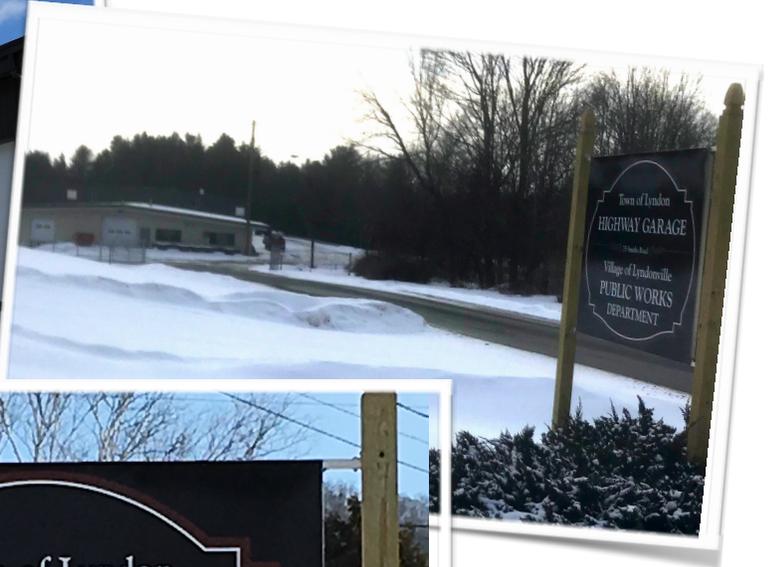


# Town of Lyndon

## Annual Report



YEAR ENDING DECEMBER 31, 2017

ANNUAL REPORT  
OF THE  
OFFICERS OF THE  
TOWN OF LYNDON  
VERMONT  
FOR THE  
YEAR ENDING DECEMBER 31, 2017

Cover:

The cover shows a comparison between the old Highway garage facility located on Route 114 and the new joint Town & Village Highway Facility located at 75 Smiths Road. The new facility was completed in 2017 and both departments were moved in by fall. Cover created through a joint effort from Magen Bias, English Teacher at Lyndon Institute, Miranda Fox, Registrar at Northern Vermont University (Lyndon State College) and Reese Fox, daughter of Ryan & Miranda Fox.

PLEASE  
REMEMBER

TOWN MEETING  
WILL BE HELD AT  
LYNDON TOWN SCHOOL  
2591 LILY POND ROAD  
MARCH 6, 2018  
9:00 AM

PLEASE BRING THIS REPORT WITH  
YOU TO TOWN MEETING

**TOWN OF LYNDON  
RULES OF CONDUCT  
TOWN AND SCHOOL DISTRICT MEETINGS**

1. We follow Robert's Rules of Order, except where State of Vermont rules for the conduct of municipal meetings differ.
2. In order to speak, please:
  - a. Be recognized and given the floor by the Moderator.
  - b. Wait for the portable microphone to be brought to you.
  - c. Please use the microphone.
3. Everyone should remain seated and silent when someone has the floor. Interruptions are permitted only for Points of Order.
4. Speakers must address the Moderator and maintain decorum during debate.
5. Only registered voters of the Town of Lyndon may speak during the meeting, except by permission of those present at the meeting. This would require a motion to suspend the rules and would require a 2/3 vote for passage.
6. Please speak no more than twice on any Article. This allows others the time to speak.
7. Any seven voters may require a paper ballot after the results of a voice vote have been announced.
8. Actions taken during "Other Business" are not binding.

If you have any questions about the procedures at a Town meeting, please  
contact your Town Moderator.

*Joe Benning  
Town Moderator  
School District Moderator*

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**TOWN OF LYNDON**  
Chartered June 27, 1781  
**TOWN OFFICERS 2017**

Town & School District Moderator	Joe Benning	2018
Clerk & Treasurer	Dawn R. Dwyer	2018
Selectboard	Martha "Marty" Feltus	2018
	Kermit Fisher	2019
	Dan Daley III	2020
Collector of Delinquent Taxes	Linda C. Lee	2018
Listers (626-1270)	Carol Fisher	2018 Appointed
	Joan E. Hahr-Resigned 10-2017	2018
	Jack Berube-Resigned 10-2017	2019
	Lawrence Willey	2020
Town Agent	Robert Gensburg	2018 Passed Away 11/2017
Town Grand Jurors	Brenda Mitchell	2018
	Jean Charles	2018 Passed Away 2/2017
First Constable	Jack Harris	2018
Second Constable	Vacant	2018
Cobleigh Library Trustees	Don Welch	2018
	David Martin	2019
	Lindsay Jones Carpenter	2020
	Jan Wade	2021
	Jeanne Laughton	2022
School Directors	Nancy Blankenship (3)	2018
	Vickie Florence (2)	2019
	Miranda D Fox (3)	2019
	Erin Rossetti (2)	2019
	John Peters (3)	2020
School District Treasurer	Dawn R. Dwyer	2018 Appointed
Sanborn School Fund Trustees	Kelly Harris	2018 Appointed
	David Stahler, Sr.	2019
	Twiladawn Perry	2020
Representatives to Legislature	Martha "Marty" Feltus	Lyndon
	Richard Lawrence	Lyndon
State Senators	Joe Benning	Lyndon
	Jane Kitchel	Danville

**Justices of the Peace**

(Terms expire 2/15/19)

Mary E. Beausoleil, Edith Bell-Brown , Joseph C. Benning, Russell Blake, Catherine Boykin  
Kevin Calkins, Dan Daley III, Elizabeth M. Dronkert, Edward Fregosi, Kenneth C. Mason  
Sean McFeeley, Brenda J. Mitchell, Beth Quimby, Sara Simpson, Wilder Simpson

**APPOINTED BY THE SELECTBOARD**

Municipal Administrator	Justin M. Smith (justin@lyndonvt.org)	626-5834
Police Chief	Jack Harris	626-1271
Road Commissioner	Selectboard	Town Garage 626-5877
Fire Chief & Warden	Gregory B. Hopkins	626-4100
Tree Warden	Selectboard	
Fence Viewers	Craig Weston & Vacant	
Animal Control Officer	Cindy Cady	626-7297
Weigher of Coal	Todd Wellington	
Surveyor of Wood/Lumber	Todd Wellington	
Town History Advisory Committee	Sheila Fors, Dwayne Garfield, Eric Paris, Chris Raymond, Alfred Toborg, PhD. (Passed Away 3-2017)	
Cemetery Sexton	Brian Coderre	
Reps. To NVDA	Russ Blake - Resigned	2018
Town Energy Coordinator	Ken Burchesky	
Reps to NEKWMD	Libre Drouin, Steven M. Gray, Derek Blankenship	
Reps to Lyndon Rescue	Jack Berube (Resigned) & Bruce James (Appointed)	
Green-Up Day Coordinator	Vacant	
Industrial Park Board	Thad Richardson	2018
	Richard Lawrence	2019
Police Advisory Committee	Alana Langmaid (2018), Bill Phelps (2019), Kermit Fisher	
Town Health Officer	Debra Smith	626-0852
Deputy Health Officer	Lorraine C. Matteis	
E-911 Coordinator	Annie McLean	626-1269
RCT Board	Edward Jarrosak	

**PLANNING AND ZONING**

<u>Development Review Board (DRB)</u>		<u>Planning Commission</u>	
David Keenan	2018	Christian Thompson, Chair	2020
Kevin Cole	2019	Brandon Carpenter, Vice Chair	2018
Dave Cobb, Resigned	2019	Andrea Day	2018
Kevin McKeon	2019	Patrick McLaughlin, Resigned	2018
Vacant	2019	Jack Berube, Resigned	2019
Jon Prue	2020	Vacant	2019
Craig Weston	2020	Michael Schlesinger	2019
Brandon Carpenter	2020	Sylvia Dodge	2020
DRB Alternates: Sara Simpson, Eric Paris, Pauline Harris, Wilder Simpson			
Town Zoning Administrator	Annie McLean		626-1269
Planning Director	Annie McLean		626-1269

**APPOINTED BY THE TOWN CLERK**

Assistant Town Clerks: Linda Lee, Michele Maccalous, Laurie Willey  
Deputy Registrars: Barbara Dwyer, Todd Pearsons, Stephen Robertson

## 2017 STATISTICS

Town Grand List	\$3,660,941.00	
Town Highway Grand List	\$2,965,736.00	
Local Agreement Rate Grand List	\$3,660,941.00	
Town School Residential Grand List	\$1,991,416.85	
Town School Nonresidential Grand List	\$1,668,484.83	
Tax Rate:	<u>Residential</u>	<u>Nonresidential</u>
Town General	\$0.3362	\$0.3362
Town Highway	\$0.3195	\$0.3195
Local Agreement Rate	\$0.0046	\$0.0046
Town School Residential	\$1.4961	
Town School Nonresidential		\$1.5324
	\$2.1564	\$2.1927

### Highways - Town of Lyndon

Class I	0.689	
Class II	19.390	
Class III	59.650	
Class IV	8.810	
\Legal Trail	0.200	
State Highways	<u>23.023</u>	
		111.762

### Highways - Village of Lyndonville

Class I	1.337	
Class III	5.210	
Class IV	0.020	
State Highways	0.463	
Legal Trail	<u>0.030</u>	
		<u>7.060</u>
Total Mileage of all Lyndon Highways		118.822

Population - 2010 Census 5,981  
 (2000 - 5,448; 1990 - 5371; 1980 - 4,932; 1970 - 3,705; 1960 - 3,425; 1950 - 3,360)

Registered Voters on the Voter Checklist 3,236

Area in Acres (6 miles square) 23,061 acres  
 Altitude (mean sea level) 720 feet  
 Longitude 72 degrees 00' W  
 Latitude 44 degrees 32' N

### **Lyndon Town Clerk Office Information:**

Office Hours: Monday-Friday 7:30AM-4:30PM  
 P.O. Box 167, 119 Park Avenue, Lyndonville VT 05851  
 Telephone Number: 802-626-5785 FAX 802-626-1265  
 Municipal Website: [www.lyndonvt.org](http://www.lyndonvt.org)

### **Note on Dated Billings:**

Please note due date for taxes and sanitation as printed on your bills. Payments placed in the outside box after 4:30 PM will be credited the next business day and will, if then past due, be assessed a penalty. **POST MARKS ARE NOT ACCEPTED FOR ANY BILLS GENERATED BY THIS OFFICE**

Tax bills are mailed to the last known address of the owner of property as of April 1st of that year. Tax bills are mailed the third week of September. Sanitation bills are mailed the last week of June. Please check your bills for actual due dates.

## IMPORTANT DATES FOR 2018

- February 14 Absentee and early voting ballots available for Town Meeting.
- March 6 TOWN MEETING – 9:00 AM at Lyndon Town School  
Australian Balloting will take place from 10:00 AM to 7:00 PM
- March 24 Rabies Clinic 9:00 AM to 11:00 AM at the Municipal Office Building Gymnasium.  
Dog licensing will be available for Town of Lyndon residents only.
- April 2 Last day to license dogs without a late fee.
- April 10 Kingdom East School District budget vote at Municipal Office Bldg 10 AM-7 PM
- June Sanitation bills are mailed out during the last week.
- June 29 Absentee and early voting ballots available for Primary Election
- July 27 Sanitation bills are due – check bill for exact due date. **Post marks not accepted.**
- August 14 Primary Election Day – Voting at the Municipal Office Building 8 AM – 7 PM
- September Tax bills are mailed as soon as possible after receipt of information from the State.
- September 21 Absentee and early voting ballots available for General Election
- November 2 Last day to pay 2018 property taxes, by 4:30 PM, without penalty and interest.  
**Postmarks not accepted.**
- November 6 General Election Day – Voting at the Municipal Office Building 8 AM – 7 PM

## DATES THE TOWN CLERK'S OFFICE IS CLOSED

January 1	New Year's Day
February 19	President's Day
March 6	TOWN MEETING DAY
May 28	Memorial Day
July 4	Independence Day
September 3	Labor Day
November 12	Veteran's Day
November 22 & 23	Thanksgiving
December 24 & 25	Christmas

## TIMES OF IMPORTANT MEETINGS

The Board of Trustees and Selectboard meet alternate Monday nights in the Conference Room of the Municipal Office Building. The Selectboard meets at 5:30 PM and the Trustees at 6:00 PM. Agendas and minutes can be found on our website: [www.lyndonvt.org](http://www.lyndonvt.org).

The Development Review Board meets the first and third Thursday of the month at 7:00 PM in the Conference Room of the Municipal Office Building. Notices of these meetings, including agendas, are published in the Caledonian-Record 16 days prior to the meeting date, as well as on our website. The Planning Commission meets the second and fourth Wednesday of the month at 6:30 PM in the office of the Zoning Administrator.

## SELECTBOARD REPORT FOR 2017

The past year, 2017, has been one of continued progress on standard municipal priorities plus renewed interest in expanding the municipality's activities in certain areas. We closed the financial year in good stead which allows us to not only continue with our existing long range plans but also lay the groundwork for new projects.

Our municipal building now has a generator which will make the building useable as a command center and emergency shelter in case of loss of power in the community. The Town of Lyndon has also signed a purchase agreement for power from a local 400 kW solar installation. The savings from that agreement will reduce our electrical expenses on the municipal building, the public safety building, the new joint garage, and wastewater treatment operations. The town owned Fenton Chester Ice Arena has completed its first year under management by Lyndon Institute. Installation of artificial turf has dramatically increased useage in the spring and summer, while the traditional ice season remains strong.

Regarding new initiatives, our residents participated in the Community Visit process in February through April in which ideas for the community were discussed and priorities narrowed down to three areas: downtown revitalization, economic growth, and recreational opportunities. Task forces in all three areas have been planning and carrying out activities as evidenced by "pop-up" downtown events, development of a co-working space, and investigation of the feasibility of a town recreation and arts department. Our "Bike-Ped" committee has also been moving towards greater visibility and safety for residents and visitors.

Our police, fire, and rescue squad services remain an integral part of our community. We strive to have these departments provide the best services possible at a reasonable cost to our taxpayers. This year we have had to increase the support for Lyndon Rescue, but are confident that they will use our appropriation wisely for a long term benefit. Other town services such as our library, animal control, property assessment activities, public health, planning and zoning, and general administration are also functioning well.

A highlight related to our Highway Fund this year was the official opening of our new joint Town/Village Garage on Smith's Road. Both departments have adapted well to their new spaces. Now that all construction has been completed and all financial obligations paid, we are pleased to confirm that expenses stayed within the \$2.7 million bond issue authorized. On the Town side, we are recommending that some of the money that had been set aside in anticipatory savings be applied to pay down the Town's debt obligation. Future use of the former town garage site will be the subject of discussion in 2018.

Other highway work this year included resurfacing of the South Wheelock Road. We were also able to complete a few smaller projects on our long list of road segments that will need remediation to alleviate damage from future Stormwater events. An additional project was the installation of guardrails on the Brown Farm Road to improve safety. And, certainly, the standard work of plowing, sanding, salting, and grading went on all year as necessary.

Our town employees remain our best asset. They are loyal and dedicated to the needs of the citizens. Please offer a friendly "hello" and "thank you" when you see them about town.

Respectfully,

Marty Feltus, Kermit Fisher, Dan Daley

**VITAL STATISTICS  
REPORTED TO THE TOWN OF LYNDON  
YEAR ENDING DECEMBER 31, 2017**

MONTH	BIRTHS	DEATHS	CIVIL MARRIAGES
JANUARY	1	12	0
FEBRUARY	2	6	2
MARCH	0	4	3
APRIL	4	8	0
MAY	4	3	3
JUNE	6	4	3
JULY	5	8	4
AUGUST	3	8	6
SEPTEMBER	3	4	5
OCTOBER	3	6	1
NOVEMBER	5	6	2
DECEMBER	4	4	1
TOTALS	40	73	30

Notes of Interest from the Town Clerk's Office

**LAND RECORDS** - There were 925 documents recorded totalling 2516 pages. This filled just over four land record volumes. After a three year decline in recording, 2017 saw a slight increase in recorded documents.

**DOGS** - 520 dogs were licensed on time (April 1, a decrease of 84 dogs from 2016). As a result of letters sent to all residents who had previously licensed their dog(s), an additional 304 dogs were licensed for a total of 824 licensed dogs. Once again, this was a huge decrease of 92 unlicensed dogs from 2016. Since our census in 2013 resulted in 1129 dogs being licensed, it's time to do another census. Licensing your dog is the law and a licensed dog stands a much better chance of being returned to its owner should the dog wander off.

**DMV** - The Lyndon Town Clerk's Office is one of a number of Town Clerk offices that issues temporary registration stickers. For a nominal fee and specific guidelines, you can obtain a temporary registration sticker. 2017 saw the Clerk's office issue 372 temporary stickers.

**MY VOTER PAGE** - Last year, Secretary of State Jim Condos announced the launch of VT's new Election Management Platform. This streamlined the elections administration process providing voters with more access to voter specific information. For November General Election, nearly 6,500 Vermonters requested an absentee ballot through the My Voter Page. By using My Voter Page, a registered voter can check registration status, view information on upcoming elections, access voter specific elections information, including directions to a polling place and polling hours, view a sample ballot, request and track an absentee ballot, and much more. Registered Voters can log in at <http://mvp.sec.state.vt.us> Online registration at <http://olvr.sec.state.vt.us>

**FRONT PORCH FORUM (FPF)** - Have you joined our local FPF? FPF helps neighbors connect and build community by hosting a statewide network of online local forums. More than 1/2 of VT households participate with hundreds more joining every month. People are using their FPF to find lost animals, offer assistance to neighbors, organize local projects, share crime reports, draw crowds to events, highlight small businesses, seek contractor recommendations, and much more. Started 10 years ago, FPF is a free service and is based in VT. Learn more at <http://frontporchforum.com>.



# LYNDON DOG POUND

P.O. Box 167 ♦ Lyndonville, VT 05851

## 802-626-PAWS



## Annual Report 2017

I do not have any good stories to share about last year so let's reflect over the past nineteen years and see how the numbers compare. Keeping in mind I didn't start until June, 1999 and I didn't start taking in cats until 2006.

<u>Year</u>	<u>Dogs</u>		<u>Year</u>	<u>Dogs</u>	<u>Cats</u>
1999	37	( $\frac{1}{2}$ year)	2009	41	85
2000	52		2010	47	79
2001	53		2011	51	70
2002	46		2012	56	54
2003	79		2013	37	54
2004	71		2014	26	32
2005	61	<u>Cats</u>	2015	17	21
2006	79	A lot	2016	25	23
2007	58	67	2017	35	28
2008	46	72			

Though there was a definite decrease in strays roaming the area from 2012 to 2015, let's hope the last couple of years is not an indication of the trend heading back up again.

