57	0.00	-8000.00
PR Communications	0.00	0.00	0.00	470.00	0.00	0.00
PR Professional Develop	0.00	0.00	1000.00	0.00	0.00	-1000.00
PR General Supplies	500.00	464.59	500.00	155.86	0.00	-500.00
Veteran Memorial Project	0.00	0.00	800.00	0.00	0.00	-800.00
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	19453.00	11925.37	69858.00	33143.26	0.00	-69858.00

*This Parks & Rec Fund will be merged with the Arena Recreation Fund beginning FY 23-24

STATEMENT OF REVENUES EXPENDITURES w/ PROPOSED CHANGES
BUDGET AND ACTUAL FY 21-22 TO FY 23-24

LIBRARY FUND	Budget FY21-22	Actual FY21-22	Budget FY22-23	Year to Date FY22-23	Proposed Budget FY23-24	Budget Change
LIBRARY REVENUE						
HPL Summer Programs	500.00	300.00	0.00	0.00	0.00	0.00
Library Donations	0.00	4180.00	0.00	0.00	0.00	0.00
Special Programs	1000.00	0.00	0.00	1320.00	0.00	0.00
Trust Fund Distrib - HPL	50.00	0.00	50.00	0.00	0.00	-50.00
Teen Programs	0.00	8000.00	0.00	0.00	0.00	0.00
Summer Matters Grant Rein	0.00	29496.24	0.00	0.00	0.00	0.00
HPL Grant Revenue	0.00	22502.19	0.00	0.00	0.00	0.00
Booksale Copy Print	300.00	33.22	300.00	139.13	300.00	0.00
Friends of the Library	1000.00	0.00	1000.00	0.00	0.00	-1000.00
Library Tax Revenue	109581.00	109581.00	116804.00	116804.00	128639.00	11835.00
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	112431.00	174092.65	118154.00	118263.13	128939.00	10785.00
LIBRARY EXPENDITURES						
Librarian Salary	44495.00	44743.26	46720.00	21742.73	50878.00	4158.00
Support Staff Wages	21500.00	14913.60	22500.00	7791.15	27000.00	4500.00
Trustee Stipend	0.00	0.00	2500.00	1500.00	2500.00	0.00
Group Insurance	4800.00	4916.07	4800.00	2235.32	4800.00	0.00
HPL SS & Medicare	5416.00	4854.02	5873.00	2543.59	6516.00	643.00
HPL Retirement Contrib	2342.00	2358.68	2705.00	1198.87	2923.00	218.00
HPL Memberships & Dues	1000.00	1760.75	1000.00	902.56	2000.00	1000.00
HPL Unemployment Comp	282.00	264.09	279.00	238.00	233.00	-46.00
HPL Workers Comp	587.00	180.40	602.00	431.50	549.00	-53.00
HPL Professional Develop	200.00	0.00	200.00	0.00	100.00	-100.00
HPL Background Checks	25.00	0.00	25.00	0.00	35.00	10.00
HPL Technical Services	900.00	0.00	500.00	0.00	250.00	-250.00
HPL Custodial Services	2600.00	2800.00	2600.00	1100.00	2800.00	200.00
HPL Bldgs/Ground Maintena	3000.00	3239.85	2500.00	643.73	2500.00	0.00
HPL PACIF Insurance	3309.00	3309.00	3300.00	1686.35	3255.00	-45.00
HPL Communications	2100.00	2963.52	2100.00	1135.21	2100.00	0.00
HPL Postage	625.00	840.70	700.00	353.37	800.00	100.00
HPL Advertising	250.00	0.00	200.00	0.00	500.00	300.00
HPL Printing & Binding	0.00	82.25	0.00	0.00	0.00	0.00
Summer Matters Grant	0.00	26238.07	0.00	0.00	0.00	0.00
HPL Travel	500.00	86.82	250.00	154.44	250.00	0.00
HPL General Supplies	1200.00	1520.92	1500.00	1249.37	1650.00	150.00
HPL Building Brighter Fut	0.00	-65.00	0.00	0.00	0.00	0.00
HPL Summer Programs	1500.00	2265.83	1500.00	4820.98	1500.00	0.00
HPL Teen Programs	400.00	2141.22	400.00	284.57	400.00	0.00
HPL General Programs	1000.00	688.07	1000.00	542.43	1000.00	0.00
HPL Special Programs	5000.00	5734.25	5000.00	4806.86	5000.00	0.00
HPL Electricity	1200.00	1156.84	1200.00	616.83	1200.00	0.00
HPL Heating Expense	1700.00	1615.63	1700.00	492.05	1700.00	0.00
HPL Books and Periodicals	6000.00	13851.89	6000.00	3051.21	6000.00	0.00
HPL Furniture Fixtures Eq	500.00	15724.53	500.00	0.00	500.00	0.00
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	112431.00	158185.26	118154.00	59521.12	128939.00	10785.00

