

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF BARBERS AND COSMETOLOGISTS  
UNAPPROVED MINUTES  
May 15, 2017**

**1. Call to Order:**

The meeting was called to order at 9:05 a.m.

Board Members Present: Randy Peace, Chair; Celeste Moulton, Vice-Chair; Joan Kavanaugh, Secretary; Judith Wernecke

Board Members Absent: Josephine Thomas

OPR Staff Present: Gabriel Gilman, General Counsel; Carla Preston, Case Manager; Tara Grenier, Board Administrator; and Ashley Cota, Licensing Board Specialist.

Others Present: Stacey Savage and David Legere

**2. Approval of Minutes:**

The Chair called for approval of the Minutes of the March 20<sup>th</sup> meeting. Joan Kavanaugh made a motion, seconded by Celeste Moulton, to approve the Minutes of the March 20<sup>th</sup>, 2017 meeting as submitted. Motion passed unanimously.

**3. Case Manager's Report/Closing Reports/Follow-Up:**

Ms. Preston made her case managers report, there are currently 27 pending cases.

**4. Reports/Guests:**

The Board reviewed the updated request to waive the instructor's experience for David Legere. Randy Peace made a motion, seconded by Celeste Moulton, to approve the waiver. Motion passed unanimously.

The Board reviewed the request to waive the instructor's experience for Matthew Muzzy. Randy Peace made a motion, seconded by Judith Wernecke, to approve the waiver. Motion passed 3-1.

**5. Hearings/Stipulations:**

**6. Legislative Updates:**

Attorney Gilman gave the Board a brief update on the proposed rules.

**7. Correspondence:**

**8. Public Comment/ Other Business:**

**9. Adjourn:**

There being no other business, the meeting adjourned at 10:36 a.m.

Respectfully submitted,

Ashley Cota  
Licensing Board Specialists