SPAY

NEUTER

VACCINATE

LICENSE

Cindy Cady  
Animal Control Officer

DEAN SHATNEY, SHERIFF  
CALEDONIA COUNTY  
1126 MAIN STREET SUITE 2  
ST. JOHNSBURY, VT 05819  
802-748-6666 FAX 802-748-1684  
E-MAIL: dean.shatney@caledoniasheriff.net

***ANNUAL REPORT***

For 2017

We completed another audit for our office this past year and it resulted in no findings or problems of any kind. The state of the Caledonia County Sheriff's Department is very good. We have kept our rates for service the same for the past few years and have a slight increase with construction and traffic. This increase is due to the fuel prices. We continue to add vehicles to our fleet, replacing cars that have served us well. We have thirteen marked cars, a 2014 van for prisoner transports, one unmarked car being used for civil process service. We purchased a new radar cart that we can use in different towns. That purchase was with the use of Governors Highway Safety Grant funds. We have a large enclosed trailer that we use as an office at the fair and other security details. This trailer may be utilized as a command post at a mass casualty incident as well. We have an ATV, two golf carts, and two snowmobiles that we use for our snowmobile patrols. With project (ROAD), Responsible Operators Against Distractions, we want to continue to educate operators about phone use and texting while driving. We continue to do town patrols and we feel that the towns that we patrol are a safer place to live & drive in because of our presence. The patrols are community based. Which means each town is different, so the patrols may be different. We are taking a proactive response instead of a reactive response. This effort has helped with both fighting crime and communications with the towns. The Sheriff's Department has twenty two Law Enforcement Officers to start the New Year and three new deputies will go to the academy in March. We have become more active with local schools to ensure the safety of students and staff. We have been involved with drills and evacuation plans and will continue to assist as needed. We continue to look at 24 hour dispatching for the county, in the county, but are unable to do that right now. I'm looking into a different location for the department's office because of the high rent the state wants to charge the county for our current location.

If anyone has questions or concerns, please call me at the office. My door is always open. I look forward to serving this county as the Sheriff. We have continued with our great relationship with Northeast Vermont Regional Hospital and are helping them make certain that their patients and staff feel safe while in the hospital. We will again do snowmobile patrols throughout the county. Doing our best to keep the trails as safe as possible and we will again answer snowmobile related complaints. Please check out our Facebook page. Thank You.

Sincerely,  
Sheriff Dean Shatney

Emergency **911**

802.626.1101



**\* We Still Make House Calls \***

**2009 Vermont Ambulance Service of the Year**

**114 Vail Drive, PO Box 401 Lyndonville, VT 05851**

To the Citizens We Serve:

The Crewmembers, Administration and Board of Lyndon Rescue Inc. wish to once again thank our member towns for their support and the opportunity to serve you.

Lyndon Rescue Inc. works hard to provide you with the most cost effective, yet efficient and high-quality service we can. As an essential service to your community, we strive to provide you with coverage 24 hours per day, 365 days per year. To provide the best service possible we have put forth a budget that is both comprehensive and cost effective, so we may continue to come when you call. We have focused any budget increases in the areas that are most important for stability, such as staff. We remain challenged funding areas such as training, vehicle and equipment replacement, and service enhancement. However, we are working through strategies to raise funds to do this without more significant changes to the community rates.

This year has met us with some significant change as well as challenges, which includes new leadership in both the operations and the Board of Directors. With these changes, we have undergone a full evaluation of the organization and made some tough decisions. We have found that running a deficit budget at the end of each year, while keeping rates at or near past levels, has caused financial issues that we are correcting. We have made a plan and instituted some significant spending programs to assist with cost control, but we cannot continue to keep costs flat and continue to offer emergency service to you. This is why our assessment have increased this year. We believe we are now on a good, corrected path.

We continued with our CPR, AED and First Aid training in 2017 and our Nationally Certified Child Passenger Safety Technicians continue to inspect car seats by appointment. Additionally, we continued our ambulance billing service.

Calls for service were up slightly in 2017 at 1486 as compared to 2016 at 1430 and 2015 at 1519. This includes our contractual coverage areas of Brighton, Charleston, Morgan, Norton and the Unified Towns and Gores.

In the coming year we will be working diligently on implementing a comprehensive quality management plan as well as developing a strong business and strategic plan. We will work hard to assure that your communities are provided with the best staff and provided the most compassionate, professional, and efficient pre-hospital medical care possible!

If you have any questions or suggestions, we are always happy to hear from you.

Be well, be safe, and know we will be there when you need us!

Sincerely,

Jon R. Bouffard, MBA, NRP, FP-C, CCP-C, TP-C, I/C

Director of Operations

**A Non-Profit Ambulance Company serving the communities of: Brighton, Burke, Charleston, East Haven, Granby, Kirby, Lyndon, Morgan, Newark, Norton, Sheffield, Sutton, Victory, Wheelock and The UTGs**

State of Vermont  
Department of Health  
St. Johnsbury Office  
107 Eastern Avenue  
St. Johnsbury, VT 05819  
HealthVermont.gov

[phone]802-748-5151  
[fax]802-751-3229  
[toll free] 800-952-2936

Agency of Human Services

## Vermont Department of Health (VDH) Report for Lyndon

**Your Office of Local Health (OLH) is in St. Johnsbury and can be reached** at the above address or telephone numbers. Please feel free to visit or give us a call if you have any questions or concerns regarding health in your town. VDH staff work every day to ensure all Vermonters have access to a healthy environment. There are 12 district offices around the state and our central office and state laboratory are in Chittenden County; all delivering a wide range of public health services and support to your community. In 2017, the Health Department worked on several state-wide initiatives many of which specifically served your community.

The Health Department's 3-4-50 initiative aims to engage multiple sectors – business, education, municipalities – in implementing policies and strategies that will reduce the three (3) behaviors of tobacco use, physical inactivity and poor diet that lead to four (4) chronic diseases of cancer, heart disease and stroke, diabetes and lung disease that result in more than 50% of deaths in Vermont. The local office is working to engage partners to sign-on to 3-4-50 and make a commitment to take action that will help reduce chronic disease across the state.

OLH served 1,298 pregnant women and children to age five in Caledonia and Lower Essex Counties through the WIC (Special Supplemental Nutrition Program for Women, Infants and Children) program. WIC provides individualized nutrition counseling, education and breastfeeding support; and, we partner closely with grocery stores across the state to enable participants to use a debit-like card to access nutritious foods. The average value of foods provided is \$50 per person per month.

In 2017, our staff responded to 43 cases of infectious disease in Caledonia and Lower Essex Counties. Each reported case is investigated to minimize the exposure and/or effect of disease. We also provided 13,868 doses of vaccine for preventable diseases to healthcare providers statewide totaling \$737,916.94 in Caledonia county alone. Our local office also offers quarterly trainings to each Town Health Officer to help increase their knowledge, skills and comfort level when dealing with potential health issues.

Prevention is one of the health department's primary concerns. Regional Prevention Partnerships statewide are actively working on programs in our district to help increase state and community capacity to prevent underage and binge drinking, reduce prescription drug and marijuana use and/or misuse. Drug Take Back days, Red Ribbon week, programs and educational opportunities embedded in many schools and newly formed prevention coalitions are all examples of the work our staff and local community members have brought to our area.

**The Medical Reserve Corp (MRC) is actively recruiting and working with volunteers to train and prepare for, not only major emergency events, but to be available to support those first responders that serve your town on a regular basis.**

The local health department staff are trained to respond to a variety of events and available to assist in arranging and supporting programs and training in your town. Please do not hesitate to contact our office to discuss issues or concerns.

For more information, news, alerts and resources: Visit us on the web at [www.healthvermont.gov](http://www.healthvermont.gov).

Help us help your community to ensure a safe and healthy environment for all Vermonters.

Join us on [www.facebook.com/vdhstjohnsbury/](https://www.facebook.com/vdhstjohnsbury/) and follow us on [www.twitter.com/healthvermont](https://www.twitter.com/healthvermont)



## PLANNING AND ZONING OFFICE

In 2017 the Planning & Zoning Office issued 95 zoning permits for land development, which marks a slight increase from the 87 permits issued in 2016. A total of 14 permits were issued for new housing units, including seven new single-family homes and seven new apartment units, while eight permits were issued for home additions and 24 permits for new residential accessory structures. Thirteen permits were issued for new commercial uses, including two new home occupation permits, and two for expansions to existing commercial uses, which is a slight increase in new commercial permits from 2016, however a significant decrease in permits issued for the expansion of existing commercial uses.

This year was a transition year for the Planning Commission as three new Commissioners were appointed in 2017 following the departure of three long serving members. Despite vacant seats throughout the year, the Planning Commission dove head first into a review of the Rural Residential Zoning District regulations in an effort to explore ways to better support the preservation of the Town's rural landscapes. This review resulted in the undertaking of a comprehensive review of the allowed uses (town-wide) contained in the Town Zoning Bylaws, which will continue into 2018, as well as the application and receipt of a 2018 Municipal Planning Grant to assist with updating the zoning bylaws to better protect Lyndon's working landscapes while encouraging more aesthetic, compact, development in the Village. Another major undertaking in 2017 involved a nearly yearlong review process for a request to re-zone a parcel of land located at 155 South Street from Residential Neighborhood to Village Commercial. During the latter part of 2017 the Planning Commission worked to develop recommendations and a conceptual plan for the use of the former town garage property, which focus on the use of the space for community recreation. Additional information about this process as well as draft conceptual plans will be available at Town Meeting. As always, copies of the Town Plan and the current Zoning Bylaws are available in the Planning & Zoning Office as well as online on the Town's website [www.lyndonvt.org](http://www.lyndonvt.org).

The Development Review Board reviewed 25 applications in 2017, including seven (7) minor subdivisions and 17 conditional uses (eight (8) of which also included a site plan review), and one (1) stand-alone site plan. This was a 70 % drop in the volume of applications from the two previous years, however the Board approved several significant commercial projects including a new Dunkin' Donuts on Broad Street, the occupation of a vacant warehouse on the corner of Hill and Williams streets by Aubin Electric, and the relocation and expansion of the Eliminator Pest Control to the former Packing House site on Hill Street. Additionally, the Board anticipates the review of several exciting potential projects in early 2018, including the expansion of the North Country Federal Credit Union, a fitness studio with wellness practitioners, and the adaptive reuse of the former Bag Balm Building as a co-working space.

I would personally like to thank the members of both the Planning Commission and the Development Review Board for their volunteer service to the community, as well as extend a special thanks to Susan Mills, Patrick McLaughlin, Jack Berube, and Dave Cobb who each left Boards in 2017 after many years of service. Both the Planning Commission and Development Review Board have open seats to fill in 2018 and the Town is actively seeking volunteers.

As the Planning Director and Zoning Administrator it is my job to offer guidance to the public regarding municipal or state permits required for land development. Please do not hesitate to stop by my office for assistance or to ask questions about a project. I can be reached by phone at 626-1269 or via email at [annie@lyndonvt.org](mailto:annie@lyndonvt.org).

Annie McLean  
*Planning Director and Zoning Administrator*

**LYNDON HISTORICAL SOCIETY**  
**Box 85**  
**Lyndon Center VT 05850**

**ANNUAL REPORT FOR 2017**

The Lyndon Historical Society had an active year in 2017, but our year was overshadowed by the loss of two of our society's founders and prominent members, Alfred Toborg and Virginia Downs. There would be no Lyndon Historical Society if not for Al and Virginia. They each left their own legacy in this community which they both cherished so much and their accomplishments are many. Neither Al nor Virginia ever sought praise or recognition for their humble contributions, which enriched our lives and brought pride to our town.

Our fall meeting was hosted by the Upright Steeple Society at the Meeting House on York Street. We were given a tour of the beautifully renovated former church, as well as a very well documented history of this historic building. Elections of officers for the upcoming year were also held. Patricia Jauch was re-elected as treasurer, Sylvia Dodge was elected as secretary, Charlie Somers was elected as vice president and Eric Paris was elected as president.

During the summer of 2017 our dedicated members Linda Toborg, Sylvia Dodge, Sheila Fors and Patricia Jauch spent many hours assessing the needs to refurbish the interior of the Shores Museum, as well as cataloging the acquisitions.

Much more is required! We need people with a love of history and an inclination to organization to help us reorganize the Shores. We also need some "more mature" folks to help us identify a multitude of unlabeled photos. We also need some able hands to help spruce things up such as interior painting, curtains, wallpaper, etc. If you have some time on your hands and would like to help out please let us know!

We also wish to thank the Town of Lyndon crew for keeping the grass and shrubs looking very nice and well-manicured around the Shores and the Schoolhouse.

Respectfully submitted,

Eric Paris  
President  
Lyndon Historical Society

## TOWN OF LYNDON MINUTES OF 2017 ANNUAL TOWN MEETING

The 227<sup>th</sup> Annual Town Meeting of the Town of Lyndon was held as warned at the Lyndon Town School Gymnasium on Tuesday, March 7, 2017. Moderator Joe Benning gavelled the meeting to order at 9:00 AM. The Moderator asked the assembly for a moment of silence for those who have passed during the year, with a special mention of Jean Charles who passed away unexpectedly on February 24<sup>th</sup>. Mr. Charles was a Justice of the Peace for the Town of Lyndon as well as a Grand Juror. Presenting the Colors, as well as leading the assembly of 85 in the Pledge of Allegiance were Boy Scouts Cameron Barney, Silas Findlay, Pierce Thompson, Josh Walker, Zach Willson and Joe Wray, all from Troop 738. The National Anthem was sung by Lyndon Town School Chorus members Konnery Buoniconti, Phoebe Forrester, Alexis Gervais, Abby Robinson, and Madison Weeks, led by Band & Chorus teacher Johanna Schillemat. The Moderator introduced the Selectboard members, Chair Dan Daley, Marty Feltus, and Kermit Fisher; Town Clerk Dawn Dwyer, Gatekeeper Linda Lee as well as himself.

The Moderator introduced Lyndon's House Representatives Martha "Marty" Feltus and Richard "Dick" Lawrence. Mr. Benning then turned the podium over to the Clerk and joined the legislators on the floor to speak as State Senator. Marty Feltus explained the State budget breakdown and where the money is spent. Dick Lawrence discussed with the assembly some of the work that was done last year in Montpelier including the Clean Water Act, Lifetime Hunting/Fishing Licenses, and the Recount in Orange 1 House Race. Senator Benning spoke briefly on Act 46, the act related to "making amendments to education funding, education spending, and education governance" as well as the Immigration Bill.

Mr. Benning returned to the podium and as Moderator addressed the assembly with the rules used to run the Annual Meeting and commenced with the reading of the Warning.

Article 1: Shall the voters of the Town of Lyndon authorize the Selectboard to borrow money for the operation of the Wastewater Department not to exceed one hundred thousand dollars (\$100,000) in anticipation of revenues and to execute and deliver the note or notes therefore?

Motion made by Sue Teske, seconded by Mark Beattie, to adopt Article 1. There being no discussion, the Article carried in the affirmative by voice vote.

Article 2: Shall the voters of the Town of Lyndon authorize the Selectboard to borrow for Town expenses not to exceed one million dollars (\$1,000,000) in anticipation of taxes and to execute and deliver the note or notes therefore?

Motion made by Sue Teske, seconded by Evan Carlson, to adopt Article 2. There being no discussion, the Article carried in the affirmative by voice vote.

Article 3: Shall the voters of the Town of Lyndon authorize the Selectboard to set charges by residential unit to defray the cost of solid waste management services for the period January 1, 2017 through December 31, 2017 and to set the date of collection of same?

Motion made by Stephanie Jackson, seconded by Sue Teske, to adopt Article 3. There being no discussion, the Article carried in the affirmative by voice vote.

Article 4: Shall the Town of Lyndon appropriate \$9,500 to Caledonia Home Health Care and Hospice to be used in providing health care services?

Motion made by Cathy Boykin, seconded by Stephanie Jackson, to adopt Article 4. Motion made by Mark Beattie, seconded by Dixie McFarland, to amend the Article to consolidate Articles 4 through 15 for a single vote. The Moderator explained that because the original Article had a motion and a second, those moving and seconding the Article would both need to withdraw their respective motions. Cathy Boykin would not rescind the motion, Stephanie Jackson would rescind the second, and therefore the Article must be voted on separately. With no further discussion, the Article carried in the affirmative by voice vote.

Article 5: Shall the Town of Lyndon appropriate \$1,000 to Catamount Arts?

Motion made by Mark Beattie, seconded by Dixie McFarland, to amend Article 5 to consolidate and approve Articles 5 through 15. There being no discussion, Article 5 was amended by voice vote to amend the Article to "Shall the voters of the Town of Lyndon vote the total sum of \$54,152 to support the Special Appropriation requests in Articles 5 through 15"? There being no discussion, the amended Article carried in the affirmative by voice vote.

Article 16: Shall the voters of the Town of Lyndon vote to adopt the proposed General Fund budget for the ensuing year? (NOTE: Total General Fund budget is subject to increase by amounts approved on previous special appropriations.)

Selectboard Chair, Dan Daley explained that the General Fund Budget was level funded. Without Special Appropriations, the tax rate is expected to go down \$0.0025; with Special Appropriations, the tax rate is anticipated to increase by \$0.015. Salary increases were 2% across all departments, healthcare increased approximately 6% and Workman's Compensation increased across the department. Dan pointed out that our Combined Sewer Overflow debt was paid off with funds from savings. Dan thanked all departments for their efforts to hold costs down. Dan took questions from the assembly. Clerk Dawn Dwyer explained to Ken Burchesky that the Reappraisal Savings is money received from the State on a yearly basis. A portion of the funds goes into the General Fund to offset Lister's salaries to appraise properties and a portion goes into a restricted savings account to be used when a town-wide reappraisal is needed. Adrienne D'Olimpio asked if residents are charged for false alarm calls to the Fire Department. Chief Greg Hopkins was not at the meeting and the question could not be answered. Christian Thompson asked if more graphs and pictures could be added to the Town Report to give residents a better understanding of the financial state of the town. Dan Daley reminded the voters that the second Community Visit Program meeting held by Vermont Council on Rural Development (VCRD) is scheduled for Tuesday, March 14<sup>th</sup> from 6:30 to 9 PM at the Lyndon Town School. The agenda is to review the action items determined at the first meeting, discuss what is most important, to vote on the Community Projects and sign up for Task Forces. Annie Guyer moved to amend Article 16 by increasing it by \$2,000 with the recommendation to the Selectboard that it be directed to the Chamber of Commerce to be used for repairs to the information booth. Cathy Boykin seconded the motion. With no discussion, the Article was amended to read "Shall the voters of the Town of Lyndon vote to adopt the amended General Fund Budget in the amount of \$2,090,223 for the ensuing year? (Note: this amount includes the previously approved Special Appropriations in the amount of \$63,652, as well as the \$2,000 requested increase). Motion made by Sue Teske, seconded by Mike Schlesinger to adopt Article 16 as amended. With no further discussion, the motion carried in the affirmative by voice vote.