STATEMENT OF REVENUES EXPENDITURES w/ PROPOSED CHANGES
BUDGET AND ACTUAL FY 21-22 TO FY 23-24

ARENA FUND	Budget FY21-22	Actual FY21-22	Budget FY22-23	Year to Date FY22-23	Proposed Budget FY23-24	Budget Change
<u>ARENA REVENUE</u>						
Ice Rental	110500.00	128367.00	130000.00	64057.50	135000.00	5000.00
Skate Programs	7000.00	14111.00	12000.00	6896.00	12000.00	0.00
Turf Rental	5000.00	1200.00	2500.00	0.00	2500.00	0.00
Facility Rental	7600.00	7465.00	10000.00	4550.00	10000.00	0.00
Field Rental	0.00	200.00	0.00	0.00	0.00	0.00
Fall Programs	750.00	1410.00	1250.00	1975.00	1500.00	250.00
Winter Programs	700.00	1480.00	500.00	525.00	1250.00	750.00
Spring Programs	700.00	2260.00	5000.00	0.00	3000.00	-2000.00
Summer Programs	2500.00	2755.00	5000.00	65.00	5000.00	0.00
Advertising	17000.00	21050.00	18000.00	350.00	20000.00	2000.00
Donations	0.00	1433.47	0.00	274.90	0.00	0.00
Live Barn	0.00	1309.27	700.00	0.00	1000.00	300.00
Arena Grant Income	0.00	0.00	0.00	1925.00	0.00	0.00
Girls On The Run	0.00	325.00	0.00	0.00	0.00	0.00
Little League	0.00	7482.84	0.00	0.00	7000.00	7000.00
Transfer In Fund 140 Bal.	0.00	0.00	0.00	0.00	28000.00	28000.00
Arena Fund Tax Revenue	47885.00	47885.00	36412.00	36412.00	111755.00	75343.00
	199635.00	238733.58	221362.00	117030.40	338005.00	116643.00
<u>ARENA EXPENDITURES</u>						
Facilities Wages	50000.00	33786.99	50000.00	22659.25	60000.00	10000.00
Rec Board Stipend	0.00	0.00	0.00	0.00	2500.00	2500.00
AF SS & Medicare	3825.00	2648.57	3825.00	1891.70	5168.00	1343.00
AF Unemployment Comp	110.00	112.50	247.00	185.79	180.00	-67.00
AF Insurance	9000.00	3505.42	9000.00	2067.74	4800.00	-4200.00
AF Retirement	2092.00	732.40	2100.00	864.30	2316.00	216.00
AF Workers Comp	3082.00	2651.87	2650.00	1164.40	2475.00	-175.00
AF Buildings/Grounds	5000.00	8011.41	5000.00	5379.86	8000.00	3000.00
AF Natural Gas	15000.00	10196.91	12000.00	3542.86	15000.00	3000.00
AF Propane	1000.00	481.00	1000.00	146.62	1000.00	0.00
AF Diesel & Gas	200.00	20.00	200.00	5.65	200.00	0.00
AF Electricity	35000.00	33999.31	38000.00	13628.04	38000.00	0.00
AF Communications	6500.00	2120.43	7500.00	1100.80	5000.00	-2500.00
AF Zamboni Maintenance	3500.00	2640.55	3500.00	1593.99	3500.00	0.00
AF Upgrades/Improvements	25000.00	8154.83	20000.00	1155.23	20000.00	0.00
AF Service Contracts	10000.00	10194.81	10000.00	10105.53	13000.00	3000.00
AF Advertising	1500.00	630.00	1500.00	551.50	1500.00	0.00
AF General Supplies	7500.00	4788.10	7500.00	5752.59	10000.00	2500.00
Professional Development	2000.00	115.00	1000.00	620.61	1000.00	0.00
AF Postage	0.00	0.00	0.00	0.00	500.00	500.00
Summer Programs	2000.00	3412.22	3000.00	1988.62	3000.00	0.00
Fall Programs	1500.00	456.75	1500.00	1543.37	2500.00	1000.00
Winter Programs	500.00	1470.00	2000.00	1760.00	1000.00	-1000.00
Spring Programs	1000.00	1346.78	1000.00	0.00	4000.00	3000.00
Arena Grant Expense	0.00	0.00	0.00	1550.00	0.00	0.00
AF PACIF Insurance	15117.00	15847.49	17113.00	12452.55	16723.00	-390.00
Girls On The Run	0.00	70.45	0.00	0.00	0.00	0.00
	200426.00	147393.79	199635.00	91711.00	221362.00	21727.00

