

**Office of Professional Regulation**  
**Real Estate Commission**  
Corner of State and Main in the City Center  
89 Main Street  
3<sup>rd</sup> Floor  
Montpelier, VT 05602

**Agenda**

**January 23, 2014 – 9:15 AM**

- 1. 8:30 Education Committee**
- 2. 9:15 Commission Meeting - Call to Order**
- 3. 9:20 Introduction of New Public Member, Joyce Cameron**
- 4. 9:25 Approval of December 20, 2013 minutes**
- 5. 9:30 Case Manager's Report – C. Preston**
- 6. 9:35 Closing Reports:**
  - a. 2013-240, 2013-241
  - b. 2013-320, 2013-321
  - c. 2013-382, 2013-383, 2013-384
  - d. 2013-388, 2013-389, 2013-390
  - e. 2013-500, 2013-522, 2013-523
- 7. 10:00 Disciplinary Action – Hearings/Dismissals/Stipulations:**
  - a. 2013-275 – Thomas Williams – Stipulation and Consent Order
  - b. 2013-273 – D. William Pratt – Stipulation and Consent Order
  - c. 2013-271 – Susan Arguin – Stipulation and Consent Order
- 8. 10:40 Old Business:**
  - a. Agency Workgroup Update
  - b. Office Inspections Update
  - c. OPR Annual Board Member and Advisor Training
  - d. 2014 Calendar, Initiatives, and Priorities
  - d. OPR Bill
- 9. 11:00 New Business:**
  - a. 2014 Renewal and Letter to Licensees
  - b. Redesign of OPR Website
- 10. Public Comment**
- 11. Adjournment**

**Next Scheduled Meeting – February 27, 2014**

The "Agency Workgroup" will hold its meeting after the full Real Estate Commission meeting adjourns.

## Real Estate Education Committee

### Courses for review

Provider/Title	Requested # of Hours	Renewal?	Approved	Approved # of Hours	Denied	Comments
<b>Continuing Ed Express LLC</b>						
1. Simple Staging for Quicker Sales	3					
Short Sales Simplified	3					Tabled from 12/2013
Rehab for Resale	3					Tabled from 12/2013
<b>UVM – Lake Champlain Sea Grant Program</b>						
2. Water Resources for Realtors: Stormwater, Flood Resiliency & Con	2.5					
<b>Vermont Realtors</b>						
3. So You're an Agent, Now What?	8					
4. Keep Your Can Out of Court by Keeping Your Clients & Customers Happy	2					
<b>McKissock</b>						
5. Short Sales	3					
6. What Real Estate Professionals Need to Know About FHA	4					
<b>The CE Shop</b>						
7. VT Broker & Associate Duties, Responsibilities & Best Practices	4					
<b>Brian Armstrong</b>						
8. Limited Agency – Removing Limitation for Consumers & Agents	3					
<b>First America Title Insurance Company</b>						
9. How CFPB Rules for Lenders will Affect Real Estate Agents & Closings	2					
<b>Vermont Realtors</b>						
10. The Eight Critical Steps to Negotiating	3					
11. Three Steps to Fair Housing for Brokers	3					
12. Digital Security for 2014	3					

After review of courses, the Education Committee will discuss education policy.