Article 17: Shall the voters of the Town of Lyndon vote that taxpayers pay real property taxes to the Treasurer on or before 4:30 PM on Friday, November 3, 2017, **postmarks not accepted**, with delinquent taxes having interest charges of one percent per month for the first three months, where after interest rates will be one and one-half percent per month, and an eight percent late penalty charged against them from the due date of November 3, 2017, at 4:30 PM?

Motion made by Stephanie Jackson, seconded by Sue Teske, to adopt Article 17. Mike Schlesinger asked if it is necessary to vote this article every year. Selectboard member Marty Feltus explained that yes we do. Each year when the budget is passed, the mechanism to collect said property taxes must also be set. Steve Feltus thought the order in which the interest rates and late penalty are addressed is confusing. Town Clerk Dawn Dwyer explained that the 8% late fee was assessed on all taxes not paid as of 4:31 PM on the due date. Interest is then assessed at the rate of 1% per month for the first three months and then increases to 1 ½ % thereafter on all unpaid taxes until paid in full. It was agreed that the order in the Article is confusing and will be reviewed for next year. With no further discussion, the motion carried in the affirmative by voice vote.

Article 18: Shall the voters of the Town of Lyndon vote to authorize its Selectboard (for a period of one (1) year) to enter into contracts with new industrial and commercial owners, lessees, bailees, or operators of industrial and/or commercial real property, (including additions to existing real property), for the purpose of fixing and maintaining the valuation of such real property in the Grand List – or for the purpose of fixing and maintaining the tax rate applicable to such real property pursuant to the provisions of 24 V.S.A. 2741?

Motion made by Sue Teske, seconded by Mark Beattie, to adopt Article 18. Ken Burchesky asked if any contracts had been entered into during the year. The Board informed the assembly that they had not been asked to enter into such contract. With no further discussion, the motion carried in the affirmative by voice vote.

Article 19: Shall the voters of the Town of Lyndon vote to authorize its Selectboard (for a period of one (1) year) to enter into contracts with agricultural owners, lessees, bailees, or operators of new agricultural real property, (including additions to existing real property), for the purpose of fixing and maintaining the valuation of such real property in the Grand List – or for the purpose of fixing and maintaining the tax rate applicable to such real property - pursuant to the provisions of 24 V.S.A. 2741?

Motion made by Stephanie Jackson, seconded by Mike Schlesinger, to adopt Article 19. With no discussion, the Article carried in the affirmative by voice vote.

Article 20: Do the voters of the Town of Lyndon desire to transact any other proper business?

Sue Teske thanked the voters for their continued support for the Lyndon Outing Club. She also announced that the gate to the park would remain locked for the month of March, as directed by the Town, to prevent vehicles from tearing up the parking lot and lawn as has happened in the past. The park can still be accessed by parking across the street and walking in. Joe Benning reminded the assembly that he had asked the Lyndon Town School Directors to consider naming a piece

of school property after Norm Messier. He was pleased to announce that the School Directors will be naming the baseball field the Norm Messier field. This is appropriate in that Mr. Messier was involved in Babe Ruth Baseball and Softball for many years.

Article 21, The School District Budget and the NEK Waste Management District Budget to be voted on by Australian ballot.

Article 21: To elect the following Town and Town School District officers as required by law: Town Moderator, School District Moderator, Selectperson for three (3) years, Lister for three (3) years, Town Agent, Town Grand Jurors (2), First Constable, Second Constable, Cobleigh Public Library Trustee for five (5) years, Sanborn School Fund Trustee for three (3) years, Sanborn School Fund Trustee for one (1) remaining year of a three (3) year term, School Director for two (2) years, and two (2) School Directors for three (3) year terms.

There being no further discussion, motion made by Sue Teske to adjourn the meeting. Motion carried in the affirmative by voice vote and the meeting was adjourned at 10:12 AM.

TOWN OF LYNDON MINUTES OF THE 2017  
ANNUAL TOWN HIGHWAY DISTRICT MEETING

The Annual Town Highway District Meeting of the Town of Lyndon was gavelled to order at 10:15 AM on Tuesday, March 7, 2017.

Article 1: Shall the voters of the Town Highway District vote to adopt the proposed budget for the highway expenses for the ensuing year? Total Highway Budget expenses being \$2,101,296.

Motion made by Sue Teske, seconded by Mike Schlesinger, to adopt Article 1. There being no discussion, the Article carried in the affirmative by voice vote.

Article 2: Shall the voters of the Town Highway District vote that taxpayers pay their Town Highway taxes to the Treasurer on or before 4:30 PM on Friday, November 3, 2017, **postmarks not accepted**, with delinquent taxes having interest charges of one percent per month for the first three months, where after interest rates will be one and one-half percent per month, and an eight percent late penalty charged against them from the due date of November 3, 2017, at 4:30 PM?

Motion made by Sue Teske, seconded by Ellen Hinman, to adopt Article 2. There being no discussion, the Article carried in the affirmative by voice vote.

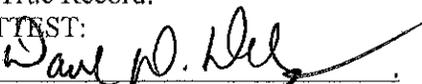
Article 3: Do the voters of the Town Highway District desire to transact any other proper business?

Mike Schlesinger spoke to the Town about not being responsible to maintain Class IV roads. He previously spoke to Municipal Administrator, Justin Smith, about making the intersections off Class IV roads safer. He discussed the lack of ability to stop at the end of Vermont Drive before going onto South Wheelock Road. He suggested the Selectboard consider maintaining 25-100 feet at the end of Class IV roads for safety reasons.

With no further discussion, motion made by Mike Schlesinger to adjourn the meeting. There being no discussion, the motion carried in the affirmative by voice vote and the meeting was adjourned at 10:19 AM.

A True Record:

ATTEST:

  
Dan Daley, Selectboard Chair

  
Joe Benning, Moderator

  
Dawn R. Dwyer, Town Clerk

**SELECTBOARD  
RECOMMENDATIONS  
TAXATION - 2018**

	Budgetary Expenditures	Budgetary Revenues	To Be Raised By Taxes
General Fund	\$ 2,170,973.00 (*)	\$ 658,455.00	\$ 1,512,518.00 (*)
Highway Fund	1,782,095.00	652,607.00	1,129,488.00
	\$ 3,953,068.00 (*)	\$ 1,311,062.00	\$ 2,642,006.00 (*)

(\*) Totals to be revised at Town Meeting depending on passage of any Special Appropriation articles. Passage of all Special Appropriations would increase by \$58,452 (\*)

**THE 2018 TOWN MEETING WILL BE AT THE  
LYNDON TOWN SCHOOL**

**BOARD OF SCHOOL DIRECTORS  
RECOMMENDATIONS  
TAXATION - 2018**

SCHOOL INFORMATION WILL BE AVAILABLE IN A  
SEPARATE SCHOOL REPORT PRIOR TO ANNUAL MEETING.

**AUDITORS' REPORT**

In accordance with Title 17, Section 2651b(a), of the V.S.A., the voters of the Town of Lyndon voted to eliminate the office of Auditor at the Annual Meeting held on March 2, 2004.

The Town's financial statements are audited annually by an independent accounting firm. This audit is performed during the spring of the following year. Copies of the audit report are available for public inspection at the Town Clerk's office. If you have any questions regarding the financial information included in this report, please speak to the Town Treasurer.

**TOWN OF LYNDON  
GRAND LIST - TAX RATE  
FIVE-YEAR COMPARISON**

<u>YEAR</u>	<u>GENERAL FUND GRAND LIST</u>	<u>TAX RATE</u>
2013	3,578,265.00	0.2927
2014	3,583,845.00	0.2888
2015	3,609,594.00	0.3013
2016	3,630,282.00	0.3269
2017	3,660,941.00	0.3362

<u>YEAR</u>	<u>HIGHWAY FUND GRAND LIST</u>	<u>TAX RATE</u>
2013	2,896,745.00	0.3303
2014	2,902,762.00	0.3409
2015	2,915,359.00	0.3595
2016	2,936,860.00	0.3240
2017	2,965,736.00	0.3195

<u>YEAR</u>	<u>LOCAL AGREEMENT RATE GRAND LIST</u>	<u>TAX RATE</u>
2013	3,578,265.00	0.0033
2014	3,583,845.00	0.0038
2015	3,609,594.00	0.0042
2016	3,630,282.00	0.0045
2017	3,660,941.00	0.0046

<u>YEAR</u>		<u>SCHOOL FUND GRAND LIST</u>	<u>TAX RATE</u>
2013	Homestead	2,029,018.05	1.3845
2013	Nonresidential	1,548,273.65	1.4579
2014	Homestead	1,997,029.17	1.4128
2014	Nonresidential	1,585,738.53	1.4964
2015	Homestead	1,994,174.63	1.4205
2015	Nonresidential	1,625,011.61	1.4990
2016	Homestead	1,988,787.94	1.4427
2016	Nonresidential	1,640,355.89	1.5156
2017	Homestead	1,991,416.85	1.4961
2017	Nonresidential	1,668,484.83	1.5324

**TOWN OF LYNDON  
STATEMENT OF TAXES RAISED  
2017**

**Grand List:**

Town General Fund	\$ 3,660,941.00
Town Highway Fund	2,965,736.00
Local Agreement Rate **	3,660,941.00
Homestead Education	1,991,416.85
Nonresidential Education	1,668,484.83

**Taxes Assessed and Billed**

General Fund (3,660,941.00 x .3362)	1,230,807.97	
Highway Fund (2,965,736.00 x .3195)	947,553.00	
Local Agreement Rate (3,660,941.00 x .0046) **	16,840.51	
Homestead Education (1,991,416.85 x 1.4961)	2,977,812.67	5,536,144.98
Nonresidential Education (1,668,484.83 x 1.5324)	2,558,332.31	
Late Filing of HS-122 Penalty	2,529.87	
Taxes to Account For	\$ 7,733,876.33	

**Taxes Collected and Uncollected**

General Fund Taxes Collected	863,323.71
Highway Fund Taxes Collected	947,553.00
Local Agreement Rate	16,840.51
School Taxes Collected	5,536,144.98
Total Taxes Collected	7,363,862.20

Delinquent to Tax Collector	370,014.13	
Taxes Accounted For	\$ 7,733,876.33	

\*\* At the 3/3/09 Town Meeting, the voters of the Town of Lyndon voted to increase the veteran's exemption from \$10,000 to \$40,000. This additional \$30,000 of exemption does not apply to education taxes. The Town reimburses the School for the "lost" education tax revenue through the local agreement tax rate.

**2017 Equalization Study Results**

Education Grand List (from 411)	367,568,727
Equalized Education Grand List (EEGL)	375,318,313
<b>Common Level of Appraisal (CLA)</b>	97.94%
Coefficient of Dispersion (COD)	15.84%

To find out more about how the equalization study is conducted see "Introduction to Vermont's Equalization Study" at [tax.vermont.gov/research-and-reports/reports/equalization study](http://tax.vermont.gov/research-and-reports/reports/equalization%20study)

**TOWN OF LYNDON  
STATEMENT OF DELINQUENT PROPERTY TAXES RECEIVABLE  
YEAR ENDED DECEMBER 31, 2017**

	Assessment Years				
	Total	2017	2016	2015	2014
Balance January 1, 2017	\$ 306,585.19	\$ -	\$ 295,965.51	\$ 9,840.14	\$ 779.54
Additions:					
Delinquent Taxes to Collector	370,014.13	370,014.13			
Total Taxes	<u>\$ 676,599.32</u>	<u>\$ 370,014.13</u>	<u>\$ 295,965.51</u>	<u>\$ 9,840.14</u>	<u>\$ 779.54</u>
Deductions:					
Total Collections	424,399.49	141,714.34	274,099.67	8,585.48	-
Abatements	130.57	-	130.57	-	-
Total Deductions	<u>424,530.06</u>	<u>141,714.34</u>	<u>274,230.24</u>	<u>8,585.48</u>	<u>-</u>
Balances December 31, 2017	<u>\$ 252,069.26</u>	<u>\$ 228,299.79</u>	<u>\$ 21,735.27</u>	<u>\$ 1,254.66</u>	<u>\$ 779.54</u>

TOWN OF LYNDON  
DELINQUENT PROPERTY TAXES  
December 31, 2017

Aiken, Shirley**	Goldsworthy, Donna*	Rapisarda, Michelle
Ainsworth, Duane & Kathy	Grant, Constance Est.**	Rivard, Thomas
AOQ LLC	Greer, Scott E	Rowell, Thelma Est
Apgar, Susan A	Griffith, Diana S	Roy, Chadwick & Kristina (2)
Bailey, Carla A	Groskopf, Ronald & Judith*	Ruggles, Jeffrey & Yvonne
Bandy, Douglas Jr	Hale, Nancy LE	Schwag, Frederick (3)
Bean, Alice & Holly Hartwell*	Hall, John D Sr*	Sikilian, Claire
Beotes, James A	Hall, Lorani	Simard, Laura & Roger
Berube, Deborah*	Heywood, Robert & Brenda	Simpson, Janet
Blair, Holly L*	Heywood	Somers, Vicki
Boivin, Michael & Catherine	Hill Street Holdings LLC*	Stauckas, Thomas P*
Keithan	Holland, John H	Sutton Associates (2)
Bona, Bruce & Shari (2)*	Jackman, Melissa S	Switser, Kathy J
Bonnell, William Jr & Tammy*	James, Sara E*	Tanner, Justin & Laura (2)*
Boucher, Jennifer	JMJ Hospitality LLC**	Tanych, Paul
Bowles, Carol & Tom Garrity Jr*	Keefer, Charles & Clara	Taylor, Christopher & Holly**
Brink, Alan & Tanya	Koncelik, Duane & Patricia,	Towle, Deborah
Brink, Nelberta Lunde	Koncelik, Duane & Patricia,	Travathan Enterprises Inc*
Brown, Michael F	Thomas & Teresa Quigley	Verge, Amanda
Buoniconti, Kyle & Brenda Smith*	Lamb, John & Christina	Willey, Brian
Charles, Jean*	Lawson, Jeffrey (2)*	Williamson, Lisa & Robert
Chiesa, Andrea	Lepine, Robert Jr	Williamson, Ronald
Cofrancesco, Tammy & Hugh	Lightbear, Kimberly*	Williamson, Thomas Jr (3)
Comeau, Ronald**	Martell, Florence**	Wright, Todd & Hilarie
Courser, Merlyn*	Mitchell, Dwight A*	
Croft, Amy	Monaco, Richard & Madelyn	Total Delinquent Amount
Davis, Malcolm Jr & Paula*	Monfette, Daniel & Samantha*	\$264,877.00
Desjardins, Robert & Debra	Morgan, Samuel**	
Desrochers, Karen*	Morse, Vernon Jr	Owed to Town of Lyndon
Dodge, Lori & Andrew Calkins**	Nichols, Michael II & Michelle	\$252,069.26
Donaldson, Rocky	Noble, John A	
Dwyer, Tadd & Sara	Noyes, James F	Owed to Village of Lyndonville
Eastman, Barry & Mary	Nurenberg Holdings LLC	\$12,807.74
Ellison, Tim	O'Rourke, Jeremy	
Farrington, James & Sandra	Pal, Jennifer*	*Indicates being on a payment
Fournier, Richard & April	Patridge, David	plan
Fysh, Edward A	Pearson, Kellie	
Gamble, Stephen	Pearsons Funeral Home LLC	**paid after Dec. 31, 2017
Garcia, Dayami	Perkins, Kathleen LE	
Gilman Housing Trust Inc (2)*	Perkins, Shawn & Heather	
Gilman, Mathew & Michelle &	Pilette, Raymond & Nancy	
Judy Gilman	Pilette, Tina	
Gilman, Monroe LE*	Poulos, Peter & Carolyn**	

**TOWN OF LYNDON**  
**DELINQUENT SANITATION ACCOUNTS**  
**December 31, 2017**

AINSWORTH DUANE & KATHY	\$ 39.91	MCALLISTER TROY	\$ 79.80
ALDRICH STEVEN & ROSE	39.91	MEDEIROS TIMOTHY & CRYSTAL	86.16
AUSTIN GEORGE S	39.91	MITCHELL ANDREW	39.91
BEAN KELLY J	3.29	MITCHELL JACKSON G. III	39.91
BOLLMAN ERIC	183.67	NICHOLS MICHAEL II &	39.91
BONNELL WILLIAM JR & TAMMY L	39.63	NOYES JAMES F. ESTATE	86.16
BOUCHARD DARRYL & CHERYL	39.91	O'ROURKE JEREMY	183.67
CARON DANA & TONYA	92.86	PATRIDGE ZACHARY	2.80
CARPENTER BONNIE & MARK	43.34	PHELPS JUSTIN	86.16
CHARLES JEAN	39.91	PILETTE RAYMOND & NANCY	39.91
CHHOEUNG JENNIFER	183.67	RAPISARDA MICHELLE	7.30
CLARK JAMES REVOCABLE LIVING	39.91	RIENDEAU ANDREW	39.91
COMEAU RONALD	39.91	ROY CHADWICK	39.91
COTA GARRETT	39.91	RUGGLES JEFFREY & YVONNE	39.91
CROFT AMY M.	39.91	SARGENT JR LARRY	452.47
DOBSON DAVID	2.97	SPALDING PHILIP & ANNA	5.91
EASTMAN BARRY & MARY	39.91	SPILLANE RICHARD	39.91
EMMONS BERNICE	183.67	STRAIGHT DENNIS & MARY	39.91
FERRANT MICHAEL/CHRISTINE	48.82	TANNER CHRISTY L.	46.21
FISSETTE RYAN & AMBER	39.91	TANNER JUSTIN & LAURA	86.16
FRANKO KEITH & LYNN	86.16	TANNER JUSTIN & LAURA	24.60
FREETO JUSTIN	39.91	TURCOTTE DAVID & BEVERLY	183.67
FYSH EDWARD	452.47	W.R.J. MURPHY REAL EST LLC	39.91
GALLIEN PAUL JR. & ANNA	39.91	WILLEY BRIAN	39.91
GARCIA DAYAMI	119.71	WILLIAMSON LISA & ROBERT	2.97
GILMAN PAUL & DONNA	39.91	WRIGHT TODD & HILARIE	39.91
GOULD JENNIFER	39.91		<u>\$ 1,852.87</u>
GOULD WILLIAM & DOROTHY	183.67	Misc. Credits	<u>(172.04)</u>
GOULD WILLIAM & DOROTHY	183.67		<u><u>\$ 5,361.24</u></u>
GRIFFITH BRIAN	86.16		
GRIFFITH DIANA S.	39.91		
GUYER GARY	2.80		
HALL JOHN D. SR.	39.91		
HARVEY JANE	367.20		
KADAMUS ZACHARY & KARA	39.91		
KEEFER CHARLES & CLARA	39.91		
KITTREDGE-LACHANCE TRUST LIN	39.91		
LANDRY KENNETH & MICHELLE	39.91		
LEFAIVRE DONALD & DEBORAH	39.91		
LIBERTY PETER T	86.16		
LOZEFSKI TROY	39.91		
MARCOTTE CASEY	452.47		

**TOWN OF LYNDON  
TRUST FUND INFORMATION**

**James and Emeline Trefren Fund**

This trust was established by James and Emeline Trefren in the mid-1920's. The trust allows one-half of the annual net income to be distributed to the Town's General Fund as revenue. The remainder of the net income is added to the principal, which is to be invested in U.S. Treasury Bills or Notes.