STATEMENT OF REVENUES EXPENDITURES w/ PROPOSED CHANGES
BUDGET AND ACTUAL FY 21-22 TO FY 23-24

CAPITAL IMPROVEMENT PLAN RESERVE FUND	Budget FY21-22	Actual FY21-22	Budget FY22-23	Year to Date FY22-23	Proposed Budget FY23-24	Budget Change
<u>CIP REVENUE</u>						
TRANSFER IN - ARPA					100000.00	100000.00
VCMP/Machia Prop	0.00	25261.00	15000.00	13070.99	25000.00	10000.00
Town Office Flooring	5000.00	5000.00	5000.00	5000.00	0.00	-5000.00
Machia Road Slide	131000.00	141839.37	25000.00	41097.24	25000.00	0.00
Transfer Station Stabiliz	0.00	15684.75	50000.00	50000.00	25000.00	-25000.00
VCDP Airport Planning	0.00	30574.53	0.00	96082.42	0.00	0.00
Stormwater Grant Match	20000.00	20000.00	0.00	0.00	0.00	0.00
Fire Truck 1	0.00	0.00	5000.00	5000.00	10000.00	5000.00
Fire Truck 2	25000.00	25000.00	25000.00	25000.00	30000.00	5000.00
FD Tanker	0.00	0.00	2500.00	2500.00	35000.00	32500.00
FD Utility Truck	0.00	0.00	0.00	0.00	10000.00	10000.00
Highway Tractor RSM	6000.00	6000.00	0.00	0.00	0.00	0.00
HWY Grader	30000.00	30000.00	20000.00	20000.00	10000.00	-10000.00
HWY Loader	30000.00	30000.00	30000.00	30000.00	15000.00	-15000.00
HWY Backhoe	30000.00	30000.00	30000.00	30000.00	30000.00	0.00
HWY Truck 1 2020int	0.00	0.00	25000.00	25000.00	25000.00	0.00
HWY Truck 2 2014ws	30000.00	30000.00	30000.00	30000.00	50000.00	20000.00
HWY Truck 3 F550	10000.00	10000.00	15000.00	15000.00	20000.00	5000.00
HWY Truck 4 2016int	45000.00	45000.00	40000.00	40000.00	35000.00	-5000.00
Hwy Side Arm Mower	4000.00	4000.00	0.00	0.00	0.00	0.00
Hwy Disc Mower	0.00	0.00	5000.00	5000.00	0.00	-5000.00
P&R Stage	0.00	0.00	0.00	0.00	17000.00	17000.00
Library Relocation	25000.00	25000.00	50000.00	52080.00	50000.00	0.00
Arena Zamboni	5000.00	5000.00	10000.00	10000.00	10000.00	0.00
AF Indoor Turf	5000.00	5000.00	10000.00	10000.00	0.00	-10000.00
Arena Parking Lot	10000.00	10000.00	10000.00	10000.00	10000.00	0.00
Arena Roof	0.00	0.00	5000.00	5000.00	20000.00	15000.00
PR ZTurn Mower	0.00	0.00	0.00	0.00	5000.00	5000.00
	411000.00	493359.65	407500.00	519830.65	557000.00	149500.00
<u>CIP EXPENDITURES</u>						
Transfer Station Stabiliz	0.00	13657.57	50000.00	0.00	25000.00	-25000.00
VCMP / Machia Property	0.00	42946.56	15000.00	18184.47	25000.00	10000.00
Machia Road Slide	131000.00	18757.15	25000.00	5863.55	25000.00	0.00
Stormwater Grant Match	20000.00	0.00	0.00	0.00	0.00	0.00
VCDP Airport Planning	0.00	65751.68	0.00	102349.39	0.00	0.00
Town Office Flooring	5000.00	4094.00	5000.00	5906.00	0.00	-5000.00
FD Fire Truck E1	0.00	0.00	5000.00	0.00	10000.00	5000.00
FD Fire Truck E2	25000.00	0.00	25000.00	0.00	30000.00	5000.00
FD Tanker	0.00	0.00	2500.00	0.00	35000.00	32500.00
FD Utility Truck	0.00	0.00	0.00	0.00	10000.00	10000.00
Hwy Roadside Mower	6000.00	63921.93	0.00	0.00	0.00	0.00
Hwy Grader	30000.00	0.00	20000.00	0.00	10000.00	-10000.00
Hwy Loader	30000.00	0.00	30000.00	0.00	15000.00	-15000.00
Hwy Backhoe	30000.00	0.00	30000.00	0.00	30000.00	0.00
Hwy Truck 1 2020	0.00	0.00	25000.00	0.00	25000.00	0.00
Hwy Truck 2 2014	30000.00	0.00	30000.00	0.00	50000.00	20000.00
Hwy Truck 3 2015	10000.00	0.00	15000.00	0.00	20000.00	5000.00
Hwy Truck 4 2016 sa	45000.00	0.00	40000.00	0.00	35000.00	-5000.00
Hwy Side Arm Mower	4000.00	21606.61	0.00	0.00	0.00	0.00
Hwy Disc Mower	0.00	0.00	5000.00	6000.00	0.00	-5000.00

STATEMENT OF REVENUES EXPENDITURES w/ PROPOSED CHANGES
BUDGET AND ACTUAL FY 21-22 TO FY 23-24

CAPITAL IMPROVEMENT PLAN FUND CONT	Budget FY21-22	Actual FY21-22	Budget FY22-23	Year to Date FY22-23	Proposed Budget FY23-24	Budget Change
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CIP EXPENDITURES

P&R Stage	0.00	0.00	0.00	0.00	17000.00	17000.00
Library Relocation	25000.00	0.00	50000.00	0.00	50000.00	0.00
Arena Zamboni	5000.00	0.00	10000.00	0.00	10000.00	0.00
AF Indoor Turf	5000.00	0.00	10000.00	0.00	0.00	-10000.00
Arena Parking Lot	10000.00	0.00	10000.00	0.00	10000.00	0.00
Arena Roof	0.00	0.00	5000.00	0.00	20000.00	15000.00
PR ZTurn Mower	0.00	0.00	0.00	0.00	5000.00	5000.00
	411000.00	230735.50	407500.00	138303.41	457000.00	49500.00

HIGHWAY FUND	Budget FY21-22	Actual FY21-22	Budget FY22-23	Year to Date FY22-23	Proposed Budget FY23-24	Budget Change
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PUBLIC WORKS REVENUE

AOT - State Aid	150000.00	174207.45	150000.00	80516.23	150000.00	0.00
Structures Grant	0.00	20680.54	0.00	0.00	0.00	0.00
NRPC Grant	0.00	6966.38	0.00	0.00	0.00	0.00
Grant Reimburse	0.00	39951.74	0.00	62711.83	0.00	0.00
PWD Sale of Surplus Equip	0.00	1418.16	0.00	6120.40	0.00	0.00
PWD Interest Income	0.00	582.00	0.00	0.00	0.00	0.00
Overweight Permits	650.00	655.00	600.00	0.00	600.00	0.00
Driveway Permits	500.00	535.00	400.00	350.00	400.00	0.00
PWD Tax Revenue	736978.00	736978.00	765892.00	765892.00	873387.00	107495.00
	888128.00	981974.27	916892.00	915590.46	1024387.00	107495.00

