

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF BARBERS AND COSMETOLOGISTS
UNAPPROVED MINUTES
May 15, 2017**

1. Call to Order:

The meeting was called to order at 9:05 a.m.

Board Members Present: Randy Peace, Chair; Celeste Moulton, Vice-Chair; Joan Kavanaugh, Secretary; Judith Wernecke

Board Members Absent: Josephine Thomas

OPR Staff Present: Gabriel Gilman, General Counsel; Carla Preston, Case Manager; Tara Grenier, Board Administrator; and Ashley Cota, Licensing Board Specialist.

Others Present: Stacey Savage and David Legere

2. Approval of Minutes:

The Chair called for approval of the Minutes of the March 20th meeting. Joan Kavanaugh made a motion, seconded by Celeste Moulton, to approve the Minutes of the March 20th, 2017 meeting as submitted. Motion passed unanimously.

3. Case Manager's Report/Closing Reports/Follow-Up:

Ms. Preston made her case managers report, there are currently 27 pending cases.

4. Reports/Guests:

The Board reviewed the updated request to waive the instructor's experience for David Legere. Randy Peace made a motion, seconded by Celeste Moulton, to approve the waiver. Motion passed unanimously.

The Board reviewed the request to waive the instructor's experience for Matthew Muzzy. Randy Peace made a motion, seconded by Judith Wernecke, to approve the waiver. Motion passed 3-1.

5. Hearings/Stipulations:

6. Legislative Updates:

Attorney Gilman gave the Board a brief update on the proposed rules.

7. Correspondence:

8. Public Comment/ Other Business:

9. Adjourn:

There being no other business, the meeting adjourned at 10:36 a.m.

Respectfully submitted,

Ashley Cota
Licensing Board Specialists