**Dr. Venila Shores Museum Fund**

This trust was established by Dr. Venila Shores in 1982. The trust allows 80% of the annual net income to be distributed to the Town's General Fund for the purpose of maintaining Dr. Shores' Lyndon Center home as a museum. The remaining 20% of annual net income is added to the principal. Historically, the income earned on the trust fund investments has not been enough to defray all of the annual costs of maintaining the museum. Dr. Shores' will provides that both the museum and trust fund assets are to be transferred to Lyndon Institute in the event that the voters of the Town of Lyndon decide to not retain the museum.

**Arthur L. Guild and Cora B. Guild Fund**

This trust was established by Arthur L. Guild and Cora B. Guild in 1944. The trust allows the annual net income to be distributed to the Town's General Fund to be used for the current expenses of the Town. Trust assets are to be invested in Vermont banks.

**Cemetery Perpetual Care Fund**

This trust represents the invested perpetual care fees charged by the Town for burial in the Town's cemetery. All income from the fund's investments is distributed to the Town's General Fund to help defray the cost of maintaining the cemetery. Included in the Cemetery Perpetual Care Trust Fund is an investment established by Dr. Venila Shores. The income from this investment is to be used to provide for the planting of fresh flowers on the cemetery lots of Dr. Shores and other relatives.

**Friends of Shores Museum**

This fund represents donations and other fundraising activities of the Friends of Shores Museum. These monies are used for museum operations at the discretion of the Friends of Shores Museum.

**Sanborn School Fund**

This fund was established by the last will and testament of I. W. Sanborn upon his death in 1903. The income from this fund is to be used to benefit the Town's public schools.

**Lyndon Heritage Fund**

Established in 2001 by the Lyndon Historical Society, this fund uses donations and grant monies to improve historical structures in the Town of Lyndon.

**Project Path Around Lyndonville (P.A.L.)**

Project P.A.L. came into existence in 2005. The organization's goal is to create a "healthy-community" network of sidewalks and paths in the Lyndon community.

**TOWN OF LYNDON**  
**SCHEDULE OF CHANGES IN LONG-TERM DEBT ACCOUNT GROUP**  
**For the Year Ended December 31, 2017**

<u>Description</u>	<u>Balance</u> <u>January 1, 2017</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance</u> <u>December 31, 2017</u>
Notes Payable:				
75 Smiths Road -New Garage Facility	2,700,000.00	-	(135,000.00)	\$ 2,565,000.00
Wood Pellet Boilers	50,678.27	-	(6,745.88)	\$ 43,932.39
Bonds Payable:				
Vermont Bond Bank-Public Safety Facility	760,000.00	-	(95,000.00)	665,000.00
USDA: Refinance - Storm Sewer Project	<u>55,366.56</u>	<u>-</u>	<u>(2,409.22)</u>	<u>52,957.34</u>
	3,566,044.83	-	(239,155.10)	
 Total Long-Term Debt Account Group				 <u><u>\$ 3,326,889.73</u></u>

The Town of Lyndon has guaranteed the following debt:

Lyndon Outing Club

Passumpsic Savings Bank, \$1,994.61 matures January 28, 2019 at 3.75%

**TOWN OF LYNDON**  
**DEBT RETIREMENT SCHEDULE - PRINCIPAL ONLY**  
**As of December 31, 2017**

**Enterprise Funds**

Payment Due	USDA		State of VT	Totals
	New Plant Upgrade	2012 Bonds Refinance	Advance New Plant	
2018	34,841.36	18,923.73	29,519.70	83,284.79
2019	35,629.70	19,614.45	29,519.70	84,763.85
2020	36,435.88	20,330.36	29,519.70	86,285.94
2021	37,260.30	21,072.41	29,519.70	87,852.41
2022	38,103.37	21,841.57	29,519.70	89,464.64
2023	38,965.52	22,638.79	29,519.70	91,124.01
2024	39,847.17	23,465.11	29,519.70	92,831.98
2025	40,748.77	24,321.59	29,519.70	94,590.06
2026	41,670.78	25,209.31		66,880.09
2027	42,613.64	26,129.45		68,743.09
2028	43,577.85	27,083.18		70,661.03
2029	44,563.87	28,071.72		72,635.59
2030	45,572.19	29,096.34		74,668.53
2031	46,603.34	30,158.34		76,761.68
2032	47,657.81	31,259.13		78,916.94
Beyond	480,465.20	32,100.95	-	512,566.15
Totals	<u>\$ 1,094,556.75</u>	<u>\$ 401,316.43</u>	<u>\$ 236,157.60</u>	<u>\$ 1,732,030.78</u>

USDA: New Plant Upgrade-at 2.25% interest, semi-annual payments of \$29,637 due 5/1/12 to 11/1/41.

USDA: Refinanced high interest rate bonds - at 2% interest, semi-annual payments of \$33,572 due 5/15/13 to 11/15/37.

State of Vermont: Planning Advance-Upgrade Project-at 0% interest, annual payments of \$29,519.70 due 6/1/15 to 6/1/24.

**TOWN OF LYNDON**  
**SCHEDULE OF CHANGES IN GENERAL FIXED ASSETS ACCOUNT GROUP**  
**For the Year Ended December 31, 2017**

<u>Description</u>	<u>Balance</u> <u>January 1, 2017</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance</u> <u>December 31, 2017</u>
Highway Equipment	\$ 1,606,844.54	\$ 153,615.59	\$ (51,176.00)	\$ 1,709,284.13
Cemetery Equipment	24,028.00			24,028.00
Fire Department Equipment	1,514,121.84	26,495.00		1,540,616.84
Police Department Equipment	123,833.24	33,364.09	(27,932.44)	129,264.89
Office Equipment	63,436.16	5,250.13	(36,126.80)	32,559.49
Municipal Office Building	621,816.78	39,166.31		660,983.09
Public Safety Facility	2,155,451.10			2,155,451.10
Town Highway Department Garage	2,701,509.55	87,246.42		2,788,755.97
Animal Retention Facility	60,140.64			60,140.64
Cobleigh Public Library	272,500.00			272,500.00
Ice Arena	510,220.00			510,220.00
Shonyo Park - Outing Club	13,000.00			13,000.00
Tax Sale Property	15,251.43		(15,251.43)	-
Skatepark - Outing Club	64,683.63			64,683.63
District #6 Schoolhouse	26,342.92			26,342.92
Roadways/Sidewalks	1,945,078.48	212,880.08		2,157,958.56
Bridges	835,481.88			835,481.88
Road Improvements & Culverts	418,372.51			418,372.51
Combined Sewer Overflow (CSO)	2,867,485.78			2,867,485.78
	<u>15,839,598.48</u>	<u>558,017.62</u>	<u>(130,486.67)</u>	<u>16,267,129.43</u>
Less: Accumulated Depreciation				<u>(5,506,228.33)</u>
Total General Fixed Assets Account Group				<u><u>\$ 10,760,901.10</u></u>

**TOWN OF LYNDON**  
**SCHEDULE OF RESTRICTED CASH**  
**For the Year Ended December 31, 2017**

<u>Restricted Purpose</u>	Balance 1/1/2017	Interest Income	Additions	Withdrawals	Balance 12/31/2017
Town History	\$ 6,246.02	\$ 16.47			\$ 6,262.49
Cemetery Equipment	9,672.85	26.31	4,000.00		13,699.16
Cemetery Expansion	33,465.63	88.54			33,554.17
Cemetery Stone Cleaning	1,304.84	3.36			1,308.20
Cemetery Perpetual Care	57,305.25	151.44			57,456.69
Fire Department Equipment	61,460.35	166.96	20,000.00		81,627.31
Office Computers	5,582.65	14.02		(2,500.00)	3,096.67
Police Enforcement	3,234.46	8.50			3,242.96
Police Equipment	3,124.83	8.47	1,000.00		4,133.30
Police Cruiser	30,726.31	60.93		(20,000.00)	10,787.24
K-9 Safety Equip./Medical	2,363.54	6.14			2,369.68
Town House	22,886.94	60.62	1,110.00		24,057.56
Garage	250,351.46	662.51			251,013.97
New Highway Equipment	161,394.06	439.81	55,000.00		216,833.87
Sidewalk Construction	12,210.59	32.30			12,242.89
Paving	45,124.29	124.25	22,000.00		67,248.54
Bridges	37,500.63	99.21			37,599.84
Gravel Bank	29,979.70	79.13			30,058.83
Bike Path	3,602.19	9.54			3,611.73
Records Preservation	98,461.24	262.70	9,899.79		108,623.73
Class II Highways	3,701.24	9.91			3,711.15
General Fund Equipment	82,916.46	219.12			83,135.58
Municipal Bldg. Generator	37,862.54	65.56		(37,928.10)	-
Municipal Bldg. Roof Repair	37,132.25	98.03			37,230.28
Center Street Bridge	26,137.00	69.22			26,206.22
Vacon Maintenance	6,845.95	18.19			6,864.14
Project Savings	-	5.28	30,000.00	(6,900.00)	23,105.28
Listers Reappraisal	80,540.93	142.13	19,261.00	(10,000.00)	89,944.06
Totals	<u>\$ 1,151,134.20</u>	<u>\$ 2,948.65</u>	<u>\$ 162,270.79</u>	<u>\$ (77,328.10)</u>	<u>\$ 1,239,025.54</u>

**TOWN OF LYNDON**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**ACTUAL COMPARED TO BUDGET**  
**GENERAL FUND**

**For the Year Ended December 31, 2017**  
**With Proposed Budget Figures for 2018**

<b>REVENUES</b>	<u>2017 BUDGET</u>	<u>2017 ACTUAL</u>	<u>PROPOSED 2018 BUDGET</u>
<b>Town Clerk Fees:</b>			
Recording	15,000	\$ 17,998.00	\$ 15,900
Records Search & Copies	3,000	2,866.90	3,000
Green Mountain Passports	20	58.00	30
Civil Marriage Licenses	1,800	1,860.00	1,800
Vital Statistics	4,500	4,190.00	4,000
Extra \$4 Recording	10,000	11,568.00	10,600
Motor Vehicle Registration Fee	<u>1,350</u>	<u>1,131.00</u>	<u>1,125</u>
Total Town Clerk Fees	35,670	39,671.90	36,455
<b>Administrative &amp; Office Receipts:</b>			
Liquor Licenses	2,500	2,635.00	2,500
Mobile Home Park Licenses	300	300.00	300
Junk Yard Permits	-	50.00	-
Supplies & Postage	1,500	1,248.89	1,250
V/L Office Reimbursement	42,220	42,220.00	43,500
Sanitation Service Reimbursement	10,824	10,824.00	11,160
Wastewater Dept. Reimbursement	21,420	21,420.00	22,060
Trefren Fund	10,000	14,807.87	10,000
Guild Fund	50	31.83	50
License Fees	20	10.00	10
Interest Income Banks	550	1,557.00	550
Interest Tax Sale Properties	-	627.57	-
Excess Weight Permits	<u>400</u>	<u>470.00</u>	<u>400</u>
Total Administrative & Office Receipts	89,784	96,202.16	91,780
<b>Municipal Administrator Reimbursement:</b>			
Water	16,756	16,756.00	17,656
Wastewater Dept. Reimbursement	16,756	16,756.00	17,656
Sanitation	<u>4,932</u>	<u>4,932.00</u>	<u>5,300</u>
Total Municipal Administrator Reimbursement	38,444	38,444.00	40,612
<b>Listers:</b>			
Copies	225	226.25	225
EEGL Study	2,348	2,266.00	2,266
Reappraisal State Support	19,958	19,261.00	19,261
Education State Support	-	130.00	-
From Reappraisal Savings	<u>10,000</u>	<u>10,000.00</u>	<u>10,000</u>
Total Listers	32,531	31,883.25	31,752
<b>Zoning Administration:</b>			
Zoning Permits	3,600	2,990.00	3,000
Zoning Violations	-	15.00	-
Zoning Notice Fees	<u>950</u>	<u>600.00</u>	<u>600</u>
Total Zoning Administration:	4,550	3,605.00	3,600
<b>Tax Collector - Reimbursement</b>	-	39,471.60	-

**PROPOSED**

	2017 BUDGET	2017 ACTUAL	2018 BUDGET
<b>Office Building Reimbursement:</b>			
CNSU Rent	29,148	29,516.00	30,265
CNSU Electric Reimbursement	4,400	3,971.65	4,000
LED Rent	22,000	22,000.00	22,500
Village of Lyndonville Rent	3,800	3,800.00	3,900
Gymnasium Rent	500	400.00	400
From Savings - Equipment	2,500	2,500.00	2,500
From Savings - Roof Repair	37,000	-	37,000
From Savings - Generator	38,000	37,928.10	-
Total Office Building Reimbursement	137,348	100,115.75	100,565
<b>Public Safety Building</b>			
Training Room Rent	500	225.00	250
<b>Fire Department:</b>			
Fair Duty	2,500	2,500.00	2,500
Filling Pools	-	500.00	-
VT DPS Grant	-	2,053.20	-
Total Fire Department	2,500	5,053.20	2,500
<b>Town House: Rent</b>	1,560	1,690.00	1,560
<b>Parks &amp; Recreation:</b>			
LASA Insurance Reimbursement	-	8,859.00	-
LOC Insurance Reimbursement	-	1,703.00	-
Total Parks & Recreation	-	10,562.00	-
<b>Cemetery:</b>			
Perpetual Care Interest - Investments	1,700	2,019.00	1,700
Burial Fees	8,000	8,950.00	8,000
Lots Sold	800	1,600.00	800
Tomb Fees	300	100.00	300
From Savings - Equipment	-	-	13,310
Labor Reimbursement	4,050	4,150.00	4,174
From Perpetual Care Savings	10,000	-	10,000
Total Cemetery	24,850	16,819.00	38,284
<b>Dog &amp; Cat Account:</b>			
Licenses - State's Share	4,600	4,095.00	4,250
Licenses - Town's Share	5,060	4,538.00	4,700
Fines & Adoptions	3,000	3,129.00	3,000
Donations & Fundraisers	5,500	7,718.95	5,500
Total Dog & Cat Account	18,160	19,480.95	17,450
<b>Debt Service - Delinquent Tax Interest</b>	24,000	25,950.57	24,000
<b>Shores Museum : Trust Fund Interest</b>	-	-	1,000
<b>Library - Payroll Reimbursement</b>	-	194,394.67	-
<b>Grants - Grant Expense Reimbursed</b>	3,500	-	-
<b>Police Department:</b>			
Contract with Village	104,118	90,046.24	111,140
Ordinance Fines	1,000	446.00	1,000
Reimbursement for Police Services	750	843.00	750
Sale of Used Equipment	-	1,255.00	-
From Savings - Cruiser	20,000	20,000.00	-
Total Police Department	125,868	112,590.24	112,890
			<b>PROPOSED</b>

	2017 BUDGET	2017 ACTUAL	2018 BUDGET
<b>Miscellaneous: Misc &amp; Land Sales</b>	-	18,443.88	-
<b>Taxes</b>			
Property Tax Revenue	1,453,944	1,231,782.00	-
State of Vermont - Current Use	-	28,350.00	-
State of Vermont - PILOT	-	194,523.39	-
HS-122 Penalty	-	2,529.87	-
Land Use Change Penalty	-	2,000.00	-
Reimbursement of .225% of 1% Education Tax	-	15,557.22	-
Total Taxes	1,453,944	1,474,742.48	-
Cash on Hand	97,014		155,757
<b>TOTAL GENERAL FUND REVENUES</b>	\$ 2,090,223	\$ 2,229,345.65	\$ 658,455
			<b>PROPOSED</b>
			<b>2018</b>
<b>EXPENDITURES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>
<b>Clerk, Treasurer &amp; Assistants:</b>			
Clerk & Treasurer,			
Assistant Clerks & Assistant Treasurer	\$ 156,817	\$ 156,898.18	\$ 162,636
Clerk, Treasurer & Assistants Employee Benefits	90,337	90,517.92	87,363
Total Clerk, Treasurer & Assistants	247,154	247,416.10	249,999
<b>Selectboard &amp; Municipal Administrator:</b>			
Selectboard	4,500	4,500.00	4,500
Fixed Cost Selectboard	345	344.28	345
Selectboard Miscellaneous	3,800	1,118.00	500
Municipal Administrator	53,201	53,259.20	55,169
Municipal Administrator Employee Benefits	30,585	32,818.53	33,221
Total Selectboard & Municipal Administrator	92,431	92,040.01	93,735
<b>Listers:</b>			
Lister - Salary	47,518	37,606.33	66,956
Lister Employee Benefits	3,795	3,029.98	3,752
Supplies	400	158.42	800
New Equipment	-	-	350
Computer Support	6,400	4,306.25	7,000
Telephone	325	336.96	325
Professional Meetings	1,600	865.00	1,600
Computer Expenses	750	3,015.39	750
Mileage	1,700	625.57	1,500
Tax Mapping Project	3,600	4,800.00	4,800
Reappraisal Savings-State	19,958	19,261.00	19,261
Reappraisal - Postage, Misc.	300	186.24	300
Total Listers	86,346	74,191.14	107,394
<b>Other Payroll &amp; Elections:</b>			
Ballot Clerks	100	150.00	200
Town Meeting Expenses	100	-	100
Ballot Printing & Coding	2,800	1,205.50	4,500
Total Other Payroll & Elections:	3,000	1,355.50	4,800
<b>Zoning Administration:</b>			
Zoning Payroll	45,665	45,680.56	46,917
Zoning Employee Benefits	22,944	24,117.66	30,817
			<b>PROPOSED</b>