PUBLIC WORKS EXPENDITURES

PWD Director Salary	64921.00	62473.94	68167.00	31723.90	74234.00	6067.00
PWD Crew Wages	82495.00	91290.83	94640.00	44044.00	103063.00	8423.00
PWD Temp Help Wages	10000.00	1309.50	10000.00	242.00	20000.00	10000.00
PWD Crew Overtime	19500.00	16333.72	20475.00	1937.26	22302.00	1827.00
PWD Insurance Buyout	9600.00	9637.17	9600.00	4467.80	9600.00	0.00
PWD Group Health Insuranc	9000.00	9000.00	9000.00	4500.00	9000.00	0.00
PWD SS & Medicare	14269.00	13604.39	15521.00	6196.63	17534.00	2013.00
PWD Retirement Contrib	8385.00	8581.08	10127.00	4122.59	10983.00	856.00
PWD Professional Dues	50.00	0.00	50.00	0.00	0.00	-50.00
PWD Unemployment Comp	321.00	293.59	298.00	248.50	368.00	70.00
PWD Workers Comp	13866.00	6681.40	13327.00	7361.75	12259.00	-1068.00
PWD Professional Develop	200.00	45.00	200.00	0.00	200.00	0.00
PWD Roadside Cleanup	1000.00	0.00	1000.00	0.00	1000.00	0.00
PWD Engineering/Consultin	1000.00	556.84	1000.00	0.00	1000.00	0.00
MR General Permit Fee	1350.00	1350.00	1350.00	0.00	1350.00	0.00
PWD Bldg/Ground Maint	7500.00	12414.15	2500.00	549.65	5000.00	2500.00
PWD Bale Mulcher/Hydrose	500.00	0.00	0.00	0.00	0.00	0.00
PWD Small Equip Repair	1000.00	831.80	1000.00	979.01	1000.00	0.00
PWD 1974 Massey Ferguson	500.00	327.19	0.00	323.62	0.00	0.00
2021 JD 5090M	0.00	0.00	500.00	319.30	1000.00	500.00
2021 Side Arm Mower	0.00	0.00	200.00	0.00	250.00	50.00

STATEMENT OF REVENUES EXPENDITURES w/ PROPOSED CHANGES
BUDGET AND ACTUAL FY 21-22 TO FY 23-24

HIGHWAY FUND CONT	Budget FY21-22	Actual FY21-22	Budget FY22-23	Year to Date FY22-23	Proposed Budget FY23-24	Budget Change
<u>PUBLIC WORKS EXPENDITURES</u>						
PWD 1991 Grader	3000.00	2369.01	3000.00	579.51	3000.00	0.00
PWD 2004 Backhoe	6000.00	2075.53	2500.00	474.84	2500.00	0.00
PWD 2015 Ford F550	3000.00	5582.22	5000.00	67.68	5000.00	0.00
PWD 2016 Int.	7000.00	3958.82	7000.00	1116.24	7000.00	0.00
PWD 2020 Int. Tandem	1000.00	3378.44	2500.00	2757.48	3000.00	500.00
PWD 2014 WS Tandem	7000.00	6659.92	7000.00	2549.45	7000.00	0.00
PWD Plow Maintenance	6000.00	5448.08	6000.00	0.00	6000.00	0.00
PWD Equipment Rental	8000.00	8325.00	8000.00	1400.00	8000.00	0.00
PWD Tree Removal	7000.00	4700.00	7000.00	3900.00	10000.00	3000.00
PWD PACIF Insurance	11571.00	12681.50	12787.00	8880.35	13494.00	707.00
PWD Communications/Radi	3000.00	775.46	3000.00	300.00	10000.00	7000.00
PWD Travel	200.00	988.44	200.00	0.00	1000.00	800.00
PWD Uniforms & Runners	6000.00	9048.30	7000.00	4346.95	10000.00	3000.00
PWD Shop Supplies	3000.00	3589.18	4000.00	910.62	4000.00	0.00
PWD Small Tools	1000.00	1657.80	2000.00	643.49	2000.00	0.00
PWD Electricity St.Lights	15500.00	15976.78	15500.00	7324.21	16000.00	500.00
PWD Gasoline	150.00	466.94	200.00	29.34	500.00	300.00
PWD Diesel	32000.00	40988.61	35000.00	11614.85	60000.00	25000.00
PWD Oil & Grease	2000.00	7107.17	2500.00	1144.96	3000.00	500.00
PWD Street Signs	3000.00	2099.68	3000.00	577.20	3000.00	0.00
PWD Culverts	8000.00	24017.72	8000.00	4239.15	10000.00	2000.00
PWD Guardrails	2000.00	0.00	2000.00	0.00	20000.00	18000.00
PWD Stone/Gravel	100000.00	99579.05	100000.00	9336.17	100000.00	0.00
PWD Paving Material	318000.00	635115.45	320000.00	1294.38	330000.00	10000.00
PWD Calcium Chloride	20000.00	13654.90	20000.00	0.00	25000.00	5000.00
PWD Winter Salt	45000.00	39400.50	45000.00	2082.99	50000.00	5000.00
PWD Winter Sand	0.00	1509.97	5000.00	1080.00	5000.00	0.00
Ditching & Road Mainten	5000.00	3250.38	5000.00	1862.69	5000.00	0.00
Crack Sealing	10000.00	12600.00	12000.00	12000.00	12000.00	0.00
PWD Machinery & Equipme	2000.00	80.68	0.00	0.00	0.00	0.00
PWD Furniture Fixture Equ	250.00	488.10	250.00	0.00	250.00	0.00
BBR-0913 CatA Road Erosio	0.00	4516.60	0.00	1888.59	0.00	0.00
VLCT Equip Grant HWY	5000.00	0.00	5000.00	8441.32	0.00	-5000.00
SG# BC2186 - BALLARD	0.00	4000.00	0.00	463.80	0.00	0.00
GIA#GA0097 Durkee Rd	0.00	0.00	0.00	5976.91	0.00	0.00
	886128.00	1210820.83	914392.00	204299.18	1021887.00	107495.00

