

**BOARD OF ARCHITECTS**  
Secretary of State, Office of Professional Regulation  
National Life Building, North, Floor 2, Montpelier, VT 05620-3402

**UNAPPROVED MINUTES**  
**Meeting of April 1, 2009**

1. The meeting was called to order at 10:00 AM.

Members present: Edward Wolfstein, Chairman; Arnold Aho, Secretary; Rebecca Arnold; Robert Meyer and Janet Stackpole. Absent: Frank Guillot, Vice-Chair, and Heidi Passalacqua.

OPR Personnel: Kevin Leahy, Board Counsel, Carla Preston, Unit Administrator; and Patty Skinner, Administrative Assistant.

2. The Chair called for approval of the Minutes of the January 14<sup>th</sup> and February 18<sup>th</sup> meetings. Mr. Aho made motion, seconded by Mr. Meyer, to approve the Minutes of the January 14, 2009 meeting as presented. The question was called and the motion passed unanimously.

Chairman Wolfstein made motion, seconded by Ms. Stackpole, to approve the Minutes of the February 18, 2009 meeting as presented. The question was called and the motion passed unanimously.

3. **Reports**

Chairman Wolfstein reported that Mr. Meyer and he attended the National Council of Architectural Registration Boards' meeting in Georgia. He said proposed resolutions included clarifying responsible control, up and coming technology, building information modeling (BIM), and other housekeeping resolutions. The change from examination version 3.1 to 4.0 was also discussed. Beginning in July of 2009, only version 4.0 will be offered.

The Board discussed examination security issues and how they are being dealt with at NCARB. They also discussed the examination format and changes to reduce costs in creating the examination, how it is offered, etc.

Messrs. Wolfstein and Meyer said the proposed resolutions would be voted on at NCARB's 2009 Annual Meeting and Conference to be held on June 17<sup>th</sup> to 20<sup>th</sup> in Chicago, Illinois. NCARB approves two funded delegates. They indicated that discussions concerning consolidating regional, specific, and other meetings have taken place.

4. **Hearings/Stipulations/Reports of Concluded Investigations**

5. **Legislation/Rulemaking**

The Board advised Kevin Leahy, Board Counsel, of its plan to change the educational requirements to an accredited architectural degree, thus phasing out and eliminating the nine year rule (experience only). Attorney Leahy indicated that the Board's proposed legislative changes are consistent with trends in other states and other professions. He said that since it is a national standard the Board would not be creating a barrier to entry.

People who are in the process the year the law passes (such as students enrolled at the Vermont Technical College) may apply under the former provision and be allowed to continue that route to licensure.

Mr. Ahon noted that most VTC graduates may matriculate into a Norwich University program without losing much credit.

Attorney Leahy explained the legislative process and a timeline for getting the legislation passed. The proposed language must be finalized by November of 2009 to be included in the 2010 Office bill. Attorney Leahy explained that more specific details, such as supervision requirements should be set forth in the Board's Administrative Rules.

The Board noted that the wording to describe some of the acceptable education was found in the 2007-2008 Intern Development Program Guidelines regarding IDPE eligibility. The language pertained to when training units may be earned, which included three years in a NAAB-accredited professional degree program; the third year of a four-year professional degree program in architecture accepted for direct entry to a two-year NAAB-Accredited professional master's degree program, "and soon."

## 6. Applicants for Licensure

The Board reviewed and approved the following applicants for licensure on the basis of their NCARB Certification, or having met Vermont's requirements. Applicants who were approved for licensure based on their successful completion of the Architect Registration Examination must submit updated child support/tax/and un employment statements and responses to the legal questions (i.e., convictions, discipline in other states, etc.).

Jonathan K. Bostwick (Blue Book)  
Gary L. Goudreau (Blue Book)  
Duane M. Harver (Blue Book)  
William C. Starck (Blue Book)

Peter D. Criss (Blue Book)  
Jeffrey A. Harris (Blue Book)  
Diantha S. Karzun (Blue Book)

The following candidate was approved to sit for the Architect Registration Examination.

Aaron W. Kadoch (Examination)

## 7. Applications for review and discussion:

The Board reviewed and discussed the following applications and took action as indicated. The applicants will be advised of the Board's conclusions regarding their inquiry or of documents needed to complete their applications.

**Jane Alessandra** (Examination)—The Board reviewed the information provided by NCARB and by Ms. Alessandra regarding the discrepancy in the training units awarded for her Intern Development Program. They noted that the discrepancy pertained to a supervisor who incorrectly documented hours in the wrong column. It was clear that NCARB and Ms. Alessandra agreed about the number of hours of training units she had earned to date, 433 training units.

**Alan Benoit** (Examination)—The Board reviewed Mr. Benoit's March 10<sup>th</sup> letter stating a discrepancy between his actual hours of architectural experience and what is documented in his NCARB Intern Development Program Record. The Board concluded that the discrepancy he mentioned could be attributed to the fact that all hours worked may not necessarily qualify toward the experience requirement to sit for the Architect Registration Examination (ARE) and for licensure. He was approved to sit for the ARE on or about January 14, 2009 on the basis of his having eight years of experience.

Mr. Benoit must continue to document or track his (conducted on-line via the new e-EVR system). All work experience must be documented in his IDP Record. The last unbound copy of his IDP Record, Training Units. Once he has passed all divisions of in his IDP Record, and met all other requirements,

raining through the Intern Development Program or work experience must be documented in his IDP dated April 4, 2008, indicated a total of 1206 the ARE, documented a total of 1633 training units he would be eligible for licensure.

8. **Newsletter Topics!**

Topics to address include proposed legislative changes to reporting of hours, etc.

ngest to share with interns and employees, electronic

9. **National Council of Architectural Registration Boards (NCARB) Correspondence**

- a. The Board reviewed and noted the E-mail from Erica Brown regarding ARE Score Report Update.
- b. The Board reviewed and noted the Postcard regarding ARE version 3.1.
- c. The Board reviewed and noted the Postcard regarding NCARB's new electronic Experience Verification Reporting (e-EVR) system for IDP. In addition, hours must be reported every six months.

10. **Miscellaneous Correspondence:**

11. **Public Comment**

12. **Other Business Introduced:**

A. The Board discussed a Statute of Repose. In the that limits the time to apply statutes of limitation that the contractor and the architect share in the Vermont.

end, members concluded that a statutory provision of liability, does not apply. Some members believed liability for a project. Contractors are not regulated in

B. The Board agreed to audit 10 percent of licenses with regard to continuing education.

14. The next meeting of the Board is scheduled for June 3, 2009 (amended from June 17<sup>th</sup>) at 10:00 AM.

15. The meeting was adjourned at 12:05 PM.

Respectfully submitted,

Carla Preston  
Unit Administrator  
Office of Professional Regulation