	2017 BUDGET	2017 ACTUAL	2018 BUDGET
Minutes Taker	1,710	1,344.00	1,760
Minutes Taker Benefits	131	97.60	135
Telephone	350	409.64	380
Planning Grant Expense	2,500	-	2,500
Zoning Notices	1,250	1,070.00	1,500
Zoning Supplies	500	405.91	500
Computer Expenses	500	312.98	1,500
Zoning - Legal	2,500	3,402.16	2,500
Zoning - Mileage	1,000	1,026.01	1,000
Zoning - Professional Meetings	600	554.00	600
Total Zoning Administration:	79,650	78,420.52	90,109
<b>Tax Collector Payroll -Reimbursed</b>	-	40,108.39	-
<b>Office Building Operation:</b>			
Custodial Payroll	14,250	13,166.25	14,356
Custodial Employee Benefits	1,154	1,904.17	2,299
Fuel	15,000	11,292.95	13,000
Fuel - Gymnasium	8,000	6,838.39	8,000
Electricity	14,000	12,790.32	14,000
Water	650	592.58	650
Wastewater	1,200	1,054.10	1,200
Sanitation	1,080	1,140.00	1,200
Sprinkler System Maintenance	6,000	-	6,000
Security System	-	6,919.00	-
Maintenance	9,500	9,137.96	9,500
Lawn	200	200.00	200
Custodial Supplies	1,500	987.50	1,200
Plowing and Sanding	400	400.00	400
MOB - Roof Repair	37,000	-	37,000
Electrical Work	500	6,200.00	2,500
Gymnasium Floor	750	-	750
Generator	38,000	32,476.83	1,000
Wood Pellet Boilers	7,937	7,936.82	7,937
Total Office Building Operation	157,121	113,036.87	121,192
<b>Office Expenses:</b>			
To Savings - New Equipment	-	-	5,000
Municipal Website	500	351.38	500
Computer Expenses	10,000	7,862.55	11,640
Internet Access	900	900.00	900
Telephone	1,600	1,596.41	1,600
Office Machine Maintenance	2,500	1,121.84	2,500
Postage	7,000	5,345.00	7,000
Notices	1,200	1,700.00	1,200
Dues	8,200	8,113.00	8,200
Supplies	6,000	6,686.21	6,000
NVDA	3,500	3,500.00	3,500
Town Reports	2,000	1,568.00	2,000
Marriage Licenses	1,500	1,550.00	1,500
Records Preservation	10,000	1,668.21	10,600
Professional Meetings	1,000	640.70	1,000

**PROPOSED**

	2017 BUDGET	2017 ACTUAL	2018 BUDGET
Legal Fees	2,000	105.00	2,000
Mileage Reimbursement	1,200	1,077.43	1,200
Records Preservation - Savings	-	9,899.79	-
Miscellaneous	-	395.00	-
Total Office Expenses	59,100	54,080.52	66,340
<b>Insurance - Property &amp; Casualty</b>	31,119	31,119.00	32,418
<b>Public Safety Building:</b>			
Custodian	2,557	1,663.36	1,717
Heating Fuel	13,000	10,454.04	13,000
Supplies	600	320.54	600
Electricity	10,000	8,099.36	10,000
Water	450	277.58	450
Wastewater	700	653.64	700
Sanitation	900	1,080.00	1,100
Maintenance	20,000	13,386.17	20,000
Lawn Mowing	575	575.00	600
Landscaping	1,000	905.20	2,000
Support Contracts	5,700	4,793.14	5,500
Snow Removal & Sanding	5,000	5,000.00	5,000
Bond Debt - Principal	95,000	95,000.00	95,000
Bond Debt - Interest	30,671	30,671.40	26,330
Total Public Safety Building	186,153	172,879.43	181,997
<b>Fire Department:</b>			
Administrative Payroll & Employee Benefits	21,530	20,556.84	22,176
Dispatching	7,369	7,809.00	11,000
Supplies	1,500	1,264.65	1,500
New Equipment	15,000	21,613.19	20,000
Apparel	10,500	5,069.72	10,500
Equipment Operations & Maintenance	25,000	27,659.04	25,000
Internet Access	1,100	1,046.34	1,100
Telephone	4,000	3,851.84	4,000
Water - Fill Stations	900	746.00	900
Accident & Disability Insurance	2,500	2,250.00	2,500
Property & Casualty Insurance	8,843	9,034.00	9,850
Membership Dues	600	561.00	600
Dues	1,000	848.00	2,000
Equipment Savings	20,000	20,000.00	20,000
Miscellaneous	500	55.00	500
Fire School Training	2,000	-	2,000
Extinguishers	1,000	869.00	1,000
Alarm/Paging System	2,800	2,335.82	2,800
Fire Prevention	1,000	-	1,000
Firefighter Payroll	30,000	24,744.80	30,000
Firefighter Employee Benefits	12,292	12,251.59	11,153
Total Fire Department	169,434	162,565.83	179,579
<b>Town House:</b>			
Savings	1,110	1,110.00	1,096
Mowing	450	450.00	464
Total Town House	1,560	1,560.00	1,560

**PROPOSED**

	2017 BUDGET	2017 ACTUAL	2018 BUDGET
<b>Taxes &amp; Assessments:</b>			
County Tax	43,933	43,933.00	46,577
Taxes Raised in Industrial Park - Paid to NVDA	19,600	19,743.13	19,895
Total Taxes & Assessments:	63,533	63,676.13	66,472
<b>Public Health - Health Officer</b>			
	1,260	1,287.56	4,440
<b>Parks &amp; Recreation:</b>			
LASA Insurance (Reimbursed)	8,859	8,859.00	8,656
LOC Payroll (Reimbursed)	1,703	1,703.00	1,775
Park & Ride - Landscaping	1,550	1,350.00	2,225
Total Parks & Recreation	12,112	11,912.00	12,656
<b>Cemetery:</b>			
Cemetery Payroll	33,664	34,604.92	34,881
Cemetery Employee Benefits	1,984	1,538.98	2,255
Hired Labor & Equipment	1,000	220.00	1,000
Supplies & Materials	1,300	806.27	1,300
Flags	400	-	400
New Equipment	1,000	1,154.77	1,500
Lawn Tractor - Savings	4,000	4,000.00	-
Lawn Tractor	-	-	5,900
Tractor	-	-	21,410
Equipment Operations & Maintenance	2,500	2,338.61	2,500
Electricity (includes District #6 Schoolhouse)	1,000	1,025.51	1,100
Water	80	80.00	80
Insurance	686	686.00	634
Stone Cleaning & Repairs	1,000	75.00	1,000
Road Improvements	10,000	642.96	-
Total Cemetery	58,614	47,173.02	73,960
<b>Dog &amp; Cat Account:</b>			
Materials	100	-	100
Dog Licenses - State Fee	4,600	4,105.00	4,250
Training	-	-	100
Lease	300	300.00	300
Heat	1,500	1,415.34	1,500
Insurance	297	297.00	309
Building Maintenance	1,000	87.00	1,000
Telephone	600	532.91	600
Tags & Licenses	500	362.04	500
Veterinarian	1,000	518.00	1,000
Spay/Neuter - Dogs	1,000	175.00	1,000
Animal Control Officer	14,364	14,364.00	14,364
Stray Cats	2,000	1,952.70	2,000
Spay/Neuter- Cats	2,000	1,285.00	2,000
Workers' Comp. Insurance	936	1,054.00	1,148
Water	284	246.50	284
Wastewater	493	478.04	493
Total Dog & Cat Account	30,974	27,172.53	30,948
<b>Interest</b>	500	-	500

2017	2017	<b>PROPOSED</b>
		<b>2018</b>

	BUDGET	ACTUAL	BUDGET
<b>Bridges:</b>			
Bridge Payroll	2,500	1,951.53	2,500
Bridge Employee Benefits	191	149.34	191
Hired Equipment & Materials	2,500	-	2,500
Miller's Run - Materials	1,000	-	1,000
Total Bridges	6,191	2,100.87	6,191
<b>Shores Museum:</b>			
Telephone	312	459.99	500
Electricity	325	667.58	700
Fuel Oil	3,500	1,731.67	2,500
Maintenance	625	630.00	3,000
Insurance	2,513	2,609.00	2,678
Total Shores Museum	7,275	6,098.24	9,378
<b>Cobleigh Public Library:</b>			
Payroll & Fixed Costs (Reimbursed)	-	194,394.67	-
Appropriation	235,000	235,000.00	235,000
Total Cobleigh Public Library:	235,000	429,394.67	235,000
<b>Grants - Audit</b>	4,000	3,990.00	4,000
<b>Public Safety - Lyndon Rescue, Inc.</b>	133,510	133,510.00	239,274
<b>Police Department:</b>			
Police Payroll	182,460	164,386.78	188,946
Employee Benefits	79,848	79,256.45	89,702
Cruiser Purchase	35,000	33,364.09	-
Cruiser Reserve	-	-	17,500
Cruiser Fuel & Upkeep	20,000	12,192.80	20,000
Maintenance/Equipment Fund	3,000	2,252.45	3,000
Savings - Equipment Maintenance	1,000	1,000.00	1,000
New Equipment	-	-	1,500
Dispatch	-	180.15	-
Uniform Allowance	2,500	1,839.54	2,500
Protective Equipment	1,000	-	1,000
Printing and Notices	200	36.90	200
Office Supplies	500	999.48	800
Computer	2,500	839.04	2,500
State CAD System	4,000	2,521.56	4,000
Investigative Supplies	1,000	353.70	1,000
Training	1,500	301.00	1,500
Cameras	3,600	3,564.00	3,600
Radios	4,000	-	4,000
First Aid Equipment	100	-	100
Telephone	3,500	3,157.55	3,500
Property & Casualty Insurance	9,876	9,876.00	9,733
Cleaning Supplies	200	-	200
Canine Expenses	250	87.50	250
Miscellaneous	2,000	1,683.83	2,000
Total Police Department	358,034	317,892.82	358,531

2017	2017	<b>PROPOSED 2018</b>
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	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>
<b>Miscellaneous:</b>	500	275.00	<b>500</b>
Tax Abatements	-	1,087.29	-
	<u>500</u>	<u>1,362.29</u>	<u><b>500</b></u>
<b>Special Appropriations:</b>			
Caledonia Home Health	9,500	9,500.00	-
Catamount Arts	1,000	1,000.00	<b>1,000</b>
Darling Inn Senior Meal Site	4,000	4,000.00	<b>4,000</b>
Fairbanks Museum	5,981	5,981.00	<b>5,981</b>
Lyndon Area Chamber of Commerce	2,000	2,000.00	<b>2,000</b>
Lyndon Outing Club (LOC)	6,000	6,000.00	<b>6,000</b>
Lyndon Youth Baseball/Softball	1,000	1,000.00	<b>3,000</b>
Northeast Kingdom Council on Aging	5,700	5,700.00	<b>6,000</b>
Northeast Kingdom Human Services	6,280	6,280.00	<b>6,280</b>
Northeast Kingdom Youth Services	2,750	2,750.00	<b>2,750</b>
Rural Community Transport	6,441	6,441.00	<b>6,441</b>
Umbrella	7,500	7,500.00	<b>7,500</b>
Village Improvement Society	<u>7,500</u>	<u>7,500.00</u>	<u><b>7,500</b></u>
Total Special Appropriations	65,652	65,652.00	<b>58,452</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 2,090,223.00</b>	<b>\$ 2,179,995.44</b>	<b>\$ 2,229,425</b>
Total Revenues Over (Under) Expenditures	-	49,350.21	<b>\$ (1,570,970)</b>
Cash on Hand at Beginning of Year		<u>97,014.00</u>	<u><b>146,364</b></u>
Total Revenues and Cash on Hand	-	146,364.21	
Over (Under) Expenditures		<u>\$ 146,364.21</u>	
Required from Property Taxes, Current Use and PILOT	<u>-</u>		<b>(1,424,606)</b>

\*\*\*\*\*

\*\*\*\*\* (These figures do not include separately voted Special Appropriations.)

(If all Special Appropriations are approved, add \$58,452 to this required revenue figure.)

**TOWN OF LYNDON**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**ACTUAL COMPARED TO BUDGET**  
**HIGHWAY FUND**  
**For the Year Ended December 31, 2017**  
**With Proposed Budget Figures for 2018**

<b>REVENUES</b>	<u>2017 BUDGET</u>	<u>2017 ACTUAL</u>	<b>PROPOSED 2018 BUDGET</b>
<b>Standard Highway Revenue:</b>			
State Aid Class 1	\$ 7,721	\$ 7,710.99	\$ 7,699
State Aid Class II	79,605	79,523.66	79,451
State Aid Class III	90,758	90,771.18	90,790
Cash on Hand		-	
Unspent Prior Year Project	97,700	97,700.00	-
State Highway Grant Money	175,000	175,000.00	-
Storm Water Grant	-	-	19,680
VLCT PACIF Scholarship	1,202	-	-
VLCT Insurance Claim Reimbursement	-	18,715.44	-
USDA Grant Proceeds	-	13,750.00	-
Property Tax Revenue	1,153,689	1,129,488.02	
Outside Work	10,000	9,502.12	10,000
Sale of Materials & Equipment	1,000	6,795.19	2,000
Joint Garage V/L Reimbursement		17,066.26	12,150
Joint Garage V/L Lease Payment	89,959	-	-
Efficiency VT Rebate	-	14,230.00	-
From Savings - New Facility	-	-	<u>81,000</u>
<b>TOTAL HIGHWAY REVENUES</b>	<u>\$ 1,706,634</u>	<u>\$ 1,660,252.86</u>	<u>\$ 302,770</u>
<b>EXPENDITURES</b>			
<b>Class I Roads:</b>			
Summer	\$ 2,522	\$ 2,968.49	\$ 3,563
Winter	3,334	3,005.47	3,534
Total Class I Roads	5,856	5,973.96	7,097
<b>Class II Roads:</b>			
Summer	36,621	25,312.63	43,036
Winter	21,927	22,279.99	23,246
Total Class II Roads	58,548	47,592.62	66,282
<b>Class III Roads:</b>			
Summer	81,539	73,338.67	109,101
Winter	97,923	112,772.51	103,812
Total Class III Roads	179,462	186,111.18	212,913
<b>Summer Construction Projects</b>	350,106	286,398.09	292,687
<b>Sidewalks - Maintenance</b>	10,306	3,550.33	10,306
<b>Highway Employee Benefits</b>	179,345	181,487.83	183,859

	2017 <u>BUDGET</u>	2017 <u>ACTUAL</u>	<b>PROPOSED 2018 <u>BUDGET</u></b>
<b>Street Lights</b>	9,470	8,777.97	<b>9,481</b>
<b>Insurance</b>	15,804	18,741.00	<b>20,155</b>
<b>New Equipment:</b>			
Hand Tools	500	144.68	<b>2,500</b>
Blades (Grader & Plow)	9,000	2,425.59	<b>9,000</b>
Radios	1,500	430.48	<b>1,500</b>
Dump Truck	142,000	146,516.09	-
One-Ton Truck	-	-	<b>70,000</b>
Loader	-	-	<b>114,500</b>
Equipment Trailer	5,500	5,137.00	-
Line Striping Machine	-	1,962.50	-
Total New Equipment	158,500	156,616.34	<b>197,500</b>
<b>Equipment Operation &amp; Maintenance:</b>			
Equipment Upkeep	188,646	212,662.22	<b>211,837</b>
Savings - New Equipment	55,000	55,000.00	-
Total Equipment Operation & Maintenance	243,646	267,662.22	<b>211,837</b>
<b>Materials - Highway Materials</b>	316,300	272,247.99	<b>318,100</b>
<b>Garage:</b>			
Garage Payroll	10,500	24,712.23	<b>10,500</b>
Employee Benefits	803	1,890.41	<b>803</b>
New Facility - Custodian Costs	2,557	1,382.14	<b>1,717</b>
Heating Fuel	3,000	2,351.33	-
Heating Fuel - New Facility	13,600	12,118.42	<b>13,600</b>
Supplies	21,500	6,313.54	<b>1,500</b>
Supplies - New Facility	2,000	477.40	<b>2,000</b>
New Facility - Burner Service	2,000	-	<b>2,000</b>
New Facility - Generator	-	-	<b>1,000</b>
Utilities & Rubbish Removal	3,780	4,155.07	<b>2,350</b>
New Facility - Utilities & Rubbish Removal	8,673	10,895.27	<b>9,050</b>
Maintenance	1,500	-	-
New Facility - Maintenance	1,000	197.86	<b>1,000</b>
Computer	500	79.95	<b>500</b>
New Facility Debt. - Principal	135,000	81,000.00	<b>81,000</b>
New Facility - Additional Principal Payment	-	-	<b>81,000</b>
New Facility Debt. - Interest only	60,750	36,450.00	<b>34,628</b>
New Facility	300,360	88,481.65	-
Miscellaneous	2,000	1,574.54	<b>2,000</b>
Total Garage	569,523	272,079.81	<b>244,648</b>
<b>Storm Sewer Project - Bond Debt</b>	4,430	4,590.10	<b>7,230</b>

	2017 <u>BUDGET</u>	2017 <u>ACTUAL</u>	<b>PROPOSED 2018 <u>BUDGET</u></b>
<b>TOTAL HIGHWAY EXPENDITURES</b>	2,101,296	1,711,829.44	<b>1,782,095</b>
Revenues Over (Under) Expenditures	(394,662)	<b>(51,576.58)</b>	<b>(1,479,325)</b>
Cash On Hand at Beginning of Year	<u>394,662</u>	<u>394,662.00</u>	<u><b>349,837</b></u>
Total Revenues and Cash On Hand Over (Under) Expenditures		<u>343,085.42</u>	<u><b>(1,129,488)</b></u>
Required from Property Taxes	<u>\$ -</u>		

**TOWN OF LYNDON**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**ACTUAL COMPARED TO BUDGET**  
**WASTEWATER FUND**  
**For the Year Ended December 31, 2017**  
**With Proposed Budget Figures for 2018**