STATEMENT OF REVENUES EXPENDITURES w/ PROPOSED CHANGES
BUDGET AND ACTUAL FY 21-22 TO FY 23-24

Computerization & Preservation Fund	Budget FY21-22	Actual FY21-22	Budget FY22-23	Year to Date FY22-23	Proposed Budget FY23-24	Budget Change
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REVENUES

Computerization Fees	15000.00	19253.00	15000.00	7595.00	18000.00	3000.00
Preservation Fees	15000.00	19247.00	15000.00	7595.00	18000.00	3000.00
	30000.00	38500.00	30000.00	15190.00	36000.00	6000.00

EXPENDITURES

Vault Supplies	1500.00	896.70	2000.00	0.00	2000.00	0.00
Digitize Maps/Land Record	13500.00	22217.96	13000.00	11704.49	16000.00	3000.00
Xerox - ACS	4500.00	2125.75	5000.00	1443.50	4500.00	-500.00
Technology Purchase	10500.00	0.00	10000.00	0.00	13500.00	3500.00
	30000.00	25240.41	30000.00	13147.99	36000.00	6000.00

ARPA FUND	Budget FY21-22	Actual FY21-22	Budget FY22-23	Year to Date FY22-23	Proposed Budget FY23-24	Budget Change
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ARPA Revenue

Federal Govt Allocation	0.00	0.00	0.00	547591.62	0.00	0.00
	0.00	0.00	0.00	547591.62	0.00	0.00

ARPA Expenditure

SB Motion to Offset C.I.P.	0.00	0.00	0.00	0.00	100000.00	100000.00
	0.00	0.00	0.00	0.00	100000.00	0.00



HIGHGATE 2022

During the 2022 calendar year the St. Albans Police Department was contracted to provide police services in Highgate Town at the rate of 26 hours per week. In addition to investigating all calls for service during those hours of coverage, additional calls were also directed to us during “off hours” that we handled upon our return to Highgate.

2022 brought some staffing challenges however, the St. Albans Police Department strived to maintain the coverage and provide the best services possible. We pride ourselves in being a professional and dedicated department at all times.

The below stats are for the 2022 year. In addition, the PD assisted with activities at the schools, community parades, and events in which our presence was requested. These are events are part of our overall community policing initiative.

Total number of Calles for Service/Incidents – 420 (335 in 2021)

Total number of Arrests – 4 (9 in 2021)

Total number of Traffic Stops – 97 (83 in 2021)

Total number of Foot Patrols – 3 (7 in 2021)

Total number of Directed Patrols – 163 (84 in 2021)

Thank you for your community partnership with SAPD.

M. Lamothe

ST. Albans Police Department- Chief

STATE OF VERMONT
DEPARTMENT OF PUBLIC SAFETY
VERMONT STATE POLICE



St. Albans Field Station
140 Fisher Pond Rd
St. Albans, VT 05478

January 3rd, 2023

On behalf of the Vermont State Police, St. Albans Barracks, we are providing our 2022 Annual Report. This report will provide you information regarding current staffing issues and detail the specialty services provided by the Troopers assigned to the St. Albans Barracks.

Mission Statement

The mission of the Vermont State Police is to individually and collectively serve and protect by providing the highest quality of professional law enforcement services. The mission of the Troopers assigned to the St Albans Barracks is to protect the citizens of Franklin and Grand Isle Counties. By working together, we can educate, empower and foster trust within our community. We will strive to reduce crime and enforce the laws of our roadways through criminal investigations and aggressive motor vehicle enforcement.

Specialty Services Provided by Troopers assigned to the St Albans Barracks

In addition to their field primary responsibilities, many of the troopers assigned to the St Albans Barracks are members of special response teams that provide expert response capabilities in a variety of areas to address critical needs throughout Vermont.

The breakdown of these responses is as follows:

- 1 Trooper – Drug Recognition Expert (DRE)**
- 4 Troopers – on the Tactical Services Unit (TSU)**
- 6 Troopers – on the Critical Action Team (CAT)**
- 1 Trooper – on the Search and Rescue Team (SAR)**
- 1 Trooper – on the Bomb Squad (EOD)**
- 3 Troopers – on the CLAN lab team**
- 2 Troopers – on the Crash Reconstruction Team (CRT)**
- 1 Trooper – on the Crisis Negotiation Unit (CNU)**

“Your Safety Is Our Business”

Annual Crime Statistics for the St. Albans Barracks:

Total Cases: 5556

Total Arrests: 353

Total Tickets Issued: 454

Total Warnings Issued: 1163

Fatal Accidents: 8

Total Burglaries Investigated: 37

Total DUI's: 81

Local Community Report: Highgate

Total Cases: 495

Total Arrests: 41

Total DUI's: 11

Total Accidents – Property Damage: 12

Total Accidents – Injury: 0

Total Vandalisms: 1

Total Alarms: 18

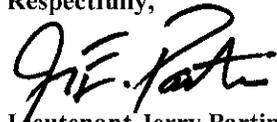
Total Burglaries: 1

Total Tickets: 10

Total Warnings: 21

We will continue to make our communities safer through enforcement, directed patrols, outreach and community programs. It is our privilege to serve the citizens of this community. Together, we will get through these challenging times.

Respectfully,



**Lieutenant Jerry Partin
Station commander**

Local Health Office Annual Report 2022

Twelve Local Health Offices around the state are your community connection with the Vermont Department of Health. Your district office is at the address and phone number above. We provide essential services and resources to towns in Franklin and Grand Isle Counties in order to protect and promote the health and well-being of people in Vermont. For example, in the past year and beyond, St. Albans Local Health Office:

Protected communities from COVID-19: Since the pandemic began three years ago our doors have remained open, and we've been able to serve communities thanks to individuals, families, schools, businesses, first responders, and countless others that worked with us to meet the needs of local towns. We provided vaccine, testing, and information, along with other key public health services.

Worked to prevent and control the spread of disease: In collaboration with community partners, since COVID-19 response efforts began, we hosted over 75 COVID-19 vaccination clinics and provided over 10,100 COVID-19 doses. Since August 2021, all local health offices have also documented and helped manage 8,125 COVID-19-related situations, including 1,271 COVID-19 outbreaks.

Ensured local preparedness for future emergencies: We worked with partners like schools, hospitals, and emergency personnel to ensure effective pandemic response and support preparedness to distribute medicine, supplies, and information during public health emergencies. This year, we responded to the emergence of human monkeypox virus by sharing information and providing vaccine to community members. As of November 15, 2022, 12 hMPXV vaccine doses have been administered.

Stayed attentive to people and communities most underserved: We provided services and resources to people who are more likely to experience adverse health outcomes due to health inequities. For example, we provided vaccine at schools without access, shelters, meal, and food distribution sites, farms, and more.

Collaborated with Town Health Officers around environmental health: To help Vermonters better understand the relationship between their environment and their health, we collaborated with towns and other local partners. Find information about environmental health including lead, cyanobacteria (blue-green algae), food safety, drinking water, climate change, healthy homes, healthy schools, and more at www.healthvermont.gov/environment.

Provided WIC services and resources to families and children: Provided WIC nutrition education and support to 1,740 individuals between July 1, 2021 and June 31, 2022, while enabling them to save on groceries so they can have more to spend on other things their family needs. WIC also empowers families with breastfeeding/chestfeeding support and provides referrals to other health and nutrition services. Learn more at www.healthvermont.gov/wic.

Supported student health and youth empowerment: According to the Vermont Youth Risk Behavior Survey, only 54% percent of students in Franklin County and 55% in Grand Isle County agree or strongly agree that they "believe they matter to people in their community." Regionally, efforts like mentoring and after-school enrichment programs help to ensure youth feel valued and included.

Promoted health in all policies: Health is not just individual behaviors and access to care, it's also housing, transportation, food access, education, natural resources, and other social determinants of health. We worked with towns, schools, worksites, healthcare providers, and other community organizations to establish plans, policies, and programming that improve health and wellness. To achieve health, we must continue to work together to improve opportunities for health across all sectors and periods of our lives.



Town of Highgate FY22 Annual Report

Who We Are

GMT is the public transportation provider for the northwest and central regions of Vermont, offering a variety of services to the communities in which we serve. GMT is proud to offer traditional public transportation services like commuter, deviated fixed routes and demand response shuttles, while providing individualized services such as shopping and health care shuttles, Medicaid, Elderly and Disabled services to both urban and rural communities.

Our Services

Elderly/Disabled/Medicaid Individual Service

GMT, in partnership with Champlain Valley Agency on Aging and CIDER, provides ongoing individual medical and non-medical transportation service to those who qualify for Medicaid, Elderly and Disabled funds and/ or both. GMT offers the scheduling and payment of rides provided through volunteer drivers, special shuttle, bus and/or cab service. GMT also provides transportation for critical care such as radiation and dialysis treatments regardless of age or disability. Individual service offers access to:

- Medical appointments
- Meal site programs
- Senior Center/Adult Day Care
- Substance Abuse Treatment
- Prescription and Shopping
- Mental Health and Human Services
- Radiation and Dialysis Treatment
- Physical Therapy

FY22, Town of Highgate Residents Served by Elderly & Disabled/Medicaid Service

- 1,392 Total Trips Provided

General Public Transportation Service

GMT provides the Franklin Grand Isle region with traditional public transportation service through deviated fixed route, commuter routes, weekly shopping shuttle and direct regional connections to Chittenden County. These services directly support regional economic development, individual savings and environmental stewardship. Current routes for the region include:

- St. Albans LINK Express
- St. Albans Shuttle
- Alburgh-Georgia Commuter
- Richford-St. Albans Commuter
- Price Chopper Shopping Shuttle

GMT Volunteer Driver Program

In addition to shuttle vehicles, GMT uses an extensive network of Volunteer Drivers to provide coordinated and caring rides throughout our rural service area. Volunteer Drivers are essential in providing cost effective and community driven services, and are the foundation of our special services. Drivers are reimbursed for the miles they drive and provide services under the management of GMT.

Thank You

Thank you to Highgate taxpayers and officials for your continued financial support of GMT’s public transportation service and for your commitment to efficient transportation solutions.

101 Queen City Park Road, Burlington, VT 05401 | T: 802-864-2282 F: 802-864-5564
 6088 VT Route 12, Berlin, VT 05602 | T: 802-223-7287 F: 802-223-6236
 375 Lake Road, Suite 5, St. Albans, VT 05478 | T: 802-527-2181 F: 802-527-5302



Annual Report 2022

Introduction

Pursuant to 30 V.S.A. § 3075, the Northwest Vermont Communications Union District (NWCUD) is pleased to present its annual report and budget for your review. The NWCUD was officially formed on August 3, 2020. The NWCUD is a municipal body consisting of representatives from Northwest Vermont municipalities for the purposes of building communication infrastructure.

As of October 20, 2022, the NWCUD represents 22 Northwest municipalities: Alburgh, Bakersfield, Berkshire, Enosburgh, Fairfield, Franklin, Fairfax, Georgia, Grand Isle, Highgate, Isle la Motte, Milton, Montgomery, North Hero, Richford, Sheldon, South Hero, Swanton, Village of Alburgh, Village of Enosburg Falls and Village of Swanton.