<b>REVENUES</b>	2017 <u>BUDGET</u>	2017 <u>ACTUAL</u>	<b>PROPOSED 2018 <u>BUDGET</u></b>
User Fees	\$ 700,781	\$ 639,833.20	\$ -
Interest - Delinquent Accounts	1,100	1,145.77	<b>1,100</b>
Bank Interest	50	321.57	<b>300</b>
Permits	1,000	1,000.00	<b>1,000</b>
Labor & Materials	-	-	-
RV Dumping	-	30.00	-
Cash On Hand	62,772	-	-
Vacon Truck Rental	2,500	1,050.00	<b>10,000</b>
Vacon Truck Repair (V/L)	3,000	-	-
New Plant Grant	<u>49,837</u>	<u>45,300.30</u>	<u>-</u>
<b>TOTAL REVENUE</b>	<b>\$ 821,040</b>	<b>\$ 688,680.84</b>	<b>\$ 12,400.00</b>
<b>EXPENDITURES</b>			
Plant Operations	\$ 397,168	\$ 384,614.16	<b>\$ 403,593</b>
ATAD Operating Costs	61,300	50,528.30	<b>61,300</b>
Operations	6,300	1,795.07	<b>2,900</b>
Training	750	-	<b>500</b>
Utilities - Pump Stations	17,600	19,920.19	<b>20,100</b>
Sewerline Maintenance	15,000	15,506.36	<b>15,000</b>
Line Maintenance Savings	33,972	33,972.00	-
Maintenance - Materials & Supplies	10,000	13,923.32	<b>12,000</b>
Sewerline Camera	1,000	2,804.70	<b>3,000</b>
Engineering	5,000	-	<b>5,000</b>
New Generator - Pump Stations	10,000	1,450.00	<b>10,000</b>
New Pumps - Pump Stations	12,000	390.00	<b>11,100</b>
Lease	104	104.00	<b>104</b>
Vacon Maintenance	6,000	17,124.96	<b>6,000</b>
Vacon Savings	-	-	<b>42,000</b>
Meter Reading	3,900	3,900.00	<b>4,020</b>
Meter Reading Handheld Extended Maintenance	711	711.00	<b>711</b>
Reimbursement - Admin. & Mun. Administrator	37,860	38,176.00	<b>39,716</b>
Insurance	11,254	11,254.00	<b>12,015</b>
Debt Service - Principal & Interest	122,366	122,365.47	<b>122,366</b>
Supplies and Postage	500	156.25	<b>500</b>
Operating Fee - State	2,818	2,817.12	<b>2,818</b>
Legal Fees	500	-	<b>500</b>
Audit Fee	15,100	15,010.00	<b>15,100</b>
New Plant - Construction	<u>49,837</u>	<u>23,693.41</u>	<u>-</u>
<b>TOTAL EXPENDITURES</b>	<b>821,040</b>	<b>760,216.31</b>	<b>790,343</b>
Revenues Over (Under) Expenditures	-	(71,535.47)	<b>(777,943)</b>
Cash On Hand at Beginning of Year	<u>-</u>	<u>62,772.00</u>	<b>(8,853)</b>
Over (Under) Expenditures	<u>\$ -</u>	<u>\$ (8,763.47)</u>	<u><b>\$ (786,796)</b></u>

**TOWN OF LYNDON**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**ACTUAL COMPARED TO BUDGET**  
**SANITATION FUND**  
**For the Year Ended December 31, 2017**  
**With Proposed Budget Figures for 2018**

<b>REVENUES</b>	2017 <u>BUDGET</u>	2017 <u>ACTUAL</u>	<b>PROPOSED 2018 BUDGET</b>
Sanitation Fees	\$ 76,096	\$ 76,417.52	\$ <b>88,445</b>
Interest - Delinquent Accounts	2,200	\$ 2,032.60	<b>2,200</b>
Interest - Banks	250	\$ 900.62	<b>500</b>
From Savings	23,818	\$ 23,818.00	<b>20,563</b>
Cash on Hand	<u>(11,561)</u>	<u>\$ -</u>	<u>-</u>
Total Revenue	\$ 90,803	\$ 103,168.74	\$ <b>111,708</b>
 <b>EXPENDITURES</b>			
Rubbish Expenses:			
Recycling - Curbside Pickup	50,832	50,832.00	<b>67,176</b>
Food Scrap Disposal	3,120	3,493.29	<b>3,500</b>
Bulky Day	<u>19,000</u>	<u>20,103.44</u>	<u><b>20,000</b></u>
Total Rubbish Expenses	72,952	74,428.73	<b>90,676</b>
Administrative Expenses:			
Reimbursement - Municipal Administrator	5,027	4,932.00	<b>5,300</b>
Reimbursement - Administrative Services	10,824	10,824.00	<b>11,160</b>
Office Expenses	500	490.80	<b>500</b>
Notices	500	465.00	<b>500</b>
Cleanup and Enforcement	<u>1,000</u>	<u>1,243.35</u>	<u><b>2,500</b></u>
Total Administrative Expenses	<u>17,851</u>	<u>17,955.15</u>	<u><b>19,960</b></u>
 Total Expenditures	 <u>90,803</u>	 <u>92,383.88</u>	 <u><b>110,636</b></u>
 Revenue Over (Under) Expenditures	 -	 10,784.86	 <b>1,072</b>
Cash On Hand at Beginning of Year	<u>-</u>	<u>(11,561.00)</u>	<u><b>(1,072)</b></u>
Total Revenues and Cash On Hand Over (Under) Expenditures	\$ -	\$ (776.14)	\$ -

**\*\*\* (PROPOSED SANITATION RATE FOR 2018 = \$40.00)\*\*\***  
**Current Sanitation fee covers bulky and Green-up day expenses and  
household hazardous waste collection days.**

## Cobleigh Public Library Annual Report 2017

During the holiday season I was in the grocery store when I saw someone I knew who I had not seen for many years. I asked this woman how her children were and, as time flies, they were already grown up. Some of them lived in other states and the youngest, at 18, was still at home. I attributed her children's success as adults to the time she took with them when they were little. I commended this parent as she always took out armful after armful of books to read aloud to them. She, in turn, told me she only took that time because of a library program that encouraged her to read aloud to her children. We both *agreed that* reading aloud contributed to *her* children's success.

The library has taken on Early Literacy Science Technology Engineering and Math (STEM) programming in the children's room and on the bookmobile. Last summer STEM in a Bag was popular at the bookmobile stops at Powers Park and the Farmer's Market. Like our reading programs, STEM programming is vital in getting kids curious and excited about science which is an important 21<sup>st</sup> century skill.

In addition to the books we also provide a variety of library programs. For example, we have weekly computer classes and the library can also provide individual technology help by appointment. Interested in learning a new skill or updating a current skill? The library can help with Universal Class, a free online non-credited course program. Our community has access to over 500 courses in a variety of study areas, such as, engineering, business, computers, the arts and so much more. The bookmobile *continues to provide* outreach programs for child care sites and for after school programs and summer programs. The Adult Day Center gets a stop and some stories to read aloud. We have home delivery to adults in group and individual settings done through a seasoned volunteer.

Need an audio book? "Listen Up Vermont" another free library service is available for everyone with a Cobleigh Library card. There is also "Vermont Online Library" that you can use for research anytime, anywhere. Need to fix your car? The "Vermont Online Library" gives you access to Chilton's manuals. Or you can study a foreign language through Powerspeak, get up-to-date alternative and traditional health information, business advice, career information or online homework help for school age children. All free and all available 24 hours a day with an Internet connection. By the way, all of the Cobleigh Library's online Internet services are made available through our high-speed Internet connection that is partially funded through a Federal program called E-Rate. The Vermont Department of Libraries applies for this funding on our behalf so the library ends up paying about \$40 per month for a high speed fiber line. The normal cost without E-rate funds is \$200 per month. Our library Wi-Fi is available 24/7.

Our library is also a meeting place for educational activities that are open to the public. Many groups meet at the library for free and use the library space when we are closed. I think it is well known that the library is also a drop off spot for people wanting to leave documents or small items for someone else. The library answers the phone for the Lyndon Area Chamber of Commerce and hosts their meetings. This past December the library had international visitors from the Republic of Georgia. This delegation of librarians and translators were interested in an exchange of outreach ideas for working with youth, literacy, and cultural engagement. The eight member delegation and their translators are visiting libraries across America, including the Library of Congress, the New York Public Library and libraries in Philadelphia, Atlanta and Colorado.

It was interesting to learn that each of these librarians has an "American Corner" in their libraries in Georgia. These are small American-style libraries that promote cooperation and understanding between the United States and Georgia by providing accurate information on the U. S. The materials are used by students, teachers and Peace Corps volunteers.

The group researched which libraries they felt were worth visiting and it was an honor that our small, rural Cobleigh Library was chosen. They came to visit to find out about outreach programs and to tour our bookmobile. After touring the bookmobile and the library the group was asked if they found what

they needed. They enthusiastically said they got what they wanted and more! They told us we do more than many larger libraries! It was a wonderful opportunity and an honor to connect and exchange information with people from another culture on a global scale.

Perhaps we do more because we have such dedicated staff and volunteers. Our small staff goes above and beyond each day to help people find what they need, make informed decisions based on good information, and to, perhaps, find what they didn't know existed. We have the best staff in the state! Our volunteers help in many ways. These volunteers include the Friends of the Library and the Cobleigh Trustees. The dedication and community mindedness of all the volunteers help the library serve the community in a host of ways and they deserve our gratitude. They put in a little over 1000 hours. If you know who they are, please thank them! I'm thankful for them each and every day for working together to make things happen for our community! The library has something for everyone from birth, through adults for finding a good book, online services, help with technology, attending a program or just to have a place to hang out. The library also travels via the bookmobile or home delivery. Everything the library does is inclusive and a true community service.

As the bookmobile is funded with gifts, grants, and donations the library has to evaluate what it does for funders. We do that through surveys and observations. However, it is hard to measure the success of children or families over time. I've seen kindergarten teachers tell parents read aloud to your children to prepare them for school. And even more than that, like the Mom I was telling you about, it's right up there with love and nurturing to prepare children for life.

Sincerely,

Cindy Karasinski  
Library Director

2017 Statistics

Library Circulation

Library	38,039	Library Card Holders	2,840
Library Outreach Bookmobile	10,475	Bookmobile Card Holders	<u>148</u>
Listen Up Vermont Audio Books	<u>13,729</u>		2,988
	62,243		

Library Programs and Meetings

Library Meetings	291	Attendance	3,010
In Library Programs	184	Attendance	2,511
Bookmobile Programs	1,383	Attendance	13,464

Interlibrary Loan Requests	785
Interlibrary Loan Items Sent to Other Libraries	431

Adult Education

Computer Class Participants	240
Computer Intern Participants	190
GED Tutoring and Tutoring	70

Library Home Delivery - Adults

Individuals	78
Group Settings	<u>34</u>
Total	112

Video Conferencing Equipment Programs	17
Attendance	127

Library Visitors	40,404
Bookmobile Site Stops	775
Computer Use	13,468
Volunteer Hours	1,006

COBLEIGH PUBLIC LIBRARY

BALANCE SHEET

December 31, 2017

**ASSETS**

**Current Assets**

**Checking Account**

Checking CNB 21,032.77

**Bookmobile Savings Account**

Bookmobile Account (Unrestricted Use) 36,042.04

Bookmobile Account (Restricted Use- Manton) 33,741.60

**Total Checking/Savings** **\$90,816.41**

**Total Current Assets** **\$90,816.41**

**Restricted Endowment Investment Accounts:**

Dr. Copeland Fund 343,388.17

Isaac W. Sanborn Fund 64,623.07

Shores Fund 27,147.07

Juniper Branch 6,243.30

**Total Restricted Endowment Investment Accounts** **\$441,401.61**

**Unrestricted Endowment Investment Accounts**

General Account 49,587.76

**Total Unrestricted Endowment Investment Accounts** **\$49,587.76**

**Fixed Assets**

Computer Equipment/Software 39,678.00

Bookmobile 103,108.00

Repairs/Maintenance 41,967.00

Furnaces 29,924.00

Less Accumulated Depreciation 80,051.00

**Total Fixed Assets** **\$134,626.00**

**TOTAL CURRENT AND FIXED ASSETS** **\$716,431.78**

**LIABILITIES AND FUND BALANCE**

**Fund Balance:**

Reserved for Restricted Accounts 69,783.64

Reserved for Restricted Endowment Accounts 416,714.34

Net Change in Fair Value Restricted Endowment Accounts 24,687.27

Endowment Investment Account 78,473.56

Net Change in Fair Value of Endowments Accounts (28,885.80)

Unrestricted Fund Balance 155,658.77

**Total Fund Balance** **\$716,431.78**

**TOTAL LIABILITIES AND EQUITY** **\$716,431.78**

## Proposed Cobleigh Public Library Budget for 2018

	2016	2017	2017	2018
Income	Actual	Proposed	Actual	Proposed
Cash on Hand Beginning	\$24,511.00	\$21,594.00	\$21,032.77	\$19,181.00
Endowment Fund	18,240.00	27,473.00	57,300.00	27,200.00
Town of Lyndon	235,000.00	235,000.00	235,000.00	235,000.00
Gifts	2,185.36	2,200.00	3,471.22	2,500.00
Donations	2,853.00	2,500.00	3,063.66	2,900.00
Annual Fund Raiser	6,655.00	7,000.00	8,215.00	7,000.00
Book Sale	792.00	800.00	800.00	700.00
Lyndonville Chamber	5,500.00	5,500.00	5,500.00	5,500.00
Other Town Donations	4,800.00	4,800.00	4,700.00	4,800.00
Copier Income	265.00	250.00	242.00	300.00
<b>Total Income</b>	<b>\$300,801.36</b>	<b>\$307,117.00</b>	<b>\$339,324.65</b>	<b>\$305,081.00</b>
<b>Expenditures</b>				
Librarian/Staff Salaries	\$138,688.94	\$148,463.00	\$147,692.17	\$156,411.00
FICA Payroll Tax	10,599.65	11,357.00	11,298.23	11,965.00
Health Insurance	30,975.27	40,052.00	43,994.70	41,754.00
Life Insurance	332.50	360.00	342.00	340.00
Workers' Comp Insurance	6,317.00	6,400.00	721.00	1,259.00
Unemployment Insurance	1,566.31	1,600.00	1,486.49	1,500.00
VT Municipal Retirement	5,195.52	5,707.00	6,016.97	5,871.00
Copier Expense	420.00	420.00	385.00	420.00
Books	18,836.76	25,000.00	18,159.34	17,000.00
Audio & Video Supplies	4,015.09	4,000.00	4,153.31	4,500.00
Technology-Equipment	7,911.96	7,000.00	7,018.19	9,000.00
Technology- Supplies	976.55	1,000.00	985.60	1,000.00
Periodicals	1,451.96	1,800.00	1,507.37	1,500.00
Library Supplies	2,549.84	2,700.00	2,671.33	2,700.00
Postage	2,892.67	3,000.00	3,085.27	3,000.00
Programs	924.21	1,500.00	1,514.05	1,600.00
Custodian Salaries	11,298.52	12,054.00	11,029.60	10,209.00
FICA Payroll Tax	874.01	922.00	840.51	781.00
Insurance-Property& Casual.	4,830.00	4,732.00	000.00	4,427.00
Telephone	1,047.95	850.00	781.86	806.00
Fuel	5,802.80	7,000.00	4,225.74	5,000.00
Electric	5,388.46	5,500.00	6,080.44	5,500.00
Water and Waste Water	1,174.06	1,600.00	1,154.48	1,400.00
Internet Access	1,272.00	2,400.00	1,400.00	1,480.00
Custodian Supplies	1,727.77	1,700.00	2,256.64	2,200.00
Repairs Building	10,589.68	8,000.00	9,122.14	7,397.00
Furnace Replacement			29,924.00	
Miscellaneous Expenses	238.35	200.00	542.18	361.00
Dues	270.00	300.00	195.00	300.00
Conferences	428.69	700.00	1,148.74	600.00
Mileage	504.35	500.00	411.69	500.00
Fund Raising	106.84	300.00		300.00
Cash on Hand Ending	21,593.65		19,180.61	
Reinvestment				4,000.00
<b>Total Expenses</b>	<b>\$300,801.36</b>	<b>\$307,117.00</b>	<b>\$339,324.65</b>	<b>\$305,081.00</b>

**PROPOSED BOOKMOBILE BUDGET**

**2018**

<b>INCOME</b>	<b>ACTUAL 2016</b>	<b>BUDGET 2017</b>	<b>ACTUAL 2017</b>	<b>BUDGET 2018</b>
615-635 Turrell Fund	\$2,000.00	\$2,000.00	2,000.00	\$2,000.00
615-636 Building Bright Futures	3,580.00	3,580.00	4,000.00	2,030.00
615-637 Appeal Letter	5,190.00	5,200.00	5,679.00	5,000.00
615-638 Manton Foundation	2,960.68	3,500.00	2,655.22	7,000.00
615-639 Windham Foundation	3,500.00			
Bookmobile Unrestricted Acct		8,346.00	10,683.43	5,000.00
Scholarship			325.00	
VT Community Foundation	6,500.00			2,000.00
State of Vermont Grant			200.00	
Coin Drop	1,283.34	1,300.00	1,401.10	1,300.00
VT Dept. of Libraries	100.00			
Donations	699.50	400.00		371.00
PakRat		4,000.00		
Lyndonville Rotary	1,000.00			
Thaddeus Stevens	750.00			750.00
Interest	90.35	90.00	90.83	85.00
Hazlehurst Memorial			174.00	
Programing/Resource Sharing			575.00	
615-641 Friends of Cobleigh				7,568.00
Bolduc	250.00			
<b>TOTAL INCOME</b>	<b><u>\$27,903.87</u></b>	<b><u>\$28,416.00</u></b>	<b><u>\$27,783.58</u></b>	<b><u>\$33,104.00</u></b>
<b>EXPENSES</b>	<b>ACTUAL 2016</b>	<b>BUDGET 2017</b>	<b>ACTUAL 2017</b>	<b>BUDGET 2018</b>
615-601 AmeriCorp	\$7,496.50	\$7,500.00	\$6,096.50	\$7,300.00
615-601 AmeriCorp Stipend/Library	322.00	500.00		
615-610 Part Time 20 Hours	4,950.00	13,590.00	16,269.20	16,167.00
615-602 Payroll Taxes	378.68	1,026.00	1,226.35	1,237.00
615-662 Cell Service				
615-683 Fuel	1,378.21	2,000.00	1,468.39	2,000.00
Maintenance	1,582.47	2,500.00	1,186.83	5,000.00
615-627 Computers/Programing	135.85	500.00		600.00
Books	790.89	800.00	601.31	700.00
Supplies	300.00		35.00	100.00
Surplus (Deficit)	10,569.27		900.00	
<b>TOTAL EXPENSES</b>	<b><u>\$27,903.87</u></b>	<b><u>\$28,416.00</u></b>	<b><u>\$27,783.58</u></b>	<b><u>\$33,104.00</u></b>



To the Voters of Lyndon

Since 1950, the Northeastern Vermont Development Association (NVDA) has been the regional advocate for stronger communities and vibrant local economies. We are the only combined regional planning and economic development organization in Vermont, serving the largest geographic region of the state – the beautiful Northeast Kingdom.