The mission of the NWCUD, as adopted by the Board of Representatives, is:

"Leverage partnerships and procure funding to connect Northwestern Vermont via Open Access Fiber to ensure opportunity for all homes and businesses in our region."

This year the NWCUD received \$718,529 in grants from the VT Community Broadband Board (H360) to support broadband expansion and capacity building.

Activities of the Northwest Communications Union District

ISP Partnership/Tenants

NWCUD, in partnership with Lamoille CUD, was actively pursuing a deal with Google Fiber. In August, while close to finalizing the deal when we were notified that the financial viability of Lamoille CUD was of concern. As a result, the Google Fiber proposal proved to be unsustainable for Lamoille CUD, and negotiations could not continue. While this was disappointing, we quickly refocused and are seeking new network tenants. Rest assured that NWCUD staff and your appointed governing board representatives are hard at work pushing forward with a broadband solution that will bring significant changes to our communities.

Staff

In January, the NWCUD hired two additional employees to support the organization and our mission. Mary Kay Raymond of Fairfax was hired as the Operations Project Manager and is accountable for pre-construction activities and construction efforts, including managing our contractors, data, facilities, and materials. Her experience and knowledge have been a win for NWCUD and CUDs across the state.

Also in January, Chasidy Benjamin of Swanton was hired as a part-time Administrative Assistant. Chasidy has filled the administrative role previously provided by NRPC and has quickly grown to be a vital team asset to ensure NWCUD complies with many of our statutory and regulatory requirements.



NORTHWEST FIBERWORX

153 N. Main Street
PO Box 1028
St. Albans, VT 05478

802 489 7685 📞
info@nwcud.com ✉️
nwfiberworx.com 🌐

Broadband Planning Activities

Pre-construction planning efforts are underway with the help of our friends at the National Rural Telecommunications Cooperative (NRTC). NRTC provides us with financial modeling, technical advising, and network engineering. As of October, modeling is completed, build-out sequencing is completed, permitting and make-ready kick-off, and Phase 1 of network engineering has begun. In short, what this all means is that we are on track to begin network construction in the Spring of 2023, as anticipated.

This winter, additional pre-construction activities will continue, including site surveys for network distribution points, utility pole data collection, make-ready, and permitting.

Denotes new categories in 2022

Denotes budget categories no longer in use

Revenues	FY 2022 Est. Actuals		FY2023 Budget	
Item				
Philanthropic donations	\$	-	\$	-
Promissory notes issued	\$	-	\$	-
Pre Construction Grants	\$	329,572	\$	393,349
Construction Grants	\$	-	\$	22,750,000
Prior Year Surplus	\$	388,957	\$	166,700
Interest Earned	\$	550	\$	10,000
TOTAL REVENUES	\$	719,079	\$	23,320,049

Debt	FY 2022 Est. Actuals		FY2023 Budget	
Loans	\$	-	\$	-
Total Cash Receipts	\$	719,079	\$	23,320,049

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Expenditures	FY 2022 Est.	Actuals	FY2023 Budget
Capital			
Pole Survey	\$	139,000	\$ 450,000
Project & Construction Management	\$	-	\$ 1,142,000
Design & Engineering	\$	198,940	\$ 4,000,000
Headend	\$	-	\$ 608,000
Field Network Equipment	\$	-	\$ 329,000
Aerial Construction	\$	-	\$ 11,570,000
Underground Construction	\$	-	\$ 3,135,000
Network O&M	\$	-	\$ 489,000
Construction Contingency	\$	-	\$ 1,017,000
Loan	\$	-	\$ -
Debt service	\$	-	\$ -
Audit	\$	10,000	\$ 10,000
Subtotal Capital	\$	347,940	\$ 22,750,000
Operational			
External business development services (incl. business plan consulting)	\$	62,500	\$ 40,000
Accounting Fees	\$	7,000	\$ 10,500
Other Financial (bank fees)	\$	25	\$ 1,000
Insurance - Cyber Network	\$	1,557	\$ 1,623
Insurance - General Liability	\$	527	\$ 1,256
Insurance - Liability, D and O	\$	1,894	\$ 1,947
Insurance - Umbrella	\$	1,559	\$ 2,500
Insurance - Assets/Inventory	\$	-	\$ 10,000
Postage, Mailing Services	\$	516	\$ 1,000
Office Supplies	\$	338	\$ 1,000
Legal	\$	27,310	\$ 40,000
Advertising	\$	161	\$ 1,500
Survey	\$	-	\$ -
Website (Domain and hosting service)	\$	180	\$ 180
Administration Support	\$	20,182	\$ -
Association Fees	\$	7,440	\$ 10,000

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Phone Service	\$	1,595	\$	2,500
Microsoft Business Suite	\$	1,466	\$	2,500
Google Suite	\$	263	\$	-
Adobe Creative Cloud	\$	1,028	\$	1,028
Software - Other	\$	420	\$	1,000
Travel	\$	3,113	\$	5,000
Conference, Convention, Meetings	\$	3,765	\$	5,000
Zoom Software	\$	160	\$	200
DocuSign Software	\$	120	\$	120
VPN	\$	100	\$	100
VETRO Fibermap	\$	30,000	\$	25,000
Contingency	\$	1,000	\$	2,500
Chair / Vice Chair Stipends	\$	1,750	\$	1,750
Subtotal Operational	\$	175,968	\$	169,204
Staff				
Payroll	\$	258,882	\$	297,714
Health Insurance	\$	40,687	\$	52,000
Dental	\$	2,588	\$	3,000
Retirement Contribution	\$	17,000	\$	19,550
Life/Disability	\$	2,353	\$	2,500
Worker's Comp	\$	1,192	\$	1,192
Taxes/Withholdings	\$	18,022	\$	18,022
Payroll Service	\$	695	\$	800
Subtotal Capital	\$	341,419	\$	394,778
Technology				
Equipment (Laptop, phone)	\$	6,778	\$	5,500
Subtotal Capital	\$	6,778	\$	5,500