Each year we request dues from our member communities. These funds are vital to us as they help defray the costs of providing direct assistance to the 50+ municipalities and scores of businesses in our region.

Local governance has become increasingly complex. NVDA has steadily expanded our service offerings, which now include, but are not limited to:

- Land use planning at the local and regional level – including town plans, zoning bylaws, and on-call technical assistance for local officials;
- Transportation studies, infrastructure inventories, and project planning;
- Digital mapping and GIS data services;
- Grant writing and administration for community and regional projects;
- Direct business support and referral services to employers in our region.
- Energy planning and water quality planning and implementation to help communities meet new statutory requirements;
- Emergency planning and assistance with flood hazard plans and regulations;
- Economic development planning to grow and strengthen businesses in our communities;
- Benchmarking and reporting for investments made in the region's USDA Rural Economic Area Partnership (REAP) Zone – a program that has brought millions of dollars to the region;
- Maintaining a federal Foreign Trade Zone designation to improve the competitiveness of companies that import in our region;
- Municipal education and training opportunities for local officials.

How is this relevant to Lyndon? In 2017, NVDA staff provided the following services in your community NVDA staff provided the following services in your community Emergency Management consulting. Adoption of Local Emergency Operations Plan. Conducted traffic counts and a Town Highway Short Inventory. Assisted Lyndon with Grants In Aid projects identification and administration. VRCD community visit. Local Business visits. Brownfields solar project and Industrial Park planning. Also assist with data for economic initiatives.

NVDA's municipal dues are based on a very affordable \$0.75 per capita rate, with a maximum of \$3,500 and a minimum of \$250. We take great pride in providing cost-effective professional services to the communities and businesses of the Northeast Kingdom.

At our annual meeting Lyndon was "confirmed" as a planning community by the NVDA board, which allows your community to benefit from a number of planning initiatives. We look forward to pursuing these opportunities with you in the coming year.

Sincerely,  
David Snedeker  
Executive Director

## Executive Committee Report

The NEKWMD finished 2017 by processing slightly more recycling compared to 2016 – 2981 tons in 2017 compared to 2962 tons in 2016. While tonnage for paper and cardboard were down, almost every other category saw increases compared to 2016. Tonnages for scrap metal, e-waste, and glass were all up significantly compared to 2016. Recycling markets remained steady throughout most of 2017 and were generally on the high side. Some policy changes in China sent ripples throughout some markets, but so far we have been isolated from those actions. The District ended 2017 with a surplus of \$55,755.82. This is good news considering 2016 ended with a deficit of \$53,459. Revenues in 2017 were 12% above projections. While budgeted expenses were 4.7% above projections. Sale of recyclables, including scrap metal, was responsible for most of the increase in revenues.

There were no additions or subtractions to the District membership in 2017. We continue to serve the largest geographical area and largest number of towns (49) in the State. Our population served is 3<sup>rd</sup> in the state behind only Chittenden Solid Waste District and the Central Vermont Solid Waste Management District.

Vermont's Universal Recycling Law (Act 148) guided most of our activities in 2017 and will continue to do so for the next several years. 2018 will see more of the same in helping our member communities comply with Act 148. The NEKWMD assisted 10 Towns with establishing food scrap collection at their transfer stations by the July 1, 2017 deadline.

The NEKWMD is entering 2018 with a proposed budget of \$760, 519 – an increase of less than 1% compared to 2017. The surcharge rate of \$24.25 will remain the same for 2018. Our surcharge on trash remains below the State average of \$26.19.

The NEKWMD was staffed by nine full-time and four part-time employees in 2017. Each of the member Towns is entitled to representation by at least one Supervisor. The Board of Supervisors is the principal authority over the NEKWMD and the primary means of contact with the member towns. The Board of Supervisors meets monthly with the District's Executive Director to set the direction of NEKWMD policy. The member Towns are also represented through their ability to vote on the NEKWMD budget at their Town Meeting in March.

Since the surcharge on trash is based on the amount of waste produced, members have a clear opportunity to control their waste management costs. Costs can decrease as waste generation rates decrease and recycling rates increase.

We would like to express our appreciation to our able staff for their continuing commitment to our mission. The nearly 50,000 residents of 49 Towns throughout the Northeast Kingdom can be assured that the NEKWMD will continue to address their waste management concerns in a timely and environmentally sound fashion.

***NEKWMD Executive Committee***

# WARNING

## NEK WASTE MANAGEMENT DISTRICT BUDGET VOTE

### MARCH 6, 2018

The legal voters of the Northeast Kingdom Waste Management District are hereby notified and warned to vote, by Australian Ballot, at the polling place and between the hours specified by their municipality on Tuesday, March 6, 2018 to act on the following article.

**ARTICLE 1:** Shall the voters authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$760,519?

Joel Cynn	Paula R. Routhige
Steve Puro	Gene A. Levesque
Jack Samberg	Preston Smith
Timothy Smith	
David Siles	
Kevin Flanders	
Gene Keene	
Frank	
Bob Babin	
Walter Smith	
Kenneth W. Johnston	
David Gendus	
Alvin Dugle	
John Brown	
Nathan Burt	

## Catamount Arts 2017

The residents and voters of Lyndon played a very important role in the success of Catamount Arts during 2017. Through the support at Town Meeting and by attending many of the films and performances offered throughout the year, the citizens of Lyndon helped to keep the Arts vital and available to all of the residents of the Northeast Kingdom.

In the past year, Catamount has invited and encouraged the residents of Lyndon to participate in many of its community offerings, including the Community Film Series, Independent Lens, the free Children's Summer Film Festival and gallery exhibits and receptions. In the Summer of 2017, thousands of residents found themselves on top of Dog Mountain each Sunday where Catamount Arts offered 10 free concerts in a music series. These free events were funded in large measure through appropriations from communities in our area.

During 2017, Catamount Arts was able to present more than 200 films and 100 live performances, in large measure due to the generosity of the voters of Lyndon. Your appropriations helped to underwrite the costs of these presentations as well as helping Catamount pay for such general operating expenses as heating and electricity.

As part of our mission to promote lifelong community engagement in the arts, Catamount Arts offers a wide range of classes, workshops and camps for people of all ages. Learning opportunities at Catamount range from conga drumming, Claymation, and bookbinding, to tango, French and filmmaking. Catamount Arts partners with local elementary, middle and high schools to provide in-school and out-of-school creative learning activities. This year, inspired by El Sistema, Catamount Arts partnered with Northeast Kingdom Community Orchestra, Northeast Kingdom Classical Series, and the St. Johnsbury School District to pilot our EPIC Music program, which provides free music instruction (currently violin) to students in grades 1-5. We also partner with local Head Start programs to provide arts integration activities and professional development for teachers. In addition, more than 4,500 students and teachers enjoy shows by professional performers in our School-Time Performance series.

With the continuing growth of its many cultural offerings and Arts Education program, Catamount and its patrons also directly and indirectly contribute more than \$1,500,000 each year to the local economy while also securing a meeting space for local Masons for generations to come.

**LYNDON AREA MEAL SITE  
AT THE DARLING INN  
76 DEPOT STREET  
LYNDONVILLE, VT 05851  
TEL: 802-626-8700**

**[darlingsmeals@myfairpoint.net](mailto:darlingsmeals@myfairpoint.net)**

2017 report to the Town of Lyndon:

The Lyndon Area Meal Site is a non-profit organization governed by a board of twelve members. The mission of the Meal Site is to provide hot nutritionally balanced meals to eligible seniors, persons with disabilities and residents in need at a dramatically subsidized, affordable cost to them. We also serve the general public noontime meals reasonably priced. The dining room at the Darling Inn offers patrons a congenial area for socialization, entertainment (with several local individuals volunteering their musical talents), and special events. It is staffed by two part-time employees who serve Monday through Friday noontime meals.

Anyone is welcome, regardless of age or need. The Meal Site serves between 500-600 meals a month in the dining room. A larger part of the service that Lyndon Area Meal Site provides is the Meals-On-Wheels program. Between 1700-1800 hot, nutritious meals are delivered monthly to homebound community members. Many volunteers contribute to keep the programs and services going, but we continue to rely heavily on donations, fundraising and appropriations.

Some of our funding comes from AAA (46%), meal reimbursements (20%) and VCIL (18%). Diners contribute what they can afford, but to balance our budget we need support through our annual appeal letters, coin drop, and local friends and citizens. Town appropriations provide crucial funds necessary to allow us to continue our mission. As always, the cost of food and supplies are rising every year.

So in appreciation for the services of our senior citizens and all other clients who rely on this meal service, the Lyndon Area Meal Site and Meals-On-Wheels respectfully requests an appropriation of \$4000 from the Town of Lyndon for FY 2018. Thank you in advance for your continued consideration.

Respectfully,

Pamela Kvam  
Board President



December 14, 2017

Lisa Barrett, Town Clerk  
Town of Lyndon  
PO Box 167  
Lyndonville VT 05851

Dear Ms. Barrett:

The Fairbanks Museum and Planetarium respectfully requests that the following special appropriation article appear on the 2018 warning for Lyndon Town Meeting:

**"Shall the Town vote the sum of \$5,981 to support the operation of the Fairbanks Museum and Planetarium during the ensuing year, in exchange for free unlimited general admission to the Museum for all Lyndon residents?"**

We understand that we must petition to have this special appropriation request appear on your Town Meeting Warning, and we will forward the necessary signatures as required.

The Fairbanks Museum invites Lyndon residents to take full advantage of their unlimited free general admission to the Museum to explore the nature, beauty, and wonders of our world. Your municipal appropriation provides essential support for the care of the Museum's historic building and the maintenance and exhibition of the most extraordinary educational collections in northern New England. These are among our region's most prized assets. Each year the Museum offers new opportunities for exploration and discovery, so do come for a visit. In 2018, the Museum will be powered with 90% renewables, energized with new hands-on science exhibits, and will once again open our exquisite native butterfly house for visitors to enjoy. As you know, the Museum also is fully engaged in community economic, educational, and cultural development initiatives and contributes significantly to the attraction of visitors to our region.

The Board of Trustees, staff, and volunteers of the Museum are tremendously grateful for the support, encouragement, and collaborative planning that have marked the Northeast Kingdom's relationship with the Museum. We hope that the Museum, in turn, delivers services, programs, and a commitment to community development that benefit Lyndon's residents and visitors of all ages and contribute to Lyndon's remarkable quality of life.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Adam Kane".

Adam Kane, Executive Director

1302 Main Street • St. Johnsbury VT • 05819-2224  
tel 802-748-2372 • fax 802-748-1893 • [www.fairbanksmuseum.org](http://www.fairbanksmuseum.org)



## Lyndon Area Chamber of Commerce Report for 2017

Dear Lyndon Voters:

“The mission of the Lyndon Area Chamber of Commerce is to promote, support and enhance existing business, encourage new business to migrate to the Lyndon area and enhance quality of life through active support of commerce, community, employment and education.”

The Lyndon Chamber is a non-profit, all volunteer organization with an Executive Board and a Board of Directors. This year, I became the third generation in my family to serve as President. The roots of this organization run deep in the Lyndon community.

In addition to operating the Lyndon Information Booth to welcome visitors from Memorial Day to Columbus Day, the Lyndon Chamber provides businesses, residents and travelers with information and resources for relocation, activities and events, educational opportunities, grants. The Lyndon Chamber website and Facebook page help residents connect with information they need and help promote our little corner of the Northeast Kingdom to the world.

The Lyndon Chamber sponsors and provides community events throughout the year such as the Stars and Stripes Festival and Parade, Halloween Trunk or Treat in October, Santa Comes to Lyndon in December and the Lyndon/Burke Snowflake Festival in February. The Lyndon Chamber works closely with Burke and other area Chambers on events that make the community a growing, vibrant place to live, work and play.

The Lyndon Chamber takes an active role in participating in the task forces formed after the Lyndon Community Forum process. We are active in Economic Development, Downtown Revitalization, Recreation and Trails and School/Town partnerships. We are committed to furthering opportunities for business and residents alike to thrive in Lyndon.

We thank you for your continued support for the Lyndon Information booth. The booth had significant repair work this summer with very generous donations of materials from Lyndonville Hardware and Wheeler Building Materials. Working with and for the community is what the Lyndon Area Chamber of Commerce is all about!

Sincerely,

Sarah Lafferty, President  
Lyndon Area Chamber of Commerce

December 15, 2017



Dear Friends of the Lyndon Outing Club,

The Board of Directors of the Lyndon Outing Club (LOC) extends its thanks for the ongoing support shown by our town and surrounding communities. During 2017, our board has accomplished the following:

❖ **Lodge and Lifts** – This year, as his Eagle Scout project, Will Huntington refinished all of the tables and benches inside the lodge. This has greatly enhanced the overall look of the lodge and made it more appealing for potential renters. A new switch was installed on the top bull wheel and all safety equipment checked. We installed a new drainage ditch between the garage and tee shack to prevent the build-up of damaging water and ice in the tee shack that has been occurring for the past several years. With the help of Lyndon State College student and rugby team the rotting fence has been torn down and all road side trees trimmed to offer better visibility. Local resident Mike Flynn has gotten us started on replacing board on the fence and supplying paint, a project that we intend to finish in the spring. We have begun to upgrade hill lighting but this project will be costly and take more than one season.

❖ **Partnership with Lyndon State College** – Our ongoing partnership with Lyndon State College continues to bring new and exciting offerings for the community. Ben Rush, faculty member at LSC and new board member taught our first ever Wilderness First Aid course. In 2018, we intend to offer this course multiple times along with another course called Leave No Trace. Both courses offer nationally recognized certification intended to prepare people to be more prepared in the outdoors and to be better stewards of our environment.

❖ **Four Seasons Use** – Our board is in the initial phases of discussion about adding an interactive nature trail to the park. This is in the preliminary stages only and it is our intention to bring our ideas to the town in early spring and to include local students and community members in the planning if the project is given a green light and generates community interest. Local fitness groups and hikers continue to utilize the park year round.

❖ **Fund Raisers** – Our fund raisers continue to be a success, however, costs continue to rise. We would like to increase efforts to recruit new board members who have an interest in fund raising to help us raise new revenue sources. Increased worker's compensation, payroll, and maintenance expenses mean that we have to double our efforts to continue to repair and maintain the buildings and grounds.

❖ **Blue Cross/Blue Shield** – This year, we secured funding from Blue Cross/Blue Shield to offer multiple free ski and ride nights as a pilot project to see how this affects participation. It is hoped that those who would otherwise be unable to afford even our lowest priced tickets would be able to try out this fun sport. The funds are dedicated and can only be spent on advertising, and operating costs for those free nights. This is a one-time grant and will not be ongoing but should offer a unique opportunity to assess the impact of this grant. Blue Cross/Blue Shield will again be offering their free community sledding day, which drew more than 150 people.

After a great 2016-2017 season, we look forward to an even better 2017-2018 ski/ride operation. We are getting closer to achieving our goal of increased year round use of Shonyo Park and all it has to offer. The dedication of our small board and the continued participation and support of our community make it possible. Thank you to everyone who has supported us.

On behalf of the LOC Board of Directors,  
Susan M. Teske, Board President

**2017-2018 Board of Directors**

Joe Peters	Bob Poulin	Jeff Helms	Dick Tomasko	RJ Tomasko
Taylor Reed	Annie Guyer	Benjamin Rush	Tom Frackleton	Paul Cranmer
Sam Damon	Michelle Clark	Johnna Daignault	Shannon Burke	



**Lyndon Youth Baseball/Softball**  
**PO Box 1146**  
**Lyndonville, VT 05851-1146**

Lyndon Youth Baseball/Softball (LYBS) is a non-profit organization serving over 425 children ages five to 16 every spring and summer. Last year, we had 232 Lyndon children joining us. We have a strong 50 year history embedded into the fabric of our community, making us the largest local youth sports program. A typical season includes seven Babe Ruth teams, 11 Little League Majors teams, 10 Minor League teams, nine Coach Pitch teams, and five Tee Ball teams. In addition to our regular season, we also host and attend district, state and regional tournaments in all of our major divisions. Our program operates in vast majority by the work of more than 150 selfless individuals who volunteer countless hours. We give thanks to the many devoted parents, families and friends who are actively involved in our program. Without each and every volunteer, we wouldn't be able to operate this great program.

In recent years, the price of operation and maintenance has continued to rise. Mowing expenses, equipment costs, and tournament and charter fees are all examples of escalating expenses. In 2018, USA Little League requires a change in bat regulations, forcing our program to buy new bats for every team. New bats are, on average, \$150 apiece and are expected to constrict our operating budget significantly. In addition, the cost of properly maintaining the playing fields are enormous. In previous years, the LYBS Directors have opted to hamper field work due to budget restrictions. However, we have reached appalling field conditions that are in desperate need of attention. Back stops are falling apart, base paths are full of grass, field mix is hard packed making sliding and running conditions dangerous, and field transition lips are jagged and uneven injuring players from unpredictable ball hops. Unfortunately, recent quotes have estimated each field as needing approximately \$12,000 worth of work to bring them back to standard.

To help alleviate expenditures and offset the cost to families and townsfolk, LYBS has taken a more active role in fundraising. We put a much larger emphasis onto tag day participation, reached out to the Lyndonville Rotary, applied for an equipment grant, solicited local business donations, and most importantly reformed our concessions operations into a 100% volunteer service. Because of these determinations, LYBS finished the 2017 season with a higher net gain than ever before. However, it is imperative to remember the upcoming costs of our crucial improvement projects, which are not yet underway. We have always pride ourselves on the ability to bring the game to players and families at an affordable cost. To continue to do so, we would greatly appreciate Lyndon's support in the amount \$3000 for the 2018 season. Lyndon has always showed generous support of our program for which we are endlessly grateful and appreciative. Thank you for your careful consideration.

Respectfully submitted,

Holly McKeon  
LYBS President

**NORTHEAST KINGDOM**  
**Council on Aging**   
*New directions for living well.*

For over 35 years, the Northeast Kingdom Council on Aging has been a trusted resource for older Vermonters to age in place. The Council on Aging is the go-to place for older Vermonters to gain assistance for aging well in their communities. We offer a Senior Helpline, health insurance counseling, staff specially trained to help people develop long range planning as they age, caregiver support programs and grants, case management for those who need a bit more support in aging in place, as well as assistance applying for fuel, food, and pharmacy programs. Our nutrition programs partially fund meal sites and home delivered meals under the guidance of our registered dietitian. Working with RCT and Legal aid we provide solutions for the complex challenges people face while living in a rural community. In addition, our work is supplemented by 300 volunteers who serve as Senior Companions, Meals on Wheels drivers, lead wellness programs and assist people in their homes.

During this past year **420** residents of Lyndon used the services of our organization to meet their needs. People called our Helpline for assistance with caregiving, programs like 3SqVt, Medicaid and Medicare, fuel assistance, transportation and many other topics.

We sincerely thank the residents of Lyndon for their continued support to make a difference in the lives of the residents who are often the most vulnerable. As a private non-profit we are able to remain independent and put the focus on the consumers who need unbiased assistance.

We're just a call away... 800-642-5119

*Meg Burmeister*

Meg Burmeister  
Executive Director

181 Crawford Road - Derby  
PO Box 724 Newport VT 05856  
Phone 802-334-6744 Fax 802-334-7455  
Toll free 800-696-4979

2225 Portland Street  
PO Box 368 St. Johnsbury VT 05819  
Phone 802-748-3181 Fax 802-748-0704  
Toll free 800-649-0118

[www.nkhs.org](http://www.nkhs.org)



NORTHEAST  
KINGDOM  
HUMAN  
SERVICES

Serving the NEK  
since 1960

## Northeast Kingdom Human Services, Inc. (NKHS)

### Annual Fiscal Year Summary: July 1, 2016 through June 30, 2017

**The mission of NKHS is to enrich communities and enhance the ability of individuals and families to improve their lives.**

Emergency/crisis intervention care at NKHS is utilized 24 hours a day, 7 days a week. Thank you, **Town of Lyndon** voters, for your **\$6280.00** appropriation support last year toward our emergency/crisis services to residents in need in the NEK. The Emergency Services team responded to serve **506** individuals in fiscal year 2017. Family and friends of these individuals benefited from the support as well. Some of those responses were provided by the Embedded Emergency Crisis Services team dedicated to work alongside law enforcement responding to crisis situations at homes, businesses, barracks, and/or hospitals. Law enforcement and community members agree the positive impact embedded mental health crisis workers provide while responding directly to a scene or situation is invaluable. When unexpected tragic events occurred, our Specialty Team provided support at schools and businesses about how to deal with sudden grief and loss in the community.

NKHS served **326** individuals last year from the **Town of Lyndon** out of a total of **3580**. Individuals utilized supports and programs in homes, schools, NKHS offices, and in the communities of the NEK. We could not do this without our 500+ dedicated employees, 74 of these from your town. As a 501(c)(3) private not-for-profit organization, our volunteer Board of Directors and Program Standing Committees provided oversight to support the agency's belief that human services should be cost effective, available to all no matter their age or ability to pay, and responsive to the needs of our local communities.

Please visit our website at [www.nkhs.org](http://www.nkhs.org) for more information about our agency and services. NKHS bases our appropriation request on \$1.05 per person in your community according to the 2010 census, the same amount as last year. We greatly appreciate your interest, your help in letting people know about the services we provide, and your financial support.

Sincerely,

Carol Boucher  
Interim Executive Director

Mark Whitworth  
President, Board of Directors

*We're all about being human.*

*NEKYS has been offering vital supportive services for youth and families since 1975  
In 2017 NEKYS served 3160 individuals throughout Caledonia and Essex Counties*

**NEKYS Family Programs Provide:**

- Staff is available 24 hours/7days a week to support youth, families, and individuals.
- Supportive counseling for youth and families, case management, support for youth and families within their schools, and family mediation.
- Outdoor adventure opportunities that include kayaking, canoeing, hiking, swimming, and mountain climbing. The group works on learning coping skills and self-care strategies.
- Adult mentors once a week in the school for at-risk students in the 1<sup>st</sup>-8<sup>th</sup> grade. Adult mentors establish supportive relationships that result in improved academic performance and positive life choices.
- Summer Central Scholarship program offering scholarships for children to attend summer activities they otherwise could not afford.

**NEKYS Youth Program Include:**

- Staff is available 24 hours/7days a week to support youth, families, and individuals.
- Support to local young people ages 15-22 that are homeless or at risk of homelessness; have current or past involvement with foster care; are pregnant and/or parenting; experiencing mental health issues; struggling with substance abuse; have current or past involvement with the criminal justice system.
- Programs that utilize a positive youth development, trauma-informed approach that is tailored to meet the needs of young people. Encouragement for each young person is to identify their strengths and achieve goals related to housing, education, employment, and life skills.
- Access to short-term and long-term housing support that addresses the complex needs of young adults who are 18-22 years old. Young adults receive support which include in-home case management, rental assistance, landlord mediation, job skill development, and educational advancement support.

**NEKYS Restorative Justice Programs Include:**

- A voluntary and confidential alternative to court proceedings for individuals ages 10 through adult.
- Programs based on restorative justice practices that give the person who violates the law the opportunity to identify and repair the harm done to the victim, the community, and themselves.
- Opportunity for the individual who completes the requirements of the program to have his or her case closed in the legal system.
- Help for individuals to regain their driver's license while they pay off their fines and fees.
- Support for 16 to 21 year old youth who are referred to the program after receiving a notice to report from a police officer for possession and/or consumption of alcohol or marijuana.
- Assistance for youth ages 10 through 22 who have been adjudicated in Family Court, are on probation and require additional support by the Department for Children and Families.
- Pretrial Services – a new program involving risk assessment and needs screening.
- Balanced and Restorative Justice (BARJ) – works with adjudicated youth to reduce/eliminate repeat offenses; works with at-risk youth using prevention techniques to keep them out of the juvenile justice system; truancy work with school systems.

Northeast Kingdom Youth Services is a private, non-profit agency governed by a community-based, volunteer Board of Directors. We rely on grants, contracts, and appropriations from the towns we serve to continue our mission. Thank you for supporting families in our community. Please call our office at 748-8732 if you have any questions or concerns.

# Rural Community Transportation, Inc.

1677 Industrial Parkway  
Lyndonville, VT 05851  
Phone: 802-748-8170, Fax 751-8349

October 19, 2016

Re: Town Appropriation

Voters of Lyndonville:

RCT is a nonprofit corporation providing transportation to the elderly and disabled, Medicaid and general public through a van, bus or volunteer driver service. Last Year between all of our programs, RCT provided over 229,570 rides.

RCT transports people to, adult-day service facilities, senior meal sites and necessary medical treatments such as, dialysis, radiation therapy, chemotherapy, physical therapy, special medical needs and other appointments. In Lyndon/Lyndonville RCT also provides regular bus service Monday through Friday five times per day between Lyndonville and St. Johnsbury. Twice per day connections on the bus can be made to get to Montpelier or Burlington.

RCT has been providing service in your community for over twenty five years and must reach out again for community support in order to maintain the quality of service that is needed for the members of our community.

Last fiscal year RCT provided 147 Lyndon/Lyndonville residents with 9,950 trips travelling 148,515 miles and a cost of \$178,408.76. These trips do not include riders on the Jay Lyn or Express Shuttle.

We hope you will be able to assist us with this request and we look forward to continuing our service that is needed by the members in your community.

Thank you for your time and consideration.

Respectfully,

*Mary Grant*

Mary Grant  
Executive Director



Report of 2017 Activity for Lyndon  
Town Appropriation Request: \$ 7500

Umbrella exists to ensure that communities in Caledonia, Orleans and Essex counties offer safety, support and options for self-determination to women and families. To this end, we provide the following services:

**The Advocacy Program** is the essential safety net for people affected by intimate partner violence and sexual abuse. We meet the needs of victims in crisis while also offering preventative programming to local schools and youth groups with a focus on gender respect, consent, and healthy relationships. **In 2017 we:**

- supported at least 683 individuals with direct advocacy
- housed 29 adults and 23 children in our shelter for a total of 2427 bed-nights
- reached 500 adults and 1,000 youth with our prevention programming

**Kingdom Child Care Connection** is the community-based child care resource and referral center for Caledonia and Southern Essex counties. We are responsible for helping families find and pay for high-quality child care services while also increasing the availability and quality of child development services through professional development opportunities and targeted programmatic supports. **In 2017 we:**

- connected 479 families with the Child Care Financial Assistance Program
- offered 25 professional development opportunities to 77+ child care providers to ensure the people responsible for taking care of our youngest citizens have the tools and resources they need to do their best.

**The Family Room** is a supervised visitation and monitored exchange center offering child-centered support for parents seeking to establish or rebuild relationships with their children. **Last year we helped 75 children develop safe, healthy relationships with their non-residential parent.** Additional services such as therapeutic visitation, parenting education, and mediation can also be arranged in order to help families address their unique goals and needs.

**Cornucopia** is geared towards helping women-in-transition achieve economic self-sufficiency. This 17-week job-skills training program introduces women to the culinary arts as they prepare Meals-on-Wheels for Newport-area seniors. After completing the program women are assisted with securing employment with a local business, in a position that fits their individual strengths and interests. **To date, Cornucopia has provided over 31,000 nutritionally-balanced meals to Newport-area seniors and empowered 10 women through hands-on culinary and hospitality training.**

Given that some of our services are provided anonymously, it can be difficult to provide precise usage figures for towns. **At least 244 households in Lyndon and 20 child care providers** were served directly by Umbrella in 2017, and the community as a whole benefited from prevention and outreach programs at schools, as well as training and consultation for human service and law enforcement professionals. Community support is critical to sustaining our programming and discovering innovative new approaches to the work we do. We are deeply grateful for Lyndon's support.

Respectfully submitted,

Renee A.K. Swain  
Executive Director

# Powers Park

PO BOX 715 Lyndonville, VT 05851 [powersparkvt@gmail.com](mailto:powersparkvt@gmail.com)

Town of Lyndon, Selectboard  
119 Park Ave.  
Lyndon, VT 05851  
[dawn@lyndonvt.org](mailto:dawn@lyndonvt.org)

December 30, 2017

Dear Sir/Madame,

On behalf of Powers Park and the Village Improvement Society, I submit this appropriations request to the voters of the Town of Lyndon. We are again requesting the sum of \$7,500.

Since 1985, Powers Park has provided a fun, affordable summer program that provides swim instruction to over 400 children from Lyndon/Lyndonville and the surrounding communities. In addition, we have offered tennis lessons along with arts and crafts. For the past two years, Powers Park has partnered with local youth to offer dance and ballet lessons as well.

The children that participate come from over 13 towns to participate and work their way through six levels of Red Cross swimming certifications. While at Powers Park, the children enjoy a free bag lunch program and books from the Cobleigh Library Bookmobile. Families are able to come together to have fun during our afternoon and night open swim and community pool parties.

The operation of the park is done by an all-volunteer board and we rely on funding from others to continue our programs. While we seek grants on both the national and state level, our largest supporters are our partners in local municipalities and businesses who graciously offer support to Powers Park. The voters in your Town have been steadfast in their support of Powers Park. We again ask for this support to continue our programs in the summer of 2018.

Thank you for your consideration and the town of Lyndon's continued support.

Sincerely,

Donna Smith  
President, Powers Park (Village Improvement Society)

**WARNING  
TOWN OF LYNDON  
ANNUAL TOWN MEETING  
ANNUAL TOWN HIGHWAY DISTRICT MEETING**

- ◆ Australian Ballot: Article 23 and the NEK Waste Management Budget. Polls will be open Tuesday, March 6, 2018, at the Lyndon Town School Auditorium, Lyndon, Vermont, between the hours of 10:00 AM and 7:00 PM.
- ◆ The legal voters of the Town of Lyndon and the Town Highway District are hereby warned to meet at the Lyndon Town School Gymnasium in said Town on Tuesday, March 6, 2018, at 9:00 AM for the following purposes:

**ANNUAL TOWN MEETING**

**ARTICLE:**

1. Shall the voters of the Town of Lyndon authorize the Selectboard to borrow money for the operation of the Wastewater Department not to exceed one hundred thousand dollars (\$100,000) in anticipation of revenues and to execute and deliver the note or notes therefore?
2. Shall the voters of the Town of Lyndon authorize the Selectboard to borrow money for the Town expenses not to exceed one million dollars (\$1,000,000) in anticipation of taxes and to execute and deliver the note or notes therefore?
3. Shall the voters of the Town of Lyndon authorize the Selectboard to set charges by residential unit to defray the cost of solid waste management services for the period January 1, 2018 through December 31, 2018 and to set the date of collection of same?
4. Shall the voters of the Town of Lyndon authorize the Selectboard to eliminate the position of Delinquent Tax Collector and appoint the Treasurer as Delinquent Tax Collector? (Should this article pass, the election of Delinquent Tax Collector listed on the Australian ballot would be null and void.)
5. Shall the voters of the Town of Lyndon adopt its Special Appropriation articles by Australian ballot pursuant to 17 V.S.A. §2680 ( c )? (If approved, this method of voting would become effective on Town Meeting 2019.)
6. Shall the Town of Lyndon vote to raise, appropriate and expend the sum of \$1,000 for the support of Catamount Film and Arts to provide services to residents of the Town?
7. Shall the Town of Lyndon vote to raise, appropriate and expend the sum of \$5,981 for the support of the Fairbanks Museum and Planetarium to provide services to residents of the Town?
8. Shall the Town of Lyndon appropriate the sum of \$2,000 to assist the Lyndon Area Chamber of Commerce in maintaining and operating of the Information Booth on Broad Street in Lyndonville?
9. Shall the Town of Lyndon vote to raise, appropriate and expend the sum of \$4,000 for the support of Lyndon Area Meal Site to provide services to residents of the Town?
10. Shall the Town of Lyndon appropriate \$6,000 to the Lyndon Outing Club?

11. Shall the Town of Lyndon vote to raise, appropriate and expend the sum of \$3,000 for the support of Lyndon Youth Baseball/Softball to provide services to residents of the Town?
12. Shall the Town of Lyndon vote to raise, appropriate and expend the sum of \$6,000 for the support of Northeast Kingdom Council on Aging to provide services to residents of the Town?
13. Shall the Town of Lyndon Shall the Town of Lyndon vote to raise, appropriate and expend the sum of \$6,280 for the support of Northeast Kingdom Human Services to provide services to residents of the Town?
14. Shall the Town of Lyndon vote to raise, appropriate and expend the sum of \$2,750 for the support of Northeast Kingdom Youth Services to provide services to residents of the Town?
15. Shall the Town of Lyndon vote to raise, appropriate and expend the sum of \$6,441 for the support of Rural Community Transportation, Inc. to provide services to residents of the Town?
16. Shall the Town of Lyndon appropriate \$7,500 to Umbrella, Inc. to serve victims of domestic and sexual violence and their children, and to ensure families have access to affordable, high quality child care?
17. Shall the Town of Lyndon vote to raise, appropriate and expend the sum of \$7,500 for the support of Village Improvement Society for the purpose of supporting the operation of the Powers Park Summer Program in 2018?
18. Shall the voters of the Town of Lyndon vote to adopt the proposed General Fund budget for the ensuing year? (NOTE: Total General Fund budget is subject to increase by amounts approved on previous special appropriations.)
19. Shall the voters of the Town of Lyndon vote that taxpayers pay real property taxes to the Treasurer on or before 4:30 PM on Friday, November 2, 2018, with delinquent taxes having interest charges of one percent per month for the first three months, whereafter interest rates will be one and one-half percent per month, and an eight percent late penalty charged against them from the due date of November 2, 2018, at 4:30 PM?
20. Shall the voters of the Town of Lyndon vote to authorize its selectboard (for a period of one (1) year) to enter into contracts with new industrial and commercial owners, lessees, bailees, or operators of industrial and/or commercial real property, (including additions to existing real property), for the purpose of fixing and maintaining the valuation of such real property in the Grand List - or for the purpose of fixing and maintaining the tax rate applicable to such real property pursuant to the provisions of 24 V.S.A. 2741?
21. Shall the voters of the Town of Lyndon vote to authorize its selectboard (for the period of one (1) year) to enter into contracts with agricultural owners, lessees, bailees, or operators who construct or acquire new agricultural real property (including additions to existing real property) for the purpose of fixing and maintaining the valuation of such real property in the Grand List - or for the purpose of fixing and maintaining the tax rate applicable to such real property - pursuant to the provision of 24 V.S.A. 2741?
22. Do the voters of the Town of Lyndon desire to transact any other proper business?

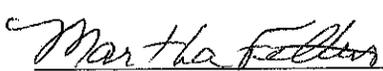
**ARTICLE 23 AND THE NEK WASTE MANAGEMENT DISTRICT BUDGET TO BE VOTED ON BY AUSTRALIAN BALLOT** on Tuesday, March 6, 2018, at Lyndon Town School, Lyndon, VT, between the hours of 10:00 AM and 7:00 PM.

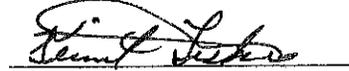
23. To elect the following Town and Town School District officers as required by law: Town Moderator, Town Clerk for three (3) years, Town Treasurer for three (3) years, School District Moderator, Selectperson for three (3) years, Delinquent Tax Collector for three (3) years, Lister for three (3) years, Lister for one (1) of the remaining three (3) year term, Town Agent, Town Grand Jurors (2), First Constable, Second Constable, Cobleigh Public Library Trustee for five (5) years, Sanborn School Fund Trustee for three (3) years, School Director for one (1) year, and School District Treasurer for one (1) year term.

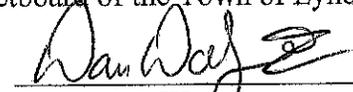
**ANNUAL TOWN HIGHWAY DISTRICT MEETING  
(TO FOLLOW 2015 LYNDON TOWN SCHOOL DISTRICT MEETING)**

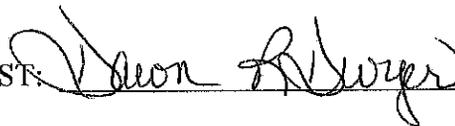
1. Shall the voters of the Town Highway District vote to adopt the proposed budget for the highway expenses for the ensuing year?
2. Shall the voters of the Town Highway District vote that taxpayers pay their Town Highway taxes to the Treasurer on or before 4:30 PM on Friday, November 2, 2018, with delinquent taxes having interest charges of one percent per month for the first three months, whereafter interest rates will be one and one-half percent per month, and an eight percent late penalty charged against them from the due date of November 2, 2018, at 4:30 PM?
3. Do the voters of the Town Highway District desire to transact any other proper business?

Signed and warned on this 22<sup>nd</sup> day of January, 2018, by the Selectboard of the Town of Lyndon.

  
Martha Feltus

  
Kermit Fisher

  
Dan Daley III

ATTEST:  Dawn R. Dwyer, Town Clerk