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Totals	FY 2022 Est. Actuals	FY2023 Budget
TOTAL CAPEX	\$ 347,940	\$ 22,750,000
TOTAL OPEX	\$ 524,165	\$ 569,482
TOTAL EXPENDITURES	\$ 872,105	\$ 23,319,482
Net Income	\$ (153,026)	\$ 567
Net Cash	\$ (153,026)	\$ 567

Notes:

- Drafted on 10/04/2022
- Approved for Distribution on 10/20/2022

30 V.S.A. § 3075 - The fiscal year of the district shall commence on January 1 and end on December 31 of each year.

(a) Annually, on or before October 21, the board shall approve and cause to be distributed to the legislative body of each district member for review and comment an annual report of its activities, together with a financial statement, a proposed district budget for the next fiscal year, and a forecast presenting anticipated year-end results. The proposed budget shall include reasonably detailed estimates of:

- (1) deficits and surpluses from prior fiscal years;
- (2) anticipated expenditures for the administration of the district;
- (3) anticipated expenditures for the operation and maintenance of any district communications plant

(b) Coincident with a regular meeting thereof, the board shall hold a public hearing on or before November 15 of each year to receive comments from the legislative bodies of district members and hear all other interested persons regarding the proposed budget.

(c) Annually, on or before December 15, the board shall adopt the budget and appropriate the sums it deems necessary to meet its obligations and operate and carry out the district's functions for the next ensuing fiscal year.

**MISSISQUOI VALLEY RESCUE, INC.
2022 ANNUAL REPORT**

<u>TOTAL CALLS FOR SERVICE:</u>	1,721
SWANTON:	926
HIGHGATE:	400
TRANSFERS:	172
INTERCEPTS:	17
MUTUAL AID:	206
-ST. ALBANS	106
-ALBURGH	67
-FRANKLIN	21
-SHELDON	6
-GEORGIA	2
-ISLE LA MOTTE	2
-FAIRFIELD	1
-NORTH HERO	1
<u>TOTAL MEMBERSHIP:</u>	29
PARAMEDIC / PARAMEDIC IN TRAINING:	6
A-EMT / A-EMT IN TRAINING:	10
EMT / EMT IN TRAINING:	5
VEFR:	6
CPR/DRIVER:	2

From all of us at Missisquoi Valley Rescue (MVR), THANK YOU! We are proud to be a part of and serve such a great community. 2022 was yet again a busy year with a total of 1,721 calls, very similar to 2021. We continue to see a significant number of responses to surrounding communities (mutual aid). Our mutual aid responses are up 57% over 2021 and up 119% over the 5 year running average. We provided mutual aid 206 times this year and we required mutual aid 87 times.

Our CPR training center certified over 514 people in CPR/First Aid across Northwest VT. If you are interested in a CPR course please call our station to set one up! Please feel free to stop by for a free vitals signs check or to just say hi! We wish you all the best in the year ahead!

Respectfully Submitted,
Joshua W. Ramsdell
Manager
Missisquoi Valley Rescue, Inc.

Dog licensing will begin on Tuesday, January 3, 2023

It's Time To License Your Dog(s) Again
With The Town of Highgate

REMINDER

2023 DOG LICENSES ARE DUE BY MONDAY APRIL 3 @ 4PM

ON OR BEFORE APRIL 3, 2023

Neutered/Spay \$13.00 per dog

Non-Neutered/Spay \$17.00 per dog

FEEES GO UP AFTER APRIL 3, 2023

Neutered/Spay \$22.00 per dog

Non-Neutered/Spay \$26.00 per dog

****NOTE**** Dogs that remain unlicensed as of May 1, 2023 will result in municipal fines being issued, per dog, per our ordinance. This will be in addition to licensing fees. Please license your dog(s) by April 3.



PROOF OF RABIES VACCINATION REQUIRED

Please also let us know if you no longer have your dog(s).

OUR OFFICE HOURS ARE MONDAY—THURSDAY 9AM-4PM.

YOU CAN ALSO LICENSE YOUR DOG(S) BY MAIL, BY USING OUR SECURE DROP-BOX AT THE REAR ENTRANCE OR ONLINE AT WWW.HIGHGATEVT.ORG. PLEASE MAKE SURE WE HAVE A VALID RABIES CERTIFICATE ON FILE IF YOU CHOOSE THE ONLINE OPTION. THANK YOU.

DOG & CAT VACCINATION CLINIC

SATURDAY, MARCH 25, 2023

@ HIGHGATE SPORTS ARENA—243 GORE ROAD

9am—10am HIGHGATE RESIDENTS ONLY

10am—Noon ALL ARE WELCOME

date, time, location subject to change, visit our website and FaceBook page for updates

Attending Vet: Paws For Thought 802-868-4300

Prices: Rabies \$15, Distemper \$18, Rabies & Distemper \$25

HIGHGATE DOG LICENSES WILL BE AVAILABLE AT CLINIC

cash or check only at the clinic for vaccinations and licenses — NO CARDS

DOGS MUST BE ON A SHORT LEASH + 1 CAT PER CRATE — CRATE REQUIRED !

Questions? Please contact Wendi Dusablon, Town Clerk
802-868-5002 wdusablon@highgatevt.org PO Box 189, Highgate VT 05459